

City of Kerman 2009/2010

Annual Budget



CITY OF KERMAN

ANNUAL BUDGET 2009/2010

TABLE OF CONTENTS

TABLE OF CONTENTS	i-iii
RESOLUTION ADOPTING 09/10 BUDGET & 08/09 AMENDED BUDGET	iv-vi
CITY DIRECTORY	vii
ABOUT THE CITY OF KERMAN	viii-x

GENERAL FUND 10

City Manager's Budget Message	xi-xvi
Revenue Summary	xvii
Operational Budget Summary	xviii-xix
Distribution of Funds (Pie Charts)	xx-xxi

<u>DEPT.</u> <u>DESCRIPTION</u>	<u>FUND#</u>	<u>PAGE#</u>
LEGISLATIVE & GENERAL GOVERNMENT		
6001 City Council	10	1
6003 City Attorney	10	2
1002 General Administration	10	3
5005 Financial Administration	10	4
3004 Legislation	10	5
PLANNING & DEVELOPMENT SERVICES		
1008 Planning and Development Services	10	6
4007 Engineering	10	7
4041 Animal Regulation/Code Enforcement	10	8
4042 Building Inspection	10	9
COMMUNITY SERVICES		
2002 Recreation Administration	10	10
2044 Senior Center Services	10	11
2044 Senior Outreach Grant	71	12
2046 Nutrition Site Management	73	13
2047 Swimming Pool Operations	10	14
2049 Transportation / Fare Box Match	86	15
2062 Planned Recreation	10	16
2063 Kerman Youth Soccer League (CYSA)	10	17
2065 Youth Services Bureau	10	18
2069 Community/Teen Center	10	19
PUBLIC SAFETY - POLICE		
3011 Police Operations	10	20 & 21
3062 SLESF Block Grant	10	22
PUBLIC WORKS		
3011 Building & Parks Operations	10	23

ENTERPRISE FUNDS**41, 42, 43, 47, 75**

City Manager's Budget Message	24 - 27
Enterprise Accounts/Utility Rates	28
Summary of Enterprise Budget Revenues	29
Summary of Enterprise Fund Operational Budgets	30

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>FUND#</u>	<u>PAGE#</u>
WATER			
5005	Water Administration & Accounting	41	31
5006	Water Debt Service	41	32
4011	Water Operations	41	33
SEWER			
5005	Sewer Administration & Accounting	42	34
5006	Sewer Debt Service	42	35
4011	Sewer Collection Operations	42	36
4014	Sewer WWTP Operations	42	37
SOLID WASTE			
5005	Solid Waste Administration & Accounting	43	38
STORM DRAINS			
4011	Storm Drain Maintenance & Operations	47	39
LIGHTING & LANDSCAPING DISTRICT 1			
4011	Lighting & Landscaping District 1 Mtn & Ops	75	40

VEHICLE EQUIPMENT, TECHNOLOGY MAINTENANCE 50, 51

City Manager's Budget Message	41 - 42	
Summary of Internal Service and Funds' Budget Revenues	43	
VEHICLE / EQUIPMENT		
4011	Vehicle / Equipment Operations	44
4024	Vehicle / Equipment Replacement Fund	45
	Vehicle / Equipment Replacement & Mtn Schedule	46
TECHNOLOGY MAINTENANCE		
City Manager's Budget Message	47	
4011	Technology Maintenance	48
	Technology Deferred Maintenance Schedule	49

STREETS 80

City Manager's Budget Message	50	
Summary of Street Funds Revenues	51	
STREET PROJECTS - MAINT. & CONSTRUCTION		
4011	Street Maintenance Operations & Admin.	52
	Master Plan	53

CAPITAL IMPROVEMENT PROGRAM

City Manager's Budget Message		54 - 58
Comprehensive Schedule of Capital Projects and Equipment		59

<u>DEPT.</u>	<u>DESCRIPTION</u>	<u>FUND#</u>	<u>PAGE#</u>
CIP ADMINISTRATION			
4011	CIP Administration	11	60
4007	General Plan Update	17	61
PARKS			
4024	Parks Acquisition & Construction-Gen Fund	10	62
4024	Parks Acquisition & Construction-Impact Fees	58, 59	63
4024	Parks Construction - Grants	78	64
	Parks Five-Year CIP (Table 5)		65
CDBG			
4024	CDBG Construction	12	66
FACILITIES CONSTRUCTION			
4024	Facilities Construction	14	67
	Facilities Construction Five-Year CIP (Table 6)		68
	Annual Bond Debt Service Breakdown		PFA-3
WATER CONSTRUCTION			
4024	Water Construction (Non SRF)	41, 52-54	69
	Water Construction Five-Year CIP (Table 2)		70
SEWER FACILITIES CONSTRUCTION			
4024	Sewer Facilities Construction	42, 55-57	71
	Sewer Five-Year CIP (Table 4)		72
STORM DRAIN			
4024	Storm Drain Acquisition & Construction	48, 49	73
	Storm Drain Five-Year CIP (Table 8)		74
STREET CONSTRUCTION			
4024	Street Construction	12, 81, 83, 88, 89, 90, 91, 95	75
	Streets Five-Year CIP (Table 7)		76, 77
IMPACT FEE SUMMARY			
	Summary of Revenues, Expenditures and Fund Balances		78

STAFFING

City of Kerman Organizational Chart		81
Non-Safety Payroll Allocation Summary	All Funds	82, 83

RESOLUTION NO. 09-33

A RESOLUTION ADOPTING THE FISCAL YEAR 2009-2010 BUDGET AND APPROVING THE FISCAL YEAR 2008-2009 AMENDED BUDGET FOR THE CITY OF KERMAN

The City Council of the City of Kerman does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Budget ("Budget") for fiscal year 2009-2010;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements, including the fiscal year 2008-2009 amended budget which is designated "08/09 Amended Budget";
- C. This budget provides continued services at current levels to the community. This budget also includes continuation and/or completion of several projects to enhance the community.
- D. All procedural requirements for adopting the City's Budget were fulfilled and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2. ADOPTION. The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the fiscal year 2008-2009 Amended Budget.

BUDGET APPROPRIATIONS. Based upon the Budget, the total fiscal year 2009-2010 appropriation is **\$14,976,093** (see Exhibit A: City Wide Expenditures Summary, attached). The City Manager, or designee, is authorized to implement the appropriations as detailed in the Budget for City Departments:

SECTION 3. BUDGET ADJUSTMENTS. The Budget may be subsequently

adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between departments and activities and line items within a City fund;
- C. By Department Directors for appropriation transfers between activities and line items within a department;
- D. Line item expenditures within activities and departments are not restricted so long as funding is available in the City fund as a whole.

SECTION 4. The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 5. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

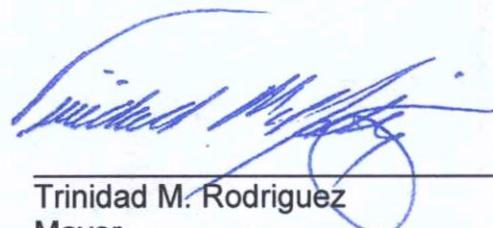
SECTION 6: The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Kerman, held on the 17th day of June, 2009, and adopted at said meeting by the following vote:

AYES: Sidhu, Jones, Dhaliwal, Rodriguez

NOES: None

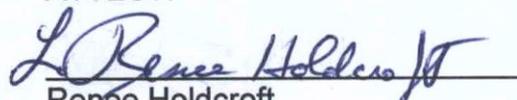
ABSENT: Stockwell

ABSTAIN: None



Trinidad M. Rodriguez
Mayor

ATTEST:



Renee Holdcroft
City Clerk

City of Kerman - 2009/2010 City Wide Expenditures Summary

EXHIBIT A

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$15,183	\$19,000	\$34,183	\$0	\$34,183
10	6003	City Attorney	0	46,000	46,000	0	46,000
10	1002	General Administration	72,546	139,038	211,584	1,000	212,584
10	5005	Financial Administration	33,348	26,163	59,511	0	59,511
10	6004	Legislation	27,226	9,700	36,926	500	37,426
10	1008	Planning	113,953	17,084	131,037	0	131,037
10	4007	Engineering	0	40,000	40,000	0	40,000
10	4041	Animal Regulation/Code Enforcement	30,137	24,745	54,882	500	55,382
10	2002	Recreation Administration	138,737	43,328	182,064	2,500	184,564
10	2044	Senior Center Services	140,166	35,857	176,023	0	176,023
71	2044	Senior Outreach Grant	23,347	2,325	25,672	0	25,672
73	2046	Senior Center Services	15,703	2,628	18,331	0	18,331
10	2047	Swimming Pool Operations	22,281	12,900	35,181	0	35,181
86	2049	Transportation/Farebox Match	90,026	7,314	97,339	0	97,339
10	2062	Planned Recreation	20,708	13,800	34,508	0	34,508
10	2063	Kerman Youth Soccer League (CYSA)	0	0	0	0	0
10	2065	Youth Service Bureau	47,135	5,670	52,805	0	52,805
10	2069	Kerman Community Teen Center	99,962	42,331	142,293	0	142,293
10	3011	Police Operations	1,721,954	431,712	2,153,666	0	2,153,666
10	3059	SLESF Grant	100,000	0	100,000	0	100,000
51	4011	Technology Maintenance	9,977	30,000	39,977	62,210	102,187
11	4011	CIP Administration	39,991	14,710	54,701	0	54,701
17	4007	General Plan Updates	16,812	22,963	39,775	0	39,775
10	4011	Buildings & Park Operations	84,480	90,615	175,094	5,500	180,594
10	4042	Code Enforcement/Inspection	72,051	45,185	117,237	0	117,237
10	4024	Parks, Facilities & Equipment	0	0	0	0	0
12	4024	CDBG Construction	0	0	0	424,023	424,023
14	4024	Facilities Construction	0	0	0	76,516	76,516
58, 59	4024	Parks Construction	0	0	0	62,830	62,830
41	5005	Water	200,033	183,991	384,024	1,000	385,024
41	5006	Water	0	203,870	203,870	0	203,870
41	4011	Water Operations	330,099	447,204	777,303	0	777,303
41	4024	Water Construction - "CIP Other Than SRF"	0	0	0	70,000	70,000
42	5005	Sewer	161,273	170,757	332,030	1,000	333,030
42	5006	Sewer	0	217,414	217,414	0	217,414
42	4011	Sewer Collection Operations	201,510	52,593	254,103	0	254,103
42	4014	Sewer WWTP Operation	134,864	177,158	312,022	0	312,022
42	4024	Sewer Facilities Construction	0	0	0	15,500	15,500
43	5005	Solid Waste (Refuse)	147,555	704,208	851,764	0	851,764
47	4011	Storm Drain Maintenance & Operations	32,326	29,423	61,749	0	61,749
48, 49	4024	Storm Drain	0	0	0	46,423	46,423
50	4011	Vehicle/Equipment Operations	63,902	255,567	319,469	5,000	324,469
50	4024	Vehicle/Equipment Replacement	0	0	0	77,868	77,868
57	4024	Sewer Construction	0	0	0	2,968,000	2,968,000
75	4011	Lighting & Landscaping District 1	102,130	78,032	180,162	0	180,162
78	4024	Parks Construction	0	0	0	0	0
80	4011	Street Maintenance, Operations & Admin	284,249	225,702	509,952	59,800	569,752
80	4024	Street Construction	0	0	0	2,633,273	2,633,273
			\$4,593,663	\$3,868,987	\$8,462,650	\$6,513,443	\$14,976,093

\$2,935,721
2,779,856

CITY OF KERMAN

DIRECTORY

	Meets	Contact	Phone/email
	1st & 3rd Wednesday Council Chambers @ City Hall	Renee Holdcroft City Clerk	(559) 846-9380 rholdcroft@cityofkerman.org

City Council

	Term Exp.
Mayor, Trinidad M. Rodriguez	2010
Mayor Pro-Tem, Richard Stockwell	2012
Council Member, Kanwaldeep Dhaliwal	2010
Council Member, Charlie Jones	2010
Council Member, Jack Sidhu	2012

Planning Commission

	Term Exp.	Meets	Contact	Phone/email
		4th Monday Council Chambers @ City Hall	Olivia Pimentel Admin. Sec.	(559) 846-9386 opimentel@cityofkerman.org
Chairman, Robert Epperson	12/31/09			
Vice Chairman, Mike Arabian	12/31/09			
Commissioner, Bob Felker	12/31/10			
Commissioner, Louie Garcia	12/31/09			
Commissioner, Robert Bandy	12/31/10			
Commissioner, Kevin Nehring	12/31/09			
Commissioner, Michael L. Lopez	12/31/09			

Recreation Commission

	Term Exp.	Meets	Contact	Phone/email
		4th Tuesday Senior Center	Philip Gallegos Comm Svc Director	(559) 846-9328 pgallegos@cityofkerman.org
Dolores Amaro	12/31/11			
Glen Foth	12/31/10			
Gary Price	12/31/11			
Rosalie Madrid	12/31/10			
Adriana Olalde	12/31/09			
Betty Roberts	12/31/09			
Mike Teixeira	12/31/11			

Department Heads

City Manager, Ron Manfredi	846-9387	rmanfredi@cityofkerman.org
City Clerk, L. Renee Holdcroft	846-9380	rholdcroft@cityofkerman.org
Community Services Director, Philip Gallegos	846-9328	pgallegos@cityofkerman.org
Director of Planning & Development, Luis Patlan	846-9389	lpatlan@cityofkerman.org
Finance Director, Tim Przybyla	846-9382	tprzybyla@cityofkerman.org
Chief of Police, William Newton	846-6672	william.newton@fcle.org
Public Works Director, Ken Moore	846-9388	kmoores@cityofkerman.org

Contract Services

City Attorney, Mark Blum
City Engineer, Gary Horn, Yamabe & Horn Engineering

CITY OF KERMAN

Kerman is located just 17 miles west of Fresno in the heart of California's San Joaquin Valley. It is predominately an agriculturally based economy, but is promoting business growth through the expansion of industrial development and through partnerships with Fresno County, CEN-CA Business Finance Group, the Economic Development Corporation *servicing* Fresno County and the Regional Jobs Initiative (RJI). The City of Kerman is an Enterprise Zone. New or expanding businesses through new hiring are eligible for a variety of tax exemptions.

In 2008 Kerman grew by 3.9% to a population of 14,064 (January 2009) which once again placed it as the fastest growing city in Fresno County and in the top 10% of cities in California. Over the past 19 years, since 1990, Kerman has been the fastest growing city in Fresno County and one of the fastest in the central valley increasing in population from 5,648 to 14,064; a 149% increase. However, the City of Kerman and the City Council has planned, financed and developed the necessary support infrastructure to properly accommodate this growth. Kerman currently supports 3.35 acres per 1000 residents and has recently acquired large pieces of property for future park development. Utilities infrastructure and future capacity has also been high on the priority list. Several years ago the City through funds from Development Impact Fees and a State Revolving Fund (SRF) loan from the Dept. of Water Resources improved its delivery system, built new wells and two, 750,000 gallon holding tanks to enhance capacity and water delivery. As we present our fiscal year 2009/10 budget we are awaiting final approval of another SRF loan. This involves an estimated \$6 to \$7 plus, million expansion and enhanced treatment capacity project at our Wastewater Treatment Plant. The expansion would increase the capacity of the wastewater treatment plant from the current 1.2 million gallon per day flow to 2.0 million gallons daily (MGD), with provisions in the design to expand to 3.0 when needed. 2.0 MGD would allow the City of Kerman to grow to approximately 21,000 in population before we would need to proceed with the second expansion. Construction is expected to begin in late 2009.

To diversify the economy, Kerman is reaching out to more businesses with the development of more industrial and commercial property. Sebastian Communications, a locally owned telecommunications firm is supplying an additional incentive with its state-of-the-art fiber optics support and communication links for worldwide connectivity. The City is also working with Sebastian towards a city wide WiFi system and seeking stimulus funds to extend fiber optic infrastructure to underserved west side communities.

In the spring of '09 a \$400,000 bid was awarded to install 1128 water meters with automated, remote meter reading devices at individual residents. Later in the calendar year the public works department will install additional meters. This will allow the City to institute a drive-by meter reading system based upon water consumption and move the City away from a "flat rate" billing system for residential units to billings based upon actual usage.

RECENT GROWTH

Even with the financial crisis of 2008/2009 Kerman has had some growth and development in this slow-down period. On Commerce Way and Madera Avenue, Kerman Ag Resources and Helena Chemical continue to grow and provide important sales tax dollars and jobs to the local economy. The Boyd industrial complex, a 30,000 square-foot service commercial/light industrial, is nearly full and has

added a couple of businesses this past year. In addition, the former Pacific Coast Packaging Co. and later Rock Tenn plant (170,000 sq. ft), which has been vacant for three years, is scheduled for a new tenant sometime later this year.

On the Commercial side several important projects have been approved:

- Kerman Neighborhood Shopping Center (8.4 acres on the southeast corner of Whitesbridge & Madera Ave) has been approved for 75,000 sq. ft of commercial and office space. The 13,700 sq. ft anchor CVS Pharmacy is expected to begin construction in July '09.
- Rite Aid Pharmacy, 17,000 sq. ft., has been approved for the northeast corner of Madera & Kearney (center of town). If this moves forward it is anticipated that building permits will be issued in September '09.
- La Quinta Motel/Hotel – 58 units has been approved behind Perkos just off Madera Ave. However, this project was approved over three years ago. We have been informed that plans are being developed.
- Autumn Ridge, a 35 bed, senior assisted living facility, will open its door in July. 18 full time jobs will be created

Also approved but put on hold during the economic slow-down:

- A Site Plan Review for three separate 10,000 sq. ft facilities on three, one acres parcels on Commerce Way. A local construction company will occupy one and the other two will be sold
- A local party is also developing several shop buildings for light industrial lease space on Industrial Way.
- A 3,000 plus sq. ft. building has been approved on the southwest corner of Madera & "F" that will provide additional office and/or retail space for downtown.

Autumn Ridge is a part of the 129 acre Northeast Annexation which has 44 acres dedicated to retail/commercial development. The size of the commercially zoned property was specifically provided to accommodate a major, regional commercial shopping center. Phase I will include approximately 20 acres with a major retail anchor and three separate commercial pads on the southwest corner of Whitesbridge and Goldenrod. Site Plan Review for the project is anticipated by mid-summer or earlier. Along with this annexation the Kearney Elementary School site will develop. The development of a 20 acre elementary school site at the northwest corner of Goldenrod and Kearney has been delayed but construction should commence sometime in 2010. Approximately 9/10 acres of the site will be a combination school playground/City park with ball and soccer fields. The City will develop a 1.8 acre neighborhood park adjacent to this larger ball field/park to accommodate uses during school hours. The remainder of the development with contained residential developments with single family and smaller, multi-family dwellings ranging from two to six units.

ADDITIONAL MUTL-FAMILY HOUSING

- Kearney Palms 2 is adding 20-units of Sr. Housing to the existing 80-unit complex
- The Fresno County Housing Authority has submitted plans for 16-units of lower rent family apartment units
- Smaller duplexes and tri-plexes have been developed on In-Fill lots.

WHY KERMAN STANDS OUT

Kerman places great emphasis on quality of life and keeping a small-town flavor. This is best captured by the recently adopted new motto by the City Council "Community Comes First". A recent survey indicated that that the City of Kerman had the lowest crime rate of incorporated cities in Fresno County

The City of Kerman has over 39 acres of developed parks. In addition, over the next several years the City will develop: the 2.85 acre "Gateway Park"; 3 acre Westside Park; and in conjunction with KUSD the 8/9 acre sports park at the new East Side Elementary. There are also big plans for the future. At the southeast corner of the City, the Giacolini family donated 15.2 acres for a future park site. Also, 37 acres was recently purchased at the southwest corner of the City for the future industrial development property and a large park site. In fiscal year 09/10 the City staff and the Council will engage the community in master plans for these two properties.

In addition to an extensive parks system the City of Kerman offers a wide variety of youth and senior citizen recreational activities, programs and transit services. The City has earmarked nearly 15% of its General Fund Budget towards these activities and programs

One important measure of a well planned and managed City is the planning and financing of major capital projects to serve the City well into the future. The City's Five-Year Capital Improvement Plan (CIP) has earmarked approximately \$15 million dollars in capital improvements for the period covering FY 2008/09 to 2012/13. In early 2007, the City approved an update General Plan along with updated Master Plans for Water, Sewer & Drainage.

In fiscal year 2009-2010 the City will complete and begin the following projects.

- Secure a loan interest loan from the State Revolving Loan Fund and an additional \$2 million of Stimulus funding for a \$6 to 7 million dollar upgrade/expansion of the Wastewater Treatment Plant from 1.3 to 2.0 million gallons daily operation. Construction is expected to begin later in '09
- \$2.4 million remodel/expansion of City Hall scheduled to open later this summer.
- Completed the purchase and remodeling of a 3600 sq. ft building across the street (942 S. Madera Ave) to house the newly combined Department of Planning & Development Services.
- In fiscal years 08/09 and 09/10 complete \$3.7 million plus in street & drainage improvements projects.

Fiscal year 2009/10 will present many of the same fiscal problems that were encountered in FY 08/09. However, with strong reserves the City of Kerman will be able to continue to provide quality services and outstanding facilities for the Citizens of Kerman.

Ron Manfredi
City Manager
June 17, 2009

GENERAL FUND BUDGET



10

	<u>Page #</u>
• CITY MANAGER'S BUDGET MESSAGE	xi
• REVENUE SUMMARY	xvii
• OPERATIONAL BUDGET SUMMARY	xviii
• DISTRIBUTION OF FUNDS (PIE CHARTS)	xx
• DIVISION BUDGETS	
• LEGISLATIVE & GENERAL GOVERNMENT	1
• PLANNING & DEVELOPMENT	6
• COMMUNITY SERVICES	10
• PUBLIC SAFETY – POLICE	20
• PUBLIC WORKS DEPARTMENT	23

FY 2009/2010

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE BUDGET PRESENTATION

GENERAL FUND FISCAL YEAR 2009-2010

OVERVIEW

The General Fund (GF) is the most flexible of the City's budgets because the City Council has the authority to fund various levels of service in such areas as Police, Recreation and Administrative Service. While the General Fund is the most flexible, these operations are also the most difficult to fund. The GF relies on several major sources of revenue such as: sales tax (and triple-flip), property tax in-lieu of vehicle licenses fees (VLF), property tax, business license fees, PG & E franchise fees, Building & Engineering permits and transfers from the Enterprise Funds to pay for the operation and overhead of administering these services. The continuing dysfunctional State Government and Legislature are considering "raiding" municipal coffers. With this underside down State Budget process and revenues declining because of the national economic malaise it is very difficult for municipalities to plan and predict our own revenues. The State of California, its leadership and legislature, is a shameful example of poor performance and accountability. Fortunately the City of Kerman has always been conservative in its expenditures and has not burdened the General Fund with infrastructure development costs which are appropriately charged to Impact Development and Enterprise Funds.

At the beginning of fiscal year 2008/09, an estimated **\$387,280** short-fall of General Fund revenue vs. expenditures was anticipated. In addition to this problem, "actual" revenues came in **\$244,679** below the earlier estimate of **\$4,007,052** for a total FY 08/09 estimated General Fund Revenue of **\$3,762,373**.

To balance 2008/09 operational expenditures with 2008/09 revenues, the initial expenditure budget of **\$4,394,332** was reduced by **\$609,259 (\$4,394,332 – 3,785,818) a 14% reduction**. This was accomplished because several positions were left vacant; departments and employees worked cooperatively to reduce expenditures and some minor costs were shifted to non General Fund budgets. With Net Revenues at \$3,762,373 and expenditures reduced to \$3,785,818, it is anticipated that the General Fund Operation Budgets will be in the red by approximately 23,445 (a .62% deficit).

Below are Summaries of General Fund Revenues and Expenditures

I. Summary of FY 2008/2009 & 2009/2010 Revenue Projections

General Fund dollars are principally derived from several major sources. The following is an outline of those sources and also any major changes for this fiscal year:

- **Property Tax: 08/09 (\$550,000); 09/10 (\$560,000)** – the decreases in home values will be somewhat realized in FY 2009/10. However, major improvements at Helena Chemical, Kerman Ag Resources (KAR) and other commercial improvements will somewhat offset the decline. A one time reimbursement from the Fresno County Auditor/Controller's Office (\$179,528) per property tax distribution mistakes helped the 08/09 revenue picture.
- **Property Tax: In Lieu of VLF Backfill - 08/09 (\$1,037,600); 09/10 (\$954,000)** - this amount will have a drop-off similar to property tax. However, if the State continues its decline, these back-fill funds could be jeopardized.
- **Sales Tax: 08/09 (\$650,000); 09/10 (\$625,000)** - Kerman sales tax revenue grew by 20% and 11% beginning in 2006. Along with the rest of the State, Kerman's sales tax revenues in 2008 declined. However, Kerman's impact was not as great as most other municipalities, because of Kerman's already low retail sales base. The State had previously reduced the local share of sales tax from 1% to 0.75%. The State gets the benefit of monthly "cash flow" because the .25% allocation "make-up" comes twice a year (Triple Flip) rather than monthly. Our total Sales Tax and Triple-Flip estimate for FY 09/10 is \$887,000 (add sales tax of \$625,000 and triple-flip of \$262,000).
- **Trip Flip: 08/09 (\$291,800); 09/10 (\$262,000)**
- **Franchise Tax (PG&E): 08/09 (\$88,369); 09/10 (\$90,000)**
- **Business License: 08/09 (\$64,742); 09/10 (\$62,000)** – This has decreased from a high of \$68,840 in 07/08 but has not decreased as much as anticipated.
- **Vehicle Code Fines: 08/09 (\$94,000); 09/10 (\$90,000)** - This has risen substantially during the past two years.
- **Vehicle License Fees: 08/09 (\$32,500); 09/10 (\$25,000)** – Substantially lower over the last couple of years.
- **Building Permits: 08/09 (\$150,000); 09/10 (\$165,000)** – with the Rite Aide and CVS Pharmacies permits, values should increase a little in FY 2009/10.
- **Engineering Permits - 08/09 (\$15,000); 09/10 (\$25,000)** - the same applies to these permits and inspection fees. However, contracted City Engineer costs are substantially reduced.
- **Soccer Fee – CYSA: 08/09 (most revenues are collected prior to season in previous fiscal year); 09/10 (No revenue).** This program has made the successful switch to a volunteer operated organization and will bring and retain its own revenue through its Board of Directors. However, we did have the full season expenses in FY 08/09.
- **Rents – Community/Teen Center: 08/09 (\$28,000); 09/10 (\$30,000)** – Use and revenues have decreased with the slow economy.
- **Self-Insurance Refund (CSJVRMA): 08/09 (\$30,773); 09/10 (\$36,000)** – This program continues to save the member cities thousands of dollars annually through the group self-insurance coverage.
- **Enterprise Funds Overhead & Administration** – Increased 5% above the amount transferred to the General Fund compared to fiscal year 2008/09.

Summary of Revenue Fund Balance: Fiscal Years 08/09 & 09/10

Between June 30, 2005 and June 30, 2007, the General Fund Reserve increased \$1.4 million to the June 30, 2007 audit figure of \$2,142,181. This was reduced to \$1,882,456 per the audit for June 30, 2008, after \$163,960 of Capital Expenditures and reduced revenues. Therefore, even with limited resources and escalating costs, the City of Kerman has maintained a strong

General Fund Reserve. Fortunately, because of tightly managed budgets and unfilled positions, we anticipate finishing FY 2008/09 with Operational Expenditures only exceeding Revenues by **\$23,445**. This is a considerable accomplishment, considering the downturn in housing and the overall dismal economic conditions. Because we will also have **\$26,780** of capital costs charged to the 10 4024 General Fund account in 2008/09, the General Fund Reserves are estimated to decrease by **\$50,225** leaving a Fund Balance of **approximately \$1,832,231** as of June 30, 2009. This represents a General Fund Reserve of 48% of the requested 2009/10 General Fund Operational expenditures.

The economy in FY 2008/09 has been even worse than anyone anticipated. Even though revenues have been substantially reduced, the City of Kerman, through a number of reductions and cost saving measures has made up a potential deficit of approximately **\$600,000**. This has come at a price. The City has six (6) open positions (see below) and has substantially reduced part-time employee hours.

- Police Dept: Two (2) sworn officers
- Community Service Dept: One (1) Secretary, One (1) Maintenance Worker
- Finance: One (1) Account Clerk
- Planning & Development Services: One (1) Building Official
- Several part-time positions and a cutback in part-time employee hours

This represents 10% of the previously allocated 62 full-time positions.

FISCAL YEAR 2009-2010 REVENUES VS. EXPENDITURES

Below is a preliminary summary of the General Fund Revenue vs. Expenditure status:

- Deficit of **\$23,445** for FY 08/09
- **\$26,780** General Fund Capital expenses for FY 08/09
- **\$1,832,231** Estimate General Fund reserves @ June 30, 2009
- **\$3,462,470** – FY 2009/10 preliminary estimated revenues
- **\$3,692,993** Estimated expenditures for FY 09/10. A \$92,825 reduction from 08/09 amended; and a \$324,285 reduction from fiscal year 07/08 actual
- A preliminary shortfall of **\$230,523**
- **\$230,523** Anticipated transfer from reserves to balance the General Fund Budget
- **These figures do not calculate potential additional State take-aways.**

II. EXPENDITURES - GENERAL FUND BUDGETS

The 2009/10 General Fund Budget is not currently balanced. The estimated transfer from reserves to balance the General Fund budgets for FY 2009/10 is **\$230,523** which, if necessary, will be taken from the estimated **\$1,832,231** General Fund Reserve; per our June 30, 2009 estimate. At this time last year the anticipated General Fund deficit was **\$387,280**. But, we will be able to finish the year with a deficit of only **\$23,445**. That is because we have been conservative in our revenue estimates, have watched our spending closely and have properly allocated costs to the appropriate Funds. In addition, the charge to departments for vehicle maintenance and replacement (line item 545 in all budgets) has been dramatically reduced in almost all budgets. This is due to the strong reserve we have accumulated in the "Vehicle Replacement Fund". This is a result of extending the vehicle "operating life span" through better care and operation of our vehicles and equipment. This is further explained in the Fund 50 (Vehicle/Equipment Maintenance) budget.

While we have already substantially cut costs and reallocated some expenses, revenues will continue to decline in the first part of FY 2009/10. It is not anticipated that the economy will improve until 2010 or later.

Below is a brief summary of changes in each Budget Division.

General Government Budgets

Almost all budgets demonstrate a significant reduction from fiscal year 2008/09 budgeted amounts.

- **City Council (6001)** – Full year of Council increases in place. Leadership Kerman will continue through December. City Hall dedication reception.
- **City Attorney (6003)** – 13% reduction from 08/09 budget. Our legal costs continue to be extremely low and will probably run less than FY 1992/93.
- **General Administration (1002)** – 11% reduction than budgeted in 08/09. The grant writing contract with Ca Consulting is under 510 02 and is split with the RDA budget. Part-time salaries - when we move into the remodeled expanded City Hall, the City Manager will fill the vacant half-time position in the City Clerk's office and utilize the position in his office. The I-5 BDC administration will be run by member agencies and will be reduced from **\$10,000 to \$1,500** annually. The expanded City Hall will have a higher utility bill. All General Fund self-insurance, property and risk management costs are in this budget.
- **Financial Administration (5005)** – 20% less than budgeted 08/09. Otherwise, status quo. Vacant Account Clerk position will not be filled.
- **Legislation (6004)** – 36% reduction. When the part-time clerk assigned to retaining records through lasher fiche resigned in January the position was not filled.

Planning & Development Services

- **Planning (1008)** - 4% reduction from 08/09 budget. Costs are budgeted for subcontracting work if major commercial activity comes forward. Part time costs are for Planning Commission stipend.
- **General Engineering (10 4007)** – 55% reduction. However, the bulk of these expenditures are covered by engineering fees paid by development. This revenue and costs decreased significantly in 08/09 and should make a minor comeback in 09/10.
- **Animal Regulation/Code Enforcement (4041)** – 13% reduction. Some staff time allocated to RDA budget.
- **Building Inspection (4042)** – 63% reduction from 08/09 budget. Plan check costs are a pass through item. Staff reduction and other staff members moved to other departments. Also, some staff time has been moved to RDA budgets.

Community Services

- **Recreation Administration (2002)** – 12% reduction. This budget, as in others, reflects decreases in account 545, vehicle equipment rental (internal).
- **Senior Center Services (2044)** – 3% reduction; otherwise status quo.
- **Planned Recreation (2062)** – 27% reduction. Reductions in part-time staff and supplies.

- **Kerman Youth Soccer League (CYSA) (2063) - \$21,355** expenditure in 08/09 with no expenditures for 09/10. This budget as well as the revenues have been eliminated as the Kerman Youth Soccer League Board of Directors has taken over the funding and operation of the program (assistance will still be provided by the Community Services Dept).
- **Youth Service Bureau (2065) – 10.5% reduction.** Cut backs in part-time staff hours and operational expenses.
- **Community/Teen Center (2069) – 11% reduction.** Full time staff position covers some evenings. City Council and Planning Commission meetings moving to New City Hall Council Chambers and reduction in rentals allows for reduction in part-time staff hours. Eliminated contract landscaping service.

Non-General Fund Budgets in the Community Services Dept.

- 71 4007 Senior Outreach Grant - **\$25,672:** decreased grant amount and increased City match
- 73 2946 Nutrition Site Management - **\$18,331:** decreased grant amount and City match
- 86 2049 Transportation - **\$97,339:** – status quo, note Measure C funding of **\$45,420**

Police Department – Operations

- **Police Operations (3011) – 10% reduction from 08/09.** In the 2007/08 budget, a 19th sworn officer position was added but never filled. During FY 08/09 two turnovers occurred and one was replaced. The department currently employs a total of 17 sworn officers and 3 non-sworn positions. The preferred staffing level would be 19 or 20 sworn and 3.5 non-sworn. However, current budget situations prevent staffing at that level.

Due to good long-range planning and sufficient funding, the vehicle/equipment line item (545) has been substantially reduced in all departments. The PD budget has by far the largest General Fund costs in this area. It also has the biggest reduction of these costs (31%) from **\$240,679** to **\$165,999** annually. With improved maintenance and better personal care of the vehicles by officers, police patrol units are staying on the road for more years of service. Therefore, the annual replacement cost has been reduced.

There are 16 sworn positions and 2.5 non-sworn positions in this budget. We have not substantially reduced overtime because with the change in court venues and the uncertain timing of the hiring of new officers under the COPS program. We are unsure of the savings in this area. However, these costs will be closely monitored.

- **SLESF Grant/State (3058) –** All but \$9,301 of the costs for one (1) entry level officer and one (1) community service officer (records clerk) are funded in this budget. The remaining \$9,301 is funded in 3011. These positions are included in the total staffing of 17 sworn and 3 non-sworn for a total of twenty (20). However, it is always touch-and-go with this budget and the State may eliminate its funding in FY 09/10.

We will be applying for two sworn officer position under the stimulus package and two additional grants applications are being submitted for a non-sworn records clerk and safety equipment.

Public Works

- **Building & Parks Operations (4011)** – 18% reduction from FY 08/09. Contract services for maintenance have been eliminated. Personnel costs have been shifted to other accounts to more accurately account for time spent in various areas. Purchases have been more closely reviewed.

Please note that this budget presentation is a reasonably accurate picture of the anticipated Revenues and Expenditures for the final General Fund Operational Budgets as of June 17, 2009 Public Hearing presentation. Several changes may take place later in the year as information comes in from the State of California and we conclude Meet & Confer sessions with City employee labor groups.

Respectively Submitted,

**Ron Manfredi, City Manager
June 17, 2009**

GENERAL FUND



10

Revenue Summary

FY 2009/2010

City of Kerman - Municipal Budget				Activity: General Fund Revenue					
Revenue Summary				Fund: 10.0					
General Fund Revenue Summary									
FY 2009-2010									
Fund	Object	Project				08/09	08/09		
Activity	Sub-Obj	Description		06/07	07/08	Original	Amended	09/10	
				Actual	Actual	Budget	Budget	Budget	
10.0	0000	311	10 00	Property Tax	500,629	568,130	602,000	550,000	560,000
10.0	0000	311	10 00	4-Year County Prop Tax Correction				179,528	
10.0	0000	335	00 00	Property Tax In-Lieu of VLF Backfill	822,443	1,030,220	1,040,000	1,037,600	954,000
10.0	0000	313	00 00	Sales Tax - General	634,911	774,694	820,000	650,000	625,000
10.0	0000	313	01 00	Triple Flip	235,724	210,323	220,000	291,800	262,000
10.0	0000	315	00 00	Franchise Taxes	81,448	83,360	86,000	88,369	90,000
10.0	0000	319	00 00	Real Estate Prop Trans Tax	54,261	28,966	30,000	18,000	20,000
10.0	0000	321	00 00	Business License Tax	64,455	68,840	68,000	64,742	62,000
10.0	0000	322	20 00	Alcohol Use Permit	940	955	900	1,000	900
10.0	0000	322	60 00	Animal Licenses & Permits	4,765	5,859	5,250	4,800	4,800
10.0	0000	322	70 00	Other Fees and Permits	7,755	7,927	8,000	5,000	5,000
10.0	0000	325	01 00	Vehicle Code Fines	45,497	88,160	58,000	94,000	90,000
10.0	0000	325	02 00	Criminal Code Fines/ Booking Fee	1,579	3,098	2,800	3,050	2,800
10.0	0000	325	03 00	Vehicle Abatement - COG	2,337	3,341	2,500	6,448	4,000
10.0	0000	335	03 00	Vehicle License (Sec. 11001.5)	85,058	65,534	70,000	32,500	25,000
10.0	0000	335	04 00	Homeowners Prop Tax Relief	0	7,779	6,500	4,500	4,500
10.0	0000	335	05 00	Off-Highway Motor Vehicle In-Lieu	0	0	500	500	
10.0	0000	335	06 00	SB90 Reimbursement	370,000	21,759	24,000	5,000	5,000
10.0	0000	341	01 00	Planning & Zoning Fees	47,220	21,371	25,000	6,100	4,000
10.0	0000	341	03 00	Reproduction Fee	263	354	850	200	200
10.0	0000	341	10 00	Notary Fees	440	270	350	250	250
10.0	0000	341	40 00	Building Permits	313,081	226,319	250,000	150,000	165,000
10.0	0000	341	41 00	Engineering & Inspection Fees	213,436	58,389	95,000	15,000	25,000
10.0	0000	342	01 00	Police Department - Special Svcs	5,644	3,723	4,500	3,400	3,500
10.0	0000	342	02 00	Sales Tax - Public Safety	13,568	14,778	15,000	12,000	12,000
10.0	0000	342	03 00	Emergency Response	0	2,619	2,600	0	0
10.0	0000	342	04 00	Live Scan Fingerprint Fee	4,494	6,711	7,000	4,000	4,000
10.0	0000	342	07 00	Towed Vehicle Fee	6,980	9,452	10,000	8,900	8,500
10.0	0000	342	12 00	Parking Fines	12,127	13,672	14,000	18,000	16,000
10.0	0000	342	18 00	Booking Fee Reimbursement	26,611			1,406	
10.0	0000	342	20 00	Sale of Surplus Items	190	120	500	105	200
10.0	0000	342	40 00	POST Reimbursements	2,012	6,962	5,500	2,000	2,000
10.0	0000	344	40 00	Weed Abatement Fees	2,516	1,242	2,000	2,000	2,000
10.0	0000	344	40 00	Foreclosure Registration				2,850	2,000
10.0	0000	347	01 00	Swimming Pool Fees	5,172	6,890	7,250	6,000	6,000
10.0	0000	347	02 00	Recreational Programs	41,525	40,473	25,000	24,000	24,000
10.0	0000	347	03 00	YSB Program Revenues		288	3,000	5,000	12,000
10.0	0000	347	04 00	FCOE Reimbursement	15,448	43,524		0	0
10.0	0000	347	06 00	Soccer Fees - CYSA		13,890	32,000	7,155	0
10.0	0000	360	00 00	Rental Income - Ag Leases				12,468	14,400
10.0	0000	361	01 00	Interest Revenues	97,478	77,478	50,000	32,000	25,000
10.0	0000	361	02 00	Rents - Other	15,653	110,535	13,000	13,490	13,500
10.0	0000	361	05 00	Rents - Community Teen Center	37,093	38,532	40,000	28,000	30,000
10.0	0000	362	01 00	Sale of Property	35,000	1,145	2,000	0	0
10.0	0000	369	01 00	Miscellaneous	79,772	13,827	6,000	17,400	6,400
10.0	0000	369	03 00	WCCATV Distribution	41,248	42,455	42,000	42,000	42,000
10.0	0000	369	10 00	Christmas Party	920	1,227	1,300	1,130	1,000
10.0	0000	369	20 00	Park Donations	96,500				
10.0	0000	370	01 00	Self Insurance Refund	35,838	26,246	28,843	30,773	36,000
10.0	0000	372	03 00	RDA Loan Reimbursement	24,500	8,000	8,000	8,000	8,000
10.0	0000	372	04 00	RDA KUSD Pool Rental		10,000	11,000	11,000	11,000
10.0	0000	375	01 00	Admin. & Overhead - W/S	176,748	183,818	193,009	193,009	202,629
10.0	0000	375	02 00	Admin. & Overhead - Equip.	45,032	46,833	49,175	49,175	51,634
10.0	0000	375	03 00	Admin. & Overhead - Drainage	5,892	6,128	6,433	6,433	6,756
10.0	0000	375	04 00	Admin. & Overhead - Refuse	5,356	5,570	5,849	5,849	5,905
10.0	0000	375	06 00	Admin. & Overhead - L&L District	4,285	4,456	4,679	4,679	4,724
10.0	0000	375	62 00	Admin. & Overhead - RDA	840	852	1,764	1,764	1,872
				TOTAL GENERAL FUND REVENUE	4,324,683	4,017,096	4,007,052	3,762,373	3,462,470
SPECIAL REVENUES									
10.0	0000	XXX	01 00	Bond Proceeds		3,804,561			
13.0	0000	XXX	01 00	Interest Earned on Proceeds		70,000	40,000	64,958	
10.0	0000	334	34 00	SLESF Grant	100,000	100,000		100,000	100,000
12.0	0000	334	00 00	CDBG		54,398	169,582	129,071	483,000
71.0	0000	334	00 00	Senior Outreach Grant	19,008	18,384	19,008	19,008	17,108
73.0	0000	334	00 00	Nutrition Site Mgmt	15,308	13,242	13,092	13,092	12,000
78.0	0000	334	XX 00	Grants		131,969	227,200	352,000	
86.0	0000	314	10 00	Transportation/Fair Box		82,187	90,381	90,381	51,919
Note: See page 78 of this budget for a Summary of Impact Fee Revenues.									
xvii									

GENERAL FUND



10

Summary of Operational Budget

FY 2009/2010

SUMMARY OF GENERAL FUND OPERATIONAL BUDGETS

Activity	Description	2007/08		2008/09				2009/10	
		Actual	%	Budget	%	Amended	%	Request	%
LEGISLATIVE & GEN. GOVT.									
6001	CITY COUNCIL	\$38,148		\$40,093		\$31,843		\$34,183	
6003	CITY ATTORNEY	36,551		53,000		45,000		46,000	
1002	GENERAL ADMINISTRATION	212,446		238,394		218,098		212,584	
5005	FINANCIAL ADMINISTRATION	129,431		74,313		64,126		59,511	
6004	LEGISLATION	36,551		58,703		50,537		37,426	
	TOTAL LEGISLATIVE & GEN. GOVT.	453,127	11.0%	464,503	10.6%	409,604	10.8%	389,704	10.6%
PLANNING & DEVELOPMENT									
1008	PLANNING	118,231		141,095		122,616		131,037	
4007	ENGINEERING	95,662		88,000		31,000		40,000	
4041	ANIMAL REGULATION/CODE ENFORCEMENT	75,581		63,584		61,067		55,382	
4042	BUILDING INSPECTION	289,052		273,665		209,655		117,237	
	TOTAL PLANNING & DEVELOPMENT	578,527	14.1%	566,343	12.9%	424,337	11.2%	343,656	9.3%
REC/SOC SERVICES									
2002	RECREATION ADMINISTRATION	205,441		211,699		177,319		184,564	
2044	SENIOR CENTER SERVICES	145,018		179,714		171,775		176,023	
2047	SWIMMING POOL OPERATIONS	32,987		35,497		30,727		35,181	
2062	PLANNED RECREATION	67,028		47,332		33,085		34,508	
2063	KERMAN YOUTH SOCCER LEAGUE (CYS)	-		32,000		21,355		-	
2065	YOUTH SERVICE BUREAU	98,912		58,922		40,515		52,805	
2069	COMMUNITY/TEEN CENTER	175,075		163,500		149,965		142,293	
	TOTAL REC/SOC SERVICES (* G.F.ONLY)	724,461	17.6%	728,663	16.6%	624,742	16.5%	625,372	16.9%
POLICE OPERATIONS									
3011	POLICE OPERATIONS	2,123,844		2,399,918		2,139,034		2,153,666	
	TOTAL POLICE OPERATIONS (*G.F.ONLY)	2,123,844	51.7%	2,399,918	54.6%	2,139,034	56.5%	2,153,666	58.3%
PUBLIC WORKS									
4011	BLDG/PARK OPERATIONS	230,144		234,905		188,101		180,594	
	TOTAL PUBLIC WORKS (*G.F.ONLY)	230,144	5.6%	234,905	5.3%	188,101	5.0%	180,594	4.9%
	TOTAL GENERAL FUND OPERATIONS	4,110,103	100.0%	4,394,332	100.0%	3,785,818	100.0%	3,692,993	100.0%
	TOTAL GENERAL FUND REVENUE	4,017,096		4,007,052		3,762,373		3,462,470	
	EXCESS (DEFICIT) REVENUE	(\$93,007) (a)		(\$387,280) (b)		(\$23,445) (d)		(\$230,523) (e)	
						-0.62%			

(a) - Actual Excess of Operational Expenditures over Revenues in 2007/2008. Excludes major capital expenditures (10.0 4024), grants and transfers in from other funds.

(b) - Original estimate of Operational Expenditures in Excess of Revenues for 2008/2009.

(d) - Amended Estimate of Operational Expenditures in Excess of Revenues for 2008/2009.

(e) - Projected Operational Expenditures in Excess of Revenues for 2009/2010.

GENERAL FUND CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF OTHER FUNDS' OPERATIONAL BUDGETS

Activity	Description	2007/08 Actual	2008/09 Budget	2008/09 Amended	2009/10 Request
10.0 3059	SLESF BLOCK GRANT (STATE)	\$100,000	\$0	\$100,000	\$100,000
11.0 4011	CIP ADMINISTRATION	52,004	56,369	52,863	54,701
17.0 4007	GENERAL PLAN UPDATE	41,714	40,120	20,031	39,775
71.0 2044	SENIOR OUTREACH GRANT	23,991	25,524	23,804	25,672
73.0 2046	NUTRITION SITE MGMT	19,671	22,973	17,451	18,331
86.0 2049	TRANSPORTATION (SB 325 IV FUNDS)	88,288	95,379	89,414	97,339
		\$325,668	\$240,364	\$303,563	\$335,818

EXHIBIT A

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$15,183	\$19,000	\$34,183	\$0	\$34,183
10	6003	City Attorney	0	46,000	46,000	0	46,000
10	1002	General Administration	72,546	139,038	211,584	1,000	212,584
10	5005	Financial Administration	33,348	26,163	59,511	0	59,511
10	6004	Legislation	27,226	9,700	36,926	500	37,426
10	1008	Planning	113,953	17,084	131,037	0	131,037
10	4007	Engineering	0	40,000	40,000	0	40,000
10	4041	Animal Regulation/Code Enforcement	30,137	24,745	54,882	500	55,382
10	2002	Recreation Administration	138,737	43,328	182,064	2,500	184,564
10	2044	Senior Center Services	140,166	35,857	176,023	0	176,023
71	2044	Senior Outreach Grant	23,347	2,325	25,672	0	25,672
73	2046	Senior Center Services	15,703	2,628	18,331	0	18,331
10	2047	Swimming Pool Operations	22,281	12,900	35,181	0	35,181
86	2049	Transportation/Farebox Match	90,026	7,314	97,339	0	97,339
10	2062	Planned Recreation	20,708	13,800	34,508	0	34,508
10	2063	Kerman Youth Soccer League (CYSA)	0	0	0	0	0
10	2065	Youth Service Bureau	47,135	5,670	52,805	0	52,805
10	2069	Kerman Community Teen Center	99,962	42,331	142,293	0	142,293
10	3011	Police Operations	1,721,954	431,712	2,153,666	0	2,153,666
10	3059	SLESF Grant	100,000	0	100,000	0	100,000
51	4011	Technology Maintenance	9,977	30,000	39,977	62,210	102,187
11	4011	CIP Administration	39,991	14,710	54,701	0	54,701
17	4007	General Plan Updates	16,812	22,963	39,775	0	39,775
10	4011	Buildings & Park Operations	84,480	90,615	175,094	5,500	180,594
10	4042	Code Enforcement/Inspection	72,051	45,185	117,237	0	117,237
10	4024	Parks, Facilities & Equipment	0	0	0	0	0
12	4024	CDBG Construction	0	0	0	424,023	424,023
14	4024	Facilities Construction	0	0	0	76,516	76,516
58, 59	4024	Parks Construction	0	0	0	62,830	62,830
41	5005	Water	200,033	183,991	384,024	1,000	385,024✓
41	5006	Water	0	203,870	203,870	0	203,870✓
41	4011	Water Operations	330,099	447,204	777,303	0	777,303✓
41	4024	Water Construction - "CIP Other Than SRF"	0	0	0	70,000	70,000✓
42	5005	Sewer	161,273	170,757	332,030	1,000	333,030
42	5006	Sewer	0	217,414	217,414	0	217,414
42	4011	Sewer Collection Operations	201,510	52,593	254,103	0	254,103
42	4014	Sewer WWTP Operation	134,864	177,158	312,022	0	312,022
42	4024	Sewer Facilities Construction	0	0	0	15,500	15,500
43	5005	Solid Waste (Refuse)	147,555	704,208	851,764	0	851,764
47	4011	Storm Drain Maintenance & Operations	32,326	29,423	61,749	0	61,749
48, 49	4024	Storm Drain	0	0	0	46,423	46,423
50	4011	Vehicle/Equipment Operations	63,902	255,567	319,469	5,000	324,469
50	4024	Vehicle/Equipment Replacement	0	0	0	77,868	77,868
57	4024	Sewer Construction	0	0	0	2,968,000	2,968,000
75	4011	Lighting & Landscaping District 1	102,130	78,032	180,162	0	180,162
78	4024	Parks Construction	0	0	0	0	0
80	4011	Street Maintenance, Operations & Admin	284,249	225,702	509,952	59,800	569,752
80	4024	Street Construction	0	0	0	2,633,273	2,633,273
			\$4,593,663	\$3,868,987	\$8,462,650	\$6,513,443	\$14,976,093

\$2,935,721
2,779,856

GENERAL FUND



10

Distribution of Funds Pie Charts

FY 2009/2010

GENERAL FUND



10

Legislative & General Government

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
6001	CITY COUNCIL	10	1
6003	CITY ATTORNEY	10	2
1002	GENERAL ADMINISTRATION	10	3
5005	FINANCIAL ADMINISTRATION	10	4
6004	LEGISLATION	10	5

FY 2009/2010

**City of Kerman Municipal Budget
City Council**

FY 09/10

**Activity: 6001
Fund: 10.0
Department: City Council**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
10.0	6001	410	20	00	Part Time Salaries	9,125	6,800	12,396	12,396	14,000
10.0	6001	420	00	00	Fringe Benefits	920	753	1,047	1,047	1,183
Subtotal					10,045	7,553	13,443	13,443	15,183	
10.0	6001	510	11	00	Professional Srvc - Hearing	108				
10.0	6001	521	02	00	General Supplies	1,596	2,441	2,400	2,100	2,000
10.0	6001	552	01	00	Public Notice	9,136	6,186	5,000	5,100	5,200
10.0	6001	554	01	00	Travel - Conferences - Meetings	3,418	2,776	3,500	700	1,000
10.0	6001	555	06	00	Website Updates and Add Ons			2,500	1,800	1,000
10.0	6001	556	00	00	Other Expenses	5,140	6,241	6,250	6,200	5,800
10.0	6001	570	00	00	Public Relations	9,486	12,951	7,000	2,500	4,000
Subtotal M&O					28,885	30,596	26,650	18,400	19,000	
Subtotal Operations					38,930	38,148	40,093	31,843	34,183	
10.0	4007	600	03	00	Capital Outlay - Improvements					
10.0	4007	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal					0	0	0	0	0	
Total Expenditures					38,930	38,148	40,093	31,843	34,183	

Remarks on Budget Request

I. Personnel:

II. M & O Costs:

- 552-01 - Public Notices - Anticipated increase in costs but researching ways to keep costs down to last year.
- 554-01 - Travel/Conferences/Mtg - Not much Council training travel in 2008. Some travel/training anticipated for Council in 09-10
- 555-06 - Website Updates and Add Ons - First year of new website maintenance including additional pages added as customer service increases.
- 556-00 - Other Expenses - Includes Employees' Recognition Luncheon, City Holiday Party, Sober Grad Nite, Fireworks Festival. More public relations activities are being initiated requiring business meetings at CTC including lunch etc.
- 570-00 - Public Relations - 09/10 - Anticipated for business meeting materials and ancillary costs and Leadership Kerman expenditures (in 08-09 partially offset by Sebastian/Chamber donations).

III. Capital Equipment:

None

Program Elements:

City Council salaries, related costs for projects and activities.

**City of Kerman Municipal Budget
City Attorney**

FY 09/10

**Activity: 6003
Fund: 10.0
Department: City Attorney**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	6003	510	10 00	Professional Services	43,924	36,551	53,000	45,000	46,000
Subtotal					43,924	36,551	53,000	45,000	46,000
Total Expenditures					43,924	36,551	53,000	45,000	46,000

Remarks on Budget Request

I. Personnel:

None

II. M & O Costs:

Decreased to closer meet actual 08/09 expenditures.

III. Capital:

None

Program Elements:

The City Attorney provides contract legal services to City Council and staff, including legal opinions. He also provides contract-writing services and deals with a number of code enforcement issues.

**City of Kerman Municipal Budget
General Administration**

FY 09/10

**Activity: 1002
Fund: 10.0
Department: General Admin.**

Fund	Object	Project			06/07	07/08	08/09	08/09	09/10	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
10.0	1002	410	10	00	Salaries	38,348	38,240	40,815	41,046	41,742
10.0	1002	410	20	00	Part Time Wages		3,216	3,478	3,547	13,081
10.0	1002	410	30	00	Overtime	182	218			
10.0	1002	420	00	00	Fringe Benefits	13,666	15,059	15,582	13,514	17,723
					Subtotal	52,196	56,733	59,876	58,107	72,546
10.0	1002	510	01	00	Contract Services	11,582	23,441	16,000	9,500	6,000
10.0	1002	510	02	00	Contract Services - Grant Consultants			24,000	18,000	16,000
10.0	1002	510	10	00	Professional Services			1,000	1,000	1,000
10.0	1002	510	11	00	Prof. Services - Emp. Hiring	1,158	800	1,000	550	0
10.0	1002	510	13	00	I-5 BDC & EDC	7,574	12,361	15,000	15,435	7,500
10.0	1002	515	01	00	Utilities	7,432	8,058	8,500	7,300	10,000
10.0	1002	521	01	00	Office Supplies	3,858	2,239	2,800	2,800	3,000
10.0	1002	521	02	00	General Supplies	4,174	3,161	4,000	1,500	2,000
10.0	1002	521	07	00	Postage			1,200	1,200	1,200
10.0	1002	540	02	00	Equipment Rental - Lease	9,272	9,948	10,000	9,000	9,500
10.0	1002	545	00	00	Vehicle - Equipment Rental - Internal	4,098	4,710	5,438	5,438	2,814
10.0	1002	546	00	00	Computer Equipment Allocation	4,600	6,709	3,662	3,662	3,428
10.0	1002	550	00	00	Insurance	53,974	64,943	67,219	67,656	60,397
10.0	1002	551	01	00	Communications - Telephone	5,166	4,391	3,800	4,000	5,000
10.0	1002	551	02	00	Cellular Phone	1,729	1,913	1,600	1,800	1,700
10.0	1002	552	02	00	Public Notice - Job	2,579	1,924	1,800	1,400	750
10.0	1002	554	01	00	Training/Conferences/Meetings	1,337	1,532	1,500	750	750
10.0	1002	555	00	00	Dues & Subscriptions	6,913	7,733	8,000	8,000	8,000
					Subtotal	125,447	153,863	176,519	158,991	139,038
10.0	1002	600	04	00	Capital Outlay - Machinery & Equipment	1,953	1,850	2,000	1,000	1,000
					Subtotal	1,953	1,850	2,000	1,000	1,000
					Total Expenditures	179,596	212,446	238,394	218,098	212,584

Remarks on Budget Request

I. Personnel:

15% City Manager
7% Admin Sec/Planning Tech.
23.5% City Clerk
100% City Manager's Secretary
410.20 - Part Time Wages - Add City Manager part-time secretary, 19 hours per week at \$12.50 per hour.

II. M & O Costs:

510-01 Contract Services - Sales Tax Audit; SB90 Claims and California Consulting (also paid from RDA).
510-02 Contract Services/Grant Consultants - Split with RDA (\$32,000 total).
510-13 I-5 BDC & EDC - BDC (\$1,000), EDC (\$6,500), I-5 in 09 - 10 will eliminate contract staff.
540-02 Equip Rents/Leases - The new Xerox machine monthly lease payments and postage meter costs remain the same so far but cost may go up.
550-00 Insurance - Insurance costs continue to increase.
551-01 Communications/Telephone - Anticipated increase in costs.
552-02 Public Notice/Job - Decrease in need for recruitment.
554-01 Training/Conf/Meetings - Reduced to just to what was spent last year.
555-00 Dues & Subscriptions - Cost remains League of Cities dues, Chamber membership, South San Joaquin Valley Division of League of California Cities, COG, Central Valley Mayor's Conference.

III. Capital:

600-04 Capital Outlay - Machinery & Equipment - For unanticipated needs after move back to City Hall.

Program Elements:

To provide administrative, secretarial, and clerical support for City Council and City departments. Provide analysis and recommendations on reports to Council and public as well as comprehensive coordination of City projects. Conduct the business of General Government within policies and Government Code. In addition, provide risk management and personnel administration within policy guidelines.

**City of Kerman Municipal Budget
Legislation**

FY 09/10

**Activity: 6004
Fund: 10.0
Department: Legislation**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	6004	410	10 00	Salaries	11,389	10,150	10,775	13,689	11,234
10.0	6004	410	20 00	Part Time Wages	7,591	16,702	17,712	9,565	8,770
10.0	6004	420	00 00	Fringe Benefits	5,673	5,596	6,700	6,257	7,222
Subtotal					24,653	32,448	35,187	29,511	27,226
10.0	6004	510	01 00	Contract Services - Codes	3,893	1,506	13,000	13,100	8,000
10.0	6004	510	02 00	Elections	2,479		6,500	4,300	
10.0	6004	521	02 00	General Supplies	826	817	700	1,000	900
10.0	6004	545	00 00	Vehicle - Equipment Rental - Internal	523	601	816	816	0
10.0	6004	554	01 00	Travel - Conferences - Meetings	152	889	1,100	400	400
10.0	6004	555	00 00	Dues & Subscriptions	235	290	400	410	400
Subtotal M&O Costs					8,108	4,103	22,516	20,026	9,700
Subtotal					32,761	36,551	57,703	49,537	36,926
10.0	6004	600	04 00	Capital Outlay - Machinery & Equipment	302		1,000	1,000	500
Subtotal Capital Costs					302	0	1,000	1,000	500
Total Expenditures					33,063	36,551	58,703	50,537	37,426

Remarks on Budget Request

I. Personnel:

15% City Clerk

Part Time Personnel

60% City Clerk's Secretary

410 20 00 Part Time Wages - One part-time staff, at 19 hours per week, City Clerk's Secretary.

II. M & O Costs:

510-01 Contract Services - 'Code Publishing' yearly website hosting and updates (\$3,500) - anticipating ordinance activity requiring more pages in updates. Laserfiche records scanning yearly licensing, upgrades, and technical support/upkeep.

510-02 Elections - Every other year, the City incurs election costs. No anticipated costs in 2009/10.

554-01 Travel/Conference/Meetings - Reduced by more than half for cost savings.

III. Capital:

600-04 - Office equipment needs that may come to light after move back into City Hall.

Program Elements:

GENERAL FUND



10

Planning & Development Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
1008	Planning	10	6
4007	Engineering	10	7
4041	Code Enforcement/Animal Control	10	8
4042	Building Inspection	10	9

FY 2009/2010

**City of Kerman Municipal Budget
Planning**

FY 09/10

Activity: **1008**
Fund: **10.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
10.0	1008	410	10	00	Salaries	37,777	55,121	77,629	77,510	78,815
10.0	1008	410	20	00	Part Time Salaries	3,628	2,708	4,200	3,100	4,200
10.0	1008	410	30	00	Overtime	832	547	500	200	200
10.0	1008	420	00	00	Fringe Benefits	13,245	19,407	30,066	26,246	30,738
Subtotal					55,482	77,782	112,395	107,056	113,953	
10.0	1008	510	01	00	Contract Services - LAFCo	3,984	2,189	2,500	2,500	2,750
10.0	1008	510	10	00	Professional Services	58,577	25,229	10,000	3,500	5,000
10.0	1008	521	01	00	Office Supplies	3,170	1,536	1,500	1,800	2,500
10.0	1008	521	02	00	General Supplies	351	1,336	1,500	500	0
10.0	1008	545	00	00	Vehicle - Equipment Rental Internal	738	848	1,088	1,088	0
10.0	1008	546	00	00	Computer - Equipment Rental Internal			2,862	2,862	4,234
10.0	1008	551	01	00	Communications - Telephone		768	1,000	500	500
10.0	1008	551	02	00	Cellular Phone	307	1,044	1,000	600	600
10.0	1008	552	01	00	Public Notice	2,115	1,031	1,750	750	1,000
10.0	1008	554	01	00	Travel - Conferences - Meetings	354	2,878	2,000	1,310	500
Subtotal M&O Costs					69,596	36,859	25,200	15,410	17,084	
Subtotal					125,078	114,641	137,595	122,466	131,037	
10.0	1008	600	04	00	Office furnishings/Audio Visual Equip		3,591	3,500	150	0
Subtotal Capital Costs					0	3,591	3,500	150	0	
Total Expenditures					125,078	118,231	141,095	122,616	131,037	

Remarks on Budget Request

Overall, the FY 09/10 budget for the Planning Division reflects a 5% decrease from the FY 08/09 budget. The Planning Division continues to operate efficiently in light of the current economic climate.

I. Personnel:

- 32% Admin Sec/Planning Tech.
- 60% Planning & Dev Services Director
- 5% Bldg Permits Clerk Non-Cert

- 410-10 - Labor distribution to remain the same.
- 410-20 - Planning Commissioner stipends are listed as part-time salaries.
- 410-30 - Overtime - Reflects Adm Secretary's time spent on planning issues.

II. M & O Costs:

- 510-01 - Contract Services: Covers Kerman's proportionate share to offset LAFCo's operating cost pursuant to AB 2838.
- 510-10 - Professional Services: Funds for the use of contract planner on special projects as assigned as needed.

III. Capital:

None

Program Elements:

Planning - This account funds the operations of the Planning Division, which includes processing all land use entitlements and managing the Building, Code Enforcement & Animal Control divisions.

**City of Kerman Municipal Budget
Engineering**

FY 09/10

Activity: **4007**
Fund: **10.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	4007	510	01	00	Contract Services	44,346	16,677	22,000	1,000	5,000
10.0	4007	510	10	00	Professional Services	91,203	78,985	66,000	30,000	35,000
Subtotal M&O						135,549	95,662	88,000	31,000	40,000
Total Expenditures						135,549	95,662	88,000	31,000	40,000

Budget Request Remarks

I. M & O Costs:

- 510 01 Contract Services - Contracted out for soil testing, traffic studies, electrical engineering, etc.
- 510 10 Professional Services - General engineering services provided by City Engineer for planning and other non-capital improvement program activities.

**City of Kerman Municipal Budget
Code Enforcement/Animal Control**

FY 09/10

Activity: **4041**
Fund: **10.0**
Department: **Planning and
Development Services**

						06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	4041	410	10	00	Salaries	23,643	33,191	22,824	21,512	19,000
10.0	4041	410	30	00	Overtime	1,611	1,768	500	650	400
10.0	4041	410	35	00	Stand By	621	496	392	600	669
10.0	4041	420	00	00	Fringe Benefits	13,607	17,188	11,867	10,630	10,068
Subtotal						39,482	52,643	35,583	33,392	30,137
10.0	4041	510	01	00	Contract Services	4,850	7,046	7,500	7,200	7,500
10.0	4041	521	01	00	Office Supplies		607	500	800	600
10.0	4041	521	02	00	General Supplies	3,459	4,773	3,500	3,800	3,800
10.0	4041	521	06	00	Uniforms	642	624		500	500
10.0	4041	521	07	00	Postage				1,800	2,000
10.0	4041	545	00	00	Vehicle - Equipment Rental Internal	5,958	6,847	7,884	7,884	3,549
10.0	4041	546	00	00	Computer - Equipment Rental Internal			3,816	3,816	5,646
10.0	4041	551	02	00	Cellular Phone	281	573	800	350	400
10.0	4041	554	01	00	Travel - Conferences - Meetings	319	930	1,500	1,024	750
Subtotal M&O						15,510	21,402	25,501	27,175	24,745
Subtotal Operations						54,992	74,045	61,084	60,567	54,882
10.0	4041	600	04	00	Capital Outlay - Machinery & Equipment	5,403	1,537	2,500	500	500
Subtotal						5,403	1,537	2,500	500	500
Total Expenditures						60,395	75,581	63,584	61,067	55,382
Funding										
10.0	0000	322	60	00	Animal Licenses	5,192		5,250	5,250	4,800
General Fund						55,203	75,581	58,334	55,817	50,582
Total Funding						60,395	75,581	63,584	61,067	55,382

Remarks on Budget Request

Overall, the FY 09/10 budget for the Code Enforcement/Animal Control division reflects a decrease of 12% from the FY 08/09 budget.

I. Personnel:

50% Animal Reg/Code Enf.

II. M & O Costs:

510-01-00 - Contract Services: reflects costs for transportation of animals to SPCA and disposal of deceased animals with Pet Cemetery.

This fund also includes the cost of contracting for the abatement of weeds as part of the annual weed abatement program.

521-02-00 - General Supplies represent expenditures for food and other supplies for the care and maintenance of animals at the shelter.

III. Capital Items:

Miscellaneous equipment for kennels.

Program Elements:

Code Enforcement - The Code Enforcement Division is responsible for enforcing the zoning ordinance and other regulations of the Kerman Municipal Code, such as vehicle abatement, weed abatement, public nuisance abatement, and the annual tire amnesty program. Code enforcement is also responsible for animal control activities, which involves impoundment of stray animals, maintaining the kennel, transporting animals to the SPCA and keeping records of animal control activities.

**City of Kerman Municipal Budget
Building Inspection**

FY 09/10

Activity: **4042**
Fund: **10.0**
Department: **Planning and
Development Services**

Fund	Object	Project		Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
Activity	Sub Obj.									
10.0	4042	410	10	00	Salaries	137,817	156,296	149,926	106,381	48,577
10.0	4042	410	30	00	Overtime	909	1,584	1,000	600	500
10.0	4042	410	35	00	Stand By	406	605	644	300	0
10.0	4042	420	00	00	Fringe Benefits	62,848	69,084	63,971	44,751	22,974
Subtotal Personnel					201,900	227,569	215,542	152,032	72,051	
10.0	4042	510	10	00	Professional Services	36,807	30,243	30,000	35,000	30,000
10.0	4042	521	01	00	Office Supplies		940	1,500	2,000	2,000
10.0	4042	521	02	00	General Supplies	6,450	5,293	2,500	100	0
10.0	4042	521	06	00	Uniforms					180
10.0	4042	545	00	00	Vehicle - Equipment Rental Internal	12,041	13,838	15,769	15,769	7,794
10.0	4042	546	00	00	Computer - Equipment Rental Internal	2,518	1,870	954	954	1,411
10.0	4042	551	01	00	Communication - Telephone	384	555	900	800	800
10.0	4042	551	02	00	Cellular Phone	1,434	1,959	2,000	1,000	1,000
10.0	4042	554	01	00	Travel - Conferences - Meetings	2,762	1,997	1,500	500	500
10.0	4042	555	00	00	Dues & Subscriptions	3,516	2,939	2,500	1,000	1,000
10.0	4042	555	01	00	State Fees	157	635	500	500	500
Subtotal M&O					66,069	60,268	58,123	57,623	45,185	
Subtotal Operations					267,969	287,837	273,665	209,655	117,237	
10.0	4042	600	03	00	Cap. Outlay/Improve.	24,520				
10.0	4042	600	04	00	Capital Outlay - Machinery & Equipment		1,215			
Subtotal					24,520	1,215	0	0	0	
Total Expenditures					292,489	289,052	273,665	209,655	117,237	

Remarks on Budget Request

Overall, the FY 09/10 budget for the Building division reflects a decrease of 22% from the FY 08/09 budget. This is the result of two changes: 1) shifting the building inspector to the parks & recreation and lighting, landscaping and maintenance funds; and 2) the vacant Building Official position.

I. Personnel:

- 2% City Manager
- 10% Planning & Dev Services Director
- 5% PW Admin. Secretary
- 20% Building Inspector
- 70% Bldg Permits Clerk Non-Cert

II. M & O Costs:

510-10-00 - Professional Services: Reflects fees paid to an outside firm to review and plan check construction drawings for approved development projects. The fees paid to the plan check agency are paid by the applicant. The building division collects the plan check fees at the time of building permit issuance and reimburses the plan check firm as the plans are reviewed. The plan check fee is based on 65% of the value of the building permit fee, and the plan check agency receives 75% of the plan check fee amount.

555-00-00 - Dues and Subscriptions will be less because new code books purchased last fiscal year.

III. Capital Items:

None

Program Elements:

The Building Division is responsible for the inspection of residential and commercial construction projects within the City of Kerman. The Building Division is also responsible for inspecting public improvement projects in coordination with the City Engineer.

GENERAL FUND



10

Community Services Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
2002	Recreation Administration	10	10
2044	Senior Center Services	10	11
2044	Senior Outreach Grant (FMAAA) *	71	12
2046	Nutrition Site Management *	73	13
2047	Swimming Pool Operations	10	14
2049	Transportation/Fare Box Match *	86	15
2062	Planned Recreation	10	16
2063	Kerman Youth Soccer League (CYSA)	10	17
2065	Youth Services Bureau	10	18
2069	Community Teen Center	10	19

* Non-General Fund Budget

FY 2009/2010

**City of Kerman Municipal Budget
Recreation Administration**

FY 09/10

Activity: **2002**
Fund: **10.0**
Department: **Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	2002	410	10	00	Salaries	40,351	94,696	95,748	85,775
10.0	2002	410	20	00	Part Time Salaries	7,530	1,743	5,000	12,000
10.0	2002	410	30	00	Overtime	701	428	600	500
10.0	2002	410	35	00	Standby Pay			1,200	513
10.0	2002	420	00	00	Fringe Benefits				
Subtotal					31,604	42,726	52,597	31,421	39,949
Subtotal					80,186	139,592	153,945	117,608	138,737
10.0	2002	510	01	00	Contract Services	78	3,600	1,000	
10.0	2002	515	01	00	Utilities	13,861	13,767	11,000	11,000
10.0	2002	521	01	00	Office Supplies	606	13	650	500
10.0	2002	521	02	00	General Supplies	4,096	2,529	2,500	1,600
10.0	2002	521	06	00	Uniforms				463
10.0	2002	540	02	00	Equipment Rent - Lease	3,464	3,230	3,800	3,500
10.0	2002	545	00	00	Vehicle - Equipment Rental - Internal	15,779	18,134	20,663	20,663
10.0	2002	546	00	00	Computer - Equipment Rental Internal	6,400	8,835	10,292	9,632
10.0	2002	551	01	00	Communications - Telephone	1,030	745	900	800
10.0	2002	551	02	00	Cellular Phone	350	323	350	325
10.0	2002	554	01	00	Travel/Conferences/Meetings	1,114	1,975	800	50
10.0	2002	555	00	00	Dues & Subscriptions	1,591	770	800	900
Subtotal M&O					48,369	53,921	52,754	55,661	43,328
Subtotal Operations					128,555	193,514	206,699	173,269	182,064
10.0	2002	600	03	00	Capital Outlay - Improvements	5,916	11,928	5,000	2,500
10.0	2002	600	04	00	Capital Outlay - Machinery & Equipment			4,050	
Subtotal					5,916	11,928	5,000	4,050	2,500
Total Expenditures					134,471	205,441	211,699	177,319	184,564
Funding									
Rents and Concessions							13,000	10,000	10,500
General Fund					134,471	205,441	198,699	165,916	174,064
Total Funding					134,471	205,441	211,699	177,319	184,564

Remarks on Budget Request

The 08/09 & 09/10 cost cutting measures reflect an overall decrease in spending.

I. Personnel:

- 44% Comm. Services Director
- 80% Parks & Facility Mtn.
- 40% Maintenance Worker

- 410 10 00 Salaries - Decrease reflects freeze on secretary position. Savings for both 08/09 & 09/10.
- 410 20 00 Part Time Salaries - Budget increase reflects weekend part-time maintenance in parks, Rotary Park ball game maintenance and CSD part-time secretary.
- 410 30 00 Overtime - Reflects staff time for maintenance of evening/weekend special events and supervision of volunteers.

II. M & O Costs: Overall slight changes

- 515 01 00 Utilities - Increase in 08/09 is due to year round use of Rotary Park ball field lights. Decrease in 09/10 is due to controlled use of ball field lights, per new ball field light policy currently being developed.

09/10 cut Office and General Supply and Travel/Conference expenses from original 08/09 budget figures.

III. Capital:

\$2,500 funding will be utilized for ball field maintenance and park and facility equipment. Ball field dirt has been budgeted for one Rotary Park ball field, staff will approach local service clubs to donate funds for second ball field mix.

Program Elements:

Majority of Park, Recreation & Community Services Administration costs are centralized in this budget, almost all General Fund dollars. This account administers the entire Community Services department and all of it's divisions.

**City of Kerman Municipal Budget
Senior Center Services**

FY 09/10

Activity: **2044**
Fund: **10.0**
Department: **Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	2044	410	10 00	Salaries	74,307	80,895	87,795	89,315	91,358
10.0	2044	420	00 00	Fringe Benefits	31,353	34,351	42,004	35,395	48,808
Subtotal					105,660	115,246	129,799	124,710	140,166
10.0	2044	510	10 00	Contract Services	420	524	750	350	450
10.0	2044	515	01 00	Utilities	8,801	9,150	11,000	10,000	10,700
10.0	2044	521	02 00	Senior Center Supplies	589	2,998	3,000	1,200	1,000
10.0	0099	557	00 00	City Match to Senior Nutrition Grant (73)			9,880	9,880	6,331
10.0	0099	557	00 00	City Match to Senior Outreach Grant (71)			6,516	6,516	8,564
10.0	2044	545	00 00	Vehicle - Equipment Rental Internal	11,868	13,639	15,769	15,769	5,462
10.0	2044	551	01 00	Communications - Telephone	2,624	2,820	3,000	3,350	3,350
10.0	2044	554	01 00	Travel/Conferences/Meetings	40	640			
10.0	2044	555	00 00	Dues & Subscriptions	189				
Subtotal					24,532	29,772	49,915	47,065	35,857
Subtotal M&O Costs					130,192	145,018	179,714	171,775	176,023
10.0	2044	600	04 00	Capital Outlay - Machinery & Equipment					
Subtotal Capital Costs					0	0	0	0	0
Total Expenditures					130,192	145,018	179,714	171,775	176,023

Funding

General Fund	130,192	145,018	179,714	171,775	176,023
Total Funding	130,192	145,018	179,714	171,775	176,023

Remarks on Budget Request

Grant amount has been reduced by 10% due to reduction from State.
This 10% reduction in the grant amount may end up being more or less pending approval of FMAAA 09/10 budget.

I. Personnel:

43.5% Comm. Services Director
55% Information & Referral Coord.
71% Van Driver/Nutrit. Coord.

410 10 00 Salaries - No new changes. Budget reflects employee annual merit increases.

II. M & O Costs:

08/09 amended & 09/10 decreases reflect cut backs in spending
551 01 00 Telephone over budget due to repair and service calls.
557 00 00 Match from Nutrition Site Management expected in the budget.
557 00 00 Match from Senior Outreach expected in the budget.

III. Capital:

None

Program Elements:

City match are shown and expended from Senior Services 10.0.2044
Senior center staff will do fundraisers to back fill loss of general supply dollars.

**City of Kerman Municipal Budget
Senior Outreach Grant**

FY 09/10

**Activity: 2044
Fund: 71.0
Department: Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
71.0	2044	410	10	00	Salaries	12,744	13,034	14,232	14,434
71.0	2044	420	00	00	Fringe Benefits	5,501	5,891	6,942	8,913
Subtotal					18,245	18,925	21,174	20,454	23,347
71.0	2044	515	01	00	Utilities	1,083	917	900	900
71.0	2044	521	01	00	Office Supplies	1,416	1,673	1,350	1,200
71.0	2044	521	02	00	Program Supplies	360	400	500	
71.0	2044	551	01	00	Communications - Telephone	483	536	640	550
71.0	2044	551	02	00	Cellular Phone	27	447	360	325
71.0	2044	554	01	00	Travel/Conferences/Meetings	553	1,094	600	375
Subtotal M&O Costs					3,924	5,066	4,350	3,350	2,325
Subtotal					22,169	23,991	25,524	23,804	25,672
71.0	1008	600	04	00	Capital Outlay - Machinery & Equipment				
Subtotal Capital Costs					0	0	0	0	0
Total Expenditures					22,169	23,991	25,524	23,804	25,672

Funding

City Match General Fund	3,161	4,983	6,516	4,796	8,564
FMAAA Grant Title III	19,008	19,008	19,008	19,008	17,108
Total Funding	22,169	23,991	25,524	23,804	25,672

Remarks on Budget Request

Grant amount has been reduced by 10% due to reduction from State.
This 10% reduction in the grant amount may end up being more or less pending approval of FMAAA 09/10 budget.

I. Personnel:

24% Information & Referral Coord.
8% Van Driver/Nutrit. Coord.

410 10 00 Salaries - No changes. Budget reflects employee annual merit increases.

II. M & O Costs:

No increase in M & O

III. Capital:

None

Program Elements:

Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2009/10 budget.
City Match is new to this budget, shown in funding. The match funds are expended from Senior Services 10.0.2044.
Salary: Senior Services Coordinator administers this program.

**City of Kerman Municipal Budget
Senior Nutrition Site Management**

FY 09/10

Activity: **2046**
Fund: **73.0**
Department: **Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
73.0	2046	410	10	00	Salaries	10,394	11,235	12,358	9,767	9,875
73.0	2002	410	30	00	Overtime	10			50	
73.0	2046	420	00	00	Fringe Benefits	4,699	5,012	6,734	4,053	5,829
Subtotal					15,102	16,247	19,092	13,870	15,703	
73.0	2046	521	01	00	Office Supplies		133	200	100	100
73.0	2046	521	02	00	General Supplies	181	367	200	50	100
73.0	2046	521	03	00	Nutrition Site Supplies	1,978	1,204	1,550	1,500	1,500
73.0	2046	545	00	00	Vehicle - Equipment Rental Internal		1,516	1,631	1,631	628
73.0	2046	551	01	00	Communications - Telephone	116	204	300	300	300
Subtotal M&O Costs					2,275	3,423	3,881	3,581	2,628	
Subtotal					17,377	19,671	22,973	17,451	18,331	
73.0	2046	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal Capital Costs					0	0	0	0	0	
Total Expenditures					17,377	19,671	22,973	17,451	18,331	
Funding										
727 Title III C					7,092	7,092	7,092	7,092	6,000	
Meal donations					6,000	6,000	6,000	6,000	6,000	
City Match (G F)					4,285	6,579	9,881	4,359	6,331	
Total Funding					17,377	19,671	22,973	17,451	18,331	

Remarks on Budget Request

I. Personnel:

15% Van Driver/Nutrit. Coord.
5% Comm. Services Director

410 10 00 Salaries - No changes. Budget reflects employee annual merit increases.

II. M & O Costs:

Slight decrease over last year's budget.

III. Capital

None

Program Elements:

Budget administers the Senior Center congregate and home bound meal programs.
Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2009/10 budget.

**City of Kerman Municipal Budget
Swimming Pool Operations**

FY 09/10

**Activity: 2047
Fund: 10.0
Department: Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	2047	410	10 00	Salaries	3,868	5,992	5,928	3,387	5,527
10.0	2047	410	20 00	Part Time Salaries	10,541	12,129	13,000	13,000	13,000
10.0	2047	420	00 00	Fringe Benefits	2,942	3,862	4,569	2,390	3,753
Subtotal					17,351	21,983	23,497	18,777	22,281
10.0	2047	521	02 00	Special Supplies	449	1,004	1,000	950	900
10.0	2047	540	50 00	Pool Rental (KUSD)	10,000	10,000	11,000	11,000	12,000
Subtotal M&O					10,449	11,004	12,000	11,950	12,900
Total Expenditures					27,800	32,987	35,497	30,727	35,181
Funding									
				Public Swim/Rentals	5,500	5,500	5,500	6,200	6,400
				General Fund	12,300	17,487	18,997	13,527	16,781
				RDA Funding	10,000	10,000	11,000	11,000	12,000
				Total Funding	27,800	32,987	35,497	30,727	35,181

Remarks on Budget Request

I. Personnel:

15% Recreation Coord.

410 10 00 Salaries - 08/09 decrease is due to Recreation Coordinator position vacancy for three months.

II. M & O Costs:

No Changes

III. Capital:

None

Program Elements:

The RDA/KUSD Rec. Increment Fund will cover the KUSD pool rental only. This is a General Fund expenditure, funded partially by a \$12,000 transfer-in of funds from the RDA/KUSD program (Fund 62.0). (\$1,000 increase in 09/10) This budget benefits the community, particularly children who participate in swim lessons and public swimming during the seven-week summer program.

**City of Kerman Municipal Budget
Transportation/Fare Box Match**

FY 09/10

Activity: **2049**
Fund: **86.0**
Department: **Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
86.0	2049	410	10	00	Salaries	47,324	56,085	59,430	57,729	61,150
86.0	2049	410	30	00	Overtime	4	2		25	
86.0	2049	420	00	00	Fringe Benefits	22,693	26,661	27,349	25,693	28,876
Subtotal						70,021	82,749	86,779	83,447	90,026
86.0	2049	515	02	00	Gasoline/Diesel	3,854	3,796	6,500	4,000	4,000
86.0	2049	521	01	00	Office Supplies	249	348	300	417	800
86.0	2049	521	02	00	Special Supplies	589	324	400	400	400
86.0	2049	521	06	00	Uniforms					336
86.0	2049	545	00	00	Vehicle - Equipment Rental Internal					628
86.0	2049	551	01	00	Communications - Telephone	823	425	700	540	550
86.0	2049	551	02	00	Cellular Phone	703	646	700	610	600
Subtotal M&O						6,218	5,539	8,600	5,967	7,314
Subtotal Operations						76,239	88,288	95,379	89,414	97,339
86.0	2049	600	03	00	Capital Outlay - Improvements					
86.0	2049	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						76,239	88,288	95,379	89,414	97,339
Funding										
City Fare Box Revenue						3,400	3,400	3,400	2,500	2,500
Match (Measure C)						23,099	35,148	42,239	37,174	45,420
745 SB 325 IV						49,740	49,740	49,740	49,740	49,419
Total Funding						76,239	88,288	95,379	89,414	97,339

Remarks on Budget Request

I. Personnel:

- 5% Finance Director
- 2% Sr Acct/Personnel Officer
- 5% Comm. Services Director
- 6% Information & Referral Coord.
- 6% Van Driver/Nutrit. Coord.
- 100% Van Driver

410 10 00 Salaries - Increase reflects annual merit increases.

II. M & O Costs: Slight changes

- 515 02 00 Gasoline/Diesel - 08/09 & 09/10 reduced to reflect actual cost.
- 521 01 00 Office Supplies - 09/10 increased to offset other department divisions reductions.

III. Capital:

None

Program Elements:

- Majority of budget paid by Fresno County Rural Transit.
- * City Fare Box match is offset by the Fare Box revenue.

**City of Kerman Municipal Budget
Planned Recreation**

FY 09/10

Activity: **2062**
Fund: **10.0**
Department: **Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	2062	410	10	00	Salaries	9,026	12,721	13,831	7,729	9,212
10.0	2062	410	20	00	Part Time Salaries	13,246	18,031	9,000	7,500	7,000
10.0	2062	420	00	00	Fringe Benefits	6,335	9,830	8,101	4,376	4,496
Subtotal						28,607	40,582	30,932	19,605	20,708
10.0	2062	510	01	00	Contract Services	2,187	2,122	2,200	2,160	2,200
10.0	2062	515	01	00	Utilities	4,629	2,885	3,100	3,100	2,800
10.0	2062	521	01	00	Office Supplies	445	656	300	50	200
10.0	2062	521	02	00	Program Supplies	17,740	19,998	10,000	7,800	8,000
10.0	2062	550	00	00	Insurance	2,329				
10.0	2062	551	01	00	Communications - Telephone	77	39	150	70	300
10.0	2062	551	02	00	Cellular Phone	352	447	350	300	300
10.0	2062	554	01	00	Travel/Conferences/Meetings		300	300	0	0
Subtotal M&O						27,759	26,446	16,400	13,480	13,800
Subtotal Operations						56,366	67,028	47,332	33,085	34,508
10.0	2062	600	03	00	Capital Outlay - Improvements					
10.0	2062	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						56,366	67,028	47,332	33,085	34,508
Funding	General Fund					16,718	67,028	22,332	9,085	10,508
	Revenue Fees & Sponsors					39,648		25,000	24,000	24,000
	Total Funding					56,366	67,028	47,332	33,085	34,508

Remarks on Budget Request

Overall budget reflects a large decrease, the Soccer program has been given it's own budget. This was necessary due to the conversion of the city soccer program and affiliation with California Youth Soccer League (CYSA) District VII. A newly elected Community Board of Directors will help manage and run the program in concert with City staff. Staff anticipates turning over the entire soccer program in three years.

I. Personnel:

25% Recreation Coord.

410 10 00 Salaries - 08/09 decrease is due to Recreation Coordinator position vacancy for three months.

II. M & O Costs:

No significant changes

III. Capital:

None

Program Elements:

Department continues to improve program and monitor expenditures.
Full time staff was added to budget a couple of years ago, portion of budget is covered by General Fund for full-time position.

*** Budget is funded by participant fees. Expenditures are balanced by revenues.

**City of Kerman Municipal Budget
Kerman Youth Soccer League (CYSA)**

FY 09/10

**Activity: 2063
Fund: 10.0
Department: Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
10.0	2063	410	20	00			6,200	4,605		
10.0	2063	420	00	00			725	500		
Subtotal					0	0	6,925	5,105	0	
10.0	2063	510	01	00			10,225	5,950		
10.0	2063	515	01	00			1,000			
10.0	2063	521	01	00			1,350			
10.0	2063	521	02	00			12,500	10,300		
Subtotal M&O					0	0	25,075	16,250	0	
Subtotal Operations					0	0	32,000	21,355	0	
10.0	2063	600	03	00						
10.0	2063	600	04	00						
Subtotal					0	0	0	0	0	
Total Expenditures					0	0	32,000	21,355	0	
Funding								310		
	General Fund								13,890	
	Revenue Fees & Sponsors 07/08								7,155	
	Revenue Fees & Sponsors 08/09							32,000		
Total Funding					0	0	32,000	21,355	0	

Remarks on Budget Request

Yr. 08/09 new budget of the Soccer program which was split from the Planned Rec. budget. This was necessary due to the conversion of the City soccer program and affiliation with California Youth Soccer League (CYSA) District VII. A newly elected Community Board of Directors will help manage and run the program in concert with City staff. Staff anticipates the turning over the entire soccer program in three years.

Yr. 09/10 budget reflect no revenue or expenses. Phase Two will be implemented this budget year, in order to get the Community CYSA Board on track of becoming independent. A separate checking account will be set up at a local bank for the revenue and expenditures of this program.

I. Personnel:

II. M & O Costs:

III. Capital:

None

IV. Funding

Revenue Fees & Sponsors - Fees collected in 2007/2008 in advance of 08/09 Soccer season were used to fund 08/09 program.

Program Elements:

**City of Kerman Municipal Budget
Youth Service Bureau**

FY 09/10

**Activity: 2065
Fund: 10.0
Department: Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	2065	410	10 00	Salaries	9,026	12,686	13,831	9,110	12,897
10.0	2065	410	20 00	Part Time Salaries	28,304	50,033	26,000	20,000	26,000
10.0	2065	410	25 00	KFRESH Wages	11,558	15,942			
10.0	2065	420	00 00	Fringe Benefits	8,619	11,581	10,141	5,735	8,238
Subtotal					57,507	90,243	49,972	34,845	47,135
10.0	2065	521	01 00	Office Supplies		216			
10.0	2065	521	02 00	Special Supplies	5,405	7,547	8,000	5,000	5,000
10.0	2065	551	01 00	Communications - Telephone	594	260	290	120	120
10.0	2065	551	02 00	Cellular Phone	83	646	660	550	550
Subtotal M&O					6,082	8,669	8,950	5,670	5,670
Subtotal Operations					63,588	98,912	58,922	40,515	52,805
10.0	2065	600	03 00	Capital Outlay - Improvements					
10.0	2065	600	04 00	Capital Outlay - Machinery & Equipment					
Subtotal					0	0	0	0	0
Total Expenditures					63,588	98,912	58,922	40,515	52,805

Funding

General Fund	48,140	98,912	55,922	35,515	40,805
Program Revenue			3,000	5,000	12,000
FCOE Reimbursement	43,524				
Total Funding	15,705	98,912	58,922	40,515	52,805

Remarks on Budget Request

The 08/09 cost cutting measures reflects an overall decrease in spending.
 The 09/10 increase in revenues will offset the increase in part-time salaries over last year's budget.
 This budget serves youth from K - 12th grade and reflects the operational cost for the following programs:
 Summer Recreation Program
 Camps
 Teen Scene
 Teen Open Gym
 Youth Mentoring Program
 Special Events i.e. Lock-ins, Dances
 Youth Commission

I. Personnel:

35% Recreation Coord.

- 410 10 00 Salaries 08/09 decrease is due to Recreation Coordinator position vacancy for three months.
- 410 20 00 Part-time Salaries: 08/09 decrease due to cut back in programming during Coordinator vacancy.
- 410 20 00 Part-time Salaries: 09/10 increased due to increased programming and more participants in camps and lock-ins. This increase will be offset by \$12,000 in participant fees and sponsorships or the funds will not be expended.

II. M & O Costs:

08/09 & 09/10 budgets reflect all around decrease in expenditures due to cut back in spending.

III. Capital:

None

Program Elements:

*** Youth will also help with fundraising to offset some of the fee based programs.
 *** Staff will also seek out grant funding.

**City of Kerman Municipal Budget
Kerman Community Teen Center**

FY 09/10

**Activity: 2069
Fund: 10.0
Department: Community Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	2069	410	10 00	Salaries	45,096	50,223	51,450	52,701	53,620
10.0	2069	410	20 00	Part Time Salaries	15,785	18,961	18,200	18,200	14,000
10.0	2069	410	30 00	Overtime	1,388	424	1,000	1,000	500
10.0	2069	420	00 00	Fringe Benefits	23,157	26,571	32,293	26,236	31,842
Subtotal					85,425	96,179	102,943	98,137	99,962
10.0	2069	510	01 00	Contracted Services (Maintenance)	8,179	11,777	7,500	5,000	5,000
10.0	2069	510	10 00	Professional Services (Grounds)	7,430	8,325	7,800	3,747	
10.0	2069	515	01 00	Utilities	21,665	26,058	22,000	22,500	21,000
10.0	2069	521	01 00	Office Supplies	373	846	400	400	400
10.0	2069	521	02 00	Special Supplies	8,970	10,440	8,000	7,000	7,000
10.0	2069	521	06 00	Uniforms					67
10.0	2069	545	00 00	Vehicle - Equipment Rental Internal	6,248	7,181	8,156	8,156	5,838
10.0	2069	551	01 00	Communications - Telephone	6,248	2,257	2,340	2,700	2,700
10.0	2069	551	02 00	Cellular Phone		323	360	325	325
Subtotal M&O					59,111	67,208	56,556	49,828	42,331
Subtotal Operations					144,536	163,387	159,500	147,965	142,293
10.0	2069	600	03 00	Capital Outlay - Improvements					
10.0	2069	600	04 00	Capital Outlay - Machinery & Equipment	12,469	11,688	4,000	2,000	
Subtotal					12,469	11,688	4,000	2,000	0
Total Expenditures					157,005	175,075	163,500	149,965	142,293
Funding									
Rental Revenue					37,861	37,093	40,000	28,000	30,000
General Fund					119,144	137,982	123,500	121,965	112,293
Total Funding					157,005	175,075	163,500	149,965	142,293

Remarks on Budget Request

The 08/09 & 09/10 cost cutting measures reflects an overall decrease in spending.

I. Personnel:

100% Community Center Coord.
20% Parks & Facility Mtn.

410 10 00 Salaries - Increase reflects annual merit increases.
410 20 00 Part Time Salaries - 09/10 part-time salaries cost cutting measure - With City Council and Planning Commission meetings moved to the new facility, the Community Center will close for Monday & Wednesday evening rentals. The center will also not accept back to back weekend bookings. In addition to saving part-time salaries, we anticipate saving on utilities and other operational costs.

II. M & O Costs:

510 01 00 Contracted Services (Mtn.) - 09/10 reduced as a cost cutting measure.
510 10 00 Professional Services (Grounds) - 08/09 & 09/10 eliminated contractor, landscaping is now maintained by City staff.
551 01 00 Communications/Telephone - Expenses have exceeded budget, staff is looking into why.

III. Capital:

None

IV. Revenue:

Revenue is down this year over last year due to 49% of our weekend dates went to 6 City sponsored free events, 12 reduced rate non-profit groups, 5 unfilled cancellations, and 3 vacant dates.

Program Elements:

Overall budget shows a continued increase in community usage. While maintaining our high standard for facility maintenance with less dollars, Coordinator manages all facility scheduling, rentals, maintenance, and personnel. All kitchen fees are included in rental revenues.

GENERAL FUND



10

Public Safety - Police Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
3011	Police Operations	10	20
3062	SLESF Grant (State)	10	22

FY 2009/2010

City of Kerman Municipal Budget
Police Operations

FY 09/10

Activity: 3011
Fund: 10.0
Department: Police Department

Fund	Object	Project			06/07	07/08	08/09	08/09	09/10	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
10.0	3011	410	10	00	Salaries	890,879	963,919	1,166,593	1,015,426	1,046,021
10.0	3011	410	20	00	Part Time Salaries	9,394	11,448	15,000	2,000	2,000
10.0	3011	410	30	00	Overtime	91,452	105,595	88,000	78,000	75,000
10.0	3011	410	35	00	Court Standby	1,710	1,474	2,000	2,000	2,000
10.0	3011	410	36	00	FTO	51	977	500	650	1,000
10.0	3011	410	38	00	Uniform Allowance	18,667	19,211		20,368	19,800
10.0	3011	410	40	00	Holiday Pay	46,553	50,892	39,000	35,941	36,156
10.0	3011	420	00	00	Fringe Benefits	459,318	492,854	562,439	493,010	539,977
Subtotal					1,518,024	1,646,371	1,873,532	1,647,396	1,721,954	
10.0	3011	510	01	00	Contract Services	495	980			
10.0	3011	510	11	00	Prof. Services - Emp. Hiring	14,142	7,835	3,000	7,000	5,000
10.0	3011	510	12	00	Prof. Services - Lab Criminal	4,210	9,785	2,400	6,800	6,000
10.0	3011	510	13	00	Prof. Services - Lab Employees			1,600	1,440	1,300
10.0	3011	510	15	00	Sex Assault/Child Abuse Med.	1,703		1,500		1,500
10.0	3011	510	28	00	Dispatch	112,686	121,232	132,500	123,792	125,000
10.0	3011	510	29	00	RMS-CAD	1,769	1,903	2,000	1,950	2,100
10.0	3011	510	30	00	Booking Fees	23,290		15,000	2,400	15,000
10.0	3011	510	31	00	Parking Citations	2,155	1,995	2,000	2,400	2,000
10.0	3011	510	32	00	Live Scan Fingerprints	3,128	4,131	3,500	2,300	2,500
10.0	3011	515	01	00	Utilities	15,220	15,519	18,000	18,000	18,000
10.0	3011	521	01	00	Office Supplies	5,429	5,872	6,500	6,500	6,000
10.0	3011	521	02	00	General Supplies	5,546	6,058	6,500	6,000	3,500
10.0	3011	521	10	00	Uniform Supplies	4,341	8,380	5,000	3,000	2,500
10.0	3011	521	12	00	Bullet Resistant Vests			6,450		1,600
10.0	3011	521	15	00	Flares - Batteries	937	812	1,000	200	400
10.0	3011	521	25	00	Evidence and Property	631	364	600	465	450
10.0	3011	521	30	00	Film - ID Supplies	121	328	150	75	100
10.0	3011	521	35	00	Firearms Purchase	2,864	1,601	2,000	1,823	650
10.0	3011	521	40	00	Range Supplies	248	430	400		200
10.0	3011	521	41	00	Range Maintenance	359	484	400	120	150
10.0	3011	521	42	00	Crime Prevention		296	2,000	433	750
10.0	3011	530	01	00	Equipment Maintenance - Repair	3,627	4,535	4,000	3,750	2,500
10.0	3011	540	02	00	Equipment Rental	4,486	4,201	4,400	4,400	4,100
10.0	3011	545	00	00	Vehicle - Equipment Rental Internal	152,106	224,934	240,679	240,679	165,999
10.0	3011	546	00	00	Computer - Equipment Rental Internal	9,000	19,902	25,606	25,606	27,813
10.0	3011	551	01	00	Communications - Telephone	3,209	4,518	2,500	2,225	2,300
10.0	3011	551	02	00	Communications - Cell Phone	6,501	6,438	5,600	6,150	5,600
10.0	3011	551	05	00	Live Scan Line	0		5,400	7,900	8,000
10.0	3011	551	06	00	MDT Monthly Access	5,291	3,823	4,000	3,361	5,300
10.0	3011	552	02	00	Public Notice	1,419	176	1,000	900	500
10.0	3011	554	01	00	Travel - Meetings	11,406	10,596	12,000	4,300	7,500
10.0	3011	554	05	00	Training Supplies	5,870	6,721	5,500	4,500	5,000
10.0	3011	554	10	00	Training Library	403	542	400	300	200
10.0	3011	555	02	00	Professional Dues	1,139	874	1,000	1,000	1,000
10.0	3011	555	03	00	Professional Codes	994	939	900	854	800
10.0	3011	575	01	00	Supplies - Veterinary	502	613	600	810	
10.0	3011	577	01	00	Explorer Program	483	656	300	205	400
Subtotal M&O					405,710	477,474	526,386	491,639	431,712	
Subtotal Operations					1,923,734	2,123,844	2,399,918	2,139,034	2,153,666	
10.0	3011	600	03	00	Capital Outlay - Improvements					
10.0	3011	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal					0	0	0	0	0	
Total Expenditures					1,923,734	2,123,844	2,399,918	2,139,034	2,153,666	

Budget Request Remarks

I. Personnel: Reflects 17 Sworn Officers and 3 CSO's - 2 Open Sworn Positions

410. 30 Overtime - This amount is set as a result of us not knowing when we may hire new officers if our grant request is approved, how much the court leaving Kerman will cost us in overtime because of increased travel time to court.

II. M & O Costs:

510. 11 Professional Services/Hiring - This was increased because we may be hiring two additional officers and one additional CSO.

510. 12 Professional Services/Lab-Criminal - This was increased based upon history in this line number, costs are increasing for these services.

510. 28 Dispatch - This line was reduced based upon this years actual expenditure. However, the Sheriff's Dept. is reviewing this fee because they have not increased fees in many years. Based on past experience we could be hit with an unexpected fee hike.

510. 30 Booking Fees - This amount was left the same as last year because we have no idea what the State will do regarding budget. If we must begin paying booking fees again we could experience problems if we put no money in this line.

551.05 Live Scan Line - This line has been significantly increased because we did not realize that we would be charged by both AT&T and Sebastian. We anticipated only a AT&T charge.

575. 01 Supplies/Veterinary - This line has been zeroed out because K-9 dog died.

III. Capital:

None

Program Elements:

To provide law enforcement services to the City of Kerman, and ensure that department resources are adequate to meet the reasonable needs of the community.

City of Kerman Municipal Budget
SLESF Grant

FY 09/10

Activity: 3062
Fund: 10.0
Department: Police Department

						06/07	07/08	08/09	08/09	09/10	
						Actual	Actual	Budget	Amended	Budget	
10.0	3062	410	10	00	Salaries	66,788	62,020		64,173	65,447	
10.0	3062	410	30	00	Overtime	5,938	4,817				
10.0	3062	410	40	00	Holiday Pay	2,229	1,939				
10.0	3062	420	00	00	Fringe Benefits	36,878	31,224	0	35,827	34,553	
Subtotal						111,833	100,000	0	100,000	100,000	
10.0	3062	521	10	00	Equipment & Uniforms	3,258					
Subtotal						3,258	0	0	0	0	
10.0	3062	600	04	00	Capital Outlay - Machinery & Equipment						
Subtotal Capital Costs						0	0	0	0	0	
Total Expenditures						115,091	100,000	0	100,000	100,000	
Total Revenue						100,000	100,000		100,000	100,000	
Excess (Deficit) Revenue						(15,091)	0	0	0	0	

Budget Request Remarks

I. Personnel:

II. M & O Costs:

None

III. Capital:

None

Program Elements:

GENERAL FUND



10

Public Works

<u>Dept</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
4011	Building & Parks Operations	10	23

FY 2009/2010

**City of Kerman Municipal Budget
Buildings & Park Operations**

FY 09/10

**Activity: 4011
Fund: 10.0
Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
10.0	4011	410	10	00	Salaries	61,270	75,791	73,253	62,478	53,655
10.0	4011	410	20	00	Part Time Salaries	6,320				
10.0	4011	410	30	00	Overtime	3,833	5,209	8,000	3,000	3,000
10.0	4011	410	35	00	Stand By	1,283	1,296	1,883	1,200	1,010
10.0	4011	420	00	00	Fringe Benefits	29,013	35,944	34,697	28,322	26,815
Subtotal						101,718	118,240	117,833	95,000	84,480
10.0	4011	510	01	00	Contract Services	19,480	27,715	20,000	10,000	7,500
10.0	4011	510	02	00	Contract Services - Weed Abatement	1,830	3,375			
10.0	4011	515	01	00	Utilities	4,512	3,647	5,500	3,100	4,500
10.0	4011	515	02	00	Utilities - Old Town "LME"	15,054	15,054	15,054	15,054	15,054
10.0	4011	521	01	00	Office Supplies		1,611	500	800	800
10.0	4011	521	03	00	Janitorial Supplies	21,499	20,271	18,500	18,500	18,000
10.0	4011	521	04	00	Building Maintenance Supplies	10,799	3,932	7,000	7,000	7,000
10.0	4011	521	05	00	Park Supplies	24,011	24,903	30,000	20,000	20,000
10.0	4011	521	06	00	Uniforms					644
10.0	4011	540	02	00	Equipment Rent - Lease	966				
10.0	4011	545	00	00	Vehicle - Equipment Rental Internal	8,516	9,787	11,147	11,147	16,067
10.0	4011	551	01	00	Communications - Telephone		271	600	500	500
10.0	4011	551	02	00	Cellular Phone	381	334	500	300	300
10.0	4011	554	01	00	Training / Meetings		411	1,000	200	250
10.0	4011	555	04	00	Taxes & Assessments (Fresno Irr. Dist)			771		
Subtotal M&O						107,049	111,310	110,572	86,601	90,615
Subtotal Operations						208,766	229,551	228,405	181,601	175,094
10.0	4011	600	03	00	Cap. Outlay/Improve.	21,574	593	1,500	1,500	5,500
10.0	4011	600	04	00	Capital Outlay - Machinery & Equipment			5,000	5,000	
Subtotal						21,574	593	6,500	6,500	5,500
Total Expenditures						230,340	230,144	234,905	188,101	180,594

I. Personnel:

- 5% PW Operations Coord.
- 5% PW Lead Supervisor
- 5% PW Lead Supervisor
- 40% PW Lead Supervisor
- 20% PW Maintenance Tech.
- 5% Maintenance Worker
- 40% Maintenance Worker
- 12.5% Maintenance Worker

II. M & O Costs:

- 515 02 00 Account for all street lights not in L & L
- 551 02 00 Three Cell Phone Charged to this account

III. Capital:

- 600 03 00 Capital Outlay/Improvements - Skate Park Ramp Material/Weed Barrier for Playground Material \$5,500

Program Elements:

ENTERPRISE FUNDS



	<u>Page #</u>
• CITY MANAGER'S MESSAGE	24
• UTILITY RATES	28
• SUMMARY OF ENTERPRISE BUDGET REVENUES	29
• SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS	30

<u>Description</u>	<u>Fund</u>	<u>Page #</u>
WATER FUND	41	31
SEWER FUND	42	34
SOLID WASTE FUND	43	38
STORM DRAIN FUND	47	39
LANDSCAPE & LIGHTING DISTRICT	75	40

FY 2009/2010

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE BUDGET PRESENTATION

ENTERPRISE FUNDS WATER, SEWER, REFUSE, STORM DRAIN AND LIGHTING/LANDSCAPING DISTRICT FUNDS

FISCAL YEAR 2009-2010

Enterprise Funds are self-supporting funds financed by customer "user fees" and are operated and financed as "stand alone enterprises". Therefore, these "Funds" make payments to the General Fund (10) for certain overhead/administrative support services including: City Council, attorney, planning services, overhead costs for space, utilities, etc. These "payments for services" are shown in expenditure line item **560 - Administration & Overhead** in the various, appropriate Enterprise Budgets. For 2009/10, the amounts for each of these budgets in line item 560 have been increased by 5% over fiscal year 2008/09. The Water, Sewer, Refuse, Storm Drain, and Lighting & Landscape (L&L District) budgets have historically been in good financial shape. However, energy costs, increased operations and State mandated compliance and testing expenses have driven expenditures up in recent fiscal years.

The L & L District (Fund 75) Budget (\$180,162) receives its revenues from special assessments levied along with property tax and is not funded by user fees. Street Sweeping is not a separate budget. Therefore, revenues are received through the refuse billing account (43). These revenues are transferred to the Streets expense budget (80 - 4011) and expensed from there. Street Sweeping fees only cover a portion (approximately 31%) of the total contracted cost (\$80,000) to the City.

Development Impact Fees (DIF) are charged to new development, which pay for the impact of new growth and a majority of the related infrastructure improvements and some equipment. The Revenue & Expenditure Plan and Budgets for these estimated FY 09/10 revenues, projects and costs are presented in the City of Kerman Five-Year Capital Improvement Plan (CIP) approved by the City Council in March 2009 and have been presented to the Council with the Preliminary Capital Improvement Budgets (4024) in April. In presenting and approving the Five-Year Capital Improvement Plan (CIP), the City annually updates the need for improvements and additions to the City's Enterprise infrastructure and equipment systems.

FUND - REVENUES/EXPENDITURES

WATER (FUND 41) – As referenced in past budget presentations, we have factored into the budget increased operational costs associated with maintenance, record keeping and State requirements related to our increased water storage and delivery capacity linked with growth and workload associated with the additional equipment, holding tank, wells and customer

service developed in conjunction with the major capital improvement projects of the past several years. In addition, we now have budgeted the prorated Enterprise Budgets' "Lease Payments" for the Kerman Public Finance Authority (PFA) annual debt service payment for the proportional use of space at the remodeled/expanded City Hall.

Annually in the Enterprise Budgets we should strive to have revenues exceed expenditures by approximately 5%. For fiscal year 2009/10, positive balance is only at 1%. However, since we have the major new payment for the PFA this year and are not recommending a water rate increase for this year; this balance is good. A small rate increase for FY 2010/11 will probably be necessary to return to our goal of a 5% set-aside.

No Rate Increase - Average household rates (estimated at and based on 20,000 gallons of water per month) will remain at \$ \$24.55/month.

Water Budgets

- **Finance/Accounting (41 5005)** – Normal increases in budget due to personnel, fringe benefit and insurance costs. This budget includes the annual PFA Lease Payment of \$37,698.
- **Debt Service (41 5006)** - Annual Debt Service on 1988 California Safe Drinking Water Bond. Twenty-Five (25) year loan, final payment due 2013 (\$39,000 approximate annual debt service). Also, payment of the annual debt service of \$165,000 for the Water State Revolving Fund (SRF) loan. This has 20 year payment term, which began in 2008.
- **Water Operations (41 4011)** - State Fees and testing requirements continue to increase. A new cost is the annual lease payment for the copy machine. Previously, Council approved membership payment into the Upper Kings Basin Water Forum. This \$30,000 amount will be paid in increments of \$5,000 for six consecutive years. This regional approach to our continuing water shortage will pay for several grant applications and the coordinated efforts of this larger group related to regional water issues.

SEWER BUDGET FUND (42)

The City Council had previously authorized a series of sewer rate increases to potentially pay the annual debt service on the anticipated \$6 million plus State Revolving Fund (SRF) loan for the Wastewater Treatment Plant expansion. While a majority of the debt (70%) will be paid from existing future Development Impact Fees (DIF), we still need to build enough of a reserve to pay for the portion of the debt allocated to operational needs (30%) and increasing operational cost associated with the WWTP expansion. Hopefully, we will receive \$2 million in Stimulus Funds to assist us with this project. As we acquire more information regarding Stimulus funding and the "actual" cost of the WWTP expansion, staff will report back to Council regarding their impacts on the debt service and rates.

Approved Rate Increase: \$2.50 increase from \$21.00 to \$23.50

Sewer Budgets

- **Finance/Accounting (42 5005)** – Note the Lease Payment for PFA Bond for the prorated use of space at City Hall, etc. Otherwise, costs are about the same.

- **Debt Service (42 5006)** – 1981 Sewer Bonds issued to construct current treatment plant expansion (\$67,400); a forty (40) year loan with final payment due 2021. Per the Wastewater Treatment Plant Expansion which will go out to bid later this summer, we are budgeting one-half of the bond SRF loan payment this year to begin building up a reserve for the annual payments on this loan.
- **Sewer Collection/Operations (42 4011)** – Normal operational cost increases.
- **Wastewater Plant Operations (42 4014)** – Costs are fairly static with minor increases.

REFUSE/SOLID WASTE (43)

Solid Waste (Refuse) Budget - 43 5005.

The first year of the Mid Valley Disposal (MVD) disposal went very well. Their rates will increase \$.55/mo for standard residential customers. This includes a \$1.30/ton “pass-through” increase at the American Ave. County Landfill for processing Household Hazardous Waste (HHW) materials. For the next several years, \$.65/ton will be added to the landfill charge to cover HHW costs. In FY 08/09, \$166,200 was spent for new carts. These were purchased with reserves from three sources (County landfill reimbursement, cart fees paid by each new residential customer and the previous cart surcharge paid on the monthly bill (\$.65/mo) which was eliminated this past year.

The Street Sweeping fee is charged within the Refuse rate and then is transferred to the Street Budget (80 4011) and expensed. The funds generated by Street Sweeping fees only cover about 31% of the \$80,000 Street sweeping contract costs.

Approved Rate Increase: Residential Refuse rate increase of \$.55/month from \$14.05 to \$14.60/month

Street Sweeping – No increase

Overall Refuse Rate Increase (includes street sweeping fees): \$.55 increase from \$14.70 to \$15.25/mo.

STORM DRAINAGE FUND 47 (4011)

In the past this budget has only been balanced because of dirt sales from drainage ponds which have brought in additional revenues. It is difficult to estimate the actual revenues from dirt sales, because these sales are tied to construction projects. However, such sales have recently decreased. We have recommended a \$.25 increase to ensure that revenues closely approximate our expenditures, without depending so much on unpredictable dirt sales. User fees may still not entirely cover expenses in 2009/10. But, any large dirt sales will balance this budget.

Approved Rate Increase: \$.25/mo. – from \$1.00/mo. per household to \$1.25/mo

**TOTAL UTILITY RATE INCREASE (see chart) FOR FY 2009 - 2010:
EFFECTIVE: JULY 1, 2009**

From \$61.25 TO \$64.55 A \$3.30/MO AVERAGE RESIDENTIAL INCREASE OF 5.39%. Utility Rates were not changed last year. This rate is substantially lower than most of the neighboring cities' rates. Rates from cities that we normally compare to are \$10 to \$40 per month above Kerman's, even before any of their rate changes for this year have been considered. This 5.39% increase will generally apply to commercial accounts in the same proportional amounts per utility account. Businesses along Whitesbridge & Madera Ave. do not pay a Street Sweeping fee.

LIGHTING & LANDSCAPE (L & L) DISTRICT – FUND 75 (4011)

Rates: L & L rates are not charged through the City utility billing. Costs are assessed along with property tax, per the assessment annually presented by the City Engineer and approved by the Council. Approximately \$180,000 will be collected in FY 09/10. After conducting a public hearing, the City Council recently approved new rates. Anticipated expenditures for the year are \$180,162.

These budgets represent our best projections of City Enterprise Budget revenues and expenditures at the time of this Public Hearing presentation on June 17, 2009. These budgets are based on approved revenue increases, per the recommendations staff has made regarding rate increase as outlined above. Because these budgets are not as dependent on the State Budget and funding, it is not likely that there will be major changes as the fiscal year progresses.

Respectfully submitted,

**Ron Manfredi, City Manager
June 17, 2009**

ENTERPRISE FUNDS



UTILITY RATES

FY 2009/2010

ENTERPRISE ACCOUNTS
CITY OF KERMAN
UTILITY RATES - FY 2009 - 2010

FY 2008/09	RATES PER MONTH	\$ INCREASE	JULY 2009 RATES
<u>\$ 24.55</u>	WATER <i>Based on estimate of 20,000 gallons average household usage</i>	<u>0.00</u>	<u>\$ 24.55</u>
<u>\$ 21.00</u>	SEWER	<u>2.50</u>	<u>\$ 23.50</u>
<u>\$ 14.05</u>	REFUSE	<u>0.55</u>	<u>\$ 14.60</u>
<u>\$ 0.65</u>	STREET SWEEPING	<u>0.00</u>	<u>\$ 0.65</u>
<u>\$ 14.70</u>	TOTAL SOLID WASTE	<u>0.55</u>	<u>\$ 15.25</u>
<u>\$ 1.00</u>	STORM DRAIN	<u>0.25</u>	<u>\$ 1.25</u>
<u>\$ 61.25</u>	TOTAL	<u>3.30</u>	<u>\$ 64.55</u>

Total increase \$3.30 monthly (5.39%), \$39.60 annually
Based on average household rates

ENTERPRISE FUNDS



SUMMARY OF ENTERPRISE BUDGET REVENUES

FY 2009/2010

Enterprise Funds' Revenue Summary

FY 2009-2010

Fund	Object		Project	Description	06/07 Actual	07/08 Actual	08/09 Original Budget	08/09 Amended Budget	09/10 Budget
	Activity	Sub-Obj							
WATER FUND REVENUE									
41.0	0000	344	10	00	1,207,677	1,279,576	1,280,000	1,296,000	1,300,000
41.0	0000	361	01	00	23,892	33,161	28,000	44,000	30,000
41.0	0000	361	10	00	19,887	23,226	22,000	24,000	24,000
41.0	0000	344	15	00	12,775	3,145	6,000	2,600	3,000
41.0	0000	369	01	00	2,697	612			
					1,266,928	1,339,720	1,336,000	1,366,600	1,357,000
SEWER FUND REVENUE									
42.0	0000	344	20	00	772,837	843,833	948,000	960,000	1,074,286
42.0	0000	344	25	00	43,737	51,348	50,000	64,000	30,000
42.0	0000	361	01	00	26,468	350	2,000	3,800	3,000
42.0	0000	361	10	00	16,224	18,948	18,000	20,000	20,000
42.0	0000	361	02	00			4,000	8,685	6,000
42.0	0000	362	00	00					
42.0	0000	362	07	00					
					859,266	914,479	1,022,000	1,056,485	1,133,286
SOLID WASTE FUND REVENUE									
43.0	0000	344	31	00	759,926	849,050	741,000	830,000	859,050
43.0	0000	361	01	00	13,695	15,325	5,000	5,000	5,000
43.0	0000	361	10	00	16,224	18,948	16,000	20,000	20,000
43.0	0000	344	33	00	17,008	17,069	18,000	4,500	
43.0	0000	344	32	00	5,000	5,000	5,000	5,000	5,000
43.0	0000	345	00	00	23,006	26,141	26,600	27,879	26,600
							168,000	168,000	
					834,859	931,533	979,600	1,060,379	915,650
STORM DRAINAGE FUND REVENUE									
47.0	0000	344	70	00	32,688	34,967	43,000	45,000	56,250
47.0	0000	361	01	00	15,063	9,486	8,000	0	0
47.0	0000	362	07	00	4,383	8,789	12,000	6,100	5,600
47.0	0000	361	10	00	0	0	0	0	
					52,134	53,242	63,000	51,100	61,850
LANDSCAPING & LIGHTING DISTRICT FUND REVENUE									
75.0	0000	350	00	00	119,079	162,061	177,700	177,700	180,000
					119,079	162,061	177,700	177,700	180,000

ENTERPRISE FUNDS



SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

FY 2009/2010

SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

Activity	Description	2006/07		2007/08		2008/09			2009/10		
		Actual	%	Actual	%	Budget	%	Amended	%	Request	%
WATER FUND (41.0)											
	Total Water Fund Revenues	1,266,928		1,339,720		1,336,000		1,366,600		1,357,000	
5005	Water Administration & Accounting	\$327,920		\$340,806		\$358,688		\$376,884		\$385,024	
5006	Water - Debt Service	38,876		6,850		219,126		203,885		203,870	
4011	Water Operations	597,756		639,039		692,973		684,372		777,303	
	Total Water Fund Operations	964,551		986,695		1,270,787		1,265,141		1,366,197	
	Revenue in Excess of Expenditures	302,377		353,025		65,213		101,459		(9,197)	-1%
SEWER FUND (42.0)											
	Total Sewer Fund Revenues	859,266		914,479		1,022,000		1,056,485		1,133,286	
5005	Sewer Administration & Accounting	\$261,394		\$272,264		\$319,736		\$324,819		\$333,030	
5006	Sewer - Debt Service	67,914		66,164		81,619		69,414		217,414	
4011	Sewer Collection Operations	190,700		221,342		238,298		243,074		254,103	
4014	Sewer WWTP Operations	291,334		286,632		301,965		295,172		312,022	
	Total Sewer Fund Operations	811,342		846,403		941,618		932,479		1,116,570	
	Revenue in Excess of Expenditures	47,924		68,076		80,382		124,006		16,716	1%
SOLID WASTE (43.0)											
	Total Solid Waste Fund Revenues	834,859		931,533		979,600		1,060,379		915,650	
	Transfer in from Reserves									0	
	Total Solid Waste Fund Revenues & Transfers									915,650	
5005	Solid Waste Administration & Accounting	\$802,404		\$863,687		\$964,807		\$1,012,473		\$878,364	
	Total Sewer Fund Operations	802,404		863,687		964,807		1,012,473		878,364	
	Revenue & Transfer in Excess of Expenditures	32,455		67,846		14,793		47,906		37,286	4%
STORM DRAIN OPERATIONS FUND (47.0)											
	Total Storm Drain Operation Revenues	52,134		53,242		63,000		51,100		61,850	
4011	Storm Drain Maintenance & Operations	41,488		51,029		62,806		57,533		61,749	
	Total Sewer Fund Operations	41,488		51,029		62,806		57,533		61,749	
	Revenue in Excess of Expenditures	10,646		2,213		194		(6,433)		101	0%
	TOTAL ENTERPRISE FUND REVENUE	3,013,187		3,238,974		3,400,600		3,534,564		3,467,786	
	TOTAL ENTERPRISE FUND EXPENDITURES	2,619,785		2,747,814		3,240,019		3,267,626		3,422,880	
	EXCESS (DEFICIT) REVENUE	\$ 393,402		\$ 491,160		\$ 160,581		\$ 266,937		\$ 44,907	

NOTE: \$168,000 OF CART PURCHASES IN 2008/2009 WILL BE FUNDED FROM RESERVES IN FUND 43.0 (SOLID WASTE)
CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF L&L DISTRICT OPERATIONAL BUDGET

Activity	Description	2006/07		2007/08		2008/09			2009/10		
		Actual	%	Actual	%	Budget	%	Amended	%	Request	%
LANDSCAPE & LIGHTING DISTRICT (75.0)											
	Total L&L Revenues	119,079		162,061		177,700		177,700		180,000	
4011	L&L Maintenance & Operations	132,246		128,287		177,633		190,856		180,162	
	Total L&L Fund Operations	132,246		128,287		177,633		190,856		180,162	
	Revenue in Excess of Expenditures	<u>\$ (13,167)</u>		<u>\$ 33,775</u>		<u>\$ 67</u>		<u>\$ (13,156)</u>		<u>\$ (162)</u>	0%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

ENTERPRISE FUND



Water Fund

41

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
5005	Water Administration & Accounting	31
5006	Water Debt Service 1988 Bond	32
4011	Water Operations	33

FY 2009/2010

**City of Kerman Municipal Budget
Water Administration & Accounting**

FY 09/10

**Activity: 5005
Fund: 41.0
Department: Finance/Accounting**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
41.0	5005	410	10	00	Salaries	132,190	149,743	148,711	139,541
41.0	5005	410	20	00	Part Time Salaries		521	500	
41.0	5005	410	30	00	Overtime	430	234	200	
41.0	5005	420	00	00	Fringe Benefits	56,937	55,995	61,858	60,492
Subtotal					189,557	206,493	210,969	192,380	200,033
41.0	5005	510	01	00	Contract Services	4,585	3,735	4,000	4,000
41.0	5005	510	10	00	Professional Services - Audit	7,030	4,671	4,500	4,000
41.0	5005	510	11	00	Professional Services - KRCD	2,145			
41.0	5005	521	01	00	Office Supplies	9,155	5,147	5,000	5,000
41.0	5005	521	02	00	General Supplies	1,538	1,048	800	800
41.0	5005	521	07	00	Postage			4,800	5,000
41.0	5005	540	00	00	Lease Payment (PFA Bond)				38,085
41.0	5005	540	02	00	Equipment Rent - Lease	1,692	1,766	2,000	2,000
41.0	5005	545	00	00	Vehicle - Equipment Rental Internal	5,913	6,796	7,884	4,553
41.0	5005	546	00	00	Computer - Equipment Rental Internal	2,013	3,211	3,472	3,249
41.0	5005	550	00	00	Insurance	10,232	12,331	12,917	13,452
41.0	5005	551	02	00	Communications - Cellular Phone	58	379	400	400
41.0	5005	554	01	00	Travel - Conferences - Meetings	2,096	421	500	250
41.0	5005	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)			616	616
41.0	5005	560	00	00	Administration & Overhead	90,531	94,152	98,831	103,773
Subtotal M&O					136,989	133,657	145,719	182,504	183,991
Subtotal Operations					326,546	340,150	356,688	374,884	384,024
41.0	5005	600	04	00	Capital Outlay - Machinery & Equipment	1,374	656	2,000	1,000
Subtotal					1,374	656	2,000	2,000	1,000
Total Expenditures					327,920	340,806	358,688	376,884	385,024

Remarks on Budget Request

I. Personnel:

- 24% City Manager
- 2% Admin Sec/Planning Tech.
- 17% City Clerk
- 30% Finance Director
- 30% Sr Acct/Personnel Officer
- 32% Account Clerk II
- 30% Junior Accountant
- 35% Account Clerk
- 15% PW Admin. Secretary

II. M & O Costs:

- 540 00 00 Lease Payment (PFA Bond) - Lease payment to Kerman Public Finance Authority for 2007 Lease Revenue Bonds. See page 69.
- 560 00 00 Administration and Overhead - costs increased by 5 percent from prior year.

III. Capital Items:

- 600 04 00 Capital Outlay - Machinery & Equipment - Minor equipment and furniture for new offices, related to City Hall Expansion changes.

Program Elements:

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

**City of Kerman Municipal Budget
Water - Debt Service**

FY 09/10

Activity: **5006**
Fund: **41.0**
Department: **Finance/Debt Service**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
41.0	5006	700	10 00	Debt Service - DWR Principal	30,943		33,104	33,119	34,242
41.0	5006	700	20 00	Debt Service - DWR Interest	7,933	6,850	5,766	5,766	4,628
41.0	5006	700	11 00	Debt Service - SRF Loan			165,000	165,000	165,000
41.0	0099	571	10 00	Transfer to G/F - Bond Debt Service			15,256		
Subtotal					38,876	6,850	219,126	203,885	203,870
Total Expenditures					38,876	6,850	219,126	203,885	203,870

Notes:

Note Payable - Department of Water Resources (DWR). The City entered into a contract with the State of California Department of Water Resources in 1993. The loan was for a construction project under the auspices of the California Safe drinking Water Bond Law. Terms of the note call for semi-annual payments of \$19,435 each including interest at 3.41%, which began October 1, 1994 and will mature in 2013. The outstanding balance as of June 30, 2008 was \$177,323.

State Revolving Fund (SRF) Loan. The City entered into another contract with the State of California Department of Water Resources in 2003, which allowed the City to borrow up to approximately \$3,200,000 for a major water project and repay the loan over 20 years without interest. Payments on the loan began in 07/08 at approximately \$165,000 per year.

**City of Kerman Municipal Budget
Water Operations**

FY 09/10

**Activity: 4011
Fund: 41.0
Department: Public Works**

Fund	Object	Project		Description	06/07	07/08	08/09	08/09	09/10	
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget	
41.0	4011	410	10	00	Salaries	174,375	177,573	181,073	192,874	215,022
41.0	4011	410	20	00	Part Time Salaries		1,608	1,739	1,740	1,827
41.0	4011	410	30	00	Overtime	6,762	7,293	8,100	6,000	
41.0	4011	410	35	00	Stand By	6,299	6,581	2,677	6,100	7,348
41.0	4011	420	00	00	Fringe Benefits	71,825	82,165	88,050	83,865	105,902
Subtotal						259,261	275,219	281,639	290,579	330,099
41.0	4011	510	01	00	Contract Services	14,373	14,571	16,000	14,500	16,000
41.0	4011	510	10	00	Professional Services	5,273	5,979	6,000	6,000	25,000
41.0	4011	510	12	00	Professional Services - Lab Services	11,362	18,964	15,000	17,800	17,000
41.0	4011	515	01	00	Utilities	220,908	239,515	260,000	260,000	262,000
41.0	4011	521	01	00	Office Supplies	460	1,015	1,000	1,158	1,200
41.0	4011	521	02	00	Special Supplies	21,283	17,422	20,000	15,000	20,000
41.0	4011	521	02	01	Water Meters	4,644	1,836	10,000	2,000	10,000
41.0	4011	521	06	00	Uniforms					1,584
41.0	4011	540	02	00	Equipment Rental - Lease				1,500	1,500
41.0	4011	545	00	00	Vehicle - Equipment Rental Internal	34,014	39,091	44,860	44,860	50,356
41.0	4011	546	00	00	Computer - Equipment Rental Internal	7,973	7,479	3,275	3,275	3,065
41.0	4011	551	01	00	Communications - Telephone	3,406	3,958	4,000	4,000	4,000
41.0	4011	551	02	00	Communications - Cellular Phone	2,621	3,400	4,000	2,500	3,500
41.0	4011	552	01	00	Public notices/Consumer Conf. Report			2,100	2,100	2,500
41.0	4011	554	01	00	Travel - Conferences - Meetings	975	2,456	3,000	1,500	3,000
41.0	4011	555	00	00	Dues & Subscriptions	599	2,029	2,100	2,600	2,500
41.0	4011	555	01	00	State Fees	8,029	5,736	10,000	10,000	12,000
41.0	4011	555	02	00	Upper Kings Basin Water Forum			10,000	5,000	12,000
Subtotal M&O						335,920	363,450	411,334	393,792	447,204
Subtotal Operations						595,181	638,670	692,973	684,372	777,303
41.0	4011	600	03	00	Cap. Outlay/Improvements	2,575	370			
Subtotal						2,575	370	0	0	0
Total Expenditures						597,756	639,039	692,973	684,372	777,303

Notes:

Remarks on Budget Request

I. Personnel:

- | | |
|---------------------------|--------------------------|
| 25% Public Works Director | 5% Maintenance Worker |
| 15% PW Admin. Secretary | 50% Maintenance Worker |
| 25% PW Operations Coord. | 20% Maintenance Worker |
| 25% PW Lead Supervisor | 35% Water & WWTP Manager |
| 14% PW Maintenance Tech. | 35% WWTP & Water Op. II |
| 10% PW Lead Supervisor | 50% WWTP & Water Op. I |
| 15% PW Lead Supervisor | 50% WWTP & Water Op. I |
| 10% Mechanic | 60% Building Inspector |

Part Time Personnel:

- 12.5% City Clerk's Secretary

II. M & O Costs:

- | | | | |
|-----|----|----|---|
| 510 | 10 | 00 | SCADA program and repair, Urban Water Management Plan \$18,500 |
| 555 | 02 | 00 | Initial Membership Costs for JPA creation is \$5,000 per year for six years; Estimated ongoing annual cost is \$7,000 for a total of \$12,000 |

III. Capital Items: None

Program Elements:

ENTERPRISE FUND



Sewer Fund

42

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
5005	Administration & Accounting	34
5005	1974/1981 Sewer Bond Debt Service	35
4011	Collection Operations	36
4014	Waste Water Treatment Plant Operation	37

FY 2009/2010

**City of Kerman Municipal Budget
Sewer Administration & Accounting**

FY 09/10

Activity: **5005**
Fund: **42.0**
Department: **Finance/Accounting**

Fund	Object	Project			Description	06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.					Actual	Actual	Budget	Amended	Budget
42.0	5005	410	10	00	Salaries	96,888	103,629	118,513	112,262	111,372
42.0	5005	410	20	00	Part Time Salaries		288		300	
42.0	5005	410	30	00	Overtime	398	216		150	
42.0	5005	420	00	00	Fringe Benefits					
Subtotal						41,694	40,091	50,949	41,951	49,901
Subtotal						138,980	144,224	169,462	154,663	161,273
42.0	5005	510	01	00	Contract Services	4,058	5,251	6,300	4,000	4,500
42.0	5005	510	10	00	Professional Services - Audit	2,392	4,093	3,000	2,500	2,800
42.0	5005	521	01	00	Office Supplies	6,809	4,058	7,000	7,000	6,000
42.0	5005	521	02	00	General Supplies	1,160	1,021	1,000	1,000	
42.0	5005	521	07	00	Postage			3,600	3,600	4,000
42.0	5005	540	00	00	Lease Payment (PFA Bond)				22,851	22,619
42.0	5005	540	02	00	Equipment Rent - Lease		1,373	1,500	1,200	1,200
42.0	5005	545	00	00	Vehicle - Equipment Rental Internal	1,262	4,121	4,622	4,622	3,333
42.0	5005	546	00	00	Computer - Equipment Rental Internal	3,586	3,211	3,472	3,472	3,249
42.0	5005	550	00	00	Insurance	2,014	13,841	14,498	14,535	15,099
42.0	5005	551	01	00	Communications - Telephone	11,485	946	1,000	460	250
42.0	5005	551	02	00	Communications - Cellular Phone	1,459	267			
42.0	5005	552	01	00	Public Notice			700	500	500
42.0	5005	554	01	00	Travel - Conferences - Meetings	199	7	500	250	250
42.0	5005	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)			6,933	8,017	8,100
42.0	5005	560	00	00	Administration & Overhead	86,217	89,666	94,149	94,149	98,856
Subtotal M&O						120,641	127,855	148,274	168,156	170,757
Subtotal Operations						259,621	272,079	317,736	322,819	332,030
42.0	5005	600	04	00	Capital Outlay - Machinery & Equipment	1,773	185	2,000	2,000	1,000
Subtotal						1,773	185	2,000	2,000	1,000
Total Expenditures						261,394	272,264	319,736	324,819	333,030

Remarks on Budget Request

I. Personnel

18% City Manager	31% Account Clerk II
13% Admin Sec/Planning Tech.	30% Junior Accountant
10% City Clerk	30% Account Clerk
15% Finance Director	15% PW Admin. Secretary
22% Sr Acct/Personnel Officer	

II. M & O Costs:

540 00 00 Lease Payment (PFA Bond) - Lease payment to Kerman Public Finance Authority for 2007 Lease Revenue Bonds. See page 69.

560 00 00 Administration and Overhead - costs increased by 5 percent from prior year.

III. Capital Items:

600 04 00 Capital Outlay - Machinery & Equipment - Minor equipment and furniture for new offices, related to City Hall Expansion

Program Elements:

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

**City of Kerman Municipal Budget
Sewer - Debt Service**

FY 09/10

**Activity: 5006
Fund: 42.0
Department: Finance/Debt Service**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
42.0	5006	700	16	00	Debt Service - Rev. Bonds Principal	35,000	35,000	40,000	40,000	40,000
42.0	5006	700	26	00	Debt Service - Rev. Bonds Interest	32,914	31,164	29,414	29,414	27,414
42.0	0099	571	10	00	City Hall Expansion Debt Service			12,205		
42.0	0000	250	02	00	SRF Loan Set-Aside					150,000
Subtotal						67,914	66,164	81,619	69,414	217,414
Total Expenditures						67,914	66,164	81,619	69,414	217,414

Notes:

Revenue Bonds Payable. In 1981, the City of Kerman issued \$1,200,000 of revenue bonds to construct additional sewer facilities. The City has pledged the revenue derived from these facilities to pay the debt service. Bond principal payments are made each April. Interest at 5.0% is paid semi-annually, each April and October. The outstanding principal balance at June 30, 2008 was \$588,285. The bonds will be paid off in 2021.

571 10 00 **Transfer to G/F - Bond Debt Service** - moved to 42.0 5005 - Lease Payment (PFA Bond), per auditor's direction.
SRF Loan Set-Aside - This amount will not be expended in 09/10, but will be designated as a reserve for future payment on SRF loan.

**City of Kerman Municipal Budget
Sewer Collection Operations**

FY 09/10

**Activity: 4011
Fund: 42.0
Department: Public Works**

Fund	Object	Project			Description	06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.					Actual	Actual	Budget	Amended	Budget
42.0	4011	410	10	00	Salaries	100,510	118,564	124,398	127,794	128,402
42.0	4011	410	20	00	Part Time Salaries		1,608	1,739	1,740	1,827
42.0	4011	410	30	00	Overtime	4,045	4,440	4,000	3,000	4,000
42.0	4011	410	35	00	Stand By	3,698	3,705	1,755	3,750	4,163
42.0	4011	420	00	00	Fringe Benefits	51,506	51,385	58,177	54,098	63,118
Subtotal						159,758	179,703	190,070	190,382	201,510
42.0	4011	510	01	00	Contract Services	744	872	2,500	7,000	3,000
42.0	4011	510	10	00	Professional Services	18	151	500	500	500
42.0	4011	515	01	00	Utilities	1,461	1,634	2,200	2,200	2,300
42.0	4011	521	02	00	Special Supplies	1,142	6,667	5,000	4,500	4,000
42.0	4011	521	06	00	Uniforms					1,164
42.0	4011	540	00	00	Equipment Rent - Lease					1,500
42.0	4011	545	00	00	Vehicle - Equipment Rental Internal	24,107	27,705	31,810	31,810	33,664
42.0	4011	546	00	00	Computer - Equipment Rental Internal	455	623	819	819	766
42.0	4011	551	01	00	Communications - Telephone	813	1,692	1,500	1,885	1,800
42.0	4011	551	02	00	Communications - Cellular Phone	2,202	2,296	2,400	2,400	2,400
42.0	4011	555	01	00	State Fees			1,500	1,579	1,500
Subtotal M&O						30,941	41,639	48,228	52,692	52,593
Subtotal Operations						190,700	221,342	238,298	243,074	254,103
42.0	4011	600	03	00	Capital Outlay/Improv					
42.0	4011	600	04	00	Capital Outlay - Machinery & Equipment					
Subtotal						0	0	0	0	0
Total Expenditures						190,700	221,342	238,298	243,074	254,103

Remarks on Budget Request

I. Personnel:

20% Public Works Director	10% Mechanic
15% PW Admin. Secretary	20% Maintenance Worker
30% PW Operations Coord.	25% Water & WWTP Manager
22% PW Lead Supervisor	25% WWTP & Water Op. II
10% PW Lead Supervisor	25% WWTP & Water Op. I
10% PW Lead Supervisor	25% WWTP & Water Op. I
16% PW Maintenance Tech.	

Part Time Personnel:

12.5% rk's Secretary

II. M & O Costs:

510 01 00 SCADA system field equipment required repair services from ICAD that were not anticipated in 08/09.
555 01 00 State Fees - SSO (Sanitary Sewer Overflow) fees. \$1,500 in 09/10

III. Capital Items:

None

Program Elements:

**City of Kerman Municipal Budget
Sewer WWTP Operations**

FY 09/10

**Activity: 4014
Fund: 42.0
Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
42.0	4014	410	10	00	Salaries	102,379	85,277	84,028	84,028	85,515
42.0	4014	410	30	00	Overtime	2,401	2,455	4,000	2,500	3,500
42.0	4014	410	35	00	Stand By	3,152	3,180	894	3,000	3,393
42.0	4014	420	00	00	Fringe Benefits	32,571	40,092	40,946	36,276	42,455
Subtotal						140,503	131,005	129,867	125,804	134,864
42.0	4014	510	01	00	Contract Services	9,887	9,132	10,000	7,500	8,500
42.0	4014	510	10	00	Professional Services	2,360	7,632	5,000	14,000	15,000
42.0	4014	510	12	00	Laboratory Testing	5,224	7,652	8,000	8,000	8,000
42.0	4014	515	01	00	Utilities	70,820	69,635	81,000	75,000	81,000
42.0	4014	521	01	00	Office Supplies	913	567	500	500	500
42.0	4014	521	02	00	Special Supplies	20,104	14,086	15,000	15,000	15,000
42.0	4014	521	06	00	Uniforms					441
42.0	4014	545	00	00	Vehicle - Equipment Rental Internal	15,915	18,291	20,935	20,935	16,163
42.0	4014	546	00	00	Computer - Equipment Rental Internal	3,453	3,116	3,773	3,773	3,531
42.0	4014	550	00	00	Insurance	6,369	7,676	8,040	8,060	8,373
42.0	4014	551	01	00	Communications - Telephone	15	240	350	350	350
42.0	4014	551	02	00	Communications - Cellular Phone	75	97	500	250	300
42.0	4014	554	01	00	Travel - Conferences - Meetings	2,028	4,654	5,000	2,000	5,000
42.0	4014	555	01	00	State Fees, Dues & Subscriptions	11,191	11,781	14,000	14,000	15,000
Subtotal M&O						148,353	154,559	172,098	169,368	177,158
Subtotal Operations						288,856	285,564	301,965	295,172	312,022
42.0	4014	600	03	00	Cap. Outlay/Improvements	2,478	1,069			
Subtotal						2,478	1,069	0	0	0
Total Expenditures						291,334	286,632	301,965	295,172	312,022

Remarks on Budget Request

I. Personnel:

- 5% Admin Sec/Planning Tech.
- 10% Public Works Director
- 15% PW Admin. Secretary
- 10% Maintenance Worker
- 25% Maintenance Worker
- 40% Water & WWTP Manager
- 40% WWTP & Water Op. II
- 25% WWTP & Water Op. I

II. M & O Costs:

- 545 00 00 Vehicle - Equipment Rental Internal - decrease due to reassessment of vehicle & equip replacement and maint costs.
- 554 01 00 Travel - Conferences - Meetings - additional funding necessary to provide professional development of additional staff.
- 555 01 00 State Fees, Dues & Subscriptions - increase primarily due to additional certification needed for the WWTP staff.

III. Capital Items:

None

Program Elements:

ENTERPRISE FUND



Solid Waste Fund

43

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
5005	Solid Waste Administration & Accounting	38

FY 2009/2010

**City of Kerman Municipal Budget
Solid Waste Administration & Accounting**

FY 09/10

**Activity: 5005
Fund: 43.0
Department: Finance/Accounting**

Fund	Object	Project			Description	06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.					Actual	Actual	Budget	Amended	Budget
43.0	5005	410	10	00	Salaries	97,768	110,031	103,464	98,830	99,418
43.0	5005	410	20	00	Part Time Salaries		1,711	4,000	1,750	1,462
43.0	5005	410	30	00	Overtime	370	501		250	
43.0	5005	410	35	00	Standby Pay				100	72
43.0	5005	420	00	00	Fringe Benefits					
Subtotal						40,459	44,591	45,634	37,714	46,604
Subtotal						138,598	156,834	153,098	138,644	147,555
43.0	5005	510	01	00	Contract Services - (Utility Billing)					1,200
43.0	5005	510	01	01	Contract Svc. (Mid Valley Disposal)	430,040	469,904	588,800	650,000	672,000
43.0	5005	510	01	02	Contract Svc. (G/W)	48,035	38,100			
43.0	5005	510	01	03	Contract Svc. (Landfill)	140,927	149,633			
43.0	5005	510	10	00	Professional Services-Audit	2,665	3,800	3,000	2,500	2,500
43.0	5005	521	01	00	Office Supplies	639	979	1,000	1,000	1,000
43.0	5005	521	02	00	General Supplies - Recycling Grant	1,392	5,416	5,000	5,000	5,000
43.0	5005	521	06	00	Uniforms					24
43.0	5005	521	07	00	Postage			1,800	1,800	2,000
43.0	5005	540	00	00	Lease Payment (PFA Bond)				7,616	7,540
43.0	5005	540	02	00	Equipment Rent - Lease	897	785	900	900	900
43.0	5005	545	00	00	Vehicle - Equipment Rental Internal	2,246	2,581	2,991	2,991	2,767
43.0	5005	546	00	00	Computer - Equipment Rental Internal	2,000	3,211	1,736	1,736	1,625
43.0	5005	550	00	00	Insurance	1,253	1,510	1,582	1,586	1,647
43.0	5005	552	01	00	Public Notice	355		100	100	100
43.0	5005	560	00	00	Administration & Overhead	5,356	5,570	5,624	5,849	5,905
Subtotal M&O						635,804	681,489	612,532	681,078	704,208
Subtotal Operations						774,402	838,323	765,630	819,722	851,764
43.0	5005	600	03	00	Cap. Outlay - Carts	4,996	25,364	168,000	166,151	
43.0	5005	600	04	00	Capital Outlay - Machinery & Equipment					
43.0	0099	571	10	00	Debt Service - City Hall Expansion			4,577		
Subtotal						4,996	25,364	172,577	166,151	0
Total Expenditures						779,398	863,687	938,207	985,873	851,764
43.0	0099	557	80	00	Transfer to Street Fund - Street Sweepin	23,006		26,600	26,600	26,600
Total Expenditures & Transfers						802,404	863,687	964,807	1,012,473	878,364

Remarks on Budget Request

I. Personnel:

10% City Manager	27% Junior Accountant
8% Admin Sec/Planning Tech.	25% Account Clerk
14% City Clerk	15% Information & Referral Coord.
14% Finance Director	5% Public Works Director
8% Sr Acct/Personnel Officer	15% PW Admin. Secretary
25% Account Clerk II	5% PW Maintenance Tech.

II. M & O Costs:

510 01 01 Contract Services cost to Mid Valley is 80% of Revenues.
 510 01 02 Greenwaste costs are now included in contract with and paid by Mid Valley Disposal.
 510 01 03 Landfill costs are now included in contract with and paid by Mid Valley Disposal.
 540 00 00 Lease Payments on PFA Bond - 5% of Bond Debt Service on City Hall Expansion project. See pg 70.
 560 00 00 Administration and Overhead - 09/10 costs increased by 5 percent from 08/09.

III. Capital Items:

09/10 - None

600 03 00 Capital Outlay - Carts: Mid Valley now maintains and replaces carts at their expense, as needed.
 571 10 00 Moved to Lease Payments, above - 5% of Bond Debt Service on City Hall Expansion project. See pg 70.

Program Elements:

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

ENTERPRISE FUND



Storm Drain Fund

47

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
4011	Storm Drain Maintenance & Operation	39

FY 2009/2010

**City of Kerman Municipal Budget
Storm Drain Maintenance & Operations**

FY 09/10

**Activity: 4011
Fund: 47.0
Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
47.0	4011	410	10	00	Salaries	14,636	20,211	23,648	21,952	19,619
47.0	4011	410	20	00	Part Time Salaries			2,500	0	
47.0	4011	410	30	00	Overtime	1,236	1,453	0	1,100	1,200
47.0	4011	410	35	00	Stand By	768	1,048	410	1,500	1,337
47.0	4011	420	00	00	Fringe Benefits	7,812	10,497	12,303	10,520	10,170
Subtotal						24,452	33,209	38,861	35,072	32,326
47.0	4011	510	01	00	Contract Services	729	1,705	1,500	2,500	1,500
47.0	4011	510	02	00	Contract Services - Data Process				66	
47.0	4011	515	01	00	Utilities	575	624	650	650	650
47.0	4011	521	01	00	Office Supplies			100	50	100
47.0	4011	521	02	00	General Supplies	3,613	2,358	2,000	1,500	2,000
47.0	4011	521	06	00	Uniforms					214
47.0	4011	521	07	00	Postage			600	600	600
47.0	4011	545	00	00	Vehicle - Equipment Rental Internal	1,157	1,330	1,631	1,631	8,450
47.0	4011	546	00	00	Computer - Equipment Rental Internal	734	623	819	819	766
47.0	4011	550	00	00	Insurance	3,550	4,278	4,481	4,493	4,667
47.0	4011	551	02	00	Communications - Cellular Phone	787	774	500	840	840
47.0	4011	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)			2,880	2,880	2,880
47.0	4011	560	01	00	Administrative & Overhead	5,892	6,128	6,434	6,433	6,756
Subtotal M&O						17,036	17,819	21,595	22,461	29,423
Subtotal Operations						41,488	51,029	60,456	57,533	61,749
47.0	4011	600	03	06	PW Yard Improvements (5%)			1,500		
47.0	4011	600	03	16	PW Office HVAC (5%)			850		
Subtotal						0	0	2,350	0	0
Total Expenditures						41,488	51,029	62,806	57,533	61,749

Remarks on Budget Request

I. Personnel:

- 2% Public Works Director
- 10% Maintenance Worker
- 12.5% Maintenance Worker
- 25% WWTP & Water Op. I

II. M & O Costs:

- 560 00 00 Administration and Overhead costs increased by 5 percent from prior year.

III. Capital Items:

None

Program Elements:

Notes:

ENTERPRISE FUND



Lighting and Landscape District

75

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
4011	Lighting & Landscape District 1	40

FY 2009/2010

**City of Kerman Municipal Budget
Lighting & Landscaping District 1
Maintenance & Operations**

FY 09/10

**Activity: 4011
Fund: 75.0
Department: Public Works**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
75.0	4011	410	10	00	Salaries	49,174	43,188	64,399	72,539	65,580
75.0	4011	410	20	00	Part Time Salaries	7,000	6,450	13,000		
75.0	4011	410	30	00	Overtime	3,525	2,185	4,200	3,500	3,000
75.0	4011	410	35	00	Stand By	843	577	1,206	2,500	1,832
75.0	4011	420	00	00	Fringe Benefits	27,616	22,958	31,239	39,294	31,717
Subtotal					88,158	75,359	114,045	117,833	102,130	
75.0	4011	510	01	00	Contract Services		179	2,000	500	1,000
75.0	4011	510	10	00	Professional Services	5,245	4,745	4,000	5,350	4,500
75.0	4011	515	01	00	Utilities	21,939	20,624	24,000	32,000	36,000
75.0	4011	521	02	00	General Supplies	3,129	5,019	5,500	7,500	5,500
75.0	4011	521	06	00	Uniforms					948
75.0	4011	545	00	00	Vehicle - Equipment Rental Internal	6,121	7,035	8,156	8,156	20,465
75.0	4011	546	00	00	Computer - Equipment Rental Internal	735	623	1,496	1,496	1,400
75.0	4011	550	00	00	Insurance	1,879	2,265	2,637	2,642	2,745
75.0	4011	551	02	00	Communications - Cellular Phone	755	770	1,000	700	750
75.0	4011	552	01	00	Public Notice		1,305	300		
75.0	4011	560	00	00	Administrative & Overhead	4,285	4,456	4,499	4,679	4,724
Subtotal M&O					44,088	47,020	53,588	63,023	78,032	
Subtotal Operations					132,246	122,378	167,633	180,856	180,162	
75.0	4011	600	04	01	Equip - Lawn equip & trailer			10,000	10,000	
75.0	4011	600	04	13	PW Service Truck (20%)		5,908			
Subtotal					0	5,908	10,000	10,000	0	
Total Expenditures					132,246	128,287	177,633	190,856	180,162	

Notes:

Revenue: L & L assessments will generate approximately \$180,000 of revenue in FY 09/10.

Remarks on Budget Request

I. Personnel:

2% Finance Director	3.5% Public Works Director
2% Junior Accountant	2% PW Admin. Secretary
2% Account Clerk II	40% PW Lead Supervisor
5% Account Clerk	15% Maintenance Worker
40% Maintenance Worker	20% Maintenance Worker
	40% Maintenance Worker

410 20 00 Part-Time Salaries - Temporary proteus employees will be hired during the summer at no cost to the City

II. M & O Costs:

510 10 00 City Engineer annual addition to L & L Tax Levy.
515 01 00 Utility costs have gone up approximately 50% due to the addition of several large subdivisions on the west side of town

III. Capital Items:

None

Program Elements:

INTERNAL SERVICE FUNDS AND STREET MAINTENANCE



	<u>Page #</u>
City Manager's Budget Message - Vehicles	41
Internal Service Funds Revenue Summary	43
Vehicle & Equipment Maintenance – Fund 50	44
City Manager's Budget Message - Technology	47
Technology Maintenance – Fund 51	48
City Manager's Budget Message – Streets	50
Revenue Summary – Streets	51
Street Maintenance – Fund 80	52

FY 2009/2010

INTERNAL SERVICE FUND



Vehicle & Equipment Maintenance 50

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
	City Manager's Budget Message	41
	Internal Service Fund Revenue Summary	43
4011	Vehicle & Equipment Operations	44
4024	Vehicle & Equipment Replacement Fund	45
	Vehicle & Equipment Replacement and Maintenance Schedule	46

FY 2009/2010

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE BUDGET PRESENTATION

VEHICLE EQUIPMENT OPERATIONS & REPLACEMENT FISCAL YEAR 2009-2010

Vehicle/Equipment Operations 50 – 4011

REVENUE

4011 is an operational vehicle/equipment maintenance account for all funds. Each vehicle and certain equipment are charged a "rental rate". The Operations Budget (50 4011) is an internal service Vehicle/Equipment Operational account, which is funded by all other City budgets per their expenditure line item **545 - Internal Vehicle/Equipment rental**. This revenue supports a majority of the Mechanic's costs and a small percentage of related support staff. After personnel, the major costs in this budget are: Fuel (515-02) and Gen. Supplies (521-02). General Supplies includes major preventative maintenance items. Prorated liability costs (550) and Administration & Overhead (560) are also included.

The 50 Fund Reserve is set aside to replace "rolling stock" equipment per a specific time or mileage schedule. Therefore, we schedule to have the funds available to replace equipment when necessary five (5), ten (10) or fifteen (15) years from now.

Because this account has been managed so well, we have been able to substantially reduce the rental rate (545) charged to each affected budget. This is especially true in the Police Dept (3011) operational budget. Following is summary of the balances and costs for Fund 50 (Vehicle/Equipment Replacement Fund)

- **Fund Balance June 30, 2008** **\$ 57,380**
- FY 08/09 Revenues Collected (545) \$512,557
- Operational Exp. (50 4011) \$329,817
- Replacement Exp. (50 4024) N/A – Zero
- **Est. Cash Balance June 30, 2009** **\$240,120**
- FY 09/10 Revenues Collected (545) \$417,649 (this is a \$94,908 decrease from FY 08/09)
- FY 09/10 Operational Exp (50 4011) \$324,469
- FY 09/10 Replacement Exp(50 4024) \$ 77,868
- **Est. Fund Balance June 30 2010** **\$255,432**

The PD budget has by far the largest of the General Fund's costs in this area and therefore the biggest reduction (31%) from \$240,679 to \$165,999 annually. With improved maintenance and better personal care of the vehicles by officers, police patrol units are staying on the road for more years.

Several factors have come together to place this Fund in such good order:

- Substantially increased department rental rates over the past couple of years
- Slow down in the purchase of replacement of vehicles due to better maintenance and care of equipment
- Lower gas prices
- Reduction in vehicle miles

EXPENDITURES

Vehicle/Equipment Maintenance - 50 4011

Significant reduction in line item 545 "rental" rates per overall reductions (see above)

Vehicle/Equipment Replacement - 50 4024

In FY 07/08, we began to slow down and postponed some of the vehicle replacements. In FY 08/09, budgeted replacements of \$44,000 were scheduled. But, after evaluation of vehicle conditions, we made no replacement purchases.

Replacement Purchases scheduled for FY 09/10

- Two (2) Patrol Units - \$45,570
- Two Public Work Units - \$32,298

Respectively Submitted,

Ron Manfredi, City Manager
June 17, 2009

**City of Kerman Municipal Budget
Vehicle/Equipment Operations**

FY 09/10

**Activity: 4011
Fund: 50.0
Department: Public Works**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
50.0	4011	410	10	00	Salaries	29,591	35,586	39,806	39,427	38,656
50.0	4011	410	30	00	Overtime	3,265	4,882	5,000	2,500	5,000
50.0	4011	410	35	00	Stand By	1,208	1,974	2,100	1,500	1,053
50.0	4011	420	00	00	Fringe Benefits	16,913	16,864	18,770	17,180	19,193
Subtotal					50,977	59,307	65,676	60,607	63,902	
50.0	4011	510	01	00	Contract Services	17,833	9,923	10,000	10,000	10,000
50.0	4011	515	01	00	Utilities	9,302	8,560	12,000	9,000	10,000
50.0	4011	515	02	00	Fuel	89,626	104,249	95,000	75,000	85,000
50.0	4011	521	01	00	Office Supplies	237	812	500	500	500
50.0	4011	521	03	00	Vehicle Supplies - Parts	67,729	77,600	70,000	65,000	70,000
50.0	4011	521	04	00	Vehicle Repair - Vendors	1,360	8,078			
50.0	4011	521	06	00	Uniforms	6,653	8,312	7,800	9,000	340
50.0	4011	545	00	00	Vehicle - Equipment Rental Internal	16,778	19,282	22,022	22,022	5,362
50.0	4011	546	00	00	Computer - Equipment Rental Internal	954	1,247	1,496	1,496	1,400
50.0	4011	550	00	00	Insurance	14,095	16,987	17,793	17,838	18,531
50.0	4011	551	01	00	Communications - Telephone	868	1,051	1,100	1,350	1,500
50.0	4011	551	02	00	Communications - Cellular Phone	723	1,200	1,100	750	800
50.0	4011	554	01	00	Travel - Conferences - Meetings			500		500
50.0	4011	560	00	00	Administrative & Overhead	45,032	46,833	49,175	49,175	51,634
Subtotal M&O					271,190	304,134	288,486	261,131	255,567	
Subtotal Operations					322,168	363,441	354,162	321,738	319,469	
50.0	4011	600	03	07	Ice machine for drinking water		757			
50.0	4011	600	04	00	Oil Distribution System - Equipment		8,778			
50.0	4011	600	04	10	Cap Equip Portable Air Compressor	858				
50.0	4011	600	04	11	Tool Box for shop			1,000	1,037	
50.0	4011	600	04	12	Backhoe Bucket Attachment			2,000	2,042	
50.0	4011	600	04	13	Small Equipment Replacement			5,000	5,000	5,000
Subtotal					858	9,535	8,000	8,079	5,000	
Total Expenditures					323,026	372,977	362,162	329,817	324,469	

Remarks on Budget Request

I. Personnel:

- 5% Finance Director
- 2.5% Public Works Director
- 3% PW Admin. Secretary
- 5% PW Maintenance Tech.
- 65% Mechanic

II. M & O Costs:

- 510 01 00 Contract Services - Includes maintenance of generators
- 521 03 00 Vehicle Supplies/Parts - Combined Supplies, Parts, Consumables accounts & small tools

III. Capital Items:

- 600 04 13 Replacement of small equipment

Program Elements:

**City of Kerman Municipal Budget
Vehicle/Equipment Replacement**

FY 09/10

**Activity: 4024
Fund: 50.0
Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
50.0	4024	600	04	29	Patrol Vehicle (2)	51,712	34,627	25,000		45,570
50.0	4024	600	04	30	PW Pickup	28,744	18,213	19,000		32,298
50.0	4024	600	04	31	PW Service Truck (50%)		14,771			
50.0	4024	600	04	28	Backhoe	32,826				
Subtotal						113,282	67,611	44,000	0	77,868
Total Expenditures						113,282	67,611	44,000	0	77,868

I. Personnel:

None

II. M & O Costs:

None

III. Capital Items:

- 600 04 29 Replace 2 Patrol Vehicles (Price includes paint, decals, delivery and equipment - funded 100% by Fund 50.0)
- 600 04 30 Replace 2 Pickups, (Full Size Pickup and Quad Cab, funded 100% by Fund 50.0)

VEHICLE AND EQUIPMENT REPLACEMENT AND MAINTENANCE SCHEDULE

Equip. No.	Equip. Cat.	Model Year	Equip. Type	Original Capital Cost	0708	0800	0910	1011	1102	1213	1314	1415	1516	1617	1718	1819	Mar-08 Road	Mar-09 Road	Annual Mileage	Annual Replacement Cost	10 years Replacement Cost	OAM plus Road Replacement Cost
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1365	AV	1998	Ford Crown Vic	\$ 23,000													174,758	175,048	290	\$ 363	\$ 3,630	\$ 363
1366	AV	2002	Ford Crown Vic (City Manager)	\$ 23,000						\$ 27,463							81,230	93,848	12,618	\$ 15,773	\$ 2,746	\$ 18,519
1367	Subtotal				\$ 27,463												255,988	268,896	12,900	\$ 16,136	\$ 2,746	\$ 18,881
1368	CSV	2007	Chevy Silverado PU	\$ 20,000													9,177	13,860	4,143	\$ 5,179	\$ 2,610	\$ 7,788
1408	CSV	2007	Chevy Colorado pickup	\$ 12,000													4,194	6,366	2,172	\$ 2,715	\$ 1,566	\$ 4,281
1382	CSV	1991	Ford PU	\$ 11,000													257,201	258,035	834	\$ 1,043	\$ -	\$ 1,043
1381	CSV	2004	Chevy Passenger Van	\$ 20,000													34,661	42,680	8,019	\$ 10,024	\$ 2,534	\$ 12,557
1413	PW HE	2006	Cat. Blackhoose	\$ 64,000													305,773	320,941	15,168	\$ 18,960	\$ 6,709	\$ 25,669
1290	PW HE	86	Ford MDL 4600	\$ 34,000													3,194	7,717	4,523	\$ 5,654	\$ 8,659	\$ 14,513
1332	PW HE	91	Ford F350 Water Truck	\$ 30,000													107,752	108,090	338	\$ 423	\$ 4,032	\$ 4,454
1425	PW HE	2004	C890 Tractor	\$ 30,312	\$ 30,312												40,317	41,959	500	\$ 625	\$ 4,196	\$ 4,821
1276	PW HE	2004	Mowers - 60" Toro Gasoline	\$ 16,000													116,226	121,202	5,476	\$ 6,845	\$ 21,354	\$ 28,239
1277	PW HE	2005	Mowers - 72" Toro Gasoline	\$ 16,000															1,200	\$ 1,500	\$ 2,027	\$ 3,527
1278	PW HE	2006	Mowers - 72" Toro Diesel	\$ 16,000															1,200	\$ 1,500	\$ 2,068	\$ 3,588
1440	PW HE	2008	Mower - John Deere (Fleet)	\$ 25,001															1,200	\$ 1,500	\$ 2,150	\$ 3,650
1240	PW PU	1988	Chevy 1/2 ton	\$ 14,000															1,200	\$ 1,500	\$ 3,360	\$ 4,860
1405	PW PU	2007	Chevy Silverado PU	\$ 16,000															1,200	\$ 1,500	\$ 1,773	\$ 3,273
1338	PW PU	1988	Dodge 1/2 Ton w/ Camper	\$ 14,000															1,200	\$ 1,500	\$ 2,088	\$ 3,588
1339	PW PU	1988	Dodge 1/2 Ton w/ Camper	\$ 14,000															1,200	\$ 1,500	\$ 2,150	\$ 3,650
1347	PW PU	2006	Chevy Silverado PU	\$ 14,000															1,200	\$ 1,500	\$ 1,881	\$ 3,381
1343	PW PU	1988	Dodge 1/2 Ton w/ Camper	\$ 14,000															1,200	\$ 1,500	\$ 2,088	\$ 3,588
1363	PW PU	1992	Ford F 150 pick up	\$ 14,000															1,200	\$ 1,500	\$ 1,530	\$ 3,030
1371	PW PU	1999	Dodge Dakota pickup	\$ 14,000															1,200	\$ 1,500	\$ 1,700	\$ 3,200
1373	PW PU	2002	Chevy 3500 Truck	\$ 30,000															1,200	\$ 1,500	\$ 1,576	\$ 3,076
1374	PW PU	2002	Chevy 3500 Truck	\$ 30,000															1,200	\$ 1,500	\$ 1,576	\$ 3,076
1382	PW PU	2004	Chevy Colorado pickup	\$ 14,000															1,200	\$ 1,500	\$ 1,576	\$ 3,076
1383	PW PU	2004	Chevy Colorado pickup	\$ 14,000															1,200	\$ 1,500	\$ 1,576	\$ 3,076
1394	PW PU	2004	Chevy Colorado pickup	\$ 14,000															1,200	\$ 1,500	\$ 1,576	\$ 3,076
1395	PW PU	2004	Chevy Colorado pickup	\$ 14,000															1,200	\$ 1,500	\$ 1,576	\$ 3,076
1402	PW PU	2007	Ford Escape	\$ 19,000															1,200	\$ 1,500	\$ 1,709	\$ 3,209
1403	PW PU	2007	Ford Escape	\$ 19,000															1,200	\$ 1,500	\$ 1,709	\$ 3,209
1404	PW PU	2007	Ford Escape	\$ 19,000															1,200	\$ 1,500	\$ 1,709	\$ 3,209
1407	PW PU	2007	Ford F205 PU	\$ 18,000															1,200	\$ 1,500	\$ 1,530	\$ 3,030
1408	PW PU	2007	Chevy Equinox	\$ 21,000															1,200	\$ 1,500	\$ 1,530	\$ 3,030
1424	PW PU	2007	Chevy Silverado PU	\$ 18,213															1,200	\$ 1,500	\$ 1,530	\$ 3,030
1426	PW PU	2008	Chevy Silverado PU 3500	\$ 26,000															1,200	\$ 1,500	\$ 1,530	\$ 3,030
Subtotal				\$ 44,213	\$ 25,001	\$ 32,298	\$ 16,757	\$ -	\$ -	\$ 36,896	\$ 63,741	\$ 78,286	\$ 80,635	\$ 99,066	\$ 170,472	\$ 806,408	896,877	94,469	\$ 118,086	\$ 60,775	\$ 178,861	\$ 251,660
Subtotal				\$ 74,525	\$ 25,001	\$ 32,298	\$ 15,757	\$ -	\$ 27,463	\$ 36,896	\$ 162,147	\$ 120,039	\$ 120,039	\$ 120,039	\$ 170,472	\$ 1,486,385	1,607,916	128,021	\$ 160,026	\$ 91,624	\$ 251,660	\$ 417,649
1387	PPV	2002	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1388	PPV	2003	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1389	PPV	2003	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1400	PPV	2003	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1420	PPV	2005	Ford Crown Vic	\$ 17,272	\$ 17,272														1,200	\$ 2,662	\$ 8,565	\$ 10,320
1421	PPV	2005	Ford Crown Vic	\$ 17,272	\$ 17,272														1,200	\$ 2,662	\$ 8,565	\$ 10,320
1377	PPV	2001	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1378	PPV	2000	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1379	PPV	2000	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1380	PPV	2001	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1381	PPV	2001	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1382	PPV	2001	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1383	PPV	2002	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1384	PPV	2002	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1385	PPV	2002	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1386	PPV	2002	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
1401	PPV	2003	Ford Crown Vic	\$ 18,700															1,200	\$ 2,662	\$ 8,565	\$ 10,320
Subtotal				\$ 55,089	\$ -	\$ 46,570	\$ 67,636	\$ 22,751	\$ 47,323	\$ 48,216	\$ 25,592	\$ 63,232	\$ 83,042	\$ 86,087	\$ -	\$ -	1,424,144	1,518,807	94,363	\$ 117,964	\$ 48,045	\$ 165,999
Subtotal				\$ 74,525	\$ 25,001	\$ 32,298	\$ 15,757	\$ -	\$ 27,463	\$ 36,896	\$ 162,147	\$ 120,039	\$ 120,039	\$ 120,039	\$ 170,472	\$ 1,486,385	1,607,916	128,021	\$ 160,026	\$ 91,624	\$ 251,660	\$ 417,649
Grand Total				\$ 129,614	\$ 25,001	\$ 77,868	\$ 83,393	\$ 22,751	\$ 74,786	\$ 66,112	\$ 187,739	\$ 173,271	\$ 203,984	\$ 316,302	\$ 170,472	\$ 2,910,539	3,128,423	222,384	\$ 277,980	\$ 139,669	\$ 417,649	\$ 875,298

Phillip - Auto Allowance

INTERNAL SERVICE FUND



Technology Maintenance

51

<u>Activity</u>	<u>Description</u>	<u>Page #</u>
	City Manager's Budget Message	47
4011	Technology Maintenance	48
	Technology Deferred Maintenance Schedule	49

FY 2009/2010

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE BUDGET PRESENTATION

TECHNOLOGY MAINTENANCE FISCAL YEAR 2009-2010

Fund (51) Technology Maintenance Budget 51 4011

This budget funds the replacement of existing desktop computers, printers and the annual maintenance contract with the firm (Real Time) contracted for the upkeep of our equipment and system network. This is also an internal service fund, and revenues from the departments' budget line item 546 fund this budget 51 4011 (note change from 3051).

- **Fund Balance June 30, 2008** \$ 16,092
- Revenue from Depts. (546) \$ 71,346
- Est. Expenses FY 08/09 \$ 41,200
- **Fund Balance June 30, 2009** \$ 46,238
- Est. Revenues for FY 09/10 \$ 74,084
- Est. Expenses for FY 09/10 \$102,187
- **Est. Fund Balance 6-30-10** \$ 18,135

The budget expenditures in Technology Maintenance (51 4011) are:

- Salaries & Benefits: Allocated a portion of staff time spent on technology issues.
- **\$30,000** – Contract (Real Time) for equipment and system network maintenance and trouble shooting. As our data processing system increases this amount will increase.
- **\$62,210** – Scheduled replacement of existing computer and printer equipment. While it is not expected that we will spend this full amount (FY 08/09 we only spent \$11,200 of the budgeted \$26,740); it is important to be prepared to replace computer, printers and related support systems if we find that equipment breaks down or is less efficient.

Respectively Submitted,

Ron Manfredi, City Manager
June 17, 2009

**City of Kerman Municipal Budget
Technology Maintenance**

FY 09/10

Activity: **4011**
Fund: **51.0**
Department: **Finance**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
51.0	4011	410	10	00					7,027
51.0	4011	420	00	00					2,950
Subtotal					0	0	0	0	9,977
51.0	4011	510	01	00	24,486	27,388	30,000	30,000	30,000
Subtotal M&O					24,486	27,388	30,000	30,000	30,000
Subtotal Operations					24,486	27,388	30,000	30,000	39,977
51.0	4011	600	04	00	4,994	20,371	26,740	11,200	62,210
Subtotal					4,994	20,371	26,740	11,200	62,210
Total Expenditures					29,480	47,759	56,740	41,200	102,187

I. Personnel:

410 00 00 Allocated staff time spent on technology

5% Finance Director
5% Junior Accountant

II. M & O Costs:

510 01 01 No Change

III. Capital Items:

600 04 00 Carrying over \$15,500 of 08/09 scheduled replacements and adding them to the scheduled 09/10 replacements.

Program Elements:

Deferred Maintenance Schedule

Total Annual Fund	74,084	41,200	92,210	63,908	60,175	62,070
Less Yrly Service/Support	(30,000)	(30,000)	(30,000)	(20,600)	(21,855)	(22,510)
Capital Outlay - Computers	44,084	11,200	62,210	46,260	38,320	39,560
				34,420	42,690	

	% of Equip	Shared Allocation	Equipment Allocation	Total Allocation
Water Op	4.14% 41.0 4011	1,735	1,330	3,065
Sewer Collectn	1.03% 42.0 4011	434	333	766
WWTP	4.77% 42.0 4014	1,999	1,533	3,531
Storm Drain	1.03% 47.0 4011	434	333	766
Vehicle/Equip	1.89% 50.0 4011	792	608	1,400
L&L	1.89% 75.0 4011	792	608	1,400
Street	1.89% 80.0 4011	792	608	1,400
Code Enforcmnt	9.53% 10.0 4042	3,994	3,063	7,057
Planning & Bldg	5.72% 10.0 1008	2,397	1,838	4,234
PD	37.54% 10.0 3011	15,743	12,070	27,813
Comm Svc/Rec	13.00% 10.0 2002	5,452	4,180	9,632
Water Admin	4.39% 41.0 5005	1,839	1,410	3,249
Sewer Admin	4.39% 42.0 5005	1,839	1,410	3,249
Refuse Admin	2.19% 43.0 5005	920	705	1,625
Gen Admin	4.63% 10.0 1002	1,940	1,488	3,428
RDA	1.32% 60.0 9091	554	425	979
RDA	0.66% 61.0 9092	277	213	490
	100.00%	41,934	32,150	74,084

STREET MAINTENANCE



<u>Activity</u>	<u>Description</u>	<u>Fund</u>	<u>Page #</u>
	City Manager's Budget Message		50
	Revenue Summary – Streets	Various	51
4011	Streets Maintenance Operations/Admin	80	52
	2009/2010 Street Projects		53

FY 2009/2010

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE BUDGET PRESENTATION

STREET MAINTENANCE OPERATIONS & ADMIN. FISCAL YEAR 2009-2010

Street Maintenance Operations & Administration 80 - 4011

This is one of the largest Maintenance and Operation (4011) budgets in Public Works. Because of the efficient operation of the division, the City of Kerman is able to build up a reserve of carryover funds each year. With this "carryover" amount we fund street preventative maintenance projects and bid them on a bi-annual basis. This amount and projects have been placed in the CIP 80 4024 budget and previously presented.

The street maintenance budget includes the Street Sweeping contract cost of \$80,000. Sidewalk repairs are also budgeted in Streets. The major work we did in ADA (return to curb) improvements are budgeted for in the CDBG (12 4024) budget.

Major increases include:

- Shift in allocation of personnel costs

Respectively Submitted,

Ron Manfredi, City Manager
June 17, 2009

City of Kerman Municipal Budget **FY 09/10**
Street Maintenance, Operations & Administration

Activity: **4011**
Fund: **80.0**
Department: **Public Works**

Fund	Object	Project		Description	06/07	07/08	08/09	08/09	09/10	
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget	
80.0	4011	410	10	00	Salaries	111,470	136,398	152,845	162,783	189,156
80.0	4011	410	30	00	Overtime	2,764	4,376	3,500	3,200	3,500
80.0	4011	410	35	00	Stand By	1,147	1,240	2,343	2,000	2,508
80.0	4011	420	00	00	Fringe Benefits	53,370	59,750	64,912	68,584	89,086
Subtotal						168,752	201,765	223,600	236,567	284,249
80.0	4011	510	01	00	Street Sweeping	63,642	59,971	77,500	77,500	80,000
80.0	4011	510	02	00	Data Processing		1,003	3,500		
80.0	4011	510	03	00	Engineering	3,375	19,119	8,000	1,000	2,000
80.0	4011	510	04	00	Audit	1,875	1,880	2,200	1,800	2,000
80.0	4011	510	05	00	Tree Trimming	1,955	5,452	7,000		7,000
80.0	4011	510	06	00	Traffic Signal Maintenance	8,922	5,043	9,000	5,000	9,000
80.0	4011	515	01	00	Utilities-Net of Transfer in from 10.0.4011	39,748	36,490	45,000	37,000	40,000
80.0	4011	521	01	00	Office Supplies		465	1,000	500	1,000
80.0	4011	521	02	00	General Supplies	21,067	33,489	42,000	36,000	40,000
80.0	4011	521	06	00	Uniforms					1,509
80.0	4011	545	00	00	Vehicle - Equipment Rental Internal	25,336	29,118	33,169	33,169	37,748
80.0	4011	546	00	00	Computer - Equipment Rental Internal	1,278	1,870	1,496	1,496	1,400
80.0	4011	550	00	00	Insurance	1,879	2,265	2,637	2,643	2,745
80.0	4011	551	01	00	Communications - Telephone		132	400	200	250
80.0	4011	551	02	00	Communications - Cellular Phone	203	319	450	300	350
80.0	4011	552	02	00	Public Notice		205	550	200	200
80.0	4011	554	01	00	Travel/Conf/Meetings		25	1,500	100	500
Subtotal M&O						169,281	196,847	235,402	196,908	225,702
Subtotal Operations						338,033	398,611	459,002	433,475	509,952
80.0	4011	600	03	01	Local Street Maint. - Grind & Cap	1,585				
80.0	4011	600	03	02	Material bunkers (slabs & casons)			1,800		1,800
80.0	4011	600	03	03	Wash slab / bunker for sweeper	475				
80.0	4011	600	03	04	Yard Improvements			8,000		8,000
80.0	4011	600	03	12	Ice Machine		1,809			
80.0	4011	600	03	13	Air Less Paint Sprayer		2,857			
80.0	4011	600	03	14	Sidewalk Repair			50,000	25,000	50,000
80.0	4011	600	03	16	Reel Mower 40%			10,000	10,000	
Subtotal						2,060	4,666	69,800	35,000	59,800
Total Expenditures						340,092	403,278	528,802	468,475	569,752

Remarks on Budget Request

I. Personnel:

5% City Manager	48% PW Lead Supervisor
4% City Clerk	30% PW Lead Supervisor
5% Finance Director	40% PW Lead Supervisor
10% Sr Acct/Personnel Officer	40% PW Maintenance Tech.
23% Public Works Director	35% Maintenance Worker
40% PW Operations Coord.	45% Maintenance Worker
15% Mechanic	35% Maintenance Worker

II. M & O Costs:

510 01 00 Increase in Street Sweeping contract. Contract provides for increase based on CPI and added street miles.
510 05 00 Tree Trimming - Trimming of palm trees is done bi-annually.

III. Capital Items:

600 03 02 Carried over from 08-09 Material bunkers (Casons)
600 03 04 Construct Shade structure, concrete slab and lighting for yard south of railroad
600 03 14 Sidewalk Repair \$ 50,000

CITY OF KERMAN

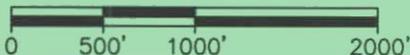
08/09 STREET PROJECTS



STREET PROJECTS

- STREET OVERLAY.....
- STREET RECLAMITE.....

SCALE: 1" = 1000'



**YAMABE & HORN
ENGINEERING, INC.**

1300 EAST SHAW AVE.
SUITE 176
FRESNO, CA 93710

TEL (559) 244-3123
FAX (559) 244-3120

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CITY OF KERMAN

**STREET PROJECTS
EXHIBIT**

Dr. By: JP
Ch. By: GH
Date: 01/14/09
YH Job No. 08-326
Sheet No. 1
of 1 Sheets

CAPITAL IMPROVEMENT PROJECTS (C.I.P.) Budgets



<u>Fund</u>	<u>Activity</u>	<u>Description</u>	<u>Page #</u>
<u>PLANNING & DEVELOPMENT</u>			
11	4011	Admin & Acct (CIP/Impact Fees)	60
17	4007	General Plan Updates (CIP/Impact Fees)	61
<u>PARKS</u>			
10	4024	Parks Acquisition & Construction	62
58, 59	4024	Parks Acquisition & Construction (Impact Fees)	63
78	4024	Parks Construction	64
<u>CDBG</u>			
12	4024	CDBG Construction	66
<u>FACILITIES CONSTRUCTION</u>			
14	4024	Facilities Construction	67
<u>WATER CONSTRUCTION</u>			
41, 52-54	4024	CIP Other Than "SRF"	69
<u>SEWER FACILITIES CONSTRUCTION</u>			
42, 55-57	4024	Sewer Facilities Construction	71
<u>STORM DRAIN</u>			
48 & 49	4024	Facilities Construction	73
<u>STREET CONSTRUCTION</u>			
Various	4024	Street Construction	75
<u>DEVELOPMENT IMPACT FEE REVENUE SUMMARY</u>			
Summary of Revenues, Expenditures and Fund Balances			78

FY 2009/2010

CITY OF KERMAN

CITY MANAGER'S BUDGET MESSAGE BUDGET PRESENTATION

CAPITAL IMPROVEMENT BUDGETS - ALL FUNDS (4024) FISCAL YEAR 2009-2010

The City Council approved the Five Year – Capital Improvement Plan (CIP) for fiscal years 2008/09 to 2012/13 at the March 18, 2009 Council meeting. As documented in the Five Year Capital Improvement Plan, many of the planned projects and equipment items planned for 2008/09 were either eliminated or moved out for consideration in future years. This CIP “action plan” now becomes a basis for the fiscal year 2009/10 Capital Improvement budget for each of the respective City funds. Fund 13 represents expenditures of the Kerman Public Finance Authority (PFA) bond proceeds, and its budget includes major Capital Improvements that affect the City of Kerman. The PFA Budget and the RDA Budgets can be located at the back of this document, behind the City of Kerman budget. Please refer to page PFA-2 for further detail of PFA Capital Improvements.

Following is a brief narrative on each of the City's Capital Improvement budgets. Funds 11 and 17 are not budgets for actual capital improvement projects. However, they are both related to the management of capital projects and are included in the Five-Year CIP. Both Fund 11 and Fund 17 are funded by development impact fees and are included in this section of the Budget for fiscal year 2009/10.

17 4007 General Plan Updates

Fund 17 is funded by development impact fees and covers the portion of time that certain employees and consultants spend maintaining and updating the General Plan and City Master Plans. The total proposed 09/10 Budget for this Fund is \$39,705, which includes \$20,000 for LAFCo, County and the State fees related to expanding the City's sphere of influence.

Parks, Facilities & Equipment (Construction & Equipment) - General Fund 10 4024 & Kerman Public Financing Authority 13 4024 (Also included Donations and contributions from other sources)

The 10 4024 budget reflects the projects/equipment funded by the General Fund Reserve versus Facilities and Equipment Impact Fees (Fund 14) or other funds. Fund 13 represents the expenditures from the Bond Proceeds of the **Kerman Public Financing Authority (KPFA)**. The 10 4024 budgeted line items reflect construction and equipment from Parks & Facilities and lists improvements and equipment funded by either General Fund reserves and/or community

donations/contributions. The 13 4024 expenditure items have been increased for the City Hall project and related expenses and moved out of the **14 Fund (Development Impact Fees)** because the originally allocated amount of \$1,000,000 designated for parks was not necessary for the purchase of park property. The City was able to secure 37 acres (Rice property) for \$631,000 (see Park Acquisition Budget). In addition, we were able to secure 15.2 acres per the Giacolini donation.

Because we are very conservative regarding the expenditure of General Fund Reserves, several projects will be delayed for future years. The projects being proposed for fiscal year 2009/2010 are:

13 4024 (Bond Proceeds)

- Video Conferencing equipment new City Hall - \$10,000
- Master Plan Design (Regional Park) - \$35,000
- City Hall Parking lot - \$168,000

10 4024 (Parks, Facilities & Equipment - General Fund)

No expenditures for 2009/10

Administration & Accounting (CIP & Development Impact Fees (DIF) 11 4011

Under California Government Code 6600, it is permissible to charge development impact fees to cover the cost of the administration and accounting for the development of the Capital Improvement Plan (CIP) and the administration and accounting for the CIP and for Development Impact Fees (DIF). The collection and accounting for DIF is extensive. Due to the slow down in residential development, we have "pushed" out various projects for several years.

The development and management of the City's Five-Year CIP and Development Impact Fee schedule is one of the City's strongest areas. While our development impact fee rates have increased this year, Kerman's rates are amongst the lowest for similar cities in our area and revenues have decreased dramatically, due to the building slump. Per your budget sheet 11 4011, we have decreased CIP Administration budget for 2009/2010, as compared to the original 2008/2009 budget. However, it is necessary to continue to update the plan and account for the funds and plan for future growth and its impacts.

11 4011 - \$54,701

Park Acquisition & Construction 58/59 4024 & 13 4024

The 59 4024 budget is for park acquisition and 58 4024 is for park development. These are funded with Development Impact Fees (DIF). Budget 13 4024 provides for the capital purchases being funded by Bond Proceeds and the KPFA (Kerman Public Finance Authority). In FY 08/09 we added substantial future park space to the City:

Acquisition

FY 2008/09

- 13 4024 - \$631,000 – 37 acres (Rice property) Community Park (FY 08/09)**
- 15.2 donation (Giacolini Property)**

59 4024 – Park Acquisition

- Gateway Park – 2.9 acres - \$173,375
- Stanislaus Park – 1.8 acres - 47,590
- Community Park bond debit service - \$63,567

FY 2009/10

59 4024 - \$62,830 (annual debt service payment KPFA) Park acquisition.

Construction/Development:

13. 4020 600 03 88 Master Plan Design – Communities Parks \$35,000

For both Rice & Giacolini properties (Prop 84 funds will be sought for additional Giacolini property)

78 Park Construction Grants

- **FY 08/09 78 4024 600 03** CIWMB Tire Derivative Grant (playground cushion materials) \$100,000 secured grant, item was not originally budgeted.
- **FY 09/10** - No construction projects scheduled for fiscal year

CDBG Construction 12 4024

In fiscal year 08/09 we completed the southwest return-to-curb project (\$132,000). In fiscal year 09/10 we are budgeted for the 1st Street Storm Drain and street improvements for \$249,000 and California Storm Drain between 4th and 1st Streets for \$175,000. Our CDBG annual debit service (\$51,500) for the Community/Teen Center is now paid off.

Fire 18 (No Budget/No Pages)

While Capital Improvement Plan has been developed for Fire Facilities, the City will not have any expenditures in this Fund for FY 09/10. Development Impact Fees (DIF) are collected and held with interest accruing for North Central Fire Protection District to build and equip a Fire Station on the eastern edge of the City sometime in the future. The City collects the DIF and when North Central has reached the point where the new station is necessary, the City's plans to move the funds to North Central will be implemented. No expenditures are planned for several years. However, North Central is eligible for a prorated reimbursement of their CIP & DIP studies which they have finalized.

Facilities Construction & Equipment 14 4024

The Facilities Construction & Equipment budget 14 4024 represents improvements and equipment funded from Development Impact Fees (DIF). As presented in the 5-Year CIP approved in March '09 a number of projects and equipment are partially funded by DIF with the remaining percentage funded from other FUNDS (Water, Sewer, Drainage, Gen Fund, etc.).

As previously reported, several capital projects have been moved to Fund 13 or to the RDA budgets, while other projects have been rescheduled for future years. However, the annual prorated lease payment (\$60,316) for the City Hall and the 942 S. Madera Ave Building are budgeted for in Fund 14 to service the debt to Fund 13.

- 14 4024 540 - \$60,316 prorated debt service for KPFA lease payments (other Funds: Water, Sewer, RDA also pay appropriate shares)
- 14 4024 600 03 - \$12,500 (50%) – Demolition of old swimming pool building (RDA 50%)

Page 67 - Water Construction (41, 52, 53, 54) 4024

The Water construction budget is funded principally from DIF (52, 53 and 54). However, Water Operational Reserves (41) will also finance the matching percentages of a number of improvements and equipment.

FY 08/09

- **\$400,000** – First Phase of the water meter installation program

FY 09/10

- **54 4024 600 - \$25,000** - Secondary Water System Design (Study completed in 08/09)

Page 70 Sewer Facilities Construction (42, 55, 56, 57) 4024

New Sewer Construction is funded principally from DIF. The funding of the long-range Wastewater Treatment Plant Expansion (\$5.85 million) is in this budget, with costs split between FY 09/10 and 10/11. This project will be funded with a low interest loan from the State Revolving Loan Fund. We are also pursuing Stimulus Funds to reduce the size of the loan and the need to increase future sewer rates. This pursuit appears to be having positive results, at this time. As with other budgets, a percentage of the funding for various equipment and improvements at the public works yard are included in this budget with revenues from Sewer Operational Reserves.

FY 08/09

A number of projects were completed in this past fiscal year.

FY 09/10

- **57 4020 600 - \$145,000 – Wastewater Reclamation Pump & Pipe** (serves the discharge of treated water to adjacent properties)
- **57 4024 600 (48) WWTP Expansion - \$2,800,000** (remaining work and related project costs will be completed and allocated to FY 10/11)

Storm Drain (48 & 49) 4024

FY 09/10 - Reimbursements for previous work done by developments

- \$4,530 – Boyd Tract 5222
- \$31,893 – Panoche Creek Packing
- \$10,000 - Crossroads

Street Construction (80, 81, 88, 91, 95) 4024

Street Construction is funded from a variety of sources including funding through COG both of a competitive nature and County wide allocations. Other sources include: Gas Tax, Measure "C", TEA 21, Major Street Fees and Caltrans Cooperative Agreements, grants and development impact fees. Per direction from the Auditors, we have developed expense accounts for the various Street Funds (above) and will expense projects directly to each Fund, rather than expensing all Street projects to Fund 80 and then reimbursing Fund 80 from the various Funds.

FY 09/10 Major Projects include:

Local Match:

- \$145,000 – CDBG project (1st Street Drainage)
- \$336,400 – Kearney Blvd & Medians
- \$75,000 - Whitesbridge/Vineland

State & Federal Projects:

- \$300,000 – Prop 1B – Commerce
- \$176,100 - CMAQ Project
- \$258,800 – Stimulus – Kearney Blvd
- \$160,200 – RSTP Whitesbridge & Vineland

Several reimbursements will also be made

Respectfully Submitted

Ron Manfredi, City Manager
June 17, 2009

**COMPREHENSIVE SCHEDULE OF
CAPITAL PROJECTS AND EQUIPMENT**

Allocation of Capital Expenditures Between Funds

Initial Fund Description	Total	Fund 12.0	Fund 14.0	Fund 41.0	Fund 42.0	Fund 49.0	Fund 50.0	Fund 54.0	Fund 56.0	Fund 57.0	Fund 59.0	Fund 83.0	Fund 88.0	Fund 89.0	Fund 90.0	Fund 91.0	Fund 95.0
59.0 Lease Payment (PFA Bond)	62,830										62,830						
12.0 First Street Storm Drain (CDBG)	249,023	249,023															
12.0 California Storm Drain Between 4th & 1st	175,000	175,000															
14.0 Lease Payment (PFA Bond)	60,316		60,316														
14.0 Demolition of Swimming Building (50%)	12,500		12,500														
14.0 PD Computer/Printers	3,700		3,700														
41.0 Valve & Hydrant Replacement	25,000			25,000													
41.0 Tower Hookup to SCADA	15,000			15,000													
41.0 Trimble GPS System (50%)	10,000			10,000													
41.0 Secondary Water System Study & Design	25,000			5,000	5,000			25,000									
56.0 Sewer Oversize	18,156								18,156								
57.0 Wastewater Reclamation Pump & Pipe	145,000									145,000							
57.0 WWTP Expansion	2,800,000									2,800,000							
57.0 Vactor Truck Auxiliary Engine Replacement	23,000									23,000							
57.0 Security Camera at WWTP	2,500									2,500							
42.0 Portable Sewer Line Camera	8,000			8,000													
49.0 Reimb. - Tract No. 5222 (Boyd)	4,530					4,530											
49.0 Reimb. - Panoche Creek Packing	31,893					31,893											
49.0 Reimb. - Crossroads (Kashian)	10,000					10,000											
50.0 Patrol Vehicles (2)	45,570					45,570											
50.0 PW Pickups (2)	32,298					32,298											
88.0 Transportation Measure C Match	39,515												39,515				
88.0 Kearney Circulation & Traffic Light Improv	160,000												160,000				
83.0 Asphalt Crack-Filling Equipment	50,000											50,000					
12.0 First Street Storm Drain - 4th to 1st (CDBG)	394,023	249,023															
12.0 California Storm Drain - 4th to 1st (CDBG)	175,000	175,000															
88.0 Proposition 1B - Commerce Way	375,000												375,000				
89.0 Congestion Mitig. & Air Quality (CMAQ)	196,300												196,300				
89.0 RSTP/Stimulus Kearney Blvd Medians	883,000												883,000				
95.0 RSTP Whitesbridge at Vineland	160,200												160,200				
91.0 Reimb. - Tract No. 5160 - Covington	10,523												10,523				
91.0 Reimb. - Tract No. 5244 - Westico	80,000												80,000				

6,282,877	848,046	76,516	45,000	13,000	46,423	77,868	25,000	18,156	2,970,500	62,830	50,000	419,515	722,700	300,000	426,923	180,400
100%	13.5%	1.2%	0.7%	0.2%	0.7%	1.2%	0.4%	0.3%	47.3%	1.0%	0.8%	6.7%	11.5%	4.8%	6.8%	2.9%

**City of Kerman Municipal Budget
CIP Administration**

FY 09/10

Activity: **4011**
Fund: **11.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
11.0	4011	410	10	00	Salaries	8,959	23,424	27,923	27,992	28,800
11.0	4011	420	00	00	Fringe Benefits	3,469	8,267	10,446	9,371	11,191
Subtotal Personnel						12,428	31,692	38,369	37,363	39,991
11.0	4011	510	01	00	Contract Services	19,940	20,313	18,000	15,500	13,000
11.0	4011	545	00	00	Vehicle - Equipment Rental Internal					1,710
Subtotal M&O						19,940	20,313	18,000	15,500	14,710
Total Expenditures						32,368	52,004	56,369	52,863	54,701
Funding										
CIP Admin. - Impact Fees						32,368	52,004	56,369	52,863	54,701
Total Funding						32,368	52,004	56,369	52,863	54,701

Remarks on Budget Request

I. Personnel :

5% City Manager	2.5% Comm. Services Director
2.5% City Clerk	2.5% Planning & Dev Services Director
5% Finance Director	5% Public Works Director
10% Sr Acct/Personnel Officer	

Salaries budget increased due to appropriate cost allocation of department heads' time devoted to the development of the Five-Year Capital Improvement Program and management of Development Impact Fees.

II. M&O Costs:

Contract Services for CIP Administration are provided by the City Engineer, Gary Horn.

III. Capital Items:

None

Program Elements:

The CIP Administration Fund provides funding from Impact Fees for the preparation and administration of the Capital Improvement Plan (CIP).

**City of Kerman Municipal Budget
General Plan Updates**

FY 09/10

Activity: **4007**
Fund: **17.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget	
17.0	4007	410	10	00	Salaries	20,532	21,803	11,873	11,872	12,101
17.0	4007	420	00	00	Fringe Benefits	6,590	7,597	4,528	3,940	4,711
Subtotal					27,122	29,400	16,401	15,812	16,812	
17.0	4007	510	01	00	Contract Services - Master Plan	62,440				
17.0	4007	510	02	00	Sphere of Influence/App - LAFCo			13,500		20,000
17.0	4007	510	10	01	Gen. Plan - Professional Svcs	31,991	9,968	7,500	1,500	2,500
17.0	4007	545	00	00	Vehicle - Equipment Rental Internal	2,042	2,347	2,719	2,719	463
Subtotal M&O					96,474	12,314	23,719	4,219	22,963	
Total Expenditures					123,596	41,714	40,120	20,031	39,775	

Notes: In addition to the ongoing services from the City Engineer, we also contract for updating the Master Plans for Water, Sewer & Drainage (Contract Service section). Also planning documents such as General Plan Elements and Updates of the General Plan are included here (General plan - Professional Services). In addition staff time devoted to the General Plan is included.
The Revenue source for this Budget is (17) "General Plan Update" Impact Fees.

Remarks on Budget Request

I. Personnel:

- 2.5% City Manager
- 7% Admin Sec/Planning Tech.
- 5% Planning & Dev Services Director

II. M & O Costs:

- 510 02 00 Sphere of Influence - LAFCo, State Board of Equalization and Dept. of Fish & Game fees for annexation and sphere of influence updates for Well 17 at West Side park property.
- 510 10 00 General Plan - Prof. Services - AB170 Air Quality amendment to the General Plan.

III. Capital:

None

Program Elements:

**City of Kerman Municipal Budget
Parks, Facilities & Equipment - General Fund**

FY 09/10

Activity: **4024**
Fund: **10.0**
Department: **Parks & Public Works**

Fund	Object	Project	06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
Construction							
Facilities							
10.0	4024	600 03 15		1,200			
10.0	4024	600 03 16		766			
10.0	4024	600 03 19			18,612	18,612	
Subtotal			-	1,966	18,612	18,612	-
Kerkhoff Park							
10.0	4024	600 03 83		28,756			
10.0	4024	600 03 86	158	7,957	5,000	3,721	
10.0	4024	600 03 90	14,150	20,858		147	
10.0	4024	600 03 92	16,146	7,433			
10.0	4024	600 03 93	4,868	16,495	4,000	3,800	
10.0	4024	600 03 95	10,771	958			
Subtotal			46,093	82,457	9,000	7,668	-
Regional Park							
10.0	4024	600 03 96			996,750		
Subtotal			-	-	996,750	-	-
Rotary Park							
10.0	4024	600 03 20		504	10,000		
Subtotal			-	504	10,000	-	-
Whooten Park							
10.0	4024	600 03 88	16,084				
Subtotal			16,084	-	-	-	-
Equipment							
10.0	4024	600 03 00		2,106			
10.0	4024	600 04 15		8,703			
10.0	4024	600 04 21		17,000			
10.0	4024	600 04 23		5,090			
10.0	4024	600 04 26		4,059			
10.0	4024	600 04 27		2,129			
10.0	4024	600 04 28		3,131			
10.0	4024	600 04 29		27,850			
10.0	4024	600 04 89		10,473			
Subtotal			-	80,540	-	-	-
Donations							
10.0	4024	600 03 11			25,000		
10.0	4024	600 05 00	1,301		2,500		
10.0	4024	600 05 01					
10.0	4024	600 06 00			5,000	500	
Subtotal			1,301	-	32,500	500	-
10.0	4024	600 03 87					
Subtotal			-	-	-	-	-
Total Expenditures			63,478	165,467	1,066,862	26,780	-

Notes:

Parks & Facility Construction Budgets are spread out over four capital budgets, in order to improve accounting for expenditures and revenues. Projects in this budget are funded through General Fund reserves (Fund 10.0) or Bond Proceeds (Fund 13.0).

Yr. 09/10 projects are reflected in the 5-year Parks, Facilities & Equipment CIP.

Remarks on Budget Request

1. Yr. 07/08 Most projects completed.
2. Yr. 08/09 Most capital projects have been curtailed due to anticipated short fall in state revenues. Some carried over.
3. Yr. 09/10 Capital projects were eliminated to create savings in the General Fund.

**City of Kerman Municipal Budget
Parks Acquisition & Construction**

FY 09/10

Activity: **4024**
Fund: **58.0, 59.0**
Department: **Parks**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
ACQUISITION										
59.0	4024	540	00	00	Lease Payment (PFA Bond)			63,567	63,473	62,830
59.0	4024	600	01	91	Gateway Park				173,375	
59.0	4024	600	01	92	Stanislaus Park		110,241		47,590	
59.0	4024	600	01	94	9th Street Park			10,000		
Subtotal						-	110,241	73,567	284,438	62,830
CONSTRUCTION										
Lion's Park Phase II										
58.0	4024	600	03	15	Block Wall on East Side					
58.0	4024	600	03	65	Playground, Picnic Equip., Soccer Goals	12,101	7,404			
58.0	4024	600	03	96	Field Improvements Lights	185,812		10,000		
Subtotal						197,912	7,404	10,000	-	-
Rotary Park										
58.0	4024	600	03	10	Playground Equip. and Installation					
58.0	4024	600	03	11	Light Pole Hookup & Switches					
Subtotal						-	-	-	-	-
Kiwanis Park										
58.0	4024	600	03	12	Picnic Equipment	6,325				
Subtotal						6,325	-	-	-	-
"B" Street Park										
58.0	4024	600	03	13	Playground Equipment			30,000		
Subtotal						-	-	30,000	-	-
Kerkhoff Park										
58.0	4024	600	03	14	Youth Center Remodel	540	6,312			
58.0	4024	600	03	85	Playground Equip and Installation	10,904				
58.0	4024	600	03	93	New Stage, Walks, Lighting, Fencing	107,561	203,117			
58.0	4024	600	03	94	Community Booth Upgrade			25,000	23,550	
58.0	4024	600	03	95	South Parking Lot Resurfacing					
Subtotal						119,005	209,429	25,000	23,550	-
Soroptimist Park										
58.0	4024	600	03	06	Landscaping, Fence, Lights, Eng.	84,675				
58.0	4024	600	03	07	Shelters Benches, Trash, Drinking	77,425				
58.0	4024	600	03	08	Playground Equip. & Surfacing	90,219				
Subtotal						252,320	-	-	-	-
Gateway Park										
58.0	4024	600	03	09	On-site Improvements (Dev. Fee Credit)					
58.0	4024	600	03	16	Off-site Improvements				6,072	
Subtotal						-	-	-	6,072	-
Stanislaus Park										
58.0	4024	600	03	17	Off-site Improvements			50,000		
Subtotal						-	-	50,000	-	-
9th Street Park										
58.0	4024	600	03	18	Off-site Improvements			25,000		
Subtotal						-	-	25,000	-	-
Total Expenditures						575,562	327,074	213,567	314,060	62,830

Notes:
09/10 - Master plan design, environmental & offsite infrastructure plan. The city will utilize the services of a landscape architect to create a park master plan and project construction cost estimates. Luis Patlan, Planning Director will do the environmental plan and Gary Horn, City Engineer will do the offsite infrastructure plan. The master plan is for the 22 acre park site at California and Goldenrod, in preparation for Prop. 84 grant. Revenue for master planning will come from City bond fund (13) for Community Park.

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

**City of Kerman Municipal Budget
Parks Construction**

FY 09/10

Activity: **4024**
Fund: **78.0**
Department: **Parks**

GRANTS

Fund	Object	Project			06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget
Construction									
Kerkhoff Park - Prop. 12 RZH									
78.0	4024	600	03	85					
78.0	4024	600	03	92		856			
78.0	4024	600	03	95		128,562			
78.0	4024	600	03	96					
78.0	4024	600	03	97		2,552	50,000	22,000	
78.0	4024	600	03	98			10,000	5,400	
Subtotal					-	131,969	60,000	27,400	-
CIWMB Tire Derivative Grant									
78.0	4024	600	03	91				100,000	-
Subtotal								100,000	-
Total Expenditures					-	131,969	60,000	127,400	-

Notes: The Kerckhoff Park renovation project has been completed and state reimbursement has been requested.

**TABLE 5
CITY OF KERMAN - FIVE YEAR CAPITAL IMPROVEMENT PLAN
PARK DEVELOPMENT & QUIMBY**

	08/09	09/10	10/11	11/12	12/13
BEGINNING BALANCES					
Park Quimby (59.0)	\$218,888	(\$18,824)	(\$28,866)	(\$27,733)	(\$15,425)
Park Development (58.0)	(302,411)	(74,039)	(22,234)	28,506	(26,819)
RDA/KUSD Funds	364,533	273,007	407,811	113,509	33,301
REVENUE					
Park Fees - Quimby	26,820	33,525	44,700	55,875	74,500
Park Fees - Development	69,444	86,805	115,740	144,675	192,900
Prop. 12 Roberti Z'berg	252,000				
Sub-total	321,444	86,805	115,740	144,675	192,900
Other Funds					
City Bond Proceeds	875,000				
Park Donations			125,000		
CIWMB Tire Derivative Grant	100,000				
Valley Air Pollution Control District		42,000			
Measure C (Match)		26,000			
Sub-total	975,000	68,000	125,000	-	-
RDA Recreation Increment	196,524	202,419	208,491	214,745	221,187
ACQUISITION					
<i>Quimby</i>					
Community Park Debt Service	43,567	43,567	43,567	43,567	43,567
Gateway Park, Tract No. 5805	173,375				
Stanislaus Park, Land and Off-sites	47,590				
Sub-total	264,532	43,567	43,567	43,567	43,567
<i>Park Development</i>					
<i>Other</i>					
Community Park Properties	875,000				
CONSTRUCTION					
<i>Park Development</i>					
Kerckhoff Park					
Coleman Field	7,000				
Park Fixtures	5,000				
Community Booth Upgrade	50,000				
Lions Park					
Easterly Property Line Block Wall					12,000
Soroptimist Park					
Restroom				60,000	
B Street Park					
Playground Equipment			30,000		
Community Park					
Master Plan Design	5,000	15,000	15,000		
Gateway Park Tract 5805					
Off site Improvements	6,072				
Landscaping				120,000	
Park Improvements					100,000
Sub-total	73,072	15,000	45,000	180,000	112,000
<i>Other Funds</i>					
Stanislaus Ave. Park Improvements			125,000		
Bike Lane Striping & Signage		68,000			
Playground Rubber Surfacing	100,000				
Sub-total	100,000	68,000	125,000	-	-
KUSD/RDA Improvements					
Annual Expenses	63,050	67,615	67,793	69,953	72,876
KHS Softball Lights	225,000				
New School/Park Construction/Improvements			300,000		
Rest Room/Concession City Park			135,000		
Lights Kearney School Park				225,000	
Sub-total	288,050	67,615	502,793	294,953	72,876
Ending Balances					
Park Quimby	(18,824)	(28,866)	(27,733)	(15,425)	15,508
Park Development	(74,039)	(22,234)	28,506	(26,819)	34,081
KUSD/RDA	273,007	407,811	113,509	33,301	181,612

Assumed Growth Rate =

2.0 Percent

City of Kerman Municipal Budget
 CDBG Construction

FY 09/10

Activity: 4024
 Fund: 12.0
 Dept: Administration

Expenditures:						06/07	07/08	08/09	08/09	09/10
						Actual	Actual	Budget	Amended	Budget
12.0	4024	600	03	01	Westside Curb Ramp Project (CDBG)	30,599	2,930	118,082	138,557	
12.0	4024	600	03	03	First Street Storm Drain (CDBG)					249,023
12.0	4024	600	03	04	California Storm Drain Between 4th & 1st					175,000
12.0	5006	700	01	00	Debt Service - Comm. Center	57,253	51,468	51,500	51,500	-
Total Expenditures						87,852	54,398	169,582	190,057	424,023

Notes:
 600 03 03 Parallel Storm Drain on First Street between Kearney & California

**City of Kerman Municipal Budget
Facilities Construction**

FY 09/10

**Activity: 4024
Fund: 14.0
Department: Public Works**

Fund	Object	Project			06/07	07/08	08/09	08/09	09/10	
Activity	Sub Obj.		Description		Actual	Actual	Budget	Amended	Budget	
Construction										
14.0	4024	540	00	00			114,420	70,795	60,316	
14.0	4024	600	03	01						
14.0	4024	600	03	11	9,243	5,841	10,000			
14.0	4024	600	03	14		2,824				
14.0	4024	600	03	15		10,000				
14.0	4024	600	03	16		2,553				
14.0	4024	600	03	50					12,500	
14.0	4024	600	03	49						
					75,741	60,905	20,000	20,000		
					Subtotal	84,984	85,935	144,420	90,795	72,816
Equipment										
14.0	4024	600	04	03		5,441				
14.0	4024	600	04	05	8,680	63,096				
14.0	4024	600	04	07	10,769	4,369		5,337		
14.0	4024	600	04	08	37,476	20,545				
14.0	4024	600	04	09			7,000			
14.0	4024	600	04	11	31,556					
14.0	4024	600	04	12	67,357		19,500			
14.0	4024	600	04	13	18,957					
14.0	4024	600	04	15	12,191	21,807				
14.0	4024	600	04	16	14,348	81				
14.0	4024	600	04	18	3,676		4,200	504	3,700	
14.0	4024	600	04	19	5,891		3,500	3,500		
14.0	4024	600	04	20	14,429					
14.0	4024	600	04	21	8,399	18,100				
14.0	4024	600	04	23		5,500				
14.0	4024	600	04	24		21,218				
14.0	4024	600	04	26		4,059				
14.0	4024	600	04	27		2,129				
14.0	4024	600	04	28		3,131				
14.0	4024	600	04	32			30,000			
14.0	4024	600	04	33		7,818				
14.0	4024	600	04	35			75,000	see 13.0 4024		
					Subtotal	233,729	177,293	139,200	9,341	3,700
					Total Expenditures	318,713	263,229	283,620	100,136	76,516

Notes:

These projects reflect the 5-year Facilities & Equipment Parks CIP approved in March of 2009. They are primarily funded by Facility & Equipment Development Impact Fees (DIF). However, some projects are also partially funded by other funds. For example, the Equipment Replacement Fund, Water & Sewer reserves and General Fund reserves, etc. In the final budget presentation the funds will be defined.

Animal Control Vehicle (Cage Only 09/10). Rather than purchase a whole new Animal Control Vehicle in 08/09, Planning & Building identified an existing vehicle that could be used and have a cage added to it in 09/10. - **See RDA**

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

TABLE 6
CITY OF KERMAN - CAPITAL IMPROVEMENT PLAN
FACILITIES & EQUIPMENT

	08/09	09/10	10/11	11/12	12/13
ENDING					
Beginning Balance, Fund 14.0	\$17,287	(\$24,552)	(\$131,414)	(\$232,830)	(\$313,600)
Facilities Fees	54,711	68,388	91,184	113,980	151,974
United Health Center Share		25,000			
Fresno Co. Sheriff (MDT's)	20,000				
CMAQ Funding			20,000		
Prop 40 Funds Youth Center			220,000		
Community Donation Youth Center			20,000		
Sub-total	91,998	68,836	219,770	(118,850)	(161,626)
PROJECTS FUNDED SOLELY BY FACILITIES FEES					
A. CONSTRUCTION					
1 PD Fence & Sally port cover					\$10,000
2 Bus Shelters - New Parks			4,800		5,000
3 City Hall Parking Lot		75,000			
B. EQUIPMENT					
1 PD New Police Car				23,000	
2 PD Weapons & Less Lethal Tech				7,500	
3 PD Range & Facility Improvements			5,000		
4 PD computers/printers		4,200		4,200	
5 Computer System Expansion/Update				30,000	
6 Council Chambers Furniture & Equip.	40,000		15,000	15,000	15,000
7 Video Conference Equipment		10,000			
8 PW Mower & Trailer				18,500	
9 Community Service Dept. New Truck					21,000
10 Youth Center Equipment				15,000	
Sub-total	\$40,000	\$89,200	\$24,800	\$113,200	\$51,000
PROJECTS FUNDED BY FACILITIES AND OTHER FUNDS, FUNDING SHOWN IS FACILITIES PORTION ONLY					
C. CONSTRUCTION					
1 CTC Parking Lot (75%)			\$52,000		
2 PW Yard Improvements (50%)				\$5,000	
3 Animal Control Shelter (75%)			30,000		
4 Planning & Building Offices Debt Service (60%)	15,526	15,526	15,526	15,526	15,535
5 City Hall Expansion Debt Service (40%)	61,024	61,024	61,024	61,024	61,024
6 Youth Center			220,000		
7 Demolition of Swimming Building (50%)		12,500			
D. EQUIPMENT					
1 Finance Accounting Software (50%)			12,500		
2 PD Radios (50%)			4,250		
3 PW Trucks (50%)			12,500		
4 22 Passenger CNG bus (50%)					48,000
5 CNG Filling Station (50%)			20,000		
6 Traffic Stripe Painter (50%)					15,000
7 Animal Control Vehicle (70%)		22,000			
8 Fork Lift (50%)					15,000
Sub-total	\$76,550	\$111,050	\$427,800	\$81,550	\$154,559
TOTAL EXPENDITURES	\$116,550	\$200,250	\$452,600	\$194,750	\$205,559
ENDING BALANCE	(\$24,552)	(\$131,414)	(\$232,830)	(\$313,600)	(\$367,185)

Additional Other Sources for Funding C & D

C Construction Partial Funding Sources

- 1 \$25,000 from UHC
- 2 50% Enterprise Accounts (w/s/d) \$5,000
- 3 25% General Fund \$10,000
- 4 40% RDA & General Fund \$9,491
- 5 60% RDA & Enterprise Funds \$91,536
- 6 Architect cost included in 5 above
- 7 Youth Center Prop 40 Funds
- 8 Demolition of Blds 50% RDA \$12,500

D Equipment Partial Funding Sources

- 1 50% Enterprise Funds \$12,500
- 2 50% from General Fund 10 \$4,250
- 3 50% Water 41, Sewer 42, L&L 75 \$12,500
- 4 50% Measure C \$48,000
- 5 CMAQ Funding \$20,000
- 6 50% Measure C \$15,000
- 7 30% Vehicle Replacement Fund \$8,000
- 8 50% General Fund \$15,000

ASSUMED GROWTH RATE =

2 PERCENT

City of Kerman Municipal Budget
Water Construction

FY 09/10

Activity: 4024
Fund: 41.0, 52.0, 53.0, 54.0
Department: Public Works

Fund	Object	Project			Description	06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.					Actual	Actual	Budget	Amended	Budget
REIMBURSEMENTS										
41.0				N/A	SRF Loan Payments (see 41.0 5006)					
52.0	4024	600	03	01	Water Front Footage					
53.0	4024	600	03	01	Water Oversize					
						-	-	-	-	-
CONSTRUCTION										
Operations										
41.0	4024	600	03	00	Capital Outlay - Improvements					
41.0	4024	600	03	16	PW Office HVAC (15%)		766			
41.0	4024	600	03	53	PW Yard Improv - Lights & Cement (50%)			5,000		
41.0	4024	600	04	13	PW Service Truck (15%)		4,431			
41.0	4024	600	04	37	Remote Meter Reading System & Retrofit		4,547	125,000	400,000	
41.0	4024	600	04	39	Valve & Hydrant Replacement			30,000	5,200	25,000
41.0	4024	600	04	42	Retrofit Meters to Remote Reading			125,000		
41.0	4024	600	04	43	Install Emergency Generator at Well 9A			80,000	80,000	
41.0	4024	600	04	45	Water Portion of Facilities & Equipment			13,000		
41.0	4024	600	04	46	Tower Hookup to SCADA					15,000
41.0	4024	600	04	47	Trimble GPS System (50%)					5,000
Subtotal						-	9,744	378,000	485,200	45,000
Water Oversize										
53.0	4024	600	03	34	Jensen Ave. Industrial Water Main Loop					
Subtotal						-	-	-	-	-
Water Major Facilities										
54.0	4024	600	03	35	Well 18			700,000		
54.0	4024	600	03	52	Well 16 Abandonment		15,850			
54.0	4024	600	04	44	Secondary Water System Study & Design		5,542		25,000	25,000
Subtotal						-	21,392	700,000	25,000	25,000
Total Expenditures						-	31,136	1,078,000	510,200	70,000

Notes:

TABLE 2
CITY OF KERMAN
WATER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	08/09	09/10	10/11	11/12	12/13
REVENUE					
Beginning Balances					
Water Operations (41.0)	\$1,676,853	\$1,256,797	\$1,318,245	\$1,371,227	\$1,433,774
Water Front Footage (52.0)	164,147	183,947	203,747	223,547	243,347
Water Oversize (53.0)	147,707	88,850	101,639	118,692	140,008
Water Major Facilities (54.0)	434,284	424,541	490,531	(88,149)	63,501
Anticipated Income					
Water Operations (Above Annual Costs)	75,200	76,704	78,238	79,803	81,399
Water Front Footage Fees (52.0)	19,800	19,800	19,800	19,800	19,800
Water Oversize Fees (53.0)	10,232	12,789	17,053	21,316	28,421
Water Major Facilities Fees (54.0)	72,792	90,990	121,320	151,650	202,200
REIMBURSEMENTS OR FEE CREDITS					
Water Oversize					
Sidhu: CUP 03-02	11,369				
H/S Development: Tract 5515	41,255				
H/S Development: Tract 5677	16,465				
Sub-total	69,089	-	-	-	-
Water Major Facilities					
Secondary Water: Tract 5928	57,535				
Sub-total	57,535	-	-	-	-
CONSTRUCTION					
Operations					
Remote Meter Reading System	400,000				
Install Emerg. Engine at Well 9A	80,000				
Water Portion of Facilities & Equipment	15,256	15,256	25,256	17,256	15,256
Sub-total	495,256	15,256	25,256	17,256	15,256
Water Major Facilities					
Secondary Water System Study	25,000				
Secondary Water System Design		25,000			
Well 18 (New)			700,000		
Sub-total	25,000	25,000	700,000	-	-
ENDING BALANCES					
Water Operations	\$1,256,797	\$1,318,245	\$1,371,227	\$1,433,774	\$1,499,917
Water Front Footage	183,947	203,747	223,547	243,347	263,147
Water Oversize	88,850	101,639	118,692	140,008	168,429
Water Major Facilities	424,541	490,531	(88,149)	63,501	265,701

Assumed Growth Rate = 2.0 Percent

City of Kerman Municipal Budget
Sewer Facilities Construction

FY 09/10

Activity: **4024**
 Fund: **42.0, 55.0, 56.0, 57.0**
 Department: **Public Works**

Fund	Object	Project			06/07	07/08	08/09	08/09	09/10	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
REIMBURSEMENTS & FEE CREDITS										
Sewer Major Facilities										
55.0	4024	599	00	00						
									18,156	
56.0	4024	599	00	00						
									<u>18,156</u>	
CONSTRUCTION										
Sewer Major Facilities										
57.0	4024	600	03	24				20,000	145,000	
57.0	4024	600	03	46		22,332				
57.0	4024	600	04	47		1,314	150,000	10,000		
57.0	4024	600	03	48		426,465	5,585,000	50,000	2,800,000	
57.0	4024	600	03	49			60,000	41,000		
57.0	4024	600	03	56				15,000		
57.0	4024	600	03	57					23,000	
						<u>450,111</u>	<u>5,795,000</u>	<u>136,000</u>	<u>2,968,000</u>	
Sewer Operations										
42.0	4024	600	03	16		1,021	50,000	50,000		
42.0	4024	600	03	39		381				
42.0	4024	600	03	43		13,487				
42.0	4024	600	03	44			150,000	2,500		
42.0	4024	600	03	45		4,948		5,000	2,500	
42.0	4024	600	03	46			10,000	10,000		
42.0	4024	600	03	47		8,824				
42.0	4024	600	03	49			15,000	12,790		
42.0	4024	600	03	50			5,000	1,100		
42.0	4024	600	03	53			5,000			
42.0	4024	600	03	56			15,000	See Above-Moved to Major Fac		
42.0	4024	600	03	57			13,000			
42.0	4024	600	03	58					8,000	
42.0	4024	600	03	59					5,000	
42.0	4024	600	04	13						
							4,431			
42.0	4024	600	04	24			4,547			
					Subtotal	0	37,640	263,000	81,390	15,500
					Total Expenditures	0	487,751	6,058,000	217,390	3,001,656

Notes:

TABLE 4
CITY OF KERMAN
SEWER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	08/09	09/10	10/11	11/12	12/13
REVENUE					
Beginning Balances					
Sewer Operations (42.0)	\$439,016	\$461,347	\$540,530	\$611,602	\$692,600
Sewer Front Footage (55.0)	70,403	91,523	112,643	23,763	44,883
Sewer Oversize (56.0)	45,776	14,420	13,009	(1,874)	31,615
Sewer Major Facilities (57.0)	690,523	557,323	615,823	703,573	572,073
Funding for WWTP Expansion		2,800,000	2,800,000		
Anticipated Income					
Sewer Operations (Above Annual Costs)	92,587	94,439	96,328	98,254	100,219
Sewer Front Footage Fee (55.0)	21,120	21,120	21,120	21,120	21,120
Sewer Oversize Sewer Fees (56.0)	12,726	16,745	25,117	33,489	41,862
Sewer Major Facilities Fee (57.0)	46,800	58,500	87,750	117,000	146,250
REIMBURSEMENTS & FEE CREDITS					
Sewer Oversize					
Jonathan: Tract 5329	5,107				
H/S Development: Tract 5515	38,975				
Covington: Tract 5266		18,156			
	44,082	18,156			
CONSTRUCTION					
Sewer Operations					
Monitoring Wells	50,000				
Security Camera at WWTP	5,000				
Sewer Portion of Facilities & Equipment	15,256	15,256	25,256	17,256	15,256
	Sub-total	70,256	15,256	25,256	17,256
Sewer Oversize & Front Footage					
Del Norte Avenue Sewer C to E (2)			150,000		
Sewer Major Facilities					
Automatic Entrance Gate	15,000				
Loan Re-payment (1)				248,500	248,500
Wastewater Reclamation Pump & Pipe	165,000	2,800,000	2,800,000		
WWTP Expansion					
	Sub-total	180,000	2,800,000	2,800,000	248,500
ENDING BALANCES					
Sewer Operations	\$461,347	\$540,530	\$611,602	\$692,600	\$777,563
Sewer Front Footage	91,523	112,643	23,763	44,883	66,003
Sewer Oversize	14,420	13,009	(1,874)	31,615	73,477
Sewer Major Facilities	557,323	615,823	703,573	572,073	469,823

Assumed Growth Rate = 2.0 Percent

(1) 70% of \$355,000 annual payment, remaining 30% from user fees.

(2) Front Foot = \$110,000 and Oversize = \$40,000

City of Kerman Municipal Budget
Storm Drain Acquisition & Construction

FY 09/10

Activity: **4024**
Fund: **48.0 & 49.0**
Department: **Public Works**

Fund	Object	Project	Description		06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget
BASIN ACQUISITION									
48.0	4024	600	01	01					
48.0	4024	600	01	02					
48.0	4024	600	01	03					
								143,055	
Subtotal					-	-	-	143,055	-
REIMBURSEMENTS									
49.0	4024	600	03	20				62,250	
49.0	4024	600	03	21				10,000	4,530
49.0	4024	600	03	22					31,893
49.0	4024	600	03	23					10,000
Subtotal					-	-	-	72,250	46,423
CONSTRUCTION									
49.0	4024	600	03	01					
49.0	4024	600	03	04		41,117			
49.0	4024	600	03	58					
49.0	4024	600	03	09			15,000	15,000	
CONSTRUCTION BY DEVELOPERS									
								42,098	
Subtotal					-	41,117	15,000	57,098	-
Total					-	41,117	15,000	272,403	46,423

Note:

TABLE 8

CITY OF KERMAN

STORM DRAIN - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	08/09	09/10	10/11	11/12	12/13
BEGINNING BALANCES					
Storm Drain Operations (47.0)	(\$4,252)	(\$4,252)	(\$4,252)	(\$4,252)	(\$4,252)
Storm Drain Acquisition (48.0)	2,153	10,660	1,294	473	4,197
Storm Drain Facilities (49.0)	220,907	590	55	5,068	(206)
REVENUE					
Storm Drain Operations above Expenditures	0	0	0	0	0
Basin Acquisition Fees	8,507	10,634	14,179	17,724	23,632
Basin Acquisition Loan from Facilities	142,680				
Storm Drain Facilities Fees (1)	36,711	45,888	61,184	76,480	101,974
OPERATIONS					
CONSTRUCTION					
	Sub-total	\$0	\$0	\$0	\$0
MAJOR FACILITIES					
REIMBURSEMENTS (2)					
KUSD Liberty School	62,250				
Tract No. 5222 (Boyd)	10,000	4,530			
Panoche Creek Packing		31,893			
Crossroads (Kashian)		10,000	21,171		
Tract No. 5244 (Westco)			50,000	20,000	6,225
Tract No. 5329 (Jonathan)				51,166	
Tract No. 5515 (Hair)				7,680	
Tract No. 5416 (Covington)				1,908	
Tract No. 5266 (Covington)				15,000	71,652
Sidhu CUP 03-05					9,017
	Sub-total	\$72,250	\$46,423	\$71,171	\$95,754
CONSTRUCTION FEE CREDITS					
Tract No. 5928 (Covington)	42,098				
	Sub-total	42,098			
BASIN ACQUISITION					
REIMBURSEMENTS					
Stanislaus Basin	142,680				
Re-payment to Facilities		20,000	15,000	14,000	27,000
	Sub-total	0	20,000	15,000	27,000
ENDING BALANCES					
Storm Drain Operations (47.0)	(\$4,252)	(\$4,252)	(\$4,252)	(\$4,252)	(\$4,252)
Storm Drain Basin Acquisition (48.0)	10,660	1,294	473	4,197	829
Storm Drain Facilities (49.0)	590	55	5,068	(206)	41,874

(1) Actual Fees collected are subject to credits for construction

(2) Actual Reimbursements subject to fees collected

(3) Construction reimbursement to Covington from KUSD credits for Stanislaus Ave. storm drain

Assumed Growth Rate =

2.0 Percent

**City of Kerman Municipal Budget
Street Construction**

FY 09/10

Activity: **4024**
Funds: **12, 81, 83, 88, 89, 90, 91, 95**
Department: **Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	06/07 Actual	07/08 Actual	08/09 Budget	08/09 Amended	09/10 Budget
CITY PROJECTS										
88.0	4024	600	03	00	Local Street Maintenance - Measure C		334,451	500,000	500,000	
88.0	4024	600	03	59	Transportation Measure C Match			38,740	38,740	39,515
88.0	4024	600	03	01	Whitesbridge Vineland Signal Study				9,000	
88.0	4024	600	03	02	Kearney Circulation & Traffic Light Improv					160,000
87.0	4024	600	03	01	City Hall Sidewalk, Curb & Gutters					30,000
88.0	4024	600	03	28	Sunset & D Overlay		35,925			
Sub-Total						-	370,376	538,740	547,740	229,515
EQUIPMENT										
83.0	4024	600	04	01	Asphalt Crack-Filling Equipment					50,000
Sub-Total						-	-	-	-	50,000
LOCAL MATCH FOR STATE & FEDERAL PROJECTS										
88.0	4024	600	03	58	CDBG - First Street Storm Drain				25,596	145,000
87.0	4024	600	03	26	RSTP Kearney Blvd Medians			29,400	22,860	336,400
88.0	4024	600	03	27	RSTP Whitesbridge at Vineland		74,888	470,114	98,912	
88.0	4024	600	03	28	Congestion Mitig. & Air Quality (CMAQ)					20,200
Sub-Total						-	74,888	499,514	147,368	501,600
STATE & FEDERAL PROJECTS										
12.0	4024	600	03	01	Westside Curb Ramp Project (CDBG)				138,557	
12.0	4024	600	03	03	First Street Storm Drain (CDBG)					249,023
12.0	4024	600	03	04	California Storm Drain - 4th to 1st (CDBG)					175,000
90.0	4024	600	03	68	Proposition 1B - Commerce Way			400,000	100,000	300,000
89.0	4024	600	03	28	Congestion Mitig. & Air Quality (CMAQ)					155,900
89.0	4024	600	03	26	RSTP Kearney Blvd Medians				19,554	287,800
89.0	4024	600	03	24	Stimulus - Kearney Blvd Medians					258,800
89.0	4024	600	03	27	RSTP Whitesbridge at Vineland				145,088	335,112
95.0	4024	600	03	20	Safe Routes to School (City match)*		69,746			
Sub-Total						-	69,746	400,000	403,199	1,761,635
MAJOR STREETS - REIMBURSEMENTS										
91.0	4024	600	03	30	Reimb. - Tract No. 5043 - Boyd				15,673	
91.0	4024	600	03	31	Reimb. - Tract No. 5160 - Covington			10,523		10,523
91.0	4024	600	03	32	Reimb. - Tract No. 5244 - Westco			103,939		80,000
91.0	4024	600	03	33	Reimb. - Tract No. 5191 - Covington			19,500		
91.0	4024	600	03	34	Reimb. - Tract No. 5329 - Jonathan					
Sub-Total						-	-	133,962	15,673	90,523
Total Expenditures						0	515,010	1,572,216	1,113,980	2,633,273

Notes:

Funding for Street Construction comes from numerous sources. Per our auditors, this year we are showing the funds the project will be expensed to instead of charging everything to streets (fund 80).

- 12.0 4024 600 03 01, 03 CDBG activity is also listed separately under CDBG Construction (page 67 of budget).
- 91.0 4024 600 03 26 RSTP Project requires 11.5% local match. However, total project cost is \$654,000 - Grant amount is \$480,200
- 91.0 4024 600 03 Fee credits given for construction of major streets. Amounts past current year are unknown. Actual reimbursements subject to funds available.
- 95.0 4024 600 03 28 CMAQ Project requires 11.5% local match

Funds:

- 12 Community Development Block Grant (CDBG)
- 81 Gas Tax - 2105
- 83 Gas Tax - 2107
- 88 Measure C
- 89 Federal Grants
- 90 State Grants
- 91 Development Impact Fees - Major Streets
- 95 Traffic Congestion Relief

TABLE 7
CITY OF KERMAN
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	08/09	09/10	10/11	11/12	12/13
OPENING BALANCES					
Local Transportation Funds	\$ 1,186,708	\$ 954,219	\$ 870,210	\$ 953,640	\$ 798,753
Major Street Fees (91.0)	2,170	34,784	4,620	4,099	2,528
Traffic Signal Fees (92.0)	244,411	252,899	263,510	277,657	295,341
Railroad Crossing Fees (93.0)	210,046	220,230	232,960	249,934	271,151
FHWA Grants	484	484	484	484	484
REVENUE					
Local Transportation Funds					
81.0 - 2105 Gas Tax	73,000	74,460	75,949	77,468	79,018
82.0 - 2106 Gas Tax	44,000	44,880	45,778	46,693	47,627
83.0 - 2107 Gas Tax	96,000	97,920	99,878	101,876	103,913
84.0 - 2107.5 Gas Tax	3,000	3,060	3,121	3,184	3,247
85.0 - SB 325 III	9,798	9,994	10,194	10,398	10,606
87.0 - SB 325 VIII	350,000	357,000	364,140	371,423	378,851
Caltrans Street Sweeping	17,400	17,400	17,400	17,400	17,400
Transfer from Sanitation	15,500	15,810	16,126	16,449	16,778
Traffic Congestion Relief - Prop. 42	119,603	131,288	143,859		
Measure C (4)	325,948	332,467	339,116	345,899	352,817
Interest	13300	13,566	13,837	14,114	14,396
Sub-total LTF Revenue	1,067,549	1,097,845	1,129,399	1,004,904	1,024,653
Less P.W. Operations (1)	(457,502)	(468,940)	(480,663)	(492,680)	(504,997)
Available for Construction	610,047	628,905	648,736	512,224	519,656
Maj. Street Fees	48,287	60,359	80,479	100,599	134,132
Traffic Signal Fees	8,488	10,611	14,147	17,684	23,579
Railroad Xing Fees	10,184	12,730	16,974	21,217	28,289
State & Federal Funding					
RSTP Whitesbridge at Vineland (3)	480,200				
CMAQ Lifeline (2)		155,900			
Proposition 1B		400,000			
CDBG Grant	159,404	308,000		308,000	
RSTP Kearney Blvd. Medians (3)	26,000	287,800			
RSTP Lifeline (3)				273,000	
Sub-total State & Federal Funding	665,604	1,151,700	0	581,000	0
EXPENDITURES					
CITY PROJECTS					
Sidewalk Repair	50,000	25,000	25,000		
Local Street Maintenance	500,000		500,000	500,000	500,000
22 Passenger CNG Bus (50%)				48,000	
CNG Filling Station (50%)				9,000	
Transportation Measure C Match	38,740	39,515	40,305	41,111	41,933
Local Match for State & Federal Proj.					
Whitesbridge at Vineland	224,800				
CDBG	25,596	33,000		34,000	
Kearney Blvd Medians	3,400	595,200			
CMAQ Lifeline		20,200			
RSTP Lifeline				35,000	
Sub-total City Projects	842,536	712,915	565,305	667,111	541,933
STATE & FEDERAL PROJECTS					
RSTP Whitesbridge at Vineland (3)	705,000				
Westside Curb Ramp Project CDBG	185,000				
Proposition 1B		400,000			
RSTP Kearney Blvd. Medians (3)	29,400	883,000			
RSTP Lifeline Project (3)				308,000	
First Street Storm Drain CDBG		341,000			
CDBG Project				342,000	
CMAQ Project		176,100			
Sub-total State & Federal Projects	919,400	1,800,100	0	650,000	0
MAJOR STREETS REIMBURSEMENTS (6)					
Tract No. 5043 - Boyd	15,673				
Tract No. 5160 - Covington		10,523			
Tract No. 5244 - Westco		80,000			
Tract No. 5191 - Covington			21,000		
Tract No. 5329 - Jonathan			60,000	24,526	
Tract No. 5348 - Cambridge				77,644	
Tract No. 5266 - Covington					135,000
Sub-total	15,673	90,523	81,000	102,170	135,000

TABLE 7
CITY OF KERMAN
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN (cont.)

	08/09	09/10	10/11	11/12	12/13
ENDING BALANCES					
Local Transportation Funds	\$ 954,219	\$ 870,209	\$ 953,641	\$ 798,753	\$ 776,476
Major Street Fees	34,784	4,620	4,099	2,528	1,660
Traffic Signal Fees	252,899	263,510	277,657	295,341	318,920
Railroad Crossing Fees	220,230	232,960	249,934	271,151	299,440
FHWA Grants	484	484	484	484	484

Assumed Growth Rate = 2.0 Percent

- (1) No Impact Fees are used for operations
- (2) CMAQ Project requires 11.5% local match
- (3) RSTP Project requires 11.5% local match
- (4) Measure C allocation includes ADA compliance
- (5) Fee credits given for construction of major streets. Amounts past current year are unknown.
- (6) Actual reimbursements subject to funds available.

FUND CASH BALANCES

6/30/2008

81.0 2105 GAS TAX	62,746
82.0 2106 GAS TAX	48,318
83.0 2107 GAS TAX	123,221
84.0 2107.5 GAS TAX	0
85.0 SB 325 III	26,384
87.0 SB 325 VIII	481,746
88.0 MEASURE C	<u>444,293</u>
Sub-total	1,186,708

89.0 FHWA GRANTS	484
91.0 MAJOR STREET FEE	2,170
92.0 TRAFFIC SIGNAL	244,411
93.0 RAILROAD CROSSING	<u>210,046</u>
	457,111

Impact Fee Revenue Summary

FY 2009-2010

Fund	Object	Project	Description	06/07 Actual	07/08 Actual	08/09 Original Budget	08/09 Amended Budget	09/10 Budget
Activity	Sub-Obj							
General Impact Fees								
11.0	0000	344 50 00	CIP Administration Impact Fees	10,562	6,281	13,260	5,992	6,750
14.0	0000	344 50 00	Facilities Impact Fees	213,447	93,191	161,700	54,711	68,388
17.0	0000	344 50 00	General Plan Update Impact Fees	33,600	14,632	19,802	8,064	10,080
18.0	0000	344 50 00	Fire Station Impact Fees	45,000	8,900	35,360	19,728	24,660
58.0	0000	344 50 00	Park Development Impact Fees	151,800	42,931	140,431	69,444	86,805
59.0	0000	344 50 00	Park Development - Quimby I/F	90,750	12,957	54,236	26,820	33,525
91.0	0000	344 50 00	Major Street Impact Fees	122,460	6,016	116,619	48,287	60,359
92.0	0000	344 50 00	Street Signals Impact Fees	23,556	17,852	20,500	8,498	10,611
93.0	0000	344 50 00	Railroad Crossing Impact Fees	39,234	27,468	24,596	10,870	12,730
			Subtotal	730,409	230,227	586,504	252,414	313,908
Enterprise Impact Fees								
WATER								
52.0	0000	344 50 00	Water Front Footage Impact Fees	15,300	6,285	20,592	1,800	19,800
53.0	0000	344 50 00	Water Oversize Impact Fees	33,930	4,958	178,776	5,500	12,789
54.0	0000	344 50 00	Water Major Facility Impact Fees	289,650	123,761	24,752	91,330	90,990
			Subtotal	338,880	135,004	224,120	98,630	123,579
SEWER								
55.0	0000	344 50 00	Sewer Front Footage Impact Fees	16,896	7,597	21,965	12,515	21,120
56.0	0000	344 50 00	Sewer Oversize Impact Fees	38,337	12,259	48,528	11,415	16,745
57.0	0000	344 50 00	Sewer Major Facility Impact Fees	233,400	107,835	172,380	107,538	58,500
			Subtotal	288,633	127,690	242,873	131,468	96,365
STORM DRAIN								
48.0	0000	344 50 00	Storm Drain Facilities Impact Fees	139,659	13,444	88,660	8,700	45,888
49.0	0000	344 50 00	Storm Drain Basin Impact Fees	17,472	18,982	20,546	2,800	10,634
			Subtotal	157,131	32,426	109,206	11,500	56,522
			Total Enterprise Impact Fees	784,644	295,119	576,199	241,598	276,466
			Grand Total - All Impact Fees	1,515,053	525,346	1,162,703	494,012	590,374

Note: See the City of Kerman Five-Year Capital Improvement Program that was prepared by Gary Horn, City Engineer, and approved by Council on March 18, 2009 for further Impact Fee information.

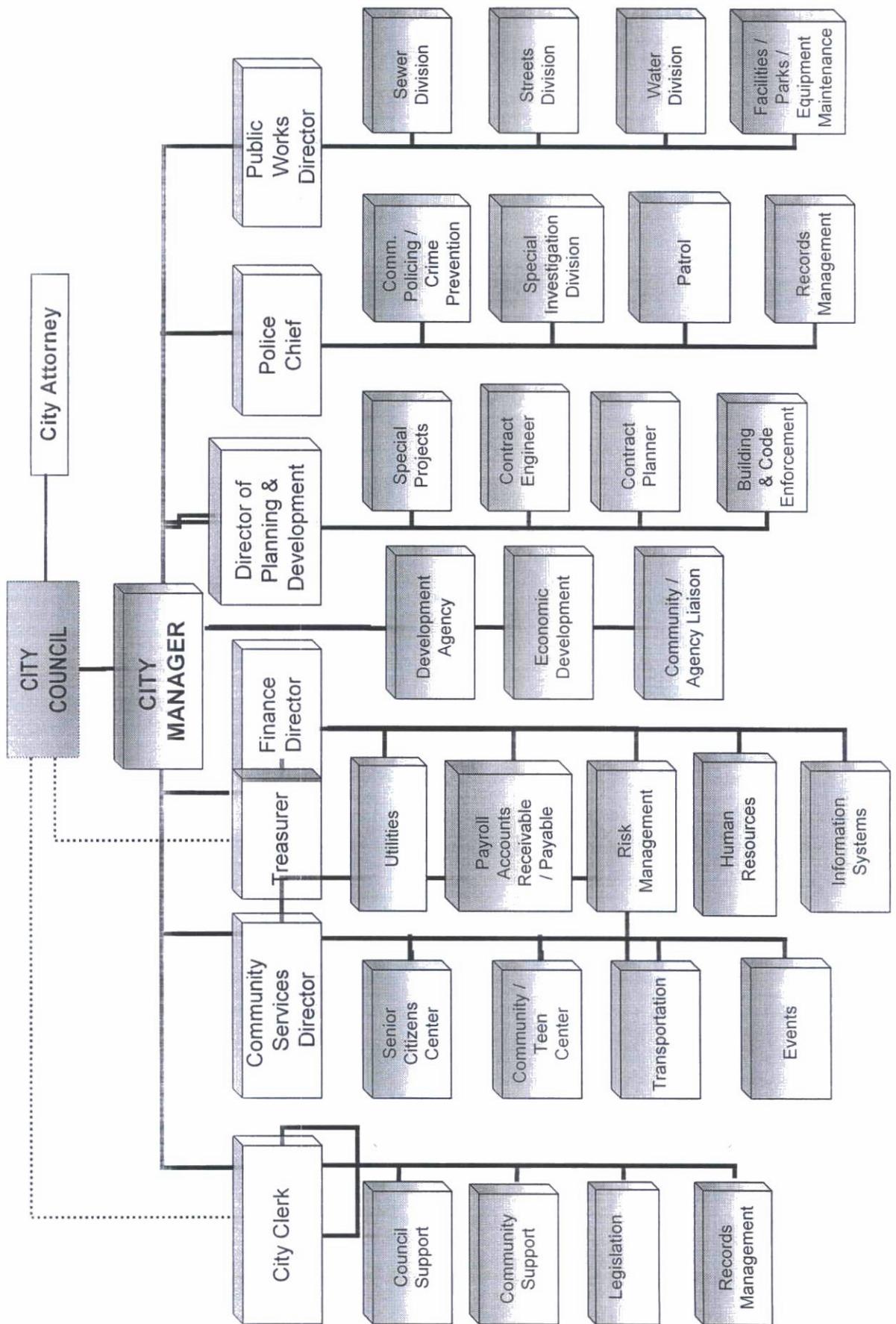
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	<u>Page #</u>
ORGANIZATION CHART	79
PAYROLL ALLOCATION (All Funds)	80

FY 2009/2010

City of Kerman Organizational Chart



NON-SAFETY PAYROLL ALLOCATION SUMMARY

	General Admin.		Planning		Com. Svc. Admin.		Senior Ctr Service		Pool Operations		Planned Rec		Youth Svc Bur		Comm. Teen Cntr		Buildings & Parks Control		Animal Control		Bldg. Inspect.		Finance Admin.		Legis. Admin.		Impact Admin.		Gen. Plan Update		
	10.0	1002	10.0	1008	10.0	2002	10.0	2044	10.0	2047	10.0	2062	10.0	2065	10.0	2069	10.0	4011	10.0	4041	10.0	4042	10.0	5005	10.0	6004	11.0	4011	17.0	4007	
1 City Manager	15.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		2.0%		0.0%		0.0%		5.0%		2.5%
2 City Clerk	23.5%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		15.0%		2.5%		0.0%
3 Finance Director	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		5.0%		0.0%
4 Sr Acty/Personnel Officer	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		18.0%		0.0%		10.0%		0.0%
5 Junior Accountant	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		3.0%		0.0%		0.0%		0.0%
6 Account Clerk II	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		10.0%		0.0%		0.0%		0.0%
7 Account Clerk	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		5.0%		0.0%		0.0%		0.0%
8 A/R Receptionist	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		10.0%		0.0%		0.0%		0.0%
9 Comm. Services Director	0.0%		0.0%		0.0%		44.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		2.5%		0.0%
10 Community Center Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		100.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
11 Recreation Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
12 Information & Referral Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		35.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
13 Van Driver/Nutrit. Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
14 Parks & Facility Minc.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		20.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
15 General Maint. Worker	0.0%		0.0%		0.0%		80.0%		0.0%		0.0%		0.0%		0.0%		20.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
16 Van Driver	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
17 CS Secretary	0.0%		0.0%		0.0%		66.5%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
18 Planning & Dev Services Director	0.0%		60.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
19 Admin Sec/Planning Tech.	7.0%		32.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		10.0%		0.0%		0.0%		2.5%		5.0%
20 Bldg Permits Clerk Non-Cert	0.0%		5.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		7.0%
21 Building Official	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		25.0%		0.0%		0.0%
22 Building Inspector	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
24 Animal Reg/Code Enf.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
25 Public Works Director	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
26 PW Admin. Secretary	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
27 PW Operations Coord.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
28 PW Lead Supervisor	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
29 PW Lead Supervisor	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
30 PW Lead Supervisor	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
31 Mechanic	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
32 PW Maintenance Tech.	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
33 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
34 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
35 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
36 Maintenance Worker	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
23 Maintenance Worker	0.0%		0.0%		0.0%		40.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
37 Water & WWTP Manager	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
38 WWTP & Water Op. I	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
39 WWTP & Water Op. I	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%
40 WWTP & Water Op. I	0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%		0.0%

PUBLIC FINANCING AUTHORITY FUND 13



Description

Page

Revenue Summary

PFA-1

Expense Summary

PFA-2

Bond Lease Payment Breakdown

PFA-3

FY 2009/2010

Public Finance Authority (PFA) Fund Revenue Summary

FY 2009-2010

Fund	Object Activity	Project Sub-Obj	Description	06/07 Actual	07/08 Actual	08/09 Original Budget	08/09 Amended Budget	09/10 Budget
13.0	0000	361 02 00	Lease Income				241,544	238,753
13.0	0000	361 01 00	Interest Earned on Proceeds		70,000	40,000	64,958	
				0	70,000	40,000	306,503	238,753

**City of Kerman Municipal Budget
Public Financing Authority**

FY 09/10

**Activity: 4024
Fund: 13.0
Department: Public Finance
Authority**

Fund	Object	Project			Description	06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.					Actual	Actual	Budget	Amended	Budget
Acquisition										
13.0	4024	600	01	96	Community Park				631,475	
Sub-Total						-	-	-	631,475	-
Construction and Equipment										
13.0	4024	600	03	14	City Hall Parking Lot				3,143	168,000
13.0	4024	600	03	18	City Hall Expansion Project (Bonds)		376,540	1,925,000	2,366,227	
13.0	4024	600	03	88	Master Plan Design (Regional Park)					35,000
13.0	4024	600	04	01	Finance Desks/Modules & Shelves					2,000
13.0	4024	600	04	35	Council Chambers Furn & Equip				60,000	
13.0	4024	600	04	36	Video Conference Equipment					10,000
Sub-Total						-	376,540	1,925,000	2,429,370	215,000
Debt Service										
13.0	5005	700	01	00	Debt Service - Principal				70,000	70,000
13.0	5005	700	02	00	Debt Service - Interest		75,427		171,544	168,753
Sub-Total						-	75,427	-	241,544	238,753
Total Expenditures						-	451,967	1,925,000	3,302,390	453,753

Notes:

Projects in this budget are funded through Bond Proceeds.
Debt Service was scheduled in 10.0.5006 for FY 08/09 - Later Moved to Fund 13

City of Kerman
Annual Bond Lease Payment Breakdown

FY 09/10

Project	Cost	Annual Lease Pmt Allocations	Fund					Quimby Fund 59	Check Total
			Fund 10	Fund 14	Fund 41	Fund 42	Fund 43		
City Hall Expansion	\$ 2,400,000	150,791	0.0%	40.0%	25.0%	15.0%	5.0%	100.0%	
	09/10 Budget		-	60,316	37,698	22,619	7,540	150,791	
Community Park	\$ 1,000,000	62,830						100.0%	
	09/10 Budget							62,830	
Bruno Property	\$ 400,000	25,132	10.0%	0.0%		90.0%		100.0%	
	09/10 Budget		2,513	-		22,619		25,132	
Total		238,753	2,513	60,316	37,698	45,237	7,540	238,753	

Total Bond 3,800,000
Fiscal Yr 09/10 Payment 238,753

REDEVELOPMENT AGENCY



<u>Description</u>	<u>Page #</u>
Executive Director's Budget Message	i - iii
Revenue Summary & Highlights	RDA-1
General Redevelopment (60.0.9091)	RDA-2
Low & Moderate Housing (61.0.9092)	RDA-3
Kerman Unified/Recreation Increment (62.0.9093)	RDA-4

FY 2009/2010

KERMAN REDEVELOPMENT AGENCY BUDGET

EXECUTIVE DIRECTOR'S BUDGET MESSAGE

FISCAL YEAR 2009 – 2010

The Kerman Redevelopment Agency (RDA) is funded by the property tax revenue that has increased after the creation of the Redevelopment Agency. This dollar amount is referred to as the RDA increment. There are two (2) RDA boundaries within the City. The larger of the two was created in 1989 and then a second boundary was created in 2002. Tax revenue increments have been increasing because of development improvements within these boundaries. However, the "increment" growth in the older, original Kerman RDA includes the downtown/main street area of Kerman which has experienced substantial development improvements during the past several years. Therefore, the "Tax Increment" in this area has grown much faster than the increment in the newer, Kerman RDA 2 area. As new development within the boundaries takes place, the increase "value" of these improvements is assessed with a new increased property tax. This increase in the property tax is known as the Property Tax Increment or "Increment" which goes to the RDA. Per previous tax sharing agreements and formulas derived from State law, pass-through dollars are also disbursed to a number of local public agencies including Kerman Unified School District and Fresno County.

The Kerman RDA increment is divided into three separate categories:

- **The RDA General Redevelopment Budget (60 9091)** – To assist with business and public developments within the two (2) RDA boundaries. A substantial amount of funds are returned to the County of Fresno and other agencies like the North Central Fire District and Cemetery District. This is referred to as the **Pass Through** to Kerman Unified School District (KUSD), Fresno County and other agencies such as North Central Fire Protection District. This amount represents \$302,401 in the 2009/2010 RDA budget (60 9091), with \$196,524 of that amount going to KUSD.
- **The Low & Moderate Income Housing Budget (61 9092)** – 20% of the total increment is dedicated to low and moderate housing development. In the past the Kerman RDA has contributed to the development of low-income Senior Citizens apartment complex developments (Kearney Palms I & KPII) and the RDA houses that the Kerman High School Building trades have built.
- **Kerman Unified School District (KUSD) Recreation Increment (62 9093)** – a fixed percentage of tax increments dedicated to community recreation facilities agreed upon by KUSD and the Kerman RDA. These funds are held in trust for KUSD until KUSD puts the funds to use on capital projects or debt service on such projects. The previous major project was the high school swimming pool which was financed by a USDA loan with the debt service paid by the increment. In Fiscal Year 2008/09 staff is recommending \$200,000 for site development of the ball fields at the new Kearney Elementary School site.

REVENUE

The attached sheet to this narrative provides a snapshot view of the increment revenues for FY 08/09 and 09/10. We have anticipated a conservative 3% growth in increment revenue. However we also have income from interest, and anticipate sale of the RDA/LMI house on California and substantial reserves. While reserves will decrease in the 2009/10 fiscal year; it is because of the ambitious capital improvement program that we have mapped out. Furthermore, because of the need for budgetary flexibility; some project expenditures may not actually occur in the fiscal year.

Total anticipated Kerman RDA Increment FY 2009/10 - \$681,519

“Pass Through” to Other Taxing Agencies \$302,401 (includes KUSD, per auditors)

RDA Revenue, Net of Pass Through: \$379,118

BUDGET EXPENDITURES

1. General Redevelopment 60 9091

- Personnel cost are allocated to Administrative staff involved in RDA type of activities. We are allocating 40% of the Code Enforcement Officer because a good amount of code enforcement activities originates within the RDA boundaries and is involved with the removal/control of blight. Other staff, on a smaller percentage basis, is also allocated to this budget.
- Pass through to KUSD, Fresno County and other taxing agencies \$302,401
- Several major capital projects and other major expenses are highlighted below:

They include:

- a. Lease Payment Public Finance Authority (PFA) City Hall - \$ 45,237
- b. Downtown Master Plan & Engineering - \$ 50,000
- c. PRIDE Loans (a new approach should increase usage) - \$100,000
- d. 942 Madera Ave – Planning & Development façade, etc. - \$ 25,000
- e. CTC Parking lot expansion (\$25,000 from UHC) - \$ 39,000
- f. Youth Center Design, Engineering & Bid - \$ 38,000
- g. Animal Control Vehicle Cage - \$ 10,000

Low & Moderate Income Housing (LMI) - 61 9092

20% of the total tax increment is set aside to assist with the development of moderate and low-income housing. Projects like Kerman Palms I & II Senior Apartment development and the Building Trades house are projects that receive RDA/LMI assistance. We anticipate selling the RDA House on California for a net \$90,000 after discounting the house for a low-income buyer. The major expenses for FY 09/10 are:

- Staffing allocation to address housing needs
- Home Improvement Grant/Loans to coordinate with existing programs \$100,000

KUSD Recreation Facilities Increment - 62 9093

Per agreement with KUSD upon the creation of the RDA in 1988 a percentage of funds are directed towards recreational facilities, usually on KUSD property, which are to be utilized for community-wide recreational pursuits. Such facilities are also to benefit the students and children of the KUSD system and general recreation needs of the community. We recently became aware that the KUSD Increment Funds that generate from the RDA 2 cannot go into the KUSD/Recreation Facility Increment Fund and must be "passed through" to KUSD as we do to the other taxing agencies (Fresno Co., SCCCD, NCFPD, etc). Therefore, approximately \$19,800 from the RDA/KUSD Recreational Increment Fund will be sent directly to KUSD. This will affect approximately \$5,000 from the FY 09/10 RDA 2 increment. The bulk of the KUSD Recreation Facility Increment (\$200,000 RDA est.) will remain in the KUSD Trust Fund to be used on KUSD capital projects.

Major expenses in the FY 09/10 budget are:

- KHS Football Field Irrigation & Turf Renovation (FY 08/09) - \$60,000
- Swimming Pool Fees to KUSD - \$12,000
- KHS Softball Field (2) lights - \$225,000
- The Debt service on the Kerman High School swimming pool facilities - \$52,050

The final RDA Budget will be presented the same evening as the City budget, June 17, 2009.

Respectively Submitted,

Ron Manfredi, Executive Director
June 17, 2009

KERMAN REDEVELOPMENT AGENCY

RDA

FISCAL YEAR 2009-2010

Revenue:

The total tax increment for both RDA Areas is estimated to be \$681,519 assuming a 3% growth rate in 2009/2010.

Breakdown of RDA Funds Available	Beginning Reserves	Increment	Interest	Other Income	Expenses	Ending Reserves
08/09 RDA/General Projects	\$408,188	\$527,200	\$4,000		\$ (516,375)	\$423,013
FY 09/10	\$423,013	\$543,016	\$5,000		\$ (789,321)	\$181,709
08/09 RDA/Low & Moderate Income Housing (20%)	\$560,431	\$134,469	\$6,000		\$ (460,478)	\$240,422
FY 09/10	\$240,422	\$138,503	\$5,000	\$90,000	\$ (176,035)	\$297,890
FY 2008/09 Totals	\$968,619	\$661,669	\$10,000	\$0	\$ (789,321)	\$181,709
FY 2009/10 Totals	\$663,435	\$681,519	\$10,000	\$90,000	\$ (965,356)	\$479,598

KUSD Trust Funds Available

08/09 RDA/KUSD Recreational Facility Fund	\$364,533	\$190,800	\$2,500		(\$126,443)	\$431,390
FY 09/10	\$431,390	\$196,524	\$3,000		(\$292,488)	\$338,426

2009/2010 Budget Highlights

I. General Redevelopment (9091) - Estimated Increment Revenue \$543,016 (assuming a 3% growth rate) Plus \$5,000 of Interest. Total Income of \$548,016.

Program Highlights:

- *Personnel \$123,284 -includes 50% of Code Enforcement Officer
- *REDIP Debt \$12,632
- *City Debt - Previously \$8,000 annually. Remaining balance of \$1,843 will be paid off in 09/10.
- *City Hall Expansion & Purchase New Building (Partial spread of two years)
- *County Pass Through \$301,401
- *PRIDE Grants/Loans - \$100,000 address Madera Ave Sign & Facades
- *Contracts - 45% of CA Consulting Contract
- *United Health Centers Match of \$25,000 for CTC Parking Lot Project - Reduces City Expense to \$39,000

Estimated Expenditures: \$782,457

II. RDA Low & Moderate Income Housing (9092) - Estimated Increment Revenue \$138,503 Plus \$5,000 of Interest and \$90,000 from sale of RDA House. Total Income of \$233,503

Program Highlights:

- *Personnel \$59,965
- *Materials to complete California Ave. House \$42,000 amended for 08/09 and \$5,000 for sales costs in 09/10.
- *Home Improvement Grant/Loan Program - \$100,000
- *HELP Loan Payment & Interest \$330,000

Estimated Expenditures \$173,290

III. RDA Recreation Facilities Increment (9093)- Estimate Increment Revenues \$196,524 Plus \$3,000 of Interest Income. Total Income of \$199,524

Projects (Per Approved CIP) :

- *Baseball Field Netting \$18,000 - Removed from project list
- *Pool Rental increased to \$12,000
- *Pool Debt Service \$52,050
- *Swimming Pool Repairs \$4,025 (FY 08/09)
- *KHS Football Field Turf Renovation - \$40,000
- *KHS Softball Lights - \$225,000

Estimated Expenditures \$67,488

Kerman Redevelopment Agency Budget 09/10
General Redevelopment

Activity: **9091**
Fund: **60.0**
Department: **RDA**

Fund	Object	Project		06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
60.0	9091	410 10 00	Salaries	15,158	21,926	78,784	79,158	81,085
60.0	9091	410 20 00	Part-time Wages	1,550	1,325	2,689	2,689	2,800
60.0	9091	410 30 00	Overtime	130	85			
60.0	9091	410 35 00	Standby Pay					637
60.0	9091	420 00 00	Fringe Benefits					
				7,010	7,716	36,095	30,233	38,762
			Subtotal	\$ 23,848	\$ 31,052	\$ 117,568	\$ 112,080	\$ 123,284
60.0	9091	510 03 00	Contract Services	1,000	9,349	14,000	18,500	18,000
60.0	9091	510 10 00	Professional Services	3,374	7,560	4,500	4,500	5,000
60.0	9091	521 02 00	General Supplies	222	850	1,000	600	800
60.0	9091	521 06 00	Uniforms					120
60.0	9091	540 00 00	Lease Payment (PFA Bond)			22,619	45,701	45,237
60.0	9091	545 00 00	Vehicle - Equip Rental Internal	1,000	1,149	1,804	1,359	6,276
60.0	9091	546 00 00	Computer Replacement	600	660	1,290	1,570	979
60.0	9091	550 00 00	Insurance - Liability					6,863
60.0	9091	552 01 00	Public Notice				250	250
60.0	9091	554 01 00	Travel/Conferences	10		500	200	200
60.0	9091	560 00 00	Admin & Overhead			890	890	935
60.0	9091	570 00 00	Abatement	12,500	1,832	5,000	2,500	2,500
60.0	9091	590 00 00	Pass Through Agreements	81,751	282,185	95,000	293,593	302,401
			Subtotal M & O	\$ 100,457	\$ 303,584	\$ 146,853	\$ 369,663	\$ 389,561
60.0	9091	600 03 01	Downtown Master Plan					50,000
60.0	9091	600 03 04	Pride Loans/Grants			100,000	7,000	100,000
60.0	9091	600 03 05	Planning Building Improvements			100,000	-	25,000
60.0	9091	600 03 15	CTC Parking Lot Expansion					39,000
60.0	9091	600 03 16	Madera/Kearney Curb Radius Improvements					0
60.0	9091	600 03 17	Youth Center Design, Enggear, RFP					38,000
60.0	9091	600 04 18	Animal Control Vehicle Cage					10,000
60.0	9091	700 01 00	Debt Service - Principal/Advance from General Fund	8,843	9,111	8,000	8,000	1,843
60.0	9091	700 02 00	Debt Service - Principal/State REDIP Loan	3,788	3,520	12,632	12,632	12,632
60.0	0099	557 14 00	Transfer to Fund 14.0 - Capital Expenditures			66,500	7,000	-
60.0	0099	557 10 00	Transfer to G/F - Bond Debt Service		88,219	22,884		
			Subtotal	\$ 12,631	\$ 100,851	\$ 310,016	\$ 34,632	\$ 276,475
			Total Expenditures	\$ 136,936	\$ 435,486	\$ 574,437	\$ 516,375	\$ 789,321

Remarks on Budget Request

- 410 10 00 Personnel: Include 40% time of Code Enforcement Officer
- 510 03 00 Contract Services: Includes \$16,000 for Grant Consultants - RDA portion of fees from Cal. Consulting, LLC plus other contract services.
- 510 10 00 Professional Services: Fresno County Administration Fee of approximately \$3,500 and Auditor's Fees.
- 590 00 00 Pass Through to Fresno County & Other Agencies Tax Increment. In 07/08, during the audit, auditors told us to include KUSD in this.
- 600 03 01 Retain consultant to prepare Downtown Master Plan
- 600 03 04 Select a minimum of three downtown buildings for façade improvements
- 600 03 05 Minor landscaping, new paint, signage and lighting for planning and development services building (City Hall Annex)
- 600 03 15 Matching funds for Community/Teen Center parking expansion
- 600 03 16 Reimburse developer for curb radius improvements for SE corner of Madera & Kearney (Rite Aide project)
- 600 03 17 Youth Center Design, Engineering & RFP: this work must be done in this budget year in order to be ready for construction July 2010. This project must be completed by March 2011, the State grant project completion deadline.
- 557 10 00 **Transfer to Fund 14.0 - to cover the cost of Capital Expenditures listed below:**

Note: Annual Bond Lease Payment Breakdown is located in the PFA Budget

Fund	Object	Project		07/08	08/09	08/09	09/10
Activity	Sub Obj.	Description		Actual	Budget	Amended	Budget
Construction							
14.0	4024	600 03 01	PD Fence & Sally Port Cover	5,841	10,000		
14.0	4024	600 03 13	Bus Shelters - New Parks				
14.0	4024	600 03 11	CTC Parking (75%)	3,813			
14.0	4024	600 03 15	Animal Control Shelter (75%)	10,000			
14.0	4024	600 03 16	PW Office HVAC (50%)	2,553			
14.0	4024	600 04 03	Youth Center Equipment	5,441			
14.0	4024	600 04 07	Police Radios/Mobil. Terminals (50%)	4,370			
14.0	4024	600 04 08	Patrol Car with Vehicle Upgrades	20,545			
14.0	4024	600 04 09	Weapons & Less Lethal Tech		7,000	7,000	
14.0	4024	600 04 12	PW & CS New Trucks	0	19,500		
			Animal Control Vehicle		30,000		
14.0	4024	600 04 15	Trash Containers - Madera Ave. (75%)	21,807			
14.0	4024	600 04 21	CTC Flooring (50%)	18,100			
			Total Expenditures	92,469	66,500	7,000	0

557 10 00 **Transfer to G/F - Bond Debt Service** - 90% of Bond Debt Service on Purchase and Improvements of Planning Building. Prior to being purchased by the City, this building sat dormant for more than twenty years. See schedule on page 69 of the City of Kerman Budget.

Kerman Redevelopment Agency Budget 09/10
Low & Moderate Income Housing

Activity: **9092**
Fund: **61.0**
Department: **RDA**

Fund	Object	Project		06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
61.0	9092 410 10	00 Salaries		\$ 16,468	\$ 21,079	29,487	\$ 39,771	43,080
61.0	9092 410 20	00 Part-time Wages		\$ 10,143	\$ 3,793	13,000	\$ 13,000	-
61.0	9092 410 30	00 Overtime		\$ 156	\$ 103			
61.0	9092 420 00	00 Fringe Benefits		6,874	7,744	16,168	13,503	16,885
		Subtotal		\$ 33,641	\$ 32,718	\$ 58,655	\$ 66,274	\$ 59,965
61.0	9092 510 10	00 Professional Services - Legal/Audit		\$ 4,598	\$ 3,585	\$ 3,000	\$ 3,000	\$ 3,000
61.0	9092 510 20	00 Inspections - Plan Check		90	2,264	2,100	12,115	-
61.0	9092 510 30	00 Contract - Housing / Infrastructure				5,000	5,000	-
60.0	9091 521 06	00 Uniforms						24
61.0	9092 545 00	00 Vehicle - Equip Rental Internal		1,000	1,149	2,518	1,359	3,312
61.0	9092 546 00	00 Computer Replacement		600	660	-	730	490
61.0	9092 550 00	00 Insurance - Liability						2,745
61.0	9092 554 01	00 Travel/Conferences				350	-	1,000
61.0	9092 552 01	00 Public Notice				500	-	500
		Subtotal M & O		\$ 6,288	\$ 7,658	\$ 13,468	\$ 22,204	\$ 11,071
61.0	9092 600 02	00 Capital Outlay - RDA House		-	\$ 671	20,000	\$ 42,000	5,000
61.0	9092 600 03	00 Capital Outlay - RDA House (Lot)		-	2,851	50,000	-	-
61.0	9092 600 03	01 Home Improvement Grant/Loan Program						100,000
61.0	9092 700 00	00 Debt. - Principal & Interest CHFA Loan				330,000	330,000	
		Subtotal		\$ -	\$ 3,522	\$ 400,000	\$ 372,000	\$ 105,000
		Total Expenditures		\$ 39,929	\$ 43,898	\$ 472,123	\$ 460,478	\$ 176,035

Remarks on Budget Request

Funding **20% RDA Set Aside**

600 02 00 Capital Outlay - RDA House	Costs to complete RDA House in 08/09 and \$5,000 for the sale of RDA House in 09/10.
600 03 01 Home Improvement Grant/Loan Program	Program to provide funding (loans or grants) to LMI homeowners for needed home repairs.
700 00 00 Debt. - Principal & Interest CHFA Loan	To pay off the CHFA Loan for the Kearney Palms Project - Phase I.

Kerman Redevelopment Agency Budget - 09/10
KUSD Recreation Facilities Increment

Activity: **9093**
 Fund: **62.0**
 Department: **RDA**

Fund	Object	Project		06/07	07/08	08/09	08/09	09/10
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
62.0	9093	510 01 00	Contract Services				4,025	
62.0	9093	510 10 00	Professional Services - Audit	2,213	2,533	2,500	2,500	2,500
62.0	9093	557 00 00	Transfer to City (Pool Rental)	10,000	10,000	11,000	11,000	12,000
62.0	9093	560 00 00	Admin & Overhead	840	852	893	893	938
Subtotal				\$13,053	\$13,385	\$14,393	\$14,393	\$15,438
62.0	9093	600 03 04	Baseball Field Netting			18,000		
62.0	9093	600 03 05	Kearney School Ball Fields			200,000		
62.0	9093	600 03 06	KHS Football Field Turf Renovation				60,000	
62.0	9093	600 03 07	KHS Softball Lights					225,000
Subtotal				-	-	218,000	60,000	225,000
62.0	9093	700 01 00	USDA Loan - Principal	31,000	32,000	33,000	33,000	34,000
62.0	9093	700 02 00	USDA Loan - Interest	21,600	20,050	19,050	19,050	18,050
Subtotal				\$52,600	\$52,050	\$52,050	\$52,050	\$52,050
Total Expenditures				\$65,653	\$65,435	\$284,443	\$126,443	\$292,488

Remarks on Budget Request

1. M & O Cost:

- 510 01 00 08/09 - Unanticipated Swimming Pool Repairs
- 557 00 00 09/10 - Increase to \$12,000 per year per CIP

2. Capital:

- 600 03 04 08/09 - Per KUSD administartion this has been removed from capital projects
- 600 03 05 09/10 - This project postponed, pending start of new school construction
- 600 03 06 08/09 - Added to budget per KUSD administration request
- 600 03 07 09/10 - Project budgetd per CIP