



# The City of Kerman

Invites Your Interest  
In The Position Of

## Part Time Recreation Leader

### THE COMMUNITY

The City of Kerman is a small city of 17,535 situated 12 miles west of Fresno in the heart of the agriculturally-rich Central San Joaquin Valley. Kerman is a growing city with a reputation as a safe, fiscally sound and well-managed city.

The City enjoys the benefit of being within close proximity to the Sierra Nevada Mountains, home to Sequoia and Kings Canyon National Parks featuring abundant year-round recreational activities. Kerman continues to grow and many recent developments have added new jobs, property and sales tax revenues to help support ongoing core services to the community.

The City of Kerman is a community with a high level of pride and concern for preserving quality of life. Citizens enjoy low crime, good schools, attractive neighborhoods, parks and recreational activities.



### THE ORGANIZATION

The City of Kerman is a General Law City and operates under the Council-Manager form of government. The City is governed by a five-member City Council. The Mayor is directly elected to a two-year term and Council Members are elected to four-year terms by district. The City Manager is responsible for policy implementation and overall operations.



### THE POSITION

Under the guidance of the Recreation Coordinator, this individual will provide supervision and leadership of assigned children of various ages. The Recreation Leader will oversee games, arts and crafts, sports and free play activities, plan and implement special events, trips and other recreation activities. Tasks include maintaining and issuing supplies and materials, keeping attendance records, filling out accident reports and planning daily activities. Additional duties include maintaining discipline and ensuring that all playground safety rules are followed, attend staff meetings and creating monthly calendars.

This position works under general supervision and must exercise independent judgment in the performance of a variety of professional, simple or complex recreational program duties or neighborhood service program duties with only occasional instruction or assistance. This position must be able to respond to inquiries and respond appropriately and promptly. Candidates should have knowledge of playground games, sports, or arts and crafts. Candidates must be reliable and friendly, work effectively with both children and adults, possess good leadership skills.

Employees will need to be available to work a flexible schedule, including mornings, nights, weekends, and holidays for other assignments as needed.

### MINIMUM QUALIFICATIONS

**Education** - Currently enrolled in High School, and satisfactory progress while enrolled is required, or possess a High School Diploma or GED.

**Experience** - Must be at least 16 years of age, with appropriate Work Permit. Previous work with recreation and/or youth desired. Candidates 18 years of age or older must pass background screening.

**Certifications** - Possession of, or ability to obtain, current CPR and First Aid certificates (ability to maintain throughout employment).

**Physical Demands** - While performing the duties of this position, the Recreation Leader may be frequently required to sit, stand, reach, walk, run, manipulate objects tools or controls, and communicate. Must have the ability to work outdoors for an extended period of time. The position may require mobility and the occasional lifting of objects weighing up to 50 pounds.

**Additional** - Will be required to pass the Department of Justice Fingerprint Clearance. A valid Class C California Driver's license is required at the time of employment.

**This job flyer does not constitute a contract and its terms and conditions can change without notice**

### COMPENSATION

The current salary is \$16.90 per hour. Sick Leave — State Mandated Paid Sick Leave

### THE PROCESS

Applications can be obtained on the City's [website](#). Please contact Dalia Santana-Zamudio with any questions (559) 550-1510.

To be considered for this career opportunity, please submit an original City of Kerman Employment Application to:

City of Kerman, Recruitment

Attn: Dalia Santana-Zamudio

850 S. Madera Avenue, Kerman, CA 93630

Or [HR@cityofkerman.org](mailto:HR@cityofkerman.org)

**Application Deadline - January 30, 2026 at 4:00 p.m.**

Applicants will be competitively screened based on the minimum qualifications. After review of the application materials, the most qualified candidates based on experience and education will be invited to participate in the examination process, which will consist of one or more oral examinations.

**EQUAL OPPORTUNITY EMPLOYER**