

# CITY OF KERMAN

## ANNUAL BUDGET 2011/2012

### TABLE OF CONTENTS

TABLE OF CONTENTS	i-iii
RESOLUTION ADOPTING 11/12 BUDGET & 10/11 AMENDED BUDGET	iv-v
CITY DIRECTORY	vi
ABOUT THE CITY OF KERMAN	vii-ix

## GENERAL FUND 10

---

Finance Director's Budget Message	x-xii
Revenue Summary	xiii
Operational Budget Summary	xiv-xv.
Distribution of Funds (Pie Charts)	xvi-xviii

<u>DEPT. DESCRIPTION</u>	<u>FUND#</u>	<u>PAGE#</u>
<b>LEGISLATIVE &amp; GENERAL GOVERNMENT</b>		
6001 City Council	10	1
6003 City Attorney	10	2
1002 General Administration	10	3
5005 Financial Administration	10	4
6004 Legislation	10	5
<b>PLANNING &amp; DEVELOPMENT SERVICES</b>		
1008 Planning and Development Services	10	6
4007 Engineering	10	7
4042 Building Inspection	10	8
<b>COMMUNITY SERVICES</b>		
2002 Recreation Administration	10	9
2044 Senior Center Services	10	10
2044 Senior Outreach Grant	71	11
2046 Nutrition Site Management	73	12
2047 Swimming Pool Operations	10	13
2049 Transportation / Fare Box Match	86	14
2062 Planned Recreation	10	15
2065 Youth Services Bureau	10	16
2069 Community/Teen Center	10	17
<b>PUBLIC SAFETY - POLICE</b>		
3011 Police Operations	10	18 & 19
3062 SLESF Block Grant	10	20
4041 Abatement/Animal Control	10	21
<b>PUBLIC WORKS</b>		
4011 Building & Parks Operations	10	22

## ENTERPRISE FUNDS

---

Finance Director's Budget Message		23 - 25
Enterprise Accounts/Utility Rates		26
Summary of Enterprise Budget Revenues		28
Summary of Enterprise Fund Operational Budgets		29

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>FUND#</u>	<u>PAGE#</u>
<b>WATER</b>			
	5005 Water Administration & Accounting	41	30
	5006 Water Debt Service	41	31
	4011 Water Operations	41	32
<b>SEWER</b>			
	5005 Sewer Administration & Accounting	42	33
	5006 Sewer Debt Service	42	34
	4011 Sewer Collection Operations	42	35
	4014 Sewer WWTP Operations	42	36
<b>SOLID WASTE</b>			
	5005 Solid Waste Administration & Accounting	43	37
<b>STORM DRAINS</b>			
	4011 Storm Drain Maintenance & Operations	47	38
<b>LIGHTING &amp; LANDSCAPING DISTRICT 1</b>			
	4011 Lighting & Landscaping District 1 Mtn & Ops	75	39

## VEHICLE EQUIPMENT, TECHNOLOGY MAINTENANCE 50, 51

---

Finance Director's Budget Message		40 - 41	
Summary of Internal Service and Funds' Budget Revenues		42	
<b>VEHICLE / EQUIPMENT</b>			
	4011 Vehicle / Equipment Operations	50	43
	4024 Vehicle / Equipment Replacement Fund		44
	Vehicle / Equipment Replacement & Mtn Schedule		45
<b>TECHNOLOGY MAINTENANCE</b>			
	4011 Technology Maintenance	51	46
	Technology Deferred Maintenance Schedule		47
			48

## STREETS 80 - 85, 87 & 88

---

Finance Director's Budget Message		49	
Summary of Street Funds Revenues		50	
<b>STREET PROJECTS - MAINT. &amp; CONSTRUCTION</b>			
	4011 Street Mtn Op's & Admin - Measure C	88	51
	4011 Street Mtn Op's & Admin - TDA	80-85, 87	52

# CAPITAL IMPROVEMENT PROGRAM

---

Finance Director's Budget Message		53
Comprehensive Schedule of Capital Projects and Equipment		56
<b><u>DEPT.</u></b>	<b><u>FUND#</u></b>	<b><u>PAGE#</u></b>
<b>CIP ADMINISTRATION</b>		
4011 CIP Administration	11	57
4007 General Plan Update	17	58
<b>PARKS</b>		
4024 Parks Acquisition & Construction-Gen Fund	10	59
4024 Parks Acquisition & Construction-Impact Fees	58, 59	60
4024 Parks Construction - Grants	78	61
Parks Five-Year CIP (Table 5)		62
<b>CDBG</b>		
4024 CDBG Construction	12	63
<b>FACILITIES CONSTRUCTION</b>		
4024 Facilities Construction	14	64
Facilities Construction Five-Year CIP (Table 6)		65
Annual Bond Debt Service Breakdown		PFA-3
<b>WATER CONSTRUCTION</b>		
4024 Water Construction (Non SRF)	41, 52-54	66
Water Construction Five-Year CIP (Table 2)		67
<b>SEWER FACILITIES CONSTRUCTION</b>		
4024 Sewer Facilities Construction	42, 55-57	68
Sewer Five-Year CIP (Table 4)		69
<b>STORM DRAIN</b>		
4024 Storm Drain Acquisition & Construction	48, 49	70
Storm Drain Five-Year CIP (Table 8)		71
<b>STREET CONSTRUCTION</b>		
4024 Street Construction	12, 81, 83, 88 - 92, 95	72
Streets Five-Year CIP (Table 7)		73, 74
Street Projects		75
<b>IMPACT FEE SUMMARY</b>		
Summary of Revenues, Expenditures and Fund Balances		76

## STAFFING

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City of Kerman Organizational Chart		77
Non-Safety Payroll Allocation Summary	All Funds	78, 79

## RESOLUTION NO. 11-35

### **A RESOLUTION ADOPTING THE FISCAL YEAR 2011-2012 BUDGET AND APPROVING THE FISCAL YEAR 2010-2011 FINAL BUDGET FOR THE CITY OF KERMAN**

The City Council of the City of Kerman does resolve as follows:

**SECTION 1:** The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Budget ("Budget") for fiscal year 2011-2012;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements, including the fiscal year 2010/2011 final amended budget which is designated "10/11 Final Budget";
- C. This budget provides continued services at current levels to the community. This budget also includes continuation and/or completion of several projects to enhance the community.
- D. All procedural requirements for adopting the City's Budget were fulfilled and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

**SECTION 2. ADOPTION.** The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the fiscal year 2010-2011 final amended Budget.

**BUDGET APPROPRIATIONS.** Based upon the Budget, the total fiscal year 2011-2012 appropriation is **\$14,547,687** (see Exhibit A: City Wide Expenditures Summary, attached). The City Manager, or designee, is authorized to implement the appropriations as detailed in the Budget for City Departments:

**SECTION 3. BUDGET ADJUSTMENTS.** The Budget may be subsequently adjusted as follows:

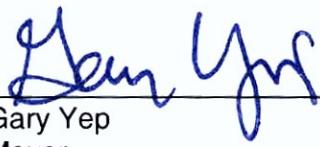
- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between departments and activities and line items within a City fund;
- C. By Department Directors for appropriation transfers between activities and line items within a department;
- D. Line item expenditures within activities and departments are not restricted so long as funding is available in the City fund as a whole.

**SECTION 4.** The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

**SECTION 5.** This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

**SECTION 6:** The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Kerman, held on the 6th day of July, 2011, and adopted at said meeting by the following vote:

AYES: Wilcox, Sidhu, Dhaliwal, Stockwell, Yep  
NOES: None  
ABSENT: None  
ABSTAIN: None

  
\_\_\_\_\_  
Gary Yep  
Mayor

ATTEST:  
  
\_\_\_\_\_  
Marci Reyes  
City Clerk

# CITY OF KERMAN

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## DIRECTORY

		Meets	Contact	Phone/email
<b>City Council</b>		1st & 3rd Wednesday Council Chambers @ City Hall	Marci Reyes City Clerk	(559) 846-9380 mreyes@cityofkerman.org
	Term Exp.			
Mayor, Gary Yep	2012			
Mayor Pro-Tem, Doug Wilcox	2014			
Council Member, Kanwaldeep Dhaliwal	2014			
Council Member, Richard Stockwell	2012			
Council Member, Jack Sidhu	2012			

		Meets	Contact	Phone/email
<b>Planning Commission</b>		4th Monday Council Chambers @ City Hall	Olivia Pimentel Planning Tech.	(559) 846-9386 opimentel@cityofkerman.org
	Term Exp.			
Chairman, Robert Epperson	12/31/12			
Vice Chairman, Mike Arabian	12/31/11			
Commissioner, Nathan Fox	12/31/13			
Commissioner, Paul Brar	12/31/12			
Commissioner, Robert Bandy	12/31/13			
Commissioner, Kevin Nehring	12/31/11			
Commissioner, Michael L. Lopez	12/31/12			

		Meets	Contact	Phone/email
<b>Recreation Commission</b>		4th Tuesday Senior Center	Philip Gallegos Comm Svcs Director	(559) 846-9328 pgallegos@cityofkerman.org
	Term Exp.			
Dolores Amaro	12/31/11			
Adriana Olalde	12/31/12			
Beatriz Alejandre	12/31/12			
Whitney Croft	12/31/12			
Ralph McNew	12/31/13			
Mike Teixeira	12/31/11			
Glen Foth	12/31/13			

### Department Heads

City Manager, Ron Manfredi	846-9387	<a href="mailto:rmanfredi@cityofkerman.org">rmanfredi@cityofkerman.org</a>
City Clerk, Marci Reyes	846-9380	<a href="mailto:mreyes@cityofkerman.org">mreyes@cityofkerman.org</a>
Community Services Director, Philip Gallegos	846-9328	<a href="mailto:pgallegos@cityofkerman.org">pgallegos@cityofkerman.org</a>
Director of Planning & Development, Luis Patlan	846-9389	<a href="mailto:lpatlan@cityofkerman.org">lpatlan@cityofkerman.org</a>
Finance Director, Tim Przybyla	846-9382	<a href="mailto:tprzybyla@cityofkerman.org">tprzybyla@cityofkerman.org</a>
Chief of Police, Joseph Blohm	846-6672	<a href="mailto:joseph.blohm@fcle.org">joseph.blohm@fcle.org</a>
Public Works Director, Ken Moore	846-9388	<a href="mailto:kmoore@cityofkerman.org">kmoore@cityofkerman.org</a>

### Contract Services

City Attorney, Mark Blum
City Engineer, Gary Horn, Yamabe & Horn Engineering

## Honorable Mayor and City Council Members:

It is my pleasure to present the Fiscal Year (FY) 2011/2012 Budget for the City of Kerman. The budget represents the City's financial plan for FY 2011/2012 and addresses the organizational needs necessary to provide a high-level of public services to the residents and businesses of Kerman.

The City's overall FY 2011/2012 budget is \$14,547,687 million, which includes a capital improvement program (CIP) budget of \$5.7 million and a General Fund (GF) budget of \$3.9 million. General Fund revenues are estimated at \$3.8 million, requiring the use of a small portion of available GF reserves (\$1.73 million as of June 30, 2011) to balance the FY 2011/2012 Budget.

The General Fund balance at the end of FY 2011/12 is estimated to be over \$1.6 million and is intended to help offset the impact of any revenue shortfall due to economic uncertainty. Overall, the general fund reserves remain healthy, representing 44% of the GF operating expenditures. The Government Finance Officers Association (GFOA) recommends a minimum of 15% reserves. The City's reserves are well above the government standard.

We start off FY 2011/2012 with an optimistic view of our city's future with the following three ideas:

- **Focus on the future.** We will maintain the high levels of service that make Kerman a desirable place to live, work, and play. When possible, we will bolster investment in infrastructure and continue our plans and preparations so we are poised to act when the economy rebounds.
- **Open for business.** We will strive to market the community as a good place for new business and private sector investment. We will be responsive and facilitate new development in an expeditious manner while adhering to good development standards.
- **Success begets success.** The synergy created by good projects creates an exiting and dynamic environment that encourages subsequent development. We will continue to emphasize the positive things that happen in the community in order to build on the momentum created by past endeavors.

## FISCAL CLIMATE

The U.S. economy is slowly emerging from the worst economic recession in roughly 80 years. While the recession has technically ended and the economy is once again growing, it has been tepid and many of the effects of the recession.

Additional uncertainty remains as a result of the State's continued unwillingness or inability to properly address its own budget problems. Fortunately, the City has maintained a strong fiscal position despite the economic recession and periodic raids by the State. Sales tax revenues continue to perform better than expected, showing growth between 10% and 11%. Sales taxes (including Triple Flip) comprise about 30% of total General Fund revenue and largely support public safety services. Property Tax receipts are also improving as falling property values stabilize. At \$1.49 million, property taxes (including \$975,000 of Property Tax in Lieu of VLF Backfill) represent 39% of GF revenues.

The FY 2011/2012 budget is a reflection of the City's commitment and dedication to fiscal responsibility. It serves as a sound and prudent fiscal plan amidst an otherwise uncertain local, state and national economy.

## **REINVESTMENT THROUGH CAPITAL PROJECTS**

The current economic climate has resulted in an optimal construction market with lower bids and record low interest rates. The FY 2011/2012 Budget includes capital appropriations as detailed in the Capital Improvement Program (CIP), totaling \$5.7 million.

The most significant capital investment is the renovation and upgrade to the Wastewater Treatment Plant which began in FY 2010. This much needed project will allow the City to continue to accommodate growth for the foreseeable future. The \$6.3 million project is expected to be completed in FY 2011/12. This project represents the single largest investment in the City's history, and was funded by a combination of Development Impact Fees, State loan, and one-time grant of \$2 million provided in FY 2010 from the American Recovery and Reinvestment Act. The WWTP Expansion and other ongoing investments in the City's infrastructure will prepare Kerman to accommodate growth while maintaining existing roadways, improving mobility and expanding park facilities.

## **ABOUT KERMAN**

The City of Kerman is a progressive community with a small-town character. The City is bisected by State Route 145 (Madera Avenue), which runs north/south and State Route 180 (Whitesbridge Road), which runs east/west. As such, Kerman serves as the retail hub and gateway to the Westside communities of Fresno County. The City's population, as of January 1, 2011, is estimated at 14,500.

Utilities, infrastructure and future capacity have been high on the priority list. Several years ago, the City built new wells and two 750,000 gallon holding tanks to enhance water capacity and delivery. The City also obtained a low interest SRF loan and a \$2 million ARRA grant to finance a \$6.3 million expansion and upgrade of our Wastewater Treatment Plant, which was near completion in June 2011. The expansion increased the capacity of the wastewater treatment plant from the current 1.2 million gallons per day flow to 2.0 million gallons daily (MGD), with provisions in the design to expand to 3.0 MGD when needed. 2.0 MGD would allow the City of Kerman to grow to approximately 21,000 to 23,000 in population before we would need to proceed with the second expansion.

## **RECENT COMMERCIAL/INDUSTRIAL GROWTH**

On the Commercial side several important projects have been approved:

- Panoche Creek Expansion. The company is nearing completion of a third major expansion that will add over 100,000 square feet of warehouse space to its existing operation (for a total of 338,000 sq.ft). This investment is a good sign that Kerman is a strategic location to do business.
- Walmart. This new 160,000 sq. ft commercial project is expected to break ground in early 2012. The WalMart center will be the largest retail development in the history of the City. It is projected to create approximately 300 jobs and about \$500,000 in annual sales tax revenue.
- Garcia Market. A new grocery store has occupied a vacant tenant space in the Kerman Plaza shopping center. The store features a meat market and bakery area.

The development of a 20 acre Goldenrod Elementary School at the northwest corner of Goldenrod and Kearney is set to open in August of 2011. Approximately 10 acres of the site will be a combination school playground/City park with community ball fields. The City will develop a 1.8 acre neighborhood park adjacent to this larger ball field/park to accommodate uses during school hours.

## **HOUSING BEGINS SLOW RECOVERY**

- Kearney Palms III is under construction. This project consists of 44-units of Senior Housing to the existing 80-unit complex located at the northwest corner of Kearney and 9<sup>th</sup> Street.

- Hacienda Heights received funding award and the developer expects to begin construction on the units in FY 2011. This project consists of 68 multi-family units located at the southeast corner of Siskiyou and Gateway.
- RM Covington continues to build new single-family homes on the north side of Stanislaus Avenue, west of Goldenrod. The developer pulled a total of 19 permits with approximately 8 houses under construction.
- There is ongoing interest from builders regarding Pacific Mountain Partners and Boudreaux II subdivisions. There are approximately 140 development-ready lots for new single family construction in these two tracts.

### **WHY KERMAN STANDS OUT**

In addition to an extensive parks system, the City of Kerman offers a wide variety of youth and senior citizen recreational activities, programs, and transit services. The City has earmarked nearly 15% of its General Fund Budget towards these activities and programs.

One important measure of a well planned and managed City is the planning and financing of major capital projects to serve the City well into the future. The City's Five-Year Capital Improvement Plan (CIP) has earmarked approximately \$15 million dollars in capital improvements for the period covering FY 2008/09 to 2012/13. In early 2007, the City approved an updated General Plan along with updated Master Plans for Water, Sewer and Drainage.

In fiscal years 2011/2012 the City will begin and/or complete the following projects:

- Wastewater Treatment Plan Expansion. At \$6.3 million, this project represents the single largest capital investment in the City's history. This project will be completed in FY 2011/2012, allowing the City to accommodate growth well into the future.
- \$1.6 plus million in street and drainage improvements projects.

Kerman will continue to maintain its leadership role in Fresno County through active involvement on several keys boards and commissions and ensure that small cities in Fresno County have a voice in economic development efforts in our County.

### **CONCLUSION**

The FY 2011/2012 Budget represents a spending plan that realistically addresses the issues facing Kerman while promoting what has made this City so great. Unlike other communities where the current economic climate is tearing apart the fabric of the organization, Kerman will prevail as a result of the strong and harmonic leadership of the City Council, the understanding of its citizens, and the dedication and cooperation of its employees.

Respectfully submitted,

Ron Manfredi  
City Manager  
July 6, 2011

# CITY OF KERMAN

## FINANCE DIRECTOR'S BUDGET MESSAGE

### GENERAL FUND BUDGETS

### FISCAL YEAR 2011/2012

The General Fund is primarily dependent upon tax revenues, which provide about 75% of the funding for the projected General Fund Revenues for 2011/2012. The balance of the General Fund revenues come from administrative and overhead charges to City Enterprise Funds and Internal Service Funds: (water, sewer, refuse, vehicle/equipment, technology, etc.), permits, rents, interest and other fees.

At the beginning of FY 2010/2011, the City had a General Fund Balance of \$1,731,919 per the audited financial statements. The Original 2010/2011 Budget that was presented to Council called for a \$364,000 deficit in the General Fund, which represented almost 11% of the projected revenues. After that budget was approved and as directed by Council, staff quickly came back with an Amended 2010/2011 Budget with a deficit of \$141,000 (under 5%). The Final 2010/2011 Budget reflects a deficit of under \$32,000, which is less than 1% of the projected 2010/2011 General Fund revenues as follows:

FISCAL YEAR 2010/2011 – FINAL ESTIMATES	
ESTIMATED REVENUES	\$3,538,643
LESS EXPENDITURES	<u>(\$3,570,573)</u>
TOTAL (DEFICIT)	<u>(\$31,930)</u> 0.9% of Revenue

Projected General Fund Revenues for 2011/2012 are estimated to be about \$3.81 million and General Fund Expenditures are estimated to be slightly over \$3.92 million in 2011/2012, leaving a structural deficit for the fiscal year of just over \$107,000 which is 2.82% of projected revenues. These expenditure projections are up 5.7% from the FY 2010/11 Original Budget, but significantly reduced from the approved FY 2007/08 and FY 2008/2009 Budgets of approximately \$4.4 million and \$4.3 million, respectively.

Unless City staff is able to hold costs below budget levels and balance revenues and expenditures again in 2011/2012, we will take this amount (\$107,383) from our existing General Fund Reserve of \$1.7 million to balance the FY 2011/2012 General Fund Budget. Even if the entire \$107,383 does come out the reserves, the City will still be well above the target minimum reserve balance of \$1 million. However, City staff has pretty consistently come in better than budget on the General Fund and we do not anticipate using this much of General Fund Reserves.

General Fund revenues are used to fund such services as Police, Animal Control, Parks, Recreation and Senior Citizen programs. It also funds the maintenance of City facilities, the City Council and portions of administrative costs that are not funded by Enterprise Fund, Street or other non-General Fund revenues. It is unfortunate that these critical services are dependent upon revenues that are most vulnerable to takeaways from the State and additional County charges and are the revenues over which we have the least control.

The figures being presented in this report represent departmental best estimates of their expenditure requirements and are based on the Department Heads' knowledge of their contracts, needs, historical costs and year-to-date costs for every line item within these budgets. However, as displayed in the two most costly General Fund Budgets (Police & Recreation/Senior Citizen Services), most of these costs are associated with personnel expenditures.

Below is a capsule look at the fifteen individual active General Fund budgets, as well as two budgets (Funds 73.0 and 86.0) that are related to General Fund programs but are not entirely funded by the General Fund. Below is a summary of those budget proposals:

- City Council – 10.6% Decrease over 10/11 Amended Budget (AB), due the reduction of the \$ set aside for Professional Services – Hearing.
- City Attorney – No change. Same as the 10/11 Amended Budget.
- General Administration – 3% Increase from the 10/11 AB, due to a higher percentage allocation of personnel costs, \$7,000 increase Contract Services (State Mandated Cost calculations, which generate additional revenues), Utility budget increase (Planning & Development addition to south wing of City Hall) and increased Insurance costs. These increases were offset somewhat by the elimination of \$16,000 Grant Consultant cost and by the decrease in City Clerk Salary.
- Financial Administration – 36 % Increase. Payments for the debt service to Kerman Public Finance Authority Bond for the 942 S. Madera building have been moved to this budget. This cost is more than off-set by \$36,000 annual Rental Income to come from the tenant.
- Legislation – 34.3% Decrease, due to lower Personnel costs.
- Planning – 16.3% Increase, due to increased Personnel allocations to Salaries and Fringe Benefit costs.
- Engineering – 36.5% Increase, due to anticipated need for services. This is a pass-through account with services paid by development and a percentage of the fees retained by the City.
- Building Inspection – 8.8% Decrease, due mainly to Personnel allocation changes.
- Recreation Administration – 15.6% Increase, due to Ball Field Utilities and Maintenance costs (Part Time staff to maintain New School Ball Fields) and Vehicle and Technology allocation increases.
- Senior Center Services – 3.7% Increase, due to Benefit costs and Grant Match (73.0).
- Senior Outreach Grant – Funding eliminated in 09/10.
- Senior Nutrition (Fund 73.0) – 3.8% Increase (\$742), due primarily to Personnel costs.
- Swimming Pool Operations – 2.4% Decrease.
- Transportation/Fare Box Match (Fund 86.0) – 4.0% Increase, due primarily to Benefits and to Vehicle/Equipment charges.
- Planned Recreation – 2.7% Increase (\$832), mostly due to Personnel and Contract Services.
- Youth Service Bureau – 4.8% Decrease, due to decrease in Part Time Salaries.
- Community Teen Center – 2.2% Increase, due to Vehicle allocation and to Personnel.
- Police Operations – 8.8% Increase, due to Personnel, Dispatch and Vehicle/Equip. cost. With elimination of the SLESF Grant Funding we lose revenues for one sworn officer and partial funding for a non-sworn position. We are budgeting for 17 sworn reserve positions and three (3) non-sworn. However, we have also budgeted for three (3) hourly sworn reserve positions. Therefore, we will have a much quicker transition to full-time officers if

we have turnover or hopefully have the revenues to budget for the necessary full-time additional positions.

- SLESF – Eliminated in 2011/2012 - \$100,000 loss to the City that was previously used for Police Department staffing.
- Abatement/Animal Control – 0.9% Increase, due to Vehicle/Equip allocation increase.
- Buildings & Park Operations – 7.6% Increase, due to Personnel and Vehicle/Equipment allocations.

While we always seek to be more economical and to cut costs, it will be extremely difficult to make further General Fund cutbacks without a reduction in personnel and/or furloughs. It is important to note that while there are not significant budget reductions this year, the City of Kerman began cuttings costs a few years ago. More than \$860,000 has been reduced from the proposed FY 2007/08 budget to the FY 2010/11 Final Budget.

On a positive note, we expect to see improved property taxes and substantially increased sales tax for FY 2011/12. The business climate, especially in Kerman, appears to be strong and growing. Unfortunately, we do not know what the State will or may do to further reduce the taxes that come that support our General Fund activities. In the final moments of budget preparations, it was announced that AB89 (if not vetoed by the Governor) would result in a take-away of about \$53,000 from Vehicle License Fees, eliminate Booking Fees expense (budgeted in 10.0 3011 at \$22,500) and return \$100,000 of SLESF funding for Police staffing. These potential changes are not factored into this budget.

Respectfully Submitted,

Tim Przybyla, Finance Director  
July 6, 2011

**City of Kerman - Municipal Budget  
Revenue Summary**

Activity: Activity: **General Fund Revenue**  
Fund: Fund: **10.0**

**General Fund Revenue Summary  
FY 2011-2012**

Fund	Object	Project	Description	09/10	10/11	10/11	10/11	11/12
				Actual	Budget	Amended Budget	Final Budget	Budget
10.0	0000	311 10 00	Property Tax	487,338	450,000	500,000	475,000	515,000
10.0	0000	335 00 00	Property Tax In-Lieu of VLF Backfill	923,395	920,000	930,000	939,086	975,000
10.0	0000	313 00 00	Sales Tax - General	780,839	710,000	730,000	756,000	865,000
10.0	0000	313 01 00	Triple Flip	174,121	196,000	240,000	274,000	285,000
10.0	0000	315 00 00	Franchise Taxes	84,699	92,000	86,000	89,471	93,000
10.0	0000	319 00 00	Real Estate Prop Trans Tax	19,896	30,000	19,000	25,000	30,000
10.0	0000	321 00 00	Business License Tax	65,115	61,000	64,000	62,000	65,000
10.0	0000	322 20 00	Alcohol Use Permit	700	600	700	955	700
10.0	0000	322 60 00	Animal Licenses & Permits	5,880	4,000	5,500	6,961	5,400
10.0	0000	322 70 00	Other Fees and Permits	3,665	4,500	3,700	3,635	3,500
10.0	0000	325 01 00	Vehicle Code Fines	32,490	50,000	50,000	22,000	35,000
10.0	0000	325 02 00	Criminal Code Fines/ Booking Fee	2,504	3,250	3,250	2,600	3,000
10.0	0000	325 03 00	Vehicle Abatement - COG	5,084	5,000	5,000	12,205	8,000
10.0	0000	335 03 00	Vehicle License (Sec. 11001.5)	43,796	36,000	46,000	36,000	40,000
10.0	0000	335 04 00	Homeowners Prop Tax Relief	8,588	8,750	8,750	7,902	8,000
10.0	0000	335 06 00	SB90 Reimbursement	5,230	6,500	6,500	7,100	9,000
10.0	0000	341 01 00	Planning & Zoning Fees	39,296	25,000	50,000	10,570	15,000
10.0	0000	341 03 00	Reproduction Fee	141	200	200	56	100
10.0	0000	341 10 00	Notary Fees	240	270	270	270	270
10.0	0000	341 40 00	Building Permits	149,988	165,000	165,000	135,000	195,000
10.0	0000	341 41 00	Engineering Plan Chk & Insp Fees	45,052	55,000	45,000	26,575	30,000
10.0	0000	341 43 00	Building Plan Check Fees	17,786			34,541	40,000
10.0	0000	342 01 00	Police Department - Special Svcs	3,871	3,750	3,750	3,868	4,000
10.0	0000	342 02 00	Sales Tax - Public Safety	11,139	12,000	12,000	11,500	12,000
10.0	0000	342 03 00	Emergency Response	4,202	4,500	4,500	37	4,000
10.0	0000	342 04 00	Live Scan Fingerprint Fee	8,559	6,500	8,500	8,500	6,500
10.0	0000	342 07 00	Towed Vehicle Fee	7,420	8,500	8,500	6,500	8,500
10.0	0000	342 12 00	Parking Fines	8,391	12,000	12,000	5,800	12,000
10.0	0000	342 20 00	Sale of Surplus Items	0	250	250	250	250
10.0	0000	342 40 00	POST Reimbursements	0	2,000	2,000	0	2,000
10.0	0000	342 99 00	Miscellaneous Police Revenue	622	0	0	324	0
10.0	0000	344 40 00	Weed Abatement Fees	5,948	4,000	4,000	0	4,000
10.0	0000	344 45 00	Foreclosure Registration	3,350	1,500	3,000	2,750	1,500
10.0	0000	347 01 00	Swimming Pool Fees	12,436	6,500	12,000	12,000	12,000
10.0	0000	347 02 00	Recreational Programs	17,126	25,000	19,426	19,000	22,000
10.0	0000	347 03 00	YSB Program Revenues	1,492	1,500	1,500	2,800	3,500
10.0	0000	347 06 00	Soccer Fees - CYSA	1,700	0	0	0	0
10.0	0000	360 00 00	Rental Income - Ag Leases	14,420	14,420	14,420	14,420	14,420
10.0	0000	361 01 00	Interest Revenues	34,695	20,000	15,000	20,000	20,000
10.0	0000	361 02 00	Rents - Other	18,098	11,000	18,000	19,000	18,000
10.0	0000	361 05 00	Rents - Community Teen Center	32,365	36,000	36,000	35,000	36,000
10.0	0000	361 04 00	Rent - 942 Bldg	0	0	0	3,000	36,000
10.0	0000	369 01 00	Miscellaneous	18,613	15,000	15,000	4,500	5,000
10.0	0000	369 03 00	WCCATV Distribution	59,517	35,000	35,000	55,000	50,000
10.0	0000	369 10 00	Christmas Party	667	700	700	0	0
10.0	0000	370 01 00	Self Insurance Refund	51,030	5,000	5,000	4,041	0
10.0	0000	372 04 00	RDA KUSD Pool Rental	12,000	14,000	14,000	14,000	14,000
10.0	0000	375 01 00	Admin. & Overhead - W/S	202,628	208,708	210,734	210,734	219,163
10.0	0000	375 02 00	Admin. & Overhead - Equip.	51,633	53,183	53,699	53,699	55,847
10.0	0000	375 03 00	Admin. & Overhead - Drainage	6,755	6,958	7,026	7,026	7,307
10.0	0000	375 04 00	Admin. & Overhead - Refuse	5,905	6,082	14,000	14,000	14,560
10.0	0000	375 06 00	Admin. & Overhead - L&L District	4,723	4,866	7,500	7,500	7,800
10.0	0000	375 62 00	Admin. & Overhead - RDA	1,873	1,928	1,947	1,947	2,025
10.0	0000	334 0 00	State Government Grant	15,176	0	0	74,520	0
<b>TOTAL GENERAL FUND REVENUE</b>				<b>3,512,197</b>	<b>3,343,915</b>	<b>3,498,322</b>	<b>3,538,643</b>	<b>3,813,342</b>

**SPECIAL REVENUES**

10.0	0000	334 34 00	SLESF Grant	100,000	100,000	100,000	100,000	0
12.0	0000	334 00 00	CDBG	208,664	249,000	249,000	260,406	136,655
71.0	0000	334 00 00	Senior Outreach Grant	4,500	0	0	0	0
73.0	0000	334 00 00	Nutrition Site Mgmt	20,940	14,358	14,358	14,358	14,358
78.0	0000	334 XX 00	Grants	99,552	0	0	0	0
86.0	0000	314 04 00	Transportation/Fair Box	85,169	103,962	106,362	102,000	110,212
10.0	0000	369 20 00	Katie's Park Donations	0	137,000	137,000	0	0

**Note: See page 77 of this budget for a Summary of Impact Fee Revenues.**

**SUMMARY OF GENERAL FUND OPERATIONAL BUDGETS**

Activity Description	2009/10		2010/11				2011/12		% of 10/11 Original Budget	Incr/ (Decr)
	Actual	%	Budget	%	Amended Budget	Final Budget	Request	%		
<b>LEGISLATIVE &amp; GEN. GOVT.</b>										
6001 CITY COUNCIL	\$28,403		\$39,041		\$37,556	\$30,874	\$33,565	86.0%	-14.0%	
6003 CITY ATTORNEY	44,720		50,000		45,000	40,000	45,000	90.0%	-10.0%	
1002 GENERAL ADMINISTRATION	212,632		190,669		187,333	204,473	192,975	101.2%	1.2%	
5005 FINANCIAL ADMINISTRATION	52,208		58,375		57,439	54,918	78,106	133.8%	33.8%	
6004 LEGISLATION	35,247		36,640		35,152	36,704	23,098	63.0%	-37.0%	
TOTAL LEGISLATIVE & GEN. GOVT.	373,209	10.5%	374,724	10.1%	362,480	366,969	372,745	9.5%	99.5%	-0.5%
<b>PLANNING &amp; DEVELOPMENT</b>										
1008 PLANNING	125,243		149,196		148,496	141,120	172,767	115.8%	15.8%	
4007 ENGINEERING	24,011		21,000		18,900	20,577	25,800	122.9%	22.9%	
4042 BUILDING INSPECTION	118,374		178,979		175,880	164,907	160,415	89.6%	-10.4%	
TOTAL PLANNING & DEVELOPMENT	267,628	7.5%	349,174	9.4%	343,276	326,604	358,982	9.2%	102.8%	2.8%
<b>REC/SOC SERVICES</b>										
2002 RECREATION ADMINISTRATION	183,139		157,609		153,371	153,985	177,295	112.5%	12.5%	
2044 SENIOR CENTER SERVICES	147,399		173,317		174,211	157,433	180,610	104.2%	4.2%	
2047 SWIMMING POOL OPERATIONS	34,642		37,018		37,119	37,230	36,233	97.9%	-2.1%	
2062 PLANNED RECREATION	34,076		30,896		30,735	32,122	31,567	102.2%	2.2%	
2065 YOUTH SERVICE BUREAU	36,613		35,095		34,002	31,775	32,376	92.3%	-7.7%	
2069 COMMUNITY/TEEN CENTER	146,202		144,968		146,484	139,376	149,727	103.3%	3.3%	
TOTAL REC/SOC SERVICES (* G.F.ONLY)	582,071	16.4%	578,903	15.6%	575,921	551,922	607,808	15.5%	105.0%	5.0%
<b>POLICE OPERATIONS</b>										
3011 POLICE OPERATIONS	2,101,912		2,191,210		2,151,381	2,115,866	2,344,356	107.0%	7.0%	
TOTAL POLICE OPERATIONS (*G.F.ONLY)	2,101,912	59.3%	2,191,210	59.1%	2,151,381	2,115,866	2,344,356	59.8%	107.0%	7.0%
<b>OTHER POLICE SERVICES</b>										
4041 ABATEMENT/ANIMAL CONTROL	46,595		42,205		39,710	42,352	40,065	94.9%	-5.1%	
TOTAL OTHER POLICE SERVICES (*G.F.ONLY)	46,595	1.3%	42,205	1.1%	39,710	42,352	40,065	1.0%	94.9%	-5.1%
<b>PUBLIC WORKS</b>										
4011 BLDG/PARK OPERATIONS	173,393		171,680		166,603	166,860	179,231	104.4%	4.4%	
TOTAL PUBLIC WORKS (*G.F.ONLY)	173,393	4.9%	171,680	4.6%	166,603	166,860	179,231	4.6%	104.4%	4.4%
<b>TRANSFERS</b>										
0099 Transfer in to Transit (86.0)						11,105	17,428			
TOTAL GENERAL FUND OPERATIONS	3,544,806	100.0%	3,707,896	100.0%	3,639,371	3,570,573	3,920,616	100.0%	105.7%	5.7%
TOTAL GENERAL FUND REVENUE	3,512,197		3,343,915		3,498,322	3,538,643 (f)	3,813,342	114.0%	14.0%	
EXCESS (DEFICIT) REVENUE	(\$32,608) (a)		(\$363,981) (b)		(\$141,049)	(\$31,930)	(\$107,274) (e)			
			-10.88%		-4.03%	-0.90%	-2.81%			

(a) - Actual Excess of Operational Expenditures over Revenues in 2009/2010. Excludes major capital expenditures (10.0 4024), grants and transfers in from other funds.

(b) - Original estimate of Operational Expenditures in Excess of Revenues for 2010/2011.

(c) - Estimate of Operational Expenditures in Excess of Revenues for 2010/2011 Amended Budget.

(e) - Projected Operational Expenditures in Excess of Revenues for 2011/2012.

(f) - Includes \$74,520 Prop 40 Grant Reimbursement for Park Improvements that were paid for out of the General Fund.

GENERAL FUND CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

**SUMMARY OF OTHER FUNDS' OPERATIONAL BUDGETS**

Activity Description	2009/10 Actual	2010/11 Budget	2010/11 Amended	2010/11 Est. Actual	2011/12 Budget	%	Incr/ (Decr)
10.0 3059 SLESF BLOCK GRANT (STATE)	\$100,000	\$100,000	\$100,000	\$100,000	\$0	0.0%	-100.0%
11.0 4011 CIP ADMINISTRATION	11,662	38,038	38,329	46,640	3,440	9.0%	-91.0%
17.0 4007 GENERAL PLAN UPDATE	11,054	23,254	23,475	23,257	0	0.0%	-100.0%
73.0 2046 NUTRITION SITE MGMT	27,028	19,625	19,730	19,218	20,471	104.3%	4.3%
86.0 2049 TRANSPORTATION (SB 325 IV FUNDS)	93,350	110,512	115,046	113,105	119,640	108.3%	8.3%
	\$243,094	\$291,430	\$296,581	\$302,220	\$143,551	49.3%	-50.7%

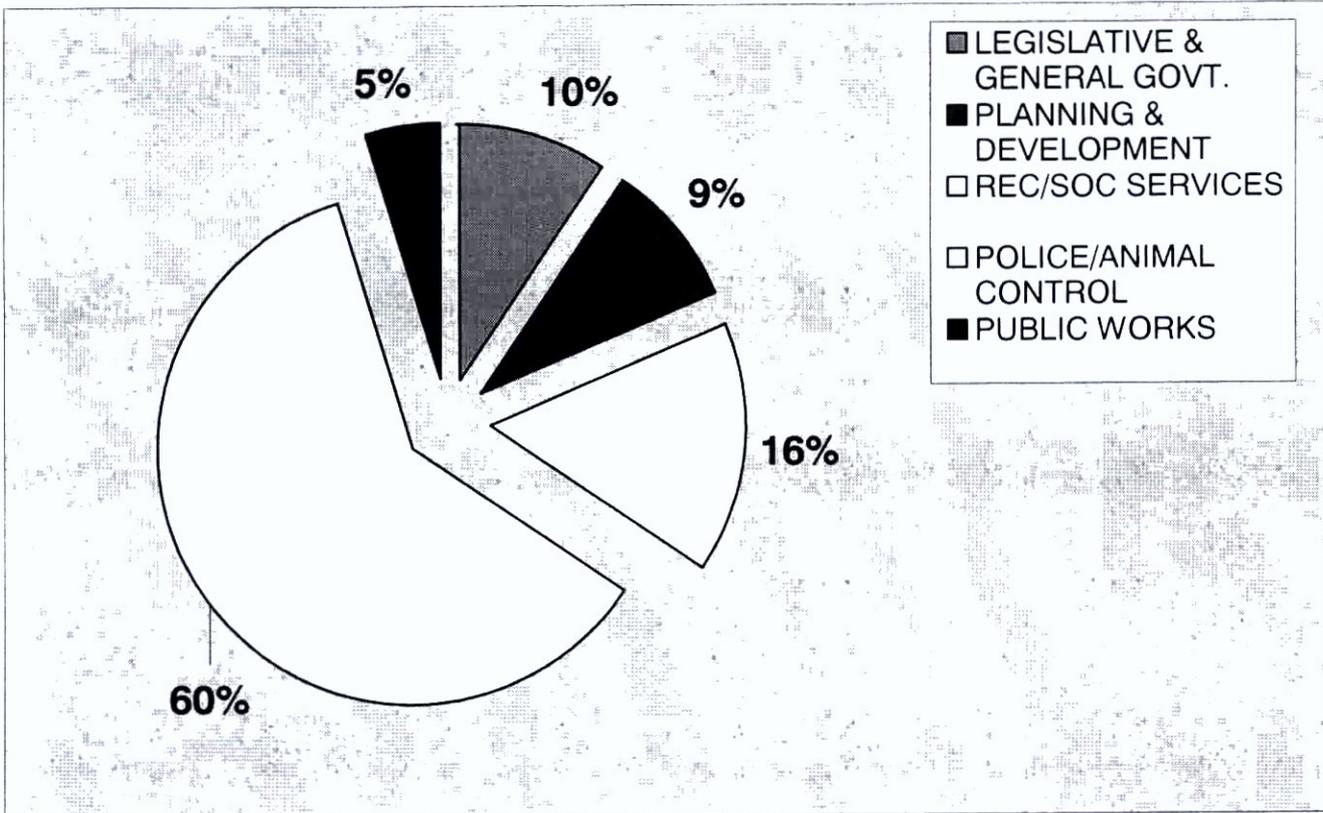
City of Kerman - 2011/2012 City Wide Expenditures Summary

**EXHIBIT A**

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$16,665	\$16,900	\$33,565	\$0	\$33,565
10	6003	City Attorney	0	45,000	45,000	0	45,000
10	1002	General Administration	54,729	138,247	192,975	0	192,975
10	5005	Financial Administration	32,436	45,670	78,106	0	78,106
10	6004	Legislation	10,898	12,200	23,098	0	23,098
10	1008	Planning	159,242	13,526	172,767	0	172,767
10	4007	Engineering	0	25,800	25,800	0	25,800
10	4042	Code Enforcement/Inspection	118,125	42,290	160,415	0	160,415
10	2002	Recreation Administration	122,261	54,534	176,795	500	177,295
10	2044	Senior Center Services	155,859	24,751	180,610	0	180,610
71	2044	Senior Outreach Grant	0	0	0	0	0
73	2046	Senior Center Services	17,110	3,361	20,471	0	20,471
10	2047	Swimming Pool Operations	21,433	14,800	36,233	0	36,233
86	2049	Transportation/Farebox Match	111,650	6,190	117,840	1,800	119,640
10	2062	Planned Recreation	19,482	12,085	31,567	0	31,567
10	2065	Youth Service Bureau	30,971	1,405	32,376	0	32,376
10	2069	Kerman Community Teen Center	102,555	46,172	148,727	1,000	149,727
10	3011	Police Operations	1,889,124	455,232	2,344,356	0	2,344,356
10	3063	SLESF Grant	0	0	0	0	0
10	4041	Animal Regulation/Code Enforcement	24,864	14,901	39,765	300	40,065
10	4011	Buildings & Park Operations	94,651	81,480	176,131	3,100	179,231
51	4011	Technology Maintenance	19,250	30,000	49,250	39,100	88,350
11	4011	CIP Administration	0	3,440	3,440	0	3,440
17	4007	General Plan Updates	0	0	0	0	0
10	4024	Parks, Facilities & Equipment	0	0	0	14,250	14,250
12	4024	CDBG Construction	0	0	0	216,655	216,655
14	4024	Facilities Construction	0	0	0	83,839	83,839
58, 59	4024	Parks Construction	0	0	0	62,593	62,593
41	5005	Water	218,872	193,976	412,848	0	412,848
41	5006	Water	0	203,870	203,870	0	203,870
41	4011	Water Operations	368,444	491,052	859,495	2,000	861,495
41	4024	Water Construction - "CIP Other Than SRF"	0	0	0	1,495,156	1,495,156
42	5005	Sewer	179,284	174,866	354,150	0	354,150
42	5006	Sewer	0	68,414	68,414	0	68,414
42	4011	Sewer Collection Operations	243,752	54,900	298,653	2,000	300,653
42	4014	Sewer WWTP Operation	184,051	287,720	471,771	0	471,771
42	4024	Sewer Facilities Construction	0	0	0	66,600	66,600
43	5005	Solid Waste (Refuse)	149,559	781,384	930,944	0	930,944
47	4011	Storm Drain Maintenance & Operations	36,069	32,002	68,071	900	68,971
48, 49	4024	Storm Drain	0	0	0	63,000	63,000
50	4011	Vehicle/Equipment Operations	74,105	283,436	357,541	6,800	364,341
50	4024	Vehicle/Equipment Replacement	0	0	0	38,000	38,000
55-57	4024	Sewer Construction	0	0	0	1,631,395	1,631,395
75	4011	Lighting & Landscaping District 1	118,142	67,791	185,933	1,800	187,733
78	4024	Parks Construction	0	0	0	0	0
80-85, 87	4011	Street Maintenance, TDA and Other	65,852	121,000	186,852	27,500	214,352
88	4011	Street Maintenance, Operations & Admin	237,578	91,268	328,846	8,900	337,746
12, 80, 83, 88-92, 95	4024	Street Construction	0	0	0	1,963,822	1,963,822
			<b>\$4,877,015</b>	<b>\$3,939,662</b>	<b>\$8,816,677</b>	<b>\$5,731,010</b>	<b>\$14,547,687</b>

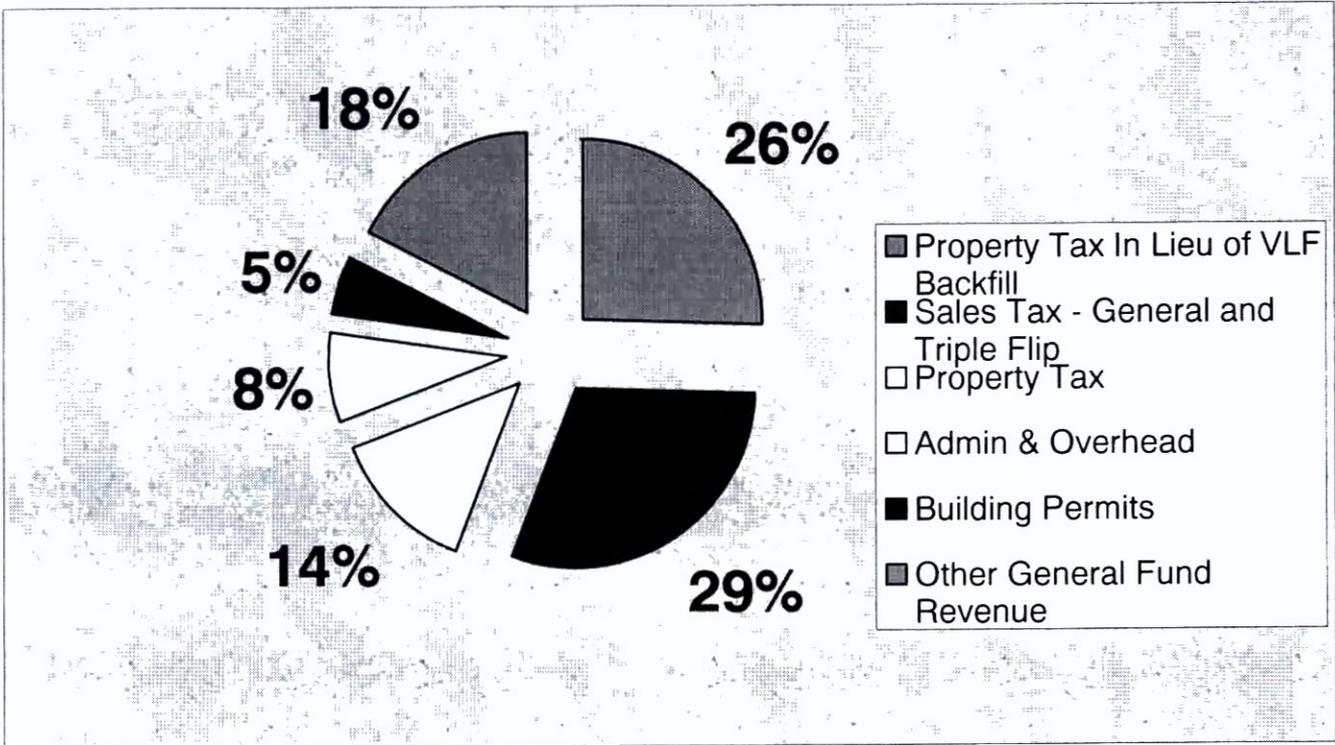
\$3,001,306  
2,853,296

**GENERAL FUND OPERATING EXPENDITURES BREAKDOWN**



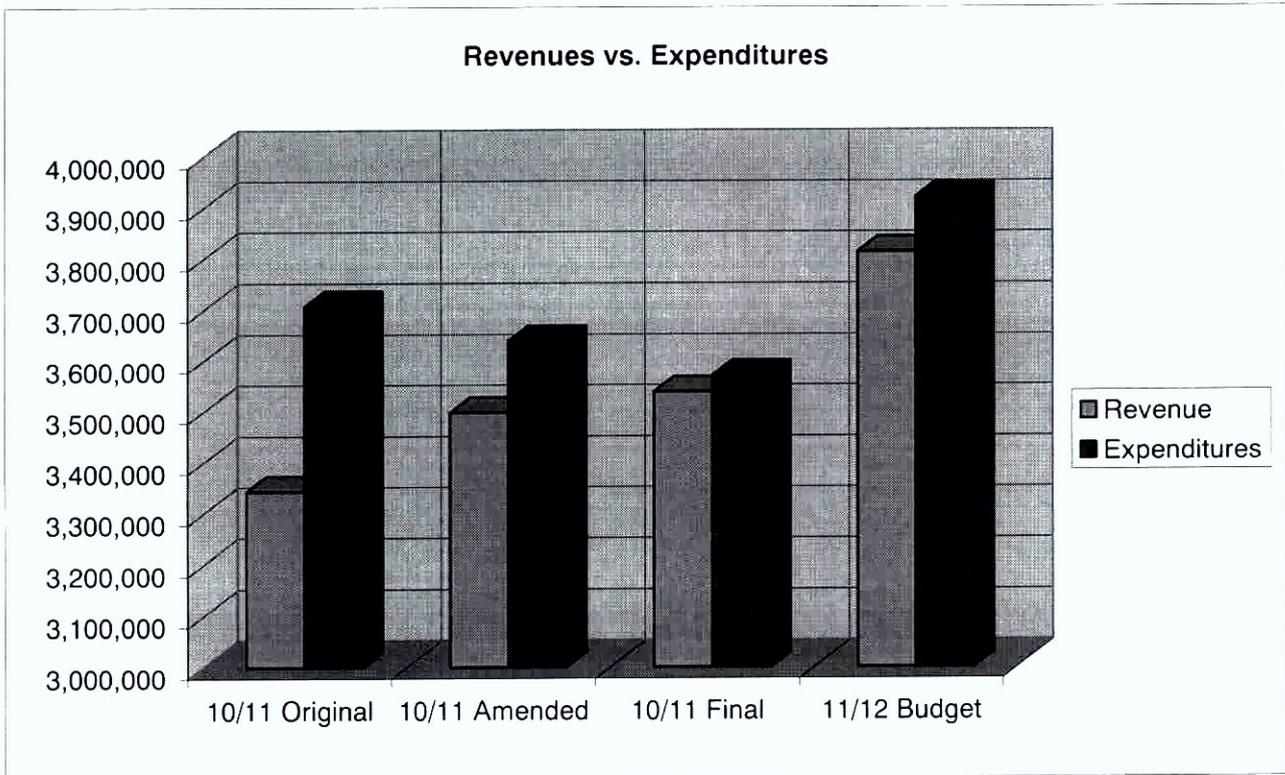
LEGISLATIVE & GENERAL GOVT.	\$372,745	9.51%
PLANNING & DEVELOPMENT	\$358,982	9.16%
REC/SOC SERVICES	608,003	15.51%
POLICE/ANIMAL CONTROL	2,384,422	60.81%
PUBLIC WORKS	179,231	4.57%
<b>TOTAL G/F OPERATIONS</b>	<b>\$3,920,811</b>	<b>99.56%</b>

**MAJOR GENERAL FUND REVENUE SOURCES**



Property Tax In Lieu of VLF Backfill	\$975,000	25.57%
Sales Tax - General and Triple Flip	1,150,000	30.16%
Property Tax	515,000	13.51%
Admin & Overhead	306,702	8.04%
Building Permits	195,000	5.11%
Other General Fund Revenue	671,640	17.61%
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$3,813,342</b>	<b>100.00%</b>

# GENERAL FUND REVENUE & EXPENDITURES



	<u>Revenue</u>	<u>Expenditures</u>	<u>Excess/(Deficit)</u>
10/11 Original	3,343,915	3,707,896	(363,981)
10/11 Amended	3,498,322	3,639,371	(141,049)
10/11 Final	3,538,643	3,570,573	(31,930)
11/12 Budget	3,813,342	3,920,811	(107,468)

**City of Kerman Municipal Budget  
City Council**

**FY 11/12**

**Activity: 6001  
Fund: 10.0  
Department: City Council**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	6001	410	20	00	Part Time Salaries	13,080	14,000	14,000	14,305	15,000
10.0	6001	420	00	00	Fringe Benefits	1,471	1,541	1,541	1,639	1,665
<b>Subtotal</b>						<b>14,551</b>	<b>15,541</b>	<b>15,541</b>	<b>15,944</b>	<b>16,665</b>
10.0	6001	510	11	00	Professional Srvc - Hearing		8,000	8,000	5,016	4,000
10.0	6001	521	02	00	General Supplies	2,064	2,000	1,800	1,880	1,700
10.0	6001	552	01	00	Public Notice	1,720	4,000	3,600	1,500	3,000
10.0	6001	554	01	00	Travel - Conferences - Meetings	1,237	1,000	900	1,027	800
10.0	6001	555	06	00	Website Updates and Add Ons	1,155	1,000	966	900	1,200
10.0	6001	556	00	00	Employee Recognition	5,366	5,000	4,500	3,207	4,000
10.0	6001	570	00	00	Public Relations	2,310	2,500	2,250	1,400	2,200
<b>Subtotal M&amp;O</b>						<b>13,852</b>	<b>23,500</b>	<b>22,016</b>	<b>14,930</b>	<b>16,900</b>
<b>Subtotal Operations</b>						<b>28,403</b>	<b>39,041</b>	<b>37,556</b>	<b>30,874</b>	<b>33,565</b>
10.0	4007	600	03	00	Capital Outlay - Improvements					
10.0	4007	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>28,403</b>	<b>39,041</b>	<b>37,556</b>	<b>30,874</b>	<b>33,565</b>
										<b>(3,991)</b>
										<b>-10.6%</b>

**Remarks on Budget Request**

**I. Personnel:**

**II. M & O Costs:**

- 510-11 - Professional Services - Hearing - We had less costs than anticipated relating to a Hearing and expensed about \$2,350 of Chief of Police recruitment costs to this line item in 2010/2011. The \$4,000 in 2011/2012 is budgeted for potential Hearing costs.
- 552-01 - Public Notices - Anticipated decrease in costs to approximate amount needed for 2011/12
- 554-01 - Travel/Conferences/Mtg - No anticipated Council training/travel in 2011/2012.
- 555-06 - Website Updates and Add Ons. Website maintenance increased to meet the monthly service fees.
- 556-00 - Employee Recognition - Includes Employees' Recognition Luncheon, Council/Employee relations items, Sober Grad Nite, Fireworks Festival, public relations activities being initiated requiring meetings including lunch etc.
- 570-00 - Public Relations - Anticipated for business meeting materials and ancillary costs.

**III. Capital Equipment:**

None

**Program Elements:**

City Council salaries, related costs for projects and activities.

**City of Kerman Municipal Budget  
City Attorney**

**FY 11/12**

Activity: **6003**  
Fund: **10.0**  
Department: **City Attorney**

Fund	Object	Project	Description			09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
Activity	Sub Obj.									
10.0	6003	510	10	00	Professional Services	44,720	50,000	45,000	40,000	45,000
<b>Subtotal</b>						<b>44,720</b>	<b>50,000</b>	<b>45,000</b>	<b>40,000</b>	<b>45,000</b>
<b>Total Expenditures</b>						<b>44,720</b>	<b>50,000</b>	<b>45,000</b>	<b>40,000</b>	<b>45,000</b>
										0
										0.0%

**Remarks on Budget Request**

**I. Personnel:**

None

**II. M & O Costs:**

Consistent with prior years.

**III. Capital:**

None

**Program Elements:**

The City Attorney provides contract legal services to City Council and staff, including legal opinions. He also provides contract-writing services and deals with a number of code enforcement issues.

**City of Kerman Municipal Budget  
General Administration**

**FY 11/12**

**Activity: 1002  
Fund: 10.0  
Department: General Admin.**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget	
Activity	Sub Obj.									
10.0	1002	410	10	00	Salaries	41,655.59	36,835	36,835	38,194	44,440
10.0	1002	410	20	00	Part Time Wages	13,132.57	3,616	3,616	8,635	0
10.0	1002	420	00	00	Fringe Benefits	15,319	12,359	12,859	13,313	10,289
<b>Subtotal</b>						<b>70,107</b>	<b>52,810</b>	<b>53,310</b>	<b>60,143</b>	<b>54,729</b>
10.0	1002	510	01	00	Contract Services	7,700	5,000	5,000	13,916	12,000
10.0	1002	510	02	00	Contract Services - Grant Consultants	16,000	16,000	16,000	16,000	0
10.0	1002	510	10	00	Professional Services	516	750	750	750	700
10.0	1002	510	11	00	Prof. Services - Emp. Hiring	0	600	600	600	500
10.0	1002	510	13	00	EDC & EZ	6,000	6,500	6,500	7,170	9,000
10.0	1002	515	01	00	Utilities	17,791	12,500	12,500	12,500	17,000
10.0	1002	521	01	00	Office Supplies	3,224	3,000	2,700	2,000	2,500
10.0	1002	521	02	00	General Supplies	1,836	2,000	1,800	500	1,000
10.0	1002	521	07	00	Postage	1,131	1,300	1,170	1,176	1,200
10.0	1002	540	02	00	Equipment Rental - Lease	8,876	9,500	8,900	8,900	9,000
10.0	1002	545	00	00	Vehicle - Equipment Rental - Internal	2,814	1,691	1,498	1,498	2,486
10.0	1002	546	00	00	Computer Equipment Allocation	3,427	4,594	3,850	3,850	4,335
10.0	1002	550	00	00	Insurance	57,533	57,325	57,325	57,599	62,326
10.0	1002	551	01	00	Communications - Telephone	5,922	6,000	5,400	6,100	6,100
10.0	1002	551	02	00	Cellular Phone	771	1,000	900	900	900
10.0	1002	552	02	00	Public Notice	190	700	630	1,352	500
10.0	1002	554	01	00	Training/Conferences/Meetings	817	750	675	800	700
10.0	1002	555	00	00	Dues & Subscriptions	7,976	8,250	7,425	8,320	8,000
<b>Subtotal</b>						<b>142,524</b>	<b>137,459</b>	<b>133,623</b>	<b>143,930</b>	<b>138,247</b>
10.0	1002	600	04	00	Capital Outlay - Machinery & Equipment	0	400	400	400	0
<b>Subtotal</b>						<b>0</b>	<b>400</b>	<b>400</b>	<b>400</b>	<b>0</b>
<b>Total Expenditures</b>						<b>212,632</b>	<b>190,669</b>	<b>187,333</b>	<b>204,473</b>	<b>192,975</b>

**5,642  
3.0%**

**Remarks on Budget Request**

**I. Personnel:**

- 16.5% City Manager
- 16.5% City Manager's Secretary
- 24% City Clerk

410.20 - Part Time Wages - FY 10/11 Kept Part-time personnel on longer to delay cost of full-time staff

**II. M & O Costs:**

- 510-01 Contract Services - Sales Tax Audit; SB90 Claims for reimbursement for State mandated costs were left out of the budget in FY 10/11.
- 510-02 Contract Services/Grant Consultants - eliminate contract with Ca Consulting for grant writing.
- 510-13 Economic Dev Commission Membership & Enterprise Zone Fees
- 515-01 Utilities Includes Planning Dept. addition
- 540-02 Equip Rents/Leases - Xerox machine monthly lease payments and postage meter
- 552-02 Public Notice/Job - FY 10/11 Chief Recruitment cost charged to this budget and PD budget
- 555-00 Dues & Subscriptions - Costs for League of Cities dues, Chamber membership, South San Joaquin Valley Division of League of California Cities (COG).

**III. Capital:**

None in FY 11/12

**Program Elements:**

To provide administrative, secretarial, and clerical support for City Council and City departments. Provide analysis and recommendations on reports to Council and public as well as comprehensive coordination of City projects. Conduct the business of General Government within policies and Government Code. In addition, provide risk management and personnel administration within policy guidelines.

**City of Kerman Municipal Budget  
Financial Administration**

**FY 11/12**

**Activity: 5005  
Fund: 10.0  
Department: Finance**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	5005	410	10	00	Salaries	19,728	22,832	22,832	22,730	22,243
10.0	5005	410	20	00	Part-Time Wages	71				
10.0	5005	410	30	00	Overtime	19				
10.0	5005	420	00	00	Fringe Benefits	8,067	10,092	10,792	9,404	10,193
<b>Subtotal</b>						<b>27,884</b>	<b>32,924</b>	<b>33,624</b>	<b>32,133</b>	<b>32,436</b>
10.0	5005	510	10	00	Professional Services - Audit	14,800	16,000	14,800	13,800	13,800
10.0	5005	510	14	00	Professional Services - Data Processing	4,394	4,500	4,394	4,394	4,400
10.0	5005	521	01	00	Office Supplies	1,500	1,400	1,425	1,320	1,200
10.0	5005	540	00	00	Lease Expense (PFA Bond)	2,513	2,551	2,296	2,551	25,510
10.0	5005	545	01	00	Public Notice	0	100	90	0	0
10.0	5005	554	01	00	Travel/Conferences/Meetings	637	400	360	400	360
10.0	5005	555	00	00	Dues & Subscriptions	480	500	450	320	400
<b>Subtotal</b>						<b>24,323</b>	<b>25,451</b>	<b>23,815</b>	<b>22,785</b>	<b>45,670</b>
<b>Subtotal M&amp;O Costs</b>						<b>52,208</b>	<b>58,375</b>	<b>57,439</b>	<b>54,918</b>	<b>78,106</b>
10.0	5005	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal Capital Costs</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>52,208</b>	<b>58,375</b>	<b>57,439</b>	<b>54,918</b>	<b>78,106</b>

20,667  
36.0%

**Remarks on Budget Request**

**I. Personnel:**

5% Finance Director	3% Junior Accountant
15% Sr Acct/Personnel Officer	5% Account Clerk II
10% Account Clerk II	

**II. M & O Costs:**

540-00 - Lease Expense (PFA Bond) - City will now pay 100% of the Lease on 942 Building, as it is rented out. See the \$36,000 of Rental Income in General Fund Revenues section.

**III. Capital:**

No request, consistent with prior years.

**Program Elements:**

The Finance Department provides accounting, reporting and human resource services to all departments and administers the City's investing and other financial activities, under the direction of the City Manager and City Council.

**Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget**

**City of Kerman Municipal Budget  
Legislation**

**FY 11/12**

**Activity: 6004  
Fund: 10.0  
Department: Legislation**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	6004	410	10	00	Salaries	11,052	11,796	11,796	12,048	8,541
10.0	6004	410	20	00	Part Time Wages	9,596	2,532	2,532	4,520	0
10.0	6004	420	00	00	Fringe Benefits	5,276	4,862	5,119	4,931	2,357
<b>Subtotal</b>						<b>25,924</b>	<b>19,190</b>	<b>19,447</b>	<b>21,499</b>	<b>10,898</b>
10.0	6004	510	01	00	Contract Services - Codes/Laserfiche	8,000	11,750	10,575	10,575	10,800
10.0	6004	510	02	00	Elections		4,000	3,600	3,100	0
10.0	6004	521	02	00	General Supplies	856	900	810	810	800
10.0	6004	545	00	00	Vehicle - Equipment Rental - Internal					
10.0	6004	554	01	00	Travel - Conferences - Meetings	21	400	360	360	300
10.0	6004	555	00	00	Dues & Subscriptions	335	400	360	360	300
<b>Subtotal M&amp;O Costs</b>						<b>9,212</b>	<b>17,450</b>	<b>15,705</b>	<b>15,205</b>	<b>12,200</b>
<b>Subtotal</b>						<b>35,136</b>	<b>36,640</b>	<b>35,152</b>	<b>36,704</b>	<b>23,098</b>
10.0	6004	600	04	00	Capital Outlay - Machinery & Equipment	111	0	0	0	0
<b>Subtotal Capital Costs</b>						<b>111</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>35,247</b>	<b>36,640</b>	<b>35,152</b>	<b>36,704</b>	<b>23,098</b>
										(12,054)
										-34.3%

**Remarks on Budget Request**

**I. Personnel:**

15% City Clerk

**II. M & O Costs:**

510-01 Contract Services - 'Code Publishing' yearly website hosting and updates (\$2,000) - anticipating ordinance activity requiring more pages in updates. Laserfiche records scanning yearly licensing, upgrades, and technical support/upkeep and scanner warranty (\$8,767).

510-02 Elections - No elections this year (2011/2012).

**III. Capital:**

None

**Program Elements:**

**City of Kerman Municipal Budget  
Planning**

**FY 11/12**

**Activity: 1008  
Fund: 10.0  
Department: Planning and  
Development Services**

Fund	Object	Project			09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.	Description	Actual	Budget	Amended	Final Budget	Budget			
10.0	1008	410	10	00	Salaries	80,181	89,563	89,563	89,159	108,718
10.0	1008	410	20	00	Part Time Salaries	3,100	4,200	4,200	2,750	4,200
10.0	1008	420	00	00	Fringe Benefits	27,142	31,871	33,609	30,928	46,324
<b>Subtotal</b>					<b>110,423</b>	<b>125,634</b>	<b>127,372</b>	<b>122,837</b>	<b>159,242</b>	
10.0	1008	510	01	00	Contract Services - LAFCo	2,851	2,750	2,750	2,750	2,750
10.0	1008	510	10	00	Professional Services	1,816	3,500	3,150	3,150	1,500
10.0	1008	515	01	00	Utilities	2,232	7,000	6,300	3,000	3,000
10.0	1008	521	01	00	Office Supplies	1,438	1,750	1,575	2,034	1,500
10.0	1008	545	00	00	Vehicle - Equipment Rental Internal	0	287	253	253	360
10.0	1008	546	00	00	Computer - Equipment Rental Internal	4,234	5,675	4,756	4,756	3,115
10.0	1008	551	01	00	Communications - Telephone	562	650	585	585	600
10.0	1008	551	02	00	Cellular Phone	550	600	540	540	0
10.0	1008	552	01	00	Public Notice	904	1,000	900	900	550
10.0	1008	554	01	00	Travel - Conferences - Meetings	233	350	315	315	150
<b>Subtotal M&amp;O Costs</b>					<b>14,820</b>	<b>23,562</b>	<b>21,124</b>	<b>18,283</b>	<b>13,526</b>	
<b>Subtotal</b>					<b>125,243</b>	<b>149,196</b>	<b>148,496</b>	<b>141,120</b>	<b>172,767</b>	
10.0	1008	600	04	00	Capital Outlay - Machinery & Equipment					0
<b>Subtotal Capital Costs</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>					<b>125,243</b>	<b>149,196</b>	<b>148,496</b>	<b>141,120</b>	<b>172,767</b>	<b>24,271</b> <b>16.3%</b>

**Remarks on Budget Request**

Overall, the FY 11/12 budget for the Planning Division reflects an increase of 16% over the 10/11 Amended Budget. This is largely due to the re-allocation of staff time out of Fund 17 (General Plan Update).

**I. Personnel:**

- 2.5% City Manager
- 2.5% City Manager's Secretary
- 70% Admin Sec/Planning Tech.
- 60% Planning & Dev Services Director
- 5% Bldg Permits Clerk Non-Cert

- 410-10 - Labor distribution to remain the same.
- 410-20 - Planning Commissioner stipends are listed as part-time salaries.
- 410-30 - No overtime is expected.

**II. M & O Costs:**

- 510-01 - Contract Services: Covers Kerman's proportionate share to offset LAFCo's operating cost pursuant to AB 2838. Cities are required to fund a portion LAFCo's annual operating costs.
- 510-10 - Professional Services: Funds the use of city engineer on special projects as needed.

**III. Capital:**

None

**Program Elements:**

Planning - This account funds the operations of the Planning Division, which includes processing all land use entitlements, advanced planning, and managing the building, engineering and redevelopment activities.

**City of Kerman Municipal Budget  
Engineering**

**FY 11/12**

Activity: **4007**  
Fund: **10.0**  
Department: **Planning and  
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	4007	510	01	00	Contract Services	630	1,000	900	900	800
10.0	4007	510	10	00	Professional Services	23,381	20,000	18,000	19,677	25,000
<b>Subtotal M&amp;O</b>						<b>24,011</b>	<b>21,000</b>	<b>18,900</b>	<b>20,577</b>	<b>25,800</b>
<b>Total Expenditures</b>						<b>24,011</b>	<b>21,000</b>	<b>18,900</b>	<b>20,577</b>	<b>25,800</b>
										<b>6,900</b>
										<b>36.5%</b>

**Budget Request Remarks**

Overall, the FY 11/12 budget for engineering reflects a 36.5% increase from the FY 10/11 Amended Budget and is deemed necessary to provide for the Engineering needs of the City for 2011/2012.

**I. M & O Costs:**

- 510 01 Contract Services - Contract out for soil testing, traffic studies, electrical engineering, etc. as needed.
- 510 10 Professional Services - General engineering services required by the City on an as needed basis.

**City of Kerman Municipal Budget  
Building Inspection**

**FY 11/12**

**Activity: 4042  
Fund: 10.0  
Department: Planning and  
Development Services**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	4042	410	10	00	Salaries	49,751	94,021	94,021	88,299
10.0	4042	410	30	00	Overtime			415	
10.0	4042	410	35	00	Stand By	22		280	
10.0	4042	420	00	00	Fringe Benefits	21,344	37,385	42,071	37,387
<b>Subtotal Personnel</b>					<b>71,116</b>	<b>131,405</b>	<b>136,092</b>	<b>129,259</b>	<b>118,125</b>
10.0	4042	510	01	00	Contract Services - Weed Abatement	3,705	5,000	4,000	2,500
10.0	4042	510	10	00	Professional Services	29,724	30,000	25,000	25,000
10.0	4042	521	01	00	Office Supplies	1,998	2,000	1,800	2,000
10.0	4042	521	06	00	Uniforms	294	350	315	355
10.0	4042	545	00	00	Vehicle - Equipment Rental Internal	7,794	4,932	3,488	3,488
10.0	4042	546	00	00	Computer - Equipment Rental Internal	1,411	1,892	1,585	1,585
10.0	4042	551	01	00	Communication - Telephone	761	800	720	720
10.0	4042	551	02	00	Cellular Phone	723	1,600	1,000	750
10.0	4042	554	01	00	Travel - Conferences - Meetings	330	500	300	20
10.0	4042	555	00	00	Dues & Subscriptions	518	500	450	400
10.0	4042	555	01	00	State Fees	0	0	1,130	1,350
<b>Subtotal M&amp;O</b>					<b>47,258</b>	<b>47,573</b>	<b>39,788</b>	<b>35,648</b>	<b>42,290</b>
<b>Subtotal Operations</b>					<b>118,374</b>	<b>178,979</b>	<b>175,880</b>	<b>164,907</b>	<b>160,415</b>
10.0	4042	600	04	00	Capital Outlay - Machinery & Equipment	0	0	0	0
<b>Subtotal</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>					<b>118,374</b>	<b>178,979</b>	<b>175,880</b>	<b>164,907</b>	<b>160,415</b>

**(15,465)  
-8.8%**

**Remarks on Budget Request**

Overall, the FY 11/12 budget for the Building Division reflects an decrease of over 1% from the FY 10/11 Amended Budget.

**I. Personnel:**

- 10% Planning & Dev Services Director
- 5% Admin Sec/Planning Tech.
- 65% Building Inspector
- 60% Bldg Permits Clerk Non-Cert
- 20% PW Maintenance Tech.

**II. M & O Costs:**

- 510 01 00 Contract Services-Weed Abatement. Cost of contracting for the abatement of weeds as part of annual weed abatement activities.
- 510 10 00 Professional Services. Reflects fees paid to an outside firm to review and plan check construction drawings for approved projects. The fees paid to the plan check agency are paid by the applicant at the time the building permit is issued. The plan check fee is based on 25% of the building permit fee, and the plan check agency receives 75% of the fee for reviewing the plans.
- 555 00 00 Dues and Subscriptions. Reduced because new code books were purchased last fiscal year.

**III. Capital Items:**

None

**Program Elements:**

The Building Division is responsible for plan check, issuing building permits, collecting development impact fees, conducting inspections, weed and nuisance abatement, and administering the Construction and Demolition Recycling Program.

**City of Kerman Municipal Budget  
Recreation Administration**

**FY 11/12**

**Activity: 2002  
Fund: 10.0  
Department: Community Services**

Fund	Object	Project			09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.	Description			Actual	Budget	Amended	Final Budget	Budget	
10.0	2002	410	10	00	Salaries	86,076	72,677	72,677	73,035	75,359
10.0	2002	410	20	00	Part Time Salaries	4,924	7,500	7,500	5,162	13,500
10.0	2002	410	30	00	Overtime	1,106	500	500	0	500
10.0	2002	410	35	00	Standby Pay	384				
10.0	2002	420	00	00	Fringe Benefits	37,592	26,479	28,957	32,215	32,902
<b>Subtotal</b>						<b>130,082</b>	<b>107,155</b>	<b>109,634</b>	<b>110,412</b>	<b>122,261</b>
10.0	2002	515	01	00	Utilities	19,810	20,000	18,000	18,000	24,000
10.0	2002	521	01	00	Office Supplies	327	400	360	385	350
10.0	2002	521	02	00	General Supplies	1,010	1,200	1,080	1,080	1,000
10.0	2002	521	06	00	Uniforms	310	254	229	160	162
10.0	2002	540	02	00	Equipment Rent - Lease	3,352	3,400	3,250	3,250	3,200
10.0	2002	545	00	00	Vehicle - Equipment Rental - Internal	14,247	9,490	7,889	7,889	10,339
10.0	2002	546	00	00	Computer - Equipment Rental Internal	9,632	12,909	10,819	10,819	14,383
10.0	2002	551	01	00	Communications - Telephone	278	400	360	360	350
10.0	2002	551	02	00	Cellular Phone	439	500	450	450	350
10.0	2002	554	01	00	Travel/Conferences/Meetings	180	100	0	180	0
10.0	2002	555	00	00	Dues & Subscriptions	717	800	800	500	400
<b>Subtotal M&amp;O</b>						<b>50,303</b>	<b>49,453</b>	<b>43,237</b>	<b>43,074</b>	<b>54,534</b>
<b>Subtotal Operations</b>						<b>180,385</b>	<b>156,609</b>	<b>152,871</b>	<b>153,485</b>	<b>176,795</b>
10.0	2002	600	03	00	Capital Outlay - Improvements	2,754	1,000	500	500	500
10.0	2002	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal</b>						<b>2,754</b>	<b>1,000</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>Total Expenditures</b>						<b>183,139</b>	<b>157,609</b>	<b>153,371</b>	<b>153,985</b>	<b>177,295</b>
<b>Funding</b>										
Rents and Concessions							11,000	12,000	13,200	13,000
Other General Fund Sources						183,139	146,609	141,371	141,371	164,295
<b>Total Funding</b>						<b>183,139</b>	<b>157,609</b>	<b>153,371</b>	<b>154,571</b>	<b>177,295</b>
									<b>23,924</b>	<b>15.6%</b>

**Remarks on Budget Request**

**I. Personnel:**

46% Comm. Services Director  
80% Parks & Facility Mtn.

410 20 00 Part Time Wages - Weekend part-time maintenance in parks, and CSD part-time clerical help.  
FY 11/12 \$6,000 increase for 8 months of parks maintenance worker time for new Goldenrod School  
Recreational facilities. FY 10/11 decrease reflects saving due to 80/20 employee coverage.

**II. M & O Costs:**

515 01 00 Utilities - Includes estimated increase related to ball field lights at new Goldenrod School.  
521 02 00 General Supply - Slight decrease  
540 02 00 Equip Rents/Leases - Xerox machine monthly lease payments.  
554 01 00 Training/Conf/Meetings - Eliminated last year, cost saving measure.  
555 00 00 Dues & Subscriptions - Reduced - Pays fees for staff California Parks & Recreation Society  
membership and meetings.

**III. Capital:**

600 03 00 Capital - funding will be utilized for eagle scout project equipment.

**Program Elements:**

Majority of Park, Recreation & Community Services Administration costs are centralized in this budget, almost all General Fund dollars. This account administers the entire Community Services department and all of its divisions.

**City of Kerman Municipal Budget  
Senior Center Services**

**FY 11/12**

**Activity: 2044  
Fund: 10.0  
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	2044	410	10	00	Salaries	89,960	98,307	98,307	94,842	99,039
10.0	2044	420	00	00	Fringe Benefits	35,974	48,622	51,651	39,152	56,820
<b>Subtotal</b>						<b>125,934</b>	<b>146,929</b>	<b>149,958</b>	<b>133,994</b>	<b>155,859</b>
10.0	2044	515	01	00	Utilities	11,350	12,700	11,431	11,000	11,000
10.0	2044	521	02	00	Senior Center Supplies	888			106	
10.0	0099	557	00	00	City Match to Senior Nutrition Grant (73)		5,267	5,372	4,860	5,913
10.0	2044	545	00	00	Vehicle - Equipment Rental Internal	5,462	4,221	3,670	3,670	4,238
10.0	2044	551	01	00	Communications - Telephone	3,765	4,200	3,780	3,804	3,600
<b>Subtotal</b>						<b>21,465</b>	<b>26,388</b>	<b>24,253</b>	<b>23,439</b>	<b>24,751</b>
<b>Subtotal M&amp;O Costs</b>						<b>147,399</b>	<b>173,317</b>	<b>174,211</b>	<b>157,433</b>	<b>180,610</b>
10.0	2044	600	04	00	Capital Outlay - Machinery & Equipment					0
<b>Subtotal Capital Costs</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>147,399</b>	<b>173,317</b>	<b>174,211</b>	<b>157,433</b>	<b>180,610</b>
<b>Funding</b>										
General Fund						147,399	173,317	174,211	157,433	180,610
<b>Total Funding</b>						<b>147,399</b>	<b>173,317</b>	<b>174,211</b>	<b>157,433</b>	<b>180,610</b>

**6,399  
3.7%**

**Remarks on Budget Request**

Yr. 2010/11: City received an additional \$5,966 in grant funds for Senior Nutrition from the Fresno-Madera Area Agency on Aging (FMAAA). Resulting in a General Fund savings, which is reflected in Salaries, Benefits and 71.0 Match line items.

**I. Personnel:**

- 43.5% Comm. Services Director
- 79.0% Information & Referral Coord.
- 52.5% Van Driver/Nutrit. Coord.

**II. M & O Costs:**

- 521 01 00 Office Supply - Eliminated from budget as cost saving measure. Senior Center staff will fundraise to supplant these costs.
- 521 02 00 General Supply - Eliminated from budget as cost saving measure.
- 557 00 00 City Match for Senior Fresno Madera Area Agency on Aging Nutrition Grant (73) Nutrition Site Management  
City received extra grant funds from the Fresno-Madera Area Agency on Aging reducing the Yr. 10/11 Nutrition City match

**III. Capital:**

None

**Program Elements:**

This division provides an organized and diversified program of services and activities to help our senior citizens i.e.; Senior Center Operations, Nutrition, Social Services, Recreation, Information and Assistance.

**City of Kerman Municipal Budget  
Senior Outreach Grant**

**FY 11/12**

**Activity: 2044  
Fund: 71.0  
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
71.0	2044	410	10	00	Salaries	3,802				
71.0	2044	410	30	00	Overtime					
71.0	2044	420	00	00	Fringe Benefits	4,482				
<b>Subtotal</b>						<b>8,284</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71.0	2044	515	01	00	Utilities	250				
71.0	2044	521	01	00	Office Supplies	0				
71.0	2044	521	02	00	Program Supplies					
71.0	2044	551	01	00	Communications - Telephone	221				
71.0	2044	551	02	00	Cellular Phone	311				
71.0	2044	554	01	00	Travel/Conferences/Meetings					
<b>Subtotal M&amp;O Costs</b>						<b>782</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Subtotal</b>						<b>9,066</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
71.0	1008	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal Capital Costs</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>9,066</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Funding</b>										
City Match General Fund						9,066				
FMAAA Grant Title III										
<b>Total Funding</b>						<b>9,066</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Remarks on Budget Request**

Fresno Madera Area Agency on Aging eliminated funding in 2010

**I. Personnel:**

**II. M & O Costs:**

**III. Capital:**

**Program Elements:**

**City of Kerman Municipal Budget  
Senior Nutrition Site Management**

**FY 11/12**

**Activity: 2046  
Fund: 73.0  
Department: Community Services**

Fund	Object	Project				09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.	Description				Actual	Budget	Amended	Final Budget	Budget
73.0	2046	410	10	00	Salaries	17,874	10,573	10,573	11,088	10,665
73.0	2046	420	00	00	Fringe Benefits	4,743	5,768	6,168	4,845	6,445
<b>Subtotal</b>						<b>22,617</b>	<b>16,341</b>	<b>16,741</b>	<b>15,934</b>	<b>17,110</b>
73.0	2046	515	01	00	Utilities	629	650	585	585	600
73.0	2046	521	01	00	Office Supplies	51				
73.0	2046	521	02	00	General Supplies	857				
73.0	2046	521	03	00	Nutrition Site Supplies	1,677	1,500	1,400	1,400	1,450
73.0	2046	545	00	00	Vehicle - Equipment Rental Internal	627	534	464	464	536
73.0	2046	551	01	00	Communications - Telephone	571	600	540	835	775
<b>Subtotal M&amp;O Costs</b>						<b>4,411</b>	<b>3,284</b>	<b>2,989</b>	<b>3,284</b>	<b>3,361</b>
<b>Subtotal</b>						<b>27,028</b>	<b>19,625</b>	<b>19,730</b>	<b>19,218</b>	<b>20,471</b>
73.0	2046	600	04	00	Capital Outlay - Machinery & Equipment					0
<b>Subtotal Capital Costs</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>27,028</b>	<b>19,625</b>	<b>19,730</b>	<b>19,218</b>	<b>20,471</b>

**Funding**

727 Title III C							6,858	6,858	6,858	6,858
727 Title III C (Stimulus)										
Meal donations							7,500	7,500	7,500	7,700
City Match ( G F )							5,267	5,372	4,860	5,913
<b>Total Funding</b>						<b>27,028</b>	<b>19,625</b>	<b>19,730</b>	<b>19,218</b>	<b>20,471</b>
										<b>742</b>
										<b>3.8%</b>

**Remarks on Budget Request**

City received an additional \$5,966 in grant funds for the Fresno-Madera Area Agency on Aging for 10/11, which is reflected in the Yr. 2010/11 estimated actual column. Additional funding reduced the General Fund match contribution to the budget.

**I. Personnel:**

15% Van Driver/Nutrit. Coord.  
5.5% Comm. Services Director

410 10 00 Salaries - YR. 10/11 Slight increase in salaries and benefits, which offset by decrease in 2044 Senior Services. Change was the result of additional FMAAA funds.

**II. M & O Costs:**

521 01 00 Office Supplies has been eliminated; Senior Center staff will supplement with fundraisers.  
521 02 00 General Supplies has been eliminated; Senior Center staff will supplement with fundraisers.  
551 01 00 Telephone - Slight increase for fire & burglar alarm monitoring

**III. Capital**

None

**Program Elements:**

Budget administers the Senior Center congregate and home bound meal programs.  
Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2010/11 budget.  
City match is shown and expended from Senior Services 10.0.2044



**City of Kerman Municipal Budget  
Transportation/Fare Box Match**

**FY 11/12**

**Activity: 2049  
Fund: 86.0  
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
86.0	2049	410	10	00	Salaries	59,484	71,229	72,365	71,916	72,946
86.0	2049	410	30	00	Overtime	300				
86.0	2049	420	00	00	Fringe Benefits	27,768	33,250	36,711	35,803	38,704
<b>Subtotal</b>						<b>87,552</b>	<b>104,479</b>	<b>109,076</b>	<b>107,720</b>	<b>111,650</b>
86.0	2049	515	02	00	Gasoline/Diesel	2,834	3,000	3,000	2,500	2,700
86.0	2049	521	01	00	Office Supplies	890	750	750	750	700
86.0	2049	521	02	00	Special Supplies	147	350	350	250	200
86.0	2049	521	06	00	Uniforms	243	318	318	320	203
86.0	2049	545	00	00	Vehicle - Equipment Rental Internal	627	485	422	430	1,437
86.0	2049	551	01	00	Communications - Telephone	437	500	500	500	350
86.0	2049	551	02	00	Cellular Phone	622	630	630	635	600
<b>Subtotal M&amp;O</b>						<b>5,799</b>	<b>6,033</b>	<b>5,970</b>	<b>5,385</b>	<b>6,190</b>
<b>Subtotal Operations</b>						<b>93,350</b>	<b>110,512</b>	<b>115,046</b>	<b>113,105</b>	<b>117,840</b>
86.0	2049	600	03	19	Capital Outlay - Radios					1,800
86.0	2049	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,800</b>
<b>Total Expenditures</b>						<b>93,350</b>	<b>110,512</b>	<b>115,046</b>	<b>113,105</b>	<b>119,640</b>
<b>Funding</b>										
City Fare Box Revenue						2,775	4,500	3,000	2,000	3,000
City Match (General Fund)						8,181	6,550	8,684	11,105	9,428
Additional Transfer in to Reduce Credit Balance										8,000
745 SB 325 IV						82,394	99,462	103,362	100,000	107,212
<b>Total Funding</b>						<b>93,350</b>	<b>110,512</b>	<b>115,046</b>	<b>113,105</b>	<b>119,640</b>
										<b>4,594</b>
										<b>4.0%</b>

**Remarks on Budget Request**

Yr. 10/11 - To reduce the impact on the General Fund; the \$17,108 loss of FMAAA grant funding were applied to salaries in this budget. This \$17,108 was covered by an increase in Fresno County Rural Transit Agency funding.

**I. Personnel:**

- 5% Finance Director
- 2% Sr Acct/Personnel Officer
- 5% Comm. Services Director
- 6% Information & Referral Coord.
- 32.5% Van Driver/Nutrit. Coord.
- 100% Van Driver
- 25% Recreation Coord.

410 10 00 Salaries - Yr. 10/11 increase over 09/10 was due to moving more of Van Driver/Nutrition Coordinator's time into this budget to cover dispatching and back up driving when necessary. The 11/12 budget is consistent with 10/11.

**II. M & O Costs: Slight changes**

**III. Capital:**

600 03 00 Capital Outlay - Improvements (Radios) - Portion of cost of new Radio System to be used to replace cell phones.

**Program Elements:**

This division provides intra-City Transit service to senior citizen, young school children and the general Public. Also assist with the coordination for residents using Fresno County Rural Transit service.

\* City Fare Box match is offset by the Fare Box revenue.

**City of Kerman Municipal Budget  
Planned Recreation**

**FY 11/12**

**Activity: 2062  
Fund: 10.0  
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	2062	410	10	00	Salaries	9,357	9,441	9,441	9,802	9,681
10.0	2062	410	20	00	Part Time Salaries	4,709	5,000	5,000	6,085	5,500
10.0	2062	420	00	00	Fringe Benefits	5,308	3,755	4,074	6,273	4,301
<b>Subtotal</b>						<b>19,373</b>	<b>18,196</b>	<b>18,515</b>	<b>22,160</b>	<b>19,482</b>
10.0	2062	510	01	00	Contract Services	1,230	1,300	2,000	1,800	2,970
10.0	2062	515	01	00	Utilities	3,664	3,600	1,000	1,200	1,500
10.0	2062	521	01	00	Office Supplies	11	200	180	170	200
10.0	2062	521	02	00	Program Supplies	9,395	7,000	8,500	6,252	7,000
10.0	2062	551	01	00	Communications - Telephone	90	300	270	270	100
10.0	2062	551	02	00	Cellular Phone	313	300	270	270	315
10.0	2062	554	01	00	Travel/Conferences/Meetings					
<b>Subtotal M&amp;O</b>						<b>14,703</b>	<b>12,700</b>	<b>12,220</b>	<b>9,962</b>	<b>12,085</b>
<b>Subtotal Operations</b>						<b>34,076</b>	<b>30,896</b>	<b>30,735</b>	<b>32,122</b>	<b>31,567</b>
10.0	2062	600	03	00	Capital Outlay - Improvements					0
10.0	2062	600	04	00	Capital Outlay - Machinery & Equipment					0
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>34,076</b>	<b>30,896</b>	<b>30,735</b>	<b>32,122</b>	<b>31,567</b>
<b>Funding</b>	Other General Fund Sources					34,076	11,596	11,309	12,022	9,567
	Revenue Fees & Sponsors						19,300	19,426	20,100	22,000
	<b>Total Funding</b>					<b>34,076</b>	<b>30,896</b>	<b>30,735</b>	<b>32,122</b>	<b>31,567</b>
									<b>832</b>	<b>2.7%</b>

**Remarks on Budget Request**

Budget increase is due to the addition of new Men's Softball League, expenses will be offset by program revenue. Budget is funded by participant fees. Expenditures beyond that of full time coordinator are balanced by revenues.

**I. Personnel:**

25% Recreation Coord.

420 20 00 Fringe Benefits - The 10/11 Final Budget reflects an overage due to Unemployment costs related to Part Time employees.

**II. M & O Costs:**

510 01 00 Increase due to the addition of new men's softball league contracted officials.

**III. Capital:**

None

**Program Elements:**

This division provides positive meaningful recreation outlets for the citizens utilizing organized youth and adult recreational activities, i.e. Soccer, Basketball, T-Ball, Volleyball and collaboration with local youth sports organizations.

**City of Kerman Municipal Budget  
Youth Service Bureau**

**FY 11/12**

**Activity: 2065  
Fund: 10.0  
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	2065	410	10	00	Salaries	13,047	13,218	13,218	13,723	13,553
10.0	2065	410	20	00	Part Time Salaries	13,238	13,000	13,000	8,586	11,000
10.0	2065	420	00	00	Fringe Benefits	8,008	5,977	6,424	8,204	6,418
<b>Subtotal</b>						<b>34,293</b>	<b>32,195</b>	<b>32,642</b>	<b>30,512</b>	<b>30,971</b>
10.0	2065	521	02	00	Special Supplies	1,964	2,500	1,000	910	1,000
10.0	2065	551	01	00	Communications - Telephone	46	100	90	40	90
10.0	2065	551	02	00	Cellular Phone	311	300	270	313	315
<b>Subtotal M&amp;O</b>						<b>2,321</b>	<b>2,900</b>	<b>1,360</b>	<b>1,263</b>	<b>1,405</b>
<b>Subtotal Operations</b>						<b>36,613</b>	<b>35,095</b>	<b>34,002</b>	<b>31,775</b>	<b>32,376</b>
10.0	2065	600	03	00	Capital Outlay - Improvements					
10.0	2065	600	04	00	Capital Outlay - Machinery & Equipment					0
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>36,613</b>	<b>35,095</b>	<b>34,002</b>	<b>31,775</b>	<b>32,376</b>

**Funding**

Other General Fund Sources	36,613	33,595	32,502	28,975	28,876
Program Revenue	1,492	1,500	1,500	2,800	3,500
<b>Total Funding</b>	<b>36,613</b>	<b>35,095</b>	<b>34,002</b>	<b>31,775</b>	<b>32,376</b>
					(1,626)
					-4.8%

**Remarks on Budget Request**

This budget serves youth from K - 12th grade and reflects the operational cost for the following programs:  
 Summer Recreation Program  
 Peer Mentoring Program  
 Community/Special Events i.e. Lock-ins, Dances, Movies In the Park  
 Youth Commission

**I. Personnel:**

35% Recreation Coord.

410 10 00 Salaries: No change

410 20 00 Part-time Salaries: In 10/11, we kept costs down. We'll try to keep costs below \$10,000 in 11/12 to preserve General Fund.

**II. M & O Costs:**

Budgets reflect all around decrease in expenditures in an effort to preserve General Fund reserves.

**III. Capital:**

None

**Program Elements:**

This division provides a number of different recreational activities in the evening and weekends for Kerman area teens that promote positive role models and an alternative to negative activities. Programs include Summer Recreation Program, Teen and Youth Programs, Youth Commission, Special Events i.e. Lock-ins, Dances, Peer Mentoring.

**City of Kerman Municipal Budget  
Kerman Community Teen Center**

**FY 11/12**

**Activity: 2069  
Fund: 10.0  
Department: Community Services**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
Activity	Sub Obj.								
10.0	2069	410	10	00	Salaries	53,894	54,737	54,737	54,737
10.0	2069	410	20	00	Part Time Salaries	14,280	15,000	15,000	14,500
10.0	2069	410	30	00	Overtime	58	250	250	250
10.0	2069	420	00	00	Fringe Benefits	27,101	28,629	31,962	33,068
<b>Subtotal</b>					<b>95,333</b>	<b>98,616</b>	<b>101,949</b>	<b>96,786</b>	<b>102,555</b>
10.0	2069	510	01	00	Contracted Services (Maintenance)	3,849	4,000	3,600	3,600
10.0	2069	515	01	00	Utilities	31,588	27,500	28,300	28,000
10.0	2069	521	01	00	Office Supplies	400	350	315	300
10.0	2069	521	02	00	General Supplies	6,239	5,000	4,500	4,500
10.0	2069	521	06	00	Uniforms	49	64	57	41
10.0	2069	545	00	00	Vehicle - Equipment Rental Internal	5,838	5,469	4,425	4,430
10.0	2069	551	01	00	Communications - Telephone	2,592	2,650	2,550	2,500
10.0	2069	551	02	00	Cellular Phone	312	320	288	315
<b>Subtotal M&amp;O</b>					<b>50,868</b>	<b>45,352</b>	<b>44,035</b>	<b>42,090</b>	<b>46,172</b>
<b>Subtotal Operations</b>					<b>146,202</b>	<b>143,968</b>	<b>145,984</b>	<b>138,876</b>	<b>148,727</b>
10.0	2069	600	03	00	Capital Outlay - Improvements				
10.0	2069	600	04	00	Capital Outlay - Machinery & Equipment		1,000	500	1,000
<b>Subtotal</b>					<b>0</b>	<b>1,000</b>	<b>500</b>	<b>500</b>	<b>1,000</b>
<b>Total Expenditures</b>					<b>146,202</b>	<b>144,968</b>	<b>146,484</b>	<b>139,376</b>	<b>149,727</b>
<b>Funding</b>									
Rental Revenue						30,000	36,000	35,000	36,000
Other General Fund Sources					146,202	114,968	110,484	104,376	113,727
<b>Total Funding</b>					<b>146,202</b>	<b>144,968</b>	<b>146,484</b>	<b>139,376</b>	<b>149,727</b>

**3,243  
2.2%**

**Remarks on Budget Request**

Overall slight change to budget over last year.

**I. Personnel:**

100% Community Center Coord.  
20% Parks & Facility Mtn.

410 10 00 Salaries - No significant changes.  
410 20 00 Part Time Salaries - as a cost saving measure we attempted to close the Community Center for Mondays and Wednesday evening rentals, and not accept back to back weekend bookings. Due to community need of the facility this has not happened , yet staff has held the line on wages.

**II. M & O Costs:**

510 01 00 Contracted Services (Mtn.) - Annual facility maintenance and repairs.  
515 01 00 Utilities - 10/11 and 11/12 Increase in P G & E rates

**III. Capital:**

600 04 00 Replace broken facility equipment - 20 chairs and 1 table cart.

**IV. Revenue:**

Revenue is estimated to remain about the same as last year.

**Program Elements:**

Overall budget shows a continued high community usage, while maintaining our high standard for facility maintenance with less dollars.  
Coordinator manages all facility scheduling, rentals, maintenance, and personnel.  
All kitchen fees are included in rental revenues.

**City of Kerman Municipal Budget  
Police Operations**

**FY 11/12**

**Activity: 3011  
Fund: 10.0  
Department: Police Department**

Fund	Object	Project	09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.	Description	Actual	Budget	Amended	Final Budget	Budget	
10.0	3011	410 10 00	Salaries	989,351	1,119,189	1,088,738	1,048,721	1,110,278
10.0	3011	410 20 00	Part Time Salaries	2,900	6,000	6,000	21,455	43,000
10.0	3011	410 30 00	Overtime	90,105	75,000	75,000	74,953	73,000
10.0	3011	410 35 00	Court Standby	1,434	2,000	2,000	1,753	2,500
10.0	3011	410 36 00	FTO	298	1,000	1,000	2,217	1,000
10.0	3011	410 38 00	Uniform Allowance	21,083	20,900	20,900	19,250	22,000
10.0	3011	410 40 00	Holiday Pay	35,976	39,127	37,838	34,973	38,119
10.0	3011	420 00 00	Fringe Benefits	512,949	511,674	540,400	546,743	599,227
<b>Subtotal</b>			<b>1,654,096</b>	<b>1,774,890</b>	<b>1,771,876</b>	<b>1,750,066</b>	<b>1,889,124</b>	
10.0	3011	510 11 00	Prof. Services - Emp. Hiring	8,152	4,000	4,000	9,500	4,000
10.0	3011	510 12 00	Prof. Services - Lab Criminal	9,945	9,000	9,000	5,500	6,000
10.0	3011	510 13 00	Prof. Services - Lab Employees	870	1,400	1,400	600	900
10.0	3011	510 15 00	Sex Assault/Child Abuse Med.	11,850	10,000	10,000	3,000	4,000
10.0	3011	510 28 00	Dispatch	125,451	150,000	150,000	148,125	160,000
10.0	3011	510 29 00	RMS-CAD	1,969	2,200	2,200	2,200	2,200
10.0	3011	510 30 00	Booking Fees	1,949	15,000	15,000	2,500	22,500
10.0	3011	510 31 00	Parking Citations	2,321	2,200	2,200	2,200	2,400
10.0	3011	510 32 00	Live Scan Fingerprints	5,735	3,000	3,000	4,590	4,500
10.0	3011	515 01 00	Utilities	21,075	20,000	18,000	16,000	18,000
10.0	3011	521 01 00	Office Supplies	6,189	6,000	5,400	5,900	6,000
10.0	3011	521 02 00	General Supplies	3,480	3,500	3,150	3,150	3,500
10.0	3011	521 10 00	Uniform Supplies	2,504	3,000	2,700	8,173	3,000
10.0	3011	521 12 00	Bullet Resistant Vests	1,515	1,600	1,440	1,440	1,500
10.0	3011	521 15 00	Flares - Batteries	101	400	360	360	300
10.0	3011	521 25 00	Evidence and Property	482	450	405	405	400
10.0	3011	521 30 00	Film - ID Supplies	90	100	90	90	90
10.0	3011	521 35 00	Firearms Purchase	650	1,300	1,170	1,187	1,200
10.0	3011	521 40 00	Range Supplies	0	200	180	180	200
10.0	3011	521 41 00	Range Maintenance	42	150	135	135	200
10.0	3011	521 42 00	Crime Prevention	325	750	675	675	600
10.0	3011	530 01 00	Equipment Maintenance - Repair	3,271	2,500	2,250	2,250	2,500
10.0	3011	540 02 00	Equipment Rental	4,209	4,500	4,050	4,084	4,200
10.0	3011	545 00 00	Vehicle - Equipment Rental Internal	165,998	131,100	107,955	107,955	163,972
10.0	3011	546 00 00	Computer - Equipment Rental Internal	27,813	12,070	6,035	6,035	12,070
10.0	3011	551 01 00	Communications - Telephone	2,193	2,400	2,160	2,160	2,200
10.0	3011	551 02 00	Communications - Cell Phone	5,863	5,800	5,220	5,528	5,500
10.0	3011	551 05 00	Live Scan Line	7,972	8,000	7,200	8,000	8,000
10.0	3011	551 06 00	MDT Monthly Access	2,943	4,000	3,600	3,600	4,000
10.0	3011	552 02 00	Public Notice	684	500	450	450	500
10.0	3011	554 01 00	Travel - Meetings	6,690	6,000	5,400	6,100	6,000
10.0	3011	554 05 00	Training Supplies	927	3,000	2,700	1,800	3,000
10.0	3011	554 10 00	Training Library	65	200	180	214	150
10.0	3011	555 02 00	Professional Dues	740	1,000	900	900	900
10.0	3011	555 03 00	Professional Codes	622	800	720	633	650
10.0	3011	577 01 00	Explorer Program	29	200	180	180	100
<b>Subtotal M&amp;O</b>			<b>434,716</b>	<b>416,320</b>	<b>379,505</b>	<b>365,800</b>	<b>455,232</b>	
<b>Subtotal Operations</b>			<b>2,088,812</b>	<b>2,191,210</b>	<b>2,151,381</b>	<b>2,115,866</b>	<b>2,344,356</b>	
10.0	3011	600 03 00	Capital Outlay - Improvements					
10.0	3011	600 04 00	Capital Outlay - Machinery & Equip.	13,099				
<b>Subtotal</b>			<b>13,099</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Expenditures</b>			<b>2,101,912</b>	<b>2,191,210</b>	<b>2,151,381</b>	<b>2,115,866</b>	<b>2,344,356</b>	
							<b>192,975</b>	<b>8.8%</b>

**Budget Request Remarks**

**I. Personnel: Reflects 17 Sworn Officers and 3 Administrative Positions**

**410. 30 Overtime** - This amount is set as it is because we realized a 32% increase in our crime rate a result of our not being able to field the SID team as we should have because of personnel shortages. SID works and it requires significant outlays of overtime.

**II. M & O Costs:**

**510. 11 Professional Services/Hiring** - Although PD exceeded this budget in 10/11, these costs should level off because we now have reserves that could quickly be moved to permanent, full-time position, reducing the cost of hiring any additional officers.

**510. 12 Professional Services/Lab-Criminal** - This was decreased based upon history in this line number, costs are decreasing for these services.

**510. 28 Dispatch** - Increase of \$10,000. Fresno Sheriff Department is implementing an incremental increase over the three years beginning in 10/11.

**510. 30 Booking Fees** - This amount is based on an estimate of approximately 235 bookings at the cost of \$85 per booking.

**546.00 Computer Equipment Rental** - Technology charges to Police Department reduced in 10/11, because PD began working under the County's system and contracted with the County for maintenance costs which are included in the \$160,000 Dispatch budget. We also reduced the contribution for Capital Outlay for Computer Equipment by 50% in 10/11 to utilize Technology reserves and minimize contributions. In 11/12, we are back to charging departments 100% of the Capital Outlay costs.

**III. Capital:**

None

**Program Elements:**

To provide law enforcement services to the City of Kerman, and ensure that department resources are adequate to meet the reasonable needs of the community.

**City of Kerman Municipal Budget  
SLESF Grant**

**FY 11/12**

**Activity: 3063  
Fund: 10.0  
Department: Police Department**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
10.0	3063	410	10	00	Salaries	65,446	71,328	71,328	60,691	0
10.0	3063	410	20	00	Part-Time Wages					
10.0	3063	410	30	00	Overtime					
10.0	3063	410	38	00	Uniform Allowance		2,200	2,200	2,108	0
10.0	3063	410	40	00	Holiday Pay		1,779	1,779	809	0
10.0	3063	420	00	00	Fringe Benefits	34,554	24,693	24,693	36,392	0
<b>Subtotal</b>						<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
10.0	3063	521	10	00	Equipment & Uniforms					
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
10.0	3063	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal Capital Costs</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>						<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>Total Revenue</b>						<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>
<b>Excess (Deficit) Revenue</b>						<b>0</b>	<b>(0)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>

**Budget Request Remarks**

**I. Personnel:** The State of California eliminated funding for the SLESF Grant program in 2011/2012.

**II. M & O Costs:**  
None

**III. Capital:**  
None

**Program Elements:**

**City of Kerman Municipal Budget  
Abatement/Animal Control**

**FY 11/12**

**Activity: 4041  
Fund: 10.0  
Department: Police Department**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
Activity	Sub Obj.								
10.0	4041	410	10	00	Salaries	18,301	14,650	14,650	15,589
10.0	4041	410	30	00	Overtime	554	650	650	500
10.0	4041	410	35	00	Stand By	361		11	
10.0	4041	420	00	00	Fringe Benefits	9,295	7,998	7,998	8,776
<b>Subtotal</b>					<b>28,511</b>	<b>23,298</b>	<b>23,298</b>	<b>23,079</b>	<b>24,864</b>
10.0	4041	510	01	00	Contract Services	5,017	4,000	3,600	6,000
10.0	4041	521	01	00	Office Supplies	573	400	360	400
10.0	4041	521	02	00	General Supplies	2,247	2,400	2,160	2,000
10.0	4041	521	06	00	Uniforms	196	300	270	153
10.0	4041	521	07	00	Postage	462	600	540	500
10.0	4041	545	00	00	Vehicle - Equipment Rental Internal	3,548	2,691	2,255	4,903
10.0	4041	546	00	00	Computer - Equipment Rental Internal	5,645	7,566	6,342	385
10.0	4041	551	02	00	Cellular Phone	320	400	360	360
10.0	4041	554	01	00	Travel - Conferences - Meetings	75	250	225	200
<b>Subtotal M&amp;O</b>					<b>18,083</b>	<b>18,607</b>	<b>16,112</b>	<b>18,973</b>	<b>14,901</b>
<b>Subtotal Operations</b>					<b>46,595</b>	<b>41,905</b>	<b>39,410</b>	<b>42,052</b>	<b>39,765</b>
10.0	4041	600	04	00	Capital Outlay - Machinery & Equipment		300	300	300
<b>Subtotal</b>					<b>0</b>	<b>300</b>	<b>300</b>	<b>300</b>	<b>300</b>
<b>Total Expenditures</b>					<b>46,595</b>	<b>42,205</b>	<b>39,710</b>	<b>42,352</b>	<b>40,065</b>
									356
									0.9%

**Remarks on Budget Request**

Vehicle Abatement and Animal Control have been transferred to Police Department. This position also engages in Water Patrol.

**I. Personnel:**

35% Abatement/Animal Control

**II. M & O Costs:**

- 510-01-00 - Contract Services reflects costs for transportation of animals to SPCA and disposal of deceased animals. This activity fluctuates.
- 521-02-00 - General Supplies represent expenditures for food and other supplies for the care of animals at the shelter.
- 545-00-00 - Vehicle Equipment Rental Internal - Updated Vehicle schedule in 11/12 and returned funding for Capital which was waived in 10/11.
- 546-00-00 - Computer Equipment Rental Internal formula was corrected in 11/12 to reflect smaller allocation to Abatement/Animal Control.

**III. Capital Items:**

Miscellaneous equipment for kennels.

**Program Elements:**

Code Enforcement - The Code Enforcement Division is responsible for enforcing the zoning ordinance and other regulations of the Kerman Municipal Code, such as vehicle abatement, weed abatement, public nuisance abatement, and the annual tire amnesty program. Code Enforcement is also responsible for animal control activities, which involves impoundment of stray animals, maintaining the kennel, transporting animals to the SPCA and keeping records of animal control activities.

**City of Kerman Municipal Budget  
Buildings & Park Operations**

**FY 11/12**

**Activity: 4011  
Fund: 10.0  
Department: Public Works**

Fund	Object	Project			09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.		Description		Actual	Budget	Amended	Final Budget	Budget	
10.0	4011	410	10	00	Salaries	55,043	58,109	58,446	58,838	59,688
10.0	4011	410	30	00	Overtime	1,978	3,000	2,700	1,885	3,000
10.0	4011	410	35	00	Stand By	1,005	1,213	1,213	1,072	1,087
10.0	4011	420	00	00	Fringe Benefits	27,124	24,874	28,316	30,325	30,876
<b>Subtotal</b>						<b>85,149</b>	<b>87,196</b>	<b>90,675</b>	<b>92,120</b>	<b>94,651</b>
10.0	4011	510	01	00	Contract Services	6,224	6,000	5,400	4,500	5,000
10.0	4011	515	01	00	Utilities	4,250	4,500	3,900	4,500	4,500
10.0	4011	515	02	00	Utilities - Old Town "LME"	15,054	15,054	15,054	15,054	15,054
10.0	4011	521	01	00	Office Supplies	1,082	400	360	200	400
10.0	4011	521	03	00	Janitorial Supplies	15,901	15,000	14,000	14,970	14,000
10.0	4011	521	04	00	Building Maintenance Supplies	7,865	8,000	7,200	5,500	8,000
10.0	4011	521	05	00	Park Supplies	15,505	18,000	16,200	16,000	16,000
10.0	4011	521	06	00	Uniforms	657	421	379	300	307
10.0	4011	545	00	00	Vehicle - Equipment Rental Internal	16,066	13,034	9,767	9,767	17,269
10.0	4011	551	01	00	Communications - Telephone	401	500	450	343	325
10.0	4011	551	02	00	Cellular Phone	451	375	338	320	375
10.0	4011	554	01	00	Training / Meetings	184	200	180	586	250
<b>Subtotal M&amp;O</b>						<b>83,639</b>	<b>81,484</b>	<b>73,228</b>	<b>72,040</b>	<b>81,480</b>
<b>Subtotal Operations</b>						<b>168,789</b>	<b>168,680</b>	<b>163,903</b>	<b>164,160</b>	<b>176,131</b>
10.0	4011	600	03	00	Cap. Outlay/Improve.	4,604	3,000	2,700	2,700	3,100
<b>Subtotal</b>						<b>4,604</b>	<b>3,000</b>	<b>2,700</b>	<b>2,700</b>	<b>3,100</b>
<b>Total Expenditures</b>						<b>173,393</b>	<b>171,680</b>	<b>166,603</b>	<b>166,860</b>	<b>179,231</b>

**12,628  
7.6%**

**Notes:**

**I. Personnel:**

- 2% Public Works Director
- 2% PW Admin. Secretary
- 5% PW Operations Coord.
- 5% PW Lead Supervisor
- 5% PW Lead Supervisor
- 40% PW Lead Supervisor
- 20% PW Maintenance Tech.
- 5% Maintenance Worker
- 40% Maintenance Worker
- 12.5% PW Maintenance Tech.

**II. M & O Costs:**

- 515 02 00 Street Lights not in L & L
- 551 02 00 Three Cell Phones

**III. Capital:**

- 600 03 00 In 10/11 Recreation used \$1,900 for Skateboard ramp material. Public works used \$850 for handrails at City Hall and \$600 for lighting at City Hall. Capital Outlay/Improvements 11-12 - \$1,900 Skate Park Ramp Material, \$1,200 Material for Rotary Park Restrooms.

**Program Elements:**

# CITY OF KERMAN

## FINANCE DIRECTOR'S BUDGET MESSAGE

### ENTERPRISE FUNDS

#### FISCAL YEAR 2011/2012

The Enterprise Funds consist of Water, Sewer, Refuse, Storm Drain and Lighting and Landscaping. These are self-supporting funds financed by customer "user fees" (or L&L district assessments) and operate "stand alone enterprises". These Enterprise Funds make payments to the General Fund for certain overhead/administrative support services including: City Council, attorney, planning services, overhead costs for space, utilities, etc. These "payment for services" are shown in line item 560 "Administration & Overhead" in the respective Enterprise Budgets. For 2011/2012, the amount for each of these budgets in line item 560 has been increased by 4% over the amount budgeted in fiscal year 2010/11.

A Public Hearing has held at a regular City Council meeting on June, 1, 2011. At that public hearing, Utility Rates for the City of Kerman Enterprise Accounts were approved for fiscal year 2011/2012, to take effect on July 1, 2011. The hearing is scheduled in accordance with the public notification process in compliance with Proposition 218.

#### FUND - REVENUES/EXPENDITURES

**WATER (FUND 41)** – Annually, the Enterprise Budgets should strive to have revenues exceed expenditures by approximately 5%. For fiscal year 11/12, revenues are projected to exceed expenditures by 3% of total revenues. However, until we have at least one full year of data under the proposed utility rates we will not be certain of the affects that these rates will have on usage and billing.

**Rate Increase:** This year, there is a \$1.45 increase (from \$26.22 to \$27.67) for non-metered residential customers. Metered customer rates will be charged a base rate of \$13.14 (for ¾" meters) plus a volumetric rate of 76.5 cents per thousand gallons of water. These rates became effective July 1, 2011 and were approved at a public hearing and Council in accordance with Prop 218. The base rate decreased from prior the year rate of \$17.77 and the volumetric rate increased from the prior year rate of 45 cents per thousand gallons.

#### Water Budgets

- **Finance/Accounting (41 5005)** – With an overall increase of 6.6%, increase is primarily due to personnel cost and Overhead cost increases.
- **Debt Service (41 5006)** - Annual Debt Service on 1988 California Safe Drinking Water Bond. Twenty-Five (25) year loan, final payment due 2013 (\$39,000 approximate, annual debt service). Also, payment of the annual debt service of \$165,000 for the Water State Revolving Fund (SRF) loan.
- **Water Operations (41 4011)** - Overall increase of 10.7% or about \$83,000, due primarily to \$14,000 cost for water tank inspections and calibration costs, \$13,000 in additional personnel costs and \$30,000 in Vehicle and Equipment Internal Rental costs. There were also slight increases to Utilities and Special Supplies plus \$2,000 for a lap top computer.

## SEWER BUDGETS FUND (42)

Although Council has previously authorized a series of Sewer Rate increases to qualify for the State Revolving Fund Loan, staff only recommended a 2% increase to Sewer Rates for fiscal year 2011/2012. As we gather better data on the actual costs of running the new Waste Water Treatment Plant, we will be better able to determine how much of the previously-authorized rate increases will become necessary.

**Recommended rate Increase:** Approximately 2% increase in Sewer Rates. This equates to a \$0.49 increase from \$24.01 to \$24.50 for single family residence (SFR) customers.

### Sewer Budgets

- **Finance/Accounting (42 5005)** – With an overall increase of 3.1% from the 10/11 Amended Budget, which is mostly related to increased personnel allocations and the 4% increase in Overhead and Administrative Charges, this budget also remains about the same as the 2010/2011 Budget.
- **Debt Service (42 5006)** – 1981 Sewer Bonds issued to construct current treatment plan expansion (\$65,415 in 10/11); a forty (40) year loan with final payment due 2021. We are also budgeting to set aside one-half of the SRF loan payment (\$41,250) in 2009/2010 and in 2010/2011, to build up a reserve for the annual payments on the Wastewater Treatment Plant expansion SRF loan. Only 30% of the SRF Loan payments are scheduled to come from the Sewer Operational Funds. The balance (70%) of the payment amounts will come from Sewer Major Facilities Development Impact Fees.
- **Sewer Collection/Operations (42 4011)** – Overall increase of 13.38% or about \$35,000 over the 10/11 Amended Budget, due primarily to increased Personnel costs and Vehicle/Equipment charges.
- **Wastewater Plant Operations (42 4014)** – Overall budget increase of 34.5% or about \$121,000 over the 10/11 Amended Budget, due primarily to a projected \$45,000 increase in Utilities to operate the new plant, increased Personnel costs, Contract Services and Special Supplies costs as well as an increase to Vehicle and Equipment Rental Internal offset somewhat by a \$15,000 decrease in Diesel Fuel costs.

## REFUSE/SOLID WASTE (43)

### Solid Waste (Refuse) Budget - 43 5005

The 2011/2012 Solid Waste Budget calls for a 5% overall increase in the Solid Waste Budget, due primarily to the 3% increase in the rates paid to Mid Valley Disposal and the \$4,500 increase in Street Sweeping Transfer. Other than that and the elimination of Legal Fee costs, there is little change in this budget.

The Street Sweeping fee is charged within the Refuse rate and then is transferred to the Street Budget (80 4011) and expensed. The funds currently generated by Street Sweeping fees only cover about 42% of the \$80,000 Street sweeping contract costs.

**Rate Adjustment:** Solid Waste Charges are proposed to increase by 3% for all customers. For Single Family Residence (SFR) customers, the rate would increase from \$14.60 to \$15.04 per month.

**Street Sweeping:** Increase of 13.33% from \$0.75 to \$0.85 per month.

**Overall SFR Refuse Rate Change (including street sweeping):**

Increase from \$15.35 to \$15.89 per month

**STORM DRAINAGE FUND 47 (4011)**

Staff recommended and Council approved a 3.7% increase in Storm Drain rates to meet expenditure needs without depending on dirt sales to cover operational costs.

**Recommended Rate Increase:** \$0.05 per month – from \$1.35 to \$1.40.

**TOTAL RECOMMENDED UTILITY RATE INCREASE FOR FY 11/12, EFFECTIVE JULY 1, 2011:**

Utility rates for a standard non-metered residential customer increased from \$66.93 to \$69.46. Fees for metered customers will vary according to their monthly water consumption. However, metered SFR customers that use 16,000 gallons of water per month would realize an increase of 1.6% on their average monthly City utility bill. With the 3/4-inch Base Rate decrease from \$17.77 to \$13.14 per month and the Water Usage Rate increase from \$0.45 per thousand gallons to \$0.765, SFR customers using more water than 16,000 gallons on average will realize higher percentage increases than 1.6%. However, metered customers that use less than 10,000 gallons of water may pay less than they pay under current rates.

**LIGHTING & LANDSCAPE (L & L) DISTRICT – FUND 75 (4011)**

The L& L District (Fund 75) receives its revenues from property tax assessment and not from user fees. The L&L assessment figures are presented annually by the City Engineer and approved by the Council. Approximately \$187,300 will be collected in fiscal year 2011/2012. Anticipated expenditures for the year are \$187,773.

These budgets present the best picture of City Enterprise Budget revenues and expenditures at the time of this Final Enterprise Fund Budgets presentation. These budgets are based upon the revenue increases (as outlined above) and upon the recommendations, calculations and certain assumptions that our Water and Sewer Rates Consultants have made in their Rates Study. Because the Water and Sewer user fee revenues for metered customers will be based on actual water usage and we cannot predict the actual affect these rates will have on water consumption, further adjustments to the metered rates and their methodology will be necessary over time.

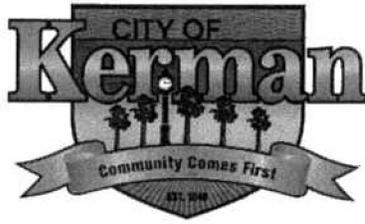
**Respectfully submitted,**

**Tim L. Przybyla, Finance Director**

July 6, 2011



SUMMARY OF SEWER RATES PROPOSED FOR 7/1/11				
<b>RESIDENTIAL SEWER RATES</b>				
	<b>Current</b>	<b>Proposed</b>	<b>Change</b>	<b>% Chng</b>
Single Family Residential (per unit)	\$24.01	\$24.50	\$0.49	2%
Multi-Family Residential (per unit)	\$14.34	\$14.64	\$0.30	2%
<b>METERED COMMERCIAL SEWER RATES</b>				
	<b>Current</b>	<b>Proposed</b>	<b>Change</b>	<b>% Chng</b>
<b>Base Charge (Fixed Monthly Charge)</b>	\$5.53	\$5.64	\$0.11	2%
<b>Commercial Volume-Based Rate:</b>				
Low Strength (per 1,000 gallons of water)	\$0.91	\$0.93	\$0.02	2%
Medium Strength (per 1,000 gallons of water)	\$1.18	\$1.20	\$0.02	2%
High Strength (per 1,000 gallons of water)	\$2.26	\$2.31	\$0.05	2%
SUMMARY OF WATER RATES PROPOSED FOR 7/1/11				
<b>NON-METERED WATER RATES</b>				
	<b>Current</b>	<b>Proposed</b>	<b>Change</b>	<b>% Chng</b>
Single-Family Residential (per customer)	\$26.22	\$27.67	\$1.45	6%
Multi-Family Residential (per dwelling unit)	\$16.28	\$22.32	\$6.04	37%
Commercial (per account)	\$26.22	\$27.67	\$1.45	6%
<b>METERED WATER RATES</b>				
	<b>Current</b>	<b>Proposed</b>	<b>Change</b>	<b>% Chng</b>
<b>Base Charges (Fixed Monthly Charges):</b>				
3/4" Meter	\$17.77	\$13.14	(\$4.63)	-26%
1" Meter	\$28.21	\$20.46	(\$7.75)	-27%
1.5" Meter	\$54.28	\$38.74	(\$15.54)	-29%
2" Meter	\$127.30	\$89.94	(\$37.36)	-29%
3" Meter	\$236.83	\$166.75	(\$70.08)	-30%
4" Meter	\$393.30	\$276.48	(\$116.82)	-30%
6" Meter	\$784.46	\$550.78	(\$233.68)	-30%
<b>Usage Charge (Added to Base Charge):</b>				
Rate per 1,000 gallons	\$0.450	\$0.765	\$0.32	70%
SUMMARY OF OTHER RATES PROPOSED FOR 7/1/11 MONTHLY				
<b>Solid Waste</b>				
	<b>Current</b>	<b>Proposed</b>	<b>Change</b>	<b>% Chng</b>
Residential Customers	\$14.60	\$15.04	\$0.44	3%
Commercial Customers (see attached schedule)	Various	3% increase		
<b>Street Sweeping</b>				
	<b>Current</b>	<b>Proposed</b>	<b>Change</b>	<b>% Chng</b>
Single Family Residential (per unit)	\$0.75	\$0.85	\$0.10	13%
Multi-Family Residential (per unit)	\$0.375	\$0.425	\$0.05	13%
<b>Storm Drain</b>				
	<b>Current</b>	<b>Proposed</b>	<b>Change</b>	<b>% Chng</b>
All Customers	\$1.35	\$1.40	\$0.05	4%
MFR Per Unit / Comm. Per 19,000 gallons water)				



SOLID WASTE RATES - Fiscal Year 2011-12

BILL CODE	DESCRIPTION	SERVICED	COST	w/ Lock
1	NOT BILLED			
2	2 PLEX/2RES		\$ 30.08	
5	COMMERCIAL CARTS 1-96 GAL		\$ 16.87	
9	SR. RES/DISABLED PUSH OUT		\$ 15.04	
10	PRIVATE RESIDENCE		\$ 15.04	
11	1.0 Cubic Yard Bink	1 X	\$ 63.84	\$ 83.13
12	1.0 Cubic Yard Bin	2 X	\$ 102.62	\$ 121.90
13	1.0 Cubic Yard Bin	3 X	\$ 161.54	\$ 180.82
14	1.0 Cubic Yard Bin	4 X	\$ 215.20	\$ 234.49
15	1.0 Cubic Yard Bin	5 X	\$ 283.87	\$ 303.15
16	ADDITIONAL 96 GAL GW CART		\$ 6.43	
17	ADDITIONAL 96 GAL RC CART		\$ 6.43	
18	ADDITIONAL 96 GAL GARBAGE CRT		\$ 6.43	
51	1.5 Cubic Yard Bin	1 X	\$ 69.20	\$ 88.48
52	1.5 Cubic Yard Bin	2 X	\$ 113.33	\$ 132.61
53	1.5 Cubic Yard Bin	3 X	\$ 177.60	\$ 196.89
54	1.5 Cubic Yard Bin	4 X	\$ 236.63	\$ 255.91
55	1.5 Cubic Yard Bin	5 X	\$ 310.65	\$ 329.93
21	2.0 Cubic Yard Bin	1 X	\$ 75.52	\$ 94.80
22	2.0 Cubic Yard Bin	2 X	\$ 133.90	\$ 153.18
23	2.0 Cubic Yard Bin	3 X	\$ 192.82	\$ 212.10
24	2.0 Cubic Yard Bin	4 X	\$ 265.66	\$ 284.94
25	2.0 Cubic Yard Bin	5 X	\$ 342.78	\$ 362.07
31	3.0 Cubic Yard Bin	1 X	\$ 87.84	\$ 107.12
32	3.0 Cubic Yard Bin	2 X	\$ 146.00	\$ 165.29
33	3.0 Cubic Yard Bin	3 X	\$ 256.45	\$ 275.73
34	3.0 Cubic Yard Bin	4 X	\$ 341.93	\$ 361.21
35	3.0 Cubic Yard Bin	5 X	\$ 412.41	\$ 431.69
41	4.0 Cubic Yard Bin	1 X	\$ 109.37	\$ 128.65
42	4.0 Cubic Yard Bin	2 X	\$ 173.11	\$ 192.39
43	4.0 Cubic Yard Bin	3 X	\$ 309.09	\$ 328.38
44	4.0 Cubic Yard Bin	4 X	\$ 343.32	\$ 362.60
45	4.0 Cubic Yard Bin	5 X	\$ 428.48	\$ 447.76
61	6.0 Cubic Yard Bin	1 X	\$ 152.27	\$ 171.55
62	6.0 Cubic Yard Bin	2 X	\$ 227.15	\$ 246.43
63	6.0 Cubic Yard Bin	3 X	\$ 414.45	\$ 433.73
64	6.0 Cubic Yard Bin	4 X	\$ 552.42	\$ 571.70
65	6.0 Cubic Yard Bin	5 X	\$ 680.21	\$ 699.49

**Enterprise Funds' Revenue Summary**  
**FY 2011-2012**

Fund	Object	Project	Description	09/10 Actual	10/11 Original Budget	10/11 Amended Budget	10/11 Final Budget	11/12 Budget
<b>WATER FUND REVENUE</b>								
41.0	0000	344 10	00 User Charges	1,332,400	1,404,000	1,404,000	1,354,000	1,474,200
41.0	0000	361 01	00 Interest Earnings	31,638	25,000	25,000	20,000	15,000
41.0	0000	361 10	00 Penalties	25,571	25,000	25,000	25,000	26,000
41.0	0000	344 15	00 Meters	12,526	5,000	5,000	11,000	5,000
41.0	0000	369 01	00 Miscellaneous	1,143				
				<u>1,403,278</u>	<u>1,459,000</u>	<u>1,459,000</u>	<u>1,410,000</u>	<u>1,520,200</u>
<b>SEWER FUND REVENUE</b>								
42.0	0000	344 20	00 User Charges	1,066,435	1,106,500	1,106,500	1,080,000	1,128,630
42.0	0000	344 25	00 Septic Dumping Fee	46,105				70,000
42.0	0000	361 01	00 Interest Earnings	15,308	2,000	2,000	8,500	8,000
42.0	0000	361 10	00 Penalties	20,861	20,500	20,500	22,000	23,000
42.0	0000	361 02	00 Property Rental	10,571	6,000	6,000	8,300	8,000
				<u>1,159,280</u>	<u>1,135,000</u>	<u>1,135,000</u>	<u>1,118,800</u>	<u>1,237,630</u>
<b>SOLID WASTE FUND REVENUE</b>								
43.0	0000	344 31	00 Solid Waste Collection	858,387	872,000	872,000	897,000	923,910
43.0	0000	361 01	00 Interest Earnings	6,249	3,000	3,000	4,000	2,000
43.0	0000	361 10	00 Penalties	20,861	20,000	20,000	20,000	21,000
43.0	0000	344 33	00 Waste Bin Charges	4,472	4,640	4,640	5,000	5,000
43.0	0000	344 32	00 Grant	5,000				5,000
43.0	0000	345 00	00 Street Sweeping	29,318	34,000	34,000	34,000	38,522
				<u>924,287</u>	<u>933,640</u>	<u>933,640</u>	<u>960,000</u>	<u>995,432</u>
<b>STORM DRAINAGE FUND REVENUE</b>								
47.0	0000	344 70	00 User Charges	58,082	61,000	61,000	64,000	66,368
47.0	0000	361 01	00 Interest Earnings		0	0	50	0
47.0	0000	362 07	00 Sale of Dirt	21,325	3,000	3,000	13,998	7,500
47.0	0000	361 10	00 Penalties					
				<u>79,407</u>	<u>64,000</u>	<u>64,000</u>	<u>78,048</u>	<u>73,868</u>
<b>LANDSCAPING &amp; LIGHTING DISTRICT FUND REVENUE</b>								
75.0	0000	350 00	00 Assessments	183,518	184,700	184,700	184,700	187,300
				<u>183,518</u>	<u>184,700</u>	<u>184,700</u>	<u>184,700</u>	<u>187,300</u>

**Note:**

42.0.0000.344.25.00 Septic Dumping was suspended due to the WWTP construction, cutting off Fee revenue for FY 10/11. However, revenues will return in FY 11/12.

43.0.0000.344.32.00 Funding for this grant is questionable and not received for FY 2010/11. However, we are hopeful to receive grant in 11/12. We will wait to see if funding is obtained in 11/12 before committing to related expenses for this program.

City of Kerman - Municipal Budget  
Enterprise Fund Operational Revenues and Expenditures Summary

**SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS**

Activity	Description	2009/10	2010/11	2010/11	2011/12	%
		Actual	Amended	Projected	Request	
<b>WATER FUND (41.0)</b>						
	Total Water Fund Revenues	1,403,278	1,459,000	1,410,000	1,520,200	
5005	Water Administration & Accounting	\$424,295	\$387,579	\$383,396	\$412,848	
5006	Water - Debt Service	184,438	203,870	223,387	203,870	
4011	Water Operations	747,504	777,946	778,477	861,495	
	Total Water Fund Operations	1,356,236	1,369,396	1,385,260	1,478,214	
	Revenue in Excess of Expenditures	47,042	89,604	24,740	41,986	3%
<b>SEWER FUND (42.0)</b>						
	Total Sewer Fund Revenues	1,159,280	1,135,000	1,118,800	1,237,630	
5005	Sewer Administration & Accounting	\$341,721	\$343,344	\$334,730	\$354,150	
5006	Sewer - Debt Service	115,017	147,915	106,664	68,414	
4011	Sewer Collection Operations	231,705	265,328	249,140	300,653	
4014	Sewer WWTP Operations	405,742	350,702	342,914	471,771	
	Total Sewer Fund Operations	1,094,185	1,107,290	1,033,448	1,194,988	
	Revenue in Excess of Expenditures	65,095	27,710	85,352	42,642	3%
<b>SOLID WASTE (43.0)</b>						
	Total Solid Waste Fund Revenues	924,287	933,640	960,000	995,432	6.6%
	Total Solid Waste Fund Revenues & Transfers					
5005	Solid Waste Administration & Accounting	\$897,300	\$920,015	\$963,851	\$969,466	5.4%
	Total Sewer Fund Operations	897,300	920,015	963,851	969,466	
	Revenue & Transfer in Excess of Expenditures	26,987	13,625	(3,851)	25,966	3%
<b>STORM DRAIN OPERATIONS FUND (47.0)</b>						
	Total Storm Drain Operation Revenues	79,407	64,000	78,048	73,868	
4011	Storm Drain Maintenance & Operations	61,780	60,601	62,071	68,971	
	Total Sewer Fund Operations	61,780	60,601	62,071	68,971	
	Revenue in Excess of Expenditures	17,627	3,399	15,977	4,897	7%
	<b>TOTAL ENTERPRISE FUND REVENUE</b>	<b>3,566,252</b>	<b>3,591,640</b>	<b>3,566,848</b>	<b>3,827,130</b>	
	<b>TOTAL ENTERPRISE FUND EXPENDITURES</b>	<b>3,409,501</b>	<b>3,457,301</b>	<b>3,444,630</b>	<b>3,711,638</b>	
	<b>EXCESS (DEFICIT) REVENUE</b>	<b>\$ 156,751</b>	<b>\$ 134,339</b>	<b>\$ 122,218</b>	<b>\$ 115,492</b>	3.0%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

**SUMMARY OF L&L DISTRICT OPERATIONAL BUDGET**

Activity	Description	2008/09	2009/10	2010/11	2011/12	%
		Actual	Amended	Projected	Request	
<b>LANDSCAPE &amp; LIGHTING DISTRICT (75.0)</b>						
	Total L&L Revenues	183,518	184,700	183,351	187,300	
4011	L&L Maintenance & Operations	169,824	168,681	179,208	187,733	
	Total L&L Fund Operations	169,824	168,681	179,208	187,733	
	Revenue in Excess of Expenditures	\$ 13,694	\$ 16,019	\$ 4,143	\$ (433)	0%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

**City of Kerman Municipal Budget  
Water Administration & Accounting**

**FY 11/12**

**Activity: 5005  
Fund: 41.0  
Department: Finance/Accounting**

Fund	Object	Project			09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.	Description			Actual	Budget	Amended	Final Budget	Budget	
41.0	5005	410	10	00	Salaries	135,472	140,450	140,450	141,902	156,807
41.0	5005	410	20	00	Part Time Salaries	3,972			273	
41.0	5005	410	30	00	Overtime	109				
41.0	5005	420	00	00	Fringe Benefits	80,435	56,384	59,741	54,771	62,065
<b>Subtotal</b>					<b>219,989</b>	<b>196,834</b>	<b>200,191</b>	<b>196,946</b>	<b>218,872</b>	
41.0	5005	510	01	00	Contract Services	4,430	4,000	4,000	4,248	4,000
41.0	5005	510	10	00	Professional Services - Audit	4,123	4,200	4,200	4,200	4,300
41.0	5005	510	13	00	Professional Services - Rates Study	22,000				
41.0	5005	521	01	00	Office Supplies	4,310	5,000	5,000	3,500	4,000
41.0	5005	521	07	00	Postage	4,725	5,500	5,500	5,500	6,000
41.0	5005	540	00	00	Lease Payment (PFA Bond)	37,697	38,266	38,266	38,266	37,556
41.0	5005	540	02	00	Equipment Rent - Lease	1,472	2,000	2,000	2,417	2,000
41.0	5005	545	00	00	Vehicle - Equipment Rental Internal	4,553	2,775	2,473	2,473	3,548
41.0	5005	546	00	00	Computer - Equipment Rental Internal	3,249	4,355	3,650	3,650	4,852
41.0	5005	550	00	00	Insurance	12,755	12,768	12,768	12,769	13,882
41.0	5005	551	02	00	Communications - Cellular Phone	310	350	350	350	300
41.0	5005	554	01	00	Travel - Conferences - Meetings	294	400	400	295	350
41.0	5005	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)	616	616	616	616	700
41.0	5005	555	05	00	Property Taxes - Fresno County			242	242	250
41.0	5005	560	00	00	Administration & Overhead	103,772	106,886	107,923	107,923	112,240
<b>Subtotal M&amp;O</b>					<b>204,306</b>	<b>187,115</b>	<b>187,389</b>	<b>186,450</b>	<b>193,976</b>	
<b>Subtotal Operations</b>					<b>424,295</b>	<b>383,949</b>	<b>387,579</b>	<b>383,396</b>	<b>412,848</b>	
41.0	5005	600	04	00	Capital Outlay - Machinery & Equipment		0	0	0	0
<b>Subtotal</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Expenditures</b>					<b>424,295</b>	<b>383,949</b>	<b>387,579</b>	<b>383,396</b>	<b>412,848</b>	
									<b>29,452</b>	
									<b>7.7%</b>	

**Remarks on Budget Request**

**I. Personnel:**

22% City Manager	30% Junior Accountant
22% City Manager's Secretary	35% Account Clerk II
17% City Clerk	15% PW Admin. Secretary
30% Finance Director	3.5% Planning & Dev Services Director
30% Sr Acct/Personnel Officer	5% Bldg Permits Clerk Non-Cert
32% Account Clerk II	5% Building Inspector

**II. M & O Costs:**

540 00 00 Lease Payment (PFA Bond)-Lease payment to Kerman Public Finance Authority for 2007 Lease Revenue Bonds. See PFA-3.

560 00 00 Administration and Overhead - costs increased by 4 percent from prior year.

510 13 00 Professional Services - Water and Sewer Rate Studies were completed in 2009/2010.

**III. Capital Items:**

None.

**Program Elements:**

**City of Kerman Municipal Budget  
Water - Debt Service**

**FY 11/12**

**Activity: 5006  
Fund: 41.0  
Department: Finance/Debt Service**

Fund	Object	Project			Description	09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.					Actual	Budget	Amended	Final Budget	Budget
41.0	5006	700	10	00	Debt Service - DWR Principal	16,972	35,420	35,420	52,057	36,638
41.0	5006	700	20	00	Debt Service - DWR Interest	2,466	3,450	3,450	6,330	2,232
41.0	5006	700	11	00	Debt Service - SRF Loan	165,000	165,000	165,000	165,000	165,000
<b>Subtotal</b>						<b>184,438</b>	<b>203,870</b>	<b>203,870</b>	<b>223,387</b>	<b>203,870</b>
<b>Total Expenditures</b>						<b>184,438</b>	<b>203,870</b>	<b>203,870</b>	<b>223,387</b>	<b>203,870</b>

**Notes:**

**Note Payable - Department of Water Resources (DWR).** The City entered into a contract with the State of California Dept. of Water Resources in 1993. The loan was for a construction project under the auspices of the California Safe drinking Water Bond Law. Terms of the note call for semi-annual payments of \$19,435 each including interest at 3.41%, which began October 1, 1994 and will mature in 2013. The outstanding balance as of June 30, 2010 was \$127,209. The second payment that should have been made in FY 09/10 was not paid until July of 2010. Therefore, the actual 09/10 DWR Principal and Interest payments were low and the 10/11 payments were higher than budgeted. We will be on track for FY 11/12.

**State Revolving Fund (SRF) Loan.** The City entered into another contract with the State of California Department of Water Resources in 2003, which allowed the City to borrow up to approximately \$3,300,000 for a major water project and repay the loan over 20 years without interest. Payments on the loan began in 07/08 at approximately \$165,000 per year.

**City of Kerman Municipal Budget  
Water Operations**

**FY 11/12**

**Activity: 4011  
Fund: 41.0  
Department: Public Works**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget	
41.0	4011	410	10	00	Salaries	182,168	216,192	216,750	220,381	235,503
41.0	4011	410	20	00	Part Time Salaries	1,936	527	527	942	
41.0	4011	410	30	00	Overtime	4,385	4,000	4,000	7,516	6,000
41.0	4011	410	35	00	Stand By	6,793	7,416	7,594	7,532	5,293
41.0	4011	420	00	00	Fringe Benefits	112,137	96,548	110,659	106,629	121,648
<b>Subtotal</b>						<b>307,419</b>	<b>324,683</b>	<b>339,530</b>	<b>343,000</b>	<b>368,444</b>
41.0	4011	510	01	00	Contract Services	9,592	21,000	21,000	10,000	35,000
41.0	4011	510	10	00	Professional Services	15,591	20,000	20,000	15,000	20,000
41.0	4011	510	12	00	Professional Services - Lab Services	28,406	17,000	17,000	12,000	17,000
41.0	4011	515	01	00	Utilities	280,630	272,000	272,000	270,000	275,000
41.0	4011	521	01	00	Office Supplies	2,832	2,600	2,600	1,500	2,600
41.0	4011	521	02	00	Special Supplies	17,317	20,000	20,000	30,000	22,000
41.0	4011	521	02	01	Water Meters	0	10,000	10,000	11,500	10,000
41.0	4011	521	06	00	Uniforms	1,284	1,507	1,461	1,461	1,283
41.0	4011	540	02	00	Equipment Rental - Lease	1,442	1,500	1,500	1,500	1,500
41.0	4011	545	00	00	Vehicle - Equipment Rental Internal	50,355	39,813	30,614	31,088	60,842
41.0	4011	546	00	00	Computer - Equipment Rental Internal	3,064	4,108	3,441	3,443	4,576
41.0	4011	551	01	00	Communications - Telephone	5,496	4,000	4,000	5,000	5,000
41.0	4011	551	02	00	Communications - Cellular Phone	2,098	2,800	2,800	3,036	3,000
41.0	4011	552	01	00	Public notices/Consumer Conf. Report	134	2,500	2,500	2,500	2,500
41.0	4011	554	01	00	Travel - Conferences - Meetings	3,727	3,000	3,000	2,000	4,000
41.0	4011	555	00	00	Dues & Subscriptions	418	2,500	2,500	2,700	2,500
41.0	4011	555	01	00	State Fees	5,699	12,000	12,000	20,500	12,000
41.0	4011	555	02	00	Upper Kings Basin Water Forum	12,000	12,000	12,000	12,000	12,000
41.0	4011	555	05	00	Property Taxes - Fresno County				250	250
<b>Subtotal M&amp;O</b>						<b>440,084</b>	<b>448,328</b>	<b>438,416</b>	<b>435,477</b>	<b>491,052</b>
<b>Subtotal Operations</b>						<b>747,504</b>	<b>773,011</b>	<b>777,946</b>	<b>778,477</b>	<b>859,495</b>
41.0	4011	600	03	00	Cap. Outlay/Improvements					2,000
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>
<b>Total Expenditures</b>						<b>747,504</b>	<b>773,011</b>	<b>777,946</b>	<b>778,477</b>	<b>861,495</b>
										<b>83,018</b>
										<b>10.7%</b>

**Notes:**

Deprec Exp 355,960  
1,133,907

**Remarks on Budget Request**

**I. Personnel:**

- 25% Public Works Director
- 15% PW Admin. Secretary
- 25% PW Operations Coord.
- 25% PW Lead Supervisor
- 14% PW Maintenance Tech.
- 10% PW Lead Supervisor
- 15% PW Lead Supervisor
- 10% Mechanic
- 15% PW Maintenance Tech.
- 5% Maintenance Worker
- 50% Maintenance Worker
- 20% Maintenance Worker
- 35% Water & WWTP Manager
- 35% WWTP & Water Op. II
- 50% WWTP & Water Op. I
- 50% WWTP & Water Op. I in Training
- 25% WWTP & Water Op. I
- 15% Abatement/Animal Control
- 100% Water Conservation Tech.

Two new positions created, Water Conservation Tech (100%) and WWTP Operator in Training (25%)

**II. M & O Costs:**

- 510 01 00 Contract Services - Water Tank Inspection \$6,000 - Calibration and Repair of Water Well Meters \$9,000 - Scada System Expansion \$10,000
- 521 02 01 Water Meters - This budget line item is used for the replacement of broken meters. Actual replacement needs and costs fluctuate.
- 545 00 00 Vehicle/Equip Rental - Increased mileage costs plus 100% cost of vehicles charged this year.
- 555 02 00 Membership Costs for JPA is \$12,000 per year for the first six years (beginning in 2009) and \$7,000 per year thereafter.

**III. Capital Items:**

50% of cost for new Tough Book Lap Top Computer. Other 50% in Sewer Fund (42.0 4011).

**Program Elements:**

**City of Kerman Municipal Budget  
Sewer Administration & Accounting**

**FY 11/12**

**Activity: 5005  
Fund: 42.0  
Department: Finance/Accounting**

Fund	Object	Project			09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.	Description			Actual	Budget	Amended	Final Budget	Budget	
42.0	5005	410	10	00	Salaries	108,764	119,756	119,756	121,288	129,028
42.0	5005	410	20	00	Part Time Salaries	198				
42.0	5005	410	30	00	Overtime	97				
42.0	5005	420	00	00	Fringe Benefits	53,694	48,740	51,771	46,716	50,256
<b>Subtotal</b>					<b>162,752</b>	<b>168,496</b>	<b>171,527</b>	<b>168,004</b>	<b>179,284</b>	
42.0	5005	510	01	00	Contract Services	4,893	4,500	9,500	5,500	5,500
42.0	5005	510	10	00	Professional Services - Audit	2,923	3,000	3,000	2,800	3,000
42.0	5005	510	13	00	Professional Services - Rates Study	20,000				
42.0	5005	521	01	00	Office Supplies	3,112	5,500	5,500	4,876	5,000
42.0	5005	521	07	00	Postage	3,794	4,500	4,500	4,500	5,000
42.0	5005	540	00	00	Lease Payment (PFA Bond)	22,618	22,960	22,960	22,960	22,533
42.0	5005	540	02	00	Equipment Rent - Lease	883	1,200	1,200	1,450	1,200
42.0	5005	545	00	00	Vehicle - Equipment Rental Internal	3,333	2,412	2,123	2,123	3,026
42.0	5005	546	00	00	Computer - Equipment Rental Internal	3,249	4,355	3,650	3,650	4,852
42.0	5005	550	00	00	Insurance	14,316	14,331	14,331	14,333	15,581
42.0	5005	551	01	00	Communications - Telephone	228	250	250	160	250
42.0	5005	552	01	00	Public Notice	0	500	500	270	500
42.0	5005	554	01	00	Travel - Conferences - Meetings	0	250	250	50	250
42.0	5005	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)	763	1,000	1,000	1,000	1,000
42.0	5005	555	05	00	Property Taxes - Fresno County			242	242	250
42.0	5005	560	00	00	Administration & Overhead	98,856	101,823	102,811	102,811	106,923
<b>Subtotal M&amp;O</b>					<b>178,969</b>	<b>166,580</b>	<b>171,818</b>	<b>166,726</b>	<b>174,866</b>	
<b>Subtotal Operations</b>					<b>341,721</b>	<b>335,076</b>	<b>343,344</b>	<b>334,730</b>	<b>354,150</b>	
42.0	5005	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>Total Expenditures</b>					<b>341,721</b>	<b>335,076</b>	<b>343,344</b>	<b>334,730</b>	<b>354,150</b>	

19,420  
5.8%

**Remarks on Budget Request**

**I. Personnel**

21% City Manager	31% Account Clerk II
3.5% Planning & Dev Services Director	30% Junior Accountant
12% City Clerk	30% Account Clerk II
15% Finance Director	8% PW Admin. Secretary
30% Sr Acct/Personnel Officer	21% City Manager's Secretary

**II. M & O Costs:**

510 01 00 Contract Services - Anticipated increases in 2010/2011 did not happen. Budgeting \$5,500 in 11/12 to match 10/11 Final.  
 540 00 00 Lease Payment (PFA Bond) - Lease payment to Kerman Public Finance Authority for 2007 Lease Revenue Bonds. See PFA-3  
 560 00 00 Administration and Overhead - costs increased by 4 percent from prior year.

**III. Capital Items:**

600 04 00 None

**Program Elements:**

**Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget**

**City of Kerman Municipal Budget  
Sewer - Debt Service**

**FY 11/12**

**Activity: 5006  
Fund: 42.0  
Department: Finance/Debt Service**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
Activity	Sub Obj.								
42.0	5006	700	16	00	Debt Service - Rev. Bonds Principal	40,000	40,000	40,000	45,000
42.0	5006	700	26	00	Debt Service - Rev. Bonds Interest	33,767	25,415	25,415	23,414
42.0	0000	250	02	00	SRF Loan Set-Aside/Payment (30%)	41,250	82,500	82,500	41,250
42.0	5006	700	17	00	Debt Service - SRF Loan Principal				
42.0	5006	700	27	00	Debt Service - SRF Loan Interest				
<b>Subtotal</b>					<b>115,017</b>	<b>147,915</b>	<b>147,915</b>	<b>106,664</b>	<b>68,414</b>
<b>Total Expenditures</b>					<b>115,017</b>	<b>147,915</b>	<b>147,915</b>	<b>106,664</b>	<b>68,414</b>
									<b>(38,250)</b>
									<b>-35.9%</b>

**Notes:**

**Revenue Bonds Payable.** In 1981, the City of Kerman issued \$1,200,000 of revenue bonds to construct additional sewer facilities. The City has pledged the revenue derived from these facilities to pay the debt service. Bond principal payments are made each April. Interest at 5.0% is paid semi-annually, each April and October. The outstanding principal balance at June 30, 2010 was \$508,285. The bonds will be paid off in 2021.

250 02 00 **SRF Loan Set-Aside** - This represents one-half of the 30% portion of the annual SRF Loan payment, which will begin in September of 2012. 70% of the loan payments will come from Fund 57.0 - Sewer Major Facilities Impact Fees. As of the end of FY 2011/2012, one year worth of debt service funds will be set aside as reserves ( both here and in Fund 57) to ensure that funds are available to service the debt on the WWTP Expansion Project.

**SRF Loan -** In 2011, the City of Kerman will complete the expansion of its Waste Water Treatment Plant. This project is funded by \$2 million of ARRA Grant money and a nearly \$5 million State Revolving Fund (SRF) Loan. The first annual loan payment is scheduled to be paid in September of 2012. Fund 42.0 will pay 30% of the loan and 70% will be paid out of the Sewer Major Facilities Impact Fee Fund (Fund 57.0). The total annual loan payment is estimated to be approximately \$274,720, which would result in annual debt service payments of \$82,416 from Fund 42 and \$192,304 coming from Fund 57.

**City of Kerman Municipal Budget  
Sewer Collection Operations**

**FY 11/12**

**Activity: 4011  
Fund: 42.0  
Department: Public Works**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget	
Activity	Sub Obj.									
42.0	4011	410	10	00	Salaries	94,472	145,831	146,370	137,750	157,715
42.0	4011	410	20	00	Part Time Salaries	1,936	527	527	942	
42.0	4011	410	30	00	Overtime	2,460	3,000	3,000	3,941	3,600
42.0	4011	410	35	00	Stand By	3,760	4,052	4,052	3,782	2,951
42.0	4011	420	00	00	Fringe Benefits	80,381	63,104	71,108	63,866	79,486
<b>Subtotal</b>					<b>183,010</b>	<b>216,513</b>	<b>225,057</b>	<b>210,280</b>	<b>243,752</b>	
42.0	4011	510	01	00	Contract Services	288	3,000	3,000	1,500	3,000
42.0	4011	510	10	00	Professional Services	815	1,000	1,000	500	1,000
42.0	4011	515	01	00	Utilities	2,675	3,000	3,000	2,400	3,000
42.0	4011	521	02	00	Special Supplies	3,788	3,000	3,000	3,500	4,000
42.0	4011	521	06	00	Uniforms	606	852	852	852	624
42.0	4011	540	00	00	Equipment Rent - Lease	1,442	1,500	1,500	1,500	1,500
42.0	4011	545	00	00	Vehicle - Equipment Rental Internal	33,663	28,842	21,359	21,697	34,583
42.0	4011	546	00	00	Computer - Equipment Rental Internal	766	1,027	860	860	1,144
42.0	4011	551	01	00	Communications - Telephone	1,977	1,800	1,800	2,400	2,400
42.0	4011	551	02	00	Communications - Cellular Phone	2,193	2,400	2,400	2,400	2,400
42.0	4011	555	01	00	State Fees	481	1,500	1,500	1,000	1,000
42.0	4011	555	05	00	Property Taxes - Fresno County				250	250
<b>Subtotal M&amp;O</b>					<b>48,695</b>	<b>47,921</b>	<b>40,271</b>	<b>38,860</b>	<b>54,900</b>	
<b>Subtotal Operations</b>					<b>231,705</b>	<b>264,435</b>	<b>265,328</b>	<b>249,140</b>	<b>298,653</b>	
42.0	4011	600	04	00	Capital Outlay - Machinery & Equipment					2,000
<b>Subtotal</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	
<b>Total Expenditures</b>					<b>231,705</b>	<b>264,435</b>	<b>265,328</b>	<b>249,140</b>	<b>300,653</b>	<b>51,513</b>
									<b>20.7%</b>	

**Remarks on Budget Request**

**I. Personnel:**

- |                           |                                    |
|---------------------------|------------------------------------|
| 20% Public Works Director | 10% Mechanic                       |
| 15% PW Admin. Secretary   | 20% Maintenance Worker             |
| 25% PW Operations Coord.  | 25% Water & WWTP Manager           |
| 22% PW Lead Supervisor    | 25% WWTP & Water Op. II            |
| 10% PW Lead Supervisor    | 25% WWTP & Water Op. I             |
| 10% PW Lead Supervisor    | 25% WWTP & Water Op. I in Training |
| 16% PW Maintenance Tech.  | 25% WWTP & Water Op. I             |
|                           | 15% PW Maintenance Tech.           |

Additional position created for WWTP Operator in Training (25%)

**Part Time Personnel:**

None

**II. M & O Costs:**

- 555 01 00 State Fees - SSO (Sanitary Sewer Overflow) fees.
- 545 00 00 Vehicle/Equip Rental - Increased mileage costs plus 100% cost of vehicles charged this year.

**III. Capital Items:**

50% of cost for new Tough Book Lap Top Computer. Other 50% in Water Fund (41.0 4011).

**Program Elements:**

**City of Kerman Municipal Budget  
Sewer WWTP Operations**

**FY 11/12**

**Activity: 4014  
Fund: 42.0  
Department: Public Works**

Fund	Object	Project	09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.	Description	Actual	Budget	Amended	Final Budget	Budget
42.0	4014	410 10 00	85,816	95,581	95,581	86,725	116,740
42.0	4014	410 30 00	1,553	3,000	3,000	2,112	3,000
42.0	4014	410 35 00	3,133	3,377	3,377	2,691	2,491
42.0	4014	420 00 00	46,716	41,923	47,218	40,014	61,820
<b>Subtotal</b>			<b>137,217</b>	<b>143,881</b>	<b>149,176</b>	<b>131,543</b>	<b>184,051</b>
42.0	4014	510 01 00	62,633	6,500	6,500	6,500	45,000
42.0	4014	510 10 00	11,031	12,000	12,000	12,000	12,000
42.0	4014	510 12 00	14,215	10,000	10,000	8,000	10,000
42.0	4014	515 01 00	87,723	85,000	85,000	85,000	130,000
42.0	4014	515 02 00	17,971	25,000	25,000	20,000	10,000
42.0	4014	521 01 00	627	400	400	200	400
42.0	4014	521 02 00	16,306	15,000	15,000	17,360	22,000
42.0	4014	521 06 00	367	334	334	334	483
42.0	4014	545 00 00	16,162	14,462	12,113	12,655	20,223
42.0	4014	546 00 00	3,531	4,733	4,632	4,632	5,273
42.0	4014	550 00 00	7,939	7,947	7,947	7,948	8,641
42.0	4014	551 01 00	502	600	600	450	500
42.0	4014	551 02 00	0			200	200
42.0	4014	554 01 00	422	5,000	5,000	3,000	5,000
42.0	4014	555 01 00	14,702	17,000	17,000	33,092	18,000
<b>Subtotal M&amp;O</b>			<b>254,130</b>	<b>203,976</b>	<b>201,526</b>	<b>211,371</b>	<b>287,720</b>
<b>Subtotal Operations</b>			<b>391,347</b>	<b>347,857</b>	<b>350,702</b>	<b>342,914</b>	<b>471,771</b>
42.0	4014	600 03 00	14,395				
<b>Subtotal</b>			<b>14,395</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>			<b>405,742</b>	<b>347,857</b>	<b>350,702</b>	<b>342,914</b>	<b>471,771</b>
							<b>128,857</b>
							<b>37.6%</b>

**Remarks on Budget Request**

**I. Personnel:**

- 10% Public Works Director
- 15% PW Admin. Secretary
- 10% Maintenance Worker
- 25% Maintenance Worker
- 40% Water & WWTP Manager
- 40% WWTP & Water Op. II
- 25% WWTP & Water Op. I in Training
- 50% WWTP & Water Op. I

Additional position created for WWTP Operator in Training (50%)

**II. M & O Costs:**

- 510 01 00 Contract Serv - \$30,000 for State required Sludge Hauling. Balance of \$15,000 for ongoing SCADA and other services.
- 510 12 00 Lab Testing - Added two new monitoring wells to our testing schedule and \$2,000 per sludge test.
- 515 01 00 Utilities - Increased for 2011/2012 to allow for the additional cost of running the new Waste Water Treatment Plant.
- 515 02 00 Diesel Fuel - Decreased \$10,000 by eliminating diesel powered reclamation pump.
- 521 02 00 Special Supplies - Includes unexpected repairs on the large aerator motors and two mixer motors.
- 545 00 00 Vehicle/Equip Rental - Increased mileage costs plus 100% cost of vehicles charged this year.
- 555 01 00 State Fees, Dues & Subscriptions - increase in 10/11 primarily due to State billing us of two years in FY 10/11.

**III. Capital Items:**

None

**Program Elements:**

**City of Kerman Municipal Budget  
Solid Waste Administration & Accounting**

**FY 11/12**

**Activity: 5005  
Fund: 43.0  
Department: Finance/Accounting**

Fund	Object	Project		Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget	
43.0	5005	410	10	00	Salaries	88,007	101,787	101,852	102,193	103,101
43.0	5005	410	20	00	Part Time Salaries	1,704	422	422	753	
43.0	5005	410	30	00	Overtime	189			93	
43.0	5005	410	35	00	Standby Pay	70	66	66	83	66
43.0	5005	420	00	00	Fringe Benefits	47,370	43,864	46,536	40,862	46,392
<b>Subtotal</b>						<b>137,340</b>	<b>146,139</b>	<b>148,877</b>	<b>143,984</b>	<b>149,559</b>
43.0	5005	510	01	00	Contract Svc. (Mid Valley Disposal)	706,091	690,000	690,000	718,000	739,540
43.0	5005	510	06	00	Contract Services - (Utility Billing)	935	1,200	1,200	1,200	1,200
43.0	5005	510	09	00	Professional Services-Legal Expenses	27,405	7,500	7,500	7,500	
43.0	5005	510	10	00	Professional Services-Audit & AVR	2,900	3,000	3,000	3,000	3,000
43.0	5005	521	01	00	Office Supplies	733	750	750	750	700
43.0	5005	521	02	00	General Supplies - <b>Recycling Grant</b>	0	5,000	5,000	0	5,000
43.0	5005	521	06	00	Uniforms	14	16	16	16	12
43.0	5005	521	07	00	Postage	1,897	2,000	2,000	2,000	2,200
43.0	5005	540	00	00	Lease Payment (PFA Bond)	7,539	7,653	7,653	7,653	7,511
43.0	5005	540	02	00	Equipment Rent - Lease	589	900	900	967	1,000
43.0	5005	545	00	00	Vehicle - Equipment Rental Internal	2,767	1,895	1,631	1,631	2,436
43.0	5005	546	00	00	Computer - Equipment Rental Internal	1,624	2,177	1,825	1,825	2,426
43.0	5005	550	00	00	Insurance	1,562	1,563	1,563	1,563	1,700
43.0	5005	552	01	00	Public Notice	0	100	100	100	100
43.0	5005	560	00	00	Administration & Overhead	5,905	6,082	14,000	14,000	14,560
<b>Subtotal M&amp;O</b>						<b>759,960</b>	<b>729,837</b>	<b>737,138</b>	<b>760,205</b>	<b>781,384</b>
<b>Subtotal Operations</b>						<b>897,300</b>	<b>875,976</b>	<b>886,015</b>	<b>904,190</b>	<b>930,944</b>
43.0	5005	600	03	00	Cap. Outlay - Carts				25,661	
43.0	5005	600	04	00	Capital Outlay - Machinery & Equipment					
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>	<b>25,661</b>	<b>0</b>
<b>Total Expenditures</b>						<b>897,300</b>	<b>875,976</b>	<b>886,015</b>	<b>929,851</b>	<b>930,944</b>
43.0	0099	557	80	00	Transfer to Street Fund - St. Sweeping		34,000	34,000	34,000	38,522
<b>Total Expenditures &amp; Transfers</b>						<b>897,300</b>	<b>909,976</b>	<b>920,015</b>	<b>963,851</b>	<b>969,466</b>
									<b>49,451</b>	<b>5%</b>

**Remarks on Budget Request**

**I. Personnel:**

10% City Manager	25% Junior Accountant
0.5% Planning & Dev Services Director	25% Account Clerk II
14% City Clerk	15% Information & Referral Coord.
14% Finance Director	6% Public Works Director
8% Sr Acct/Personnel Officer	15% PW Admin. Secretary
25% Account Clerk II	5% PW Maintenance Tech.
5% Bldg Permits Clerk Non-Cert	10% City Manager's Secretary

**II. M & O Costs:**

510	01	01	Contract Services cost Mid Valley 3% inc. (includes inc @ landfill for HHW)		
510	09	00	FY 09/10 & 10/11 refuse related legal claim charged Fund 43 (Solid Waste)		
540	00	00	Lease Payments on PFA Bond - 5% of Bond Debt Service on City Hall Expansion project. See page PFA-3		

**III. Capital Items:**

600	03	00	Capital Outlay-Carts. Per contract with Mid Valley, City purchases carts for new homes and customers pay at sign-up. The funds from those new customers go into reserves for future cart purchases. Carts purchased in 10/11. N/A to 11/12.		
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**Program Elements:**

**City of Kerman Municipal Budget  
Storm Drain Maintenance & Operations**

**FY 11/12**

**Activity: 4011  
Fund: 47.0  
Department: Public Works**

Fund	Object	Project	Description		09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.				Actual	Budget	Amended	Final Budget	Budget
47.0	4011	410	10	00	20,244	20,351	20,351	20,592	21,961
47.0	4011	410	30	00	811			1,354	1,400
47.0	4011	410	35	00	1,309	1,362	1,362	1,216	891
47.0	4011	420	00	00	9,877	9,146	10,378	10,765	11,816
<b>Subtotal</b>					<b>32,241</b>	<b>30,859</b>	<b>32,091</b>	<b>33,927</b>	<b>36,069</b>
47.0	4011	510	01	00	709	1,000	1,000	800	1,000
47.0	4011	515	01	00	824	1,000	1,000	900	1,000
47.0	4011	521	01	00	0	100	100	0	100
47.0	4011	521	02	00	3,077	3,500	3,500	2,000	3,000
47.0	4011	521	06	00	151	151	151	151	116
47.0	4011	521	07	00	566	600	600	750	750
47.0	4011	545	00	00	8,449	6,884	5,102	5,102	8,319
47.0	4011	546	00	00	766	1,027	1,359	1,359	1,144
47.0	4011	550	00	00	4,425	4,430	4,430	4,430	4,816
47.0	4011	551	02	00	938	1,000	1,000	900	1,000
47.0	4011	555	04	00	2,880	3,000	3,000	4,484	3,200
47.0	4011	555	05	00			242	242	250
47.0	4011	560	01	00	6,755	6,958	7,026	7,026	7,307
<b>Subtotal M&amp;O</b>					<b>29,540</b>	<b>29,650</b>	<b>28,510</b>	<b>28,144</b>	<b>32,002</b>
<b>Subtotal Operations</b>					<b>61,780</b>	<b>60,509</b>	<b>60,601</b>	<b>62,071</b>	<b>68,071</b>
47.0	4011	600	03	19					900
<b>Subtotal</b>					<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900</b>
<b>Total Expenditures</b>					<b>61,780</b>	<b>60,509</b>	<b>60,601</b>	<b>62,071</b>	<b>68,971</b>
									<b>6,900</b>
									<b>11.1%</b>

**Remarks on Budget Request**

**I. Personnel:**

- 2% Public Works Director
- 10% Maintenance Worker
- 12.5% PW Maintenance Tech.
- 25% WWTP & Water Op. I
- 1% Planning & Dev Services Director

**II. M & O Costs:**

- 560 00 00 Administration and Overhead costs increased by 4 percent from prior year.

**III. Capital Items:**

- 600 03 17 Radio System - This amount represents this budgets portion of the approximately \$30,000 total cost of new Radio System.

**Program Elements:**

**Notes:**

**City of Kerman Municipal Budget  
Lighting & Landscaping District 1  
Maintenance & Operations**

**FY 11/12**

**Activity: 4011  
Fund: 75.0  
Department: Public Works**

Fund	Object	Project	09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.	Description	Actual	Budget	Amended	Final Budget	Budget
75.0	4011	410 10 00	66,461	59,829	59,829	72,521	71,390
75.0	4011	410 20 00	14	10,000	10,000	9,216	9,000
75.0	4011	410 30 00	2,943	3,500	3,500	2,849	3,000
75.0	4011	410 35 00	1,996	2,084	2,084	1,918	2,141
75.0	4011	420 00 00	33,056	24,475	27,924	32,696	32,611
		<b>Subtotal</b>	<b>104,470</b>	<b>99,888</b>	<b>103,337</b>	<b>119,199</b>	<b>118,142</b>
75.0	4011	510 01 00	0	1,000	1,000	0	500
75.0	4011	510 10 00	3,040	3,000	3,000	3,406	3,500
75.0	4011	515 01 00	24,935	32,000	32,000	27,500	28,000
75.0	4011	521 02 00	7,016	5,000	5,000	5,000	5,000
75.0	4011	521 06 00	551	541	541	300	319
75.0	4011	545 00 00	20,465	15,653	11,375	11,375	16,998
75.0	4011	546 00 00	1,399	1,876	1,572	1,572	2,090
75.0	4011	550 00 00	2,603	2,606	2,606	2,606	2,833
75.0	4011	551 02 00	622	750	750	750	750
75.0	4011	560 00 00	4,723	4,866	7,500	7,500	7,800
		<b>Subtotal M&amp;O</b>	<b>65,354</b>	<b>67,291</b>	<b>65,344</b>	<b>60,009</b>	<b>67,791</b>
		<b>Subtotal Operations</b>	<b>169,824</b>	<b>167,179</b>	<b>168,681</b>	<b>179,208</b>	<b>185,933</b>
75.0	4011	600 03 19					1,800
		<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,800</b>
		<b>Total Expenditures</b>	<b>169,824</b>	<b>167,179</b>	<b>168,681</b>	<b>179,208</b>	<b>187,733</b>

**Notes:**

**Revenue: L & L assessments will generate approximately \$187,300 of revenue in FY 11/12.**

**8,524  
4.8%**

**Remarks on Budget Request**

**I. Personnel:**

2% City Manager	2% City Manager's Secretary
2% Finance Director	4% Public Works Director
2% Junior Accountant	6% PW Admin. Secretary
2% Account Clerk II	40% PW Lead Supervisor
5% Account Clerk II	15% Maintenance Worker
20% PW Maintenance Tech.	20% Maintenance Worker
3% PW Operations Coord.	40% PW Maintenance Tech.

410 20 00 Part-Time Salaries - Temporary summer workers to be hired if Proteus workers are not available.

**II. M & O Costs:**

510 10 00 City Engineer annual addition to L & L Tax Levy.

**III. Capital Items:**

Radio System - This amount represents this budgets portion of the approximately \$30,000 total cost of new Radio System.

**Program Elements:**

# CITY OF KERMAN

## FINANCE DIRECTOR'S BUDGET MESSAGE

### VEHICLE EQUIPMENT OPERATIONS & REPLACEMENT

FISCAL YEAR 2011/2012

#### Vehicle/Equipment Operations 50 – 4011

##### REVENUE

Fund 50 is an Internal Service Fund that provides for the operation, maintenance and replacement of vehicles and equipment for all City Funds. The Operations Budget (50 4011) deals with operation and maintenance costs, and is funded by all other City budgets per line item (545) - Internal Vehicle/Equipment Rental. This revenue supports a majority of the Mechanic's costs and a small percentage of related support staff. Personnel costs, Fuel (515.02) and Vehicle Supplies - Parts (521.03) are major costs in this budget. General Supplies includes major Preventative Maintenance items. Insurance costs (550) and Administration & Overhead (560) are also large budget line items.

The 50 Fund Reserve is set aside to replace "rolling stock" equipment per a specific timeframe or mileage schedule. Therefore, we schedule to have the funds available to replace equipment when necessary five (5), ten (10) or fifteen (15) years from now.

Because this account has been managed so well; over the past two years we have been able to substantially reduce the rental rate (545) charged to each affected budget. This is especially true in the Police Dept (3011) operational budget. Police Patrol Units, which we purchase as used vehicles with 50,000 or more miles are now placed in service for 10 years because of the excellent care provided by the mechanic and the personal pride officers take with a patrol unit assigned to each officer. Following is a summary of the balances and costs for Fund 50:

• <b>Funds Cash Balance as of June 30, 2010</b>	<b>\$298,234</b>
• FY 10/11 Revenues Collected (545)	\$264,558
• Interest Income	\$3,400
• Operational Exp. (50 4011)	\$325,799
• Replacement Exp. (50 4024)	\$66,402
• <b>Est. Cash Balance June 30, 2011</b>	<b>\$173,991</b>
• FY 11/12 Revenues Collected (545)	\$421,988 (\$157,430 increase from FY 10/11)
• Interest Income	\$2,500
• FY 11/12 Operational Exp (50 4011)	\$364,341
• FY 11/12 Replacement Exp (50 4024)	\$38,000
• <b>Est. Cash Balance June 30 2012</b>	<b>\$196,138</b>

##### EXPENDITURES

## **Vehicle/Equipment Maintenance - 50 4011**

Significant increase in line item 545 "rental" rates per overall reductions (see above)

## **Vehicle/Equipment Replacement - 50 4024**

In FY 07/08 we began to slow down and postponed some of the vehicle replacements. We have continued to prolong the lives of our vehicles. However, as more vehicles lives are extended, it becomes more likely that we may have to replace more cars that break down in any given year. Therefore, it is important for us to maintain an adequate balance of cash to provide for such replacements, should they be required.

### **Replacement Purchases scheduled for FY 11/12**

- One (1) Patrol Unit - \$22,751 (Replacement **postponed** until 12/13)
- One Public Works Pickup - \$19,000 (Will be replaced in 11/12)
- One Comm/Serv Pickup - \$19,000 (Will be replaced in 11/12)

**Respectfully Submitted,**

Tim Przybyla, Finance Director  
July 6, 2011

**Internal Service Funds' Revenue Summary**  
**FY 2011-2012**

Fund	Object	Project	Activity	Sub-Obj	Description	09/10 Actual	10/11 Original Budget	10/11 Amended Budget	10/11 Final Budget	11/12 Budget
<b>VEHICLE OPERATIONS AND REPLACEMENT FUND REVENUE</b>										
50.0	0000	364	00	00	Charges to Departments (545)	417,638	331,989	331,989	264,558	421,988
50.0	0000	361	01	00	Interest Earnings	7,155	3,000	3,000	3,400	2,500
						424,793	334,989	334,989	267,958	424,488
<b>TECHNOLOGY MAINTENANCE FUND REVENUE</b>										
51.0	0000	364	00	00	Charges to Departments (546)	74,077	74,084	74,084	59,173	71,569
51.0	0000	361	01	00	Interest Earnings	1,983	500	500	850	500
						76,060	74,584	74,584	60,023	72,069

**City of Kerman Municipal Budget  
Vehicle/Equipment Operations**

**FY 11/12**

**Activity: 4011  
Fund: 50.0  
Department: Public Works**

Fund	Object	Project	Description		09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.				Actual	Budget	Amended	Final Budget	Budget	
50.0	4011	410	10	00	Salaries	39,040	41,635	41,701	41,894	46,284
50.0	4011	410	30	00	Overtime	1,753	5,000	5,000	1,516	3,500
50.0	4011	410	35	00	Stand By	1,160	1,362	1,362	1,102	1,386
50.0	4011	420	00	00	Fringe Benefits	17,496	17,897	20,112	19,543	22,936
<b>Subtotal</b>					<b>59,449</b>	<b>65,894</b>	<b>68,175</b>	<b>64,055</b>	<b>74,105</b>	
50.0	4011	510	01	00	Contract Services	9,236	12,000	12,000	6,800	12,000
50.0	4011	515	01	00	Utilities	7,941	11,000	11,000	8,000	11,000
50.0	4011	515	02	00	Fuel	86,091	90,000	90,000	96,000	100,000
50.0	4011	521	01	00	Office Supplies	357	500	500	620	500
50.0	4011	521	03	00	Vehicle Supplies - Parts	73,737	75,000	75,000	65,500	75,000
50.0	4011	521	06	00	Uniforms	198	223	223	175	170
50.0	4011	545	00	00	Vehicle - Equipment Rental Internal	5,362	4,190	2,931	2,931	4,306
50.0	4011	546	00	00	Computer - Equipment Rental Internal	1,399	1,876	1,572	1,572	2,090
50.0	4011	550	00	00	Insurance	17,570	17,588	17,588	17,590	19,123
50.0	4011	551	01	00	Communications - Telephone	1,427	1,600	1,600	2,228	2,000
50.0	4011	551	02	00	Communications - Cellular Phone	788	850	850	775	900
50.0	4011	554	01	00	Travel - Conferences - Meetings	159	500	500	350	500
50.0	4011	560	00	00	Administrative & Overhead	51,633	53,183	53,699	53,699	55,847
<b>Subtotal M&amp;O</b>					<b>255,898</b>	<b>268,510</b>	<b>267,463</b>	<b>256,241</b>	<b>283,436</b>	
<b>Subtotal Operations</b>					<b>315,347</b>	<b>334,404</b>	<b>335,638</b>	<b>320,296</b>	<b>357,541</b>	
50.0	4011	600	04	19	Radio System					1,800
50.0	4011	600	04	13	Small Equipment Replacement	3,581	5,000	5,000	4,500	5,000
50.0	4011	600	04	14	Portable Generator		1,500	1,500	1,003	0
<b>Subtotal</b>					<b>3,581</b>	<b>6,500</b>	<b>6,500</b>	<b>5,503</b>	<b>6,800</b>	
<b>Total Expenditures</b>					<b>318,927</b>	<b>340,904</b>	<b>342,138</b>	<b>325,799</b>	<b>364,341</b>	

**Remarks on Budget Request**

**Deprec. Exp. 110,286  
452,424**

**I. Personnel:**

- 5% Finance Director
- 5% Sr Acct/Personnel Officer
- 3% Public Works Director
- 3% PW Admin. Secretary
- 5% PW Maintenance Tech.
- 65% Mechanic
- 2% PW Operations Coord.

**II. M & O Costs:**

- 510 01 00 Contract Services - Includes Fire Inspection, County Permits, On Line Repair Manuals, and Smog Checks
- 521 03 00 Vehicle Supplies/Parts - Combined Supplies, Parts, Consumable Accounts and Small Tools

**III. Capital Items:**

- 600 04 13 Replacement of small equipment
- 600 04 15 Radio System - This amount represents this budgets portion of the approximately \$30,000 total cost of new Radio System.

**Program Elements:**

**City of Kerman Municipal Budget  
Vehicle/Equipment Replacement**

**FY 11/12**

Activity: **4024**  
Fund: **50.0**  
Department: **Public Works**

Fund	Object	Project	Description		09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.				Actual	Budget	Amended	Final Budget	Budget	
50.0	4024	600	04	33	Patrol Vehicles (2 in 2010/2011)	18,561	44,000	44,000	35,529	-
50.0	4024	600	04	34	PW Pickup	34,926	15,757	15,757	17,278	19,000
50.0	4024	600	04	35	CS Pickup					19,000
50.0	4024	600	04	32	Replacement Forklift		13,000	13,000	13,595	
<b>Subtotal</b>					<b>53,487</b>	<b>72,757</b>	<b>72,757</b>	<b>66,402</b>	<b>38,000</b>	
<b>Total Expenditures</b>					<b>53,487</b>	<b>72,757</b>	<b>72,757</b>	<b>66,402</b>	<b>38,000</b>	

**I. Personnel:**

None

**II. M & O Costs:**

None

**III. Capital Items:**

- 600 04 33 1 Patrol Vehicle that was slated for replacement in 11/12 was deemed to be in good mechanical condition. Postponed.
- 600 04 34 Replace 1 Public Works Pickups, (Full Size Used Pickups, funded 100% by Fund 50.0)
- 600 04 35 Replace 1 Community Service Pickups, (Full Size Used Pickups, funded 100% by Fund 50.0)

# VEHICLE AND EQUIPMENT REPLACEMENT AND MAINTENANCE SCHEDULE

Equip. No.	Equip. Mod. Year	Equip. Type	Original Capital Cost	13/12	12/13	13/14	14/15	15/16	16/17	17/18	18/19	19/20	20/21	21/22	Mar-11 Read	Annual Mileage	Adj Miles at 0.55 per Mile	Annual Replacement Cost Based on 10 years	Original Replacement Cost	
1365	AV	1998 Ford Crown Vc	23,000												176,151	177,286	1,135	1,078	1,078	
1366	AV	2002 Ford Crown Vc (City Manager)	23,000		27,463										105,499	117,777	12,278	11,664	14,410	
1367	CSV	2006 Chevy Silverado PU	20,000												281,650	295,063	13,413	12,742	15,489	
1368	CSV	2007 Chevy Colorado pickup	12,000	19,000			26,095								19,080	24,207	5,217	4,956	7,566	
1369	CSV	2004 Chevy Passenger Van	20,000				25,534								52,241	12,500	3,000	2,850	2,553	
1370	CSV	2004 Chevy Passenger Van	20,000				25,534								59,829	7,588	1,900	2,208	2,534	
1371	PW HE	2006 Cat Backhoe	64,000												81,151	96,626	15,905	15,015	22,711	
1372	PW HE	86 Ford MDL 4600	34,000				43,070								3,778	14,163	1,000	950	9,809	
1373	PW HE	1980 Ford Dump Truck	34,000				43,070								6,461	6,501	580	238	4,545	
1374	PW HE	1984 Chevy 1 Ton Tilt Bed Pickup	34,000				43,070								1,400	2,600	200	1,900	2,588	
1375	PW HE	1973 Chevy Bucket Truck	34,000				43,070								475	500	475	475	475	
1376	PW HE	1978 Ford F7000 Vactor Truck	34,000				43,070								475	500	475	475	475	
1377	PW HE	1988 Ford F-Super Duty	34,000				43,070								475	500	475	475	475	
1378	PW HE	1986 Backhoe	30,000				43,070								475	500	475	475	475	
1379	PW HE	91 Ford F350 Water Truck	30,312				43,070								40,317	108,837	415	394	4,032	
1380	PW HE	2004 Case Tractor	14,000				43,070								41,959	1,000	500	475	4,195	
1381	PW HE	2002 Forklift	14,000				43,070								41,959	1,000	500	475	4,195	
1382	PW HE	2004 Mowers - 60" Toro Gasoline	15,000				43,070								118,681	129,501	9,915	8,460	28,913	
1383	PW HE	2005 Mowers - 72" Toro Gasoline	15,000				43,070								118,681	129,501	9,915	8,460	28,913	
1384	PW HE	2006 Mowers - 72" Toro Diesel	15,000				43,070								118,681	129,501	9,915	8,460	28,913	
1385	PW HE	2008 Mower - John Deere (Reel)	25,000				43,070								33,539	1,200	1,200	1,140	2,088	
1386	PW PU	1968 Chev 1/2 ton	14,000				43,070								17,795	1,200	1,200	1,140	2,088	
1387	PW PU	2007 Chev Silverado PU	15,000				43,070								17,795	1,200	1,200	1,140	2,088	
1388	PW PU	1988 Dodge 1/2 Ton w/Camper (Shop)	14,000				43,070								18,815	457	434	434	434	
1389	PW PU	2008 Chev Silverado PU	14,000				43,070								70,974	71,431	505	5,820	1,881	
1390	PW PU	1988 Dodge 1/2 Ton w/Camper	14,000				43,070								24,446	29,951	5,505	5,820	1,881	
1391	PW PU	2007 Chev Silverado Pickup	14,000				43,070								56,789	57,949	1,160	1,106	2,056	
1392	PW PU	1999 Dodge Dakota pickup	16,951				43,070								7,728	12,845	5,117	4,861	2,285	
1393	PW PU	2002 Chev 3500 Truck	30,000				43,070								152,412	156,546	500	5,850	3,900	
1394	PW PU	2002 Chev 3500 Truck	30,000				43,070								50,897	57,055	6,158	5,850	3,900	
1395	PW PU	2004 Chev Colorado pickup	14,000				43,070								40,471	47,163	6,692	6,357	4,032	
1396	PW PU	2004 Chev Colorado pickup	14,000				43,070								27,724	32,218	4,494	4,268	1,703	
1397	PW PU	2004 Chev Colorado pickup	14,000				43,070								41,939	45,455	3,516	3,340	1,773	
1398	PW PU	2004 Chev Colorado pickup	14,000				43,070								42,750	51,927	9,177	8,718	1,827	
1399	PW PU	2004 Chev Colorado pickup	14,000				43,070								22,443	26,618	4,175	3,966	1,827	
1400	PW PU	2007 Ford Escape	19,000				43,070								15,050	20,503	5,453	5,180	2,709	
1401	PW PU	2007 Ford Escape	19,000				43,070								11,961	14,472	2,511	2,385	2,709	
1402	PW PU	2007 Ford Escape	19,000				43,070								22,432	27,945	5,513	5,237	2,874	
1403	PW PU	2007 Ford Escape	19,000				43,070								39,303	51,612	12,309	11,694	2,723	
1404	PW PU	2007 Ford F205 PU	27,227				43,070								31,784	13,708	5,275	5,011	3,176	
1405	PW PU	2007 Chevy Equinox	21,000				43,070								10,498	22,622	12,124	11,518	2,492	
1406	PW PU	2007 Chevy Silverado PU	26,000				43,070								5,822	7,989	2,167	2,059	3,599	
1407	PW PU	2008 Chevy Silverado PU 3500	36,000				43,070								40,138	44,442	4,304	4,089	2,352	
1408	PW PU	2007 GMC PU	17,500				43,070								26,645	34,522	8,000	7,483	2,352	
1409	PW PU	2008 Chevy Silverado PU	17,500				43,070								23,519	23,519	8,000	7,600	2,352	
1410	PW PU	2008 Chevy Silverado PU	17,500				43,070								23,519	23,519	8,000	7,600	2,352	
1411	PW PU	Truck for new WWTP Operator	17,500				43,070								742,726	859,564	133,204	126,544	64,359	
1412	PW PU	Truck for new Water Conservation	17,500				43,070								742,726	859,564	133,204	126,544	64,359	
1413	Subtotal			\$ 19,000	\$ 27,463	\$ 17,033	\$ 83,741	\$ 78,286	\$ 80,635	\$ 60,906	\$ 87,778	\$ 66,925	\$ 111,249	\$ 47,037	859,564	859,564	133,204	126,544	64,359	
1414	Subtotal			\$ 38,000	\$ 27,463	\$ 17,033	\$ 162,147	\$ 104,382	\$ 120,962	\$ 191,456	\$ 87,778	\$ 66,925	\$ 111,249	\$ 72,571	1,380,754	1,380,754	171,337	\$ 162,770	\$ 96,196	\$ 258,016
1415	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1416	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1417	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1418	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1419	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1420	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1421	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1422	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1423	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1424	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1425	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1426	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906	2,963,328	254,883	242,139	\$ 144,572	\$ 421,980
1427	Subtotal			\$ 38,000	\$ 97,135	\$ 90,656	\$ 213,331	\$ 157,614	\$ 203,994	\$ 245,032	\$ 117,897	\$ 66,925	\$ 176,379	\$ 72,571	2,737,906					

# CITY OF KERMAN

## FINANCE DIRECTOR'S BUDGET MESSAGE

### TECHNOLOGY MAINTENANCE

FISCAL YEAR 2011/2012

#### Fund (51) Technology Maintenance Budget 51 4011

This budget funds the replacement of existing desktop computers, printers and the annual maintenance contract with Real-Time Information Services for the upkeep of our equipment and computer network. In the same fashion that we fund the Vehicle/Equipment (Fund 50) Budgets, Fund 51 charges the various City department Technology services and equipment (see expenditure budget line item 546 in the respective departments' budgets).



**The budget expenditures in Technology Maintenance (51 4011) are:**

- **\$19,250** - Personnel allocation for City employees that manage technology issues.
- **\$30,000** – Contract (Real Time) for equipment and system network maintenance and trouble shooting. As our data processing system increases this amount will increase. Since PD is now on the County computer system and paying the County for maintenance of their computer system, PD is not being allocated any of the cost relating to Real Time's services in 2010/2011.
- **\$39,100** – Scheduled replacement of existing computer and printer equipment. While it is possible that we may not spend this full amount, it is important to be prepared to replace computers, printers and related support systems if we find that equipment breaks down or is less efficient.

**Respectfully Submitted,**

Tim Przybyla, Finance Director  
July 6, 2011

**City of Kerman Municipal Budget  
Technology Maintenance**

**FY 11/12**

Activity: **4011**  
Fund: **51.0**  
Department: **Finance**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
51.0	4011	410	10	00	Salaries	7,108	7,251	7,251	7,234	13,438
51.0	4011	420	00	00	Fringe Benefits	2,574	2,944	3,099	2,666	5,812
<b>Subtotal</b>						<b>9,682</b>	<b>10,195</b>	<b>10,350</b>	<b>9,900</b>	<b>19,250</b>
51.0	4011	510	01	00	Contract Services	23,654	30,000	30,000	45,657	30,000
<b>Subtotal M&amp;O</b>						<b>23,654</b>	<b>30,000</b>	<b>30,000</b>	<b>45,657</b>	<b>30,000</b>
<b>Subtotal Operations</b>						<b>33,336</b>	<b>40,195</b>	<b>40,350</b>	<b>55,557</b>	<b>49,250</b>
51.0	4011	600	04	00	Capital Outlay - Computers	31,493	46,260	46,260	25,000	39,100
<b>Subtotal</b>						<b>31,493</b>	<b>46,260</b>	<b>46,260</b>	<b>25,000</b>	<b>39,100</b>
<b>Total Expenditures</b>						<b>64,829</b>	<b>86,455</b>	<b>86,610</b>	<b>80,557</b>	<b>88,350</b>

**I. Personnel:**

410 00 00 Allocated staff time spent on technology (increased from 5% in 10/11 to 7% in 11/12)

10% Finance Director  
7% Junior Accountant

**II. M & O Costs:**

510 01 01 Contract Services - \$30,000 budgeted again in 11/12 to pay for services provided by Real-Time Information Services.

**III. Capital Items:**

600 04 00 Several computers and two servers were purchased at the end of 09/10. Much of the cost for Contract Services was related to the installation of those computers and servers and could be capitalized. Some computers that were slated for replacement in 10/11 were purchased early (in 09/10) and some were pushed out for replacement in 11/12.

**Program Elements:**

Deferred Maintenance Schedule

<b>Total Annual Fund</b>	71,184	41,800	112,510	51,960	56,920	66,090	100,147	53,042
<b>Less Yrly Service/Support</b>	(30,000)	(30,000)	(30,900)	(25,000)	(30,000)	(30,900)	(31,827)	(32,782)
<b>Capital Outlay - Computers</b>	41,184	11,800	81,610	26,960	26,920	35,190	68,320	20,260

	% of Equip	Shared Allocation	Equipment Allocation	Total Allocation	Formula Check
Water Op	7.74%	3,246	1,330	4,576	4,576
Sewer Collectn	1.94%	812	333	1,144	1,144
WWTP	8.92%	3,741	1,533	5,273	5,273
Storm Drain	1.94%	812	333	1,144	1,144
Vehicle/Equip	3.54%	1,483	608	2,090	2,090
L&L	3.54%	1,483	608	2,090	2,090
Street	3.54%	1,483	608	2,090	2,090
Building Inspctn	6.90%	2,894	1,139	4,034	4,034
Planning & Bldg	4.60%	1,930	1,186	3,115	3,115
PD	N/A		12,070	12,070	12,070
Animal Control	N/A		385	385	385
Comm Svc/Rec	24.33%	10,203	4,180	14,383	14,383
Water Admin	8.21%	3,442	1,410	4,852	4,852
Sewer Admin	8.21%	3,442	1,410	4,852	4,852
Refuse Admin	4.10%	1,721	705	2,426	2,426
Gen Admin	7.33%	3,075	1,260	4,335	4,335
RDA	3.45%	1,446	360	1,806	1,806
RDA	1.72%	723	180	903	903
	100.00%	41,934	29,635	71,569	71,569

# **CITY OF KERMAN**

## **FINANCE DIRECTOR'S BUDGET MESSAGE**

### **STREET MAINTENANCE OPERATIONS & ADMINISTRATION**

**FISCAL YEAR 2011/2012**

#### **Street Maintenance Operations & Administration 80's - 4011**

This is one of the largest Maintenance and Operation (4011) Budgets in Public Works. Starting in FY 2010/2011, we have broken out the Street Operational costs between Measure C (88 4011) and TDA and Other Street Funds (Funds 80 through 85 and 87, Activity 4011). Prior to that, we included all operational costs in the Fund 80.0 budget, which was a catch-all Fund. Then, at the end of the years, we would allocate the costs out to the various funding sources (Funds). Now, we allocate (budget) the costs in advance and charge the expenses directly to their respective accounts and funds.

This budget also includes the Street Sweeping contract for \$80,000 which is funded, in part by Street Sweeping fees paid with the City Utility and some funds from CalTrans for State Routes 145 & 180. Sidewalk repairs are also budgeted in Streets.

**Respectfully Submitted,**

Tim Przybyla, Finance Director  
July 6, 2011

## Street Fund Revenue Summary

FY 2011-2012

Fund	Object	Project	Description	09/10	10/11	10/11	10/11	11/12
				Actual	Original Budget	Amended Budget	Final Budget	Budget
80.0	4011	515 01 00	Trans from GF-Util. Old Town LME	39,252	15,100	15,100	15,100	15,100
80.0	0099	334 43 00	Trans from Solid Waste	26,000	34,000	34,000	34,000	34,000
81.0	0000	335 20 00	2105 Gas Tax	76,837	76,092	76,092	76,092	76,092
81.0	0000	361 01 00	Interest	1,124			1,500	900
82.0	0000	335 20 00	2106 Gas Tax	46,563	46,002	46,002	46,104	46,002
82.0	0000	344 60 00	Caltrans Street Sweeping Share	21,703	21,000	21,000	17,366	17,366
82.0	0000	361 01 00	Interest					0
83.0	0000	335 20 00	2107 Gas Tax	102,409	101,184	101,184	101,184	101,184
83.0	0000	361 01 00	Interest	305			5,000	2,500
84.0	0000	335 20 00	2107.5 Gas Tax	3,000	3,000	3,000	3,000	3,000
84.0	0000	361 10 00	Interest				12	0
85.0	0000	314 03 00	SB 325 III Bicycle & Ped. Improv.	8,318	9,800	9,800	7,197	9,800
85.0	0000	361 01 00	Interest	164				300
87.0	0000	314 08 00	SB 325 VIII	173,211	238,884	238,884	238,884	234,200
87.0	0000	361 01 00	Interest	8,588	4,000	4,000	12,000	5,000
88.0	0000	314 88 00	Measure C - Street Maintenance	130,995	319,770	133,849	133,849	133,849
88.0	0000	315 88 00	Measure C - ADA	4,405		4,685	4,685	4,685
88.0	0000	316 88 00	Measure C - Flexible Funding	152,680		156,169	156,169	156,169
88.0	0000	361 01 00	Interest	6,895	3,000	3,000	500	500
89.0	0000	334 01 00	RSTP & Stimulus Grant	198,901	579,753	579,753	579,753	435,897
89.0	0000	361 01 00	Interest					0
95.0	0000	344 91 00	Traffic Congestion Relief - Prop 42	127,976	265,355	265,355	265,355	117,800
95.0	0000	361 01 00	Interest	3,406	1,000	1,000	2,200	1,830
				<b>1,132,732</b>	<b>1,717,940</b>	<b>1,692,873</b>	<b>1,699,950</b>	<b>1,396,173</b>

**City of Kerman Municipal Budget**  
**Street Maintenance, Operations & Administration - Measure C**  
(Previously Budgeted as Fund 80.0)

**FY 11/12**

Activity: **4011**  
Fund: **88.0**  
Department: **Public Works**

Fund	Activity	Object	Project	Description	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget	
<b>Street Maintenance:</b>									
88.0	4011	410	10	00	Salaries	146,872	148,116	174,805	
88.0	0099	557	86	00	Match for Transportation (Fund 86.0)	39,272	39,272	-	
88.0	4011	410	30	00	Overtime	3,375	3,375	4,500	
88.0	4011	410	35	00	Stand By	1,267	1,267	732	
88.0	4011	420	00	00	Fringe Benefits	59,633	69,515	57,541	
<b>Subtotal</b>						<b>250,419</b>	<b>261,544</b>	<b>234,206</b>	<b>237,578</b>
88.0	4011	510	01	00	Contract Services			25,000	
88.0	4011	521	01	00	Office Supplies	1,000	1,000	800	
88.0	4011	521	02	00	General Supplies	45,000	45,000	43,782	
88.0	4011	521	06	00	Uniforms	964	964	964	
88.0	4011	545	00	00	Vehicle - Equipment Rental Internal	32,790	24,448	24,448	
88.0	4011	546	00	00	Computer - Equipment Rental Internal	1,876	1,572	1,572	
88.0	4011	550	00	00	Insurance	2,606	2,606	2,606	
88.0	4011	551	01	00	Communications - Telephone	250	250	432	
88.0	4011	551	02	00	Communications - Cellular Phone	350	350	350	
88.0	4011	552	02	00	Public Notice	200	200	200	
88.0	4011	554	01	00	Travel/Conf/Meetings	500	500	500	
<b>Subtotal M&amp;O</b>						<b>85,536</b>	<b>76,889</b>	<b>75,416</b>	<b>91,268</b>
<b>Subtotal Operations</b>						<b>335,955</b>	<b>338,433</b>	<b>309,622</b>	<b>328,846</b>
88.0	4011	600	03	02	Material bunkers (slabs & casons)	1,800	1,800	1,000	
88.0	4011	600	03	17	Solar Stop Signs	8,000	8,000	7,300	
88.0	4011	600	03	19	Radio System			900	
<b>Subtotal</b>						<b>9,800</b>	<b>9,800</b>	<b>8,300</b>	<b>8,900</b>
<b>Total Operational Expenditures</b>						<b>345,755</b>	<b>348,233</b>	<b>317,922</b>	<b>337,746</b>

**Remarks on Budget Request**

**I. Personnel:**

6% City Manager	38.4% PW Lead Supervisor
3.2% City Clerk	24% PW Lead Supervisor
4.8% Finance Director	32% PW Lead Supervisor
8% Sr Acct/Personnel Officer	32% PW Maintenance Tech.
19.2% Public Works Director	28% Maintenance Worker
32% PW Operations Coord.	36% Maintenance Worker
12% Mechanic	28% PW Maintenance Tech.
6% City Manager's Secretary	20% PW Maintenance Tech.
4.8% PW Admin. Secretary	2% Planning & Dev Services Director

80% of Streets payroll costs are being charged to Measure C. 20% is being charged to Article VIII (Fund 87.0).

0099 557 86 00 Match for Transportation Not Allowed - Per Auditors, City Match for Transit (86.0) must come from the General Fund.

**II. M & O Costs:**

510 01 00 Contract Services - Public Works Director requested \$25,000 for street projects requiring outside services in 11/12. Previously reviewed by City Council.

**III. Capital Items:**

600 03 12 Solar Stop Signs for one four-way intersection - four signs total.  
600 03 18 Radio System - This amount represents this budgets portion of the approximately \$30,000 total cost of new Radio System.

**City of Kerman Municipal Budget**  
**Street Maintenance, Operations & Administration - TDA and Other**

**FY 11/12**

**Activity: 4011**  
**Fund: 80 through 85 and 87**  
**Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
87.0	4011	410	10	00	Salaries	48,959	48,959	49,639	43,701
87.0	4011	410	30	00	Overtime	1,125	1,125	1,125	2,000
87.0	4011	410	35	00	Stand By	627	627	627	661
87.0	4011	420	00	00	Fringe Benefits				
<b>Subtotal</b>						<b>71,130</b>	<b>71,130</b>	<b>72,094</b>	<b>65,852</b>
82.0	4011	510	01	00	Street Sweeping	80,000	80,000	77,270	80,000
84.0	4011	510	03	00	Engineering	3,000	3,000	3,000	6,000
83.0	4011	510	04	00	Audit	2,000	2,000	2,000	2,000
81.0	4011	510	05	00	Tree Trimming	7,000	7,000		7,000
81.0	4011	510	06	00	Traffic Signal Maintenance	6,000	6,000	2,000	6,000
81.0	4011	515	01	00	Utilities-Net of Transfer in from 10.0.4011	42,000	42,000	18,894	20,000
<b>Subtotal M&amp;O</b>						<b>140,000</b>	<b>140,000</b>	<b>103,164</b>	<b>121,000</b>
<b>Subtotal Operations</b>						<b>211,130</b>	<b>211,130</b>	<b>175,258</b>	<b>186,852</b>
82.0	4011	600	03	04	Yard Improvements	7,500	7,500		7,500
85.0	4011	600	03	14	Sidewalk Repair	15,000	15,000	15,000	10,000
82.0	4011	600	03	05	Upgrade Kearney Ave Median Landscp.				10,000
81.0	4011	600	03	01	Backhoe Hammer Attachment	13,000	13,000	12,614	
<b>Subtotal</b>						<b>35,500</b>	<b>35,500</b>	<b>27,614</b>	<b>27,500</b>
<b>Total Expenditures</b>						<b>246,630</b>	<b>246,630</b>	<b>202,872</b>	<b>214,352</b>

**Remarks on Budget Request**

**I. Personnel:**

- |                               |                                       |
|-------------------------------|---------------------------------------|
| 1.5% City Manager             | 9.6% PW Lead Supervisor               |
| 0.8% City Clerk               | 6% PW Lead Supervisor                 |
| 1.2% Finance Director         | 8% PW Lead Supervisor                 |
| 2% Sr Acct/Personnel Officer  | 8% PW Maintenance Tech.               |
| 4.8% Public Works Director    | 7% Maintenance Worker                 |
| 8% PW Operations Coord.       | 9% Maintenance Worker                 |
| 3% Mechanic                   | 7% PW Maintenance Tech.               |
| 1.5% City Manager's Secretary | 5% PW Maintenance Tech.               |
| 1.2% PW Admin. Secretary      | 0.5% Planning & Dev Services Director |

20% of the Streets payroll costs are being charged to Fund 87.0. The balance is charged to Measure C (Fund 88.0)

**II. M & O Costs:**

- 510 01 00 No increase in Street Sweeping contract for 2010/2011, based on CPI and street miles remaining virtually the same.
- 510 05 00 Tree Trimming - Trimming of palm trees is done bi-annually. Did not get to this in 10/11. Delayed until 11/12.

**III. Capital Items:**

- 82.0 4011 600 03 04 Construct Shade structure, concrete slab and lighting for yard south of railroad. Moved from 10/11 to 11/12.
- 85.0 4011 600 03 14 Sidewalk Repair = \$10,000. Another \$35,000 is being funded by Article VIII (87.0 4024) and \$5,000 from Fund 95.0.
- 82.0 4011 600 03 05 Upgrade landscape in Kearney Avenue median West of Del Norte

# CITY OF KERMAN

## FINANCE DIRECTOR'S BUDGET MESSAGE

### CAPITAL IMPROVEMENT BUDGETS ALL FUNDS - 4024

#### FISCAL YEAR 2011/2012

The City Council approved the Five Year – Capital Improvement Plan (CIP) for fiscal years 2010/11 to 2014/15 at the March 16, 2011 Council meeting. As documented in the Five Year Capital Improvement Plan, many of the planned projects and equipment items planned for 2010/11 were either eliminated or moved out for consideration in future years. This CIP “action plan” then became the basis for fiscal year 2011/12 Capital Improvement Budget for each of the respective City Funds.

Following are recaps of each of the City's Capital Improvement budgets. Although Funds 11 and 17 are presented in this section of the budget, they are not capital expenditure budgets. However, they both relate to the management of capital projects and are included in the Five-Year CIP. Like many of the capital expenditure budgets, Funds 11 and 17 are also funded by development impact fees.

#### **11 4011 Administration & Accounting (CIP & Development Impact Fees)**

Due to diminished fees and fund deficits, no salaries and minimal Contract Services (\$8,000) are being charged to Fund 11 in 2011/12.

#### **17 4007 General Plan Updates**

The \$20,000 budget for the Sphere of Influence Application with LAFCo has been postponed and eliminated in 2011/12. The 5-Year CIP includes \$14,000 for this purpose in 2012/13. As with Fund 11, due to diminished fees and fund deficits, no salaries are being charged to Fund 17, either.

#### **10 4024 Parks, Facilities & Equipment (Construction & Equipment) - General Fund**

The only budgeted expenditures in 10.0 4024 is \$6,750, which is half of the General Funds cost for to expand the City's system of radios and \$7,500, which is half of the cost for the replacement of defective fire sprinklers in the Community Teen Center. The radios will be used in place of Nextel phones for communication between most City employees. The other half of the cost for these projects will come from Fund 14. An additional \$16,200 for the radios is being budgeted between the Enterprise, Vehicle and Street Funds, for a total budget of \$29,700. These radios should pay for themselves within three years through a large reduction in Nextel phone service costs.

#### **58 and 59 Parks Acquisition and Construction**

In 2009/10, 2010/11 and 2011/12, we are only budgeting for Lease Payments related to the Kerman PFA Bond funds which were used to purchase approximately 35 acres of property to be used for a future park.

## **78 Park Grants**

The CIWMB Tire Derivative Grant for \$100,000 was obtained in 2009/10 and used for playground surfacing. No Park Grants have been budgeted for in 2011/12. However, we hope to learn the status of our Proposition 84 application by November 2011.

## **12 CDBG Construction**

The Community Center Debt was paid off in 2008/09. We expect to spend \$190,721 in 2010/11 on Storm Drain projects. No CDBG projects have been identified or budgeted for 2011/12.

## **14 Facilities Development Impact Fees**

In 2011/12, we are budgeting \$60,089 for Lease Payments related to the Kerman PFA Bond funds which were used toward the City Hall Expansion project. We are also budgeting \$6,750 for the expansion of the City's radio system, \$5,500 for PD Weapons and Less Lethal Technology, \$4,000 for a match on two (2) electric vehicles and \$7,500 to replace defective fire sprinklers in the Community Teen Center.

## **Fire 18 (No Budget/No Pages)**

The City collects the Development Impact Fees for North Central Fire District. When North Central has reached the point where a new station is necessary, those impact fees will be used for the construction of the new station. No expenditures are planned for several years.

## **41, 52, 53 and 54 4024 Water Construction**

The Water construction budget is funded principally from DIF's (52, 53 and 54). However, Water Operational Reserves (41) will also finance the matching percentages of a number of improvements and equipment. California Consulting is helping the City seek grant funding for water meter installations in older parts of town. The \$600,000 that is budgeted in 2011/12 is approximately half of the anticipated grant amount. Also budgeted in 41.0 4024 are a GIS Mapping project for \$12,500 and \$15,256 for a share of the Facilities & Equipment project costs. The Test Well costs have been increased to \$150,000, with \$138,000 moved into 2011/12. Another \$700,000 is budgeted to be paid from Major Facilities Impact Fees (Fund 54) for the drilling, pump and motor for Well 18, behind the Garcia Market shopping center. Also budgeted in Fund 54 is \$19,000 for a pickup and \$5,000 for a Secondary Water System Agreement.

#### **42, 55, 56 and 57 4024 Sewer Facilities Construction**

New Sewer Construction is funded principally from DIF's. The Wastewater Treatment Plant Expansion project is in this budget, with costs split between FY 2010/11 (\$4,200,000) and 2011/12 (\$1,200,000). This project is being funded with a low interest loan from the State Revolving Loan Fund. We also received \$2 million in Stimulus Funds for this project. \$96,152 is budgeted in 2010/11 and 2011/12 for the set-aside of 70% of one year's Debt Service on the WWTP Expansion Project. From 2009/10 through 2011/12, \$500,000 was budgeted to be paid from Sewer Major Facilities Impact Fees for the installation of a Wastewater Reclamation Pump and Pipe. The \$15,000 for Reclamation on the Nord property was moved to 2011/12. Another \$40,000 to Repave the WWTP Parking Lot plus two smaller capital projects are also budgeted in 2011/12 to be paid from Sewer Operations funds.

#### **48 and 49 4024 Storm Drain**

Reimbursements to developers are paid out as funds become available. This Budget calls for \$63,000 of reimbursements to be paid out in 2011/12 if funds become available.

#### **80, 81, 88, 91 and 95 4024 Street Construction**

Street Construction is funded from a variety of sources including funding through COG both of a competitive nature and County wide allocations. Other sources include: Gas Tax, Measure "C", TEA 21, Major Street Fees and Caltrans Cooperative Agreements, grants and development impact fees. The Final 2010/2011 Budget calls for \$1,198,283 and the 2011/12 Budget calls for \$1,963,822 of Street Construction Expenditures. These include about \$80,000 of reimbursements in 2011/12. See Budget for further detail.

#### **13 4024 (Bond Proceeds)**

All but a very small portion of the Bond Proceeds have been spent to date. The only budgeted capital expenditure item for 2011/12 is \$9,000 for the balance of costs related to the Community Park Design which is included in the PFA Budget.

**Respectfully Submitted,**

**Tim Przybyla, Finance Director**  
**July 6, 2011**

**COMPREHENSIVE SCHEDULE OF  
CAPITAL PROJECTS AND EQUIPMENT**

**Allocation of Capital Expenditures Between Funds**

Initial Fund Description	Total	Fund 10.0	Fund 14.0	Fund 41.0	Fund 42.0	Fund 47.0	Fund 49.0	Fund 90.0	Fund 91.0	Fund 92.0	Fund 93.0	Fund 94.0	Fund 95.0	Fund 96.0	Fund 97.0	Fund 98.0	Fund 99.0	Fund 100.0						
10.0 Radio System	29,700	6,750	6,750	5,400	3,600	900	1,800	1,800	86.0	87.0	88.0	89.0	91.0	92.0	93.0	94.0	95.0	96.0						
10.0 CTC Fire Sprinkler Replacement	15,000	7,500	7,500																					
14.0 Lease Payment (PFA Bond)	60,089	60,089																						
14.0 PD Weapons	5,500	5,500																						
14.0 Electric Vehicles (2)	30,500	4,000																						
41.0 GIS Mapping	12,500			12,500																				
41.0 Water Portion of Facilities & Equipment	15,256			15,256																				
41.0 Renole Meter Reading System	600,000			600,000																				
42.0 Wastewater Reclamation Nord Property	15,000			15,000																				
42.0 Trailer for Portable Generator	8,000			8,000																				
42.0 Repave WWTP Parking Lot	40,000			40,000																				
49.0 Reimb. - Tract No. 5244 (Westco)	40,000					40,000																		
49.0 Reimb. - Crossroads (Kashan)	23,000					23,000																		
50.0 PW Pickup	19,000						19,000																	
50.0 Comm. Services Pickup	19,000						19,000																	
54.0 Well 18 - Test Well	138,000							138,000																
54.0 Well 18 - Drilling, Pump & Motor	700,000							700,000																
54.0 Pickup for Water Conservation Specialist	19,000							19,000																
54.0 Secondary Water System Agreement	5,000							5,000																
57.0 Pickup for New WWTP Position	19,000											19,000												
57.0 Wastewater Reclamation Pump & Pipe	169,708											169,708												
57.0 WWTP Expansion	1,200,000											1,200,000												
59.0 Lease Payment (PFA Bond)	62,593																							
81.0 RSTP/Stantec/Ave. Reconstruction	307,000																							
81.0 RSTP/First & Middleton	43,600																							
82.0 Upgrade Kearney Ave. Median Landscape	10,000																							
82.0 Yard Improvements	7,500																							
83.0 Local Street Reconstruction - 7th Street	240,000																							
85.0 Sidewalk Repair	50,000																							
87.0 Local Street Sealing - Article 6	80,000																							
87.0 CMAQ Bike Lanes & Sidewalk	201,600																							
88.0 Solar Stop Signs	8,000																							
88.0 Local Street Overlay - D Street & Alleys	213,000																							
88.0 Streetscape Master Plan Madera Ave.	157,500																							
91.0 Reimb. - Tract No. 5191 - Covington	16,383																							
91.0 Reimb. - Tract No. 5244 - Westco	41,939																							
91.0 Reimb. - Tract No. 5329 - Jonathan	21,000																							
92.0 CMAQ Whitesbridge/Vineyard Signal Study	28,000																							
92.0 CMAQ Whitesbridge/Vineyard Signal	420,300																							
93.0 Goldenrod @ UP Railroad	277,000																							
<b>5,388,668</b>	<b>14,250</b>	<b>83,839</b>	<b>633,156</b>	<b>86,500</b>	<b>900</b>	<b>65,000</b>	<b>39,800</b>	<b>862,000</b>	<b>1,388,708</b>	<b>62,593</b>	<b>1,800</b>	<b>59,100</b>	<b>17,500</b>	<b>140,000</b>	<b>10,000</b>	<b>10,000</b>	<b>1,800</b>	<b>416,600</b>	<b>221,900</b>	<b>796,800</b>	<b>79,322</b>	<b>128,000</b>	<b>277,000</b>	<b>5,000</b>
<b>100%</b>	<b>0.3%</b>	<b>1.6%</b>	<b>11.8%</b>	<b>1.2%</b>	<b>0.0%</b>	<b>1.2%</b>	<b>0.7%</b>	<b>16.1%</b>	<b>25.9%</b>	<b>1.2%</b>	<b>0.0%</b>	<b>1.1%</b>	<b>0.3%</b>	<b>2.6%</b>	<b>0.2%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>7.8%</b>	<b>4.1%</b>	<b>14.8%</b>	<b>1.5%</b>	<b>2.4%</b>	<b>5.2%</b>	<b>0.1%</b>

**City of Kerman Municipal Budget  
CIP Administration**

**FY 11/12**

Activity: **4011**  
Fund: **11.0**  
Department: **Planning and  
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
11.0	4011	410	10	00	Salaries	27,235	20,048	20,048	20,024	0
11.0	4011	420	00	00	Fringe Benefits	9,611	7,398	7,787	7,075	0
<b>Subtotal Personnel</b>						<b>36,846</b>	<b>27,446</b>	<b>27,835</b>	<b>27,100</b>	<b>0</b>
11.0	4011	510	01	00	Contract Services	8,967	10,000	10,000	19,047	3,000
11.0	4011	545	00	00	Vehicle - Equipment Rental Internal	1,710	592	494	494	440
<b>Subtotal M&amp;O</b>						<b>10,677</b>	<b>10,592</b>	<b>10,494</b>	<b>19,541</b>	<b>3,440</b>
<b>Total Expenditures</b>						<b>47,523</b>	<b>38,038</b>	<b>38,329</b>	<b>46,640</b>	<b>3,440</b>
<b>Funding</b>										
CIP Admin. - Impact Fees						47,523	38,038	38,329	46,640	3,440
<b>Total Funding</b>						<b>47,523</b>	<b>38,038</b>	<b>38,329</b>	<b>46,640</b>	<b>3,440</b>

**Remarks on Budget Request**

**I. Personnel :**

0% City Manager	0% Comm. Services Director
0% City Clerk	0% Planning & Dev Services Director
0% Finance Director	0% Public Works Director
0% Sr Acct/Personnel Officer	0% City Manager's Secretary

Salaries budget decreased for 10/11 due to slow down in development and less time being devoted to the development of the Five-Year Capital Improvement Program and management of Development Impact Fees. Due to deficit fund balance and diminished fee income, salaries are not being allocated to this fund and Contract Services budget has been slashed in 11/12.

**II. M&O Costs:**

Contract Services for CIP Administration are provided by the City Engineer, Gary Horn.

**III. Capital Items:**

None

**Program Elements:**

The CIP Administration Fund provides funding from Impact Fees for the preparation and administration of the Capital Improvement Plan (CIP).

**City of Kerman Municipal Budget  
General Plan Updates**

**FY 11/12**

**Activity: 4007  
Fund: 17.0  
Department: Planning and  
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
17.0	4007	410	10	00	Salaries	12,318	12,529	12,529	12,687	0
17.0	4007	410	30	00	Overtime	0				
17.0	4007	420	00	00	Fringe Benefits	4,088	4,438	4,693	4,317	0
<b>Subtotal</b>						<b>16,406</b>	<b>16,967</b>	<b>17,222</b>	<b>17,004</b>	<b>0</b>
17.0	4007	510	02	00	Sphere of Influence/App - LAFCo	0	5,000	5,000	5,000	
17.0	4007	510	10	01	General Plan - Professional Svcs	203	1,000	1,000	1,000	
17.0	4007	545	00	00	Vehicle - Equipment Rental Internal	462	287	253	253	0
<b>Subtotal M&amp;O</b>						<b>665</b>	<b>6,287</b>	<b>6,253</b>	<b>6,253</b>	<b>0</b>
<b>Total Expenditures</b>						<b>17,071</b>	<b>23,254</b>	<b>23,475</b>	<b>23,257</b>	<b>0</b>

**Notes:** Due to deficit Fund Balance, diminished fee income and lack of activity in this program, no expenses are being charged to Fund 17 in 2011/2012. See City Engineer's Table 9 below to see what proposed expenses are not being included in this budget in 11/12, due to deficit fund balance.

**Remarks on Budget Request**

**I. Personnel:**

- 0% City Manager
- 0% Admin Sec/Planning Tech.
- 0% Planning & Dev Services Director
- 0% City Manager's Secretary

**II. M & O Costs:**

**III. Capital:**

None

**TABLE 9  
CITY OF KERMAN  
GENERAL PLAN UPDATES AND ADMINISTRATIVE FEES - FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

	10/11	11/12	12/13	13/14	14/15
<b>BEGINNING BALANCES</b>					
General Plan Update Fee (17.0)	(\$72,780)	(\$60,590)	(\$47,181)	(\$46,431)	(\$30,206)
Administrative Fee (11.0)	(104,028)	(121,166)	(131,775)	(145,657)	(152,593)
<b>REVENUE</b>					
General Plan Update Fee	\$12,190	\$13,409	\$14,750	\$16,225	\$17,847
Administration Fee	\$20,900	\$22,990	\$25,289	\$27,818	\$30,600
<b>EXPENDITURES</b>					
General Plan Update Fee					
Sphere of Influence			14,000		
Sub-total	\$0	\$0	\$14,000	\$0	\$0
Administration Fee					
Capital Improvement Plan(1)	\$32,746	\$28,241	\$33,746	\$29,261	\$34,786
Impact Fee Program (2)	4,700	4,754	4,809	4,865	4,923
Vehicle-Equip. Internal Rental	592	604	616	628	641
Sub-total	\$38,038	\$33,599	\$39,171	\$34,754	\$40,350
<b>ENDING BALANCES</b>					
General Plan Update Fee (17.0)	(\$60,590)	(\$47,181)	(\$46,431)	(\$30,206)	(\$12,359)
Administration Fee (11.0)	(\$121,166)	(\$131,775)	(\$145,657)	(\$152,593)	(\$162,343)

1 Annual review limited to only certain areas

2 Impact Fees to be updated on every other year. Administration costs are for annual accounting work.

**City of Kerman Municipal Budget  
Parks, Facilities & Equipment - General Fund**

**FY 11/12**

Activity: **4024**  
Fund: **10.0**  
Department: **Parks & Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
<b>Construction</b>										
<b>Facilities</b>										
10.0	4024	600	03	96	South Wing City Hall Improvement				64,231	
10.0	4024	600	03	97	CTC Fire Sprinkler Replacement					7,500
<b>Subtotal</b>						-	-	-	<b>64,231</b>	<b>7,500</b>
<b>Kerkhoff Park</b>										
<b>Subtotal</b>						-	-	-	-	-
<b>Rotary Park</b>										
<b>Subtotal</b>						-	-	-	-	-
<b>Whooten Park</b>										
<b>Subtotal</b>						-	-	-	-	-
<b>Equipment</b>										
10.0	4024	600	03	19	New City Radio System (50%)					6,750
<b>Subtotal</b>						-	-	-	-	<b>6,750</b>
<b>Donations</b>										
10.0	4024	600	03	11	2-5 Playground First 5		5,000	5,000		
10.0	4024	600	05	00	Katie's Kids Park - Design		7,000	7,000		
10.0	4024	600	05	01	Katie's Kids Park - Landscaping		125,000	125,000		
<b>Subtotal</b>						-	<b>137,000</b>	<b>137,000</b>	-	-
<b>Total Expenditures</b>						-	<b>137,000</b>	<b>137,000</b>	<b>64,231</b>	<b>14,250</b>

**Notes:**

Parks & Facility Construction Budgets are spread out over four capital budgets, in order to improve accounting for expenditures and revenues. Projects in this budget are funded through General Fund reserves (Fund 10.0).

Yr. 11/12 projects are reflected in the 5-year Parks, Facilities & Equipment CIP.

**Remarks on Budget Request**

4024	600	03	96	South Wing City Hall Improvements - These costs were approved by Council and incurred during FY 10/11 to move the Planning and Development Department into City Hall in preparation for the lease of the 942 S. Madera Ave. building to Valley Health Team. A long-term lease agreement has been executed for this property.
4024	600	03	97	CTC Fire Sprinkler Replacement - 50% of the \$15,000 cost to replace defective fire-suppression sprinkler in the Community Teen Center. The other 50% is budgeted to come from Fund 14.0 - Facility & Equipment Impact Fees.
4024	600	03	98	New Radio System - The City's radio system is being expanded and updated to improve communication between City employees and to reduce monthly service costs paid to Nextel. The total budget for the radio system is \$29,700, with 50% of the General Fund portion of the cost coming from 10.0 4024 and 50% coming from Fund 14.0. The balance of the system costs will be spread across Enterprise, Vehicle and Street Funds.

**City of Kerman Municipal Budget  
Parks Acquisition & Construction**

**FY 11/12**

**Activity: 4024  
Fund: 58.0, 59.0  
Department: Parks**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
<b>ACQUISITION</b>										
59.0	4024	540	00	00	Lease Payment (PFA Bond)	62,829	63,777	63,777	63,777	62,593
59.0	4024	599	00	00	Impact Fee Reimbursements					
59.0	4024	600	01	91	Gateway Park					
59.0	4024	600	01	92	Stanislaus Park					
59.0	4024	600	01	94	9th Street Park					
<b>Subtotal</b>						<b>62,829</b>	<b>63,777</b>	<b>63,777</b>	<b>63,777</b>	<b>62,593</b>
<b>CONSTRUCTION</b>										
<b>Lion's Park Phase II</b>										
58.0	4024	600	03	15	Block Wall on East Side					
58.0	4024	600	03	65	Playground, Picnic Equip., Soccer Goals					
58.0	4024	600	03	96	Field Improvements Lights					
<b>Subtotal</b>						-	-	-	-	-
<b>Rotary Park</b>										
58.0	4024	600	03	10	Playground Equip. and Installation					
58.0	4024	600	03	11	Light Pole Hookup & Switches					
<b>Subtotal</b>						-	-	-	-	-
<b>Kiwanis Park</b>										
58.0	4024	600	03	12	Picnic Equipment					
<b>Subtotal</b>						-	-	-	-	-
<b>"B" Street Park</b>										
58.0	4024	600	03	13	Playground Equipment					
<b>Subtotal</b>						-	-	-	-	-
<b>Kerkhoff Park</b>										
58.0	4024	600	03	14	Youth Center Remodel					
58.0	4024	600	03	85	Playground Equip and Installation					
58.0	4024	600	03	93	New Stage, Walks, Lighting, Fencing					
58.0	4024	600	03	94	Community Booth Upgrade					
58.0	4024	600	03	95	South Parking Lot Resurfacing					
<b>Subtotal</b>						-	-	-	-	-
<b>Soroptimist Park</b>										
58.0	4024	600	03	06	Landscaping, Fence, Lights, Eng.					
58.0	4024	600	03	07	Shelters Benches, Trash, Drinking					
58.0	4024	600	03	08	Playground Equip. & Surfacing					
<b>Subtotal</b>						-	-	-	-	-
<b>Gateway Park</b>										
58.0	4024	600	03	09	On-site Improvements (Dev. Fee Credit)					
58.0	4024	600	03	16	Off-site Improvements					
<b>Subtotal</b>						-	-	-	-	-
<b>Stanislaus Park</b>										
58.0	4024	600	03	17	Off-site Improvements					
<b>Subtotal</b>						-	-	-	-	-
<b>9th Street Park</b>										
58.0	4024	600	03	18	Off-site Improvements					
<b>Subtotal</b>						-	-	-	-	-
<b>Total Expenditures</b>						<b>62,829</b>	<b>63,777</b>	<b>63,777</b>	<b>63,777</b>	<b>62,593</b>

**Notes:**

**Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget**

**City of Kerman Municipal Budget  
Parks Construction**

**FY 11/12**

Activity: **4024**  
Fund: **78.0**  
Department: **Parks**

**GRANTS**

Fund	Object	Project		09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.	Description		Actual	Budget	Amended	Final Budget	Budget
<b>Construction</b>								
		CIWMB Tire Derivative Grant		99,552				
<b>Subtotal</b>				<b>99,552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Subtotal</b>						<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures</b>				<b>99,552</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Notes:**

No Park Grants activity has been budgeted since 09/10. However, the City did finally receive \$220,000 of Prop 40 reimbursements for expenses related to the Lions Park project that was completed in FY 06/07. Applications for Prop 84 funding was submitted during fiscal years 09/10 and 10/11. The 09/10 application was not awarded funding and the City should receive notice on the 10/11 application some time around November of 2011.

**TABLE 5**  
**CITY OF KERMAN - FIVE YEAR CAPITAL IMPROVEMENT PLAN**  
**PARK DEVELOPMENT & QUIMBY (Revised)**

	10/11	11/12	12/13	13/14	14/15
<b>BEGINNING BALANCES</b>					
Park Quimby (59.0)	(\$39,309)	(\$52,386)	(\$39,469)	(\$22,079)	\$225
Park Development (58.0)	(184,653)	(3,910)	50,046	(19,424)	16,837
RDA/KUSD Funds	414,635	(25,561)	(144,863)	(25,071)	(96,760)
<b>REVENUE</b>					
Park Fees - Quimby	37,250	44,700	49,173	54,087	59,496
Park Fees - Development	96,450	115,740	127,314	140,045	164,050
Prop. 40 Reimbursement (1)	145,480				
Sub-total	241,930	115,740	127,314	140,045	164,050
Other Funds					
PG&E Donation	7,000				
Sebastian Donation (Katie's Park)	125,000				
Future Grant Funding (Katie's Park)		125,000	100,000		
Sub-total	132,000	125,000	100,000.00	-	-
<b>ACQUISITION</b>					
<i>Quimby</i>					
RDA Recreation Increment	202,419	208,491	214,745	221,187	221,187
Quimby - KPFA Lease Payment (2)	31,783	31,783	31,783	31,783	31,783
Dev. - KPFA Lease Payment (2)	31,784	31,784	31,784	31,784	31,784
Sub-total	63,567	63,567	63,567	63,567	63,567
<b>FEE CREDITS/REIMBURSEMENTS</b>					
Quimby - Tract 5805 - Gateway Park	18,544				
	18,544	0	0	0	0
Dev. - Tract 5244 - Lions Park 2	16,303				
Dev. - Tract 5160 - Soroptimist					
Dev. - Tract 5805 - Gateway Park					
	16,303	0	0	0	0
<b>CONSTRUCTION</b>					
<i>Park Development</i>					
Kerckhoff Park - Scoreboard			10,000		
Cross Town Rail Trail Feasibility Study			5,000		
Lions Park - Block Wall				12,000	
Soroptimist Park - Restroom				60,000	
B Street Park - Playground Equipment		30,000			
Community Park - Master Plan (3)	13,100				
Katie's Kids Park - Improvements			25,000		
Stanislaus Ave. Park - Landscaping (4)			125,000		
Sub-total	13,100	30,000	165,000	72,000	0
<b>Other Funds</b>					
Katie's Kids Park:					
Park Design	7,000				
Landscaping		125,000	100,000		
Park Improvements		125,000			
Sub-total	7,000	250,000	100,000	0	0
<b>KUSD/RDA Improvements</b>					
Annual Expenses	67,615	67,793	69,953	72,876	72,876
KHS Softball Lights	350,000				
School Ball Fields Reimbursement	225,000	125,000	25,000	125,000	125,000
City Park Restroom		135,000		95,000	
Sub-total	642,615	327,793	94,953	292,876	197,876
<b>Ending Balances</b>					
Park Quimby	(52,386)	(39,469)	(22,079)	225	27,938
Park Development	(3,910)	50,046	(19,424)	16,837	149,103
Other Funds	125,000	(125,000)	0	0	0
KUSD/RDA	(25,561)	(144,863)	(25,071)	(96,760)	(73,449)

Assumed Growth Rate =

3.0 Percent

Footnotes:

- 1 Prop. 40 - \$220,000 State Reimbursement
- 2 KPFA Debt - Annual Lease Payment
- 3 Master Plan Cost/KPFA
- 4 Developed with School Site

**City of Kerman Municipal Budget  
CDBG Construction**

**FY 11/12**

Activity: **4024**  
Fund: **12.0**  
Dept: **Administration**

<b>Expenditures:</b>						09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
12.0	4024	600	03	01	Westside Curb Ramp Project (CDBG)					
12.0	4024	600	03	03	First Street Storm Drain (CDBG)	49,337	214,545	214,545	190,721	
12.0	4024	600	03	05	Del Norte Sewer Main (CDBG)	159,327				216,655
<b>Total Expenditures</b>						<b>208,664</b>	<b>214,545</b>	<b>214,545</b>	<b>190,721</b>	<b>216,655</b>

**Notes:**

600 03 05 Del Norte Sewer Main (CDBG) - This project and amount was identified in the final stages of Budget preparations.

**City of Kerman Municipal Budget  
Facilities Construction**

**FY 11/12**

Activity: **4024**  
Fund: **14.0**  
Department: **Public Works**

Fund	Object	Project	Description		09/10	10/11	10/11	10/11	11/12	
Activity	Sub Obj.	Obj.			Actual	Budget	Amended	Final Budget	Budget	
<b>Construction</b>										
14.0	4024	540	00	00	Lease Payment (PFA Bond)	60,316	61,226	61,226	61,226	60,089
					<b>Subtotal</b>	<b>60,316</b>	<b>61,226</b>	<b>61,226</b>	<b>61,226</b>	<b>60,089</b>
<b>Equipment</b>										
14.0	4024	600	04	19	New City Radio System (50%)					6,750
14.0	4024	600	04	37	PD Weapons & Less Lethal Tech					5,500
14.0	4024	600	04	18	PD Computer/Printers		3,700			
14.0	4024	600	04	22	(2) Electric Vehicles - City Match			4,000	0	4,000
14.0	4024	600	03	97	CTC Fire Sprinkler Replacement					7,500
					<b>Subtotal</b>	<b>0</b>	<b>3,700</b>	<b>4,000</b>	<b>0</b>	<b>23,750</b>
<b>Total Expenditures</b>						<b>60,316</b>	<b>64,926</b>	<b>65,226</b>	<b>61,226</b>	<b>83,839</b>

**Notes:**

These projects reflect the 5-year Facilities & Equipment Parks CIP approved on April 7, 2010. They are primarily funded by Facility & Equipment Development Impact Fees (DIF). However, some projects are also partially funded by other funds. For example, the Equipment Replacement Fund, Water & Sewer reserves and General Fund reserves, etc. In the final budget presentation the funds will be defined.

600 04 22 (2) Electric Vehicles - City Match - Moved to 2011/2012.

600 03 97 CTC Fire Sprinkler Replacement - 50% of the \$15,000 cost to replace defective fire-suppression sprinkler in the Community Teen Center. The other 50% is budgeted to come from Fund 10.0 - General Fund.

600 04 36 New Radio System - The City's radio system is being expanded and updated to improve communication between City employees and to reduce monthly service costs paid to Nextel. The total budget for the radio system is \$29,700, with 50% of the General Fund portion of the cost coming from 10.0 4024 and 50% coming from Fund 14.0. The balance of the system costs will be spread across Enterprise, Vehicle and Street Funds.

**Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget**

TABLE 6  
CITY OF KERMAN - CAPITAL IMPROVEMENT PLAN  
FACILITIES & EQUIPMENT

	10/11	11/12	12/13	13/14	14/15
<b>FUNDING</b>					
Beginning Balance, Fund 14.0	(\$60,325)	(\$49,075)	(\$55,536)	(\$80,921)	\$164,538
Facilities Fees	78,875	86,763	95,439	104,983	115,481
KFPA Bond Dollar	3,700				
Repayment from Storm Drain Acquisition					19,000
Community Donation Youth Center/Grant				250,000	20,000
Sub-total	22,250	37,688	39,903	274,062	319,019
<b>PROJECTS FUNDED SOLELY BY FACILITIES FEES</b>					
<b>A. CONSTRUCTION</b>					
1 Bus Shelters - New Parks			5,000		5,000
<b>B. EQUIPMENT</b>					
1 PD New Police Car			14,000		
2 PD Weapons & Less Lethal Tech		7,500			
3 PD Range & Facility Improvements				4,000	
4 PD computers/printers		4,200			
5 Council Chambers Furniture & Equip.	3,750		5,000		
6 Community Service Dept. New Truck				14,500	
Sub-total	\$3,750	\$11,700	\$24,000	\$18,500	\$5,000
<b>PROJECTS FUNDED BY FACILITIES AND OTHER FUNDS, FUNDING SHOWN IS FACILITIES PORTION ONLY</b>					
<b>C. CONSTRUCTION</b>					
1 PW Yard Improvements (50%)					5,000
2 Animal Control Shelter (75%)				30,000	
3 942 S Madera Building Lease Payment (10%)	2,551				
4 City Hall Expansion Lease Payment (40%)	61,024	61,024	61,024	61,024	61,024
5 Senior Citizens Parking Lot Improvements		3,750	35,800		
6 Youth Center (Old Pool Building)					200,000
<b>D. EQUIPMENT</b>					
1 PD Radios (50%)		4,250			
2 PW Trucks (50%)		12,500			
3 22 Passenger CNG bus (50%)					48,000
4 2 Electric Vehicles - Grant Match	4,000				
Sub-total	\$67,575	\$81,524	\$96,824	\$91,024	\$314,024
<b>TOTAL EXPENDITURES</b>	<b>\$71,325</b>	<b>\$93,224</b>	<b>\$120,824</b>	<b>\$109,524</b>	<b>\$319,024</b>
<b>ENDING BALANCE</b>	<b>(\$49,075)</b>	<b>(\$55,536)</b>	<b>(\$80,921)</b>	<b>\$164,538</b>	<b>(\$5)</b>

**Additional Other Sources for Funding C & D**

**C Construction Partial Funding Sources**

- 1 50% Enterprise Accounts (w/s/d) \$5,000
- 2 25% General Fund \$10,000
- 3 Lease Income Payment to cover cost after FY 10/11
- 4 60% RDA & Enterprise Funds \$91,536
- 5 50% RDA (\$3,750 + \$35,800)
- 6 Depends on Grants and Donations

**D Equipment Partial Funding Sources**

- 1 50% from General Fund 10 \$4,250
- 2 50% Water 41, Sewer 42, L&L 75 \$12,500
- 3 50% Measure C \$48,000
- 4 CMAQ Funding \$30,000

ASSUMED GROWTH RATE =

3.0 PERCENT

**City of Kerman Municipal Budget  
Water Construction**

**FY 11/12**

Activity: **4024**  
Fund: **41.0, 52.0, 53.0, 54.0**  
Department: **Public Works**

Fund	Object	Project	Project		Description	09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.	Sub Obj.	Sub Obj.	Sub Obj.		Actual	Budget	Amended	Final Budget	Budget
<b>REIMBURSEMENTS</b>										
52.0	4024	600	03	01	Water Front Footage					
53.0	4024	600	03	01	Water Oversize					
						-	-	-	-	-
<b>CONSTRUCTION</b>										
<b>Operations</b>										
41.0	4024	600	03	16	GIS Mapping					12,500
41.0	4024	600	03	19	Radio System					5,400
41.0	4024	600	04	00	Water Portion of Facilities & Equip	14,283				15,256
41.0	4024	600	04	37	Remote Meter Reading System	39,336	600,000	600,000	0	600,000
41.0	4024	600	04	39	Valve & Hydrant Replacement	415	25,000	25,000	25,000	
41.0	4024	600	04	46	Tower Hookup to SCADA					
41.0	4024	600	04	47	Trimble GPS System					
<b>Subtotal</b>						<b>54,034</b>	<b>625,000</b>	<b>625,000</b>	<b>25,000</b>	<b>633,156</b>
<b>Water Oversize</b>										
53.0	4024	599	00	00	Impact Fee Reimbursements					
						41,255			16,465	
<b>Subtotal</b>						<b>41,255.00</b>	<b>-</b>	<b>-</b>	<b>16,465.00</b>	<b>-</b>
<b>Water Major Facilities</b>										
54.0	4024	600	03	35	Well 18 - Test Well		100,000	100,000	12,000	138,000
54.0	4024	600	03	36	Well 18 - Drilling, Pump & Motor					700,000
54.0	4024	600	03	01	Pickup for Water Conservation Spectst					19,000
54.0	4024	600	04	01	Secondary Water System Agreement					5,000
<b>Subtotal</b>						<b>0</b>	<b>100,000</b>	<b>100,000</b>	<b>12,000</b>	<b>862,000</b>
<b>Total Expenditures</b>						<b>95,289</b>	<b>725,000</b>	<b>725,000</b>	<b>53,465</b>	<b>1,495,156</b>

**Notes:**

- 54.0 4024 600 03 35 Well 18 Test Well
- 54.0 4024 600 03 36 Well 18 Drilling, Pump & Motor
- 54.0 4024 600 04 01 Secondary Water System Agreement

TABLE 2  
CITY OF KERMAN  
WATER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	10/11	11/12	12/13	13/14	14/15
<b>REVENUE</b>					
<b>Beginning Balances</b>					
Water Operations (41.0)	\$1,243,251	\$1,227,995	\$900,239	\$584,983	\$559,527
Water Front Footage (52.0)	185,839	211,039	238,759	269,251	302,792
Water Oversize (53.0)	117,479	115,854	132,178	150,134	169,886
Water Major Facilities (54.0)	589,995	592,895	1,085	125,594	262,554
<b>Anticipated Income</b>					
Water Operations (Above Annual Costs)					
Grant Funding		300,000	300,000		
Water Front Footage Fees (52.0)	25,200	27,720	30,492	33,541	36,895
Water Oversize Fees (53.0)	14,840	16,324	17,956	19,752	21,727
Water Major Facilities Fees (54.0)	102,900	113,190	124,509	136,960	150,656
<b>REIMBURSEMENTS OR FEE CREDITS</b>					
Water Oversize					
H/S Development: Tract 5515	16,465				
	Sub-total \$	16,465 \$	- \$	- \$	- \$
	Sub-total	-	-	-	-
<b>CONSTRUCTION</b>					
<b>Operations</b>					
Remote Meter Reading System		600,000	600,000		
GIS Mapping		12,500			
Water Portion of Facilities & Equipment	15,256	15,256	15,256	25,456	17,256
	Sub-total	15,256	627,756	615,256	25,456
<b>Water Major Facilities</b>					
Well 18 Test Well	100,000				
Well 18 Drilling, Pump & Motor		700,000			
Secondary Water System Agreement		5,000			
Acquire Site for North Tank					80,000
	Sub-total	100,000	705,000	0	80,000
<b>ENDING BALANCES</b>					
Water Operations	\$1,227,995	\$900,239	\$584,983	\$559,527	\$542,271
Water Front Footage	211,039	238,759	269,251	302,792	339,687
Water Oversize	115,854	132,178	150,134	169,886	191,613
Water Major Facilities	592,895	1,085	125,594	262,554	333,210

Assumed Growth Rate = 3.0 Percent

**City of Kerman Municipal Budget  
Sewer Facilities Construction**

**FY 11/12**

**Activity: 4024  
Fund: 42.0, 55.0, 56.0, 57.0  
Department: Public Works**

Fund	Object	Project	Description		09/10	10/11	10/11	10/11	11/12
Activity	Sub Obj.				Actual	Budget	Amended	Final Budget	Budget
<b>REIMBURSEMENTS &amp; FEE CREDITS</b>									
<b>Sewer Major Facilities</b>									
55.0	4024	599	00	00					57,000
56.0	4024	599	00	00					120,000
56.0	4024	599	00	00	8,046				
56.0	4024	599	00	00	38,975			5,107	
56.0	4024	599	00	00					
56.0	4024	599	00	00				3,714	
					<b>47,021</b>	<b>-</b>	<b>-</b>	<b>8,821</b>	<b>177,000</b>
<b>CONSTRUCTION</b>									
<b>Sewer Major Facilities</b>									
57.0	4024	600	03	01					19,000
57.0	4024	600	03	24	70,757	435,540	435,540	290,000	139,243
57.0	4024	600	03	48	1,527,043	4,000,000	4,000,000	4,200,000	1,200,000
57.0	0000	250	02	00				96,152	96,152
57.0	4024	600	03	58	29,237	32,980	32,980	68,000	
57.0	4024	600	03	59	35,047	35,000	35,000	50,000	
					<b>1,662,084</b>	<b>4,503,520</b>	<b>4,503,520</b>	<b>4,704,152</b>	<b>1,454,395</b>
<b>Sewer Operations</b>									
42.0	4024	600	03	02				24,739	
42.0	4024	600	03	46	9,039	15,000	15,000	0	15,000
42.0	4024	600	03	58	7,972				
42.0	4024	600	03	59	5,782				
42.0	4024	600	03	60		6,000	6,000	0	8,000
42.0	4024	600	03	61		15,000	15,000	0	40,000
42.0	4024	600	03	19					3,600
<b>Subtotal</b>					<b>22,793</b>	<b>36,000</b>	<b>36,000</b>	<b>24,739</b>	<b>66,600</b>
<b>Total Expenditures</b>					<b>1,731,898</b>	<b>4,539,520</b>	<b>4,539,520</b>	<b>4,737,712</b>	<b>1,697,995</b>

**Notes:**

- 55.0 4024 599 00 00 City match to CDBG funding for the Del Norte Sewer Main, identified in the last minutes of Budget preparations.
- 56.0 4024 599 00 00 City match to CDBG funding for the Del Norte Sewer Main, identified in the last minutes of Budget preparations.
- 57.0 4024 600 03 46 Irrigation Line to Nord property east of WWTP, \$15,000 carried over to 2011/2012.
- 57.0 4024 600 03 24 Balance of the \$500,000 cost of the Pump and Pipe project carried over to 2011/2012.
- 42.0 4024 600 03 02 New Roof for WWTP Control Room - Required in 2010/2011 to protect new electrical equipment in Control Room.
- 42.0 4024 600 03 46 Irrigation Line to Nord property, \$15,000 carried over to 2011/2012.
- 42.0 4024 600 03 60 Trailer for Portable Generator - to make generator that was removed from WWTP mobile.
- 42.0 4024 600 03 61 Repave WWTP Parking Lot - to replace deteriorated paving at WWTP.
- 42.0 4024 600 03 62 Radio System - This amount represents this budgets portion of the approximately \$30,000 total cost of new Radio System.
  
- 250 02 00 **SRF Loan Set-Aside** - This represents one-half of the 70% portion of the annual SRF Loan payment, which will begin in September of 2012. 30% of the loan payments will come from Fund 42.0 - Sewer Operations. As of the end of FY 11/12 one year worth of debt service funds will be set aside as reserves ( both here and in Fund 42) to ensure that funds are available to service the debt on the WWTP Expansion Project.

**SRF Loan - In 2011, the City of Kerman will complete the expansion of its Waste Water Treatment Plant. This project is funded by \$2 million of ARRA Grant money and a nearly \$5 million State Revolving Fund (SRF) Loan. The first annual loan payment is scheduled to be paid in September of 2012. Fund 42.0 will pay 30% of the loan and 70% will be paid out of the Sewer Major Facilities Impact Fee Fund (Fund 57.0). The total annual loan payment is estimated to be approximately \$274,720, which would result in annual debt service payments of \$82,416 from Fund 42 and \$192,304 coming from Fund 57.**

TABLE 4  
CITY OF KERMAN  
SEWER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	10/11	11/12	12/13	13/14	14/15
<b>REVENUE</b>					
Beginning Balances					
Sewer Operations (42.0)	\$945,702	\$923,146	\$854,440	\$757,284	\$649,928
Sewer Front Footage (55.0)	98,416	125,236	154,738	130,190	165,887
Sewer Oversize (56.0)	35,834	56,286	88,486	3,906	42,868
Sewer Major Facilities (57.0)	752,726	326,926	343,516	275,815	220,444
WWTP Expansion - ARRA Grant	2,000,000	800,000			
WWTP Expansion - SRF Loan	2,600,000				
Anticipated Income					
Sewer Operations (Above Annual Costs)	16,700	0	0	0	0
Sewer Front Footage Fee (55.0)	26,820	29,502	32,452	35,697	39,267
Sewer Oversize Sewer Fees (56.0)	29,273	32,200	35,420	38,962	42,859
Sewer Major Facilities Fee (57.0)	101,900	112,090	123,299	135,629	149,192
Additional Funding for Del Norte Sewer Main			293,000		
REIMBURSEMENTS & FEE CREDITS					
Sewer Oversize					
Jonathan: Tract 5329	5,107				
Covington: Tract 5266	3,714				
	8,821	-	-		
CONSTRUCTION					
Sewer Operations					
Sewer Portion of Facilities & Equipment	15,256	15,256	15,256	25,456	17,256
WWTP Loan Repayment		40,950	81,900	81,900	81,900
Lab Building Re-Roof	24,000				
GIS Mapping		12,500			
Sub-total	39,256	68,706	97,156	107,356	99,156
Sewer Oversize & Front Footage					
Del Norte Sewer Main - Front Foot			57,000		
Del Norte Sewer Main - Oversize			120,000		
Del Norte Sewer Main - CDBG			293,000		
	0	0	470,000	0	0
Sewer Major Facilities					
Loan Re-payment (1)		95,500	191,000	191,000	191,000
Wastewater Reclamation Pump & Pipe	459,700				
SCADA System Integration	68,000				
WWTP Expansion	4,600,000	800,000			
Sub-total	5,127,700	895,500	191,000	191,000	191,000
ENDING BALANCES					
Sewer Operations	\$923,146	\$854,440	\$757,284	\$649,928	\$550,772
Sewer Front Footage	125,236	154,738	130,190	165,887	205,154
Sewer Oversize	56,286	88,486	3,906	42,868	85,727
Sewer Major Facilities	326,926	343,516	275,815	220,444	178,636

Assumed Growth Rate = 3.0 Percent

(1) 70% of \$273,000 annual payment, remaining 30% from user fees.

**City of Kerman Municipal Budget  
Storm Drain Acquisition & Construction**

**FY 11/12**

**Activity: 4024  
Fund: 48.0 & 49.0  
Department: Public Works**

Fund	Object	Project	Description		09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
Activity	Sub Obj.								
<b>BASIN ACQUISITION</b>									
48.0	4024	599	00	00					
48.0	4024	600	01	01					
48.0	4024	600	01	02					
48.0	4024	600	01	03					
<b>Subtotal</b>					-	-	-	-	-
<b>REIMBURSEMENTS</b>									
49.0	4024	600	03	21				14,530	
49.0	4024	600	03	22		31,893	31,893	31,893	
49.0	4024	600	03	23		31,171	31,171		23,000
49.0	4024	600	03	15					40,000
<b>Subtotal</b>					0	63,064	63,064	46,423	63,000
<b>CONSTRUCTION</b>									
49.0	4024	599	00	00					
49.0	4024	600	03	04					
49.0	4024	600	03	09					
<b>CONSTRUCTION BY DEVELOPERS</b>									
<b>Subtotal</b>					-	-	-	-	-
<b>Total</b>					0	63,064	63,064	46,423	63,000

**Note:**

TABLE 8

## CITY OF KERMAN

## STORM DRAIN - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	10/11	11/12	12/13	13/14	14/15
<b>BEGINNING BALANCES</b>					
Storm Drain Operations (47.0)	(\$3,000)	\$500	\$4,000	\$7,500	\$11,000
Storm Drain Acquisition (48.0)	(28,616)	(23,584)	(6,203)	617	57
Storm Drain Facilities (49.0)	20,390	4,025	2,928	1,625	514
<b>REVENUE</b>					
Storm Drain Operations above Expenditures	3,500	3,500	3,500	3,500	3,500
Basin Acquisition Fees	13,074	14,381	15,820	17,401	19,142
Sale of Dirt from Basins (3)	4,000	3,000			
Storm Drain Facilities Fees (1)	56,275	61,903	68,093	74,902	82,392
C.D.B.G. Storm Drain Funding	236,709				
<b>OPERATIONS</b>					
<b>CONSTRUCTION</b>					
CDBG First Street Storm Drain (4)	\$236,709				
	Sub-total	\$236,709	\$0	\$0	\$0
<b>MAJOR FACILITIES</b>					
<b>FEE CREDITS</b>					
Tract No. 5975 (Covington)	9691				
Tract No. 5928 (Covington)	16526				
<b>REIMBURSEMENTS (2)</b>					
Tract No. 5222 (Boyd)	14,530				
Panoche Creek Packing	31,893				
Crossroads (Kashian)		23,000	8,171		
Tract No. 5244 (Westco)		40,000	36,225		
Tract No. 5329 (Jonathan)			25,000	26,159	
Tract No. 5515 (Hair)				42,854	
Tract No. 5515 (Covington)				7,000	14,816
Tract No. 5266 (Covington)					68,000
	Sub-total	\$72,640	\$63,000	\$69,396	\$76,013
	Sub-total	\$236,709	\$0	\$0	\$0
<b>CONSTRUCTION FEE CREDITS</b>					
Tract No. 5928 (Covington)					
	Sub-total				
<b>BASIN ACQUISITION</b>					
<b>FEE CREDITS</b>					
Tract No. 5975 (Covington)	2282				
Tract No. 5928 (Covington)	9760				
<b>REIMBURSEMENTS</b>					
Tract No. 5266 (Covington)			9000	17961	19,000
Re-payment to Facilities (\$142,680)					19,000
	Sub-total	12,042	0	9,000	17,961
	Sub-total	12,042	0	9,000	17,961
<b>ENDING BALANCES</b>					
Storm Drain Operations (47.0)	\$500	\$4,000	\$7,500	\$11,000	\$14,500
Storm Drain Basin Acquisition (48.0)	(23,584)	(6,203)	617	57	199
Storm Drain Facilities (49.0)	4,025	2,928	1,625	514	90

(1) Actual Fees collected are subject to credits for construction

(2) Actual Reimbursements subject to fees collected

(3) Sale of Dirt from Basins goes to Fund 48.0

**City of Kerman Municipal Budget  
Street Construction**

**FY 11/12**

**Activity: 4024  
Funds: 81, 83, 88 - 92, 95  
Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Actual	10/11 Budget	10/11 Amended	10/11 Final Budget	11/12 Budget
<b>CITY PROJECTS</b>										
88.0	4024	600	03	03	Local Street Overlay - D St. & Alleys	258,391	175,000	175,000	60,000	213,000
87.0	4024	600	03	04	Local Street Sealing - Article 8		75,000	75,000	1,988	80,000
83.0	4024	600	03	31	Local Street Recon. - 7th Street				-	140,000
87.0	4024	600	03	31	Local Street Recon. - 7th Street				-	100,000
93.0	4024	600	03	01	Goldenrod @ UP Railroad				3,000	277,000
87.0	4024	600	03	29	Sidewalk Repair		20,000	20,000	64	35,000
95.0	4024	600	03	29	Sidewalk Repair					5,000
<b>Sub-Total</b>						<b>258,391</b>	<b>270,000</b>	<b>270,000</b>	<b>65,052</b>	<b>850,000</b>
<b>EQUIPMENT</b>										
83.0	4024	600	04	01	Asphalt Crack-Filling Equipment	48,134				
89.0	4024	600	04	22	(2) Electric Vehicles - CMAQ				3,500	26,500
<b>Sub-Total</b>						<b>48,134</b>	<b>-</b>	<b>-</b>	<b>3,500</b>	<b>26,500</b>
<b>LOCAL MATCH FOR STATE &amp; FEDERAL PROJECTS</b>										
60.0	9091	600	03	01	Streetscape Master Plan Madera Ave.				10,000	7,500
88.0	4024	600	03	58	CDBG - First Street Storm Drain Overlay		30,000	30,000	29,438	
87.0	4024	600	03	26	RSTP Kearney Blvd Medians	45,474	210,247	210,247	106,766	
88.0	4024	600	03	27	RSTP Whitesbridge at Vineland	82,692				
81.0	4024	600	03	29	RSTP - Stanislaus Ave. Recon.					54,000
81.0	4024	600	03	02	RSTP - First & Middleton					5,100
92.0	4024	600	03	15	CMAQ W/B & Vin. Signal Study				12,000	28,000
92.0	4024	600	03	16	CMAQ Whitesbridge & Vineland Signal					100,000
87.0	4024	600	03	32	CMAQ Bike Lanes & Sidewalk				50,000	201,600
88.0	4024	600	03	29	Congestion Mitig. & Air Quality (CMAQ)		20,200	20,200		
<b>Sub-Total</b>						<b>128,166</b>	<b>260,447</b>	<b>260,447</b>	<b>208,204</b>	<b>396,200</b>
<b>STATE &amp; FEDERAL PROJECTS</b>										
89.0	4024	600	03	01	Streetscape Master Plan Madera Ave.					157,500
89.0	4024	600	03	58	First Street Storm Drain - ARRA		120,000	120,000	122,810	
90.0	4024	600	03	68	Proposition 1B - Commerce Way	45,270				
89.0	4024	600	03	28	Congestion Mitig. & Air Quality (CMAQ)		155,900	155,900	-	
89.0	4024	600	03	26	RSTP Kearney Blvd Medians	19,554	301,446	301,446	369,929	
89.0	4024	600	03	24	Stimulus - Kearney Blvd Medians		258,800	258,800	258,800	
89.0	4024	600	03	27	RSTP Whitesbridge at Vineland	146,898				
89.0	4024	600	03	16	CMAQ Whitesbridge & Vineland Signal				-	320,300
89.0	4024	600	03	29	RSTP - Stanislaus Ave. Recon.				20,172	253,000
89.0	4024	600	03	02	RSTP First & Middleton					38,500
95.0	4024	600	03	02	Prop 42 Traffic Congestion Relief Project		265,355	265,355	-	
90.0	4024	600	03	69	Prop 1B - Kearney & Madera		42,994	42,994	149,816	
<b>Sub-Total</b>						<b>211,722</b>	<b>1,144,495</b>	<b>1,144,495</b>	<b>921,527</b>	<b>611,800</b>
<b>MAJOR STREETS - REIMBURSEMENTS</b>										
91.0	4024	600	03	30	Reimb. - Tract No. 5043 - Boyd					
91.0	4024	600	03	31	Reimb. - Tract No. 5160 - Covington					
91.0	4024	600	03	32	Reimb. - Tract No. 5244 - Westco		20,000	20,000	-	41,939
91.0	4024	600	03	33	Reimb. - Tract No. 5191 - Covington		21,000	21,000	-	16,383
91.0	4024	600	03	34	Reimb. - Tract No. 5329 - Jonathan		50,000	50,000	-	21,000
<b>Sub-Total</b>						<b>-</b>	<b>91,000</b>	<b>91,000</b>	<b>-</b>	<b>79,322</b>
<b>Total Expenditures</b>						<b>646,413</b>	<b>1,765,942</b>	<b>1,765,942</b>	<b>1,198,283</b>	<b>1,963,822</b>

**Notes:**

Funding for Street Construction comes from numerous sources. Per our auditors, this year we are showing the projects' cost and the operational cost (see Measure C, TDA and Other budgets) instead of charging everything to streets (fund 80).

- 89.0 4024 600 03 26 RSTP Project requires 11.5% local match. However, estimated project cost is \$833,000 - Grant amount is \$546,600
- 91.0 4024 600 03 XX Fee credits given for construction of major streets. Amounts past current year are unknown. Actual reimbursements subject to funds available.
- 95.0 4024 600 03 28 CMAQ Project requires 11.5% local match

**Funds:**

- |    |  |    |   |
|----|--|----|---|
| 12 | Community Development Block Grant (CDBG) | 89 | Federal Grants                          |
| 81 | Gas Tax - 2105                           | 90 | State Grants                            |
| 83 | Gas Tax - 2107                           | 91 | Development Impact Fees - Major Streets |
| 87 | Article 8                                | 92 | Development Impact Fees - Signals       |
| 88 | Measure C                                | 95 | Traffic Congestion Relief               |

TABLE 7  
CITY OF KERMAN  
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN

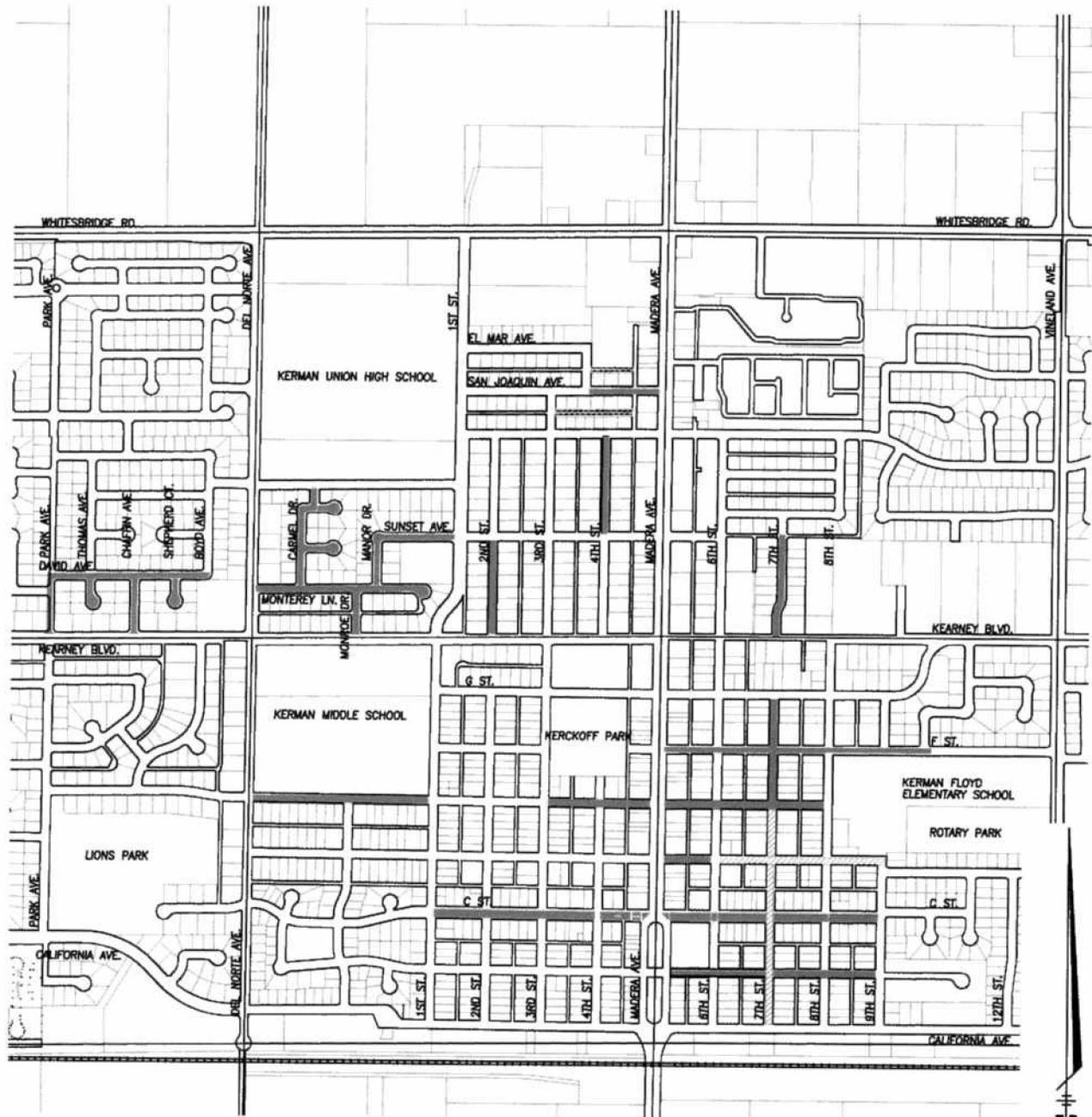
	10/11	11/12	12/13	13/14	14/15
<b>BEGINNING BALANCES</b>					
Local Transportation Funds	\$ 1,190,027	\$ 1,100,629	\$ 978,658	\$ 907,492	\$ 862,352
Major Street Fees (91.0)	39,744	304	359	674	550
Traffic Signal Fees (92.0)	263,820	236,868	151,221	167,009	184,376
Railroad Crossing Fees (93.0)	247,791	260,566	919	20,006	41,003
<b>REVENUE</b>					
Local Transportation Funds					
81.0 - 2105 Gas Tax	73,664	75,137	76,640	78,173	79,736
82.0 - 2106 Gas Tax	44,811	45,707	46,621	47,554	48,505
83.0 - 2107 Gas Tax	98,133	100,096	102,098	104,140	106,222
84.0 - 2107.5 Gas Tax	3,000	3,060	3,121	3,184	3,247
85.0 - SB 325 III	7,197	7,341	7,488	7,638	7,790
87.0 - SB 325 VIII	315,201	321,505	327,935	334,494	341,184
95.0 2103 Gas Tax	143,931	159,343	162,530	165,780	169,096
Caltrans Street Sweeping	17,800	17,800	17,800	17,800	17,800
Transfer from Sanitation	26,600	27,132	27,675	28,228	28,793
Measure C (4)	294,703	300,597	306,609	312,741	318,996
Interest	27,361	27,908	28,466	29,036	29,616
Sub-total LTF Revenue	1,052,401	1,085,626	1,106,983	1,128,767	1,150,986
Less P.W. Operations (1)	(594,862)	(609,734)	(624,977)	(640,601)	(656,616)
Available for Construction	457,539	475,893	482,006	488,165	494,370
Maj. Street Fees	72,161	79,377	87,315	96,046	105,651
Traffic Signal Fees	13,048	14,353	15,788	17,367	19,104
Railroad Xing Fees	15,775	17,353	19,088	20,997	23,096
<b>State &amp; Federal Funding</b>					
RSTP Whitesbridge at Vineland (3)					
CMAQ Lifeline (2)	155,900				
Proposition 1B					
CDBG Grant - Future			287,000		
RSTP Kearney Blvd. & Medians (3)	321,000				
ARRA Kearney Blvd. & Medians	258,753				
RSTP First & Middleton (3)					552,300
Sub-total State & Federal Funding	735,653	273,000	287,000		552,300
<b>EXPENDITURES</b>					
<b>CITY PROJECTS</b>					
Sidewalk Repair	20,000	50,000	50,000	50,000	50,000
Local Street Project - D Street & Alleys	254,000				
Local Street Project - 7th St.	15,000	225,000			
Local Street Projects			300,000	300,000	300,000
Local Street Sealing	75,000	80,000	80,000	80,000	80,000
22 Passenger CNG Bus (50%)				48,000	
Measure C transfer to Transit	47,775	50,164	52,672	55,306	58,071
Local Match for State & Federal Proj.					
CDBG - R, 1st ST Storm Drain	32,337				
RSTP Kearney Blvd Medians	33,325				
RSTP Stanislaus Ave.	5,500	54,000			
CMAQ Bike Lanes & Sidewalk	64,000	133,600			
RSTP First & Middleton		5,100	70,500		
Sub-total City Projects	\$546,937	\$597,864	\$553,172	\$533,306	\$488,071

TABLE 7  
CITY OF KERMAN  
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN (cont.)

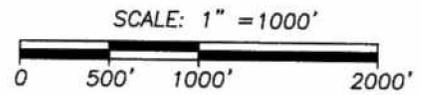
	10/11	11/12	12/13	13/14	14/15
<b>STATE &amp; FEDERAL FUNDING</b>					
CDBG - R, 1st ST Storm Drain	122,800				
Prop 1B - Madera & Kearney	15,556				
Prop 1B - Kearney Blvd. & Medians	134,379				
RSTP Kearney Blvd. & Medians (3)	321,000				
RSTP-ARRA Kearney Blvd. & Medians	258,753				
RSTP - Stanislaus Ave. (3)	19,800	253,000			
CMAQ Bike Lanes & Sidewalks (2)	142,400				
RSTP First & Middleton (3)		38,500	509,800		
CMAQ Whitesbridge & Vineland Signal(2)		320,300			
Sub-total State & Federal Projects	1,014,688	611,800	509,800	0	0
<b>TRAFFIC SIGNAL PROJECTS (92.0)</b>					
Whitesbridge & Vineland Signal, Design	40,000				
Whitesbridge & Vineland Signal, Const.		100,000			
	40,000	100,000	0	0	0
<b>RAILROAD CROSSING REIMBURSEMENT</b>					
Goldenrod at UPRR near Calif. Ave.(7)	3,000	277,000			
	3,000	277,000	0	0	0
<b>MAJOR STREETS FEE CREDITS (5)</b>					
Tract No. 5975 - Covington	12,087				
PM 10-01,02 & LLA 10-02, 03	21,841				
	33,928	0	0	0	0
<b>MAJOR STREETS REIMBURSEMENTS (6)</b>					
Tract No. 5043 - Boyd	15,673				
Tract No. 5244 - Westco	62,000	41,939			
Tract No. 5191 - Covington		16,383			
Tract No. 5329 - Jonathan		21,000	53,000	50,526	
Tract No. 5348 - Cambridge			34,000	43,644	
Tract No. 5266 - Covington				2,000	106,000
Sub-total	77,673	79,322	87,000	96,170	106,000
<b>ENDING BALANCES</b>					
Local Transportation Funds	\$ 1,100,629	\$ 978,658	\$ 907,492	\$ 862,352	\$ 868,651
Major Street Fees (91.0)	304	359	674	550	201
Traffic Signal Fees (92.0)	236,868	151,221	167,009	184,376	203,479
Railroad Crossing Fees (93.0)	260,566	919	20,006	41,003	64,099

Assumed Growth Rate = 2.0 Percent

- (1) No Impact Fees are used for operations
- (2) CMAQ Project requires 11.5% local match
- (3) RSTP Project requires 11.5% local match
- (4) Measure C allocation includes ADA compliance
- (5) Fee credits given for construction of major streets. Amounts past current year are unknown.
- (6) Actual reimbursements subject to funds available.
- (7) Tract 5138 requirement, total cost may exceed reimbursement amount



- CRACK FILL & SEAL
- 10/11 RECONSTRUCTION
- 11/12 RECONSTRUCTION



**YAMABE & HORN  
ENGINEERING, INC.**

1300 EAST SHAW AVE.  
SUITE 176  
FRESNO, CA 93710  
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FAX (559) 244-3120

**Ref. & Rev.**

**CITY OF KERMAN**

**2011 STREET PROJECTS**  
  
**STREET SEALING LOCATIONS  
AND RECONSTRUCTION**

Dr. By: JP  
Ch. By: GH  
Date: 02/22/11  
YH Job No. 10-287  
Sheet No. 1  
of 1 Sheets

**Impact Fee Revenue Summary**  
FY 2011-2012

Fund	Object	Project	Description	09/10 Actual	10/11 Original Budget	10/11 Amended Budget	10/11 Final Budget	11/12 Budget
Activity	Sub-Obj							
<b>General Impact Fees</b>								
11.0	0000	344 50 00	CIP Administration Impact Fees	11,662	12,600	12,600	18,347	22,990
14.0	0000	344 50 00	Facilities Impact Fees	61,318	45,600	45,600	44,200	86,763
17.0	0000	344 50 00	General Plan Update Impact Fees	11,054	17,600	17,600	10,458	13,409
18.0	0000	344 50 00	Fire Station Impact Fees	20,340	36,360	36,360	22,775	33,330
58.0	0000	344 50 00	Park Development Impact Fees	80,252	86,805	86,805	82,596	96,450
59.0	0000	344 50 00	Park Development - Quimby I/F	23,377	33,525	33,525	11,061	37,250
91.0	0000	344 50 00	Major Street Impact Fees	14,901	89,593	89,593	12,507	79,377
92.0	0000	344 50 00	Street Signals Impact Fees	11,198	15,658	15,658	6,800	14,353
93.0	0000	344 50 00	Railroad Crossing Impact Fees	13,738	18,930	18,930	8,680	17,353
			Subtotal	247,840	356,671	356,671	217,424	401,274
<b>Enterprise Impact Fees</b>								
<b>WATER</b>								
52.0	0000	344 50 00	Water Front Footage Impact Fees	10,555	30,240	30,240	215	25,200
53.0	0000	344 50 00	Water Oversize Impact Fees	8,388	17,808	17,808	9,205	14,840
54.0	0000	344 50 00	Water Major Facility Impact Fees	106,439	123,480	123,480	90,394	102,900
			Subtotal	125,382	171,528	171,528	99,814	142,940
<b>SEWER</b>								
55.0	0000	344 50 00	Sewer Front Footage Impact Fees	10,769	32,184	32,184	437	26,820
56.0	0000	344 50 00	Sewer Oversize Impact Fees	20,803	35,128	35,128	8,176	29,273
57.0	0000	344 50 00	Sewer Major Facility Impact Fees	117,999	122,280	122,280	61,628	101,900
			Subtotal	149,571	189,592	189,592	70,241	157,993
<b>STORM DRAIN</b>								
48.0	0000	344 50 00	Storm Drain Facilities Impact Fees	15,478	67,530	67,530	9,071	56,275
49.0	0000	344 50 00	Storm Drain Basin Impact Fees	3,760	15,689	15,689	6,385	13,074
			Subtotal	19,238	83,219	83,219	15,456	69,349
			Total Enterprise Impact Fees	294,191	444,339	444,339	185,511	370,282
			Grand Total - All Impact Fees	542,031	801,010	801,010	402,935	771,556

**Note: See the City of Kerman Five-Year Capital Improvement Program that was prepared by Gary Horn, City Engineer, and approved by Council on March 16, 2011 for further Impact Fee information.**

# City of Kerman Organizational Chart

