

City of Kerman 2010/2011

Annual Budget



The Kerman City Council proudly displays the City's seal, "In God We Trust" and the National and State flags in our new City Council Chambers.

CITY OF KERMAN

ANNUAL BUDGET 2010/2011

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RESOLUTION NO. 10-50

**A RESOLUTION ADOPTING THE FISCAL YEAR 2010-2011
AMENDED BUDGET FOR THE CITY OF KERMAN**

The City Council of the City of Kerman does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed Amended Budget (“Budget”) for fiscal year 2010-2011;
- B. The Amended 2010/2011 Budget is based upon appropriate estimates and financial planning for the City’s operations, services, and capital improvements and is designated by the column heading of “AMENDED 10/11 Budget”;
- C. This budget provides continued services at current levels to the community. This budget also includes continuation and/or completion of certain projects to enhance the community.
- D. All procedural requirements for adopting the City’s Budget were fulfilled and the City Council was fully informed regarding the City’s current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2. ADOPTION. The 2010/2011 Amended Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below.

BUDGET APPROPRIATIONS. Based upon the Amended Budget, the total fiscal year 2010-2011 appropriation is \$16,193,456 (see Exhibit A: City Wide Expenditures Summary, attached). The City Manager, or designee, is authorized to implement the appropriations as detailed in the Budget for City Departments:

SECTION 3. BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

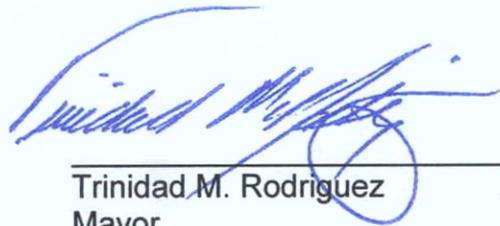
- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between departments and activities and line items within a City fund;
- C. By Department Directors for appropriation transfers between activities and line items within a department;
- D. Line item expenditures within activities and departments are not restricted so long as funding is available in the City fund as a whole.

SECTION 4. The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 5. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 6: The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Kerman, held on the 15th day of September, 2010, and adopted at said meeting by the following vote:

AYES: Jones, Stockwell, Dhaliwal, Rodriguez
NOES: None
ABSENT: Sidhu
ABSTAIN: None



Trinidad M. Rodriguez
Mayor

ATTEST:



Renee Holdcroft
City Clerk

CITY OF KERMAN

DIRECTORY

		Meets	Contact	Phone/email
City Council	Term Exp.	1st & 3rd Wednesday Council Chambers @ City Hall	Renee Holdcroft City Clerk	(559) 846-9380 rholdcroft@cityofkerman.org

Mayor, Trinidad M. Rodriguez	2010
Mayor Pro-Tem, Richard Stockwell	2012
Council Member, Kanwaldeep Dhaliwal	2010
Council Member, Charlie Jones	2010
Council Member, Jack Sidhu	2012

Planning Commission	Term Exp.	4th Monday Council Chambers @ City Hall	Olivia Pimentel Admin. Sec.	(559) 846-9386 opimentel@cityofkerman.org

Chairman, Robert Epperson	12/31/12
Vice Chairman, Mike Arabian	12/31/11
Commissioner, Bob Felker	12/31/10
Commissioner, Paul Brar	12/31/12
Commissioner, Robert Bandy	12/31/10
Commissioner, Kevin Nehring	12/31/11
Commissioner, Michael L. Lopez	12/31/12

Recreation Commission	Term Exp.	4th Tuesday Senior Center	Philip Gallegos Comm Svcs Director	(559) 846-9328 pgallegos@cityofkerman.org

Dolores Amaro	12/31/11
Glen Foth	12/31/10
Gary Price	12/31/11
Rosalie Madrid	12/31/10
Vacant Seat	
Vacant Seat	
Mike Teixeira	12/31/11

Department Heads

City Manager, Ron Manfredi	846-9387	rmanfredi@cityofkerman.org
City Clerk, L. Renee Holdcroft	846-9380	rholdcroft@cityofkerman.org
Community Services Director, Philip Gallegos	846-9328	pgallegos@cityofkerman.org
Director of Planning & Development, Luis Patlan	846-9389	lpatlan@cityofkerman.org
Finance Director, Tim Przybyla	846-9382	tprzybyla@cityofkerman.org
Chief of Police, William Newton	846-6672	william.newton@fcle.org
Public Works Director, Ken Moore	846-9388	kmoore@cityofkerman.org

Contract Services

City Attorney, Mark Blum
City Engineer, Gary Horn, Yamabe & Horn Engineering

ABOUT KERMAN

As the City of Kerman enters the second decade of the 21st Century Kerman remains, as it did in the final decade of the 20th century, the fastest growing community in Fresno County. Kerman has grown from 5,648 in 1990 to an estimated 15,000 at the close of this next fiscal year in June 2011. During these past two decades of continuous and sometimes rapid growth Kerman has become known as a progressive municipality that plans for the future. The City of Kerman and the City Council has planned, financed, and developed the necessary support infrastructure to properly accommodate this growth. Kerman currently supports 3.25 acres of developed park space per 1,000 residents and has recently acquired large pieces of property for future park development. While Kerman has nearly tripled its population during this 20 year time period, it has almost quadrupled its developed park acreage and is poised to increase developed park acreage from the current 39 acres to over 52 in the next three years; 70 acres in the next 10 years; and over 100 acres in the next 15 to 20 years.

Utilities, infrastructure and future capacity has also been high on the priority list. Several years ago the City, through funds from Development Impact Fees and a State Revolving Fund (SRF) loan from the Department of Water Resources, improved its delivery system, built new wells and two, 750,000 gallon holding tanks to enhance capacity and water delivery. The City has followed suit with an additional SRF low interest loan and a \$2 million ARRA grant to finance a \$6.3 million expansion and upgrade of our Wastewater Treatment Plant (WWTP). The project which broke ground in February 2010 should be complete in June 2011. The expansion would increase the capacity of the wastewater treatment plant from the current 1.2 million gallons per day flow to 2.0 million gallons daily (MGD), with provisions in the design to expand to 3.0 MGD when needed. 2.0 MGD would allow the City of Kerman to grow to approximately 21,000 to 23,000 in population before we would need to proceed with the second expansion.

To diversify the economy, Kerman is reaching out to more businesses with the development of more industrial and commercial property. Sebastian Communications, a locally-owned telecommunications firm, has supplied an additional incentive with its state-of-the-art fiber optics support and communication links for worldwide connectivity. The City is also working with Sebastian towards a city wide WiFi system. Sebastian has secured Federal and State stimulus funds to extend fiber optic infrastructure to the under-served west side communities.

In Fiscal Year (FY) 2009/10 the City awarded a bid to install 1,128 water meters with automated, remote meter reading devices at individual residents. City staff then installed several hundred more. Therefore, in September 2010, 1,700 plus residential water customers will join a majority of our larger commercial customers on a metered billing system. City staff is actively pursuing funding for the remaining 1,300 residential customers who will remain on a "flat" water billing rate until automatic, remote meter reading devices are installed.

RECENT COMMERCIAL/INDUSTRIAL GROWTH

Even with the national financial crisis of the last two years Kerman has had some encouraging growth and development in this slow-down period. In 2009, the City's investment in Commerce Way continued to pay off. Kerman Ag Resources and Helena Chemical concluded major expansions and as a result are the two highest sales tax generators in the community. They also are amongst the top 10 employers in Kerman. In addition, the former Pacific Coast Packaging Company and later Rock Tenn plant (170,000 sq. ft), which has been vacant for three and one-half years has a new tenant. California Manufacturing & Engineering Company (MEC), which manufactures specialized lines of hydraulic lifts, came to town in December 2009 with 40 employees and in June has grown to nearly 90.

On the Commercial side several important projects have been approved:

- Kerman Crossing (8.4 acres on the southeast corner of Whitesbridge and Madera Avenues) has opened with its 13,700 sq. ft. anchor CVS Pharmacy tenant in June 2010. A 7,000 sq. ft. Auto Zone store has begun construction and will open in early 2011.
- A Rite Aid Pharmacy, 17,000 sq. ft. opened in May '10 on the northeast corner of Madera and Kearney Avenues (center of town). Major traffic improvements on Kearney, adjacent to the store will be completed prior to the end of this fiscal year.
- Autumn Ridge, a 35-bed, senior assisted living facility opened its doors in October of 2009 and 29 full-time and part-time jobs will eventually be created.

Autumn Ridge is a part of the 129 acre Northeast Annexation which has 44 acres dedicated to retail/commercial development. The size of the commercially zoned property was specifically provided to accommodate a major, regional commercial shopping center. Phase I includes the development of 20 acres for commercial development. Walmart has submitted plans for a 160,000 sq. ft. retail and food center for 17 acres with three (3) additional acres for three additional independent commercial enterprises to development at a later stage. The Walmart center will, of course, be the largest retail development in the history of the City. It is projected to create approximately 300 jobs, of which nearly 200 will be full time. The project is also projected to generate in the neighborhood of \$500,000 annually in sales tax revenue after its first full year of operation. The Environmental Impact Report (EIR) will be released for public review in late June and public hearings before the Planning Commission and City Council will most likely be conducted in mid/late summer and early fall 2010.

The development of a 20 acre elementary school site at the northwest corner of Goldenrod and Kearney is set to break ground in the early fall of 2010 and open for enrollment in August 2011. Approximately 10 acres of the site will be a combination school playground/City park with community ball and soccer fields. The City will develop a 1.8 acre neighborhood park adjacent to this larger ball field/park to accommodate uses during school hours. The remainder of this Northeast development will contain residential developments with single-family and smaller multi-family dwellings ranging from two to six units.

HOUSING BEGINS TO PICK-UP

- In FY 09/100 Kearney Palms II added 20-units of Senior Housing to the existing 80-unit complex. The developer has an additional City approved 44-unit project, KP III, which is awaiting California State Tax Credit funding.
- The Fresno County Housing Authority is mid-way through construction of Granada Commons, a 16-unit family apartment complex off California Avenue, which is scheduled to open in November of 2010.
- The same developer for Kearney Palms III, Willow Partners, has also received City approval for a 68-unit complex in the northwest area of City. This project is also waiting tax credit funding.

- Smaller duplexes and tri-plexes have been developed on In-Fill lots.
- Two recent small subdivisions have been approved with building activity expected to begin later in 2010.

WHY KERMAN STANDS OUT

In addition to an extensive parks system, the City of Kerman offers a wide variety of youth and senior citizen recreational activities, programs, and transit services. The City has earmarked nearly 15% of its General Fund Budget towards these activities and programs.

One important measure of a well planned and managed City is the planning and financing of major capital projects to serve the City well into the future. The City's Five-Year Capital Improvement Plan (CIP) has earmarked approximately \$15 million dollars in capital improvements for the period covering FY 2008/09 to 2012/13. In early 2007, the City approved an updated General Plan along with updated Master Plans for Water, Sewer and Drainage.

In fiscal years 2009/2010 and 2010/2011 the City will begin and/or complete the following projects:

- \$2.4 million remodel/expansion of City Hall which reopened in October 2009.
- Complete the purchase and remodeling of a 3,600 sq. ft. building across the street (942 S. Madera Avenue) to house the newly combined Department of Planning and Development Services.
- Complete \$1.6 plus million in street and drainage improvements projects.

Kerman will continue to maintain its leadership role in Fresno County. By our active involvement and the City Manager's positions on several keys boards including: the Cen-Cal Business Finance Group and the Economic Development Corporation serving Fresno County; we will ensure that small cities in Fresno County and especially Kerman have a voice in economic development efforts in Fresno County. Our active involvement in the Enterprise Zone and 80/20 Employment Program also provides an important voice for job development in Fresno County.

Through service as Chairperson of the San Joaquin Valley Power Authority and serving on the Fresno County steering committee for the CaliforniaFIRST Program we will remain at the forefront of energy use, conservation, and alternative energy development in our regional.

Fiscal year 2010/2011 will present many of the same fiscal problems that were encountered in 2009/2010. However, with strong reserves and continued City Council leadership the City of Kerman will be able to continue to provide quality services and outstanding facilities for the citizens of Kerman.

Ron Manfredi
City Manager
July 7, 2010

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE

GENERAL FUND BUDGETS

FISCAL YEAR 2010/2011

The General Fund (GF) is the most flexible of the City's budgets because the City Council has the authority to fund various levels of service in such areas as Police, Recreation and Administrative Service. While the General Fund is the most flexible, these operations are also the most difficult to fund. The GF relies on several major sources of revenue such as: sales tax (and triple-flip), property tax in lieu of vehicle license fees (VLF), property tax, business license fees, PG&E franchise fee, building & engineering permits and transfers from the Enterprises Funds to pay for the operation and overhead of administering these services.

At the beginning of fiscal year 2009/10, we estimated that General Fund expenditures would exceed revenues by \$230,524 during the fiscal year. To compound this shortfall, total General Fund revenues appear to be coming in almost \$159,000 lower than was projected.

To help balance 2009/10 operational expenditures and revenues, staff has identified approximately \$100,900 of savings in the General Fund expenditure budgets at this point. It is anticipated that the General Fund Operation Budgets will be in the red by approximately \$278,400 for the fiscal year ended June 30, 2010.

Below are Summaries of General Fund Revenues and Expenditures

I. Summary of FY 2009/2010 & 2010/2011 Revenue Projections

General Fund dollars are principally derived from several major sources. Following is an outline of those sources and also any major changes for this fiscal year.

- **Property Tax:** Property values continue to decline somewhat, bringing in less property tax for the City. The State also took about \$159,000 of property tax from Kerman through Prop 1A. However, we were able to recuperate this entire amount through the Prop 1A securitization program.
- **Property Tax: In Lieu of VLF Backfill:** These revenues are also tied to property values and have also decreased slightly more than anticipated. We came in a little low this year.
- **Sales Tax: 2009/10 (\$680,000); 2010/11 (\$710,000):** The City has rebounded in the second half of FY 2009/10 and will continue to make modest gains both in FY 2009/10 and 2010/11.
- **Trip Flip:** Substantially lower because of State overpayment over a three year period and taking it all back in FY 2009/10.

- **Franchise Tax (PG&E):** Lower than anticipated in FY 2009/10 because of PG&E over billing then rebates given later in the year.
- **Business License:** Stable. We are estimating these revenues will stay level or increase slightly in 2010/11.
- **Vehicle Code Fines:** Significant decreases from prior year.
- **Vehicle License Fees:** Better than original budget in 2009/10 and expecting a slight increase in 2010/11.
- **Building Permits 2009/10 (\$167,000); 2010/11 (\$165,000):** the Rite Aide and CVS Pharmacies' permit values and an increase in residential permits substantially increased revenue in 2009/10 and we should hold steady in 2010/11 with two new, smaller subdivisions.
- **Engineering Permits** - Significant increased revenues in amended 2009/10 and 2010/11. In addition, contract City Engineer costs are substantially reduced, because we are having City employees perform certain inspections, now.
- **Rents –Community/Teen Center:** Slightly better than budget in 2009/10. May increase fees in 2010/11.
- **Self –Insurance Refund (CSJVRMA):** This program continues to save the member cities thousands of dollars annually through the group self-insurance coverage. However, due to prior years' adjustments related to workers compensation claims, 2010/11 refund is drastically reduced.
- **Enterprise Funds Overhead & Administration:** have been increased 3% above the amount transferred to the General Fund over the amount charged in fiscal year 2009/10.

Summary of Revenue Fund Balance: Fiscal Years 2009/10 & 2010/11

At the end of Fiscal Year 2008/2009, the General Fund had a Reserve Fund Balance of just over \$1.8 million, which was down about \$80,000 from the prior year due to minor capital and equipment expenditures. If 2009/2010 ends off as anticipated at this point, the General Fund Reserves will be decreased to approximately \$1.5 million as of June 30, 2010. An additional shortfall of about (365,960) in 2010/2011 would bring the Reserve balance down to the \$1.15 million range. However, we will continue to look for further cost-cutting opportunities for 2010/2011 and anticipate an improving economy with increased sales tax to somewhat offset these losses. The new Rite Aide and CVS stores will assist somewhat. But, until we know for certain regarding Walmart, our sales tax will lag far behind. See the Summary of General Fund Operational Budgets for more information.

Over the past two and a half years the City has left six open positions (see below) and has substantially reduced part-time hours.

- Police Dept: Two (2) sworn officers. During FY 2009/10 we were down as many as four positions due to workers compensation status. In 2010/11 we begin with two open positions but hope to secure a COPPS Federal grant for two or three positions.
- Community Service Dept: One (1) Secretary, One (1) Maintenance Worker
- Finance: One (1) Account Clerk
- Planning & Development Services: One (1) Building Official

- However, through the Fresno County (ARRA) 80/20 program we have placed four (4) employees in temporary positions.

II. EXPENDITURES - GENERAL FUND BUDGETS

General Government Budgets

After significant reductions in fiscal year 2009/10 budget amounts, further cuts were difficult to find in the 2010/2011 Budget. The overall 2010/2011 General Fund Expenditures are only budgeted to increase by less than one-half of one percentage over the 2009/10 Original Budget, at this point.

- **City Council (6001)** – Increased by 14.2% in 2010/2011 due primarily to \$8,000 budgeted for employee hearings and hearing officer costs, while other line item costs have been reduced.
- **City Attorney (6003)** – While our overall legal costs have been very low for a number of years, in FY 2009/10 we have had several legal matters which caused a temporary increase.
- **General Administration (1002)** – Increased PG&E costs and our mistake in not budgeting enough for the newly remodeled/expanded City Hall caused a major overrun in utilities. This year we will eliminate the part-time secretary to the CM and increase this position to full time. This position has been previously budgeted as full-time, but we have never filled it on a full time basis.
- **Financial Administration (5005)** – 1.9% less than budgeted 2009/10. Otherwise, status quo. Vacant Account Clerk position is only being filled temporarily with an 80/20 employee.
- **Legislation (6004)** – 2.1% reduction. When the part-time clerk assigned to retaining records through laser fiche resigned in FY 2008/09 the position was not filled. With the full-time position in the CM office we will also eliminate the other part-time position in this office sometime near the end of calendar year 2010.

Planning & Development Services

- **Planning (1008)** – 13.9% increase from 2009/10 budget, due primarily to an allocation of 2.5% of City Manager's and previous CM Secretary's time and 942 S. Madera Ave. utilities now being charged to this department.
- **General Engineering (10 4007)** – 47.5% decrease. However, the bulk of these expenditures are covered by Engineering Fees paid by development.
- **Abatement/Animal Control (4041)** – 23.8% reduction. Some Staff time allocated to RDA budget. This budget 10.0 4041 has been moved to the Police Dept.
- **Building Inspection (4042)** – 52.7% increase from 2009/10 budget, due primarily to shifting of Building Inspector's allocation into this budget (from 20% to 80%), which was previously charged to the Water fund and RDA. Plan Check costs are a pass through item. Staff reduction and additional staff member moved to other Depts. However, the costs associated with this budget will be balanced by anticipate revenues.

Community Services

- **Recreation Administration (2002)** – 14.6% reduction, after a 13% decrease in 2009/10.
- **Senior Center Services (2044)** – 1.5% reduction, after a 3% reduction on 2009/10.
- **Swimming Pool Operations (2047)** – 5.2% increase, due to pool rental increase. However, cost is balanced out by increase from KUSD/RDA Recreation increment payments.
- **Planned Recreation (2062)** – 10.5% reduction, after a 30% reduction in 2009/10. Further reductions in part-time staff and supplies.
- **Youth Service Bureau (2065)** – 33.5% reduction, after a 10.5% reduction on 2009/10. Further cut backs in part-time staff hours and operational expenses.
- **Community/Teen Center (2069)** – 1.9% increase due to utility costs.

Non-General Fund Budgets in the Community Services Dept.

- **71 4007 Senior Outreach Grant** - program funding was cut drastically in 2009/10 and completely eliminated in 2010/11, requiring some shifts in other budgets.
- **73 2946 Nutrition Site Management** – 7.1% (\$1,300) increase.
- **88 2049 Transportation** - 13.9% increase, due to shifting of staff from 71.0.

Police Department – Operations

- **Police Operations (3011)** – 1.7% increase from 2009/10. Of the total budgeted 18 sworn police officer positions, 17 are budgeted in 3011.
- **SLESF Grant/State (3058)** – One (1) entry level officer and one (1) community service officer (records) are funded in this budget. However, it is always touch-and-go with this budget and the State may eliminate it in FY 2010/11.
- Total staff positions for Police Department are 18 sworn & 3 non-sworn.
- We are also in the finals for a COPPS (ARRA) Grant which should be announced in Oct. 2010. We have applied for two additional positions. However, it is always uncertain with this budget and the State and may be eliminated.

Public Works

- **Building & Parks Operations (4011)** – 4.9% reduction from FY 2009/10.

Please note that this budget presentation represents the City staff's best estimates for Revenues and Expenditures for the final presentation of the City's Fiscal Year 2010/2011 General Fund Budget. Several revenue changes may take place as information comes in from the State of California. But, budget adjustments for these revenue changes will need to be made later in the budget year.

Respectively Submitted,

Ron Manfredi, City Manager
July 7, 2010

GENERAL FUND



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Revenue Summary

FY 2010/2011

City of Kerman - Municipal Budget				Activity: General Fund Revenue					
Revenue Summary				Fund: 10.0					
General Fund Revenue Summary									
FY 2010-2011									
Fund	Object	Project		09/10	09/10	09/10	Original	Amended	
Activity	Sub-Obj	Description		Original	Amended	Year to Date	10/11	10/11	
				Budget	Budget	Actual	Budget	Budget	
10.0	0000	311	10 00	Property Tax	560,000	452,000	487,338	450,000	500,000
10.0	0000	311	10 00	4-Year County Prop Tax Correction					
10.0	0000	335	00 00	Property Tax In-Lieu of VLF Backfill	954,000	923,395	923,395	920,000	930,000
10.0	0000	313	00 00	Sales Tax - General	625,000	680,000	780,839	710,000	730,000
10.0	0000	313	01 00	Triple Flip	262,000	174,120	174,121	196,000	240,000
10.0	0000	315	00 00	Franchise Taxes	90,000	84,699	84,699	92,000	86,000
10.0	0000	319	00 00	Real Estate Prop Trans Tax	20,000	29,000	19,896	30,000	19,000
10.0	0000	321	00 00	Business License Tax	62,000	61,000	65,115	61,000	64,000
10.0	0000	322	20 00	Alcohol Use Permit	900	850	700	600	700
10.0	0000	322	60 00	Animal Licenses & Permits	4,800	4,100	5,880	4,000	5,500
10.0	0000	322	70 00	Other Fees and Permits	5,000	4,000	3,665	4,500	3,700
10.0	0000	325	01 00	Vehicle Code Fines	90,000	41,000	33,113	50,000	50,000
10.0	0000	325	02 00	Criminal Code Fines/ Booking Fee	2,800	3,000	2,504	3,250	3,250
10.0	0000	325	03 00	Vehicle Abatement - COG	4,000	4,800	5,084	5,000	5,000
10.0	0000	334	35 00	Justice Assistance Grant (JAG)		14,450	14,450		
10.0	0000	335	03 00	Vehicle License (Sec. 11001.5)	25,000	32,000	43,796	36,000	46,000
10.0	0000	335	04 00	Homeowners Prop Tax Relief	4,500	8,500	8,588	8,750	8,750
10.0	0000	335	06 00	SB90 Reimbursement	5,000	7,000	5,230	6,500	6,500
10.0	0000	341	01 00	Planning & Zoning Fees	4,000	25,000	39,296	25,000	50,000
10.0	0000	341	03 00	Reproduction Fee	200	180	141	200	200
10.0	0000	341	10 00	Notary Fees	250	250	240	270	270
10.0	0000	341	40 00	Building Permits	165,000	167,000	168,674	165,000	165,000
10.0	0000	341	41 00	Engineering & Inspection Fees	25,000	50,000	45,052	55,000	45,000
10.0	0000	342	01 00	Police Department - Special Svcs	3,500	3,500	3,871	3,750	3,750
10.0	0000	342	02 00	Sales Tax - Public Safety	12,000	11,250	11,139	12,000	12,000
10.0	0000	342	03 00	Emergency Response		4,500	4,202	4,500	4,500
10.0	0000	342	04 00	Live Scan Fingerprint Fee	4,000	6,250	8,559	6,500	8,500
10.0	0000	342	07 00	Towed Vehicle Fee	8,500	8,000	7,420	8,500	8,500
10.0	0000	342	12 00	Parking Fines	16,000	11,500	8,391	12,000	12,000
10.0	0000	342	20 00	Sale of Surplus Items	200		0	250	250
10.0	0000	342	40 00	POST Reimbursements	2,000	2,000	0	2,000	2,000
10.0	0000	342	99 00	Miscellaneous Police Revenue		183	622		
10.0	0000	344	40 00	Weed Abatement Fees	2,000	3,091	5,948	4,000	4,000
10.0	0000	344	40 00	Foreclosure Registration	2,000	3,100	3,350	1,500	3,000
10.0	0000	347	01 00	Swimming Pool Fees	6,000	6,250	12,436	6,500	12,000
10.0	0000	347	02 00	Recreational Programs	24,000	23,000	17,126	25,000	19,426
10.0	0000	347	03 00	YSB Program Revenues	12,000	1,500	1,492	1,500	1,500
10.0	0000	347	04 00	FCOE Reimbursement					
10.0	0000	347	06 00	Soccer Fees - CYSA		1,700	1,700		
10.0	0000	360	00 00	Rental Income - Ag Leases	14,400	14,420	14,420	14,420	14,420
10.0	0000	361	01 00	Interest Revenues	25,000	32,000	34,695	20,000	15,000
10.0	0000	361	02 00	Rents - Other	13,500	9,500	18,098	11,000	18,000
10.0	0000	361	05 00	Rents - Community Teen Center	30,000	31,000	32,365	36,000	36,000
10.0	0000	362	01 00	Sale of Property					
10.0	0000	369	01 00	Miscellaneous	6,400	16,500	18,613	15,000	15,000
10.0	0000	369	03 00	WCCATV Distribution	42,000	33,500	59,517	35,000	35,000
10.0	0000	369	10 00	Christmas Party	1,000	670	667	700	700
10.0	0000	370	01 00	Self Insurance Refund	36,000	51,030	51,030	5,000	5,000
10.0	0000	372	03 00	RDA Loan Reimbursement	8,000	1,843	1,843		
10.0	0000	372	04 00	RDA KUSD Pool Rental	11,000	12,000	12,000	14,000	14,000
10.0	0000	375	01 00	Admin. & Overhead - W/S	202,629	202,629	202,628	208,708	210,734
10.0	0000	375	02 00	Admin. & Overhead - Equip.	51,634	51,634	51,633	53,183	53,699
10.0	0000	375	03 00	Admin. & Overhead - Drainage	6,756	6,756	6,755	6,958	7,026
10.0	0000	375	04 00	Admin. & Overhead - Refuse	5,905	5,905	5,905	6,082	14,000
10.0	0000	375	06 00	Admin. & Overhead - L&L District	4,724	4,724	4,723	4,866	7,500
10.0	0000	375	62 00	Admin. & Overhead - RDA	1,872	1,872	1,872	1,928	1,947
				TOTAL GENERAL FUND REVENUE	3,462,470	3,328,151	3,514,836	3,343,915	3,498,322
SPECIAL REVENUES									
10.0	0000	XXX	01 00	Bond Proceeds					
13.0	0000	XXX	01 00	Interest Earned on Proceeds					
10.0	0000	334	0 00	State Government Grant					
10.0	0000	334	34 00	SLESF Grant	100,000	100,000	100,000	100,000	100,000
12.0	0000	334	00 00	CDBG	483,000	195,000	208,664	249,000	249,000
71.0	0000	334	00 00	Senior Outreach Grant			4,500		
73.0	0000	334	00 00	Nutrition Site Mgmt	12,000	18,713	20,940	14,358	14,358
78.0	0000	334	XX 00	Grants		99,552	91,552		
86.0	0000	314	04 00	Transportation/Fair Box		84,850	85,170	71,240	71,240
10.0	0000	369	20 00	Katie's Park Donations				137,000	137,000
Note: See page 77 of this budget for a Summary of Impact Fee Revenues.									
xiv									

GENERAL FUND



10

Summary of Operational Budget

FY 2010/2011

SUMMARY OF GENERAL FUND OPERATIONAL BUDGETS

Activity Description	2009/10			2010/11		Increase/ Decrease
	Budget	Amended	Actual to Date	Original Budget	Amended	
LEGISLATIVE & GEN. GOVT.						
6001 CITY COUNCIL	\$34,183	\$28,725	\$28,405	\$39,041	\$37,491	-4.0%
6003 CITY ATTORNEY	46,000	46,000	44,720	50,000	45,000	-10.0%
1002 GENERAL ADMINISTRATION	212,585	217,568	212,631	190,669	187,369	-1.7%
5005 FINANCIAL ADMINISTRATION	59,511	59,511	52,208	58,375	57,274	-1.9%
6004 LEGISLATION	37,426	37,126	35,247	36,640	35,152	-4.1%
TOTAL LEGISLATIVE & GEN. GOVT.	<u>389,705</u>	<u>388,930</u>	<u>373,211</u>	<u>374,725</u>	<u>362,285</u>	-3.3%
PLANNING & DEVELOPMENT						
1008 PLANNING	131,037	125,834	124,693	149,196	148,496	-0.5%
4007 ENGINEERING	40,000	18,000	24,011	21,000	18,900	-10.0%
4042 BUILDING INSPECTION	117,237	121,284	118,375	180,110	175,881	-2.3%
TOTAL PLANNING & DEVELOPMENT	<u>288,274</u>	<u>265,118</u>	<u>267,079</u>	<u>350,306</u>	<u>343,277</u>	-2.0%
REC/SOC SERVICES						
2002 RECREATION ADMINISTRATION	184,564	187,254	183,139	157,609	153,371	-2.7%
2044 SENIOR CENTER SERVICES	176,023	166,846	158,053	173,317	174,211	0.5%
2047 SWIMMING POOL OPERATIONS	35,181	34,980	34,642	37,018	37,119	0.3%
2062 PLANNED RECREATION	34,508	33,476	34,074	30,896	30,735	-0.5%
2063 KERMAN YOUTH SOCCER LEAGUE (CYSA)	-	-	-	-	-	-
2065 YOUTH SERVICE BUREAU	52,805	37,535	36,615	35,095	34,002	-3.1%
2069 COMMUNITY/TEEN CENTER	142,293	150,887	145,804	144,968	146,484	1.0%
TOTAL REC/SOC SERVICES (* G.F. ONLY)	<u>625,372</u>	<u>610,978</u>	<u>592,326</u>	<u>578,903</u>	<u>575,922</u>	-0.5%
POLICE OPERATIONS						
3011 POLICE OPERATIONS	2,153,666	2,106,712	2,101,912	2,191,210	2,151,381	-1.8%
TOTAL POLICE OPERATIONS (*G.F. ONLY)	<u>2,153,666</u>	<u>2,106,712</u>	<u>2,101,912</u>	<u>2,191,210</u>	<u>2,151,381</u>	-1.8%
OTHER POLICE SERVICES						
4041 ABATEMENT/ANIMAL CONTROL	55,382	48,014	46,596	42,205	39,710	-5.9%
TOTAL OTHER POLICE SERVICES (*G.F. ONLY)	<u>55,382</u>	<u>48,014</u>	<u>46,596</u>	<u>42,205</u>	<u>39,710</u>	-5.9%
PUBLIC WORKS						
4011 BLDG/PARK OPERATIONS	180,595	172,345	173,425	171,680	166,603	-3.0%
TOTAL PUBLIC WORKS (*G.F. ONLY)	<u>180,595</u>	<u>172,345</u>	<u>173,425</u>	<u>171,680</u>	<u>166,603</u>	-3.0%
TOTAL GENERAL FUND OPERATIONS						
	<u>3,692,994</u>	<u>3,592,097</u>	<u>3,554,550</u>	<u>3,709,029</u>	<u>3,639,177</u>	-1.9%
TOTAL GENERAL FUND REVENUE						
	<u>3,462,470</u>	<u>3,328,151</u>	<u>3,514,836</u>	<u>3,343,915</u>	<u>3,498,322</u>	4.6%
EXCESS (DEFICIT) REVENUE						
	(a) <u>(\$230,524)</u>	(b) <u>(\$263,946)</u>	(c) <u>(\$39,714)</u>	(d) <u>(\$365,114)</u>	(e) <u>(\$140,855)</u>	-61.4%
		-7.93%	-1.13%	-10.92%	-4.03%	

(a) - Actual Excess of Operational Expenditures over Revenues in 2008/2009. Excludes major capital expenditures (10.0 4024), grants and transfers.
 (b) - Original estimate of Operational Expenditures in Excess of Revenues for 2009/2010.
 (c) - Amended Estimate of Operational Expenditures in Excess of Revenues for 2009/2010. Includes revenue and expenses related to PD's JAG Grant.
 (d) - Year to Date Actual Operational Expenditures in Excess of Revenues for 2009/2010. Includes revenue and expenses related to PD's JAG Grant.
 (e) - Projected Operational Expenditures in Excess of Revenues for 2010/2011.

GENERAL FUND CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF OTHER FUNDS' OPERATIONAL BUDGETS

Activity Description	2009/10 Budget	2009/10 Amended	2010/11 Request	
10.0 3059 SLESF BLOCK GRANT (STATE)	\$100,000	\$100,000	\$100,000	0.0%
11.0 4011 CIP ADMINISTRATION	54,701	48,201	38,329	-29.9%
17.0 4007 GENERAL PLAN UPDATE	39,775	17,775	23,475	-41.0%
71.0 2044 SENIOR OUTREACH GRANT	25,672	9,066	0	-100.0%
73.0 2046 NUTRITION SITE MGMT	18,331	27,028	19,625	7.1%
86.0 2049 TRANSPORTATION (SB 325 IV FUNDS)	97,339	93,351	110,512	13.5%
	<u>\$335,818</u>	<u>\$295,420</u>	<u>\$291,941</u>	-13.1%

EXHIBIT A

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$15,541	\$21,950	\$37,491	\$0	\$37,491
10	6003	City Attorney	0	45,000	45,000	0	45,000
10	1002	General Administration	53,346	133,623	186,969	400	187,369
10	5005	Financial Administration	33,624	23,650	57,274	0	57,274
10	6004	Legislation	19,447	15,705	35,152	0	35,152
10	1008	Planning	127,372	21,124	148,496	0	148,496
10	4007	Engineering	0	18,900	18,900	0	18,900
10	4042	Code Enforcement/Inspection	136,092	39,788	175,881	0	175,881
10	2002	Recreation Administration	109,634	43,237	152,871	500	153,371
10	2044	Senior Center Services	149,958	24,253	174,211	0	174,211
71	2044	Senior Outreach Grant	0	0	0	0	0
73	2046	Senior Center Services	16,741	2,989	19,730	0	19,730
10	2047	Swimming Pool Operations	22,309	14,810	37,119	0	37,119
86	2049	Transportation/Farebox Match	109,076	5,970	115,046	0	115,046
10	2062	Planned Recreation	18,515	12,220	30,735	0	30,735
10	2063	Kerman Youth Soccer League (CYSA)	0	0	0	0	0
10	2065	Youth Service Bureau	32,642	1,360	34,002	0	34,002
10	2069	Kerman Community Teen Center	101,949	44,035	145,984	500	146,484
10	3011	Police Operations	1,771,876	379,505	2,151,381	0	2,151,381
10	3063	SLESF Grant	100,000	0	100,000	0	100,000
10	4041	Animal Regulation/Code Enforcement	23,298	16,112	39,410	300	39,710
10	4011	Buildings & Park Operations	90,676	73,228	163,903	2,700	166,603
51	4011	Technology Maintenance	10,350	30,000	40,350	46,260	86,610
11	4011	CIP Administration	27,835	10,494	38,329	0	38,329
17	4007	General Plan Updates	17,222	6,253	23,475	0	23,475
10	4024	Parks, Facilities & Equipment	0	0	0	137,000	137,000
12	4024	CDBG Construction	0	0	0	214,545	214,545
14	4024	Facilities Construction	0	0	0	61,226	61,226
58, 59	4024	Parks Construction	0	0	0	63,777	63,777
41	5005	Water	200,191	187,146	387,337	0	387,337
41	5006	Water	0	203,870	203,870	0	203,870
41	4011	Water Operations	339,530	438,417	777,946	0	777,946
41	4024	Water Construction - "CIP Other Than SRF"	0	0	0	725,000	725,000
42	5005	Sewer	171,527	171,575	343,102	0	343,102
42	5006	Sewer	0	147,915	147,915	0	147,915
42	4011	Sewer Collection Operations	225,057	40,272	265,328	0	265,328
42	4014	Sewer WWTP Operation	149,176	201,526	350,702	0	350,702
42	4024	Sewer Facilities Construction	0	0	0	36,000	36,000
43	5005	Solid Waste (Refuse)	148,877	737,138	886,015	0	886,015
47	4011	Storm Drain Maintenance & Operations	32,091	28,268	60,359	0	60,359
48, 49	4024	Storm Drain	0	0	0	63,064	63,064
50	4011	Vehicle/Equipment Operations	68,175	267,463	335,638	6,500	342,138
50	4024	Vehicle/Equipment Replacement	0	0	0	72,757	72,757
57	4024	Sewer Construction	0	0	0	4,503,520	4,503,520
75	4011	Lighting & Landscaping District 1	103,337	65,344	168,681	0	168,681
78	4024	Parks Construction	0	0	0	0	0
80-85, 87	4011	Street Maintenance, TDA and Other	71,130	140,000	211,130	35,500	246,630
88	4011	Street Maintenance, Operations & Admin	261,544	76,889	338,433	9,800	348,233
12, 80, 83, 88-92, 95	4024	Street Construction	0	0	0	1,765,942	1,765,942
			\$4,758,138	\$3,690,027	\$8,448,165	\$7,745,291	\$16,193,456

\$2,987,503
2,834,113

GENERAL FUND

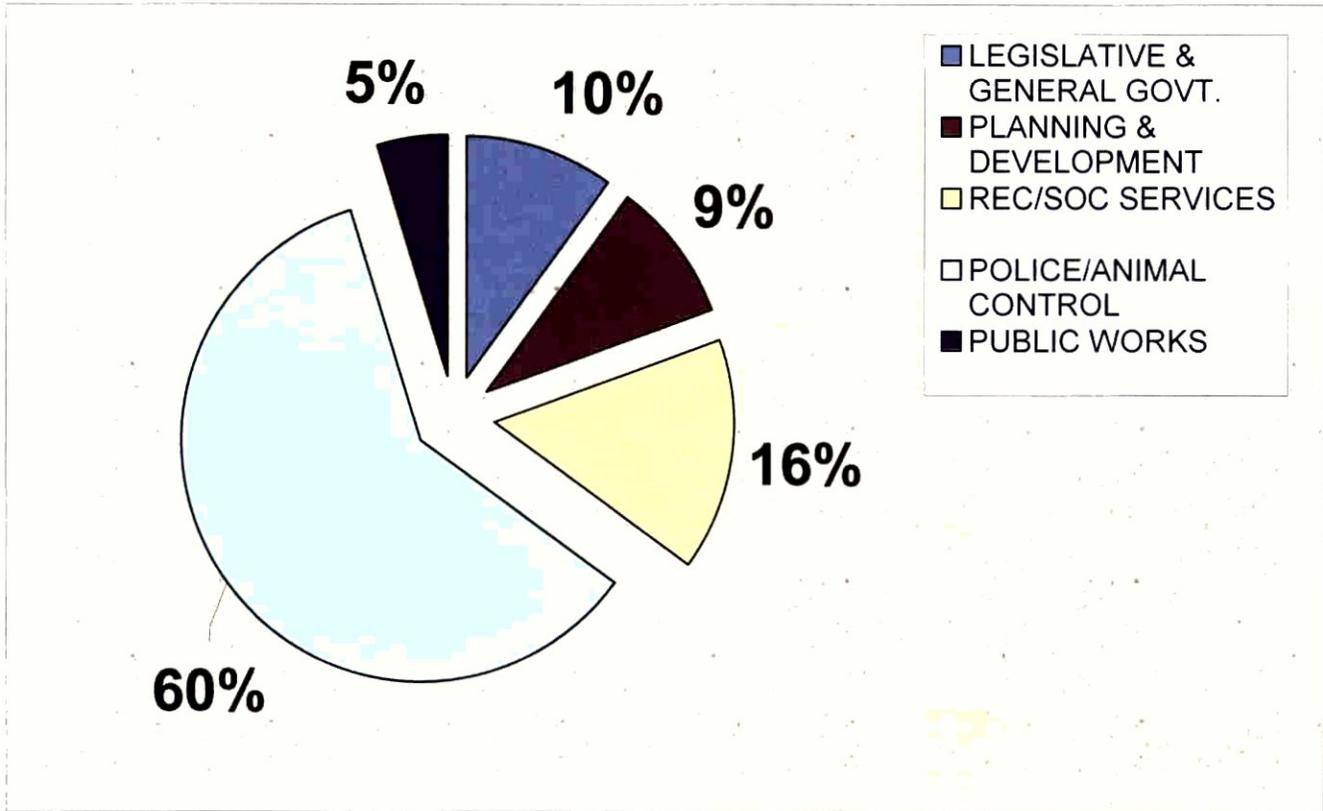


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Distribution of Funds Pie Charts

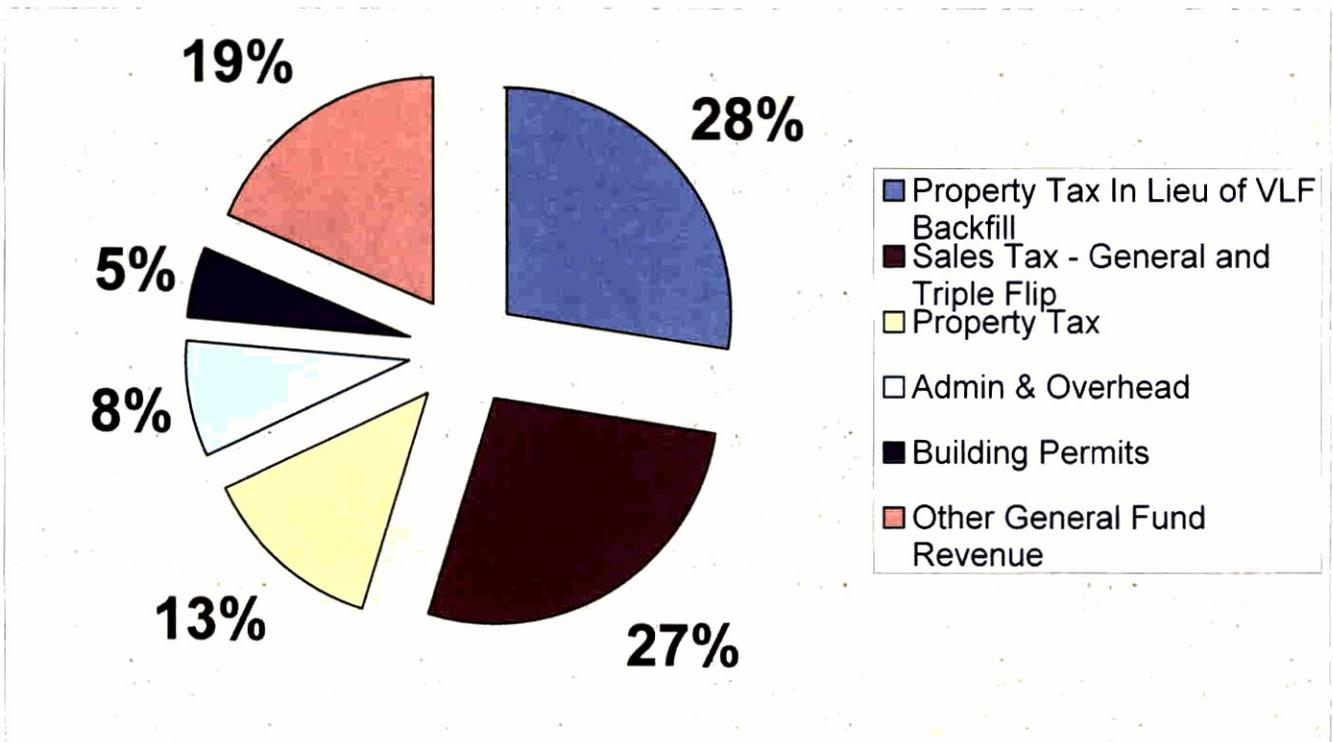
FY 2010/2011

GENERAL FUND OPERATING EXPENDITURES BREAKDOWN



LEGISLATIVE & GENERAL GOVT.	\$374,725	10.11%
PLANNING & DEVELOPMENT	\$349,174	9.42%
REC/SOC SERVICES	578,902	15.61%
POLICE/ANIMAL CONTROL	2,233,416	60.23%
PUBLIC WORKS	171,680	4.63%
TOTAL G/F OPERATIONS	\$3,707,897	100.00%

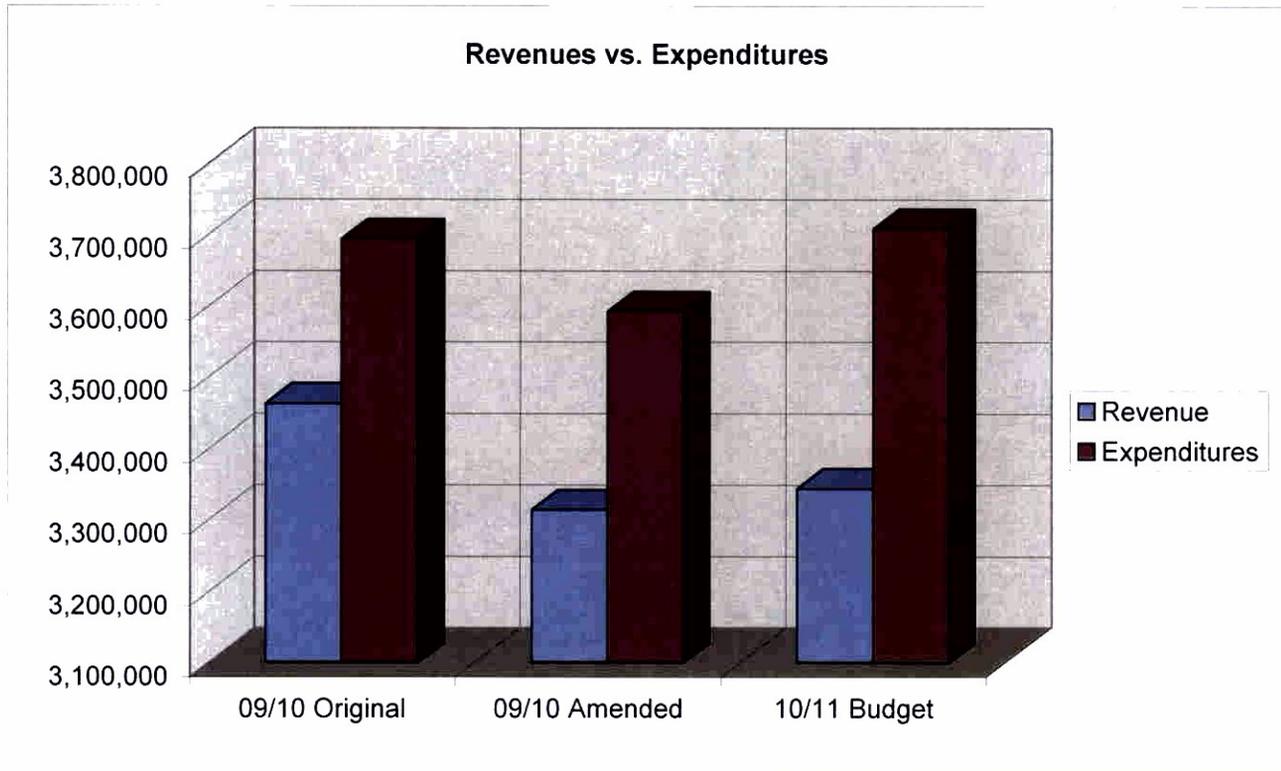
MAJOR GENERAL FUND REVENUE SOURCES



Property Tax In Lieu of VLF Backfill	\$920,000	27.51%
Sales Tax - General and Triple Flip	906,000	27.09%
Property Tax	450,000	13.46%
Admin & Overhead	281,725	8.43%
Building Permits	165,000	4.93%
Other General Fund Revenue	621,190	18.58%
TOTAL GENERAL FUND REVENUE	\$3,343,915	100.00%

City of Kerman - Municipal Budget FY 2010-11

GENERAL FUND REVENUE & EXPENDITURES



	Revenue	Expenditures	Excess/(Deficit)
09/10 Original	3,462,470	3,692,994	(230,524)
09/10 Amended	3,313,701	3,592,096	(278,395)
10/11 Budget	3,343,915	3,707,897	(363,981)

GENERAL FUND



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Legislative & General Government

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
6001	CITY COUNCIL	10	1
6003	CITY ATTORNEY	10	2
6002	GENERAL ADMINISTRATION	10	3
5005	FINANCIAL ADMINISTRATION	10	4
6004	LEGISLATION	10	5

FY 2010/2011

**City of Kerman Municipal Budget
City Council**

FY 10/11

Activity: **6001**
Fund: **10.0**
Department: **City Council**

AMENDED

10/11

Budget

ind	Object Activity	Project Sub Obj.	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget		
10.0	6001	410	20	00	Part Time Salaries	14,000	13,205	13,080	14,000	14,000
10.0	6001	420	00	00	Fringe Benefits	1,183	1,482	1,471	1,541	1,541
				Subtotal	15,183	14,687	14,551	15,541	15,541	
10.0	6001	510	11	00	Professional Srvc - Hearing				8,000	8,000
10.0	6001	521	02	00	General Supplies	2,000	2,000	2,064	2,000	1,800
10.0	6001	552	01	00	Public Notice	5,200	2,000	1,720	4,000	3,600
10.0	6001	554	01	00	Travel - Conferences - Meetings	1,000	1,238	1,238	1,000	900
10.0	6001	555	06	00	Website Updates and Add Ons	1,000	1,200	1,155	1,000	900
10.0	6001	556	00	00	Other Expenses	5,800	5,400	5,367	5,000	4,500
10.0	6001	570	00	00	Public Relations	4,000	2,200	2,310	2,500	2,250
				Subtotal M&O	19,000	14,038	13,854	23,500	21,950	
				Subtotal Operations	34,183	28,725	28,405	39,041	37,491	
10.0	4007	600	03	00	Capital Outlay - Improvements					
10.0	4007	600	04	00	Capital Outlay - Machinery & Equipment					
				Subtotal	0	0	0	0	0	
				Total Expenditures	34,183	28,725	28,405	39,041	37,491	

Remarks on Budget Request

I. Personnel:

II. M & O Costs:

552-01 - Public Notices - Anticipated increase in costs to approximate amount needed for 2009/10

554-01 - Travel/Conferences/Mtg - Not much Council training travel in 2009/10. Some travel/training anticipated for Council in 2010/11.

555-06 - Website Updates and Add Ons. Website maintenance including additional pages added as customer service increases.

556-00 - Other Expenses - Includes Employees' Recognition Luncheon, City Holiday Party, Sober Grad Nite, Fireworks Festival, Ballet/KUSD. More public relations activities are being initiated requiring business meetings at CTC including lunch etc.

570-00 - Public Relations - Anticipated for business meeting materials and ancillary costs including Leadership Kerman expenditures (in the past partially offset by Sebastian/Chamber donations).

III. Capital Equipment:

None

Program Elements:

City Council salaries, related costs for projects and activities.

**City of Kerman Municipal Budget
City Attorney**

FY 10/11

Activity: **6003**
Fund: **10.0**
Department: **City Attorney**

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED	
Activity	Sub Obj.	Description			Budget	Amended	YTD Actual	Budget	10/11 Budget	
10.0	6003	510	10	00	Professional Services	46,000	46,000	44,720	50,000	45,000
Subtotal					46,000	46,000	44,720	50,000	45,000	
Total Expenditures					46,000	46,000	44,720	50,000	45,000	

Remarks on Budget Request

I. Personnel:

None

II. M & O Costs:

Increased litigation in 09/10. The City's cost in FY 1992/1993 exceeded \$50,000 but have been held substantially lower than that. over the years. FY 09/10 was the first time since 1992/1993 that City Attorney fees exceeded \$50,000. FY 09/10 refuse service related legal claim expenses for \$28,000 were charged to Fund 43 (Solid Waste), for a total of \$74,000 in City Attorney fees estimated in the amended 09/10 budget

III. Capital:

None

Program Elements:

The City Attorney provides contract legal services to City Council and staff, including legal opinions. He also provides contract-writing services and deals with a number of code enforcement issues.

**City of Kerman Municipal Budget
General Administration**

FY 10/11

Activity: **1002**
Fund: **10.0**
Department: **General Admin.**

nd	Activity	Object		Project	Description	09/10	09/10	09/10	10/11	AMENDED
		Sub Obj.				Budget	Amended	YTD Actual	Budget	10/11 Budget
10.0	1002	410	10	00	Salaries	41,742	43,370	41,656	36,835	36,835
10.0	1002	410	20	00	Part Time Wages	13,081	13,081	13,133	3,616	3,616
10.0	1002	410	30	00	Overtime					
10.0	1002	420	00	00	Fringe Benefits	17,723	15,325	15,319	12,359	12,895
Subtotal						72,546	71,776	70,107	52,810	53,346
10.0	1002	510	01	00	Contract Services	6,000	7,700	7,700	5,000	5,000
10.0	1002	510	02	00	Contract Services - Grant Consultants	16,000	16,000	16,000	16,000	16,000
10.0	1002	510	10	00	Professional Services	1,000	800	516	750	750
10.0	1002	510	11	00	Prof. Services - Emp. Hiring				600	600
10.0	1002	510	13	00	I-5 BDC & EDC	7,500	6,000	6,000	6,500	6,500
10.0	1002	515	01	00	Utilities	10,000	19,000	17,791	12,500	12,500
10.0	1002	521	01	00	Office Supplies	3,000	3,200	3,224	3,000	2,700
10.0	1002	521	02	00	General Supplies	2,000	2,100	1,836	2,000	1,800
10.0	1002	521	07	00	Postage	1,200	1,200	1,131	1,300	1,170
10.0	1002	540	02	00	Equipment Rental - Lease	9,500	9,500	8,876	9,500	8,900
10.0	1002	545	00	00	Vehicle - Equipment Rental - Internal	2,814	2,814	2,814	1,691	1,498
10.0	1002	546	00	00	Computer Equipment Allocation	3,428	3,428	3,427	4,594	3,850
10.0	1002	550	00	00	Insurance	60,397	58,000	57,533	57,325	57,325
10.0	1002	551	01	00	Communications - Telephone	5,000	6,000	5,922	6,000	5,400
10.0	1002	551	02	00	Cellular Phone	1,700	1,000	771	1,000	900
10.0	1002	552	02	00	Public Notice - Job	750	250	190	700	630
10.0	1002	554	01	00	Training/Conferences/Meetings	750	800	817	750	675
10.0	1002	555	00	00	Dues & Subscriptions	8,000	8,000	7,976	8,250	7,425
Subtotal						139,039	145,792	142,524	137,460	133,623
10.0	1002	600	04	00	Capital Outlay - Machinery & Equipment	1,000	0	0	400	400
Subtotal						1,000	0	0	400	400
Total Expenditures						212,585	217,568	212,631	190,669	187,369

Remarks on Budget Request

I. Personnel:

- 14% City Manager
- 14% City Manager's Secretary
- 22% City Clerk

410.20 - Part Time Wages - City Manager part-time secretary, 19 hours per week at \$13.75 per hour.

II. M & O Costs:

- 510-01 Contract Services - Sales Tax Audit; SB90 Claims and California Consulting (also paid from RDA).
- 510-02 Contract Services/Grant Consultants - Split with RDA (\$32,000 total).
- 510-13 I-5 BDC & EDC - BDC (\$1,000), EDC (\$6,500), I-5 in 09 - 10 will eliminate contract staff.
- 540-02 Equip Rents/Leases - The new Xerox machine monthly lease payments and postage meter costs remain the same so far but cost may go up.
- 550-00 Insurance - Insurance costs continue to increase.
- 551-01 Communications/Telephone - Anticipated increase in costs.
- 552-02 Public Notice/Job - Decrease need for recruitment.
- 554-01 Training/Conf/Meetings - Reduced to just what was spent last year.
- 555-00 Dues & Subscriptions - Cost remains League of Cities dues, Chamber membership, South San Joaquin Valley Division of League of California Cities, COG, Central Valley Mayor's Conference.

III. Capital:

- 600-04 Polycom Conference Telephone for Council Chambers

Program Elements:

To provide administrative, secretarial, and clerical support for City Council and City departments. Provide analysis and recommendations on reports to Council and public as well as comprehensive coordination of City projects. Conduct the business of General Government within policies and Government Code. In addition, provide risk management and personnel administration within policy guidelines.

**City of Kerman Municipal Budget
Financial Administration**

FY 10/11

Activity: **5005**
Fund: **10.0**
Department: **Finance**

AMENDED

**10/11
Budget**

.nd	Object	Project		Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
	Activity	Sub Obj.							
10.0	5005	410	10	00	Salaries	22,572	22,572	19,728	22,832
10.0	5005	410	20	00	Part-Time Wages			71	
10.0	5005	410	30	00	Overtime			19	
10.0	5005	420	00	00	Fringe Benefits	10,776	10,776	8,067	10,792
Subtotal					33,348	33,348	27,884	32,924	33,624
10.0	5005	510	10	00	Professional Services - Audit	16,500	16,500	14,800	16,000
10.0	5005	510	14	00	Professional Services - Data Processing	4,500	4,500	4,394	4,394
10.0	5005	521	01	00	Office Supplies	1,500	1,500	1,500	1,400
10.0	5005	540	00	00	Lease Expense (PFA Bond)	2,513	2,513	2,513	2,551
10.0	5005	545	01	00	Public Notice	150	150	0	100
10.0	5005	554	01	00	Travel/Conferences/Meetings	500	500	637	400
10.0	5005	555	00	00	Dues & Subscriptions	500	500	480	500
10.0	5005	556	00	00	Other Expenses				450
Subtotal					26,163	26,163	24,324	25,451	23,650
Subtotal M&O Costs					59,511	59,511	52,208	58,375	57,274
10.0	5005	600	04	00	Capital Outlay - Machinery & Equipment				
Subtotal Capital Costs					0	0	0	0	0
Total Expenditures					59,511	59,511	52,208	58,375	57,274

Remarks on Budget Request

I. Personnel:

4% Finance Director	3% Junior Accountant
18% Sr Acct/Personnel Officer	5% Account Clerk
10% Account Clerk II	

II. M & O Costs:

510-10 - A \$3,000 decrease (from 08/09 Budget) reflects a savings compared to anticipated audited fees in 08/09, with new auditors.

III. Capital:

No request, consistent with prior years.

Program Elements:

The Finance Department provides accounting, reporting and human resource services to all departments and administers the City's investing and other financial activities, under the direction of the City Manager and City Council.

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

**City of Kerman Municipal Budget
Legislation**

FY 10/11

Activity: **6004**
Fund: **10.0**
Department: **Legislation**

**AMENDED
10/11
Budget**

nd	Activity	Object Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget	
10.0	6004	410	10	00	Salaries	11,234	11,234	11,052	11,796	11,796
10.0	6004	410	20	00	Part Time Wages	8,770	8,770	9,596	2,532	2,532
10.0	6004	420	00	00	Fringe Benefits	7,222	7,222	5,276	4,862	5,119
Subtotal					27,226	27,226	25,924	19,190	19,447	
10.0	6004	510	01	00	Contract Services - Codes	8,000	8,000	8,000	11,750	10,575
10.0	6004	510	02	00	Elections				4,000	3,600
10.0	6004	521	02	00	General Supplies	900	900	856	900	810
10.0	6004	545	00	00	Vehicle - Equipment Rental - Internal					0
10.0	6004	554	01	00	Travel - Conferences - Meetings	400	100	21	400	360
10.0	6004	555	00	00	Dues & Subscriptions	400	400	335	400	360
Subtotal M&O Costs					9,700	9,400	9,212	17,450	15,705	
Subtotal					36,926	36,626	35,136	36,640	35,152	
10.0	6004	600	04	00	Capital Outlay - Machinery & Equipment	500	500	111	0	0
Subtotal Capital Costs					500	500	111	0	0	
Total Expenditures					37,426	37,126	35,247	36,640	35,152	

Remarks on Budget Request

I. Personnel:

15% City Clerk

Part Time Personnel

60% City Clerk's Secretary

410 20 00 Part Time Wages - One part-time staff, at 19 hours per week. City Clerk's Secretary.

II. M & O Costs:

510-01 Contract Services - 'Code Publishing' yearly website hosting and updates (\$3,500) - anticipating ordinance activity requiring more pages in updates. Laserfiche records scanning yearly licensing, upgrades, and technical support/upkeep.

510-02 Elections - November 2, 2010. Anticipated election related costs are \$4,000.

III. Capital:

600-04 - Office equipment needs that may come to light after move back into City Hall.

Program Elements:

GENERAL FUND



10

Planning & Development Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
'008	Planning	10	6
4007	Engineering	10	7
4042	Building Inspection	10	8

FY 2010/2011

**City of Kerman Municipal Budget
Planning**

FY 10/11

Activity: **1008**
Fund: **10.0**
Department: **Planning and
Development Services**

Fund	Object	Project		Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget	
Activity	Sub Obj.									
10.0	1008	410	10	00	Salaries	78,815	80,100	80,181	89,563	89,563
10.0	1008	410	20	00	Part Time Salaries	4,200	3,100	3,100	4,200	4,200
10.0	1008	410	30	00	Overtime	200	0	0	-	0
10.0	1008	420	00	00	Fringe Benefits	30,738	27,200	27,142	31,871	33,609
Subtotal					113,953	110,400	110,423	125,634	127,372	
10.0	1008	510	01	00	Contract Services - LAFCo	2,750	2,750	2,851	2,750	2,750
10.0	1008	510	10	00	Professional Services	5,000	2,000	1,816	3,500	3,150
10.0	1008	515	01	00	Utilities		2,500	2,232	7,000	6,300
10.0	1008	521	01	00	Office Supplies	2,500	1,500	1,438	1,750	1,575
10.0	1008	521	02	00	General Supplies					0
10.0	1008	545	00	00	Vehicle - Equipment Rental Internal				287	253
10.0	1008	546	00	00	Computer - Equipment Rental Internal	4,234	4,234	4,234	5,675	4,756
10.0	1008	551	01	00	Communications - Telephone	500	650	562	650	585
10.0	1008	551	02	00	Cellular Phone	600	600	0	600	540
10.0	1008	552	01	00	Public Notice	1,000	950	904	1,000	900
10.0	1008	554	01	00	Travel - Conferences - Meetings	500	250	233	350	315
Subtotal M&O Costs					17,084	15,434	14,270	23,562	21,124	
Subtotal					131,037	125,834	124,693	149,196	148,496	
10.0	1008	600	04	00	Office furnishings/Audio Visual Equip					
Subtotal Capital Costs					0	0	0	0	0	
Total Expenditures					131,037	125,834	124,693	149,196	148,496	

Remarks on Budget Request

Overall, the FY 10/11 budget for the Planning Division reflects an increase of 8.9% from the FY 09/10 budget. The increase is due to a) 2.5% allocation of City Manager's and City Manager's Secretary time to planning, and b) assessing utilities for the City Annex building to Planning.

I. Personnel:

- 2.5% City Manager
- 2.5% City Manager's Secretary
- 39% Admin Sec/Planning Tech.
- 60% Planning & Dev Services Director
- 5% Bldg Permits Clerk Non-Cert

- 410-10 - Labor distribution to remain the same.
- 410-20 - Planning Commissioner stipends are listed as part-time salaries.
- 410-30 - No overtime is expected.

II. M & O Costs:

- 510-01 - Contract Services: Covers Kerman's proportionate share to offset LAFCo's operating cost pursuant to AB 2838.
- 510-10 - Professional Services: Funds for the use of contract planner on special projects as assigned as needed.

III. Capital:

None

Program Elements:

Planning - This account funds the operations of the Planning Division, which includes processing all land use entitlements, advanced planning, and managing the building, engineering and redevelopment activities.

**City of Kerman Municipal Budget
Engineering**

FY 10/11

Activity: **4007**
Fund: **10.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget	
10.0	4007	510	01	00	Contract Services	5,000	1,000	630	1,000	900
10.0	4007	510	10	00	Professional Services	35,000	17,000	23,381	20,000	18,000
Subtotal M&O					40,000	18,000	24,011	21,000	18,900	
Total Expenditures					40,000	18,000	24,011	21,000	18,900	

Budget Request Remarks

Overall, the FY 10/11 budget for Engineering reflects a 52.5% decrease from the FY 09/10 budget. This is a result of reducing use of contract engineering services and a general slow-down in development.

I. M & O Costs:

- 510 01 Contract Services - Contract out for soil testing, traffic studies, electrical engineering, etc.
- 510 10 Professional Services - General engineering services provided by City Engineer for planning and other non-capital improvement program activities.

**City of Kerman Municipal Budget
Building Inspection**

FY 10/11

Activity: **4042**
Fund: **10.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget	
10.0	4042	410	10	00	Salaries	48,577	50,500	49,751	94,021	94,021
10.0	4042	410	30	00	Overtime	500	500	0		
10.0	4042	410	35	00	Stand By			22		
10.0	4042	420	00	00	Fringe Benefits	22,974	22,974	21,344	37,385	42,071
Subtotal Personnel					72,051	73,974	71,116	131,406	136,092	
10.0	4042	510	01	00	Contract Services - Weed Abatement		3,705	3,705	5,000	4,000
10.0	4042	510	10	00	Professional Services	30,000	30,000	29,724	30,000	25,000
10.0	4042	521	01	00	Office Supplies	2,000	1,700	1,998	2,000	1,800
10.0	4042	521	02	00	General Supplies					0
10.0	4042	521	06	00	Uniforms	180	350	295	350	315
10.0	4042	545	00	00	Vehicle - Equipment Rental Internal	7,794	7,794	7,794	4,932	3,488
10.0	4042	546	00	00	Computer - Equipment Rental Internal	1,411	1,411	1,411	1,892	1,585
10.0	4042	551	01	00	Communication - Telephone	800	800	761	800	720
10.0	4042	551	02	00	Cellular Phone	1,000	800	723	1,600	1,000
10.0	4042	554	01	00	Travel - Conferences - Meetings	500	200	330	500	300
10.0	4042	555	00	00	Dues & Subscriptions	1,000	550	518	500	450
10.0	4042	555	01	00	State Fees - Code Books	500	0	0	1,130	1,130
Subtotal M&O					45,185	47,310	47,259	48,704	39,788	
Subtotal Operations					117,237	121,284	118,375	180,110	175,881	
10.0	4042	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal					0	0	0	0	0	
Total Expenditures					117,237	121,284	118,375	180,110	175,881	

Remarks on Budget Request

Overall, the FY 10/11 budget for the Building Division reflects a increase of 52.3% from the FY 09/10 budget. This is the result of allocating 80% of the Building Inspector's time to the general fund. This adjustment was made since the Building Inspector is no longer involved in the water meter installation project.

I. Personnel:

- 10% Planning & Dev Services Director
- 80% Building Inspector
- 70% Bldg Permits Clerk Non-Cert
- 35% Maintenance Worker

II. M & O Costs:

- 510 01 00 Contract Services - Weed Abatement: Cost of contracting for the annual weed abatement program.
- 510 10 00 Professional Services - Plan Check: Reflects fees paid to an outside firm to review and plan check construction drawings for approved development projects. The fees paid to the plan check agency are paid by the applicant. The building division collects the plan check fee at the time of building permit issuance and reimburses the plan check firm as the plans are reviewed. The plan check fee is based on 65% of the value of the building permit fee, and the plan check agency receives 75% of the plan check fee amount. The City retains 25% of the plan check fee as revenue to the general fund.
- 555 00 00 Dues and Subscriptions. Reduced because new code books were purchased last fiscal year.
- 555 01 00 State Fees - Code Books: Cost for new 2010 ICC code books.

III. Capital Items:

Purchase of digital camera for nuisance abatement, substandard structures and other departmental activities.

Program Elements:

The Building Division is responsible for the inspection of residential and commercial construction projects within the City of Kerman. The Building Division is also responsible for inspecting public improvement projects in coordination with Public Works and the City Engineer.

GENERAL FUND



10

Community Services Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
2002	Recreation Administration	10	9
2044	Senior Center Services	10	10
2044	Senior Outreach Grant (FMAAA) *	71	11
2046	Nutrition Site Management *	73	12
2047	Swimming Pool Operations	10	13
2049	Transportation/Fare Box Match *	86	14
2062	Planned Recreation	10	15
2063	Kerman Youth Soccer League (CYSA)	10	16
2065	Youth Services Bureau	10	17
2069	Community Teen Center	10	18

* Non-General Fund Budget

FY 2010/2011

**City of Kerman Municipal Budget
Recreation Administration**

FY 10/11

Activity: **2002**
Fund: **10.0**
Department: **Community Services**

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED	
Activity	Sub Obj.	Description	Budget	Amended	YTD Actual	Budget	10/11	Budget		
10.0	2002	410	10	00	Salaries	85,775	85,775	86,076	72,677	72,677
10.0	2002	410	20	00	Part Time Salaries	12,000	7,000	4,924	7,500	7,500
10.0	2002	410	30	00	Overtime	500	908	1,106	500	500
10.0	2002	410	35	00	Standby Pay	513	250	384		
10.0	2002	420	00	00	Fringe Benefits	39,949	39,949	37,592	26,479	28,958
Subtotal						138,737	133,882	130,082	107,156	109,634
10.0	2002	510	01	00	Contract Services					
10.0	2002	515	01	00	Utilities	11,000	19,500	19,810	20,000	18,000
10.0	2002	521	01	00	Office Supplies	500	400	328	400	360
10.0	2002	521	02	00	General Supplies	1,600	1,200	1,010	1,200	1,080
10.0	2002	521	06	00	Uniforms	463	463	310	254	229
10.0	2002	540	02	00	Equipment Rent - Lease	3,500	3,350	3,352	3,400	3,250
10.0	2002	545	00	00	Vehicle - Equipment Rental - Internal	14,247	14,247	14,247	9,490	7,888
10.0	2002	546	00	00	Computer - Equipment Rental Internal	9,632	9,632	9,632	12,909	10,819
10.0	2002	551	01	00	Communications - Telephone	800	360	278	400	360
10.0	2002	551	02	00	Cellular Phone	325	470	439	500	450
10.0	2002	554	01	00	Travel/Conferences/Meetings	360	200	180	100	0
10.0	2002	555	00	00	Dues & Subscriptions	900	800	717	800	800
Subtotal M&O						43,328	50,622	50,303	49,453	43,237
Subtotal Operations						182,064	184,504	180,385	156,609	152,871
10.0	2002	600	03	00	Capital Outlay - Improvements	2,500	2,750	2,754	1,000	500
10.0	2002	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						2,500	2,750	2,754	1,000	500
Total Expenditures						184,564	187,254	183,139	157,609	153,371
Funding										
Rents and Concessions						10,500	11,000	11,638	11,000	12,000
General Fund						174,064	176,254	171,501	146,609	141,371
Total Funding						184,564	187,254	183,139	157,609	153,371

Remarks on Budget Request

Yr. 10/11 Substantial increase in utilities due mainly to PG & E high energy cost and year round use of ball field lights.

I. Personnel:

44% Comm. Services Director
80% Parks & Facility Minc.

- 410 10 00 Salaries - Decrease reflects elimination of 40% of second Maintenance position from this budget
- 410 20 00 Part Time Salaries - Sunday part-time maintenance in parks, and CSD part-time clerical help.
Budget decrease reflects elimination of Saturday park maintenance, due to 80/20 employee coverage.
- 410 30 00 Overtime - Reflects staff time for maintenance of evening/weekend special events and supervision of volunteers.

II. M & O Costs:

Overall slight changes

- 515 01 00 Utilities - Increase in 09/10 is due to year round use of Rotary Park ball field lights. Yr. 10/11 may see a reduction due to controlled use of ball field lights, per new ball field light policy currently being developed.

Yr. 10/11 reduction in General Supplies, Travel/Conference and Dues/Subscriptions expenses.

III. Capital:

- 600 03 00 \$1,000 funding will be utilized for eagle scout project or ball field maintenance and park and facility equipment.

Program Elements:

Majority of Park, Recreation & Community Services Administration costs are centralized in this budget, almost all General Fund dollars. This account administers the entire Community Services department and all of it's divisions.

**City of Kerman Municipal Budget
Senior Center Services**

FY 10/11

Activity: **2044**
Fund: **10.0**
Department: **Community Services**

id	Object Activity	Project Sub Obj.	Project Obj.	Description	09/10	09/10	09/10	10/11	AMENDED	
					Budget	Amended	YTD Actual	Budget	10/11 Budget	
10.0	2044	410	10	00	Salaries	91,358	90,000	89,960	98,307	98,307
10.0	2044	410	30	00	Overtime					
10.0	2044	420	00	00	Fringe Benefits	48,808	45,300	35,974	48,622	51,651
Subtotal					140,166	135,300	125,934	146,929	149,958	
10.0	2044	510	10	00	Contract Services	450	0			0
10.0	2044	515	01	00	Utilities	10,700	11,800	11,350	12,700	11,430
10.0	2044	521	02	00	Senior Center Supplies	1,000	950	888	0	0
10.0	0099	557	00	00	City Match to Senior Nutrition Grant (73)	6,331	5,124	6,087	5,267	5,372
10.0	0099	557	00	00	City Match to Senior Outreach Grant (71)	8,564	4,500	4,566	0	0
10.0	2044	545	00	00	Vehicle - Equipment Rental Internal	5,462	5,462	5,462	4,221	3,670
10.0	2044	551	01	00	Communications - Telephone	3,350	3,710	3,766	4,200	3,780
10.0	2044	554	01	00	Travel/Conferences/Meetings				0	0
10.0	2044	555	00	00	Dues & Subscriptions					
Subtotal					35,857	31,546	32,119	26,388	24,253	
Subtotal M&O Costs					176,023	166,846	158,053	173,317	174,211	
10.0	2044	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal Capital Costs					0	0	0	0	0	0
Total Expenditures					176,023	166,846	158,053	173,317	174,211	
Funding										
General Fund					176,023	166,846	158,053	173,317	174,211	
Total Funding					176,023	166,846	158,053	173,317	174,211	

Remarks on Budget Request

FMAAA grant in 71.0-2044 was severely reduced in yr. 09/10 and eliminated in Yr. 10/11 which has impacted this budget. City match for the 71.0-2044 budget in yr. 09/10 are shown and expended from this budget. City match line item from the 71.0-2044 budget in yr. 10/11 has been eliminated. These items have been applied directly to the perspective line items in this budget.

I. Personnel:

- 43.5% Comm. Services Director
- 79% Information & Referral Coord.
- 52.5% Van Driver/Nutrit. Coord.

410 10 00 Salaries - Increase, some salary dollars have been moved to this budget from the 10.0-2044 Outreach budget. This increase has been offset by the dollars from the City Match to Outreach Grant (71).

II. M & O Costs:

- 515 01 00 Utilities - 09/10 & 10/11 This increase comes from Outreach and is offset by City Match to Outreach Grant (71). 10/11 Increase in P G & E rates has resulted in over spent budget.
- 557 00 00 Match from Senior Outreach expected in the budget has been eliminated (71) cost directly applied in this budget.
- 551 01 00 Cell Phone - New budget item, moved from Outreach and is offset by City Match to Outreach Grant (71) in this budget.
- 557 00 00 Match from Nutrition Site Management expended in the budget.
- 557 00 00 Match from Senior Outreach expected in the budget has been eliminated (71) cost directly applied in this budget. General supply and office supply have been eliminated; Senior center staff will do fundraisers to offset these costs.

III. Capital:

None

Program Elements:

General supplies and office supplies have been eliminated; Senior center staff will do fundraisers to offset these costs.

**City of Kerman Municipal Budget
Senior Outreach Grant**

FY 10/11

Activity: **2044**
Fund: **71.0**
Department: **Community Services**

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED	
Activity	Sub Obj.	Description			Budget	Amended	YTD Actual	Budget	10/11	
									Budget	
71.0	2044	410	10	00	Salaries	14,434	4,272	3,802	0	0
71.0	2044	410	30	00	Overtime				0	0
71.0	2044	420	00	00	Fringe Benefits	8,913	4,791	4,482	0	0
Subtotal						23,347	9,063	8,284	0	0
71.0	2044	515	01	00	Utilities	900	900	250	0	0
71.0	2044	521	01	00	Office Supplies	600			0	0
71.0	2044	521	02	00	Program Supplies				0	0
71.0	2044	551	01	00	Communications - Telephone	500	221	221	0	0
71.0	2044	551	02	00	Cellular Phone	325	300	311	0	0
71.0	2044	554	01	00	Travel/Conferences/Meetings				0	0
Subtotal M&O Costs						2,325	1,421	782	0	0
Subtotal						25,672	10,484	9,066	0	0
71.0	1008	600	04	00	Capital Outlay - Machinery & Equipment				0	0
Subtotal Capital Costs						0	0	0	0	0
Total Expenditures						25,672	10,484	9,066	0	0
Funding										
City Match General Fund						8,564	5,984	4,566	0	0
FMAAA Grant Title III						17,108	4,500	4,500	0	0
Total Funding						25,672	10,484	9,066	0	0

Remarks on Budget Request

FMAAA grant in 71.0-2044 was severely reduced in yr. 09/10 and eliminated in Yr. 10/11. All budget expenses have been moved to 86.0 Transportation and 10.0 Senior Services in yr.10/11. Funding eliminated due to State cut backs. To reduce the impact on the General Fund the \$17,108 loss of FMAAA grant funding applied to salaries in this budget has been moved to Transportation and covered by Fresno County Rural Transit Agency funding.

I. Personnel:

- 410 10 00 Yr. 09/10 Salaries - Moved to 71.0-2044 and 86.0-2049 budgets
- 410 10 00 Yr. 10/11 Salaries - Moved to 71.0-2044 and 86.0-2049 budgets

II. M & O Costs:

Some expenses moved to 71.0-2044 AND 86.0-2049
General supplies and office supplies have been eliminated; Senior center staff will do fundraisers to offset these cost.

III. Capital:

None

Program Elements:

City Match funds that are shown in this budget are now shown and expended directly from Senior Services 10.0.2044.

**City of Kerman Municipal Budget
Senior Nutrition Site Management**

FY 10/11

Activity: **2046**
Fund: **73.0**
Department: **Community Services**

nd	Object	Project				09/10	09/10	09/10	10/11	AMENDED
Activity	Sub Obj.	Description	Budget	Amended	YTD Actual	Budget	10/11	Budget		
73.0	2046	410	10	00	Salaries	9,875	17,315	17,874	10,573	10,573
73.0	2002	410	30	00	Overtime					
73.0	2046	420	00	00	Fringe Benefits	5,829	4,572	4,743	5,768	6,169
Subtotal						15,703	21,887	22,617	16,341	16,741
73.0	2046	515	01	00	Utilities		500	629	650	585
73.0	2046	521	01	00	Office Supplies	100		51		0
73.0	2046	521	02	00	General Supplies	100	857	857		0
73.0	2046	521	03	00	Nutrition Site Supplies	1,500	1,500	1,677	1,500	1,400
73.0	2046	545	00	00	Vehicle - Equipment Rental Internal	628	628	627	534	464
73.0	2046	551	01	00	Communications - Telephone	300	585	571	600	540
Subtotal M&O Costs						2,628	4,070	4,411	3,284	2,989
Subtotal						18,331	25,957	27,028	19,625	19,730
73.0	2046	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal Capital Costs						0	0	0	0	0
Total Expenditures						18,331	25,957	27,028	19,625	19,730
Funding										
727 Title III C						6,000	8,780	8,708	6,858	6,858
727 Title III C (Stimulus)							4,083	4,083		
Meal donations						6,000	7,500	8,149	7,500	7,500
City Match (G F)						6,331	5,594	6,087	5,267	5,372
Total Funding						18,331	25,957	27,028	19,625	19,730

Remarks on Budget Request

FMAAA grant in 71.0-2044 was severely reduced in Yr. 09/10 and eliminated in Yr. 10/11 which has impacted this budget. Yr. 09/10 City received additional one time only revenue from FMAAA in Nutrition to help offset the reduced funding in the 71.0-2044 Outreach grant.

I. Personnel:

- 15% Van Driver/Nutrit. Coord.
- 5.5% Comm. Services Director

410 10 00 Salaries - 09/10 Increased due to increase in Nutrition grant funding and reduction of funding for 71.0-2044 Outreach.

II. M & O Costs:

- 521 01 Office Supplies has been eliminated; Senior Center staff will supplement with fundraisers.
- 521 02 General Supplies has been eliminated; Senior Center staff will supplement with fundraisers.

III. Capital

None

Program Elements:

Budget administers the Senior Center congregate and home bound meal programs. Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2010/11 budget. City match is shown and expended from Senior Services 10.0.2044. General supply and office supply have been eliminated; Senior center staff will do fundraisers to offset these costs.

**City of Kerman Municipal Budget
Swimming Pool Operations**

FY 10/11

Activity: **2047**
Fund: **10.0**
Department: **Community Services**

Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
10.0	2047	410	10	00	Salaries	5,527	5,527	5,591	5,665
10.0	2047	410	20	00	Part Time Salaries	13,000	12,800	12,478	13,000
10.0	2047	420	00	00	Fringe Benefits	3,753	3,753	4,024	3,644
Subtotal					22,281	22,080	22,093	22,118	22,309
10.0	2047	521	02	00	Special Supplies	900	900	549	900
10.0	2047	540	50	00	Pool Rental (KUSD)	12,000	12,000	12,000	14,000
Subtotal M&O					12,900	12,900	12,549	14,900	14,810
Total Expenditures					35,181	34,980	34,642	37,018	37,119

Funding

Public Swim/Rentals	6,400	7,500	12,436	7,500	12,000
General Fund	16,781	15,480	10,206	15,518	11,119
RDA Funding	12,000	12,000	12,000	14,000	14,000
Total Funding	35,181	34,980	34,642	37,018	37,119

Remarks on Budget Request

I. Personnel:

15% Recreation Coord.

410 10 00 Salaries - No Changes.

II. M & O Costs:

Yr. 10/11 Pool Rental (KUSD) has been increased to \$14,000 per the RDA Recreation Increment Five Year CIP

III. Capital:

None

Program Elements:

The RDA/KUSD Rec. Increment Fund will cover the KUSD pool rental only. This is a General Fund expenditure, funded partially by a \$14,000 transfer-in of funds from the RDA/KUSD program (Fund 62.0). (\$2,000 increase in 10/11)
This budget benefits the community, particularly children who participate in swim lessons and public swimming during the seven-week summer program.

**City of Kerman Municipal Budget
Transportation/Fare Box Match**

FY 10/11

Activity: **2049**
Fund: **86.0**
Department: **Community Services**

nd	Object	Project				09/10	09/10	09/10	10/11	AMENDED
Activity	Sub Obj.	Description				Budget	Amended	YTD Actual	Budget	10/11
										Budget
86.0	2049	410	10	00	Salaries	61,150	60,149	59,784	71,229	72,365
86.0	2049	410	30	00	Overtime					
86.0	2049	420	00	00	Fringe Benefits					
Subtotal						28,876	27,876	27,768	33,250	36,711
Subtotal						90,026	88,025	87,552	104,479	109,076
86.0	2049	515	02	00	Gasoline/Diesel	4,000	2,800	2,834	3,000	3,000
86.0	2049	521	01	00	Office Supplies	800	750	890	750	750
86.0	2049	521	02	00	Special Supplies	400	335	147	350	350
86.0	2049	521	06	00	Uniforms	336	250	243	318	318
86.0	2049	545	00	00	Vehicle - Equipment Rental Internal	628	628	627	485	422
86.0	2049	551	01	00	Communications - Telephone	550	500	437	500	500
86.0	2049	551	02	00	Cellular Phone	600	630	621	630	630
Subtotal M&O						7,314	5,893	5,799	6,033	5,970
Subtotal Operations						97,339	93,918	93,351	110,512	115,046
86.0	2049	600	03	00	Capital Outlay - Improvements					
86.0	2049	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						97,339	93,918	93,351	110,512	115,046
Funding										
City Fare Box Revenue						2,500	3,000	2,775	4,500	3,000
Match (Measure C)						45,420	41,178	40,836	39,272	45,306
745 SB 325 IV						49,419	49,740	49,740	66,740	66,740
Total Funding						97,339	93,918	93,351	110,512	115,046

Remarks on Budget Request

FMAAA grant in 71.0-2044 was severely reduced in Yr. 09/10 and eliminated in Yr. 10/11. Impacting this budget. To reduce the impact on the General Fund; the \$17,108 loss of FMAAA grant funding are applied to salaries in this budget. This \$17,108 is covered by an increase in Fresno County Rural Transit Agency funding.

I. Personnel:

- 5% Finance Director
- 2% Sr Acct/Personnel Officer
- 5% Comm. Services Director
- 6% Information & Referral Coord.
- 32.5% Van Driver/Nutrit. Coord.
- 100% Van Driver
- 25% Recreation Coord.

410 10 00 Salaries - Yr. 10/11 increase due to moving more of Van Driver/Nutrition Coordinator's time to this budget to cover dispatching and back up driving when necessary.

II. M & O Costs: Slight changes

515 02 00 Gasoline/Diesel - 09/10 & 10/11 reduced to reflect actual cost.

III. Capital:

None

Program Elements:

Revenue increased from Fresno County Rural Transit.
* City Fare Box match is offset by the Fare Box revenue.

**City of Kerman Municipal Budget
Planned Recreation**

FY 10/11

Activity: **2062**
Fund: **10.0**
Department: **Community Services**

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED	
Activity	Sub Obj.	Description	Budget	Amended	YTD Actual	Budget	10/11	Budget		
10.0	2062	410	10	00	Salaries	9,212	9,400	9,357	9,441	9,441
10.0	2062	410	20	00	Part Time Salaries	7,000	6,000	4,706	5,000	5,000
10.0	2062	420	00	00	Fringe Benefits	4,496	4,496	5,308	3,755	4,074
Subtotal						20,708	19,896	19,370	18,196	18,515
10.0	2062	510	01	00	Contract Services	2,200	1,230	1,230	1,300	2,000
10.0	2062	515	01	00	Utilities	2,800	3,600	3,664	3,600	1,000
10.0	2062	521	01	00	Office Supplies	200	150	11	200	180
10.0	2062	521	02	00	Program Supplies	8,000	8,000	9,395	7,000	8,500
10.0	2062	551	01	00	Communications - Telephone	300	300	90	300	270
10.0	2062	551	02	00	Cellular Phone	300	300	313	300	270
10.0	2062	554	01	00	Travel/Conferences/Meetings					
Subtotal M&O						13,800	13,580	14,703	12,700	12,220
Subtotal Operations						34,508	33,476	34,074	30,896	30,735
10.0	2062	600	03	00	Capital Outlay - Improvements					
10.0	2062	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						34,508	33,476	34,074	30,896	30,735
Funding	General Fund					10,508	14,176	13,648	11,596	11,309
	Revenue Fees & Sponsors					24,000	19,300	20,426	19,300	19,426
	Total Funding					34,508	33,476	34,074	30,896	30,735

Remarks on Budget Request

Over all budget reflects slight changes.

I. Personnel:

25% Recreation Coord.

410 10 00 Salaries - No changes
410 10 00 Part-time Salaries - Slight decrease

II. M & O Costs:

510 01 00 Contract Services - Slight decrease
515 01 00 Utilities - Increase due to PG&E's higher than projected energy costs

III. Capital:

None

Program Elements:

Department continues to improve program and monitor expenditures.
Full time staff was added to budget a couple of years ago, portion of budget is covered by General Fund for full-time position.

*** Budget is funded by participant fees. Expenditures beyond that of full time coordinator are balanced by revenues.

**City of Kerman Municipal Budget
Kerman Youth Soccer League (CYSA)**

FY 10/11

Activity: **2063**
Fund: **10.0**
Department: **Community Services**

nd	Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	10/11 Budget
10.0	2063	410	20	00	Part Time Salaries					
10.0	2063	420	00	00	Fringe Benefits					
Subtotal						0	0	0	0	0
10.0	2063	510	01	00	CYSA Fees					
10.0	2063	515	01	00	Utilities					
10.0	2063	521	01	00	Office Supplies					
10.0	2063	521	02	00	Program Supplies					
Subtotal M&O						0	0	0	0	0
Subtotal Operations						0	0	0	0	0
10.0	2063	600	03	00	Capital Outlay - Improvements					
10.0	2063	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						0	0	0	0	0
Funding	General Fund					0	0	0	0	0
	Total Funding					0	0	0	0	0

Remarks on Budget Request

Yr. 08/09 new budget of the Soccer program which was split from the Planned Rec. budget. This was necessary due to the conversion of the City soccer program and affiliation with California Youth Soccer League (CYSA) District VII. A newly elected Community Board of Directors will help manage and run the program in concert with City staff. Staff anticipates the turning over the entire soccer program in three years.

Yr. 09/10 budget reflect no revenue or expenses. Phase Two will be implemented this budget year, in order to get the Community CYSA Board on track of becoming independent. A separate checking account will be set up at a local bank for the revenue and expenditures of this program.

I. Personnel:

II. M & O Costs:

III. Capital:

None

IV. Funding

Revenue Fees & Sponsors - Fees collected in 2007/2008 in advance of 08/09 Soccer season were used to fund 08/09 program.

Program Elements:

**City of Kerman Municipal Budget
Youth Service Bureau**

FY 10/11

Activity: **2065**
Fund: **10.0**
Department: **Community Services**

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED	
Activity	Sub Obj.	Description			Budget	Amended	YTD Actual	Budget	10/11	
									Budget	
10.0	2065	410	10	00	Salaries	12,897	12,897	13,047	13,218	13,218
10.0	2065	410	20	00	Part Time Salaries	26,000	13,000	13,238	13,000	13,000
10.0	2065	410	25	00	KFRESH Wages					
10.0	2065	420	00	00	Fringe Benefits	8,238	8,238	8,008	5,977	6,424
Subtotal						47,135	34,135	34,293	32,195	32,642
10.0	2065	521	01	00	Office Supplies					0
10.0	2065	521	02	00	Special Supplies	5,000	3,000	1,964	2,500	1,000
10.0	2065	551	01	00	Communications - Telephone	120	100	47	100	90
10.0	2065	551	02	00	Cellular Phone	550	300	311	300	270
Subtotal M&O						5,670	3,400	2,322	2,900	1,360
Subtotal Operations						52,805	37,535	36,615	35,095	34,002
10.0	2065	600	03	00	Capital Outlay - Improvements					
10.0	2065	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						52,805	37,535	36,615	35,095	34,002
Funding										
General Fund						40,805	34,535	35,123	32,095	32,502
Program Revenue						12,000	3,000	1,492	3,000	1,500
Total Funding						52,805	37,535	36,615	35,095	34,002

Remarks on Budget Request

This budget serves youth from K - 12th grade and reflects the operational cost for the following programs:

- Summer Recreation Program
- Youth Mentoring Program
- Special Events i.e. Lock-ins, Dances
- Youth Commission
- Peer Mentoring Program

I. Personnel:

35% Recreation Coord.

410 10 00 Salaries: No change

410 20 00 Part-time Salaries: 08/09, 09/10, and 10/11 decrease due to cut backs for general fund savings.

II. M & O Costs:

Yr. 08/09, 09/10, and 10/11 budgets reflect all around decrease in expenditures due to cut back in spending for general fund savings.

III. Capital:

None

Program Elements:

Yr. 09/10 lower than projected revenue due to cut back in camp programs.

*** Youth will also help with fundraising to offset some of the fee based programs.

*** Staff continues to seek out grant funding.

**City of Kerman Municipal Budget
Kerman Community Teen Center**

FY 10/11

Activity: **2069**
Fund: **10.0**
Department: **Community Services**

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED	
Activity	Sub Obj.	Description	Budget	Amended	YTD Actual	Budget	Budget			
10.0	2069	410	10	00	Salaries	53,620	53,620	53,894	54,737	54,737
10.0	2069	410	20	00	Part Time Salaries	14,000	14,000	14,280	15,000	15,000
10.0	2069	410	30	00	Overtime	500	100	58	250	250
10.0	2069	420	00	00	Fringe Benefits	31,842	31,842	27,101	28,629	31,962
Subtotal						99,962	99,562	95,333	98,616	101,949
10.0	2069	510	01	00	Contracted Services (Maintenance)	5,000	4,000	3,849	4,000	3,600
10.0	2069	510	10	00	Professional Services (Grounds)					0
10.0	2069	515	01	00	Utilities	21,000	31,600	31,588	27,500	28,300
10.0	2069	521	01	00	Office Supplies	400	350	400	350	315
10.0	2069	521	02	00	General Supplies	7,000	6,500	5,842	5,000	4,500
10.0	2069	521	06	00	Uniforms	67	67	49	64	57
10.0	2069	545	00	00	Vehicle - Equipment Rental Internal	5,838	5,838	5,838	5,469	4,425
10.0	2069	551	01	00	Communications - Telephone	2,700	2,650	2,592	2,650	2,550
10.0	2069	551	02	00	Cellular Phone	325	320	312	320	288
Subtotal M&O						42,331	51,325	50,470	45,353	44,035
Subtotal Operations						142,293	150,887	145,804	143,968	145,984
10.0	2069	600	03	00	Capital Outlay - Improvements					
10.0	2069	600	04	00	Capital Outlay - Machinery & Equipment				1,000	500
Subtotal						0	0	0	1,000	500
Total Expenditures						142,293	150,887	145,804	144,968	146,484
Funding										
Rental Revenue						30,000	30,125	30,125	30,000	36,000
General Fund						112,293	120,762	115,679	114,968	110,484
Total Funding						142,293	150,887	145,804	144,968	146,484

Remarks on Budget Request

Overall slight change to budget over last year.
Yr. 10/11 overall budget increase due mainly to PG & E high energy cost.

I. Personnel:

100% Community Center Coord.
20% Parks & Facility Mtn.

- 410 10 00 Salaries - Increase reflects annual merit increases.
- 410 20 00 Part Time Salaries - 09/10 part-time salaries cost cutting measure - With City Council and Planning Commission meetings moved to the new facility, the Community Center will continue to try and keep the facility closed for Monday & Wednesday evening rentals. The center will continue to try not to accept back to back weekend bookings.

II. M & O Costs:

- 510 01 00 Contracted Services (Mtn.) - 09/10 reduced as a cost cutting measure.
- 510 10 00 Professional Services (Grounds) - 08/09 & 09/10 eliminated contractor, landscaping is now maintained by City staff.
- 515 01 00 Utilities - 10/11 Increase in P G & E rates has resulted in budget overage this year.
- 521 02 00 General Supplies - decrease reflects staff holding the line on spending.

III. Capital:

- 600 04 00 Broken facility equipment replacement.

IV. Revenue:

Revenue is estimated to remain about the same as last year.

Program Elements:

Overall budget shows a continued high community usage. While maintaining our high standard for facility maintenance with less dollars.
Coordinator manages all facility scheduling, rentals, maintenance, and personnel.
All kitchen fees are included in rental revenues.

GENERAL FUND



10

Public Safety - Police Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
3011	Police Operations	10	19
2063	SLESF Grant (State)	10	21
4041	Abatement/Animal Control	10	22

FY 2010/2011

**City of Kerman Municipal Budget
Police Operations**

FY 10/11

Activity: **3011**
Fund: **10.0**
Department: **Police Department**

AMENDED

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED	
Activity	Sub Obj.	Description	Budget	Amended	YTD Actual	Budget	Budget	10/11		
10.0	3011	410	10	00	Salaries	1,046,021	1,005,000	989,351	1,119,189	1,088,738
10.0	3011	410	20	00	Part Time Salaries	2,000	6,000	2,900	6,000	6,000
10.0	3011	410	30	00	Overtime	75,000	85,000	90,105	75,000	75,000
10.0	3011	410	35	00	Court Standby	2,000	1,500	1,434	2,000	2,000
10.0	3011	410	36	00	FTO	1,000	500	298	1,000	1,000
10.0	3011	410	38	00	Uniform Allowance	19,800	19,000	21,083	20,900	20,900
10.0	3011	410	40	00	Holiday Pay	36,156	36,000	35,976	39,127	37,839
10.0	3011	420	00	00	Fringe Benefits	539,977	522,000	512,950	511,674	540,400
Subtotal						1,721,954	1,675,000	1,654,097	1,774,890	1,771,876
10.0	3011	510	01	00	Contract Services					
10.0	3011	510	11	00	Prof. Services - Emp. Hiring	5,000	9,200	8,152	4,000	4,000
10.0	3011	510	12	00	Prof. Services - Lab Criminal	6,000	9,000	9,945	9,000	9,000
10.0	3011	510	13	00	Prof. Services - Lab Employees	1,300	1,300	870	1,400	1,400
10.0	3011	510	15	00	Sex Assault/Child Abuse Med.	1,500	11,000	11,850	10,000	10,000
10.0	3011	510	28	00	Dispatch	125,000	125,000	125,451	150,000	150,000
10.0	3011	510	29	00	RMS-CAD	2,100	2,100	1,969	2,200	2,200
10.0	3011	510	30	00	Booking Fees	15,000	1,700	1,949	15,000	15,000
10.0	3011	510	31	00	Parking Citations	2,000	2,000	2,321	2,200	2,200
10.0	3011	510	32	00	Live Scan Fingerprints	2,500	3,000	5,735	3,000	3,000
10.0	3011	515	01	00	Utilities	18,000	20,000	21,075	20,000	18,000
10.0	3011	521	01	00	Office Supplies	6,000	6,000	6,189	6,000	5,400
10.0	3011	521	02	00	General Supplies	3,500	3,500	3,480	3,500	3,150
10.0	3011	521	10	00	Uniform Supplies	2,500	3,000	2,504	3,000	2,700
10.0	3011	521	12	00	Bullet Resistant Vests	1,600	1,600	1,515	1,600	1,440
10.0	3011	521	15	00	Flares - Batteries	400	400	101	400	360
10.0	3011	521	25	00	Evidence and Property	450	450	482	450	405
10.0	3011	521	30	00	Film - ID Supplies	100	200	90	100	90
10.0	3011	521	35	00	Firearms Purchase	650	650	650	1,300	1,170
10.0	3011	521	40	00	Range Supplies	200	200	0	200	180
10.0	3011	521	41	00	Range Maintenance	150	150	42	150	135
10.0	3011	521	42	00	Crime Prevention	750	750	325	750	675
10.0	3011	530	01	00	Equipment Maintenance - Repair	2,500	2,500	3,271	2,500	2,250
10.0	3011	540	02	00	Equipment Rental	4,100	4,100	4,209	4,500	4,050
10.0	3011	545	00	00	Vehicle - Equipment Rental Internal	165,999	165,999	165,998	131,100	107,955
10.0	3011	546	00	00	Computer - Equipment Rental Internal	27,813	27,813	27,813	12,070	6,035
10.0	3011	551	01	00	Communications - Telephone	2,300	2,400	2,193	2,400	2,160
10.0	3011	551	02	00	Communications - Cell Phone	5,600	5,800	5,863	5,800	5,220
10.0	3011	551	05	00	Live Scan Line	8,000	8,000	7,972	8,000	7,200
10.0	3011	551	06	00	MDT Monthly Access	5,300	3,000	2,943	4,000	3,600
10.0	3011	552	02	00	Public Notice	500	700	684	500	450
10.0	3011	554	01	00	Travel - Meetings	7,500	6,000	6,690	6,000	5,400
10.0	3011	554	05	00	Training Supplies	5,000	2,000	927	3,000	2,700
10.0	3011	554	10	00	Training Library	200	200	65	200	180
10.0	3011	555	02	00	Professional Dues	1,000	1,000	740	1,000	900
10.0	3011	555	03	00	Professional Codes	800	800	622	800	720
10.0	3011	575	01	00	Supplies - Veterinary					0
10.0	3011	577	01	00	Explorer Program	400	200	30	200	180
Subtotal M&O						431,712	431,712	434,715	416,320	379,505
Subtotal Operations						2,153,666	2,106,712	2,088,813	2,191,210	2,151,381
10.0	3011	600	03	00	Capital Outlay - Improvements			13,099	0	0
10.0	3011	600	04	00	Capital Outlay - Machinery & Equipment				0	0
Subtotal						0	0	13,099	0	0
Total Expenditures						2,153,666	2,106,712	2,101,912	2,191,210	2,151,381
								37,544		
								1.7%		

Budget Request Remarks

I. Personnel: Reflects 17 Sworn Officers and 2 CSO's - 2 Open Sworn Positions

410. 30 Overtime - This amount is set as a result of us not knowing when we may hire new officers if our grant request is approved, how much the court leaving Kerman will cost us in overtime because of increased travel time to court.

II. M & O Costs:

510. 11 Professional Services/Hiring - This was increased because we may be hiring two additional officers and one additional CSO.

510. 12 Professional Services/Lab-Criminal - This was increased based upon history in this line number, costs are increasing for these services.

510. 28 Dispatch - Increase of \$25,000. Fresno Sheriff Department is implementing an incremental increase over the next three years. This is the first increase since 1994.

510. 30 Booking Fees - This amount was left the same as last year because we have no idea what the State will do regarding budget. If we must begin paying booking fees again we could experience problems if we put no money in this line.

546.00 Computer Equipment Rental - Technology charges to Police Department reduced in 10/11, because PD is now working under the County's system and contracted with the County for maintenance costs.

551.05 Live Scan Line - This line has been significantly increased because we did not realize that we would be charged by both AT&T and Sebastian. We anticipated only an AT&T charge.

575. 01 Supplies/Veterinary - This line has been zeroed out because K-9 dog died.

III. Capital:

None

Program Elements:

To provide law enforcement services to the City of Kerman, and ensure that department resources are adequate to meet the reasonable needs of the community.

**City of Kerman Municipal Budget
SLESF Grant**

FY 10/11

Activity: **3063**
Fund: **10.0**
Department: **Police Department**

Fund	Object Activity	Project Sub Obj.	Project	Description	09/10	09/10	09/10	10/11	AMENDED	
					Budget	Amended	YTD Actual	Budget	10/11 Budget	
10.0	3063	410	10	00	Salaries	65,447	65,447	65,446	71,328	71,328
10.0	3063	410	20	00	Part-Time Wages					
10.0	3063	410	30	00	Overtime					
10.0	3063	410	38	00	Uniform Allowance				2,200	2,200
10.0	3063	410	40	00	Holiday Pay				1,779	1,779
10.0	3063	420	00	00	Fringe Benefits	34,553	34,553	34,554	24,693	24,693
Subtotal						100,000	100,000	100,000	100,000	100,000
10.0	3063	521	10	00	Equipment & Uniforms					
Subtotal						0	0	0	0	0
10.0	3063	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal Capital Costs						0	0	0	0	0
Total Expenditures						100,000	100,000	100,000	100,000	100,000
Total Revenue						100,000	100,000	100,000	100,000	100,000
Excess (Deficit) Revenue						0	0	0	(0)	(0)

Budget Request Remarks

I. Personnel: Reflects 1 Sworn Officer and 1 CSO Position

II. M & O Costs: None

III. Capital: None

Program Elements:

**City of Kerman Municipal Budget
Abatement/Animal Control**

FY 10/11

Activity: **4041**
Fund: **10.0**
Department: **Police Department**

Fund	Object	Project			Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
10.0	4041	410	10	00	Salaries	19,000	19,000	18,301	14,650	14,650
10.0	4041	410	30	00	Overtime	400	650	554	650	650
10.0	4041	410	35	00	Stand By	669	500	361		
10.0	4041	420	00	00	Fringe Benefits	10,068	10,069	9,295	7,998	7,998
Subtotal						30,137	30,219	28,511	23,298	23,298
10.0	4041	510	01	00	Contract Services	7,500	4,000	5,017	4,000	3,600
10.0	4041	521	01	00	Office Supplies	600	400	573	400	360
10.0	4041	521	02	00	General Supplies	3,800	2,400	2,247	2,400	2,160
10.0	4041	521	06	00	Uniforms	500	300	196	300	270
10.0	4041	521	07	00	Postage	2,000	600	462	600	540
10.0	4041	545	00	00	Vehicle - Equipment Rental Internal	3,549	3,549	3,549	2,691	2,255
10.0	4041	546	00	00	Computer - Equipment Rental Internal	5,646	5,646	5,646	7,566	6,341
10.0	4041	551	02	00	Cellular Phone	400	400	320	400	360
10.0	4041	554	01	00	Travel - Conferences - Meetings	750	250	75	250	225
Subtotal M&O						24,745	17,545	18,085	18,607	16,112
Subtotal Operations						54,882	47,764	46,596	41,905	39,410
10.0	4041	600	04	00	Capital Outlay - Machinery & Equipment	500	250	0	300	300
Subtotal						500	250	0	300	300
Total Expenditures						55,382	48,014	46,596	42,205	39,710
Funding										
10.0	0000	322	60	00	Animal Licenses	4,800	4,100	5,880	4,000	5,500
Total Funding						55,382	48,014	46,596	42,205	39,710

Remarks on Budget Request

Vehicle Abatement and Animal Control have been transferred to Police Department. This position also engages in Water Patrol. Overall, the FY 10/11 budget for the Code Enforcement/Animal Control division reflects a decrease of 22.5% from the FY 09/10 budget. However, weed & nuisance abatement remain under the Planning Division. Therefore, these costs have been shifted.

I. Personnel:

35% Abatement/Animal Control

II. M & O Costs:

510-01-00 - Contract Services: reflects costs for transportation of animals to SPCA and disposal of deceased animals with Pet Cemetery.
521-02-00 - General Supplies represent expenditures for food and other supplies for the care and maintenance of animals at the shelter.

III. Capital Items:

Miscellaneous equipment for kennels.

Program Elements:

Code Enforcement - The Code Enforcement Division is responsible for enforcing the zoning ordinance and other regulations of the Kerman Municipal Code, such as vehicle abatement, weed abatement, public nuisance abatement, and the annual tire amnesty program. Code enforcement is also responsible for animal control activities, which involves impoundment of stray animals, maintaining the kennel, transporting animals to the SPCA and keeping records of animal control activities.

GENERAL FUND



10

Public Works

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
4011	Building & Parks Operations	10	23

FY 2010/2011

**City of Kerman Municipal Budget
Buildings & Park Operations**

FY 10/11

Activity: **4011**
Fund: **10.0**
Department: **Public Works**

id	Object	Project				09/10	09/10	09/10	10/11	AMENDED
Activity	Sub Obj.	Description				Budget	Amended	YTD Actual	Budget	10/11
										Budget
10.0	4011	410	10	00	Salaries	53,655	53,655	55,076	58,109	58,446
10.0	4011	410	30	00	Overtime	3,000	2,800	1,974	3,000	2,700
10.0	4011	410	35	00	Stand By	1,010	1,010	1,005	1,213	1,213
10.0	4011	420	00	00	Fringe Benefits	26,815	26,815	27,124	24,874	28,316
Subtotal						84,480	84,280	85,180	87,196	90,676
10.0	4011	510	01	00	Contract Services	7,500	6,000	6,224	6,000	5,400
10.0	4011	510	02	00	Contract Services - Weed Abatement					0
10.0	4011	515	01	00	Utilities	4,500	4,000	4,250	4,500	3,900
10.0	4011	515	02	00	Utilities - Old Town "LME"	15,054	15,054	15,054	15,054	15,054
10.0	4011	521	01	00	Office Supplies	800	350	1,082	400	360
10.0	4011	521	03	00	Janitorial Supplies	18,000	17,000	15,901	15,000	14,000
10.0	4011	521	04	00	Building Maintenance Supplies	7,000	8,000	7,865	8,000	7,200
10.0	4011	521	05	00	Park Supplies	20,000	15,000	15,505	18,000	16,200
10.0	4011	521	06	00	Uniforms	644	644	657	421	379
10.0	4011	545	00	00	Vehicle - Equipment Rental Internal	16,067	16,067	16,067	13,034	9,767
10.0	4011	551	01	00	Communications - Telephone	500	400	401	500	450
10.0	4011	551	02	00	Cellular Phone	300	350	451	375	338
10.0	4011	554	01	00	Training / Meetings	250	200	184	200	180
Subtotal M&O						90,615	83,065	83,641	81,484	73,228
Subtotal Operations						175,095	167,345	168,821	168,680	163,903
10.0	4011	600	03	00	Cap. Outlay/Improve.	5,500	5,000	4,604	3,000	2,700
Subtotal						5,500	5,000	4,604	3,000	2,700
Total Expenditures						180,595	172,345	173,425	171,680	166,603

Notes:

I. Personnel:

- 2% Public Works Director
- 2% PW Admin. Secretary
- 5% PW Operations Coord.
- 5% PW Lead Supervisor
- 5% PW Lead Supervisor
- 40% PW Lead Supervisor
- 20% PW Maintenance Tech.
- 5% Maintenance Worker
- 40% Maintenance Worker
- 12.5% Maintenance Worker

II. M & O Costs:

- 515 02 00 Street Lights not in L & L
- 551 02 00 Three Cell Phones

III. Capital:

- 600 03 00 Capital Outlay/Improvements - \$1,400 Skate Park Ramp Material Replacement, \$1,000 City Hall Handrail and \$300 for Lights around Fountain at City Hall

Program Elements:

ENTERPRISE FUNDS



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SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS	30

<u>Description</u>	<u>Fund</u>	<u>Page #</u>
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SEWER FUND	42	34
SOLID WASTE FUND	43	38
STORM DRAIN FUND	47	39
LANDSCAPE & LIGHTING DISTRICT	75	40

FY 2010/2011

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE

ENTERPRISE FUNDS

FISCAL YEAR 2010/2011

The Enterprise Funds consist of Water, Sewer, Refuse, Storm Drain and Lighting and Landscaping. These are self-supporting funds financed by customer "user fees" (or L&L district assessments) and operate "stand alone enterprises". These Enterprise Funds make payments to the General Fund for certain overhead/administrative support services including: City Council, attorney, planning services, overhead costs for space, utilities, etc. These "payment for services" are shown in line item 560 "Administration & Overhead" in the respective Enterprise Budgets. For 2010/11, the amount for each of these budgets in line item 560 has been increased by 3% over the amount budgeted in fiscal year 2009/10.

FUND - REVENUES/EXPENDITURES

WATER (FUND 41) – Annually, the Enterprise Budgets should strive to have revenues exceed expenditures by approximately 5%. For fiscal year 2010/11, revenues are projected to exceed expenditures by 7% of total revenues. Since we will not implement our new rates until September 1, 2010 (rather than July 1, 2010) and we are not sure how the rates will affect revenues and because we do need to meet certain debt service coverage ratios, we feel that at least 7% should be planned for in the budget.

Recommended rate Increase: \$1.67 increase from \$24.55 to \$26.22 for non-metered residential customers. Metered customer rates will be charged a flat rate of \$17.77 (for ¾" meters) plus a volumetric rate of 45 cents per thousand gallons of water, subject to a public hearing and Council approval in accordance with Prop 218.

Water Budgets

- **Finance/Accounting (41 5005)** – Other than the \$22,000 amended 2009/10 budget for Rates Study, costs remain about the same.
- **Debt Service (41 5006)** - Annual Debt Service on 1988 California Safe Drinking Water Bond. Twenty-Five (25) year loan, final payment due 2013 (\$39,000 approximate, annual debt service). Also, payment of the annual debt service of \$165,000 for the Water State Revolving Fund (SRF) loan. This is 20 year payments which began in 2008). No changes from 2009/10 to 2010/11.
- **Water Operations (41 4011)** - Costs held steady in 2009/10 and 2010/11.

SEWER BUDGETS FUND (42)

The City Council has previously authorized a series of sewer rate increases to potentially pay the annual debt service on the State Revolving Fund (SRF) loan for the Wastewater

Treatment Plant expansion. While a majority of the debt (70%) will be paid from existing future Development Impact Fees (DIF), we still need to build enough of a reserve to pay for the portion of the debt allocated to operational needs (30%) and increasing operational cost associated with the WWTP expansion. As we implement new metered water and sewer rates that result from our Rates Study and become more certain of the impact of these metered changes as well as the actual costs of running the new WWTP in the future, we will be able to determine how much of the proposed series of sewer rate increases will actually be necessary over time.

Recommended rate Increase: \$0.51 increase from \$23.50 to \$24.01 for non-metered residential customers.

Sewer Budgets

- **Finance/Accounting (42 5005)** – Other than the \$20,000 amended 2009/10 budget for Rates Study, costs remain about the same.
- **Debt Service (42 5006)** – 1981 Sewer Bonds issued to construct current treatment plan expansion (\$65,415 in 10/11); a forty (40) year loan with final payment due 2021. We are also budgeting one-half of the bond SRF loan payment (\$41,250) in 2009/10 and a full payment (\$82,500) in 2010/11, to begin building up a reserve for the annual payments on the Wastewater Treatment Plant expansion SRF loan. Only 30% of the SRF Loan payments are scheduled to come from the Sewer Operational Funds. The balance 70% of the payment amounts will come from Sewer Major Facilities Development Impact Fees.
- **Sewer Collection/Operations (42 4011)**– Normal overall operational cost increases.
- **Wastewater Plant Operations (42 4014)** – Significant increases (about 13% from 2009/10 original budget to 2010/11 budget), primarily due to contracted service costs related to State required sludge removal and testing requirements, utility cost increases and slight increase in salaries.

REFUSE/SOLID WASTE (43)

Solid Waste (Refuse) Budget - 43 5005

Our association with Mid Valley Disposal (MVD) is coming along very well. Having MVD take over the handling of customer complaint calls directly and having MVD handle the semi-annual City of Kerman Clean Up events have saved City staff (Finance and Public Works) a great deal of time and effort. Because there was no increase to the Consumer Price Index as compared to prior year, even though Household Hazardous Waste tipping fees that MVD pays to the County of Fresno are increasing, there will be no rate increases for MVD's Solid Waste services in 2010/11. While payments to MVD were over budgeted amounts in FY 2009/10; this was due to increased customers being served and therefore increased revenues.

The Street Sweeping fee is charged within the Refuse rate and then is transferred to the Street Budget (80 4011) and expensed. The funds generated by Street Sweeping fees only cover about 30% of the \$80,000 Street sweeping contract costs.

Rate Adjustment: Residential Refuse to remain at \$14.60 per month.

Street Sweeping: Increase from \$0.65 to \$0.75 per month.

**Overall Refuse Rate Change (including street sweeping fees):
Increase from \$15.25 to \$15.35/month**

STORM DRAINAGE FUND 47 (4011)

Staff is recommended a \$.10 increase to ensure that revenues meet our expenditures without depending on dirt sales to fund operations.

Recommended Rate Increase: \$0.10 per month – from \$1.25 a month to \$1.35

TOTAL RECOMMENDED UTILITY RATE INCREASE FOR FY 2010/11, EFFECTIVE SEPTEMBER 1, 2010:

Utility rates for a standard non-metered residential customer will increase from \$64.55 to \$66.93 a month, which is a \$2.38 (3.7%) increase. Fees for metered customers will vary according to actual water usage. The City of Kerman has recently completed a Water and Sewer Rates Study which has been accepted by Council. The proposed new monthly rates are based on a fixed cost meter charge that varies with the size of the meter plus a variable cost of 45 cents per thousand gallons of water consumed. The Rate Study Consultant estimated that the average monthly water bill for single family residence would increase by 42 cents (1.7%), which would equate to an overall increase for such residents of \$1.13 (1.8%) a month on average. Staff has prepared and distributed the required Proposition 218 notifications for these rate changes which are subject to a public hearing on August 4th.

LIGHTING & LANDSCAPE (L & L) DISTRICT – FUND 75 (4011)

The L & L District (Fund 75) receives its revenues from property tax assessment and not from user fees. The L&L assessment figures are presented annually by the City Engineer and approved by the Council. Approximately \$184,700 will be collected in FY 2010/11. Anticipated expenditures for the year are \$167,719.

These budgets present the best picture of City Enterprise Budget revenues and expenditures at the time of this Final Enterprise Fund Budgets presentation. These budgets are based upon anticipated revenue increases per the recommendations staff has made (as outlined above) and upon the recommendations, calculations and certain assumptions that our Water and Sewer Rates Consultants have made in their Rates Study. Because the Water and Sewer user fee revenues for metered customers will be based at least in part on actual water usage and we cannot predict the actual affect these rates will have on water consumption, adjustments to the metered rates and their methodology will be necessary over time.

Respectfully submitted,

Ron Manfredi, City Manager
July 7, 2010

ENTERPRISE FUNDS



UTILITY RATES

FY 2010/2011

ENTERPRISE ACCOUNTS
CITY OF KERMAN
UTILITY RATES - FY 2010 - 2011

FY 2009/10	RATES PER MONTH	\$ CHANGE	SEPT 2010 RATES	% CHANGE
Unmetered (Flat Rate) Customers				
<u>\$ 24.55</u>	WATER	<u>1.67</u>	<u>\$ 26.22</u>	6.8%
<i>Based on estimate of approximately 19,000 gallons average household usage</i>				
<u>\$ 23.50</u>	SEWER	<u>0.51</u>	<u>\$ 24.01</u>	2.2%
<u>\$ 14.60</u>	REFUSE	0.00	<u>\$ 14.60</u>	0.0%
<u>\$ 0.65</u>	STREET SWEEPING	<u>0.10</u>	<u>\$ 0.75</u>	15.4%
\$ 15.25	TOTAL SOLID WASTE	0.10	\$ 15.35	0.7%
<u>\$ 1.25</u>	STORM DRAIN	0.10	<u>\$ 1.35</u>	8.0%
<u>\$ 64.55</u>	TOTAL	<u>2.38</u>	<u>\$ 66.93</u>	3.7%
<i>Total increase \$2.38 monthly (3.7%), which is \$28.56 annually for flat rate utility customers.</i>				

Metered Customers (Depends on Usage)

<u>\$ 24.55</u>	WATER	<u>0.42</u>	<u>\$ 24.97</u>	1.7%
<i>*Based on usage of 16,000 gallons average household usage*</i>				
<u>\$ 23.50</u>	SEWER	<u>0.51</u>	<u>\$ 24.01</u>	2.2%
<u>\$ 14.60</u>	REFUSE	0.00	<u>\$ 14.60</u>	0.0%
<u>\$ 0.65</u>	STREET SWEEPING	<u>0.10</u>	<u>\$ 0.75</u>	15.4%
\$ 15.25	TOTAL SOLID WASTE	0.10	\$ 15.35	0.7%
<u>\$ 1.25</u>	STORM DRAIN	0.10	<u>\$ 1.35</u>	8.0%
<u>\$ 64.55</u>	TOTAL	<u>1.13</u>	<u>\$ 65.68</u>	1.8%

Total increase \$0.29 monthly (0.4%), which is \$3.48 annually for metered utility customers.

NOTE: Actual Water bills will vary monthly and between customers, based on water usage.

The affect of the above rate changes for **unmetered** customers is very straight-forward and easy to predict. The impact that will be felt by **metered** customers, however, is not easy to predict and will depend upon the amount of water that these customers use. To better understand the potential impact these rates may have on metered customers, please review the examples below:

<u>Meter Size</u>	<u>Fixed Cost Meter Charge</u>	<u>Gallons of Water Used</u>	<u>Variable Cost at \$0.45 per 1,000</u>	<u>Total Cost</u>	<u>Comparison to Flat Rate</u>
3/4"	17.77	10,000	4.5	\$ 22.27	\$ (3.95)
3/4"	17.77	16,000	7.2	\$ 24.97	\$ (1.25)
3/4"	17.77	19,000	8.55	\$ 26.32	\$ 0.10
3/4"	17.77	36,000	16.2	\$ 33.97	\$ 7.75
3/4"	17.77	50,000	22.5	\$ 40.27	\$ 14.05
1"	28.21	10,000	4.5	\$ 32.71	
1"	28.21	16,000	7.2	\$ 35.41	
1"	28.21	24,000	10.8	\$ 39.01	
1"	28.21	36,000	16.2	\$ 44.41	
1"	28.21	50,000	22.5	\$ 50.71	
2"	127.3	16,000	7.2	\$ 134.50	
2"	127.3	24,000	10.8	\$ 138.10	
2"	127.3	36,000	16.2	\$ 143.50	
2"	127.3	50,000	22.5	\$ 149.80	
2"	127.3	100,000	45	\$ 172.30	
4"	393.3	24,000	10.8	\$ 404.10	
4"	393.3	50,000	22.5	\$ 415.80	
4"	393.3	100,000	45	\$ 438.30	
4"	393.3	200,000	90	\$ 483.30	
4"	393.3	1,000,000	450	\$ 843.30	

Please note that water consumption levels will be seasonal and will fluctuate from month to month. The proposed rate structure allows for considerable fluctuation in water usage with relatively little fluctuation in total cost to the customers. While this approach does little to encourage conservation of water, it does provide for rate stability and is considered a good starting point for metered billing of residential water customers. Over time as the City gathers better water usage information, we may want to move toward lower fixed cost (meter charge) rates and higher variable (per gallon) rates, to allow for greater savings to conservative water customers and to encourage water conservation.

ENTERPRISE FUNDS



SUMMARY OF ENTERPRISE BUDGET REVENUES

FY 2010/2011

Enterprise Funds' Revenue Summary

FY 2010-2011

Fund	Object		Project Description	09/10	09/10	09/10	Original	Amended	
	Activity	Sub-Obj		Original Budget	Amended Budget	Year to Date Actual	10/11 Budget	10/11 Budget	
WATER FUND REVENUE									
41.0	0000	344	10 00	User Charges	1,300,000	1,300,000	1,320,563	1,404,000	1,404,000
41.0	0000	361	01 00	Interest Earnings	30,000	30,000	31,638	25,000	25,000
41.0	0000	361	10 00	Penalties	24,000	24,000	25,572	25,000	25,000
41.0	0000	344	15 00	Meters	3,000	3,000	12,526	5,000	5,000
41.0	0000	369	01 00	Miscellaneous			1,143		
					1,357,000	1,357,000	1,391,442	1,459,000	1,459,000
SEWER FUND REVENUE									
42.0	0000	344	20 00	User Charges	1,074,286	1,074,286	1,066,435	1,106,500	1,106,500
42.0	0000	344	25 00	Septic Dumping Fee	30,000	46,000	46,105		
42.0	0000	361	01 00	Interest Earnings	3,000	3,000	15,309	2,000	2,000
42.0	0000	361	10 00	Penalties	20,000	20,000	20,861	20,500	20,500
42.0	0000	361	02 00	Property Rental	6,000	10,570	10,571	6,000	6,000
42.0	0000	362	00 00	Sale of Property					
42.0	0000	362	05 00	Recycled Concrete					
42.0	0000	362	07 00	Sale of Dirt					
					1,133,286	1,153,856	1,159,281	1,135,000	1,135,000
SOLID WASTE FUND REVENUE									
43.0	0000	344	31 00	Solid Waste Collection	859,050	860,000	858,387	872,000	872,000
43.0	0000	361	01 00	Interest Earnings	5,000	5,000	6,249	3,000	3,000
43.0	0000	361	10 00	Penalties	20,000	20,000	20,861	20,000	20,000
43.0	0000	344	33 00	Waste Bin Charges		4,524	4,472	4,640	4,640
43.0	0000	344	32 00	Grant	5,000	5,000	5,000		
43.0	0000	345	00 00	Street Sweeping	26,600	29,500	29,318	34,000	34,000
					915,650	924,024	924,287	933,640	933,640
STORM DRAINAGE FUND REVENUE									
47.0	0000	344	70 00	User Charges	56,250	58,000	58,082	61,000	61,000
47.0	0000	361	01 00	Interest Earnings	0	0		0	0
47.0	0000	362	07 00	Sale of Dirt	5,600	21,325	21,325	3,000	3,000
47.0	0000	361	10 00	Penalties					
					61,850	79,325	79,407	64,000	64,000
LANDSCAPING & LIGHTING DISTRICT FUND REVENUE									
75.0	0000	350	00 00	Assessments	180,000	182,000	183,518	184,700	184,700
					180,000	182,000	183,518	184,700	184,700

Note:

42.0.0000.344.25.00 Septic Dumping has been suspended due to the WWTP construction. No revenue anticipated for FY 2010/11.
 43.0.0000.344.32.00 Funding for this grant is questionable for FY 2010/11 therefore no funds budgeted.

ENTERPRISE FUNDS



SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

FY 2010/2011

SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

Activity	Description	2007/08		2008/09		2009/10			2010/11			
		Actual	%	Actual	%	Budget	%	Amended	%	Original	Amended	%
WATER FUND (41.0)												
	Total Water Fund Revenues	1,339,720		1,397,779		1,357,000		1,357,000		1,459,000	1,459,000	
#REF!	Water Administration & Accounting	\$340,806		\$377,342		\$385,024		\$410,658		\$383,949	\$387,337	
#REF!	Water - Debt Service	6,850		5,756		203,870		203,870		203,870	203,870	
#REF!	Water Operations	639,040		645,305		777,303		777,404		773,011	777,946	
	Total Water Fund Operations	986,695		1,028,403		1,366,197		1,391,932		1,360,830	1,369,153	
	Revenue in Excess of Expenditures	353,025		369,376		(9,197)		(34,932)		98,170	89,847	6%
SEWER FUND (42.0)												
	Total Sewer Fund Revenues	914,479		1,067,219		1,133,286		1,153,856		1,135,000	1,135,000	
#REF!	Sewer Administration & Accounting	\$272,264		\$321,302		\$333,030		\$345,030		\$335,076	\$343,102	
#REF!	Sewer - Debt Service	66,164		69,414		217,414		108,664		147,915	147,915	
4011	Sewer Collection Operations	221,342		242,117		254,103		250,041		264,435	265,328	
#REF!	Sewer WWTP Operations	286,633		283,278		312,022		403,978		347,857	350,702	
	Total Sewer Fund Operations	846,403		916,111		1,116,570		1,107,713		1,095,282	1,107,047	
	Revenue in Excess of Expenditures	68,076		151,107		16,716		46,143		39,718	27,953	2%
SOLID WASTE (43.0)												
	Total Solid Waste Fund Revenues	931,533		891,905		915,650		924,024		933,640	933,640	
	Total Solid Waste Fund Revenues & Transfers											
#REF!	Solid Waste Administration & Accounting	\$886,693		\$1,030,316		\$878,364		\$917,414		\$909,976	\$920,015	
	Total Sewer Fund Operations	886,693		1,030,316		878,364		917,414		909,976	920,015	
	Revenue & Transfer in Excess of Expenditures	44,840		(138,411)		37,286		6,610		23,664	13,625	1%
STORM DRAIN OPERATIONS FUND (47.0)												
	Total Storm Drain Operation Revenues	53,242		52,039		61,850		79,325		64,000	64,000	
4011	Storm Drain Maintenance & Operations	51,029		56,026		61,749		62,322		60,509	60,359	
	Total Sewer Fund Operations	51,029		56,026		61,749		62,322		60,509	60,359	
	Revenue in Excess of Expenditures	2,213		(3,987)		101		17,003		3,491	3,641	6%
	TOTAL ENTERPRISE FUND REVENUE	3,238,974		3,408,941		3,467,786		3,514,205		3,591,640	3,591,640	
	TOTAL ENTERPRISE FUND EXPENDITURES	2,770,819		3,030,856		3,422,880		3,479,381		3,426,597	3,456,575	
	EXCESS (DEFICIT) REVENUE	\$ 468,154		\$ 378,085		\$ 44,906		\$ 34,824		\$ 165,043	\$ 135,065	3.8%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF L&L DISTRICT OPERATIONAL BUDGET

Activity	Description	2007/08		2008/09		2009/10			2010/11			
		Actual	%	Actual	%	Budget	%	Amended	%	Original	Amended	%
LANDSCAPE & LIGHTING DISTRICT (75.0)												
	Total L&L Revenues	162,061		171,691		180,000		182,000		184,700	184,700	
4011	L&L Maintenance & Operations	122,378		185,185		180,162		171,411		167,179	168,681	
	Total L&L Fund Operations	122,378		185,185		180,162		171,411		167,179	168,681	
	Revenue in Excess of Expenditures	\$ 39,683		\$ (13,494)		\$ (162)		\$ 10,589		\$ 17,521	\$ 16,019	9%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

ENTERPRISE FUND



Water Fund - 41

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
5005	Water Administration & Accounting	31
5006	Water Debt Service 1988 Bond	32
4011	Water Operations	33

FY 2010/2011

**City of Kerman Municipal Budget
Water Administration & Accounting**

FY 10/11

Activity: **5005**
Fund: **41.0**
Department: **Finance/Accounting**

nd	Activity	Object	Project	Sub Obj.	Description	09/10	09/10	09/10	10/11	AMENDED
						Budget	Amended	YTD Actual	Budget	10/11 Budget
41.0	5005	410	10	00	Salaries	139,541	139,541	139,541	140,450	140,450
41.0	5005	410	20	00	Part Time Salaries		4,300	4,300		
41.0	5005	410	30	00	Overtime					
41.0	5005	420	00	00	Fringe Benefits	60,492	60,492	60,492	56,384	59,742
Subtotal						200,033	204,333	204,333	196,834	200,191
41.0	5005	510	01	00	Contract Services	4,000	4,000	4,000	4,000	4,000
41.0	5005	510	10	00	Professional Services - Audit	4,000	4,124	4,124	4,200	4,200
41.0	5005	510	13	00	Professional Services - Rates Study		22,000	22,000		
41.0	5005	521	01	00	Office Supplies	5,000	5,000	5,000	5,000	5,000
41.0	5005	521	02	00	General Supplies					
41.0	5005	521	07	00	Postage	5,000	5,000	5,000	5,500	5,500
41.0	5005	540	00	00	Lease Payment (PFA Bond)	37,698	37,698	37,698	38,266	38,266
41.0	5005	540	02	00	Equipment Rent - Lease	2,000	2,000	2,000	2,000	2,000
41.0	5005	545	00	00	Vehicle - Equipment Rental Internal	4,553	4,553	4,553	2,775	2,473
41.0	5005	546	00	00	Computer - Equipment Rental Internal	3,249	3,249	3,249	4,355	3,650
41.0	5005	550	00	00	Insurance	13,452	13,452	13,452	12,768	12,768
41.0	5005	551	02	00	Communications - Cellular Phone	400	350	350	350	350
41.0	5005	554	01	00	Travel - Conferences - Meetings	250	260	260	400	400
41.0	5005	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.	616	616	616	616	616
41.0	5005	560	00	00	Administration & Overhead	103,773	103,773	103,773	106,886	107,923
Subtotal M&O						183,991	206,075	206,075	187,116	187,146
Subtotal Operations						384,024	410,408	410,408	383,949	387,337
41.0	5005	600	04	00	Capital Outlay - Machinery & Equipment	1,000	250	250		
Subtotal						1,000	250	250	0	0
Total Expenditures						385,024	410,658	410,658	383,949	387,337

Remarks on Budget Request

I. Personnel:

- 22% City Manager
- 22% City Manager's Secretary
- 2% Admin Sec/Planning Tech.
- 17% City Clerk
- 30% Finance Director
- 30% Sr Acct/Personnel Officer
- 32% Account Clerk II
- 30% Junior Accountant
- 35% Account Clerk
- 15% PW Admin. Secretary

410 20 00 Part-time Salaries - One time expense for FY 09/10 temporary staffing to coverage for prolonged illness of staff member.

II. M & O Costs:

- 540 00 00 Lease Payment (PFA Bond) - Lease payment to Kerman Public Finance Authority for 2007 Lease Revenue Bonds. See page 69.
- 560 00 00 Administration and Overhead - costs increased by 5 percent from prior year.
- 510 13 00 Professional Services - Rates Study to be completed in 2009/2010.

III. Capital Items:

- 600 04 00 Capital Outlay - Machinery & Equipment - Minor equipment and furniture for new offices, related to City Hall Expansion changes.

Program Elements:

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

City of Kerman Municipal Budget
Water - Debt Service

FY 10/11

Activity: **5006**
Fund: **41.0**
Department: **Finance/Debt Service**

Fund	Activity	Object	Project	Description	09/10	09/10	09/10	10/11	AMENDED	
					Budget	Amended	YTD Actual	Budget	10/11 Budget	
41.0	5006	700	10	00	Debt Service - DWR Principal	34,242	34,242	34,242	35,420	35,420
41.0	5006	700	20	00	Debt Service - DWR Interest	4,628	4,628	4,628	3,450	3,450
41.0	5006	700	11	00	Debt Service - SRF Loan	165,000	165,000	165,000	165,000	165,000
Subtotal						203,870	203,870	203,870	203,870	203,870
Total Expenditures						203,870	203,870	203,870	203,870	203,870

Notes:

Note Payable - Department of Water Resources (DWR). The City entered into a contract with the State of California Department of Water Resources in 1993. The loan was for a construction project under the auspices of the California Safe drinking Water Bond Law. Terms of the note call for semi-annual payments of \$19,435 each including interest at 3.41%, which began October 1, 1994 and will mature in 2013. The outstanding balance as of June 30, 2009 was \$144,181.

State Revolving Fund (SRF) Loan. The City entered into another contract with the State of California Department of Water Resources in 2003, which allowed the City to borrow up to approximately \$3,300,000 for a major water project and repay the loan over 20 years without interest. Payments on the loan began in 07/08 at approximately \$165,000 per year.

**City of Kerman Municipal Budget
Water Operations**

FY 10/11

Activity: **4011**
Fund: **41.0**
Department: **Public Works**

Fund	Activity	Object	Project	Description	09/10	09/10	09/10	10/11	AMENDED	
					Budget	Amended	YTD Actual	Budget	10/11 Budget	
41.0	4011	410	10	00	Salaries	215,022	215,022	215,022	216,192	216,750
41.0	4011	410	20	00	Part Time Salaries	1,827	1,827	1,827	527	527
41.0	4011	410	30	00	Overtime		4,000	4,000	4,000	4,000
41.0	4011	410	35	00	Stand By	7,348	7,348	7,348	7,416	7,594
41.0	4011	420	00	00	Fringe Benefits	105,902	105,902	105,902	96,548	110,659
Subtotal						330,099	334,099	334,099	324,683	339,530
41.0	4011	510	01	00	Contract Services	16,000	16,000	16,000	21,000	21,000
41.0	4011	510	10	00	Professional Services	25,000	25,000	25,000	20,000	20,000
41.0	4011	510	12	00	Professional Services - Lab Services	17,000	17,000	17,000	17,000	17,000
41.0	4011	515	01	00	Utilities	262,000	266,000	266,000	272,000	272,000
41.0	4011	521	01	00	Office Supplies	1,200	2,500	2,500	2,600	2,600
41.0	4011	521	02	00	Special Supplies	20,000	20,000	20,000	20,000	20,000
41.0	4011	521	02	01	Water Meters	10,000	3,000	3,000	10,000	10,000
41.0	4011	521	06	00	Uniforms	1,584	1,584	1,584	1,507	1,461
41.0	4011	540	02	00	Equipment Rental - Lease	1,500	1,500	1,500	1,500	1,500
41.0	4011	545	00	00	Vehicle - Equipment Rental Internal	50,356	50,356	50,356	39,813	30,614
41.0	4011	546	00	00	Computer - Equipment Rental Internal	3,065	3,065	3,065	4,108	3,443
41.0	4011	551	01	00	Communications - Telephone	4,000	4,000	4,000	4,000	4,000
41.0	4011	551	02	00	Communications - Cellular Phone	3,500	2,800	2,800	2,800	2,800
41.0	4011	552	01	00	Public notices/Consumer Conf. Report	2,500	2,500	2,500	2,500	2,500
41.0	4011	554	01	00	Travel - Conferences - Meetings	3,000	1,500	1,500	3,000	3,000
41.0	4011	555	00	00	Dues & Subscriptions	2,500	2,500	2,500	2,500	2,500
41.0	4011	555	01	00	State Fees	12,000	12,000	12,000	12,000	12,000
41.0	4011	555	02	00	Upper Kings Basin Water Forum	12,000	12,000	12,000	12,000	12,000
Subtotal M&O						447,204	443,305	443,305	448,328	438,417
Subtotal Operations						777,303	777,404	777,404	773,011	777,946
41.0	4011	600	03	00	Cap. Outlay/Improvements					
Subtotal						0	0	0	0	0
Total Expenditures						777,303	777,404	777,404	773,011	777,946

Notes:

Remarks on Budget Request

I. Personnel:

- 25% Public Works Director
- 15% PW Admin. Secretary
- 25% PW Operations Coord.
- 25% PW Lead Supervisor
- 14% PW Maintenance Tech.
- 10% PW Lead Supervisor
- 15% PW Lead Supervisor
- 10% Mechanic
- 15% Maintenance Worker
- 5% Maintenance Worker
- 50% Maintenance Worker
- 20% Maintenance Worker
- 35% Water & WWTP Manager
- 35% WWTP & Water Op. II
- 50% WWTP & Water Op. I
- 50% WWTP & Water Op. I in Training
- 50% WWTP & Water Op. I in Training
- 15% Abatement/Animal Control
- 100% Water Conservation Tech.

Part Time Personnel:

- 12.5% City Clerk's Secretary

Two new positions created, Water Conservation Tech (100%) and WWTP Operator in Training (50%)

II. M & O Costs:

- 510 01 00 Increased in 2010/2011 because we moved new tank maintenance costs in from Prof. Services (510 10).
- 510 10 00 Decreased in 2010/2011 because we moved new tank maintenance costs out to Contract Services (510 01).
- 515 01 00 Increase due to higher energy costs and more well production expected in 2010/2011.
- 521 02 01 This budget line item is used for the replacement of broken meters. Actual replacement needs and costs fluctuate.
- 554 01 00 Four employees will need to be sent to training in 2010/2011. Includes \$900 for forklift training.
- 555 02 00 Initial Membership Costs for JPA creation is \$12,000 per year for six years and \$7,000 thereafter.

III. Capital Items:

None

Program Elements:

ENTERPRISE FUND



Sewer Fund - 42

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
5005	Administration & Accounting	34
5005	1974/1981 Sewer Bond Debt Service	35
4011	Collection Operations	36
4014	Waste Water Treatment Plant Operation	37

FY 2010/2011

**City of Kerman Municipal Budget
Sewer Administration & Accounting**

FY 10/11

Activity: **5005**
Fund: **42.0**
Department: **Finance/Accounting**

id	Activity	Object	Project	Description	09/10	09/10	09/10	10/11	AMENDED	
					Budget	Amended	YTD Actual	Budget	10/11 Budget	
42.0	5005	410	10	00	Salaries	111,372	111,372	111,372	119,756	119,756
42.0	5005	410	20	00	Part Time Salaries					
42.0	5005	410	30	00	Overtime					
42.0	5005	420	00	00	Fringe Benefits	49,901	49,901	49,901	48,740	51,772
Subtotal						161,273	161,273	161,273	168,496	171,527
42.0	5005	510	01	00	Contract Services	4,500	4,500	4,500	4,500	9,500
42.0	5005	510	10	00	Professional Services - Audit	2,800	2,800	2,800	3,000	3,000
42.0	5005	510	13	00	Professional Services - Rates Study		20,000	20,000		
42.0	5005	521	01	00	Office Supplies	6,000	6,000	6,000	5,500	5,500
42.0	5005	521	02	00	General Supplies					
42.0	5005	521	07	00	Postage	4,000	4,000	4,000	4,500	4,500
42.0	5005	540	00	00	Lease Payment (PFA Bond)	22,619	22,619	22,619	22,960	22,960
42.0	5005	540	02	00	Equipment Rent - Lease	1,200	1,200	1,200	1,200	1,200
42.0	5005	545	00	00	Vehicle - Equipment Rental Internal	3,333	3,333	3,333	2,412	2,123
42.0	5005	546	00	00	Computer - Equipment Rental Internal	3,249	3,249	3,249	4,355	3,650
42.0	5005	550	00	00	Insurance	15,099	15,099	15,099	14,331	14,331
42.0	5005	551	01	00	Communications - Telephone	250	250	250	250	250
42.0	5005	551	02	00	Communications - Cellular Phone					
42.0	5005	552	01	00	Public Notice	500	500	500	500	500
42.0	5005	554	01	00	Travel - Conferences - Meetings	250	250	250	250	250
42.0	5005	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.	8,100	850	850	1,000	1,000
42.0	5005	560	00	00	Administration & Overhead	98,856	98,856	98,856	101,822	102,811
Subtotal M&O						170,757	183,506	183,507	166,580	171,575
Subtotal Operations						332,030	344,779	344,780	335,076	343,102
42.0	5005	600	04	00	Capital Outlay - Machinery & Equipment	1,000	250	250		
Subtotal						1,000	250	250	0	0
Total Expenditures						333,030	345,029	345,030	335,076	343,102

Remarks on Budget Request

I. Personnel

- 21% City Manager
- 13% Admin Sec/Planning Tech.
- 12% City Clerk
- 15% Finance Director
- 22% Sr Acct/Personnel Officer
- 31% Account Clerk II
- 30% Junior Accountant
- 30% Account Clerk
- 15% PW Admin. Secretary
- 21% City Manager's Secretary

II. M & O Costs:

- 510 01 00 Lease Payment (PFA Bond) - Lease payment to Kerman Public Finance Authority for 2007 Lease Revenue Bonds.
- 540 00 00 Lease Payment (PFA Bond) - Lease payment to Kerman Public Finance Authority for 2007 Lease Revenue Bonds.
- 560 00 00 Administration and Overhead - costs increased by 5 percent from prior year.

III. Capital Items:

- 600 04 00 None

Program Elements:

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

**City of Kerman Municipal Budget
Sewer - Debt Service**

FY 10/11

Activity: **5006**
Fund: **42.0**
Department: **Finance/Debt Service**

Fund	Activity	Object	Project	Description	09/10	09/10	09/10	10/11	AMENDED	
					Budget	Amended	YTD Actual	Budget	10/11 Budget	
42.0	5006	700	16	00	Debt Service - Rev. Bonds Principal	40,000	40,000	40,000	40,000	40,000
42.0	5006	700	26	00	Debt Service - Rev. Bonds Interest	27,414	27,414	27,414	25,415	25,415
42.0	0099	571	10	00	City Hall Expansion Debt Service					
42.0	0000	250	02	00	SRF Loan Set-Aside	150,000	41,250	41,250	82,500	82,500
Subtotal						217,414	108,664	108,664	147,915	147,915
Total Expenditures						217,414	108,664	108,664	147,915	147,915

Notes:

Revenue Bonds Payable. In 1981, the City of Kerman issued \$1,200,000 of revenue bonds to construct additional sewer facilities. The City has pledged the revenue derived from these facilities to pay the debt service. Bond principal payments are made each April. Interest at 5.0% is paid semi-annually, each April and October. The outstanding principal balance at June 30, 2009 was \$548,285. The bonds will be paid off in 2021.

571 10 00 **Transfer to G/F - Bond Debt Service** - moved to 42.0 5005 - Lease Payment (PFA Bond), per auditor's direction.

250 02 00 **SRF Loan Set-Aside** - This amount will not be expended in 09/10, but will be designated as a reserve for future payment on SRF loan.

**City of Kerman Municipal Budget
Sewer Collection Operations**

FY 10/11

Activity: **4011**
Fund: **42.0**
Department: **Public Works**

nd	Activity	Object	Project	Sub Obj.	Description	09/10	09/10	09/10	10/11	AMENDED
						Budget	Amended	YTD Actual	Budget	10/11 Budget
42.0	4011	410	10	00	Salaries	128,402	128,402	128,402	145,831	146,370
42.0	4011	410	20	00	Part Time Salaries	1,827	1,827	1,827	527	527
42.0	4011	410	30	00	Overtime	4,000	3,000	3,000	3,000	3,000
42.0	4011	410	35	00	Stand By	4,163	3,500	3,500	4,052	4,052
42.0	4011	420	00	00	Fringe Benefits	63,118	63,118	63,118	63,104	71,107
Subtotal						201,510	199,847	199,847	216,513	225,057
42.0	4011	510	01	00	Contract Services	3,000	2,000	2,000	3,000	3,000
42.0	4011	510	10	00	Professional Services	500	900	900	1,000	1,000
42.0	4011	515	01	00	Utilities	2,300	2,500	2,500	3,000	3,000
42.0	4011	521	02	00	Special Supplies	4,000	2,000	2,000	3,000	3,000
42.0	4011	521	06	00	Uniforms	1,164	1,164	1,164	852	852
42.0	4011	540	02	00	Equipment Rent - Lease	1,500	1,500	1,500	1,500	1,500
42.0	4011	545	00	00	Vehicle - Equipment Rental Internal	33,664	33,664	33,664	28,842	21,359
42.0	4011	546	00	00	Computer - Equipment Rental Internal	766	766	766	1,027	861
42.0	4011	551	01	00	Communications - Telephone	1,800	1,800	1,800	1,800	1,800
42.0	4011	551	02	00	Communications - Cellular Phone	2,400	2,400	2,400	2,400	2,400
42.0	4011	555	01	00	State Fees	1,500	1,500	1,500	1,500	1,500
Subtotal M&O						52,593	50,194	50,194	47,921	40,272
Subtotal Operations						254,103	250,041	250,041	264,435	265,328
42.0	4011	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						254,103	250,041	250,041	264,435	265,328

Remarks on Budget Request

I. Personnel:

- 20% Public Works Director
- 15% PW Admin. Secretary
- 30% PW Operations Coord.
- 22% PW Lead Supervisor
- 10% PW Lead Supervisor
- 10% PW Lead Supervisor
- 16% PW Maintenance Tech.
- 10% Mechanic
- 20% Maintenance Worker
- 25% Water & WWTP Manager
- 25% WWTP & Water Op. II
- 25% WWTP & Water Op. I
- 25% WWTP & Water Op. I in Training
- 25% WWTP & Water Op. I in Training
- 15% Maintenance Worker

Part Time Personnel:

- 12.5% City Clerk's Secretary

Additional position created for WWTP Operator in Training (25%)

II. M & O Costs:

- 555 01 00 State Fees - SSO (Sanitary Sewer Overflow) fees.

III. Capital Items:

None

Program Elements:

**City of Kerman Municipal Budget
Sewer WWTP Operations**

FY 10/11

Activity: **4014**
Fund: **42.0**
Department: **Public Works**

id	Activity	Object	Project	Sub Obj.	Description	09/10	09/10	09/10	10/11	AMENDED
						Budget	Amended	YTD Actual	Budget	10/11 Budget
42.0	4014	410	10	00	Salaries	85,515	85,515	85,515	95,581	95,581
42.0	4014	410	30	00	Overtime	3,500	2,500	2,500	3,000	3,000
42.0	4014	410	35	00	Stand By	3,393	3,000	3,000	3,377	3,377
42.0	4014	420	00	00	Fringe Benefits	42,455	42,455	42,455	41,923	47,218
Subtotal						134,864	133,470	133,470	143,881	149,176
42.0	4014	510	01	00	Contract Services	8,500	62,000	62,000	6,500	6,500
42.0	4014	510	10	00	Professional Services	15,000	12,000	12,000	12,000	12,000
42.0	4014	510	12	00	Laboratory Testing	8,000	14,000	14,000	10,000	10,000
42.0	4014	515	01	00	Utilities	81,000	83,000	83,000	85,000	85,000
42.0	4014	515	02	00	Diesel Fuel		24,000	24,000	25,000	25,000
42.0	4014	521	01	00	Office Supplies	500	400	400	400	400
42.0	4014	521	02	00	Special Supplies	15,000	15,000	15,000	15,000	15,000
42.0	4014	521	06	00	Uniforms	441	441	441	334	334
42.0	4014	545	00	00	Vehicle - Equipment Rental Internal	16,163	16,163	16,163	14,462	12,113
42.0	4014	546	00	00	Computer - Equipment Rental Internal	3,531	3,531	3,531	4,733	4,632
42.0	4014	550	00	00	Insurance	8,373	8,373	8,373	7,947	7,947
42.0	4014	551	01	00	Communications - Telephone	350	600	600	600	600
42.0	4014	551	02	00	Communications - Cellular Phone	300				
42.0	4014	554	01	00	Travel - Conferences - Meetings	5,000	1,000	1,000	5,000	5,000
42.0	4014	555	01	00	State Fees, Dues & Subscriptions	15,000	15,000	15,000	17,000	17,000
Subtotal M&O						177,158	255,508	255,508	203,976	201,526
Subtotal Operations						312,022	388,978	388,978	347,857	350,702
42.0	4014	600	03	00	Cap. Outlay/Improvements		15,000	15,000		
Subtotal						0	15,000	15,000	0	0
Total Expenditures						312,022	403,978	403,978	347,857	350,702

Remarks on Budget Request

I. Personnel:

- 5% Admin Sec/Planning Tech.
- 10% Public Works Director
- 15% PW Admin. Secretary
- 10% Maintenance Worker
- 25% Maintenance Worker
- 40% Water & WWTP Manager
- 40% WWTP & Water Op. II
- 25% WWTP & Water Op. I in Training
- 25% WWTP & Water Op. I in Training

Additional position created for WWTP Operator in Training (25%)

II. M & O Costs:

- 510 01 00 \$55,000 included in Contract Services for State required Sludge Hauling in 09/10 amended.
- 510 10 00 Professional Services reduced to \$12,000 from \$15,000 in amended 2009/2010 and 2010/2011 budgets.
- 510 12 00 Added two new monitoring wells to our testing schedule and \$2,000 per sludge test.
- 515 01 00 Allowing a \$2,000 (2.5%) increase for escalating utility costs in 2010/2011.
- 515 02 00 Added a new line to split out diesel costs from Special Supplies. Diesel used for pumping irrigation water.
- 521 02 00 Includes unexpected repairs on the large aerator motors and two mixer motors.
- 545 00 00 Vehicle - Equipment Rental Internal - decrease due to reassessment of vehicle & equip replacement and maint costs.
- 554 01 00 Travel - Conferences - Meetings - additional funding necessary to provide professional development of additional staff. Includes \$900 for one-time forklift train the trainer fees.
- 555 01 00 State Fees, Dues & Subscriptions - increase primarily due to additional certification needed for the WWTP staff.

III. Capital Items:

None

Program Elements:

ENTERPRISE FUND



Solid Waste Fund - 43

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
5005	Solid Waste Administration & Accounting	38

FY 2010/2011

**City of Kerman Municipal Budget
Solid Waste Administration & Accounting**

FY 10/11

Activity: **5005**
Fund: **43.0**
Department: **Finance/Accounting**

Fund	Activity	Object	Project	Sub Obj.	Description	09/10	09/10	09/10	10/11	AMENDED
						Budget	Amended	YTD Actual	Budget	10/11 Budget
43.0	5005	410	10	00	Salaries	99,418	99,418	99,418	101,787	101,852
43.0	5005	410	20	00	Part Time Salaries	1,462	1,462	1,462	422	422
43.0	5005	410	30	00	Overtime					
43.0	5005	410	35	00	Standby Pay	72	72	72	66	66
43.0	5005	420	00	00	Fringe Benefits	46,604	46,604	46,604	43,864	46,536
Subtotal						147,555	147,556	147,556	146,139	148,877
43.0	5005	510	01	00	Contract Srv. (Mid Valley Disposal)	672,000	680,000	680,000	690,000	690,000
43.0	5005	510	01	02	Contract Srv. (G/W)					
43.0	5005	510	01	03	Contract Srv. (Landfill)					
43.0	5005	510	06	00	Contract Services - (Utility Billing)	1,200	1,200	1,200	1,200	1,200
43.0	5005	510	02	00	Contract Services - Date Process					
43.0	5005	510	09	00	Professional Services-Legal Expenses		28,000	28,000	7,500	7,500
43.0	5005	510	10	00	Professional Services-Audit	2,500	2,900	2,900	3,000	3,000
43.0	5005	521	01	00	Office Supplies	1,000	750	750	750	750
43.0	5005	521	02	00	General Supplies - Recycling Grant	5,001	5,001	5,001	5,000	5,000
43.0	5005	521	06	00	Uniforms	24	24	24	16	16
43.0	5005	521	07	00	Postage	2,000	2,000	2,000	2,000	2,000
43.0	5005	540	00	00	Lease Payment (PFA Bond)	7,540	7,540	7,540	7,653	7,653
43.0	5005	540	02	00	Equipment Rent - Lease	900	900	900	900	900
43.0	5005	545	00	00	Vehicle - Equipment Rental Internal	2,767	2,767	2,767	1,895	1,631
43.0	5005	546	00	00	Computer - Equipment Rental Internal	1,625	1,625	1,625	2,177	1,825
43.0	5005	550	00	00	Insurance	1,647	1,647	1,647	1,563	1,563
43.0	5005	552	01	00	Public Notice	100	100	100	100	100
43.0	5005	560	00	00	Administration & Overhead	5,905	5,904	5,904	6,082	14,000
Subtotal M&O						704,209	740,358	740,358	729,837	737,138
Subtotal Operations						851,764	887,914	887,914	875,976	886,015
43.0	5005	600	03	00	Cap. Outlay - Carts					
43.0	5005	600	04	00	Capital Outlay - Machinery & Equipment					
43.0	0099	571	10	00	Debt Service - City Hall Expansion					
Subtotal						0	0	0	0	0
Total Expenditures						851,764	887,914	887,914	875,976	886,015
43.0	0099	557	80	00	Transfer to Street Fund - Street Sweepin	26,600	29,500	29,500	34,000	34,000
Total Expenditures & Transfers						878,364	917,414	917,414	909,976	920,015

Remarks on Budget Request

I. Personnel:

10% City Manager	27% Junior Accountant
8% Admin Sec/Planning Tech.	25% Account Clerk
14% City Clerk	15% Information & Referral Coord.
14% Finance Director	5% Public Works Director
8% Sr Acct/Personnel Officer	15% PW Admin. Secretary
25% Account Clerk II	5% PW Maintenance Tech.
	10% City Manager's Secretary

II. M & O Costs:

510 01 01 Contract Services cost to Mid Valley is 80% of Revenues.
 510 01 02 Greenwaste costs are now included in contract with and paid by Mid Valley Disposal.
 510 01 03 Landfill costs are now included in contract with and paid by Mid Valley Disposal.
 510 09 00 FY 09/10 refuse service related legal claim expenses for \$28,000 were charged to Fund 43 (Solid Waste)
 540 00 00 Lease Payments on PFA Bond - 5% of Bond Debt Service on City Hall Expansion project. See page PFA-3
 560 00 00 Administration and Overhead - 10/11 costs increased by 3 percent from 09/10.

III. Capital Items:

10/11 - None

600 03 00 Capital Outlay - Carts: Mid Valley now maintains and replaces carts at their expense, as needed.
 571 10 00 Moved to Lease Payments, above - 5% of Bond Debt Service on City Hall Expansion project. See pg 70.

Program Elements:

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

ENTERPRISE FUND



Storm Drain Fund - 47

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
4011	Storm Drain Maintenance & Operation	39

FY 2010/2011

**City of Kerman Municipal Budget
Storm Drain Maintenance & Operations**

FY 10/11

Activity: **4011**
Fund: **47.0**
Department: **Public Works**

Jnd	Activity	Object	Project	Sub Obj.	Description	09/10	09/10	09/10	10/11	AMENDED
						Budget	Amended	YTD Actual	Budget	10/11 Budget
47.0	4011	410	10	00	Salaries	19,619	19,619	19,619	20,351	20,351
47.0	4011	410	30	00	Overtime	1,200	800	800		
47.0	4011	410	35	00	Stand By	1,337	1,100	1,100	1,362	1,362
47.0	4011	420	00	00	Fringe Benefits	10,170	10,170	10,170	9,146	10,378
Subtotal						32,326	31,689	31,689	30,859	32,091
47.0	4011	510	01	00	Contract Services	1,500	900	900	1,000	1,000
47.0	4011	510	02	00	Contract Services - Data Process					
47.0	4011	515	01	00	Utilities	650	900	900	1,000	1,000
47.0	4011	521	01	00	Office Supplies	100	100	100	100	100
47.0	4011	521	02	00	General Supplies	2,000	3,500	3,500	3,500	3,500
47.0	4011	521	06	00	Uniforms	214	214	214	151	151
47.0	4011	521	07	00	Postage	600	600	600	600	600
47.0	4011	545	00	00	Vehicle - Equipment Rental Internal	8,450	8,450	8,450	6,884	5,102
47.0	4011	546	00	00	Computer - Equipment Rental Internal	766	766	766	1,027	1,359
47.0	4011	550	00	00	Insurance	4,667	4,667	4,667	4,430	4,430
47.0	4011	551	02	00	Communications - Cellular Phone	840	900	900	1,000	1,000
47.0	4011	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.	2,880	2,880	2,880	3,000	3,000
47.0	4011	560	01	00	Administrative & Overhead	6,756	6,756	6,756	6,958	7,026
Subtotal M&O						29,423	30,633	30,633	29,650	28,268
Subtotal Operations						61,749	62,322	62,322	60,509	60,359
47.0	4011	600	03	06	PW Yard Improvements					
47.0	4011	600	03	16	PW Office HVAC					
Subtotal						0	0	0	0	0
Total Expenditures						61,749	62,322	62,322	60,509	60,359

Remarks on Budget Request

I. Personnel:

- 2% Public Works Director
- 10% Maintenance Worker
- 12.5% Maintenance Worker
- 25% WWTP & Water Op. I

II. M & O Costs:

- 510 01 00 Contract Services budget is primarily for repairs and maintenance. Decreased in 09/10 and 10/11.
- 515 01 00 Increased Utilities in 09/10 and 10/11, to pay increasing PG&E costs.
- 521 02 00 Increased costs to repair DI's and to purchase pipe for lift stations. Continued repairs needed.
- 560 00 00 Administration and Overhead costs increased by 3 percent from prior year.

III. Capital Items:

None

Program Elements:

Notes:

ENTERPRISE FUND



Lighting and Landscape District - 75

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
4011	Lighting & Landscape District 1	40

FY 2010/2011

**City of Kerman Municipal Budget
Lighting & Landscaping District 1
Maintenance & Operations**

FY 10/11

Activity: **4011**
Fund: **75.0**
Department: **Public Works**

AMENDED

id	Activity	Object Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget	
75.0	4011	410	10	00	Salaries	65,580	65,580	65,580	59,829	59,829
75.0	4011	410	20	00	Part Time Salaries				10,000	10,000
75.0	4011	410	30	00	Overtime	3,000	3,000	3,000	3,500	3,500
75.0	4011	410	35	00	Stand By	1,832	1,832	1,832	2,084	2,084
75.0	4011	420	00	00	Fringe Benefits	31,717	31,717	31,717	24,475	27,924
Subtotal					102,130	102,129	102,129	99,888	103,337	
75.0	4011	510	01	00	Contract Services	1,000	300	300	1,000	1,000
75.0	4011	510	10	00	Professional Services	4,500	3,000	3,000	3,000	3,000
75.0	4011	515	01	00	Utilities	36,000	30,000	30,000	32,000	32,000
75.0	4011	521	02	00	General Supplies	5,500	5,000	5,000	5,000	5,000
75.0	4011	521	06	00	Uniforms	948	948	948	541	541
75.0	4011	545	00	00	Vehicle - Equipment Rental Internal	20,465	20,465	20,465	15,653	11,376
75.0	4011	546	00	00	Computer - Equipment Rental Internal	1,400	1,400	1,400	1,876	1,572
75.0	4011	550	00	00	Insurance	2,745	2,745	2,745	2,606	2,606
75.0	4011	551	02	00	Communications - Cellular Phone	750	700	700	750	750
75.0	4011	552	01	00	Public Notice					
75.0	4011	560	00	00	Administrative & Overhead	4,724	4,724	4,724	4,866	7,500
Subtotal M&O					78,032	69,282	69,282	67,291	65,344	
Subtotal Operations					180,162	171,411	171,411	167,179	168,681	
75.0	4011	600	04	01	Equip - Lawn Equipment & Trailer					
75.0	4011	600	04	13	PW Service Truck (20%)					
Subtotal					0	0	0	0	0	
Total Expenditures					180,162	171,411	171,411	167,179	168,681	

Notes:

Revenue: L & L assessments will generate approximately \$180,000 of revenue in FY 10/11.

Remarks on Budget Request

I. Personnel:

2% Finance Director	3.5% Public Works Director
2% Junior Accountant	2% PW Admin. Secretary
2% Account Clerk II	40% PW Lead Supervisor
5% Account Clerk	15% Maintenance Worker
20% Maintenance Worker	20% Maintenance Worker
	40% Maintenance Worker

410 20 00 Part-Time Salaries - Temporary summer workers to be hired if Proteus workers are not available.

II. M & O Costs:

510 10 00 City Engineer annual addition to L & L Tax Levy.
515 01 00 Utility costs have gone up approximately 50% due to the addition of several large subdivisions on the west side of town.

III. Capital Items:

None

Program Elements:

INTERNAL SERVICE FUNDS AND STREET MAINTENANCE



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FY 2010/2011

INTERNAL SERVICE FUNDS



Vehicle & Equipment Maintenance - 50

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
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'011	Vehicle & Equipment Operations	44
4024	Vehicle & Equipment Replacement Fund	45
	Vehicle & Equipment Replacement and Maintenance Schedule	46

FY 2010/2011

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE

VEHICLE EQUIPMENT OPERATIONS & REPLACEMENT

FISCAL YEAR 2010/2011

Vehicle/Equipment Operations 50 – 4011

REVENUE

4011 is an operational vehicle/equipment maintenance account for all funds. Each vehicle and certain equipment are charged a “rental rate”. The Operations Budget (50 4011) is an internal “Vehicle/Equipment” Operational account, which is funded by all other City budgets per line item **(545) - Internal Vehicle/Equipment Rental**. This revenue supports a majority of the Mechanic’s costs and a small percentage of related support staff. After personnel the major costs in this budget are: Fuel (515.02) and General Supplies (521.02). General Supplies includes major preventative maintenance items. Prorated liability costs (550) and Administration & Overhead (560) are also included.

The 50 Fund Reserve is set aside to replace “rolling stock” equipment per a specific timeframe or mileage schedule. Therefore, we schedule to have the funds available to replace equipment when necessary five (5), ten (10) or fifteen (15) years from now.

Because this account has been managed so well; over the past two years we have been able to substantially reduce the rental rate (545) charged to each affected budget. This is especially true in the Police Dept (3011) operational budget. Police Patrol Units, which we purchase as used vehicles with 50,000 or more miles are now in service for 6 or 7 years because of the excellent care provided by the mechanic and the personal pride officers take with a patrol unit assigned to each officer. Following is a summary of the balances and costs for Fund 50 (Vehicle/Equipment Replacement Fund).

• Cash Balance as of June 30, 2009	\$243,384
• FY 09/10 Revenues Collected (545)	\$423,536
• Operational Exp. (50 4011)	\$322,169
• Replacement Exp. (50 4024)	\$54,926
• Est. Cash Balance June 30, 2010	\$289,825
• FY 10/11 Revenues Collected (545)	\$332,339 (\$88,300 decrease from FY 09/10)
• FY 10/11 Operational Exp (50 4011)	\$336,899
• FY 10/11 Replacement Exp(50 4024)	\$72,757
• Est. Cash Balance June 30 2011	\$212,508

The PD budget has by far the largest general funds cost in this area and therefore the biggest reduction (23%) from \$165,999 to 128,450 annually. With improved maintenance and better personal care of the vehicles by officers, police patrol units are staying on the road for more years.

EXPENDITURES

Vehicle/Equipment Maintenance - 50 4011

Significant reduction in line item 545 "rental" rates per overall reductions (see above)

Vehicle/Equipment Replacement - 50 4024

In FY 07/08 we began to slow down and postponed some of the vehicle replacements. In FY 09/10 two PD vehicles were scheduled to be purchase but only one was replaced along with one PW pickup totaling \$54,926. We have continued to prolong the lives of our vehicles. However, as more vehicles lives are extended, it becomes more likely that we may have to replace more cars that break down in any given year. Therefore, it is important for us to maintain an adequate balance of cash to provide for such replacements, should they be required.

Replacement Purchases scheduled for FY 10/11

- Two (2) Patrol Units - \$44,000
- One Public Works Pickup - \$15,757
- One Used Forklift - \$13,000

Respectively Submitted,

Ron Manfredi, City Manager
July 7, 2010

**City of Kerman Municipal Budget
Vehicle/Equipment Operations**

FY 10/11

Activity: **4011**
Fund: **50.0**
Department: **Public Works**

AMENDED

.id	Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
50.0	4011	410	10	00	Salaries	38,656	38,656	38,656	41,635	41,701
50.0	4011	410	30	00	Overtime	5,000	2,500	2,500	5,000	5,000
50.0	4011	410	35	00	Stand By	1,053	1,053	1,053	1,362	1,362
50.0	4011	420	00	00	Fringe Benefits	19,193	19,193	19,193	17,897	20,112
Subtotal						63,902	61,402	61,402	65,894	68,175
50.0	4011	510	01	00	Contract Services	10,000	11,000	11,000	12,000	12,000
50.0	4011	515	01	00	Utilities	10,000	9,500	9,500	11,000	11,000
50.0	4011	515	02	00	Fuel	85,000	85,000	85,000	90,000	90,000
50.0	4011	521	01	00	Office Supplies	500	500	500	500	500
50.0	4011	521	03	00	Vehicle Supplies - Parts	70,000	70,000	70,000	75,000	75,000
50.0	4011	521	04	00	Vehicle Repair - Vendors					
50.0	4011	521	06	00	Uniforms	340	340	340	223	223
50.0	4011	545	00	00	Vehicle - Equipment Rental Internal	5,362	5,362	5,362	4,190	2,931
50.0	4011	546	00	00	Computer - Equipment Rental Internal	1,400	1,400	1,400	1,876	1,572
50.0	4011	550	00	00	Insurance	18,531	18,531	18,531	17,588	17,588
50.0	4011	551	01	00	Communications - Telephone	1,500	1,500	1,500	1,600	1,600
50.0	4011	551	02	00	Communications - Cellular Phone	800	800	800	850	850
50.0	4011	554	01	00	Travel - Conferences - Meetings	500	200	200	500	500
50.0	4011	560	00	00	Administrative & Overhead	51,634	51,634	51,634	53,183	53,699
Subtotal M&O						255,567	255,767	255,767	268,510	267,463
Subtotal Operations						319,469	317,169	317,169	334,404	335,638
50.0	4011	600	03	07	Ice machine for drinking water					
50.0	4011	600	04	00	Oil Distribution System - Equipment					
50.0	4011	600	04	11	Tool Box for shop					
50.0	4011	600	04	12	Backhoe Bucket Attachment					
50.0	4011	600	04	13	Small Equipment Replacement	5,000	5,000	5,000	5,000	5,000
50.0	4011	600	04	14	Portable Generator				1,500	1,500
Subtotal						5,000	5,000	5,000	6,500	6,500
Total Expenditures						324,469	322,169	322,169	340,904	342,138

Remarks on Budget Request

I. Personnel:

- 5% Finance Director
- 2% Sr Acct/Personnel Officer
- 2.5% Public Works Director
- 3% PW Admin. Secretary
- 5% PW Maintenance Tech.
- 65% Mechanic

II. M & O Costs:

- 510 01 00 Contract Services - Includes Fire Inspection, County Permits, On Line Repair Manuals, and Smog Checks
- 521 03 00 Vehicle Supplies/Parts - Combined Supplies, Parts, Consumable Accounts and Small Tools

III. Capital Items:

- 600 04 13 Replacement of small equipment
- 600 04 14 Portable Generator

Program Elements:

**City of Kerman Municipal Budget
Vehicle/Equipment Replacement**

FY 10/11

Activity: **4024**
Fund: **50.0**
Department: **Public Works**

		Object	Project		Description	09/10	09/10	09/10	10/11	AMENDED
Activity		Sub Obj.				Budget	Amended	YTD Actual	Budget	10/11 Budget
50.0	4024	600	04	29	Patrol Vehicle (2)	45,570	20,000	20,000	44,000	44,000
50.0	4024	600	04	30	PW Pickup	32,298	34,926	34,926	15,757	15,757
50.0	4024	600	04	31	PW Service Truck (50%)					
50.0	4024	600	04	32	Replacement Forklift				13,000	13,000
Subtotal						77,868	54,926	54,926	72,757	72,757
Total Expenditures						77,868	54,926	54,926	72,757	72,757

I. Personnel:

None

II. M & O Costs:

None

III. Capital Items:

- 600 04 29 Replace 2 Patrol Vehicles (Price includes paint, decals, delivery and equipment - funded 100% by Fund 50.0)
- 600 04 30 Replace Pickup, (Full Size Used Pickup, funded 100% by Fund 50.0)
- 600 04 32 Replace very old City Forklift, which has been posing safety concerns (funded 100% by Fund 50.0)

VEHICLE AND EQUIPMENT REPLACEMENT AND MAINTENANCE SCHEDULE

Equip. No.	Equip. Cat.	Mod. Year	Equipment Type	Original Capital Cost	13/14	14/15	15/16	16/17	17/18	18/19	19/20	Mar-09 Road	Mar-10 Road	Annual Mileage	Adj Miles at Full 10 years	Annual Replacement Cost	10 years Replacement Cost	OBM plus Full Replacement Cost						
1365	AV	1998	Ford Crown Vic	23,000								175,048	176,151	11,033	827	\$	\$	\$ 827						
1366	AV	2002	Ford Crown Vic (City Manager)	23,000	27,463							93,848	105,499	11,651	8738	\$	\$	\$ 10,111						
Subtotal												268,896	281,650	12,754				\$ 10,939						
1398	CSV	2006	Chevy Silverado PU	20,000		26,095						13,860	19,090	5,220	3,915	\$	\$	\$ 5,220						
1406	CSV	2007	Chevy Colorado pickup	12,000		15,857						6,366	9,830	3,464	2,598	\$	\$	\$ 3,381						
1391	CSV	2004	Chevy Passenger Van	20,000		25,335						42,680	52,241	9,561	7,171	\$	\$	\$ 8,438						
Subtotal												62,906	81,151	18,245				\$ 17,038						
1413	PW HE	2006	Case Backhoe	64,000								3,194	3,778	1,000	750	\$	\$	\$ 1,000						
1290	PW HE	86	Ford MDL 4600	39,000		43,070						5,395	6,461	1,066	800	\$	\$	\$ 2,953						
1257	PW HE	1980	Ford Dump Truck												188	\$	\$	\$ 188						
1275	PW HE	1984	Chevy 1 Ton Tilt Bed Pickup												1,500	\$	\$	\$ 1,500						
1295	PW HE	1973	Chevy Bucket Truck												375	\$	\$	\$ 375						
1341	PW HE	1978	Ford F7000 Vector Truck												375	\$	\$	\$ 375						
1412	PW HE	1988	Ford F-Super Duty												375	\$	\$	\$ 375						
1288	PW HE	1986	Backhoe	30,000								108,090	108,422	332	375	\$	\$	\$ 375						
1332	PW HE	91	Ford F350 Water Truck	30,312			40,317								249	\$	\$	\$ 249						
1425	PW HE	2004	Case Tractor					41,959							375	\$	\$	\$ 375						
Subtotal												116,679	118,661	6,648				\$ 16,433						
1276	PW HE	2004	Mowers - 60" Toro Gasoline	16,000		20,268									900	\$	\$	\$ 900						
1277	PW HE	2005	Mowers - 72" Toro Gasoline	16,000			20,876								900	\$	\$	\$ 900						
1278	PW HE	2006	Mowers - 72" Toro Diesel	16,000				21,503							900	\$	\$	\$ 900						
1440	PW HE	2008	Mower - John Deere (Reel)	25,001					33,539						900	\$	\$	\$ 900						
1240	PW PU	1988	Chevy 1/2 ton	14,000		17,735									900	\$	\$	\$ 900						
1405	PW PU	2007	Chevy Silverado PU	16,000			20,876					12,260	18,586	6,336	4,752	\$	\$	\$ 5,796						
1339	PW PU	1988	Dodge 1/2 Ton w/ Camper (Shop)	14,000				19,379				75,787	75,990	203	2,564	\$	\$	\$ 3,414						
1397	PW PU	2006	Chevy Silverado PU	14,000		17,000						19,298	24,446	5,148	3,861	\$	\$	\$ 4,802						
1343	PW PU	1989	Dodge 1/2 Ton w/ Camper	14,000		15,298		18,815				20,559	26,789	6,230	1,459	\$	\$	\$ 2,487						
1444	PW PU	2007	Chevy Silverado Pickup	16,953		17,000						25,734	32,993	7,259	3,944	\$	\$	\$ 5,087						
1371	PW PU	1999	Dodge Dakota pickup	14,000		15,757						143,145	152,412	9,267	6,950	\$	\$	\$ 7,738						
1374	PW PU	2002	Chevy 3500 Truck	30,000								44,247	50,897	6,650	4,988	\$	\$	\$ 6,888						
1392	PW PU	2004	Chevy Colorado pickup	14,000		17,033						33,638	40,471	6,833	5,125	\$	\$	\$ 7,141						
1393	PW PU	2004	Chevy Colorado pickup	14,000								23,937	27,724	3,787	2,840	\$	\$	\$ 3,692						
1394	PW PU	2004	Chevy Colorado pickup	14,000		17,735						37,204	41,939	4,735	3,551	\$	\$	\$ 4,438						
1395	PW PU	2004	Chevy Colorado pickup	14,000		18,267						33,449	42,750	9,301	6,976	\$	\$	\$ 7,889						
1402	PW PU	2007	Ford Escape	19,000		18,267						18,500	22,443	3,943	2,967	\$	\$	\$ 3,871						
1404	PW PU	2007	Ford Escape	19,000		27,089						11,226	15,050	3,824	2,868	\$	\$	\$ 4,222						
1404	PW PU	2007	Ford Escape	19,000		27,089						9,394	11,951	2,557	1,918	\$	\$	\$ 3,272						
1407	PW PU	2007	Ford F205 PU	18,000								16,334	22,432	6,098	4,574	\$	\$	\$ 4,574						
1408	PW PU	2007	Ford F205 PU	18,000								25,664	39,303	12,779	9,584	\$	\$	\$ 10,867						
1424	PW PU	2007	Chevy Equinox	21,000								10,218	13,708	3,490	2,618	\$	\$	\$ 4,115						
1426	PW PU	2008	Chevy Silverado PU 3500	26,000								3,567	10,498	6,931	5,198	\$	\$	\$ 6,444						
Subtotal												896,877	1,002,188	111,311				\$ 110,838						
Subtotal												32,298	15,757	17,000				\$ 42,932						
Subtotal												32,298	15,757	17,000				\$ 112,316						
Subtotal												1,345,358	1,483,650	149,958				\$ 155,248						
1309	PW	1991	Chevy Astro Van									130,249	136,005	5,756	4,317	\$	\$	\$ 4,317						
1366	PPV	2001	Ford Crown Vic									161,569	164,762	3,193	2,395	\$	\$	\$ 2,395						
1377	PPV	2001	Ford Crown Vic			23,661						145,300	147,148	1,848	1,386	\$	\$	\$ 1,386						
1378	PPV	2000	Ford Crown Vic									97,719	101,989	4,270	3,203	\$	\$	\$ 3,203						
1379	PPV	2000	Ford Crown Vic									115,505	118,161	2,656	1,992	\$	\$	\$ 1,992						
1447	PPV	2001	Ford Crown Vic									50,000	54,968	4,968	3,726	\$	\$	\$ 3,726						
1381	PPV	2001	Ford Crown Vic									77,063	79,245	2,182	1,637	\$	\$	\$ 1,637						
1382	PPV	2001	Ford Crown Vic									98,222	104,447	6,225	4,669	\$	\$	\$ 4,669						
1383	PPV	2002	Ford Crown Vic									64,334	68,813	4,479	3,359	\$	\$	\$ 4,410						
1384	PPV	2002	Ford Crown Vic									67,498	76,634	9,136	6,852	\$	\$	\$ 8,102						
1385	PPV	2002	Ford Crown Vic									61,750	66,633	4,883	3,662	\$	\$	\$ 4,942						
1386	PPV	2002	Ford Crown Vic									71,282	77,411	6,129	4,597	\$	\$	\$ 5,827						
1387	PPV	2002	Ford Crown Vic									76,134	81,761	5,627	4,220	\$	\$	\$ 5,551						
1388	PPV	2003	Ford Crown Vic									72,352	78,630	6,278	4,709	\$	\$	\$ 6,100						
1389	PPV	2003	Ford Crown Vic									77,201	84,070	6,869	5,152	\$	\$	\$ 7,107						
1390	PPV	2003	Ford Crown Vic									72,127	78,073	5,946	4,460	\$	\$	\$ 5,336						
1400	PPV	2003	Ford Crown Vic									75,923	83,213	7,290	5,468	\$	\$	\$ 6,698						
1401	PPV	2003	Ford Crown Vic									54,544	61,468	6,924	5,243	\$	\$	\$ 6,243						
1419	PPV	2007	BMW Motorcycle									30,109	39,243	9,134	6,743	\$	\$	\$ 8,248						
1420	PPV	2005	Ford Crown Vic									62,530	71,520	8,990	6,743	\$	\$	\$ 8,248						
1421	PPV	2005	Ford Crown Vic									57,827	59,365	1,538	1,154	\$	\$	\$ 1,154						
1422	PPV	2005	Ford Crown Vic									63,886	67,148	3,262	2,447	\$	\$	\$ 3,886						
Subtotal												1,771,241	1,884,320	113,070				\$ 107,955						
Subtotal												99,011	87,778	99,011				\$ 23,146						
Subtotal												1,345,358	1,483,650	149,958				\$ 166,077						
Subtotal												32,298	15,757	17,000				\$ 66,077						
Subtotal												32,298	15,757	17,000				\$ 66,077						
Subtotal												1,345,358	1,483,650	149,958				\$ 263,037						
Grand Total												\$ 50,798	\$ 59,757	\$ 38,751	\$ 97,135	\$ 66,249	\$ 187,739	\$ 174,492	\$ 203,994	\$ 298,520	\$ 87,778	\$ 125,511	\$ 3,367,970	\$ 263,037

Phillip - Auto Allowance

INTERNAL SERVICE FUNDS



Technology Maintenance - 51

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
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4011	Technology Maintenance	48
	Technology Deferred Maintenance Schedule	49

FY 2010/2011

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE

TECHNOLOGY MAINTENANCE

FISCAL YEAR 2010/2011

Fund (51) Technology Maintenance Budget 51 4011

This budget funds the replacement of existing desktop computers, printers and the annual maintenance contract with the firm (Real Time) contracted for the upkeep of our equipment and system network. In the same fashion that funds the Vehicle/Equipment (50 4011) and Replacement (50 4024) Budgets, revenues from individual budget line item 546 fund this budget (51 4011).

The budget expenditures in Technology Maintenance (51 4011) are:

- **Contract Services - \$30,000** – Contract (Real Time) for equipment and system network maintenance and trouble shooting. As our data processing system increases this amount will increase. Since PD is now on the County computer system and paying the County for maintenance of their computer system, PD is not being allocated any of the cost relating to Real Time's services in 2010/2011.
- **Capital Outlay/Computers - \$46,260** – Scheduled replacement of existing computer and printer equipment. While it is possible that we may not spend this full amount, it is important to be prepared to replace computers, printers and related support systems if we find that equipment breaks down or is less efficient. We did experience a loss of efficiency in 09/10 and ended up replacing many of the computers and one server that were scheduled or past due for replacement, while remaining within budget.

Respectively Submitted,

Ron Manfredi, City Manager
July 7, 2010

**City of Kerman Municipal Budget
Technology Maintenance**

FY 10/11

Activity: **4011**
Fund: **51.0**
Department: **Finance**

nd	Activity	Object Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget	
51.0	4011	410	10	00	Salaries	7,027	7,027	7,027	7,251	7,251
51.0	4011	420	00	00	Fringe Benefits	2,950	2,950	2,950	2,944	3,099
Subtotal					9,977	9,977	9,977	10,195	10,350	
51.0	4011	510	01	00	Contract Services	30,000	25,000	25,000	30,000	30,000
Subtotal M&O					30,000	25,000	25,000	30,000	30,000	
Subtotal Operations					39,977	34,977	34,977	40,195	40,350	
51.0	4011	600	04	00	Capital Outlay - Computers	62,210	62,210	62,210	46,260	46,260
Subtotal					62,210	62,210	62,210	46,260	46,260	
Total Expenditures					102,187	97,187	97,187	86,455	86,610	

I. Personnel:

410 00 00 Allocated staff time spent on technology
5% Finance Director
5% Junior Accountant

II. M & O Costs:

510 01 01 No Change from original 09/10 budget to 10/11 budget, but amended down by \$5,000 in 09/10. Savings may be realized in 10/11 also. However, revamping of the entire computer system may require the full \$30,000 in 10/11.

III. Capital Items:

600 04 00 Several computers and one or two servers are being replace in 09/10. Many of these replacements were postponed in prior years, causing a slowing of the computer system. The upgrades and replacements in 09/10 and 10/11 should help the system function much more robustly and require less maintenance costs in the future.

Program Elements:

Deferred Maintenance Schedule

Total Annual Fund	74,084	41,200	92,210	71,260	60,170	69,213	65,638	67,698
Less Yrly Service/Support	(30,000)	(30,000)	(30,000)	(25,000)	(25,750)	(26,523)	(27,318)	(28,138)
Capital Outlay - Computers	44,084	11,200	62,210	46,260	34,420	42,690	38,320	39,560

	% of Equip	Shared Allocation	Equipment Allocation	Total Allocation
Water Op	6.62% 41.0 4011	2,778	665	3,443
Sewer Collectn	1.66% 42.0 4011	694	166	861
WWTP	7.63% 42.0 4014	3,200	1,431	4,632
Storm Drain	1.66% 47.0 4011	694	665	1,359
Vehicle/Equip	3.03% 50.0 4011	1,269	304	1,572
L&L	3.03% 75.0 4011	1,269	304	1,572
Street	3.03% 80.0 4011	1,269	304	1,572
Code Enforcmnt	15.25% 10.0 4042	6,396	1,531	7,927
Planning & Bldg	9.15% 10.0 1008	3,837	919	4,756
PD	N/A 10.0 3011		6,035	6,035
Comm Srvc/Rec	20.82% 10.0 2002	8,729	2,090	10,819
Water Admin	7.02% 41.0 5005	2,945	705	3,650
Sewer Admin	7.02% 42.0 5005	2,945	705	3,650
Refuse Admin	3.51% 43.0 5005	1,472	353	1,825
Gen Admin	7.41% 10.0 1002	3,106	744	3,850
RDA	2.12% 60.0 9091	888	213	1,100
RDA	1.06% 61.0.9092	444	106	550
	100.00%	41,934	17,239	59,173

STREET MAINTENANCE



<u>Activity</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
	City Manager's Budget Message		50
	Revenue Summary – Streets Various		51
4011	Streets Maintenance Operations/Admin	88	52
4011	Streets Maintenance Operations	80-85, 87	53

FY 2010/2011

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE

STREET MAINTENANCE OPERATIONS & ADMINISTRATION

FISCAL YEAR 2010/2011

Street Maintenance Operations & Administration 80's - 4011

This is one of the largest Maintenance and Operation (4011) Budgets in Public Works. The City of Kerman has built up a reserve in some of the Street Funds over the past few years, when construction costs were very high. As we have bid certain projects over the past year and as we continue bidding street projects, our bids are coming in much lower and we are able to get more for our Street dollars. These projects have been placed in the CIP 80 4024 budget and previously presented.

The year, we have broken out the Street Operational costs between Measure C (88 4011) and TDA and Other Street Funds (Funds 80 through 85 and 87, Activity 4011). In the past, we included all operational costs in the Fund 80.0 budget, which was a catch-all Fund. Then, at the end of the year, we would allocate the costs out to the various funding sources (Funds). For 2010/2011, we are allocating the costs in advance and will charge the expenses directly to their respective accounts and funds.

This budget also includes the Street Sweeping contract for \$80,000 which is funded, in part by Street Sweeping fees paid with the City Utility and some funds from CalTrans for State Routes 145 & 180. Sidewalk repairs are also budgeted in Streets.

Respectively Submitted,

Ron Manfredi, City Manager
July 7, 2010

City of Kerman Municipal Budget
Street Maintenance, Operations & Administration - TDA and Other

FY 10/11

Activity: **4011**
Fund: **80 through 85 and 87**
Department: **Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10	09/10	09/10	10/11	AMENDED
						Budget	Amended	YTD Actual	Budget	10/11 Budget
87.0	4011	410	10	00	Salaries				48,959	48,959
87.0	4011	410	30	00	Overtime				1,125	1,125
87.0	4011	410	35	00	Stand By				627	627
87.0	4011	420	00	00	Fringe Benefits				20,420	20,420
Subtotal						0	0	0	71,130	71,130
80.0	4011	510	01	00	Street Sweeping	80,000	77,300	77,300	80,000	80,000
84.0	4011	510	03	00	Engineering	2,000	2,000	2,000	3,000	3,000
83.0	4011	510	04	00	Audit	2,000	2,000	2,000	2,000	2,000
81.0	4011	510	05	00	Tree Trimming	7,000	2,000	2,000	7,000	7,000
81.0	4011	510	06	00	Traffic Signal Maintenance	9,000	4,500	4,500	6,000	6,000
81.0	4011	515	01	00	Utilities-Net of Transfer in from 10.0.4011	40,000	35,000	35,000	42,000	42,000
Subtotal M&O						140,000	122,800	122,800	140,000	140,000
Subtotal Operations						140,000	122,800	122,800	211,130	211,130
82.0	4011	600	03	04	Yard Improvements	8,000	500	500	7,500	7,500
85.0	4011	600	03	14	Sidewalk Repair	50,000	35,000	35,000	15,000	15,000
81.0	4011	600	03	01	Backhoe Hammer Attachment				13,000	13,000
Subtotal						58,000	35,500	35,500	35,500	35,500
Total Expenditures						198,000	158,300	158,300	246,630	246,630

Remarks on Budget Request

I. Personnel:

25% of the Streets payroll costs are being charged to Fund 87.0. The balance is charged to Measure C (Fund 88.0)

II. M & O Costs:

- 510 01 00 No increase in Street Sweeping contract for 2010/2011, based on CPI and street miles remaining virtually the same.
- 510 05 00 Tree Trimming - Trimming of palm trees is done bi-annually.

III. Capital Items:

- 82.0 4011 600 03 04 Construct Shade structure, concrete slab and lighting for yard south of railroad
- 85.0 4011 600 03 14 10/11 Sidewalk Repair = \$15,000. Another \$20,000 is being funded by Article VIII (87.0 4024).
- 81.0 4011 600 03 01 Hammer Attachment for Backhoe to be used on street projects.

CAPITAL IMPROVEMENT PROJECTS

(C.I.P.) Budgets



<u>Fund</u>	<u>Activity</u>	<u>Description</u>	<u>Page #</u>
<u>PLANNING & DEVELOPMENT</u>			
11	4011	Admin & Acct (CIP/Impact Fees)	58
17	4007	General Plan Updates (CIP/Impact Fees)	59
<u>PARKS</u>			
10	4024	Parks Acquisition & Construction	60
58, 59	4024	Parks Acquisition & Construction (Impact Fees)	61
78	4024	Parks Construction	62
<u>DBG</u>			
12	4024	CDBG Construction	64
<u>FACILITIES CONSTRUCTION</u>			
14	4024	Facilities Construction	65
<u>WATER CONSTRUCTION</u>			
41, 52-54	4024	CIP Other Than "SRF"	67
<u>SEWER FACILITIES CONSTRUCTION</u>			
42, 55-57	4024	Sewer Facilities Construction	69
<u>STORM DRAIN</u>			
48 & 49	4024	Facilities Construction	71
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<u>DEVELOPMENT IMPACT FEE REVENUE SUMMARY</u>			
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FY 2010/2011

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE

CAPITAL IMPROVEMENT BUDGETS ALL FUNDS - 4024

FISCAL YEAR 2010/2011

The City Council approved the Five Year – Capital Improvement Plan (CIP) for fiscal years 2009/10 to 2013/14 at the March 17, 2010 Council meeting. As documented in the Five Year Capital Improvement Plan, many of the planned projects and equipment items planned for 2009/10 were either eliminated or moved out for consideration in future years. This CIP “action plan” now becomes the basis for fiscal year 2010/11 Capital Improvement Budget for each of the respective City Funds.

Following are brief summaries of each of the City's Capital Improvement budgets. Although Funds 11 and 17 are presented in this section of the budget, they are not capital expenditure budgets. However, they both relate to the management of capital projects and are included in the Five-Year CIP. Like many of the capital expenditure budgets, Funds 11 and 17 are also funded by development impact fees.

11 4011 Administration & Accounting (CIP & Development Impact Fees (DIF))

Contract Services were amended to half of the original budget in 2009/10 and reduced in 2010/11. Salaries were also reduced by 30% to also reflect reduced development and less staff time spent in this area.

17 4007 General Plan Updates

The \$20,000 budget for the Sphere of Influence Application with LAFCo has been postponed and reduced to \$5,000 in 2010/11. The 5-Year CIP includes \$14,000 for this purpose in 2012/13.

10 4024 Parks, Facilities & Equipment (Construction & Equipment) - General Fund

No expenditures other than Donations have been budgeted for 2009/10 or 2010/11. Katie's Kids Park is expected to be funded through donations of approximately \$137,000 and potential grants funds that have not yet been identified or secured.

58 and 59 Parks Acquisition and Construction

In 2009/10 and 2010/11, we are only budgeting for debt service on the Kerman PFA Bond funds which were used to purchase approximately 35 acres of property to be used for a future park.

78 Park Grants

The CIWMB Tire Derivative Grant for \$100,000 was obtained in 2009/10 and used for playground surfacing. No Park Grants have been budgeted for in 2010/11. However, we hope to learn the status of our Proposition 84 application by November 2010.

12 CDBG Construction

The Community Center Debt has been paid off in 2008/09. We expect to spend \$220,000 of CDBG funds in 2009/10 and \$214,545 in 2010/11 on Storm Drain projects.

14 Facilities Development Impact Fees

In 2009/10 and 2010/11, we are only budgeting for debt service on the Kerman PFA Bond funds which were used toward the City Hall Expansion project.

Fire 18 (No Budget/No Pages)

The City collects the Development Impact Fees for North Central Fire District. When North Central has reached the point where a new station is necessary, those impact fees will be used for the construction of the new station. No expenditures are planned for several years.

41, 52, 53 and 54 4024 Water Construction

The Water construction budget is funded principally from DIF's (52, 53 and 54). However, Water Operational Reserves (41) will also finance the matching percentages of a number of improvements and equipment. California Consulting is helping the City seek grant funding for water meter installations in older parts of town. The \$600,000 that is budgeted in 2010/11 is approximately half of the anticipated grant amount. Another \$100,000 is budgeted to be paid from Major Facilities Impact Fees for the testing of Well 18, behind the Savemart shopping center.

42, 55, 56 and 57 4024 Sewer Facilities Construction

New Sewer Construction is funded principally from DIF's. The Wastewater Treatment Plant Expansion project is in this budget, with costs split between FY 2009/10 (\$1,400,000) and 2010/11 (\$4,000,000) and an additional \$800,000 slated for 2011/12 in the 5-Year CIP. This project is being funded with a low interest loan from the State Revolving Loan Fund. We are also receiving \$2 million in Stimulus Funds for this project. Between 2009/10 and 2010/11, an additional \$500,000 is budgeted to be paid from Sewer Major Facilities Impact Fees for the installation of a Wastewater Reclamation Pump and Pipe. Reimbursements of \$62,238 for Sewer Oversize are in the 2009/10

Amended Budget, and various smaller capital projects are budgeted in 2009/10 and 2010/11 to be paid from Sewer Operations funds.

48 and 49 4024 Storm Drain

Reimbursements to developers are paid out as funds become available. This Budget calls for \$14,530 of reimbursements to be paid out in 2009/10 and \$63,064 in 2010/11 if funds become available. Fee credits of \$42,098 were given for improvements made by the developer in Tract 5928.

80, 81, 88, 91 and 95 4024 Street Construction

Street Construction is funded from a variety of sources including funding through COG both of a competitive nature and County wide allocations. Other sources include: Gas Tax, Measure "C", TEA 21, Major Street Fees and Caltrans Cooperative Agreements, grants and development impact fees. The amended 2009/2010 Budget calls for \$1,627,941 and the Proposed 2010/11 Budget calls for \$1,730,919 of Street Construction Expenditures. These include about \$90,000 of reimbursements in each year.

13 4024 (Bond Proceeds)

All but a very small portion of the Bond Proceeds have been spent to date. The only budgeted item for 2010/11 is \$10,000 for the balance of costs related to the Community Park Design.

Respectfully Submitted

Ron Manfredi, City Manager
July 7, 2010

**COMPREHENSIVE SCHEDULE OF
CAPITAL PROJECTS AND EQUIPMENT**

Allocation of Capital Expenditures Between Funds

Initial Fund Description	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund
	10.0	12.0	14.0	41.0	42.0	49.0	50.0	57.0	59.0	87.0	88.0	89.0	90.0	91.0	95.0		
Total	10,0	12,0	14,0	41,0	42,0	49,0	50,0	57,0	59,0	87,0	88,0	89,0	90,0	91,0	95,0		
10.0 Katie's Park Design & Landscaping	137,000																
12.0 First Street Storm Drain (CDBG)		214,545															
12.0 First Street Storm Drain (City Match/ARRA)											30,000	120,000					
14.0 Lease Payment (PFA Bond)			61,226														
41.0 Valve & Hydrant Replacement				25,000													
41.0 Well 18				100,000													
41.0 Remote Meter Reading System				600,000													
42.0 Wastewater Reclamation Nord Property					15,000												
42.0 Trailer for Portable Generator					6,000												
42.0 Repave WWTP Parking Lot					15,000												
49.0 Reimb. - Panoche Creek Packing	31,893					31,893											
49.0 Reimb. - Crossroads (Kashian)	31,171					31,171											
50.0 Patrol Vehicles (2)							44,000										
50.0 PW Pickup							15,757										
57.0 WWTP Expansion								4,000,000									
59.0 Lease Payment (PFA Bond)									63,777								
87.0 Sidewalk Repair										20,000							
88.0 Congestion Mitig. & Air Quality (CMAQ)											20,200	155,900					
88.0 Local Street Overlay											175,000						
88.0 Local Street Sealing											75,000						
89.0 RSTP/Stimulus Kearney Blvd Medians										210,247		560,246					
90.0 Prop 1B - Kearney & Madera													42,994				
91.0 Reimb. - Tract No. 5191 - Covington														21,000			
91.0 Reimb. - Tract No. 5244 - Westco														20,000			
91.0 Reimb. - Tract No. 5329 - Jonathan														50,000			
95.0 Prop 42 Traffic Congestion Relief Project															265,355		
Total	7,126,311	137,000	214,545	61,226	725,000	36,000	63,064	59,757	4,000,000	63,777	230,247	300,200	836,146	42,994	91,000	265,355	
	100%	1.9%	3.0%	0.9%	10.2%	0.5%	0.9%	0.8%	56.1%	0.9%	3.2%	4.2%	11.7%	0.6%	1.3%	3.7%	

**City of Kerman Municipal Budget
CIP Administration**

FY 10/11

Activity: **4011**
Fund: **11.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
11.0	4011	410	10	00	Salaries	28,800	28,800	28,800	20,048	20,048
11.0	4011	420	00	00	Fringe Benefits	11,191	11,191	11,191	7,398	7,786
Subtotal Personnel						39,991	39,991	39,991	27,446	27,835
11.0	4011	510	01	00	Contract Services	13,000	6,500	6,500	10,000	10,000
11.0	4011	545	00	00	Vehicle - Equipment Rental Internal	1,710	1,710	1,710	592	494
Subtotal M&O						14,710	8,210	8,210	10,592	10,494
Total Expenditures						54,701	48,201	48,201	38,038	38,329
Funding										
CIP Admin. - Impact Fees						54,701	48,201	48,201	38,038	38,329
Total Funding						54,701	48,201	48,201	38,038	38,329

Remarks on Budget Request

I. Personnel :

- 2% City Manager
- 2% City Clerk
- 4% Finance Director
- 8% Sr Acct/Personnel Officer
- 2% Comm. Services Director
- 2% Planning & Dev Services Director
- 3% Public Works Director
- 2% City Manager's Secretary

Salaries budget decreased for 10/11 due to slow down in development and less time being devoted to the development of the Five-Year Capital Improvement Program and management of Development Impact Fees.

II. M&O Costs:

Contract Services for CIP Administration are provided by the City Engineer, Gary Horn.

III. Capital Items:

None

Program Elements:

The CIP Administration Fund provides funding from Impact Fees for the preparation and administration of the Capital Improvement Plan (CIP).

**City of Kerman Municipal Budget
General Plan Updates**

FY 10/11

Activity: **4007**
Fund: **17.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
17.0	4007	410	10	00	Salaries	12,101	12,101	12,101	12,529	12,529
17.0	4007	410	30	00	Overtime					
17.0	4007	420	00	00	Fringe Benefits	4,711	4,711	4,711	4,438	4,693
Subtotal						16,812	16,812	16,812	16,967	17,222
17.0	4007	510	02	00	Sphere of Influence/App - LAFCo	20,000			5,000	5,000
17.0	4007	510	10	01	General Plan - Professional Svcs	2,500	500	500	1,000	1,000
17.0	4007	545	00	00	Vehicle - Equipment Rental Internal	463	463	463	287	253
Subtotal M&O						22,963	963	963	6,287	6,253
Total Expenditures						39,775	17,775	17,775	23,254	23,475

Notes:

In addition to the ongoing services from the City Engineer, we also contract for updating the Master Plans for Water, Sewer & Drainage (Contract Service section). Also planning documents such as General Plan Elements and Updates of the General Plan are included here (General plan - Professional Services). In addition staff time devoted to the General Plan is included.
The Revenue source for this Budget is (17) "General Plan Update" Impact Fees.

Remarks on Budget Request

I. Personnel:

- 2.5% City Manager
- 7% Admin Sec/Planning Tech.
- 5% Planning & Dev Services Director
- 2.5% City Manager's Secretary

II. M & O Costs:

- 510 02 00 Sphere of Influence - LAFCo, State Board of Equalization and Dept. of Fish & Game fees for annexation and sphere of influence updates for Well 17 at West Side park property.
- 510 10 00 General Plan - Prof. Services - AB170 Air Quality amendment to the General Plan.

III. Capital:

None

Program Elements:

**City of Kerman Municipal Budget
Parks, Facilities & Equipment - General Fund**

FY 10/11

Activity: **4024**
Fund: **10.0**
Department: **Parks & Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
Construction										
Facilities										
10.0	4024	600	03	15	Animal Control Shelter (25%)					
10.0	4024	600	03	16	PW Office HVAC (15%)					
Subtotal						-	-	-	-	-
Kerkhoff Park										
10.0	4024	600	03	83	Stage Shade Shelter					
10.0	4024	600	03	86	Coleman Field Upgrade					
10.0	4024	600	03	90	Park Electrical Upgrade					
10.0	4024	600	03	92	Engineering & Design					
10.0	4024	600	03	93	Scout Hut Upgrade					
10.0	4024	600	03	95	Block Wall & Gate					
Subtotal						-	-	-	-	-
10.0	4024	600	03	20	Rotary Park Electrical Upgrade					
Subtotal						-	-	-	-	-
10.0	4024	600	03	88	Whooten Park Playground Equip Replacement					
Subtotal						-	-	-	-	-
Equipment										
10.0	4024	600	03	00	Restroom Partitions					
10.0	4024	600	04	15	City Entrance Signs					
10.0	4024	600	04	21	CTC Flooring (50%)					
10.0	4024	600	04	23	Senior Center Chairs & Blinds (50%)					
10.0	4024	600	04	26	Tire Mounter and Balancer (50%)					
10.0	4024	600	04	27	Concrete Scarifier (50%)					
10.0	4024	600	04	28	Brake Lathe					
10.0	4024	600	04	29	Police Motorcycle, Equip. & Training					
10.0	4024	600	04	89	Police Radios - Mobil Terminals (50%)					
Subtotal						-	-	-	-	-
Amendments										
10.0	4024	600	03	11	2-5 Playground First 5				5,000	5,000
10.0	4024	600	05	00	Katie's Kids Park - Design				7,000	7,000
10.0	4024	600	05	01	Katie's Kids Park - Landscaping				125,000	125,000
Subtotal						-	-	-	137,000	137,000
Total Expenditures						-	-	-	137,000	137,000

Notes:

Parks & Facility Construction Budgets are spread out over four capital budgets, in order to improve accounting for expenditures and revenues. Projects in this budget are funded through General Fund reserves (Fund 10.0) or Bond Proceeds (Fund 13.0).

Yr. 09/10 projects are reflected in the 5-year Parks, Facilities & Equipment CIP.

Remarks on Budget Request

1. Yr. 07/08 Most projects completed.
2. Yr. 08/09 Most capital projects have been curtailed due to anticipated short fall in state revenues. Some carried over.
3. Yr. 09/10 Capital projects were eliminated to create savings in the General Fund.

**City of Kerman Municipal Budget
Parks Acquisition & Construction**

FY 10/11

Activity: **4024**
Fund: **58.0, 59.0**
Department: **Parks**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
ACQUISITION										
59.0	4024	540	00	00	Lease Payment (PFA Bond)	62,830	62,830	62,830	63,777	63,777
59.0	4024	599	00	00	Impact Fee Reimbursements					
59.0	4024	600	01	91	Gateway Park					
59.0	4024	600	01	92	Stanislaus Park					
59.0	4024	600	01	94	9th Street Park					
Subtotal						62,830	62,830	62,830	63,777	63,777
CONSTRUCTION										
Lion's Park Phase II										
58.0	4024	600	03	15	Block Wall on East Side					
58.0	4024	600	03	65	Playground, Picnic Equip., Soccer Goals					
58.0	4024	600	03	96	Field Improvements Lights					
Subtotal						-	-	-	-	-
Rotary Park										
58.0	4024	600	03	10	Playground Equip. and Installation					
58.0	4024	600	03	11	Light Pole Hookup & Switches					
Subtotal						-	-	-	-	-
Kiwanis Park										
58.0	4024	600	03	12	Picnic Equipment					
Subtotal						-	-	-	-	-
"B" Street Park										
58.0	4024	600	03	13	Playground Equipment					
Subtotal						-	-	-	-	-
Kerkhoff Park										
58.0	4024	600	03	14	Youth Center Remodel					
58.0	4024	600	03	85	Playground Equip and Installation					
58.0	4024	600	03	93	New Stage, Walks, Lighting, Fencing					
58.0	4024	600	03	94	Community Booth Upgrade					
58.0	4024	600	03	95	South Parking Lot Resurfacing					
Subtotal						-	-	-	-	-
Soroptimist Park										
58.0	4024	600	03	06	Landscaping, Fence, Lights, Eng.					
58.0	4024	600	03	07	Shelters Benches, Trash, Drinking					
58.0	4024	600	03	08	Playground Equip. & Surfacing					
Subtotal						-	-	-	-	-
Gateway Park										
58.0	4024	600	03	09	On-site Improvements (Dev. Fee Credit)					
58.0	4024	600	03	16	Off-site Improvements					
Subtotal						-	-	-	-	-
Stanislaus Park										
58.0	4024	600	03	17	Off-site Improvements					
Subtotal						-	-	-	-	-
9th Street Park										
58.0	4024	600	03	18	Off-site Improvements					
Subtotal						-	-	-	-	-
Total Expenditures						62,830	62,830	62,830	63,777	63,777

Notes:

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

**City of Kerman Municipal Budget
Parks Construction**

FY 10/11

Activity: **4024**
Fund: **78.0**
Department: **Parks**

ANTS

Fund	Object	Project			09/10	09/10	09/10	10/11	AMENDED
Activity	Sub Obj.	Description			Budget	Amended	YTD Actual	Budget	10/11 Budget
Construction									
Kerkhoff Park - Prop. 12 RZH									
78.0	4024	600	03	92					
									Remodel Pool Bldg - Teen Center
78.0	4024	600	03	95					New Stage & Dance Area
78.0	4024	600	03	97					Community Booth Remodel
78.0	4024	600	03	98					Trash Cans, Drink Fountains
Subtotal					0	0	0	-	-
CIWMB Tire Derivative Grant									
78.0	4024	600	03	91					Playground Rubber Surfacing
Subtotal						99,552	99,552	-	-
Total Expenditures					0	99,552	99,552	-	-

Notes: The Kerckhoff Park renovation project has been completed and state reimbursement has been requested.

**TABLE 5
CITY OF KERMAN - FIVE YEAR CAPITAL IMPROVEMENT PLAN
PARK DEVELOPMENT & QUIMBY**

	08/09	09/10	10/11	11/12	12/13
BEGINNING BALANCES					
Park Quimby (59.0)	\$218,888	(\$18,824)	(\$28,866)	(\$27,733)	(\$15,425)
Park Development (58.0)	(302,411)	(74,039)	(22,234)	28,506	(26,819)
RDA/KUSD Funds	364,533	273,007	407,811	113,509	33,301
REVENUE					
Park Fees - Quimby	26,820	33,525	44,700	55,875	74,500
Park Fees - Development Prop. 12 Roberti Z'berg	69,444 252,000	86,805	115,740	144,675	192,900
Other Funds					
City Bond Proceeds	875,000				
Park Donations			125,000		
CIWMB Tire Derivative Grant	100,000				
Valley Air Pollution Control District Measure C (Match)		42,000 26,000			
Sub-total	321,444	86,805	115,740	144,675	192,900
RDA Recreation Increment	975,000	68,000	125,000	-	-
Sub-total	196,524	202,419	208,491	214,745	221,187
ACQUISITION					
<i>Quimby</i>					
Community Park Debt Service Gateway Park, Tract No. 5805 Stanislaus Park, Land and Off-sites	43,567 173,375 47,590	43,567	43,567	43,567	43,567
Sub-total	264,532	43,567	43,567	43,567	43,567
<i>Park Development</i>					
<i>Other</i>					
Community Park Properties	875,000				
CONSTRUCTION					
<i>Park Development</i>					
Kerckhoff Park					
Coleman Field	7,000				
Park Fixtures	5,000				
Community Booth Upgrade	50,000				
Lions Park					
Easterly Property Line Block Wall					12,000
Soroptimist Park					
Restroom				60,000	
B Street Park					
Playground Equipment			30,000		
Community Park					
Master Plan Design	5,000	15,000	15,000		
Gateway Park Tract 5805					
Off site Improvements	6,072				
Landscaping				120,000	
Park Improvements					100,000
Sub-total	73,072	15,000	45,000	180,000	112,000
<i>Other Funds</i>					
Stanislaus Ave. Park Improvements			125,000		
Bike Lane Striping & Signage		68,000			
Playground Rubber Surfacing	100,000				
Sub-total	100,000	68,000	125,000	-	-
KUSD/RDA Improvements					
Annual Expenses	63,050	67,615	67,793	69,953	72,876
KHS Softball Lights	225,000				
New School/Park Construction/Improvements			300,000		
Rest Room/Concession City Park			135,000		
Lights Kearney School Park				225,000	
Sub-total	288,050	67,615	502,793	294,953	72,876
Ending Balances					
Park Quimby	(18,824)	(28,866)	(27,733)	(15,425)	15,508
Park Development	(74,039)	(22,234)	28,506	(26,819)	34,081
KUSD/RDA	273,007	407,811	113,509	33,301	181,612

Assumed Growth Rate =

2.0 Percent

**City of Kerman Municipal Budget
CDBG Construction**

FY 10/11

Activity: **4024**
Fund: **12.0**
Dept: **Administration**

Expenditures:					09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
12.0	4024	600	03	01					
12.0	4024	600	03	03					
12.0	4024	600	03	04	249,023	45,000	45,000	214,545	214,545
12.0	5006	700	01	00	175,000	175,000	175,000	-	-
Total Expenditures					424,023	220,000	220,000	214,545	214,545

Notes:

600 03 03 Parallel Storm Drain on First Street between Kearney & California
City Match and ARRA Portion in Street Construction Budget Page 75

**City of Kerman Municipal Budget
Facilities Construction**

FY 10/11

Activity: **4024**
Fund: **14.0**
Department: **Public Works**

**AMENDED
10/11
Budget**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
Construction										
14.0	4024	540	00	00	Lease Payment (PFA Bond)	60,316	60,316	60,316	61,226	61,226
14.0	4024	600	03	01	Sally Port Cover					
14.0	4024	600	03	11	CTC Parking (75%)					
14.0	4024	600	03	14	City Hall Parking Lot (see 10.0 4024)					
14.0	4024	600	03	15	Animal Control Shelter (75%)					
14.0	4024	600	03	16	PW Office HVAC (50%)					
14.0	4024	600	03	50	Demolition of Swimming Building (50%)	12,500				
14.0	4024	600	03	49	City Hall Architect					
Subtotal						72,816	60,316	60,316	61,226	61,226
Equipment										
14.0	4024	600	04	03	Youth Center Equipment					
14.0	4024	600	04	05	Document Scanning System					
14.0	4024	600	04	07	Police Radios - Mobil Terminals (20%)					
14.0	4024	600	04	08	Patrol Car with Vehicle Upgrades					
14.0	4024	600	04	15	Trash Containers - Madera Ave. (75%)					
14.0	4024	600	04	16	Computer Tech for Building Permits					
14.0	4024	600	04	18	PD Computer/Printers	3,700				
14.0	4024	600	04	21	CTC Flooring (50%)					
14.0	4024	600	04	23	Senior Center Chairs & Blinds (50%)					
14.0	4024	600	04	24	PW Multi-Use Tractor/Scraper (50%)					
14.0	4024	600	04	26	Tire Mounter and Balancer (50%)					
14.0	4024	600	04	27	Concrete Scarifier (50%)					
14.0	4024	600	04	28	Brake Lathe [replaces scanner] (50%)					
14.0	4024	600	04	32	Animal Control Vehicle (Cage Only 09/10)					
14.0	4024	600	04	33	PD Computer Server					
14.0	4024	600	04	35	Council Chambers Furn. & Equip.			see 13.0 4024		
Subtotal						3,700	0	0	0	0
Total Expenditures						76,516	60,316	60,316	61,226	61,226

Notes:

These projects reflect the 5-year Facilities & Equipment Parks CIP approved on April 7, 2010. They are primarily funded by Facility & Equipment Development Impact Fees (DIF). However, some projects are also partially funded by other funds. For example, the Equipment Replacement Fund, Water & Sewer reserves and General Fund reserves, etc. In the final budget presentation the funds will be defined.

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

TABLE 6
CITY OF KERMAN - CAPITAL IMPROVEMENT PLAN
FACILITIES & EQUIPMENT

	09/10	10/11	11/12	12/13	13/14
FUNDING					
Beginning Balance, Fund 14.0	(\$136,327)	(\$276,927)	(\$423,935)	(\$550,297)	(\$664,672)
Facilities Fees	34,650	45,592	68,388	91,184	113,980
United Health Center Share	25,000				
Fresno Co. Sheriff (MDT's)					
CMAQ Funding		20,000			
Prop 40 Funds Youth Center		220,000			
Community Donation Youth Center		20,000			
Sub-total	(76,677)	28,665	(355,547)	(459,113)	(550,692)
PROJECTS FUNDED SOLELY BY FACILITIES FEES					
A. CONSTRUCTION					
1 PD Fence & Sally port cover				\$10,000	
2 Bus Shelters - New Parks		4,800		5,000	
3 City Hall Parking Lot	75,000				
B. EQUIPMENT					
1 PD New Police Car			23,000		
2 PD Weapons & Less Lethal Tech			7,500		
3 PD Range & Facility Improvements		5,000			
4 PD computers/printers	4,200		4,200		
5 Computer System Expansion/Update			30,000		
6 Council Chambers Furniture & Equip.		15,000	15,000	15,000	
7 Video Conference Equipment	10,000				
8 PW Mower & Trailer			18,500		
9 Community Service Dept. New Truck				21,000	
10 Youth Center Equipment			15,000		
Sub-total	\$89,200	\$24,800	\$113,200	\$51,000	\$0
PROJECTS FUNDED BY FACILITIES AND OTHER FUNDS, FUNDING SHOWN IS FACILITIES PORTION ONLY					
C. CONSTRUCTION					
1 CTC Parking Lot (75%)		\$52,000			
2 PW Yard Improvements (50%)			5,000		
3 Animal Control Shelter (75%)		30,000			
4 Planning & Building Offices Debt Service (60%)	15,526	15,526	15,526	15,535	
5 City Hall Expansion Debt Service (40%)	61,024	61,024	61,024	61,024	
6 Youth Center		220,000			
7 Demolition of Swimming Building (50%)	12,500				
D. EQUIPMENT					
1 Finance Accounting Software (50%)		12,500			
2 PD Radios (50%)		4,250			
3 PW Trucks (50%)		12,500			
4 22 Passenger CNG bus (50%)				48,000	
5 CNG Filling Station (50%)		20,000			
6 Traffic Stripe Painter (50%)				15,000	
7 Animal Control Vehicle (70%)	22,000				
8 Fork Lift (50%)				15,000	
Sub-total	\$111,050	\$427,800	\$81,550	\$154,559	\$0
TOTAL EXPENDITURES	\$200,250	\$452,600	\$194,750	\$205,559	\$0
ENDING BALANCE	(\$276,927)	(\$423,935)	(\$550,297)	(\$664,672)	(\$550,692)

Additional Other Sources for Funding C & D

C Construction Partial Funding Sources

- 1 \$25,000 from UHC
- 2 50% Enterprise Accounts (w/s/d) \$5,000
- 3 25% General Fund \$10,000
- 4 40% RDA & General Fund \$9,491
- 5 60% RDA & Enterprise Funds \$91,536
- 6 Architect cost included in 5 above
- 7 Youth Center Prop 40 Funds
- 8 Demolition of Blds 50% RDA \$12,500

D Equipment Partial Funding Sources

- 1 50% Enterprise Funds \$12,500
- 2 50% from General Fund 10 \$4,250
- 3 50% Water 41, Sewer 42, L&L 75 \$12,500
- 4 50% Measure C \$48,000
- 5 CMAQ Funding \$20,000
- 6 50% Measure C \$15,000
- 7 30% Vehicle Replacement Fund \$8,000
- 8 50% General Fund \$15,000

ASSUMED GROWTH RATE = 2 PERCENT

**City of Kerman Municipal Budget
Water Construction**

FY 10/11

Activity: **4024**
Fund: **41.0, 52.0, 53.0, 54.0**
Department: **Public Works**

nd	Object	Project			09/10	09/10	09/10	10/11	AMENDED
Activity	Sub Obj.	Description			Budget	Amended	YTD Actual	Budget	10/11 Budget
REIMBURSEMENTS									
52.0	4024	600	03	01	Water Front Footage				
53.0	4024	600	03	01	Water Oversize - H/S Dev: Track 5515		41,255	41,255	
53.0	4024	600	03	01	Water Oversize - H/S Dev: Track 5677		16,465	16,465	
							57,720	57,720	
CONSTRUCTION									
Operations									
41.0	4024	600	03	16	PW Office HVAC (15%)				
41.0	4024	600	04	00	Well 14 Repairs		14,283	14,283	
41.0	4024	600	04	13	PW Service Truck (15%)				
41.0	4024	600	04	37	Remote Meter Reading System		39,334	39,334	600,000
41.0	4024	600	04	39	Valve & Hydrant Replacement	25,000	5,000	5,000	25,000
41.0	4024	600	04	46	Tower Hookup to SCADA	15,000	15,000	15,000	
41.0	4024	600	04	47	Trimble GPS System (50%)	5,000	6,000	6,000	
					Subtotal	45,000	79,617	79,617	625,000
Water Oversize									
53.0	4024	599	00	00	Impact Fee Reimbursements				
53.0	4024	600	03	34	Jensen Ave. Industrial Water Main Loop				
					Subtotal	-	-	-	-
Water Major Facilities									
54.0	4024	599	00	00	Impact Fee Reimbursements				
54.0	4024	600	03	35	Well 18			100,000	100,000
54.0	4024	600	03	52	Well 16 Abandonment				
54.0	4024	600	04	44	Secondary Water System Study & Desigr	25,000	25,000	25,000	
					Subtotal	25,000	25,000	25,000	100,000
					Total Expenditures	70,000	162,337	162,337	725,000

JS:

	11/12	12/13	13/14
REVENUE			
Beginning Balances			
Water Operations (41.0)	\$928,052	\$612,796	\$587,340
Water Front Footage (52.0)	225,855	259,119	295,709
Water Oversize (53.0)	121,564	141,153	162,701
Water Major Facilities (54.0)	571,043	6,871	156,282
Anticipated Income			
Water Operations (Above Annual Costs)			
Grant Funding	300,000		
Water Front Footage Fees (52.0)	33,264	36,590	40,249
Water Oversize Fees (53.0)	19,589	21,548	23,702
Water Major Facilities Fees (54.0)	135,828	149,411	164,352
REIMBURSEMENTS OR FEE CREDITS			
Water Oversize			
H/S Development: Tract 5515			
H/S Development: Tract 5677			
	Sub-total	-	-
Water Major Facilities			
	Sub-total	-	-
CONSTRUCTION			
Operations			
Remote Meter Reading System	600,000		
Water Portion of Facilities & Equipment	15,256	25,456	17,256
	Sub-total	25,456	17,256
Water Major Facilities			
Secondary Water System Design			
Well 18 Test Well			
Well 18 Drilling, Pump & Motor	700,000		
Acquire Site for North Tank			80,000
	Sub-total	700,000	80,000.00
ENDING BALANCES			
Water Operations	\$612,796	\$587,340	\$570,084
Water Front Footage	259,119	295,709	335,958
Water Oversize	141,153	162,701	186,403
Water Major Facilities	6,871	156,282	240,634

Assumed Growth Rate = 2.0 Percent

**City of Kerman Municipal Budget
Sewer Facilities Construction**

FY 10/11

Activity: **4024**
Fund: **42.0, 55.0, 56.0, 57.0**
Department: **Public Works**

.nd	Object	Project		Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
	Activity	Sub Obj.							
REIMBURSEMENTS & FEE CREDITS									
Sewer Major Facilities									
55.0	4024	599	00	00					
				Front Footage					
56.0	4024	599	00	00		5,107	5,107		
				Sewer Oversize - Jonathan: Track 5329					
56.0	4024	599	00	00		38,975	38,975		
				Sewer Oversize - H/S Dev: Track 5515					
56.0	4024	599	00	00	18,156	18,156	18,156		
				Sewer Oversize - Covington: Track 5266					
					18,156	62,238	62,238		
CONSTRUCTION									
Sewer Major Facilities									
56.0	4024	600	03	02		8,500	8,500		
				Del Norte Ave Sewer Main					
57.0	4024	600	03	24	145,000	64,460	64,460	435,540	435,540
				Wastewater Reclamation Pump & Pipe					
57.0	4024	600	03	46					
				Piping Between Ponds 7 & 8					
57.0	4024	600	03	48	2,800,000	1,400,000	1,400,000	4,000,000	4,000,000
				WWTP Expansion					
57.0	4024	600	03	49					
				WWTP Demolition - Clarifier & Headworks					
57.0	4024	600	03	56					
				Automatic Entrance Gate					
57.0	4024	600	03	57	23,000				
				Vactor Truck Auxiliary Engine Replace					
57.0	4024	600	03	58		29,240	29,240	32,980	32,980
				Scada Upgrade for WWTP					
57.0	4024	600	03	59		16,000	16,000	35,000	35,000
				WWTP Expansion Change Orders					
57.0	4024	600	04	47					
				WWTP Expansion - Design					
					2,968,000	1,518,200	1,518,200	4,503,520	4,503,520
Sewer Operations									
42.0	4024	600	03	16					
				Monitoring Wells (postponed to 08/09)					
42.0	4024	600	03	39					
				Jensen Ave Improvements (Mid Valley)					
42.0	4024	600	03	43					
				Increase Headworks Pumps					
42.0	4024	600	03	44					
				Del Norte Ave. Sewer - C to E					
42.0	4024	600	03	45	2,500				
				Security Camera at WWTP					
42.0	4024	600	03	46		9,500	9,500	15,000	15,000
				Wastewater Reclamation Nord Prop.					
42.0	4024	600	03	47					
				Gas Masks and Detectors					
42.0	4024	600	03	49					
				Portable Water Pump (50%)					
42.0	4024	600	03	50					
				Goldenrod Lift Station Improvements					
42.0	4024	600	03	58	8,000				
				Portable Sewer Line Camera					
42.0	4024	600	03	59	5,000				
				Trimble GPS System (50%)					
42.0	4024	600	03	60				6,000	6,000
				Trailer for Portable Generator					
42.0	4024	600	03	61				15,000	15,000
				Repave WWTP Parking Lot					
42.0	4024	600	04	13					
				PW Service Truck (15%)					
42.0	4024	600	04	24					
				PW Multi-Use Tractor/Scraper (10%)					
				Subtotal	15,500	9,500	9,500	36,000	36,000
				Total Expenditures	3,001,656	1,589,938	1,589,938	4,539,520	4,539,520

Notes:

57.0 4024 600 03 24 Irrigation Line to Nord property, \$15,000 - Water reclamation pump station at pond #4, \$20,000. \$400,000 New pump station from pond 7 & 8 to Bufkin property, then east for future use.

TABLE 4

CITY OF KERMAN

SEWER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	09/10	10/11	11/12	12/13	13/14
REVENUE					
Beginning Balances					
Sewer Operations (42.0)	\$457,226	\$458,670	\$460,615	\$422,126	\$333,019
Sewer Front Footage (55.0)	85,226	112,046	144,230	69,632	108,575
Sewer Oversize (56.0)	60,350	18,885	54,013	(117,347)	-74,843
Sewer Major Facilities (57.0)	640,554	742,454	864,734	903,742	860,701
Funding for WWTP Expansion	1,300,000	4,600,000	800,000		
Anticipated Income					
Sewer Operations (Above Annual Costs)	16,700	17,201	17,717	18,249	18,796
Sewer Front Footage Fee (55.0)	26,820	32,184	35,402	38,943	42,837
Sewer Oversize Sewer Fees (56.0)	29,273	35,128	38,640	42,504	46,755
Sewer Major Facilities Fee (57.0)	101,900	122,280	134,508	147,959	162,755
Additional Funding for Del Norte Sewer Main			260,000		
REIMBURSEMENTS & FEE CREDITS					
Sewer Oversize					
Jonathan: Tract 5329	5,107				
H/S Development: Tract 5515	38,975				
Covington: Tract 5266	18,156				
	62,238	0	-	-	-
CONSTRUCTION					
Sewer Operations					
Sewer Portion of Facilities & Equipment	15,256	15,256	15,256	25,456	17,256
WWTP Loan Repayment			40,950	81,900	81,900
Sub-total	15,256	15,256	56,206	107,356	99,156
Sewer Oversize & Front Footage					
Del Norte Ave. Sewer Main Monitoring	8,500				
Del Norte Avenue Sewer Main (2)			470,000		
Sewer Major Facilities					
Loan Re-payment (1)			95,500	191,000	191,000
Wastewater Reclamation Pump & Pipe	500,000				
WWTP Expansion	800,000	4,600,000	800,000		
Sub-total	1,300,000	4,600,000	895,500	191,000	191,000
ENDING BALANCES					
Sewer Operations	\$458,670	\$460,615	\$422,126	\$333,019	\$252,659
Sewer Front Footage	112,046	144,230	69,632	108,575	151,412
Sewer Oversize	18,885	54,013	(117,347)	(74,843)	(28,088)
Sewer Major Facilities	742,454	864,734	903,742	860,701	832,456

Assumed Growth Rate = 2.0 Percent

(1) 70% of \$355,000 annual payment, remaining 30% from user fees.

(2) Front Foot = \$110,000 and Oversize = \$40,000

**City of Kerman Municipal Budget
Storm Drain Acquisition & Construction**

FY 10/11

Activity: **4024**
Fund: **48.0 & 49.0**
Department: **Public Works**

**AMENDED
10/11
Budget**

.nd	Object	Project			Description	09/10 Budget	09/10 Amended	09/10 YTD Actual	10/11 Budget	AMENDED 10/11 Budget
Activity	Sub Obj.									
BASIN ACQUISITION										
48.0	4024	599	00	00	Impact Fee Reimbursements					
48.0	4024	600	01	01	Acquisition Basin B					
48.0	4024	600	01	02	Goldenrod Basin					
48.0	4024	600	01	03	Stanislaus Basin					
Subtotal						-	-	-	-	-
REIMBURSEMENTS										
49.0	4024	600	03	21	Tract No. 5222 (Boyd)	4,530	14,530	14,530		
49.0	4024	600	03	22	Panoche Creek Packing	31,893			31,893	31,893
49.0	4024	600	03	23	Crossroads (Kashian)	10,000			31,171	31,171
Subtotal						46,423	14,530	14,530	63,064	63,064
CONSTRUCTION										
49.0	4024	599	00	00	Impact Fee Reimbursements					
49.0	4024	600	03	04	Sunset Ave. Storm Drain					
49.0	4024	600	03	09	Portable Water Pump (50%)					
CONSTRUCTION BY DEVELOPERS										
Tract No. 5928 (Covington)							42,098	42,098		
Subtotal						-	42,098	42,098	-	-
Total						46,423	56,628	56,628	63,064	63,064

Note:

TABLE 8

CITY OF KERMAN

STORM DRAIN - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	09/10	10/11	11/12	12/13	13/14
BEGINNING BALANCES					
Storm Drain Operations (47.0)	(\$2,227)	(\$1,727)	(\$1,227)	(\$727)	(\$227)
Storm Drain Acquisition (48.0)	(44,665)	(7,091)	12,598	17,856	11,839
Storm Drain Facilities (49.0)	12,529	12,176	16,642	14,700	657
REVENUE					
Storm Drain Operations above Expenditures	500	500	500	500	500
Basin Acquisition Fees	13,074	15,689	17,258	18,983	20,882
Sale of Dirt from Basins (3)	24,500	4,000	3,000		
Storm Drain Facilities Fees (1)	56,275	67,530	74,283	81,711	89,882
C.D.B.G. Storm Drain Funding	175,000	249,023			
OPERATIONS					
CONSTRUCTION					
CDBG California Ave. Storm Drain - ARRA	\$175,000				
CDBG First Street Storm Drain (4)		\$249,023			
Sub-total	\$175,000	\$249,023	\$0	\$0	\$0
MAJOR FACILITIES					
REIMBURSEMENTS (2)					
Tract No. 5222 (Boyd)	14,530				
Panoche Creek Packing		31,893			
Crossroads (Kashian)		31,171			
Tract No. 5244 (Westco)			76,225		
Tract No. 5329 (Jonathan)				51,166	
Tract No. 5515 (Hair)				7,680	
Tract No. 5416 (Covington)				1,908	
Tract No. 5266 (Covington)				35,000	51,652
Sidhu CUP 03-05					9,017
Sub-total	\$14,530	\$63,064	\$76,225	\$95,754	\$60,669
CONSTRUCTION FEE CREDITS					
Tract No. 5928 (Covington)	42,098				
Sub-total	42,098				
BASIN ACQUISITION					
REIMBURSEMENTS					
Stanislaus Basin			15,000	25,000	25,000
Re-payment to Facilities (\$142,680)					
Sub-total	0	0	15,000	25,000	25,000
ENDING BALANCES					
Storm Drain Operations (47.0)	(\$1,727)	(\$1,227)	(\$727)	(\$227)	\$273
Storm Drain Basin Acquisition (48.0)	(7,091)	12,598	17,856	11,839	7,721
Storm Drain Facilities (49.0)	12,176	16,642	14,700	657	29,870

(1) Actual Fees collected are subject to credits for construction

(2) Actual Reimbursements subject to fees collected

(3) Construction reimbursement to Covington from KUSD credits for Stanislaus Ave. storm drain

Assumed Growth Rate =

2.0 Percent

**City of Kerman Municipal Budget
Street Construction**

FY 10/11

Activity: **4024**
Funds: **12, 81, 83, 88 - 92, 95**
Department: **Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	09/10	09/10	09/10	10/11	AMENDED
						Budget	Amended	YTD Actual	Budget	10/11 Budget
CITY PROJECTS										
88.0	4024	600	03	03	Local Street Overlay - Measure C		283,978	283,978	175,000	175,000
88.0	4024	600	03	04	Local Street Sealing - Measure C				75,000	75,000
88.0	4024	600	03	59	Transportation Measure C Match					
92.0	4024	600	03	15	Whitesbridge & Vineland Signal Study		25,000	25,000		
88.0	4024	600	03	02	Kearney Circulation & Traffic Light Improv	160,000	74,006	74,006		
87.0	4024	600	03	01	City Hall Sidewalk, Curb & Gutters	30,000	120,470	120,470		
87.0	4024	600	03	29	Sidewalk Repair				20,000	20,000
88.0	4024	600	03	28	Sunset & D Overlay					
					Sub-Total	190,000	503,454	503,454	270,000	270,000
EQUIPMENT										
83.0	4024	600	04	01	Asphalt Crack-Filling Equipment	50,000				
					Sub-Total	50,000	-	-	-	-
LOCAL MATCH FOR STATE & FEDERAL PROJECTS										
88.0	4024	600	03	58	CDBG - First Street Storm Drain Overlay	145,000			30,000	30,000
87.0	4024	600	03	26	RSTP Kearney Blvd Medians	336,400	50,000	50,000	210,247	210,247
88.0	4024	600	03	27	RSTP Whitesbridge at Vineland					
88.0	4024	600	03	30	Prop 1B - Kearney & Madera		74,006	74,006		
88.0	4024	600	03	29	Congestion Mitig. & Air Quality (CMAQ)	20,200			20,200	20,200
					Sub-Total	501,600	124,006	124,006	260,447	260,447
STATE & FEDERAL PROJECTS										
89.0	4024	600	03	58	First Street Storm Drain - ARRA				120,000	120,000
90.0	4024	600	03	68	Proposition 1B - Commerce Way	300,000	216,651	216,651		
89.0	4024	600	03	28	Congestion Mitig. & Air Quality (CMAQ)	155,900			155,900	155,900
89.0	4024	600	03	26	RSTP Kearney Blvd Medians	287,800			301,446	301,446
89.0	4024	600	03	24	Stimulus - Kearney Blvd Medians	258,800			258,800	258,800
89.0	4024	600	03	27	RSTP Whitesbridge at Vineland	335,112	480,200	480,200		
95.0	4024	600	03	01	Prop 42 Match to Whitesbridge & Vineland		117,434	117,434		
95.0	4024	600	03	02	Prop 42 Traffic Congestion Relief Project				265,355	265,355
90.0	4024	600	03	69	Prop 1B - Kearney & Madera		100,000	100,000	42,994	42,994
95.0	4024	600	03	20	Safe Routes to School (City match)*					
					Sub-Total	1,337,612	914,285	914,285	1,144,495	1,144,495
MAJOR STREETS - REIMBURSEMENTS										
91.0	4024	600	03	30	Reimb. - Tract No. 5043 - Boyd		15,673	15,673		
91.0	4024	600	03	31	Reimb. - Tract No. 5160 - Covington	10,523	10,523	10,523		
91.0	4024	600	03	32	Reimb. - Tract No. 5244 - Westco	80,000	60,000	60,000	20,000	20,000
91.0	4024	600	03	33	Reimb. - Tract No. 5191 - Covington				21,000	21,000
91.0	4024	600	03	34	Reimb. - Tract No. 5329 - Jonathan				50,000	50,000
					Sub-Total	90,523	86,196	86,196	91,000	91,000
Total Expenditures						2,169,735	1,627,941	1,627,941	1,765,942	1,765,942

Notes:

Funding for Street Construction comes from numerous sources. Per our auditors, this year we are showing the projects' cost and the operational cost (see Measure C, TDA and Other budgets) instead of charging everything to streets (fund 80).

- 12.0 4024 600 03 01, 03 CDBG activity is also listed separately under CDBG Construction (page 67 of budget).
- 89.0 4024 600 03 26 RSTP Project requires 11.5% local match. However, estimated project cost is \$833,000 - Grant amount is \$546,600
- 91.0 4024 600 03 XX Fee credits given for construction of major streets. Amounts past current year are unknown. Actual reimbursements subject to funds available.
- 95.0 4024 600 03 28 CMAQ Project requires 11.5% local match
- 88.0 4024 600 03 59 This budget line item has been moved to 88.0 Operations, as it is not a Capital Expenditure. It is a transfer to Fund 86.0.

Funds:

- 12 Community Development Block Grant (CDBG)
- 81 Gas Tax - 2105
- 83 Gas Tax - 2107
- 87 Article 8
- 88 Measure C
- 89 Federal Grants
- 90 State Grants
- 91 Development Impact Fees - Major Streets
- 92 Development Impact Fees - Signals
- 95 Traffic Congestion Relief

	09/10	10/11	11/12	12/13	13/14
OPENING BALANCES					
Local Transportation Funds	\$ 984,346	\$ 776,601	\$ 403,529	\$ 337,426	\$ 277,761
Major Street Fees (91.0)	23,666	9,631	8,224	8,951	6,085
Traffic Signal Fees (92.0)	260,764	273,812	289,470	306,693	325,639
Railroad Crossing Fees (93.0)	227,971	243,746	262,676	283,499	306,404
Prop. 42 Traffic Congestion Relief (95.0)	119,629	127,153	-	-	-
REVENUE					
Local Transportation Funds					
81.0 - 2105 Gas Tax	74,600	76,092	77,614	79,166	80,749
82.0 - 2106 Gas Tax	45,100	46,002	46,922	47,860	48,818
83.0 - 2107 Gas Tax	99,200	101,184	103,208	105,272	107,377
84.0 - 2107.5 Gas Tax	3,000	3,060	3,121	3,184	3,247
85.0 - SB 325 III	9,800	9,996	10,196	10,400	10,608
87.0 - SB 325 VIII	234,200	238,884	243,662	248,535	253,506
Caltrans Street Sweeping	17,800	17,800	17,800	17,800	17,800
Transfer from Sanitation	26,600	27,132	27,675	28,228	28,793
Measure C (4)	313,500	319,770	326,165	332,689	339,342
Interest	27,361	27,908	28,466	29,036	29,616
Sub-total LTF Revenue	851,161	867,828	884,829	902,170	919,856
Less P.W. Operations (1)	(509,952)	(522,701)	(535,768)	(549,163)	(562,892)
Available for Construction	341,209	345,127	349,061	353,007	356,964
Prop. 42 Traffic Congestion Relief	124,958	138,202			
Maj. Street Fees	72,161	89,593	95,253	104,778	115,256
Traffic Signal Fees	13,048	15,658	17,223	18,946	20,840
Railroad Xing Fees	15,775	18,930	20,823	22,905	25,196
State & Federal Funding					
RSTP Whitesbridge at Vineland (3)	480,200				
CMAQ Lifeline (2)		155,900			
Proposition 1B	359,645				
CDBG Grant - Future				287,000	
RSTP Kearney Blvd. & Medians (3)		321,000			
ARRA Kearney Blvd. & Medians		258,753			
RSTP First & Middleton (3)					552,300
RSTP Lifeline (3)			273,000		
Sub-total State & Federal Funding	839,845	735,653	273,000	287,000	552,300
EXPENDITURES					
CITY PROJECTS					
Sidewalk Repair	25,000	25,000	50,000	50,000	50,000
Local Street Overlay	283,978	175,000	200,000	200,000	200,000
Local Street Sealing		75,000	80,000	80,000	80,000
City Hall Walk, Street & Alley Work	120,470				
22 Passenger CNG Bus (50%)					48,000
CNG Filling Station (50%)					9,000
Transportation Measure C Match	45,500	47,775	50,164	52,672	55,306
Local Match for State & Federal Proj.					
CDBG - Future				30,000	
CDBG - 1st Street Storm Drain/Overlay		114,977			
Prop 1B - Madera & Kearney	74,006				
Kearney Blvd Medians		260,247			
CMAQ Lifeline		20,200			
RSTP First & Middleton					71,500
RSTP Lifeline			35,000		
Sub-total City Projects	548,954	718,199	415,164	412,672	513,806
STATE & FEDERAL PROJECTS					
RSTP Whitesbridge at Vineland (3)	597,634				
CDBG - 1st Street Storm Drain/Overlay		114,977			
CDBG Grant - Future				317,000	
Proposition 1B - Commerce Way	216,651				
Proposition 1B - Madera & Kearney	217,000				
RSTP Kearney Blvd. Medians (3)		840,000			
RSTP Lifeline Project (3)			308,000		
RSTP 1st & Middleton					623,800
CMAQ Project		176,100			
Sub-total State & Federal Projects	1,031,285	1,131,077	308,000	317,000	623,800
PROP. 42 PROJECTS					
Whitesbridge at Vineland (Match)	117,434				
Traffic Congestion Relief Project		265,355			
	117,434	265,355	0	0	0
TRAFFIC SIGNAL PROJECTS					
Whitesbridge at Vineland Study	25,000				
	25,000	0	0	0	0

MAJOR STREETS REIMBURSEMENTS (6)

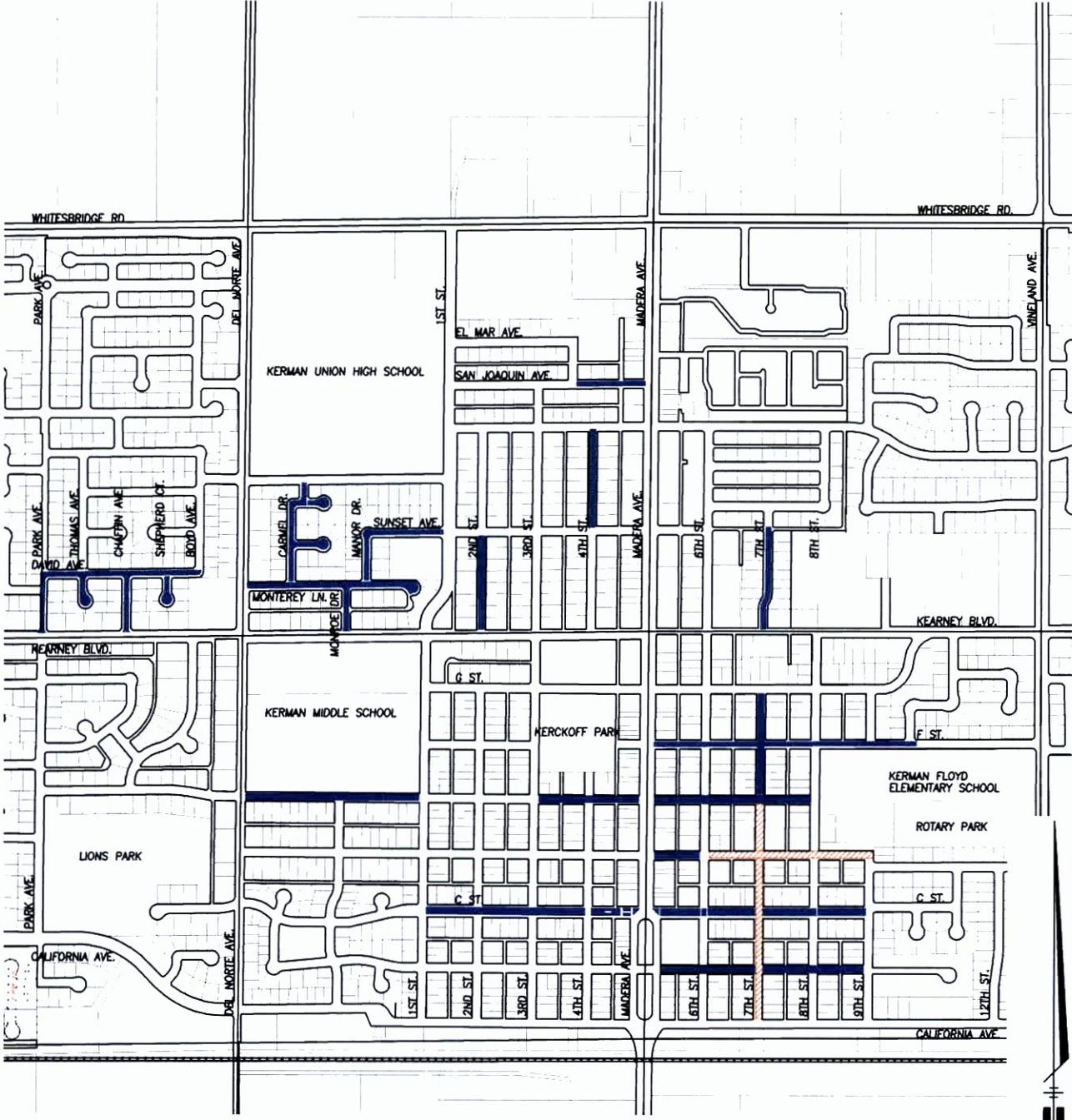
Tract No. 5043 - Boyd	15,673				
Tract No. 5160 - Covington	10,523				
Tract No. 5244 - Westco	60,000	20,000			
Tract No. 5191 - Covington		21,000			
Tract No. 5329 - Jonathan		50,000	34,526		
Tract No. 5348 - Cambridge			60,000	17,644	
Tract No. 5266 - Covington				90,000	45,000
Sub-total	86,196	91,000	94,526	107,644	45,000

TABLE 7
CITY OF KERMAN
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN (cont.)

	09/10	10/11	11/12	12/13	12/13
ENDING BALANCES					
Local Transportation Funds	\$ 776,601	\$ 403,529	\$ 337,426	\$ 277,761	\$ 120,919
Major Street Fees	9,631	8,224	8,951	6,085	76,341
Traffic Signal Fees	273,812	289,470	306,693	325,639	346,479
Railroad Crossing Fees	243,746	262,676	283,499	306,404	331,600
Prop. 42 (95.0)	127,153	-	-	-	-
FHWA Grants					

Assumed Growth Rate = 2.0 Percent

- (1) No Impact Fees are used for operations
- (2) CMAQ Project requires 11.5% local match
- (3) RSTP Project requires 11.5% local match
- (4) Measure C allocation includes ADA compliance
- (5) Fee credits given for construction of major streets. Amounts past current year are unknown.
- (6) Actual reimbursements subject to funds available.



RECLAMITE 
 OVERLAY 

SCALE: 1" = 1000'




**YAMABE & HORN
 ENGINEERING, INC.**

1300 EAST SHAW AVE.
 SUITE 178
 FRESNO, CA 93710

TEL (559) 244-3123
 FAX (559) 244-3120

Ref. & Rev.

CITY OF KERMAN

2010 STREET PROJECTS

**STREET SEALING LOCATIONS
 AND OVERLAY**

Dr. By: LG

Ch. By: GH

Date: 02/09/10

YH Job No. 09-263

Sheet No. 1

of 1 *Sheets*

Impact Fee Revenue Summary

FY 2010-2011

Fund	Object	Project			09/10	09/10	09/10	Original	Amended
Activity	Sub-Obj	Description			Original	Amended	Year to Date	10/11	10/11
					Budget	Budget	Actual	Budget	Budget
General Impact Fees									
11.0	0000	344 50 00	CIP Administration Impact Fees		6,750	11,500	11,662	12,600	12,600
14.0	0000	344 50 00	Facilities Impact Fees		68,388	60,000	61,318	45,600	45,600
17.0	0000	344 50 00	General Plan Update Impact Fees		10,080	11,000	11,054	17,600	17,600
18.0	0000	344 50 00	Fire Station Impact Fees		24,660	19,620	20,340	36,360	36,360
58.0	0000	344 50 00	Park Development Impact Fees		86,805	85,200	80,252	86,805	86,805
59.0	0000	344 50 00	Park Development - Quimby I/F		33,525	23,375	23,377	33,525	33,525
91.0	0000	344 50 00	Major Street Impact Fees		60,359	72,161	14,901	89,593	89,593
92.0	0000	344 50 00	Street Signals Impact Fees		10,611	13,048	11,198	15,658	15,658
93.0	0000	344 50 00	Railroad Crossing Impact Fees		12,730	15,775	13,738	18,930	18,930
Subtotal					313,908	311,679	247,840	356,671	356,671
Enterprise Impact Fees									
WATER									
52.0	0000	344 50 00	Water Front Footage Impact Fees		19,800	25,200	10,555	30,240	30,240
53.0	0000	344 50 00	Water Oversize Impact Fees		12,789	14,840	8,388	17,808	17,808
54.0	0000	344 50 00	Water Major Facility Impact Fees		90,990	102,900	106,439	123,480	123,480
Subtotal					123,579	142,940	125,382	171,528	171,528
SEWER									
55.0	0000	344 50 00	Sewer Front Footage Impact Fees		21,120	26,820	10,769	32,184	32,184
56.0	0000	344 50 00	Sewer Oversize Impact Fees		16,745	29,273	20,803	35,128	35,128
57.0	0000	344 50 00	Sewer Major Facility Impact Fees		58,500	101,900	117,999	122,280	122,280
Subtotal					96,365	157,993	149,571	189,592	189,592
STORM DRAIN									
48.0	0000	344 50 00	Storm Drain Facilities Impact Fees		45,888	56,275	15,478	67,530	67,530
49.0	0000	344 50 00	Storm Drain Basin Impact Fees		10,634	13,074	3,760	15,689	15,689
Subtotal					56,522	69,349	19,238	83,219	83,219
Total Enterprise Impact Fees					276,466	370,282	294,191	444,339	444,339
Grand Total - All Impact Fees					590,374	681,961	542,031	801,010	801,010

Note: See the City of Kerman Five-Year Capital Improvement Program that was prepared by Gary Horn, City Engineer, and approved by Council on March 17, 2010 for further Impact Fee information.

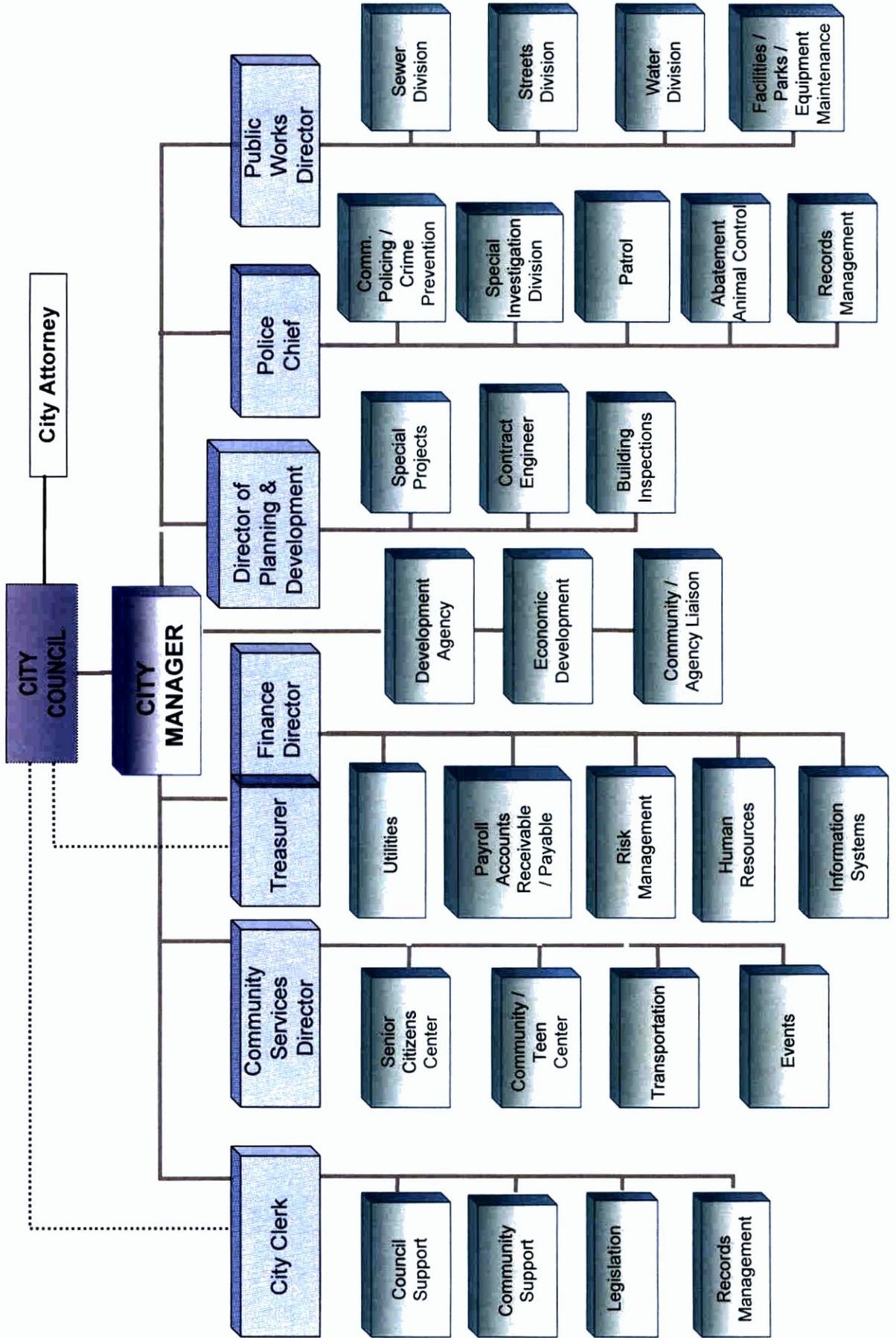
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FY 2010/2011

City of Kerman Organizational Chart



NON-SAFETY PAYROLL ALLOCATION SUMMARY

	General Admin.		Com. Svc. Admin.		Senior Ctr Service		Pool Operations		Planned Rec		Youth Svc Bur		Comm. Teen Cntr		Buildings & Parks Control		Animal Control		Bldg Inspect.		Finance Admin.		Legis Admin.		Impact Admin.		Gen. Plan Update	
	100	1002	100	2002	100	2044	100	2047	100	2062	100	2065	100	2069	100	4011	100	4041	100	4042	100	5005	100	6004	110	4011	170	4007
1 City Manager	14.0%		2.5%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		2.0%		2.5%	
2 City Clerk	22.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		2.0%		0.0%	
3 City Manager's Secretary	14.0%		2.5%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		15.0%		2.0%		2.5%	
4 Finance Director	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		4.0%		4.0%		0.0%	
5 Sr Acct/Personnel Officer	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		18.0%		8.0%		0.0%	
6 Junior Accountant	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		3.0%		0.0%		0.0%	
7 Account Clerk II	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		10.0%		0.0%		0.0%	
8 Account Clerk	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		5.0%		0.0%		0.0%	
9 A/R Receptionist	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		10.0%		0.0%		0.0%	
10 Comm. Services Director	0.0%		0.0%		44.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		2.0%		2.0%		0.0%	
11 Community Center Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
12 Recreation Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		100.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
13 Information & Referral Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
14 Van Driver/Nutrit. Coord	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
15 Parks & Facility Minc.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		20.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
16 General Maint. Worker	0.0%		0.0%		80.0%		0.0%		0.0%		0.0%		20.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
17 Van Driver	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
18 CS Secretary	0.0%		0.0%		66.5%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
19 Planning & Dev Services Director	0.0%		60.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
20 Admin Sec/Planning Tech.	0.0%		39.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
21 Bldg Permits Clerk Non-Cert	0.0%		5.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
22 Building Official	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
23 Building Inspector	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
24 Abatement/Animal Control	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
25 Public Works Director	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		3.0%		0.0%	
26 PW Admin. Secretary	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
27 PW Operations Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
28 PW Lead Supervisor	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
29 PW Lead Supervisor	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
30 PW Lead Supervisor	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
31 Mechanic	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
32 PW Maintenance Tech.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
33 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
34 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
35 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
36 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
37 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
38 Water & WWTP Manager	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
39 WWTP & Water Op. II	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
40 WWTP & Water Op. I	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
41 WWTP & Water Op. I in Training	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
42 WWTP & Water Op. I in Training	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	
43 Water Conservation Tech.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%	

NON-SAFETY PAYROLL ALLOCATION SUMMARY

	Wtr Adm	Wtr Oper	Sewer Coll Op	Sewer WWT Op	Sewer Admin	Solid Waste	Storm Drain	Vehicle/Equip Op	Tech Mtrc	RDA General	RDA L&M Hsng	Title III Outreach	Nutrition	Landscp Lighting	Streets	Admin F.C.R.T.	Check	Total
	41.0	41.0	42.0	42.0	42.0	43.0	47.0	50.0	51.0	60.0	61.0	71.0	73.0	75.0	88.0	86.0		
	5005	4011	4014	4011	5005	5005	4011	4011	4011	9091	9092	2044	2046	4011	4011	2049		
City Manager	22.0%	0.0%	0.0%	0.0%	21.0%	10.0%	0.0%	0.0%	0.0%	12.5%	6.0%	0.0%	0.0%	0.0%	7.5%	0.0%	100.00%	100.00%
City Clerk	17.0%	0.0%	0.0%	0.0%	12.0%	14.0%	0.0%	0.0%	0.0%	7.0%	7.0%	0.0%	0.0%	0.0%	4.0%	0.0%	100.00%	100.00%
City Manager's Secretary	22.0%	0.0%	0.0%	0.0%	21.0%	10.0%	0.0%	0.0%	0.0%	12.5%	6.0%	0.0%	0.0%	0.0%	7.5%	0.0%	100.00%	100.00%
Finance Director	30.0%	0.0%	0.0%	0.0%	15.0%	14.0%	0.0%	5.0%	5.0%	4.0%	6.0%	0.0%	0.0%	2.0%	6.0%	5.0%	100.00%	100.00%
Sr Acct/Personnel Officer	30.0%	0.0%	0.0%	0.0%	22.0%	8.0%	0.0%	2.0%	0.0%	0.0%	1.0%	0.0%	0.0%	2.0%	10.0%	2.0%	100.00%	100.00%
Junior Accountant	30.0%	0.0%	0.0%	0.0%	30.0%	27.0%	0.0%	0.0%	5.0%	2.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	100.00%	100.00%
Account Clerk II	32.0%	0.0%	0.0%	0.0%	31.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	100.00%	100.00%
Account Clerk	35.0%	0.0%	0.0%	0.0%	30.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	100.00%	100.00%
A/R Receptionist	38.0%	0.0%	0.0%	0.0%	28.0%	22.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	100.00%	100.00%
Comm. Services Director	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Community Center Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Recreation Coord	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Information & Referral Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Van Driver/Nutrit. Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Parks & Facility Mtrc.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
General Maint. Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Van Driver	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%	100.00%	100.00%
CS Secretary	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	8.5%	0.0%	0.0%	25.0%	100.00%	100.00%
Planning & Dev Services Director	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	12.5%	10.5%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Admin Sec/Planning Tech.	2.0%	0.0%	0.0%	0.0%	13.0%	8.0%	0.0%	0.0%	0.0%	20.0%	6.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Bldg Permits Clerk Non-Cert	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Building Official	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Building Inspector	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Abatement/Animal Control	0.0%	15.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Public Works Director	0.0%	25.0%	20.0%	10.0%	0.0%	5.0%	2.0%	2.5%	0.0%	4.0%	0.0%	0.0%	0.0%	3.5%	23.0%	0.0%	100.00%	100.00%
PW Admin. Secretary	15.0%	15.0%	15.0%	15.0%	15.0%	15.0%	0.0%	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	3.0%	0.0%	100.00%	100.00%
PW Operations Coord.	0.0%	25.0%	30.0%	22.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
PW Lead Supervisor	0.0%	25.0%	10.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
PW Lead Supervisor	0.0%	15.0%	10.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	48.0%	0.0%	100.00%	100.00%
PW Lead Supervisor	0.0%	10.0%	10.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	40.0%	40.0%	0.0%	100.00%	100.00%
Mechanic	0.0%	10.0%	10.0%	10.0%	0.0%	0.0%	0.0%	65.0%	0.0%	0.0%	0.0%	0.0%	0.0%	40.0%	30.0%	0.0%	100.00%	100.00%
PW Maintenance Tech.	0.0%	14.0%	16.0%	16.0%	0.0%	5.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%	0.0%	100.00%	100.00%
Maintenance Worker	0.0%	20.0%	20.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%	45.0%	0.0%	100.00%	100.00%
Maintenance Worker	0.0%	5.0%	0.0%	10.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	20.0%	35.0%	0.0%	100.00%	100.00%
Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	12.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	40.0%	35.0%	0.0%	100.00%	100.00%
Maintenance Worker	0.0%	15.0%	15.0%	15.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	20.0%	10.0%	0.0%	100.00%	100.00%
Water & WWTP Manager	0.0%	35.0%	25.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
WWTP & Water Op. II	0.0%	35.0%	25.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
WWTP & Water Op. I	0.0%	50.0%	25.0%	25.0%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
WWTP & Water Op. I in Trainii	0.0%	50.0%	25.0%	25.0%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
WWTP & Water Op. I in Trainii	0.0%	50.0%	25.0%	25.0%	0.0%	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%
Water Conservation Tech.	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	100.00%

PUBLIC FINANCING AUTHORITY

FUND 13



<u>Description</u>	<u>Page #</u>
Revenue Summary	PFA-1
Expense Summary	PFA-2
Bond Lease Payment Breakdown	PFA-3

FY 2010/2011

Public Finance Authority (PFA) Fund Revenue Summary

FY 2010-2011

Fund	Object Activity	Project Sub-Obj	Description	07/08 Actual	08/09 Actual	09/10 Budget	09/10 Amended Budget	10/11 Budget
13.0	0000	361 02	00 Lease Income		241,544	238,753	238,749	242,353
13.0	0000	361 01	00 Interest Earned on Proceeds	70,000	59,985			
				70,000	301,529	238,753	238,749	242,353

**City of Kerman Municipal Budget
Public Financing Authority**

FY 10/11

Activity: **4024**

Fund: **13.0**

Department: **Public Finance
Authority**

Fund	Object	Project			Description	07/08	08/09	09/10	09/10	10/11
Activity	Sub	Obj.				Actual	Actual	Budget	Amended	Budget
Acquisition										
13.0	4024	600	01	96	Community Park		631,475			
Sub-Total						-	631,475	-	-	-
13.0	5005	510	10	00	Professional Services-Admin Fee			1,500	1,500	1,500
Construction and Equipment										
13.0	4024	600	03	14	City Hall Parking Lot		3,143	168,000	128,758	
13.0	4024	600	03	18	City Hall Expansion Project (Bonds)	376,540	2,366,227		69,571	
13.0	4024	600	03	88	Master Plan Design (Regional Park)			35,000	16,826	10,000
13.0	4024	600	04	01	Finance Desks/Modules & Shelves			2,000	1,914	
13.0	4024	600	04	35	Council Chambers Furn & Equip		60,000			
13.0	4024	600	04	36	Video Conference Equipment			10,000	5,214	
13.0	4024	600	04	37	Projector for Council Chamber					4,800
Sub-Total						376,540	2,429,370	215,000	222,282	14,800
Debt Service										
13.0	5005	700	01	00	Debt Service - Principal		70,000	70,000	70,000	75,000
13.0	5005	700	02	00	Debt Service - Interest	75,427	171,544	168,753	168,753	165,853
Sub-Total						75,427	241,544	238,753	238,753	240,853
Total Expenditures						451,967	3,302,390	455,253	462,535	257,153

Notes:

Projects in this budget are funded through Bond Proceeds.

City of Kerman
Annual Bond Lease Payment Breakdown

FY 10/11

Project	Cost	Annual Lease Pmt Allocations	Annual Lease Pmt Allocations					Check Total		
			Fund 10	Fund 14	Quimby Fund 59	Fund 60	Fund 41		Fund 42	Fund 43
City Hall Expansion	\$ 2,400,000 2010/2011 Budget	153,065	0.0% -	40.0% 61,226		15.0% 22,960	25.0% 38,266	15.0% 22,960	5.0% 7,653	100.0% 153,065
Community Park	\$ 1,000,000 2010/2011 Budget	63,777			100.0% 63,777					100.0% 63,777
Bruno Property	\$ 400,000 2010/2011 Budget	25,511	10.0% 2,551	0.0% -		90.0% 22,960				100.0% 25,511
Total		242,353	2,551	61,226	63,777	45,919	38,266	22,960	7,653	242,353

Total Bond 3,800,000
Fiscal Yr 10/11 Payment 242,353

REDEVELOPMENT AGENCY



<u>Description</u>	<u>Page #</u>
Executive Director's Budget Message	i - ii
Revenue Summary & Highlights	RDA-1
General Redevelopment (60.0.9091)	RDA-2
Low & Moderate Housing (61.0.9092)	RDA-3
Kerman Unified/Recreation Increment (62.0.9093)	RDA-4

FY 2010/2011

FINAL PRESENTATION

KERMAN REDEVELOPMENT BUDGETS FISCAL YEAR 2010/2011 EXECUTIVE DIRECTOR'S MESSAGE

The Kerman RDA maintains three budgets. They are:

1. General Redevelopment (Fund 60/Activity 9091)

The total Kerman RDA projected increment for Fiscal Year 2010/11 is estimated at \$651,398. However, a substantial amount of this goes to other agencies (Pass Through), Kerman Unified School District/Recreational Facility Increment (Budget 62 9093) and Fresno County Administrative processing fees.

The Kerman General Development Budget funds several activities including RDA/Downtown improvements, Business promotion/development and grant writing activities. The Budget also has paid for PRIDE Program downtown businesses façade improvements, public parking lots, industrial park improvement debt service and the debt service on the recently purchased (2009) Planning & Development Services Office at 942 S. Madera Ave. Also staff time related to these activities and RDA economic development work are charged to this budget.

Because the State of California continues to raid City and RDA coffers; the Kerman RDA has been hampered in its efforts to budget for RDA capital improvements in Fiscal Years 2009/10 and 2010/11. The amounts take by the State (ERAF) are \$152,000 and approximately \$160,000 in the respective fiscal years.

Major expenditures for fiscal year 2010/2011 are:

- Salaries & Benefits - \$129,515
- KPFA Lease Payment (Bond) - \$45,919
- ERAF State Take Away - \$160,000
- Pass Through to Fresno County and other property taxing agencies - \$297,798
- Block Wall/Fence – Residents on east side of Rite Aide Alley - \$33,000
- Total Expenses are estimated to be \$727,176

We are estimating a projected General Redevelopment Budget deficit for fiscal year of approximately \$28,874. This deficit will be made up in FY 2011/12.

2. RDA Low & Moderate Income Housing (Fund 61/ Activity 9092)

By State law 20% of the RDA Increment is “Set-Aside” for the promotion, encouragement and development of Low & Moderate Income Housing in Kerman. Historically, the Kerman RDA has promoted such activities per the following:

1. Funded and Collaborated with the Kerman High School Building Trades Class to build an affordable house built by the students of the Building Trades Class.
2. Kerman RDA/LMI Budget has lowered the cost of development of affordable multi-family apartment units by paying a portion of the development impact fees (DIF) for such project. The two approved projects for RDA/LMI partial payment of DIF are Hacienda Heights and Kearney Palms III. If either project is approved for applied Tax Credits this year this RDA budget will begin to make such payment to the City.

In FY 2009/10 the major activities involved:

- The completion and sale of the RDA/Building Trades Class house. The gross sale/income for the house was \$112,853.
- Payment of a low interest \$300,000 CHFA loan for the original Kearney Palms I. Early payment saved Kerman RDA \$18,000. Total payment of this loan taken out over seven year ago, with interest, was \$332,000.

3. KUSD Recreation Facilities Increment

The estimated KUSD Recreation Increment for FY 2010/11 is \$187,678.

Per agreement between the Kerman Redevelopment Agreement and Kerman Unified School District (KUSD) a portion of the Kerman Redevelopment Agency increment is held in a special account earmarked for Community Recreational Facilities either on KUSD property or directly associated with these properties and for use by the entire Kerman community. In the past this budget has funded the Kerman High School Swimming Pool, improvement to HS tennis courts and baseball dugouts, Pool equipment, Football field turf and irrigation improvements and in 2010 & 11 lighting for the High School Softball fields. Annually the debt service for the swimming pool is paid and maintenance and operational cost for the swimming pool are budgeted.

Major Expenditures for FY 2010/2011 are:

- \$350,000 Kerman H S softball lights
- \$135,000 Kerman City Park Restroom/Concession Facility adjacent to and serving Community Ball Fields located at new east side Elementary School
- First Phase \$100,000 payment to KUSD for above

Respectively Submitted,

**Ron Manfredi, Executive Director
Kerman Redevelopment Agency**

KERMAN REDEVELOPMENT AGENCY

RDA

FISCAL YEAR 2010-2011

Revenue:

The total tax increment for both RDA Areas is estimated to be \$651,398 assuming a 3% growth rate in 2010/2011.

Breakdown of RDA Funds Available	Beginning Reserves	Increment	Interest	Other Income	Expenses	Ending Reserves
09/10 RDA/General Projects	423,013	505,940	5,000		(757,269)	176,684
FY 2010/11	176,684	521,118	500		(727,558)	(29,256)
09/10 RDA/Low & Moderate Income Housing (20%)	240,422	126,485	5,000		(441,972)	(70,065)
FY 2010/11	(70,065)	130,280	500	112,853	(147,952)	25,615
FY 2009/10 Totals	\$663,435	\$632,425	\$10,000	\$0	(\$1,199,241)	\$106,619
FY 2010/11 Totals	\$106,619	\$651,398	\$1,000	\$112,853	(\$875,511)	(\$3,641)

KUSD Trust Funds Available

09/10 RDA/KUSD Recreational Facility Fund	431,390	182,212	3,000		(125,610)	490,992
FY 2010/11	490,992	187,678	500		(636,966)	42,204

2010/2011 Budget Highlights

I. General Redevelopment (9091) - Estimated Increment Revenue \$521,118 (assuming a 3% growth rate) Plus \$500 of Interest. Total Income of \$521,618.

Program Highlights:

*Personnel \$129,515

*KPFA Lease Payment \$45,919

*REDIP Debt \$12,632

*City Debt - Balance of \$1,843 paid off in 09/10.

*ERAF - \$152,000 in 09/10 and \$160,000 estimated for 10/11. This transfer of funds to education is devastating to our RDA funds.

*County Pass Through \$297,798

*PRIDE Grants/Loans - \$33,000 Fence project east of Rite Aid

*Contracts - 45% of CA Consulting Contract \$16,000

Estimated Expenditures: \$727,176

II. RDA Low & Moderate Income Housing (9092) - Estimated Increment Revenue \$130,280 Plus Sale of RDA House at \$112,853 and \$500 of Interest. Total Estimated Income of \$243,633

Program Highlights:

*Personnel \$61,915

*Hacienda Heights/KPIII (If State Tax Credits are awarded RDA partial payment of City DIF)

*CalHFA Loan due in 2012 was paid off in 2009/2010 to save over \$18,000 through interest credits for early payment.

Estimated Expenditures \$147,222

III. RDA Recreation Facilities Increment (9093)- Estimate Increment Revenues \$187,678

Plus \$500 of Interest Income. Total Income of \$188,178

Projects (Per Approved CIP) :

*Pool Rental increased to \$14,000

*Pool Debt Service \$51,000

*KHS Softball Lights - \$350,000

*City Park Restroom/Concession adjacent to Elementary School Ball Fields

*Reimbursement to KUSD - First Phase of Elementary School Ball Field Development \$100,000

Estimated Expenditures \$654,709

**Kerman Redevelopment Agency Budget 2010/11
General Redevelopment**

Activity: **9091**
Fund: **60.0**
Department: **RDA**

Fund	Object		Project Description	07/08 Actual	08/09 Actual	09/10 Budget	09/10 Amended	10/11 Budget	AMENDED 10/11 Budget
	Activity	Sub Obj.							
60.0	9091	410 10	00 Salaries	21,926	77,805	81,085	81,085	87,081	87,081
60.0	9091	410 20	00 Part-time Wages	1,325	1,630	2,800	2,800	2,800	2,800
60.0	9091	410 30	00 Overtime	85	730				
60.0	9091	410 35	00 Standby Pay		539	637	637	-	-
60.0	9091	420 00	00 Fringe Benefits	7,716	30,185	38,762	38,762	39,635	41,126
Subtotal				\$ 31,052	\$ 110,890	\$ 123,284	\$ 123,284	\$ 129,516	\$ 131,007
60.0	9091	510 03	00 Contract Services	9,349	17,171	18,000	18,000	18,000	18,000
60.0	9091	510 10	00 Professional Services	7,560	13,897	5,000	13,000	13,500	13,500
60.0	9091	521 02	00 General Supplies	850	231	800	800	800	800
60.0	9091	521 06	00 Uniforms			120	225	159	159
60.0	9091	540 00	00 Lease Payment (PFA Bond)		45,701	45,237	45,237	45,919	45,919
60.0	9091	545 00	00 Vehicle - Equip Rental Internal	1,149	1,359	6,276	6,276	5,763	4,858
60.0	9091	546 00	00 Computer Replacement	660	1,570	979	979	1,313	1,100
60.0	9091	550 00	00 Insurance - Liability			6,863	6,863	6,514	6,514
60.0	9091	552 01	00 Public Notice		105	250	200	200	200
60.0	9091	554 01	00 Travel/Conferences			200	100	100	100
60.0	9091	595 00	00 Supplemental ERAF Shift				152,000	160,000	160,000
60.0	9091	560 00	00 Admin & Overhead			935	935	963	972
60.0	9091	570 00	00 Abatement	1,832		2,500	1,000	1,000	1,000
60.0	9091	590 00	00 Pass Through Agreements	282,185	312,839	302,401	289,124	297,798	297,798
Subtotal M & O				\$ 303,584	\$ 392,873	\$ 389,561	\$ 534,739	\$ 552,029	\$ 550,920
60.0	9091	600 03	01 Madera Ave Master Streetscape Plan			50,000	17,000		
60.0	9091	600 03	04 Pride Loans/Grants		5,218	100,000	15,113	33,000	33,000
60.0	9091	600 03	05 Planning Building Improvements			25,000			
60.0	9091	600 03	15 CTC Parking Lot Expansion		2,805	39,000	46,424		
60.0	9091	600 03	17 Youth Center Design, Engineer, RFP			38,000			
60.0	9091	600 04	18 Animal Control Vehicle Cage			10,000	6,234		
60.0	9091	700 01	00 Debt Service - Principal/Advance from General Fund	9,111	4,658	1,843	1,843		
60.0	9091	700 02	00 Debt Service - Principal/State REDIP Loan	3,520	1,657	12,632	12,632	12,632	12,632
60.0	0099	557 14	00 Transfer to Fund 14.0 - Capital Expenditures						
60.0	0099	557 10	00 Transfer to G/F - Bond Debt Service	88,219					
Subtotal				\$ 100,851	\$ 14,338	\$ 276,475	\$ 99,246	\$ 45,632	\$ 45,632
Total Expenditures				\$ 435,486	\$ 518,102	\$ 789,320	\$ 757,269	\$ 727,177	\$ 727,558

Remarks on Budget Request

I. Personnel:

6% City Manager	13% Planning & Dev Services Director
7% City Clerk	20% Admin Sec/Planning Tech.
12.5% City Manager's Secretary	25% Bldg Permits Clerk Non-Cert
4% Finance Director	4% Public Works Director
2% Junior Accountant	5% Maintenance Worker

II. M & O Costs:

510 03 00 Contract Services: Includes \$16,000 for Grant Consultants - RDA portion of fees from Cal. Consulting, LLC plus other contract services.
 510 10 00 Professional Services: Fresno County Administration Fee of approximately \$10,500 and other professional fees.
 590 00 00 Pass Through to Fresno County & Other Agencies Tax Increment. In 07/08, during the audit, auditors told us to include KUSD in this.
 595 00 00 Supplemental ERAF Shift to State

III. Capital Items:

600 03 04 Funding for block fence project in alley east of Rite Aid building

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

**Kerman Redevelopment Agency Budget 2010/11
Low & Moderate Income Housing**

Activity: **9092**
Fund: **61.0**
Department: **RDA**

Fund	Object	Project		07/08	08/09	09/10	09/10	10/11	AMENDED
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget	10/11
									Budget
61.0	9092	410 10 00	Salaries	21,079	39,414	43,080	43,080	45,983	45,983
61.0	9092	410 20 00	Part-time Wages	3,793					
61.0	9092	410 30 00	Overtime	103	37				
61.0	9092	420 00 00	Fringe Benefits	7,744	13,500	16,885	16,885	15,931	17,211
Subtotal				\$ 32,718	\$ 52,951	\$ 59,965	\$ 59,965	\$ 61,914	\$ 63,195
61.0	9092	510 10 00	Professional Services - Legal/Audit/Co Adm	3,585	3,987	3,000	6,200	6,500	6,500
61.0	9092	510 20 00	Inspections - Plan Check	2,264	12,115				
61.0	9092	510 30 00	Contract - Housing / Infrastructure		63				
61.0	9092	521 06 00	Uniforms			24	24	63	63
61.0	9092	545 00 00	Vehicle - Equip Rental Internal	1,149	1,359	3,312	3,312	1,697	1,344
61.0	9092	546 00 00	Computer Replacement	660	730	490	490	656	550
61.0	9092	550 00 00	Insurance - Liability			2,745	2,745	2,606	2,606
61.0	9092	554 01 00	Travel/Conferences			1,000		250	250
61.0	9092	552 01 00	Public Notice			500	250	250	250
Subtotal M & O				\$ 7,658	\$ 18,253	\$ 11,071	\$ 13,021	\$ 12,022	\$ 11,563
61.0	9092	600 02 00	Capital Outlay - RDA House	671		5,000	4,000		
61.0	9092	600 03 00	Capital Outlay - RDA House (Lot)	2,851			32,986		
61.0	9092	600 03 01	Home Improvement Grant/Loan Program			100,000			
61.0	9092	600 03 02	Special Projects - Hacienda Heights/KP III					73,195	73,195
61.0	9092	700 00 00	Debt - Principal & Interest CHFA Loan					332,000	
Subtotal				\$ 3,522	\$ -	\$ 105,000	\$ 368,986	\$ 73,195	\$ 73,195
Total Expenditures				\$ 43,898	\$ 71,204	\$ 176,036	\$ 441,972	\$ 147,131	\$ 147,952

Remarks on Budget Request

Funding **20% RDA Set Aside**

I. Personnel:

6% City Manager	10.5% Planning & Dev Services Director
7% City Clerk	6% Admin Sec/Planning Tech.
6% City Manager's Secretary	20% Building Inspector
6% Finance Director	
1% Junior Accountant	

600 03 00 Special Projects

RDA to provide financial assistance to the Hacienda Heights apartment project (\$348,234) and the Kearney Palms III Senior project (\$90,847) to be paid in equal annual installment of \$73,195 per year over a six-year period.

700 00 00 Debt - Principal & Interest CHFA Loan

To pay off the CHFA Loan for the Kearney Palms Project - Phase I. The RDA took advantage of early pay-off credits, which saved the RDA over \$18,000 by paying off the balance that was due in November of 2012.

Kerman Redevelopment Agency Budget - 2010/11
KUSD Recreation Facilities Increment

Activity: **9093**
Fund: **62.0**
Department: **RDA**

Fund	Object	Project	Description	07/08	08/09	09/10	09/10	10/11	AMENDED
				Actual	Actual	Budget	Amended	Budget	10/11
Activity	Sub Obj.								Budget
62.0	9093	560 00	00 Admin & Overhead	852	1,764	938	938	966	975
Subtotal				\$852	\$1,764	\$938	\$938	\$966	\$975
62.0	9093	600 03	04 KHS Pool Equipment		4,025				
62.0	9093	600 03	06 KHS Football Field Turf Renovation		72,922		72,922		
62.0	9093	600 03	07 KHS Softball Lights			225,000		350,000	350,000
62.0	9093	600 03	08 New School Park Construction/Improv's					100,000	100,000
62.0	9093	600 03	09 Restroom/Concession					135,000	135,000
Subtotal				-	76,947	225,000	72,922	585,000	585,000
62.0	9093	700 01	00 USDA Loan - Principal	32,000	34,000	34,000	35,000	36,000	36,000
62.0	9093	700 02	00 USDA Loan - Interest	20,050	18,450	18,050	16,750	15,000	15,000
Subtotal				\$52,050	\$52,450	\$52,050	\$51,750	\$51,000	\$51,000
Total Expenditures				\$52,902	\$131,161	\$277,988	\$125,610	\$636,966	\$636,975

Remarks on Budget Request

1. M & O Cost:

557 00 00 10/11 - Increase to \$14,000 per year per KUSD CIP

2. Capital:

600 03 07 Project postponed to 10/11 and increased from \$225,000 to \$350,000 per KUSD CIP
600 03 08 Phase 1 Reimbursement to KUSD Elementary School for Ball Field, Lights, etc.
600 03 09 Kerman City Park Restroom/Concession Facility at new East Side Elementary School

3. Debt Service:

700 01 00 Principal and Interest paid on the KUSD 1997 Education and Handicapped Swimming Facility Project Certificates of Participation. Final payment will be due in April of 2017.