OPENING CEREMONIES

Call to Order by Robert Bandy at 6:33 p.m.
Roll Call by Destiny Garcia, Assistant Secretary
Commission Present: Bandy, Wettlaufer, Espino, Felker, Nehring, Nunez
Commission Absent: Bishop
Pledge of Allegiance: Performed

AGENDA APPROVAL/ADDITIONS/DELETIONS – Approved Unanimously

1. PRESENTATIONS/CEREMONIAL MATTERS

   Swearing In of New/Returning Planning Commission Members
   Deputy City Clerk, Olivia Pimentel gave the oath office to the three returning incumbents (Felker, Espino, and Nehring), their terms of office will be from December 1, 2019 to December 31, 2021.

   Commission voted to appoint Chairman and Vice-Chair positions

   **RECOMMENDATION:** C/Wettlaufer, made motion to appoint Kevin Nehring for Chairman position. second C/Bandy, C/Nehring accepted and the appointment was confirmed by the following vote:

   Yes:  Bandy, Nehring, Nunez, Espino, Felker, Wettlaufer,
   Noes:  None
   Abstain:  None
   Absent:  Bishop

   C/Bandy, made motion to appoint Katie Wettlaufer for the Vice-Chair position, second by M/Nunez, C/Wettlaufer accepted and the appointment was confirmed by the following vote:

   Yes:  Bandy, Nehring, Nunez, Espino, Felker, Wettlaufer,
   Noes:  None
   Abstain:  None
   Absent:  Bishop

REQUEST TO ADDRESS COMMISSION – None Offered

2. CONSENT CALENDAR

   **SUBJECT:** Minutes: C/Wettlaufer made a motion to approve minutes of December 10, 2018 as presented, second C/Felker, unanimously approved as presented.
3. **PUBLIC HEARINGS** - None Offered

4. **PETITIONS/RESOLUTIONS**

   A. **SUBJECT**: California Government Code Section 65402 requires the acquisition of real property be submitted to and reported upon by the Planning Agency (Planning Commission), as to the conformity with the adopted General Plan. The City is requesting a determination of General Plan consistency for the proposed acquisition of APN 023-700-04.

   The Planning Commission reviewed and approved this determination for consistency with General Plan conformity. This matter will be forwarded to the City Council for its consideration of the property acquisition and disposition on January 16, 2019.

   **RECOMMENDATION**: C/Espino, made motion to approve acquisition of real property and determined the consistency and conformity with the General Plan, second by C/Felker, approved as presented by the following vote:

   Yes: Bandy, Nehring, Nunez, Espino, Felker, Wettlaufer,
   Noes: None
   Abstain: None
   Absent: Bishop

   B. **SUBJECT**: In accordance with Section 17.26.020 subsection D of the Municipal Code, this memorandum serves as a Petition of Amendment to the City of Kerman Zoning Ordinance. Under said code section the Petition of Amendment may be filed by a city planner with the Planning Commission.

   Planning Director requested an amendment to Kerman Municipal Code to amend initiation of ordinance procedures. Currently according to section 17.26.020 subsection D, staff must request that the planning commission set a public hearing for another meeting. Staff is requesting a streamlining of this procedure by allowing staff to set public hearing.

   **RECOMMENDATION**: Approved unanimously, to set public hearing for February 11, 2019

5. **ADMINISTRATIVE REPORTS**

   Informational: Joint City Council/Planning Commission Meeting January 16th regarding General Plan Update 5:00pm

6. **COMMUNICATIONS** - None Offered

   **ADJOURNMENT** – Meeting adjourned at 7:00 p.m.

   Prepared by: Olivia G. Pimentel
   Secretary to the Planning Commission