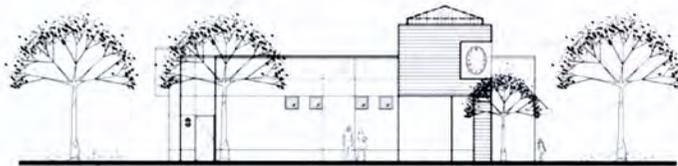


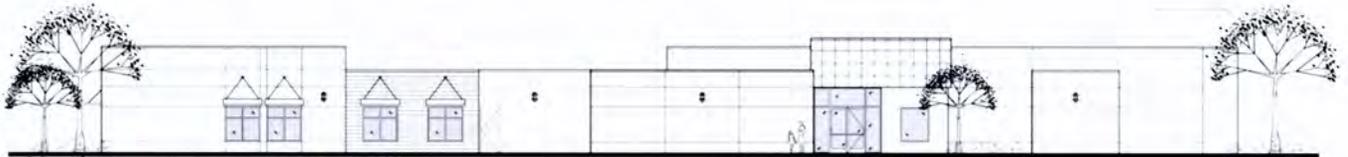
CITY OF KERMAN

ANNUAL BUDGET

2008/2009



NORTH ELEVATION



EAST ELEVATION



SOUTH ELEVATION



NORTH WEST ELEVATION - CLOCK TOWER



WEST ELEVATION



KERMAN CITY HALL



The sorely-needed remodel and expansion of the 1969 Kerman City Hall will increase the building size from 4,200 square feet to about 11,400 square feet and will include a nice new City Council Chamber. Most of the old City Hall is being remodeled and incorporated into the new Kerman City Hall. The project is expected to be completed around February of 2009. This \$2.4 million City Hall project was funded through the issuance of Lease Revenue Bonds and should serve the City of Kerman very well for the next forty years.

CITY OF KERMAN

ANNUAL BUDGET 2008/2009

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RESOLUTION NO. 08-___

**A RESOLUTION ADOPTING THE FISCAL YEAR 2008-2009 BUDGET AND
APPROVING THE FISCAL YEAR 2007-2008 AMENDED BUDGET FOR THE
CITY OF KERMAN**

The City Council of the City of Kerman does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Budget (“Budget”) for fiscal year 2008-2009;
- B. The Budget is based upon appropriate estimates and financial planning for the City’s operations, services, and capital improvements, including the fiscal year 2007-2008 amended budget which is designated “07/08 Amended Budget”;
- C. This budget provides continued services at current levels to the community. This budget also includes continuation and/or completion of several projects to enhance the community.
- D. All procedural requirements for adopting the City’s Budget were fulfilled and the City Council was fully informed regarding the City’s current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2. ADOPTION. The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the fiscal year 2007-2008 Amended Budget.

BUDGET APPROPRIATIONS. Based upon the Budget, the total fiscal year 2008-2009 appropriation is **\$12,394,295** (see Exhibit A: City Wide Expenditures Summary, attached). The City Manager, or designee, is authorized to implement the appropriations as detailed in the Budget for City Departments:

City of Kerman - 2008/2009 City Wide Expenditures Summary

EXHIBIT A

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$13,443	\$26,650	\$40,093	\$0	\$40,093
10	6003	City Attorney	0	53,000	53,000	0	53,000
10	1002	General Administration	59,875	176,519	236,394	2,000	238,394
10	5005	Financial Administration	40,313	34,000	74,313	0	74,313
10	1008	Planning	112,395	25,200	137,595	3,500	141,095
10	6004	Legislation	35,187	22,516	57,702	1,000	58,702
10	2002	Recreation Administration	153,945	52,754	206,699	5,000	211,699
10	2044	Senior Center Services	129,799	49,915	179,714	0	179,714
71	2044	Senior Outreach Grant	21,174	4,350	25,524	0	25,524
73	2046	Senior Center Services	19,091	3,881	22,973	0	22,973
10	2047	Swimming Pool Operations	23,497	12,000	35,497	0	35,497
86	2049	Transportation/Farebox Match	86,779	8,600	95,379	0	95,379
10	2062	Planned Recreation	30,932	16,400	47,332	0	47,332
10	2063	Kerman Youth Soccer League (CYSA)	6,925	25,075	32,000	0	32,000
10	2065	Youth Service Bureau	49,972	8,950	58,922	0	58,922
10	2069	Kerman Community Teen Center	102,944	56,556	159,500	4,000	163,500
10	3011	Police Operations	1,873,532	526,386	2,399,918	0	2,399,918
10	3059	SLESF Grant	0	0	0	0	0
10	4041	Animal Regulation/Code Enforcement	35,583	25,501	61,084	2,500	63,584
51	3051	Technology Maintenance	0	30,000	30,000	26,740	56,740
10	4007	Engineering	0	88,000	88,000	0	88,000
17	4007	General Plan Updates	16,401	23,347	39,748	0	39,748
10	4011	Buildings & Park Operations	117,833	110,572	228,405	6,500	234,905
10	4042	Code Enforcement/Inspection	215,461	58,123	273,584	0	273,584
14	4024	Facilities Construction	0	0	0	283,620	283,620
58, 59	4024	Parks Construction	0	0	0	252,134	252,134
41	5005	Water	210,969	145,719	356,688	2,000	358,688
41	5006	Water	0	219,126	219,126	0	219,126
41	4011	Water Operations	281,638	401,334	682,973	0	682,973
41	4024	Water Construction - *CIP Other Than SRF*	0	0	0	1,078,000	1,078,000
42	5005	Sewer	169,462	148,274	317,736	2,000	319,736
42	5006	Sewer	0	69,414	69,414	0	69,414
42	4011	Sewer Collection Operations	190,069	48,228	238,298	0	238,298
42	4014	Sewer WWTP Operation	129,867	172,098	301,965	0	301,965
42	4024	Sewer Facilities Construction	0	0	0	263,000	263,000
43	5005	Solid Waste (Refuse)	153,098	612,532	765,630	172,577	938,207
47	4011	Storm Drain Maintenance & Operations	38,861	21,595	60,456	2,350	62,806
48, 49	4024	Storm Drain	0	0	0	15,000	15,000
50	4011	Vehicle/Equipment Operations	65,677	288,486	354,162	8,000	362,162
50	4013	Vehicle/Equipment Replacement	0	0	0	44,000	44,000
75	4011	Lighting & Landscaping District 1	114,045	53,588	167,633	10,000	177,633
80	4011	Street Maintenance, Operations & Admin	223,600	233,902	457,502	69,800	527,302
80	4024	Street Construction	0	0	0	1,575,616	1,575,616
			\$4,722,366	\$3,852,592	\$8,574,958	\$3,829,337	\$12,404,295

CITY OF KERMAN

DIRECTORY

		Meets	Contact	Phone/email
City Council				
	Term Exp.	1st & 3rd Wednesday Comm. Teen Center	Renee Holdcroft City Clerk	
Mayor, Trinidad M. Rodriguez	2008			
Mayor Pro-Tem, Richard Stockwell	2008			
Council Member, Kanwaldeep Dhaliwal	2010			
Council Member, Charlie Jones	2010			
Council Member, Jack Sidhu	2008			
Planning Commission				
	Term Exp.	4th Monday Comm. Teen Center	Olivia Pimentel Admin. Sec.	(559) 846-9386 opimentel@cityofkerman.org
Chairman, Robert Epperson	12/31/09			
Vice Chairman, Mike Arabian	12/31/09			
Commissioner, Bob Felker	12/31/08			
Commissioner, Louie Garcia	12/31/09			
Commissioner, Mark Haist	12/31/08			
Commissioner, Kevin Nehring	12/31/09			
Commissioner, Michael L. Lopez	12/31/09			
Recreation Commission				
	Term Exp.	4th Tuesday Senior Center	Philip Gallegos Comm Svcs Director	
Dolores Amaro	12/31/08			
Glen Foth	12/31/10			
Dora Garcia	12/31/08			
Rosalie Madrid	12/31/10			
Adriana Olalde	12/31/09			
Betty Roberts	12/31/09			
Mike Teixeira	12/31/08			
Department Heads				
City Manager, Ron Manfredi			846-9387	rmanfredi@cityofkerman.org
City Clerk, L. Renee Holdcroft			846-9380	rholdcroft@cityofkerman.org
Community Services Director, Philip Gallegos			846-9328	pgallegos@cityofkerman.org
Director of Planning & Development, Luis Patlan			846-9389	lpatlan@cityofkerman.org
Finance Director, Tim Przybyla			846-9382	tprzybyla@cityofkerman.org
Chief of Police, William Newton			846-6672	wnewton@cityofkerman.org
Public Works Director, Ken Moore			846-9388	kmoore@cityofkerman.org
Contract Services				
City Attorney, Mark Blum				
City Engineer, Gary Horn, Yamabe & Horn Engineering				
Planning Consultant, Greg Collins, Collins & Schoettler				

ABOUT KERMAN

Kerman is located just west of Fresno in the heart of California's San Joaquin Valley. It is predominately an agriculturally based economy, but is promoting business growth through the expansion of industrial development and through partnerships with Fresno County, the I-5 Business Development Corridor; the Economic Development Corporation *servicing* Fresno County. The City of Kerman was also recently included as an Enterprise Zone designation by the State of California. Therefore businesses that expand through new hiring will be eligibly for a variety of tax exemptions.

In the 1990's Kerman's population grew 59%. This was the greatest population growth of all Fresno County cities during that period. Between 2000 and 2007, Kerman experienced a 59% population increase. The City grew 10.1% in 2005 and 7.6% in '06 making it not only the fastest growing city in Fresno County, but also the fastest in the Central Valley during this period. According to the January 1, 2008 State of California population data, Kerman's population is estimated at 13,878 (exceeding 14,000 with the release of this 2008/2009 Budget on July 16, 2008) and it is projected that by 2027 Kerman will have between 26,613 and 40,561 residents.

To diversify the economy, Kerman is reaching out to more businesses with the development of more industrial and commercial property. Kerman Telephone Co. (Now Sebastian) a locally owned telecommunications firm is supplying an additional incentive with its state-of-the-art fiber optics support and communication links for worldwide connectivity. The City is working with Sebastian towards a city wide WiFi system.

RECENT GROWTH

Commercial and industrial development is also quickly rising. Panoche Creek Packaging an almond packaging firm with approximately 140 employees is now Kerman's largest private employee. Helena Chemical has added a 50,000 square-foot warehouse and several mixing tanks with plans for a new office building.

On Commerce Way and Madera Avenue, an agricultural chemical and fertilizer company, Kerman Ag Resources has continued to expand and become one of our larger employers and leading sales tax generator. The Boyd industrial complex, a 30,000 square-foot service commercial/light industrial facility was built and is available for lease. Mid Valley Disposal (MVD) a recent addition to our City will become the City's exclusive refuse waste & recycling hauler in August of '08. With 72 employees and a new 10 acre office/operations and recycling facility MVD is becoming one of the leading employers in our community.

Several smaller commercial and retail facilities opened for business in 2007/08.

- Taylor Made Irrigation on California Ave relocated from Fresno to serve its Westside agricultural clients
- Midland Manufacturing – an irrigation supply distribution firm from Missouri located in the former Argyle plant on Industrial Way
- Carl's Jr restaurant located in the former Taco Bell site

On the Residential Side

- Pebble Brook Apartment Complex – an 80 unit development with a European flair and urban setting opened in the spring of '08 – offers Kerman its first glance at an upscale smart growth project.
- WestCo Development – after completing their successful Quail Run Subdivision and 110 unit apartment complex in the northwest areas of town will soon open its 10 unit smart grow, common wall development.
- An application for funding for Kearney Palms Phase II – an additional 20 units of moderately priced senior citizen units is under consideration.

Several approved projects are scheduled to begin in 2008 or early 2009

- A Site Plan Review for three separate 10,000 sq. ft facilities on three, one acres parcels on Commerce Way. A local construction company will occupy one and the other two will be sold for expansion of local businesses.
- The Kerman Neighborhood Shopping Center situated on 8.4 acres at the corner of Whitesbridge & Madera Ave. will bring much needed retail shopping to Kerman. The 45,000 sq. ft. shopping center will be anchored by CVS pharmacy.
- Rite Aide is working on a Site Plan for the northeast corner of Madera Ave. & Kearney. The proposed 17,800 sq. ft. pharmacy will provide a viable retail anchor for the downtown.
- A local party is also developing several shop buildings for light industrial lease space on 2 acres on Industrial Way.
- A 3,000 plus sq. ft. building has been approved on the southwest corner of Madera & "F" that will provide additional office and/or retail space for downtown.
- Autumn Ridge Assisted Living facility with an Alzheimer wing, 27 single-bed and several double bed rooms will break ground in the summer of '08. It will employ 18 full and part-time employees

Autumn Ridge is a part of the 129 acre Northeast Annexation which has 44 acres dedicated to retail/commercial development. The size of the commercially zoned property was specifically provided to accommodate a regional commercial shopping center. Development is expected sometime in 2009/10. With the local passage of the Measure K School Bond in June '08 this area will see the development of a 20 acre elementary school site at the northwest corner of Goldenrod and Kearney. Approximately 9/10 acres of the site will be a combination school playground/City park with ball and soccer fields. The City will develop a 1.8 acre neighborhood park adjacent to this larger ball field/park to accommodate uses during school hours. The remainder of the development with contained residential developments with single family and smaller multi-family dwellings ranging from two to six units.

WHY KERMAN STANDS OUT

The award-winning Kerman Unified School District (KUSD) continues to be one of the strongest, small school districts in the central valley. The voter approval Measure K Bond will provide \$25 million in revenues and an extra \$8 million in State funds. This will allow the recently opened Liberty Elementary School to be completed; build the new Kearney site Elementary School and allow KUSD to build vocational educational facilities at Kerman High School. With a previously voter approved multi-million dollar bond (2004) and funds from school development impact fees, KUSD built two new multi-purpose facilities at Kerman High School and Kerman Middle School that opened in August of 2007.

The City and KUSD partner on a number of projects which not only benefit youth but beautify the community and provide activities and facilities for adults as well as children. Two such programs are the after school "FRESH" program with recreational and tutorial activities at local school sites and the City of Kerman Art Poster Recycling Calendar. The City and KUSD have also established an excellent partnership for career development in the building trade's class.

Kerman places great emphasis on quality of life and keeping a small-town flavor. This is best captured by the recently adopted new motto by the City Council "Community Comes First".

The City of Kerman has over 39 acres of parks including Lions expansion and Soroptomist which were recently completed. Over a five year period a \$326,000 makeover and improvements will be made to the downtown Kerckhoff Park. This includes the amphitheater opened in September '07. Also included in the City's 5-Year Capital Improvement Plan, the City will develop: the 2.85 acre "Gateway Park"; 3 acre

Westside Park and has had property donated and will purchase additional property towards the creation of a 40 plus acre community park.

In addition to an extensive parks system the City of Kerman offers a wide variety of youth and senior citizen recreational activities, programs and transit services. The City has earmarked nearly 17% of its General Fund Budget towards these activities and programs.

One important measure of a well planned and managed City is the planning and financing of major capital projects to serve the City well into the future. The City's Five-Year Capital Improvement Plan (CIP) has earmarked nearly \$20 million dollars in capital improvements for the period covering FY 2007/08 to 2011/12. In early 2007, the City approved an updated General Plan along with updated Master Plans for Water, Sewer & Drainage. Soon the City will begin working with Fresno County and LAFCO to expand its Sphere of Influence.

In FY 2007/08 the City has approved and will continue to development the following in 08/09.

- Engineering and secure funding from the State Revolving Loan Fund for a \$5.85 million dollar upgrade/expansion of the Wastewater Treatment Plant from 1.3 to 2.0 million gallons daily operation. Scheduled to begin construction summer of '09.
- Sphere of Influence Expansion application to extend the Sphere from 3,083 acres to 5749 will go to LAFCO in September or October of 2008.
- City Council approved \$4.2 million Lease Revenue Bond with 20 year - \$237,000 annual debt service – which will finance:
 - a) \$2.4 million remodel/expansion of City Hall scheduled to open in Jan/Feb. '09
 - b) Purchase and remodeling of a 3600 sq. ft building across the street (942 S. Madera Ave) to house the newly combined Department of Planning & Development Services.
 - c) Purchase of 30 to 35 acres for a future community park site (to be added to a 15 acre donation).
- In 2007 the City officially became part of a local cities and one county Energy JPA – San Joaquin Valley Power Authority. City Manager, Ron Manfredi, is currently the chair of this 12 member group seeking to purchase power and replace PG&E as the electrical energy provider for residents and businesses within the jurisdiction of the member agencies' boundaries
- \$500,000 scheduled for current street repair and maintenance in FY 08/09 with an additional \$900,000 for new construction.
- In the summer of '08 the City will send out an RFP for the purchase and installation of new residential water meters and an automated meter reading system. We will retro-fit homes in order to have water meters which can be read remotely.

In the past Kerman has largely depended upon agriculture related businesses to provide jobs and, as off-shoot, tax revenues for City operations. From the beginning of fiscal 06/07 to the end of fiscal year 07/08 city sales tax revenue increase by 32% (15 & 17% respectively). However, as energy prices increase and the water shortage begins to affect local farmers, our Ag based economy will feel the squeeze. This is one of many reasons why the City is working to increase its sale tax base by expanding local business and attracting new businesses.

Ron Manfredi, City Manager
July 16, 2008

GENERAL FUND BUDGET

10

- **CITY MANAGER'S BUDGET MESSAGE**
- **REVENUE SUMMARY**
- **SUMMARY OPERATIONAL BUDGET**
- **DISTRIBUTION OF FUNDS – (PIE CHARTS)**
- **DIVISION BUDGETS**
 - **LEGISLATIVE & GENERAL GOVERNMENT**
 - **COMMUNITY SERVICES DEPARTMENT**
 - **POLICE DEPARTMENT**
 - **PUBLIC WORKS DEPARTMENT**

FY 2008/2009

CITY OF KERMAN

GENERAL FUND: BUDGET PRESENTATION FISCAL YEAR 2008 – 2009

CITY MANAGER'S BUDGET MESSAGE

GENERAL FUND

OVERVIEW

The General Fund (GF) is the most flexible of the City's budgets because the City Council has the authority to fund various levels of service in such areas as Police, Recreation and Administrative Service. While the General Fund is the most flexible, these operations are also the most difficult to fund. The GF relies on several major sources of revenue such as: sales tax, vehicle licenses fees (VLF), property tax, business license fees, PG & E franchise fee, Building & Engineering permits and transfers from the Enterprise Funds to pay for the operation and overhead of administering these services. The continuing mess with the State Budget process and revenues makes it very difficult for municipalities to plan and predict our own revenues. The State of California, its leadership and legislature, is a shameful example of poor performance and accountability. Fortunately the City of Kerman has always been conservative in its expenditures and has not burdened the General Fund with infrastructure development costs which are appropriately charged to Impact Development and Enterprise Funds.

Below are Summaries of General Fund Revenues and Expenditures

I. Summary of FY 2007/2008 & 2008/2009 Revenue Projections

General Fund dollars are principally derived from several major sources. Following is an outline of those sources and also any major changes for this fiscal year.

- **Property Tax 07/08 (\$590,000) & 08/09 (\$602,000)** - Property Tax revenues will be approximately over \$30,000 above our FY 07/08 estimate of \$560,000 and continue to rise with the increase in valuation. Fresno County continues to remain behind in its assessment of values; therefore, the decrease experienced over the last year will not manifest until a year from now. However, because of increased commercial/industrial development in Kerman, the lower value of homes should not have a major impact unless the trend continues for several years.
- **Property Tax – In Lieu of VLF Backfill 07/08 (\$1,030,000) * 08/09 (\$1,040,000)** - Vehicle License Fees (VLF) previously was the second largest General Fund revenue source. The State cut this revenue by 2/3 several years ago. Now the State is using property tax to "back-fill" local government. Slight increase in 07/08 over our estimate of \$1,000,000. This revenue source could see some cutbacks in State budget.

However, we do not have enough information at this point. It also appears that the State may use a different source for this back-fill.

- **Sales Tax 07/08 (\$765,000) Triple Flip (\$210,000). For 08/09 estimated Sales Tax is (\$850,000) of which Triple Flip is (\$250,000).** These figures are different than listed on the General Fund Revenue Summary (pg. xvi) because the continued sales tax increases were calculated late. Kerman Sales Taxes revenue has grown by 20% and 11% respectively the last two years. State has reduced the local share of sales tax from 1% to 0.75%. The State gets the benefit of monthly "cash flow" because the .25% allocation "make-up" comes twice a year (Triple Flip) rather than monthly. Generally speaking Kerman's sales tax is doing well while most cities are down. Hopefully we are also on the brink of major increases in our retail areas which have historically been extremely low. Our total sales tax estimate for FY 08/09 is **\$1,075,000.**
- **Vehicle License Fees 07/08 (\$60,000) substantially below the \$100,000 projection. FY 2008/09 (\$70,000).** This flows with the sale of cars
- **Building Permits 07/08 (\$193,000) substantially below our estimate of \$275,000. 2008/09 (\$250,000).** The slow-down was even greater than expected. A substantial increase in light industrial, service commercial and retail commercial should boost revenues over the next two years. **However, some of our costs such as "plan checking" fees are also substantially lower.**
- **Engineering Permits- 07/08 (\$65,000) substantially below the \$190,000 estimate. 2008/09 (\$95,000).** The same applies to these permits and inspection fees. However, contract City Engineer costs are substantially reduced.
- **Rents 07/08 (\$106,000) 2008/09 (\$13,000).** In 2007/08 City was paid the entire \$93,000 five year lease amount for the Verizon tower @ the public works yard.
- **Enterprise Funds Overhead & Administration** – have been increased 5% above the amount transferred to the General Fund over the amount charged in fiscal year 2007/08.
- **Bond Proceeds** – In FY 2007/08 \$3,907,283 from the City of Kerman Revenue Bond was received.
- **10 5006 Annual Bond Debt Service Payments** – FY 07/08 \$75,427 (partial year) and FY 2008/09 \$241,553 bond debt service payments are made from this new General Fund Budget (bottom of page 4). Funds will be transferred in (principally from 14 4024 (Facilities/Equipment) & 59 4020 (Park Acquisition) Development Impact Fees

Summary of Revenue Fund Balance: Fiscal Years 07/08 & 2008/09

Since June 30, 2005 the General Fund Reserve has increased from \$1.4 million to the June 30, 2007 audited figure of **\$2,124,338.** Our estimate for June 30, 2007 was **\$1.94 million.** Therefore, even with limited resources and escalating costs the City of Kerman was able to add to the General Fund Reserve. In the City Manager's Budget Message for 2007-08 fiscal year we estimated that as much as \$290,642 from General Fund Reserves would be needed to balance the budget. Fortunately because of tightly managed budgets and some increases in sales tax we balanced the budget with a very small carryover of approximately \$12,000. This was a considerable accomplishment considering the downturn in housing and the overall economic conditions.

In fiscal year 2008/09 we should grow slightly in City fees and continue to experience strong growth in sales tax. However, revenues that generate through the State will continue to decline.

Below is a summary of the General Fund Revenue vs. Expenditure status:

- **\$384,210 - Audited carryover to General Fund Reserves from FY 2006/07**
- **\$4,431,336 - Original FY 2007/08 Revenue Estimate (included a \$290,642 transfer from General Fund Reserves. (\$4,140,694 excluding the transfer from reserves)**
- **\$3,903,983 - Amended FY 2007/08 Revenue Estimate is \$233,411 short of original budget estimates.**
- **\$3,895,325 - Amended Expenditures Budget for FY 2007/08 is \$536,511 under the Original 2007/08 Budget for General Fund Operational Expenses of \$4,431,836.**
- **\$4,007,052 - Estimated Revenue for FY 2008/09**
- **\$4,393,052 - Estimated Expenditures for FY 2008/09**
- **\$387,200 - Necessary to transfer from reserves to balance the 2008/09 General Fund Operational Budget**

While \$387,200 is a large figure, we do not anticipate using all of the budgeted expenditures if the revenue picture does not improve. The Police Department Budget is almost \$2.4 million of the General Fund Budget. This includes the funding for 18 sworn officers. We are also unsure regarding the continued funding of the SLESF budget which annually has provided \$100,000 from the State and funds one officer and a portion of a non-sworn records clerk. Therefore, two or more positions may remain vacant depending on funding, timing and needs.

II. EXPENDITURES - GENERAL FUND BUDGETS

The preliminary General Fund Budget is not currently balanced. The estimated transfer from reserves to balance the General Fund budgets for FY 2008/09 is \$386,000 which, if necessary, will be taken from the \$2,124,338 reserves. Over the past several years the General Fund Budget has not been balanced at this stage. However, it must be noted during the past four year period, at the end of the each fiscal year, the City has had an average surplus of \$250,000 plus annually. Over this four year period, revenues have been an average of \$250,000 annually in excess of our expenses. That is because we have been conservative in our revenue estimates, have watched our spending closely, and finally have properly allocated costs to the appropriate Funds. Hence, the estimated General Fund Reserve is **\$2.12 million as of June 30, 2008, which is approximately \$1 million stronger than it was on June 30, 2004**. Congratulations City Council and staff!

Below is a brief summary of changes in each Budget Division.

General Government Budgets

- **City Council (6001)** - Public Relations – the Web site is up and running. On going changes and upkeep are budgeted and partial funds for our contract with Ca Consulting is included here.
- **City Attorney (6003)** - With development slowed down legal cost were also down this year. We expect an increase this year.

- **General Administration (1002)** - . The bulk of the contract with Ca Consulting is under Contract service with some in the RDA and Council Public Relations. When we move into the remodeled expanded City Hall in December 2008 the City Manager would like to hire an Executive Secretary. This would result in the reduction of one of the two part-time positions in the City Clerk's office.
- **Financial Administration (5005)** – Slight increase in Audit cost. Otherwise, status quo.
- **Legislation (6004)** – In 2007/08 a part-time records clerk was added at 19 hours per week to address the new records retention program. A significant amount of this time will be dedicated to scanning documents into the records program. However, this position may have to be cut back when and if we hire an Executive Secretary in the City Manager's office. This year we not only have the regular City Council/Mayor election but we also will place the Transient Occupancy Tax (TOT) on the ballot for voter consideration.

Community Services

- **Recreation Administration (2002)** – Status quo budget
- **Senior Center Services (2044)** – Increase costs due to City match for small grant (see 71-2044 below) and vehicle rental/maintenance costs.
- **Senior Outreach Grant (71-2044)** – *This budget is only partially funded by the General Fund.* No significant changes.
- **Nutrition Site Management (73 2046)** - *This is not a General Fund Budget.* No significant changes
- **Swimming Pool Operations (2047)** – No significant changes. Pool was closed for repairs last season and will remain open longer. Therefore, part-time salaries are higher. The rental rate has been increased to \$11,000.
- **Transportation (86 2049)** - *This is not a General Fund budget.* Personnel and fringe benefit costs increase.
- **Planned Recreation (2062)** – The newly formed Kerman Youth Soccer League (KYSL) is the reason this budget has decreased (see next budget CYSA (2063). Funding for both these budgets essentially is from user paid fees.
- **Kerman Youth Soccer League (CYSA) (2063)** - This budget basically equals the decrease in the 2062 Planned Recreations budget. The KYSL is a newly formed league within the California Youth Soccer Association (CYSA). Eventually, this independent league will move out of the City budgeting process.
- **Youth Service Bureau (2065)** – City will cut back its staff of the KFRESH after school program. KFRESH will still operate with City coordination and support, but we will not contribute on-site staff personnel. Therefore, there is a major reduction in part-time staff costs. Fresno County Education personnel will still be on the school grounds.
- **Community/Teen Center (2069)** – Partial pay of new Maintenance position was budgeted here in 07/08. Because of a tight budget we did not fill this position and will most likely keep it vacant in FY 08/09. At this time we have moved an employee from the Planning & Development Services Dept. (Building Division) to Community Services for 16 hours per week to assist with park and facility clean-up.

Police Department – Operations

- **Police Operations (3011)** –This last year FY 2007/08 Budget added one patrol officer to bring the total Department Sworn Officers (including the Chief) to nineteen (19) sworn with three (3) non-sworn. *Specifically in the 3011 budget there are eighteen (18) sworn and two (2) non-sworn.*

- In the last four fiscal years we have added four (4) police officer positions. The vehicle/equipment line item (545) and computer maintenance and replacement funds (546) have dramatically increased. However, we never did fill one officer position and intend to keep it open this year as well. Contract costs for dispatching services will most likely increase by the projected amount. Personnel, contract dispatching and equipment rental and maintenance make up most of the costs in PD. By retaining some patrol units for an additional year, we are keeping some costs down. The PD budget of \$2.4 million is therefore presented with full 100% expenditure; however, it is unlikely that the full amount will be expended. In FY 07/08, the 10 3011 budget spent \$312,000 less than budget.
- **SLESF Grant/State (3058)** – One (1) entry level officer and one (1) community service officer (records) are funded in this budget. These positions are included in the 19 and 3 mentioned above for a total of twenty-two (22) positions. However, we have heard that the State probably will not fund this program (COPPS) for the annual amount of \$100,000. If that is the case, the two positions will be left vacant and we'll fill the non-sworn position with a full-time temporary hire. Regardless, the Police Dept. may run from one to three positions short during this fiscal year.

Planning and Development Services

- **Planning (1008)** – We now have a full-time Planning & Development Director with the majority of his salary in this budget. Costs have substantially decreased due to reduction in consultant time. We may use a consultant if a major project comes along but fees should cover most of these costs.
- **General Engineering (10 4007)** – The bulk of these expenditures are covered by Engineering Fees paid by development. These costs decreased significantly in FY 2007/08 as did revenues. The Increase will be minor in 08/09.
- **General Plan Update (17 4007) (Impact Fees Not General Fund Budget)** – This budget is for the ongoing work related to the General Plan Update. We still need to update the Housing Element which may require some contracted work. Also we will need to pay for the application fee to LAFCO regarding the sphere of influence expansion.
- **Animal/Code Enforcement (4041)** – Costs are status quo with a slight decrease. We have taken the Code Enforcement position and funded it 50% in the General RDA Budget.
- **Building Inspection (4042)** – Costs have decreased with the cost of plan checking being reduced. One of the Building Inspectors in training has been shifted to Community Service Department for approximately 16 hrs per week to assist with park facility maintenance.

Public Works

- **Building & Parks Operations (4011)** – Increase in personnel cost and decrease in some maintenance expenditures.

Positions

Due to a very tight budget and some revenue decreases, only one position is requested.

1. Administration (Executive Secretary)

- When we move back to the expanded City Hall, it would be wise to hire an Executive Secretary. This is going to be either in December or January. This position will only be filled if the revenue/expenditure picture improves. Unless there is a major change in revenue, a part time position in the City Clerk's office will be released to save some dollars.

2. Police Dept.

- One officer position in the General fund budget 3011 will not be filled.
- If SLESF (COPPS) is not funded a second sworn officer and non-sworn records clerk will be open. However, we will fund the non-sworn position as a temporary full-time position.

3. Community Services

- One (1) General Maintenance Worker will remain unfilled

Several changes may still be necessary as information comes in from the State of California. However, as the Council approves this budget it will become the operational budget for fiscal year 2008/2009 unless amended at a later date.

Respectively Submitted,

**Ron Manfredi, City Manager
July 16, 2008**

GENERAL FUND

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Revenue Summary

FY 2008/2009

City of Kerman - Municipal Budget
Revenue Summary

Activity: General Fund Revenue
Fund: 10.0

General Fund Revenue Summary
FY 2008-2009

Fund	Object	Project	Description	05/06 Actual	06/07 Actual	07/08 Original Budget	07/08 Amended Budget	08/09 Budget
Activity	Sub-Obj							
10.0	0000	311 10 00	Property Tax	404,483	500,629	560,000	590,000	602,000
10.0	0000	335 00 00	Property Tax In-Lieu of VLF Backfill	661,403	822,443	1,000,000	1,030,000	1,040,000
10.0	0000	313 00 00	Sales Tax - General	643,295	634,911	715,000	750,000	820,000
10.0	0000	313 01 00	Triple Flip	171,822	235,724	300,000	210,000	220,000
10.0	0000	315 00 00	Franchise Taxes	70,957	81,448	84,000	83,360	86,000
10.0	0000	319 00 00	Real Estate Prop Trans Tax	67,186	54,261	60,000	29,000	30,000
10.0	0000	321 00 00	Business License Tax	60,906	64,455	67,000	65,500	68,000
10.0	0000	322 20 00	Alcohol Use Permit	880	940	1,000	850	900
10.0	0000	322 60 00	Animal Licenses & Permits	5,192	4,765	5,800	5,200	5,250
10.0	0000	322 70 00	Other Fees and Permits	7,899	7,755	8,000	7,800	8,000
10.0	0000	325 01 00	Vehicle Code Fines	30,947	45,497	36,000	55,000	58,000
10.0	0000	325 02 00	Criminal Code Fines/ Booking Fee	684	1,579	1,000	2,600	2,800
10.0	0000	325 03 00	Vehicle Abatement - COG	5,655	2,337	5,000	2,100	2,500
10.0	0000	335 02 00	Motor Vehicle In-Lieu Tax	169,454	(see Backfill above) 0			
10.0	0000	335 03 00	Vehicle License (Sec. 11001.5)	68,094	85,058	100,000	60,000	70,000
10.0	0000	335 04 00	Homeowners Prop Tax Relief	4,331	0	5,000	6,000	6,500
10.0	0000	335 05 00	Off-Highway Motor Vehicle In-Lieu	431	0	500	500	500
10.0	0000	335 06 00	SB90 Reimbursement	31,555	370,000	40,000	22,000	24,000
10.0	0000	341 01 00	Planning & Zoning Fees	41,875	47,220	50,000	20,000	25,000
10.0	0000	341 03 00	Reproduction Fee	869	263	500	800	850
10.0	0000	341 10 00	Notary Fees	675	440	500	300	350
10.0	0000	341 40 00	Building Permits	348,149	313,081	275,000	193,000	250,000
10.0	0000	341 41 00	Engineering & Inspection Fees	191,959	213,436	190,000	65,000	95,000
10.0	0000	342 01 00	Police Department - Special Svcs	5,779	5,644	6,500	4,000	4,500
10.0	0000	342 02 00	Sales Tax - Public Safety	12,976	13,568	16,000	13,500	15,000
10.0	0000	342 03 00	Emergency Response	2,401	0	2,000	2,400	2,600
10.0	0000	342 04 00	Live Scan Fingerprint Fee	3,869	4,494	4,000	6,250	7,000
10.0	0000	342 07 00	Towed Vehicle Fee	9,535	6,980	10,000	9,500	10,000
10.0	0000	342 12 00	Parking Fines	19,721	12,127	19,000	13,500	14,000
10.0	0000	342 18 00	Booking Fee Reimbursement	805	26,611	26,000		
10.0	0000	342 20 00	Sale of Surplus Items	850	190	2,000	120	500
10.0	0000	342 40 00	POST Reimbursements	0	2,012	3,000	5,000	5,500
10.0	0000	344 40 00	Weed Abatement Fees	950	2,516	1,800	1,800	2,000
10.0	0000	347 01 00	Swimming Pool Fees	8,268	5,172	7,000	7,100	7,250
10.0	0000	347 02 00	Recreational Programs	39,648	41,525	45,000	40,400	25,000
10.0	0000	347 03 00	YSB Program Revenues			5,000	2,500	3,000
10.0	0000	347 04 00	FCOE Reimbursement		15,448	48,765	38,000	
10.0	0000	347 06 00	Soccer Fees - CYSA				13,800	32,000
10.0	0000	361 01 00	Interest Revenues	20,903	97,478	60,000	60,000	50,000
10.0	0000	361 02 00	Rents - Other	15,942	15,653	13,000	106,000	13,000
10.0	0000	361 05 00	Rents - Community Teen Center	37,861	37,093	37,000	39,000	40,000
10.0	0000	362 01 00	Sale of Property	53,148	35,000		1,145	2,000
10.0	0000	369 01 00	Miscellaneous	23,249	79,772	6,000	6,000	6,000
10.0	0000	369 03 00	WCCATV Distribution	32,314	41,248	34,000	41,000	42,000
10.0	0000	369 04 00	ICMA Forfeiture	22,760				
10.0	0000	369 10 00	Christmas Party	1,885	920	1,000	1,227	1,300
10.0	0000	369 20 00	Park Donations		96,500			
10.0	0000	370 01 00	Self Insurance Refund	3,605	35,838	24,524	26,246	28,843
10.0	0000	372 03 00	RDA Loan Reimbursement	0	24,500	8,000	8,000	8,000
10.0	0000	372 04 00	RDA KUSD Pool Rental			10,000	10,000	11,000
10.0	0000	375 01 00	Admin. & Overhead - W/S	169,952	176,748	183,818	183,818	193,009
10.0	0000	375 02 00	Admin. & Overhead - Equip.	43,300	45,032	46,833	46,833	49,175
10.0	0000	375 03 00	Admin. & Overhead - Drainage	4,950	5,892	6,127	6,127	6,433
10.0	0000	375 04 00	Admin. & Overhead - Refuse	5,150	5,356	5,570	5,570	5,849
10.0	0000	375 06 00	Admin. & Overhead - L&L District	4,120	4,285	4,456	4,456	4,679
10.0	0000	375 62 00	Admin. & Overhead - RDA		840		1,680	1,764
			Transfer from G/F Reserves			290,642		387,200
			TOTAL GENERAL FUND REVENUE	3,532,642	4,324,683	4,431,336	3,903,983	4,394,252
SPECIAL REVENUES								
10.0	0000	XXX 01 00	Bond Proceeds				3,804,561	
10.0	0000	XXX 01 00	Interest Earned on Proceeds				70,000	40,000
10.0	0000	334 34 00	SLESF Grant	100,727	100,000	100,000	100,000	
12.0	0000	334 00 00	CDBG			146,000	146,000	169,582
71.0	0000	334 00 00	Senior Outreach Grant	19,008	19,008	19,008	19,008	19,008
73.0	0000	3XX XX 00	Nutriton Site Mgmt	16,409	15,308	13,092	13,092	13,092
78.0	0000	334 XX 00	Grants			187,200	0	227,200
86.0	0000	XXX XX 00	Transportation/Fair Box			90,381	90,381	90,381

Note: See page 80 of this budget for a Summary of Impact Fee Revenues.

GENERAL FUND

10

Summary of Operational Budget

FY 2008/2009

SUMMARY OF GENERAL FUND OPERATIONAL BUDGETS

Activity	Description	2006/07		2007/08				2008/09	
		Actual	%	Budget	%	Amended	%	Request	%
6001	CITY COUNCIL	\$38,930		\$42,489		\$37,239		\$40,093	
6003	CITY ATTORNEY	43,924		66,000		56,000		53,000	
1002	GENERAL ADMINISTRATION	179,596		210,739		206,800		238,394	
5005	FINANCIAL ADMINISTRATION	70,222		72,504		64,898		74,313	
1008	PLANNING	125,078		152,589		115,357		141,095	
6004	LEGISLATION	33,064		60,704		39,869		58,702	
	TOTAL LEGISLATIVE & GEN. GOVT.	490,813	13.3%	605,025	13.7%	520,163	13.3%	605,598	13.8%
2002	RECREATION ADMINISTRATION	134,471		231,443		210,815		211,699	
2044	SENIOR CENTER SERVICES	130,192		162,644		161,344		179,714	
2047	SWIMMING POOL OPERATIONS	27,800		32,757		29,957		35,497	
2062	PLANNED RECREATION	56,366		65,887		63,577		47,332	
2063	KERMAN YOUTH SOCCER LEAGUE (CYSA)							32,000	
2065	YOUTH SERVICE BUREAU	63,588		123,587		113,087		58,922	
2069	COMMUNITY/TEEN CENTER	157,005		164,048		171,697		163,500	
	TOTAL REC/SOC SERVICES (* G.F. ONLY)	569,423	15.4%	780,366	17.6%	750,479	19.2%	728,664	16.6%
3011	POLICE OPERATIONS	1,923,734		2,279,921		1,965,784		2,399,918	
	TOTAL POLICE OPERATIONS (*G.F. ONLY)	1,923,734	52.0%	2,279,921	51.4%	1,965,784	50.3%	2,399,918	54.6%
4007	ENGINEERING	135,549		134,500		80,000		88,000	
4011	BLDG/PARK OPERATIONS	230,341		230,928		230,928		234,905	
4041	ANIMAL REGULATION/CODE ENFORCEMENT	60,395		83,703		77,853		63,584	
4042	BUILDING INSPECTION	292,489		317,392		280,118		273,584	
	TOTAL PUBLIC WORKS	718,773	19.4%	766,523	17.3%	668,899	17.1%	660,072	15.0%
	TOTAL GENERAL FUND OPERATIONS	3,702,743	100.0%	4,431,836	100.0%	3,905,325	100.0%	4,394,252	100.0%
	TOTAL GENERAL FUND REVENUE	4,324,683		4,431,336		3,903,983		4,394,252 (a)	
	EXCESS (DEFICIT) REVENUE	\$621,940		(\$500)		(\$1,342)		\$0	

(a) - Includes Transfer-In from Reserves of \$387,200. See General Fund Revenue Summary on page xvii.
 GENERAL FUND CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF OTHER FUNDS' OPERATIONAL BUDGETS

Activity	Description	2006/07 Actual	2007/08 Budget	2007/08 Amended	2008/09 Request
10.0 3059	SLESF BLOCK GRANT (STATE)	\$115,091	\$100,000	\$100,000	\$0
11.0 4011	CIP ADMINISTRATION	32,368	70,319	50,200	56,369
17.0 4007	GENERAL PLAN UPDATE	123,596	45,408	45,408	39,748
71.0 2044	SENIOR OUTREACH GRANT	22,169	23,289	23,489	25,524
73.0 2046	NUTRITION SITE MGMT	17,377	21,004	20,899	22,973
86.0 2049	TRANSPORTATION (SB 325 IV FUNDS)	76,239	90,381	88,106	95,379
		<u>\$386,840</u>	<u>\$350,401</u>	<u>\$328,102</u>	<u>\$239,992</u>

EXHIBIT A

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$13,443	\$26,650	\$40,093	\$0	\$40,093
10	6003	City Attorney	0	53,000	53,000	0	53,000
10	1002	General Administration	59,875	176,519	236,394	2,000	238,394
10	5005	Financial Administration	40,313	34,000	74,313	0	74,313
10	1008	Planning	112,395	25,200	137,595	3,500	141,095
10	6004	Legislation	35,187	22,516	57,702	1,000	58,702
10	2002	Recreation Administration	153,945	52,754	206,699	5,000	211,699
10	2044	Senior Center Services	129,799	49,915	179,714	0	179,714
71	2044	Senior Outreach Grant	21,174	4,350	25,524	0	25,524
73	2046	Senior Center Services	19,091	3,881	22,973	0	22,973
10	2047	Swimming Pool Operations	23,497	12,000	35,497	0	35,497
86	2049	Transportation/Farebox Match	86,779	8,600	95,379	0	95,379
10	2062	Planned Recreation	30,932	16,400	47,332	0	47,332
10	2063	Kerman Youth Soccer League (CYSA)	6,925	25,075	32,000	0	32,000
10	2065	Youth Service Bureau	49,972	8,950	58,922	0	58,922
10	2069	Kerman Community Teen Center	102,944	56,556	159,500	4,000	163,500
10	3011	Police Operations	1,873,532	526,386	2,399,918	0	2,399,918
10	3059	SLESF Grant	0	0	0	0	0
10	4041	Animal Regulation/Code Enforcement	35,583	25,501	61,084	2,500	63,584
51	3051	Technology Maintenance	0	30,000	30,000	26,740	56,740
10	4007	Engineering	0	88,000	88,000	0	88,000
17	4007	General Plan Updates	16,401	23,347	39,748	0	39,748
10	4011	Buildings & Park Operations	117,833	110,572	228,405	6,500	234,905
10	4042	Code Enforcement/Inspection	215,461	58,123	273,584	0	273,584
14	4024	Facilities Construction	0	0	0	283,620	283,620
58, 59	4024	Parks Construction	0	0	0	252,134	252,134
41	5005	Water	210,969	145,719	356,688	2,000	358,688
41	5006	Water	0	219,126	219,126	0	219,126
41	4011	Water Operations	281,638	401,334	682,973	0	682,973
41	4024	Water Construction - "CIP Other Than SRF"	0	0	0	1,078,000	1,078,000
42	5005	Sewer	169,462	148,274	317,736	2,000	319,736
42	5006	Sewer	0	69,414	69,414	0	69,414
42	4011	Sewer Collection Operations	190,069	48,228	238,298	0	238,298
42	4014	Sewer WWTP Operation	129,867	172,098	301,965	0	301,965
42	4024	Sewer Facilities Construction	0	0	0	263,000	263,000
43	5005	Solid Waste (Refuse)	153,098	612,532	765,630	172,577	938,207
47	4011	Storm Drain Maintenance & Operations	38,861	21,595	60,456	2,350	62,806
48, 49	4024	Storm Drain	0	0	0	15,000	15,000
50	4011	Vehicle/Equipment Operations	65,677	288,486	354,162	8,000	362,162
50	4013	Vehicle/Equipment Replacement	0	0	0	44,000	44,000
75	4011	Lighting & Landscaping District 1	114,045	53,588	167,633	10,000	177,633
80	4011	Street Maintenance, Operations & Admin	223,600	233,902	457,502	69,800	527,302
80	4024	Street Construction	0	0	0	1,575,616	1,575,616
			\$4,722,366	\$3,852,592	\$8,574,958	\$3,829,337	\$12,404,295

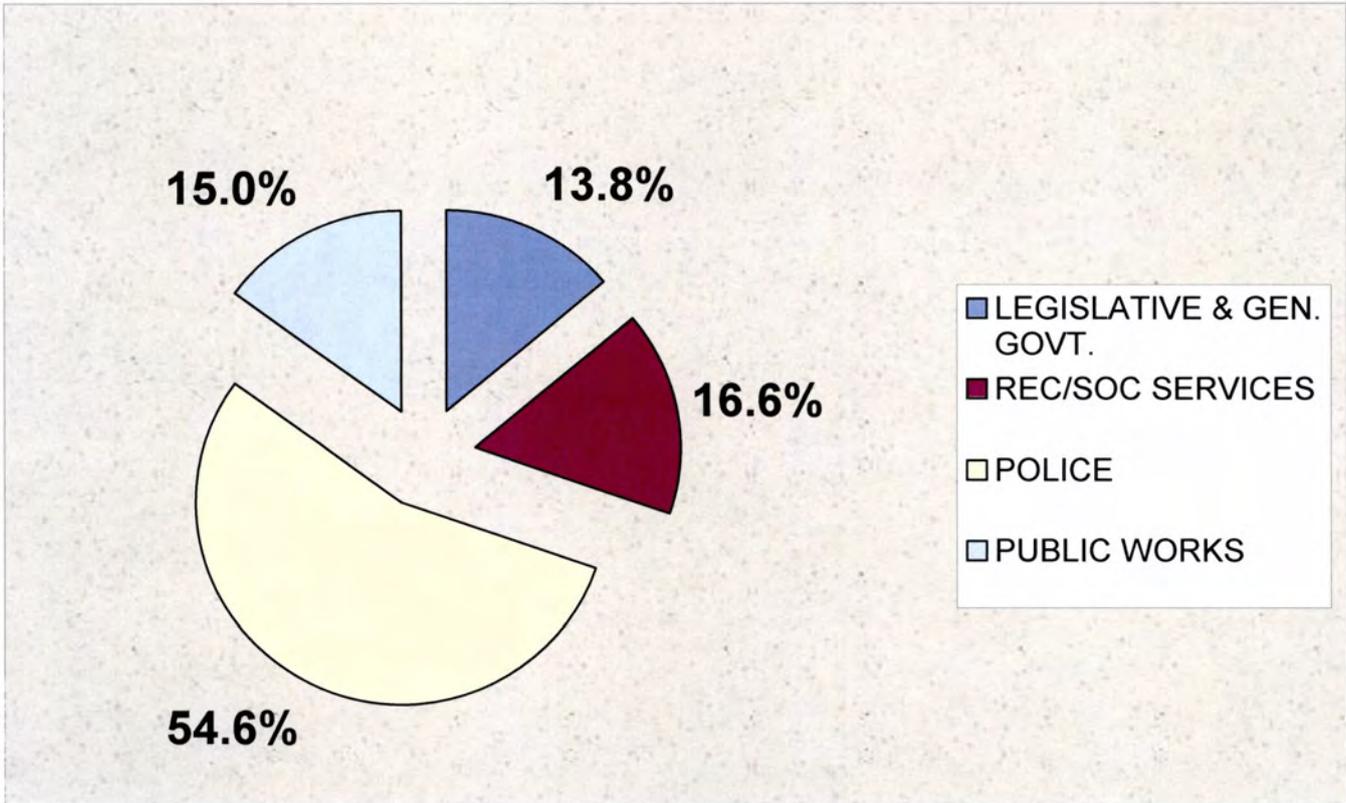
GENERAL FUND

10

Distribution of Funds Pie Charts

FY 2008/2009

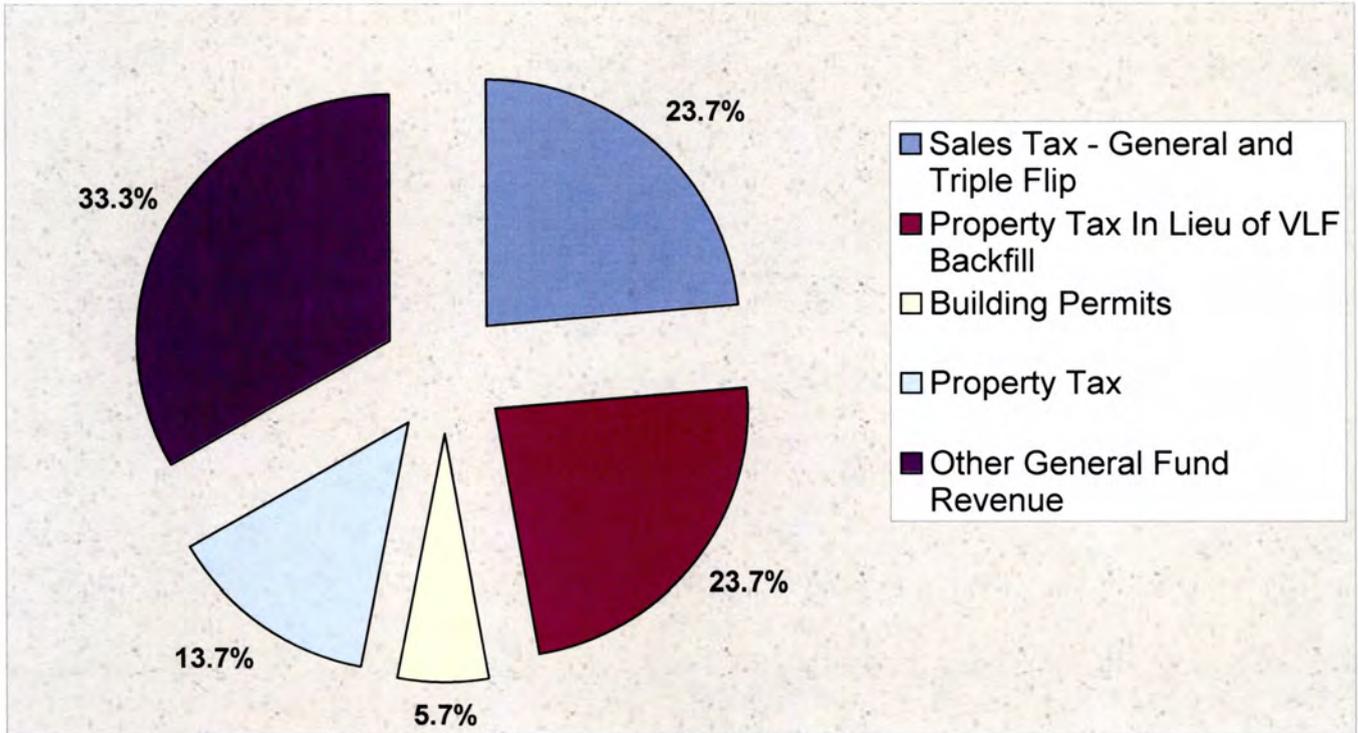
GENERAL FUND OPERATING EXPENDITURES BREAKDOWN



LEGISLATIVE & GEN. GOVT.	\$605,598	13.78%
REC/SOC SERVICES	728,664	16.58%
POLICE	2,399,918	54.61%
PUBLIC WORKS	660,072	15.02%
TOTAL G/F OPERATIONS	\$4,394,252	100.00%

City of Kerman - Municipal Budget FY 08-09

MAJOR GENERAL FUND REVENUE SOURCES



Sales Tax - General and Triple Flip	\$1,040,000	23.67%
Property Tax In Lieu of VLF Backfill	1,040,000	23.67%
Building Permits	250,000	5.69%
Property Tax	602,000	13.70%
Other General Fund Revenue	1,462,252	33.28%
TOTAL GENERAL FUND REVENUE	\$4,394,252	100.00%

GENERAL FUND

10

Legislative & General Government

<u>Dept</u>	<u>Description</u>	<u>Fund</u>
6001	CITY COUNCIL	10
6003	CITY ATTORNEY	10
1002	GENERAL ADMINISTRATION	10
5005	FINANCIAL ADMINISTRATION	10
1008	PLANNING	10
6004	LEGISLATION	10

FY 2008/2009

**City of Kerman Municipal Budget
City Council**

FY 08/09

Activity: **6001**
Fund: **10.0**
Department: **City Council**

Fund	Object	Project	Description		05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
Activity	Sub Obj.								
10.0	6001	410	20	00	7,350	9,125	8,750	8,750	12,396
10.0	6001	420	00	00	714	920	739	739	1,047
Subtotal					8,064	10,045	9,489	9,489	13,443
10.0	6001	510	11	00	3,885	108	5,000		
10.0	6001	521	02	00	759	1,596	2,000	2,450	2,400
10.0	6001	552	01	00	5,550	9,136	7,000	4,250	5,000
10.0	6001	554	01	00	4,737	3,418	5,000	3,100	3,500
10.0	6001	555	06	00					2,500
10.0	6001	556	00	00	4,893	5,140	6,500	6,000	6,250
10.0	6001	570	00	00	8,195	9,486	7,500	11,950	7,000
Subtotal M&O					28,018	28,885	33,000	27,750	26,650
Subtotal Operations					36,083	38,930	42,489	37,239	40,093
10.0	4007	600	03	00					
10.0	4007	600	04	00					
Subtotal					0	0	0	0	0
Total Expenditures					36,083	38,930	42,489	37,239	40,093

Remarks on Budget Request

I. Personnel:

II. M & O Costs:

552-01 - Public Notices - Anticipated increase in costs.
 554-01 - Travel/Conferences/Mtg - Budgeted to what was spent 07/08.
 555-06 - Website Updates and Add Ons - First year of new website maintenance including additional pages added as customer service increases.
 556-00 - Other Expenses - Includes Employees' Recognition Luncheon, City Holiday Party, Sober Grad Nite, Fireworks Festival. More public relations activities are being initiated requiring business meetings at CTC including lunch. Etc.
 570-00 - Public Relations - 08/09 - Anticipated for business meeting materials and ancillary costs as well as City donations to Kannami.

III. 600-04 - Capital Equipment - None

Program Elements: City Council salaries, related costs for projects and activities.

**City of Kerman Municipal Budget
City Attorney**

FY 08/09

Activity: **6003**
Fund: **10.0**
Department: **City Attorney**

Fund	Object	Project	Description		05/06	06/07	07/08	07/08	08/09	
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget	
10.0	6003	510	10	00	Professional Services	66,186	43,924	66,000	56,000	53,000
Subtotal					66,186	43,924	66,000	56,000	53,000	
Total Expenditures					66,186	43,924	66,000	56,000	53,000	

Remarks on Budget Request

I. Personnel - None

II. M & O Costs: - Decreased to closer meet actual 08/09 expenditures.

III. Capital - None

Program Elements: The City Attorney provides contract legal services to City Council and staff, including legal opinions. He also provides contract-writing services and deals with a number of code enforcement issues.

**City of Kerman Municipal Budget
General Administration**

FY 08/09

Activity: **1002**
Fund: **10.0**
Department: **General Admin.**

Fund	Activity	Object	Sub Obj.	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
10.0	1002	410	10	00	Salaries	45,657	38,348	39,696	39,696	40,815
10.0	1002	410	10	00	Part Time Wages			3,478	3,478	3,478
10.0	1002	410	30	00	Overtime	699	182			
10.0	1002	420	00	00	Fringe Benefits	15,259	13,666	15,582	15,582	15,582
Subtotal						61,615	52,196	58,757	58,757	59,875
10.0	1002	510	01	00	Contract Services	16,267	11,582	14,500	24,500	16,000
10.0	1002	510	02	00	Contract Services - Grant Consultants					24,000
10.0	1002	510	10	00	Professional Services	100		1,000		1,000
10.0	1002	510	11	00	Prof. Services - Emp. Hiring	583	1,158	1,200	800	1,000
10.0	1002	510	13	00	I-5 BDC & EDC	22,396	7,574	12,500	11,650	15,000
10.0	1002	515	01	00	Utilities	7,432	7,432	9,500	7,400	8,500
10.0	1002	521	01	00	Office Supplies	1,367	3,858	3,250	2,240	2,800
10.0	1002	521	02	00	General Supplies	4,870	4,174	5,500	3,290	4,000
10.0	1002	521	07	00	Postage					1,200
10.0	1002	540	02	00	Equip. Rent/Lease	11,261	9,272	12,000	8,700	10,000
10.0	1002	545	00	00	Vehicle/Equip. Usage	3,359	4,098	4,710	4,710	5,438
10.0	1002	546	00	00	Computer Equip./Alloc.	4,266	4,600	6,483	6,483	3,662
10.0	1002	550	00	00	Insurance	42,893	53,974	60,000	60,000	67,219
10.0	1002	551	01	00	Comm./Telephone	5,123	5,166	6,240	3,580	3,800
10.0	1002	551	02	00	Cellular Phone	1,095	1,729	2,100	1,820	1,600
10.0	1002	552	02	00	Public Notice - Job	3,758	2,579	1,000	2,270	1,800
10.0	1002	554	01	00	Training/Conferences/Mtg.	2,324	1,337	2,000	1,350	1,500
10.0	1002	555	00	00	Dues & Subscriptions	7,118	6,913	8,000	7,250	8,000
Subtotal						134,211	125,447	149,983	146,043	176,519
10.0	1002	600	04	00	Cap. Outlay/Mech. & Equip.		1,953	2,000	2,000	2,000
Subtotal						0	1,953	2,000	2,000	2,000
Total Expenditures						195,827	179,596	210,739	206,800	238,394

Remarks on Budget Request

I. Personnel

- 15% City Manager
- 7% Admin Sec/Planning Tech.
- 24% City Clerk
- 25% City Clerk's Secretary

II. M & O Costs: 510-13 I-5 BDC \$10,000 & EDC \$5,000

510-01 Contract Services - Sales Tax Audit; Web Hosting and Maintenance; SB90 Claims and California Consulting (also paid from RDA) was added, which raised the amount needed in 07/08 by \$10,000.
 510-02 Contract Services - Grant Consultants - \$30,000 contract with California Consultants. RDA pays the remaining \$6,000. These cost were added to 510-01 in 07/08. Creating a separate line item for CA Consultants in 08/09.
 540-02 Equip Rents/Leases - The new Xerox machine monthly lease payments are lower than the old one. Postage meter costs remain the same so far but cost may go up.
 550-00 Insurance costs continue to increase.
 551-01 With new phone system there has been a decrease in costs.
 552-02 Public Notice - Job - increased costs
 554-01 - Reduced to just over what was spent last year.
 555-00 - Cost remains League of Cities dues, Chamber membership, South San Joaquin Valley Division of League of California Cities, COG, Central Valley Mayors' Conference.

III. Capital:

600-04 Color Printer needed for City Manager's office and planning files.

Program Elements:

To provide administrative, secretarial, and clerical support for City Council and City departments. Provide analysis and recommendations on reports to Council and public as well as comprehensive coordination of City projects. Conduct the business of General Government within policies and Government Code. In addition, provide risk management and personnel administration within policy guidelines.

**City of Kerman Municipal Budget
Financial Administration**

FY 08/09

Activity: **5005**
Fund: **10.0**
Department: **Finance**

Fund	Object	Project	Description		05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget
10.0	5005	410	10	00	Salaries	21,625	26,926	25,455	27,655
10.0	5005	410	30	00	Overtime		24	100	100
10.0	5005	410	00	00	Fringe Benefits	8,082	11,095	11,298	12,558
Subtotal					29,708	38,046	36,854	33,398	40,313
10.0	5005	510	10	00	Accounting - Audit	18,259	17,241	20,000	20,000
10.0	5005	510	14	00	Contract Services - Data	7,979	8,032	8,000	8,000
10.0	5005	521	01	00	Office Supplies	2,778	3,943	4,000	2,700
10.0	5005	521	02	00	General Supplies	733			
10.0	5005	545	01	00	Public Notice	306	122	300	300
10.0	5005	554	01	00	Travel/Conferences/Mtg.	1,581	2,231	2,400	2,200
10.0	5005	555	00	00	Dues & Subscriptions	659	548	750	700
10.0	5005	556	00	00	Other Expenses	98	60	200	100
Subtotal					32,393	32,176	35,650	31,500	34,000
Subtotal M&O Costs					62,101	70,222	72,504	64,898	74,313
10.0	5005	600	04	00	Cap. Outlay/Mech. & Equip.				
Subtotal Capital Costs					0	0	0	0	0
Total Expenditures					62,101	70,222	72,504	64,898	74,313

Remarks on Budget Request

I. Personnel

4% Finance Director	3% Junior Accountant
20% Sr Acct/Personnel Officer	10% Account Clerk
10% Account Clerk II	10% A/R Receptionist

II. M & O Costs: 510-10 - A \$2,000 increase (from 07/08 Amended) is being requested for increased audit fees.

III. Capital No request, consistent with prior years.

Program Elements: The Finance Department provides accounting, reporting and human resource services to all departments and administers the City's investing and other financial activities, under the direction of the City Manager and City Council.

**City of Kerman Municipal Budget
General Fund - Debt Service**

FY 08/09

Activity: **5006**
Fund: **10.0**
Department: **Finance/Debt Service**

Fund	Object	Project	Description		05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget
10.0	5006	700	01	00	Debt Service - 08 L/R Bonds Principal				70,000
10.0	5006	700	02	00	Debt Service - 08 L/R Bonds Interest			75,427	171,553
Subtotal					0	0	0	75,427	241,553

Remarks on Budget Request

Note: The Bond Proceeds and Debt Service on the Bonds are being recorded in the General Fund. Funds will be transferred in from funds to help service the debt on the Bonds. See Annual Bond Debt Service Breakdown schedule on page 70.

**City of Kerman Municipal Budget
Planning**

FY 08/09

**Activity: 1008
Fund: 10.0
Department: Planning and
Development Services**

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
10.0	1008	410 10 00	23,791	37,777	52,544	48,000	77,629
10.0	1008	410 20 00	2,786	3,628		3,000	4,200
10.0	1008	410 30 00	999	832	500	500	500
10.0	1008	420 00 00	9,927	13,245	25,597	25,597	30,066
Subtotal			37,503	55,482	78,641	77,097	112,395
10.0	1008	510 01 00	22,763	3,984	7,500	3,100	2,500
10.0	1008	510 10 00	15,682	58,577	50,000	25,000	10,000
10.0	1008	521 01 00	1,425	3,170	2,600	1,500	1,500
10.0	1008	521 02 00	111	351	1,750	1,500	1,500
10.0	1008	545 00 00	605	738	848	848	1,088
10.0	1008	546 00 00					2,862
10.0	1008	551 01 00			1,000	1,000	1,000
10.0	1008	551 02 00		307	2,000	1,000	1,000
10.0	1008	552 01 00	951	2,115	1,750	1,200	1,750
10.0	1008	554 01 00	307	354	3,000	2,857	2,000
Subtotal M&O Costs			41,844	69,596	70,448	38,005	25,200
Subtotal			79,347	125,078	149,089	115,102	137,595
10.0	1008	600 04 00			3,500	255	3,500
Subtotal Capital Costs			0	0	3,500	255	3,500
Total Expenditures			79,347	125,078	152,589	115,357	141,095

Remarks on Budget Request

Overall, the budget for the Planning Division reflects a 15% decrease over the FY 07/08 budget.

I. Personnel:

32% Admin Sec/Planning Tech.
60% Planning & Dev Services Dir.

410-10 - Labor distribution to remain the same.
410-20 - Planning Commissioners monthly salaries are listed as part-time salaries.
410-30 - Overtime - Reflects Adm Secretary's time spent on planning issues.

II. M & O Costs:

510-01 - Contract Services: Kerman's proportionate share to offset LAFCo's operating cost pursuant to AB 2838.
510-10 - Professional Services: Funds for the use of contract planner on special projects as assigned (i.e., major retail projects)

III. Capital:

600-04-00 - Office Equipment: Purchase of copier/printer/scanner/fax for Planning & Development

Program Elements:

Planning - This account funds the operations of the Planning Division, which includes processing all land use entitlements and managing the Building, Code Enforcement & Animal Control Divisions.

**City of Kerman Municipal Budget
Legislation**

FY 08/09

Activity: **6004**
Fund: **10.0**
Department: **Legislation**

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
10.0	6004	410 10 00	17,603	11,389	25,144	10,000	10,775
10.0	6004	410 20 00	5,575	7,591	17,712	17,712	17,712
10.0	6004	410 30 00	31				
10.0	6004	420 00 00	6,660	5,673	6,497	6,497	6,700
Subtotal			29,870	24,653	49,353	34,209	35,187
10.0	6004	510 01 00	1,735	3,893	7,300	1,800	13,000
10.0	6004	510 02 00		2,479			6,500
10.0	6004	521 02 00	517	826	750	900	700
10.0	6004	545 00 00	404	523	601	600	816
10.0	6004	554 01 00	938	152	1,200	1,010	1,100
10.0	6004	555 00 00	225	235	500	350	400
Subtotal M&O Costs			3,819	8,108	10,351	4,660	22,516
Subtotal			33,689	32,761	59,704	38,869	57,702
10.0	6004	600 04 00	2,142	302	1,000	1,000	1,000
Subtotal Capital Costs			2,142	302	1,000	1,000	1,000
Total Expenditures			35,830	33,064	60,704	39,869	58,702

Remarks on Budget Request

I. Personnel:

- 15% City Clerk
- Part Time Personnel**
- 40% City Clerk's Secretary
- 100% Records Clerk

- 410 10 00 Salaries
- 410 20 00 Part Time Help - Two part-time staff, each 19 hours per week, City Clerk's Secretary and Records Clerk.

II. M & O Costs:

- 510-01 - Contract Codes - 'Code Publishing' yearly website hosting and updates (\$3,000), and Laserfiche records scanning yearly licensing, upgrades, and technical support/upkeep (\$10,000).
- 510-02 - Elections - Every other year, the City incurs election costs. In 08/09, additional costs will be incurred due to Transient Occupancy Tax initiative on the ballot. The County estimates total City cost from \$3,500 to \$6,500 for the November 2008 elections.

III. Capital - 600-04 - Office equipment for City Clerk's office (chair).

Program Elements:

GENERAL FUND

10

Community Services Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>
2002	Recreation Administration	10
2044	Senior Center Services	10
2044	Senior Outreach Grant (FMAAA) *	71
2046	Nutrition Site Management *	73
2047	Swimming Pool Operations	10
2049	Transportation/Fare Box Match *	86
2062	Planned Recreation	10
2063	Kerman Youth Soccer League (CYSA)	10
2065	Youth Services Bureau	10
2069	Community Teen Center	10

* Non-General Fund Budget

FY 2008/2009

**City of Kerman Municipal Budget
Recreation Administration**

FY 08/09

**Activity: 2002
Fund: 10.0
Department: Community Services**

Fund	Object	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
10.0	2002	410 10	00 Salaries	67,689	40,351	110,817	94,400	95,748
10.0	2002	410 20	00 Part Time Salaries	11,968	7,530	2,000	2,000	5,000
10.0	2002	410 30	00 Overtime	1,273	701	1,000	500	600
10.0	2002	420 00	00 Fringe Benefits	30,657	31,604	53,056	53,056	52,597
Subtotal				111,587	80,186	166,873	149,956	153,945
10.0	2002	510 01	00 Contract Services		78	2,600	2,600	1,000
10.0	2002	515 01	00 Utilities	13,992	13,861	13,000	10,500	11,000
10.0	2002	521 01	00 Office Supplies	650	606	700	650	650
10.0	2002	521 02	00 Special Supplies	2,154	4,096	2,700	2,500	2,500
10.0	2002	540 02	00 Equip. Rent/Lease	3,487	3,464	3,800	3,800	3,800
10.0	2002	545 00	00 Vehicle/Equip. Usage	12,934	15,779	18,134	18,134	20,663
10.0	2002	546 00	00 Comp./Equip. Internal Rent	3,079	6,400	8,835	8,835	10,292
10.0	2002	551 01	00 Comm./Telephone	917	1,030	1,500	900	900
10.0	2002	551 02	00 Cellular Phone	871	350	600	350	350
10.0	2002	554 01	00 Travel/Conferences/Mtg.	1,629	1,114	1,600	1,790	800
10.0	2002	555 00	00 Dues & Subscriptions	738	1,591	1,100	800	800
Subtotal M&O				40,450	48,369	54,569	50,859	52,754
Subtotal Operations				152,037	128,555	221,443	200,815	206,699
10.0	2002	600 03	00 Cap. Outlay/Improv.	6,971	5,916	10,000	10,000	5,000
10.0	2002	600 04	00 Cap. Outlay/Mech. & Equip.					
Subtotal				6,971	5,916	10,000	10,000	5,000
Total Expenditures				159,008	134,471	231,443	210,815	211,699
Funding	Rents and Concessions			7,000		8,000	12,000	13,000
	General Fund			152,008	134,471	223,443	198,815	198,699
Total Funding				159,008	134,471	231,443	210,815	211,699

Remarks on Budget Request

The 08/09 budget reflects an overall decrease in personnel and M & O.

I. Personnel:

- 44% Comm. Services Director
- 15% Recreation Coord.
- 67% CS Secretary

- 410 10 00 Salaries - Decrease reflects elimination of the entry level maintenance position. Savings for both 07/08 & 08/09.
- 410 20 00 Part Time Salaries - Budget increase reflects weekend part-time maintenance and CSD temporary secretary.
- 410 30 00 Overtime - Reflects Maintenance evening/weekend staff time for special events and supervision of volunteers.

II. M & O Costs: Overall slight changes

- 515 01 00 Utilities - Decrease in this budget, which is offset by an increase in Planned Recreation budget for Kerckhoff ball field light use.
- 521 02 00 Special Supplies - Budget reflects increase in department supplies and operation.

III. Capital: \$5,000 Funding will be utilized for ball field dirt, ball field maintenance, park and facility equipment.

Program Elements: Majority of Park, Recreation & Community Services Administration costs are centralized in this budget, almost all General Fund dollars. This account administers the entire Community Services department and all of its divisions.

**City of Kerman Municipal Budget
Senior Center Services**

FY 08/09

Activity: **2044**
Fund: **10.0**
Department: **Community Services**

Fund	Object	Project	Description		05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget	
Activity	Sub Obj.									
10.0	2044	410	10	00	Salaries	68,720	74,307	78,909	78,909	87,795
10.0	2044	410	30	00	Overtime	1,038				
10.0	2044	420	00	00	Fringe Benefits	29,501	31,353	37,952	37,952	42,004
Subtotal					99,258	105,660	116,862	116,862	129,799	
10.0	2044	510	10	00	Contract Services	70	420	750	750	750
10.0	2044	515	01	00	Utilities	9,991	8,801	12,000	11,000	11,000
10.0	2044	521	01	00	Office Supplies	233				
10.0	2044	521	02	00	Senior Center Supplies	34	589	4,000	3,500	3,000
10.0	2044	XXX	XX	XX	City Match to Senior Nutrition Grant	3,852		7,912	7,912	9,881
10.0	2044	XXX	XX	XX	City Match to Senior Outreach Grant	2,000		4,281	4,281	6,516
10.0	2044	545	00	00	Vehicle/Equip. Usage	9,728	11,868	13,639	13,639	15,769
10.0	2044	551	01	00	Communications/Telephone	1,783	2,624	2,800	3,000	3,000
10.0	2044	554	01	00	Travel/Conferences/Mtg.	351	40	400	400	
10.0	2044	555	00	00	Dues & Subscriptions	0	189			
Subtotal					28,041	24,532	45,782	44,482	49,915	
Subtotal M&O Costs					127,299	130,192	162,644	161,344	179,714	
10.0	2044	600	04	00	Cap. Outlay/Mech. & Equip.					
Subtotal Capital Costs					0	0	0	0	0	
Total Expenditures					127,299	130,192	162,644	161,344	179,714	
Funding										
General Fund					127,299	130,192	162,644	161,344	179,714	
Total Funding					127,299	130,192	162,644	161,344	179,714	

Remarks on Budget Request

I. Personnel:

44% Comm. Services Director
55% Information & Referral Coord.
71% Van Driver/Nutrit. Coord.

410 10 00 Salaries - No new changes. Budget reflects employee annual merit increases.

II. M & O Costs:

Slight changes & increases to reflect actual cost of operation.
xxx xx Match from Nutrition Site Management expected in the budget.
xxx xx Match from Senior Outreach expected in the budget.

III. Capital No request.

Program Elements:

**City of Kerman Municipal Budget
Senior Outreach Grant**

FY 08/09

Activity: **2044**
Fund: **71.0**
Department: **Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
71.0	2044	410	10	00	Salaries	11,844	12,744	12,608	12,608	14,232
71.0	2044	420	00	00	Fringe Benefits	5,024	5,501	6,331	6,331	6,941
Subtotal						16,867	18,245	18,939	18,939	21,174
71.0	2044	515	01	00	Utilities	1,000	1,083	1,000	1,000	900
71.0	2044	521	01	00	Office Supplies	1,499	1,416	1,450	1,450	1,350
71.0	2044	521	02	00	Program Supplies	252	360	500	500	500
71.0	2044	551	01	00	Communications/Telephone	10	483	800	1,000	640
71.0	2044	551	02	00	Cellular Phone	580	27			360
71.0	2044	554	01	00	Travel/Conferences/Mtg.	769	553	600	600	600
Subtotal M&O Costs						4,110	3,924	4,350	4,550	4,350
Subtotal						20,977	22,169	23,289	23,489	25,524
71.0	1008	600	04	00	Cap. Outlay/Mech. & Equip.					
Subtotal Capital Costs						0	0	0	0	0
Total Expenditures						20,977	22,169	23,289	23,489	25,524
Funding										
City Match G.F.						2,000	3,161	4,281	4,281	6,516
FMAAA Grant Title III						19,008	19,008	19,008	19,008	19,008
Total Funding						21,008	22,169	23,289	23,289	25,524

Remarks on Budget Request

I. Personnel

24% Information & Referral Coord.
8% Van Driver/Nutrit. Coord.

410 10 00 Salaries - No new changes. Budget reflects employee annual merit increases.

II. M & O Costs: No increase in M & O

III. Capital: None

Program Elements:

Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2008/09 budget. City Match is new to this budget, shown in funding. The match funds are expended from Senior Services 10.0-2044. Utilities \$1,000 and Telephone \$1,000. Salary: Senior Services Coordinator administers this program.

**City of Kerman Municipal Budget
Senior Nutrition Site Management**

FY 08/09

Activity: **2046**
Fund: **73.0**
Department: **Community Services**

Fund	Object	Project	Description		05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget	
Activity	Sub Obj.									
73.0	2046	410	10	00	Salaries	9,714	10,394	11,113	11,113	12,358
73.0	2002	410	30	00	Overtime	67	10			
73.0	2046	420	00	00	Fringe Benefits	4,310	4,699	5,849	5,849	6,734
Subtotal					14,091	15,102	16,963	16,963	19,091	
73.0	2046	521	01	00	Office Supplies	648		350	200	200
73.0	2046	521	02	00	Special Supplies	2,080	181	300	370	200
73.0	2046	521	03	00	Site Supplies		1,978	1,575	1,550	1,550
73.0	2046	545	00	00	Vehicle/Equip. Usage			1,516	1,516	1,631
73.0	2046	551	01	00	Communications/Telephone	125	116	300	300	300
Subtotal M&O Costs					2,853	2,275	4,041	3,936	3,881	
Subtotal					16,944	17,377	21,004	20,899	22,973	
73.0	2046	600	04	00	Cap. Outlay/Mech. & Equip.					
Subtotal Capital Costs					0	0	0	0	0	
Total Expenditures					16,944	17,377	21,004	20,899	22,973	
Funding										
					727 Title III C	7,092	7,092	7,092	7,092	7,092
					Meal donations	6,000	6,000	6,000	6,000	6,000
					City Match (G F)	3,852	4,285	7,912	7,807	9,881
Total Funding					16,944	17,377	21,004	20,899	22,973	

Remarks on Budget Request

I. Personnel

15% Van Driver/Nutrit. Coord.
5% Comm. Services Director

410 10 00 Salaries - No new changes. Budget reflects employee annual merit increases.

II. M & O Costs: Slight decrease over last year's budget.

III. Capital None

Program Elements: Budget administers the Senior Center congregate and home bound meal programs. Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2008/09 budget.

**City of Kerman Municipal Budget
Swimming Pool Operations**

FY 08/09

**Activity: 2047
Fund: 10.0
Department: Community Services**

Fund	Object	Project	Description		05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget	
Activity	Sub Obj.									
10.0	2047	410	10	00	Salaries	179	3,868	5,415	5,415	5,928
10.0	2047	410	20	00	Part Time Salaries	10,324	10,541	12,000	9,200	13,000
10.0	2047	420	00	00	Fringe Benefits	1,157	2,942	4,343	4,343	4,569
Subtotal					11,659	17,351	21,757	18,957	23,497	
10.0	2047	521	02	00	Special Supplies	732	449	1,000	1,000	1,000
10.0	2047	557	00	00	Pool Rental (KUSD)	10,000	10,000	10,000	10,000	11,000
Subtotal M&O					10,732	10,449	11,000	11,000	12,000	
Total Expenditures					22,391	27,800	32,757	29,957	35,497	

Funding

Public Swim/Rentals	5,500	5,500	5,500	5,500	5,500
General Fund	6,891	12,300	17,257	14,457	18,997
RDA Funding	10,000	10,000	10,000	10,000	11,000
Total Funding	22,391	27,800	32,757	29,957	35,497

Remarks on Budget Request

I. Personnel

15% Recreation Coord.

410 20 00 Part Time Salaries:

07/08 Decrease due to late start for pool repairs.

08/09 Increase due to 2008 minimum wage increase and providing adequate staffing for safety.

II. M & O Costs: No Changes

III. Capital: None

Program Elements:

The RDA/KUSD Rec. Increment Fund will cover the KUSD pool rental only. This is a General Fund expenditure, funded partially by a \$10,000 transfer-in of funds from the RDA/KUSD program (Fund 62.0). This budget benefits the community, particularly children who participate in swim lessons and public swimming during the seven-week summer programs.

**City of Kerman Municipal Budget
Transportation/Fare Box Match**

FY 08/09

**Activity: 2049
Fund: 86.0
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
86.0	2049	410	10	00 Salaries	42,622	47,324	55,440	55,440	59,430
86.0	2049	410	30	00 Overtime	291	4			
86.0	2049	420	00	00 Fringe Benefits	19,322	22,693	24,766	24,766	27,350
Subtotal					62,236	70,021	80,206	80,206	86,779
86.0	2049	515	01	00 Utilities	557				
86.0	2049	515	02	00 Gasoline/diesel	216	3,854	7,500	6,000	6,500
86.0	2049	521	01	00 Office Supplies	340	249	375	300	300
86.0	2049	521	02	00 Special Supplies	644	589	550	400	400
86.0	2049	551	01	00 Comm./Telephone	686	823	1,000	500	700
86.0	2049	551	02	00 Cellular Phone	778	703	750	700	700
Subtotal M&O					3,222	6,218	10,175	7,900	8,600
Subtotal Operations					65,457	76,239	90,381	88,106	95,379
86.0	2049	600	03	00 Cap. Outlay/Improv.					
86.0	2049	600	04	00 Cap. Outlay/Mech. & Equip.					
Subtotal					0	0	0	0	0
Total Expenditures					65,457	76,239	90,381	88,106	95,379
Funding									
City Fare Box Revenue					3,400	3,400	3,400	3,400	3,400
Match (Measure C)					12,317	23,099	37,241	34,966	42,239
745 SB 325 IV					49,740	49,740	49,740	49,740	49,740
Total Funding					65,457	76,239	90,381	88,106	95,379

Remarks on Budget Request

I. Personnel

- 5% Finance Director
- 2% Junior Accountant
- 5% Comm. Services Director
- 6% Information & Referral Coord.
- 6% Van Driver/Nutrit. Coord.
- 100% Van Driver
- 25% CS Secretary

410 10 00 Salaries - Increase reflects annual merit increase.

II. M & O Costs: Slight changes

515 02 00 Gasoline/diesel - Transit van fuel.

III. Capital: No Request

Program Elements: Majority of budget paid by Fresno County Rural Transit.
* City Fare Box match is offset by the Fare Box revenue.

**City of Kerman Municipal Budget
Planned Recreation**

FY 08/09

**Activity: 2062
Fund: 10.0
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
10.0	2062	410	10	00 Salaries	417	9,026	12,634	12,634	13,831
10.0	2062	410	20	00 Part Time Salaries	18,048	13,246	17,000	15,800	9,000
10.0	2062	420	00	00 Fringe Benefits	1,953	6,335	8,813	8,813	8,101
Subtotal					20,418	28,607	38,447	37,247	30,932
10.0	2062	510	01	00 Contract Services	2,675	2,187	2,000	2,150	2,200
10.0	2062	515	01	00 Utilities	2,323	4,629	2,400	3,100	3,100
10.0	2062	521	01	00 Office Supplies		445	400	300	300
10.0	2062	521	02	00 Program Supplies	17,280	17,740	18,500	19,980	10,000
10.0	2062	550	00	00 Insurance	2,186	2,329	3,340		
10.0	2062	551	01	00 Comm./Telephone	115	77	150	150	150
10.0	2062	551	02	00 Cellular Phone	326	352	350	350	350
10.0	2062	554	01	00 Travel/Conferences/Mtg.	200		300	300	300
Subtotal M&O					25,105	27,759	27,440	26,330	16,400
Subtotal Operations					45,523	56,366	65,887	63,577	47,332
10.0	2062	600	03	00 Cap. Outlay/Improv.					
10.0	2062	600	04	00 Cap. Outlay/Mech. & Equip.					
Subtotal					0	0	0	0	0
Total Expenditures					45,523	56,366	65,887	63,577	47,332
Funding					5,875	14,841	20,887	23,177	22,332
	General Fund				39,648	41,525	45,000	40,400	25,000
	Revenue Fees & Sponsors				45,523	56,366	65,887	63,577	47,332
	Total Funding								

Remarks on Budget Request

Over all budget reflects a large decrease, the Soccer program has been given it's own budget. This was necessary due to the conversion of the city soccer program and affiliation with California Youth Soccer League (CYSA) District VII. A newly elected Community Board of Director will help manage and run program the program in concert with the city staff. Staff anticipates the turning over the entire soccer program in three years.

I. Personnel

35% Recreation Coord.

- 410 10 00 Salaries - Slight increase reflects annual employee merit increase.
- 410 20 00 Part Time Salaries - Decrease

II. M & O Costs: Yr. 07/08 Slight increases which reflect more participants and the actual cost of operation.
Yr. 08/09 Decrease

III. Capital: No request.

Program Elements: Department continues to improve program and monitor expenditures.
Full time staff was added to budget a couple of years ago, portion of budget is covered by general fund for full-time position.
*** Budget is funded by participant fees. Expenditures are balanced by revenues.

**City of Kerman Municipal Budget
Kerman Youth Soccer League (CYSA)**

FY 08/09

**Activity: 2063
Fund: 10.0
Department: Community Services**

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
10.0	2063	410 10 00					6,200
10.0	2063	410 20 00					725
10.0	2063	420 00 00					
Subtotal			0	0	0	0	6,925
10.0	2063	510 01 00					10,225
10.0	2063	515 01 00					1,000
10.0	2063	521 01 00					1,350
10.0	2063	521 02 00					12,500
Subtotal M&O			0	0	0	0	25,075
Subtotal Operations			0	0	0	0	32,000
10.0	2063	600 03 00					
10.0	2063	600 04 00					
Subtotal			0	0	0	0	0
Total Expenditures			0	0	0	0	32,000
Funding	General Fund						
	Revenue Fees & Sponsors					13,800	32,000
	Total Funding		0	0	0	13,800	32,000

Remarks on Budget Request

This a new budget for the Soccer program which has been split from the Planned Rec. budget. This was necessary due to the conversion of the city soccer program and affiliation with California Youth Soccer League (CYSA) District VII. A newly elected Community Board of Director will help manage and run program the program in concert with city staff. Staff anticipates the turning over the entire soccer program in three years.

I. Personnel

410 20 00 Part Time Salaries - Value reflects movement of soccer officials from Planned Recreation (2062)

II. M & O Costs: Request reflect the operational cost to operate the youth soccer program.

III. Capital: None

IV. Funding

Revenue Fees & Sponsors - Fees collected in 2007/2008 in advance of 08/09 Soccer season. Will be used to fund 08/09 program.

Program Elements:

**City of Kerman Municipal Budget
Youth Service Bureau**

FY 08/09

Activity: **2065**
Fund: **10.0**
Department: **Community Services**

Fund	Activity	Object	Sub Obj.	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
10.0	2065	410	10	00	Salaries	417	9,026	12,634	12,634	13,831
10.0	2065	410	20	00	Part Time Salaries	10,383	28,304	81,500	75,000	26,000
10.0	2065	410	25	00	KFRESH Wages		11,558			
10.0	2065	420	00	00	Fringe Benefits		8,619	16,553	16,553	10,141
Subtotal						12,009	57,507	110,687	104,187	49,972
10.0	2065	510	01	00	Contract Services			500		
10.0	2065	515	01	00	Utilities			2,000		
10.0	2065	521	01	00	Office Supplies			400		
10.0	2065	521	02	00	Special Supplies	3,695	5,405	8,000	8,000	8,000
10.0	2065	540	10	00	Facility Rental			1,000		
10.0	2065	551	01	00	Comm./Telephone		594	1,000	900	290
10.0	2065	551	02	00	Cellular Phone		83			660
10.0	2065	554	01	00	Travel/Conferences/Mtg.					
Subtotal M&O						3,695	6,082	12,900	8,900	8,950
Subtotal Operations						15,705	63,588	123,587	113,087	58,922
10.0	2065	600	03	00	Cap. Outlay/Improv.					
10.0	2065	600	04	00	Cap. Outlay/Mech. & Equip.					
Subtotal						0	0	0	0	0
Total Expenditures						15,705	63,588	123,587	113,087	58,922
Funding										
General Fund						15,705	48,140	69,322	72,587	53,922
Program Revenue								5,000	2,500	5,000
FCOE Reimbursement						-	15,448	48,765	38,000	
Total Funding						15,705	63,588	123,087	113,087	58,922

Remarks on Budget Request

In order to strengthen city run YSB programs and to continue to expand youth services within the community we will not fund positions for the KFRESH after school program operated by the Fresno County Office of Education (FCOE) for budget year 08/09. The FCOE will continue to operate the KFRESH after school program . The Community Services Department will continue to partner and assist with the KFRESH program.

This budget serves youth from K - 12th grade and reflects the operational cost for the following programs:

- Summer Recreation Program
- Teen Scene
- Teen Open Gym
- Youth Mentoring Program
- Special Events i.e. Lock-ins, Dances
- Youth Commission

I. Personnel

35% Recreation Coord.

410 20 00 Part Time Salaries - Reflects a significant decrease due to not funding city employees for Fresno County Office of Education KFRESH after school program.

II. M & O Costs: Budget reflects all around decrease in expenditure due to not budgeting for Youth Center

III. Capital: None

Program Elements:

- *** Youth will also help with fundraising to offset some of the fee based programs.
- *** Staff will also seek out grant funding

**City of Kerman Municipal Budget
Kerman Community Teen Center**

FY 08/09

**Activity: 2069
Fund: 10.0
Department: Community Services**

Fund	Activity	Object	Sub Obj.	Project Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
10.0	2069	410	10	00 Salaries	42,755	45,096	52,722	47,722	51,450
10.0	2069	410	20	00 Part Time Salaries	13,513	15,785	14,000	19,900	18,200
10.0	2069	410	30	00 Overtime	709	1,388	1,000	1,000	1,000
10.0	2069	420	00	00 Fringe Benefits	22,847	23,157	30,645	30,645	32,294
Subtotal					79,824	85,425	98,367	99,267	102,944
10.0	2069	510	01	00 Contracted Services (Mtn.)	6,184	8,179	7,000	10,000	7,500
10.0	2069	510	10	00 Professional Services (Grounds)	7,975	7,430	7,500	7,700	7,800
10.0	2069	515	01	00 Utilities	21,579	21,665	20,000	23,500	22,000
10.0	2069	521	01	00 Office Supplies	317	373	400	400	400
10.0	2069	521	02	00 Special Supplies	9,734	8,970	9,000	9,000	8,000
10.0	2069	551	01	00 Comm./Telephone	2,371	6,248	2,600	2,650	2,340
10.0	2069	551	02	00 Cellular Phone					360
10.0	2069	545	00	00 Vehicle/Equip. Usage	5,121	6,248	7,181	7,181	8,156
Subtotal M&O					53,280	59,111	53,681	60,431	56,556
Subtotal Operations					133,105	144,536	152,048	159,697	159,500
10.0	2069	600	03	00 Cap. Outlay/Improv.					
10.0	2069	600	04	00 Cap. Outlay/Mech. & Equip.	7,427	12,469	12,000	12,000	4,000
Subtotal					7,427	12,469	12,000	12,000	4,000
Total Expenditures					140,532	157,005	164,048	171,697	163,500
Funding									
Rental Revenue					37,861	37,093	37,000	39,000	40,000
General Fund					102,671	119,912	128,048	132,297	123,500
Total Funding					140,532	157,005	165,048	171,297	163,500

Remarks on Budget Request

I. Personnel

100% Community Center Coord.
20% Parks & Facility Mtn.

410 10 00 Salaries - Increase reflects annual merit increase.
410 20 00 Part Time Salaries - 07/08 & 08/09 elimination of proposed new maintenance position. Part time employees were added.

II. M & O Costs:

510 01 00 Contracted Services (Mtn.) - include annual facility maintenance cost for heating/cooling units, kitchen fire system, moveable walls, pest control, mats, alarm, registration software maintenance, repairs, etc..
510 10 00 Professional Services (Grounds) - CTC & library contract landscaping services.

III. Capital: 07/08 Request for exterior repaint, routine chair and table replacement.

IV. Revenue: Based on weekday and weekend private, government, and nonprofit rentals. This should even out to mid week rentals and small weekend banquets.

Program Elements: Overall budget shows increase in community usage and operation cost. While maintaining our high standard for facility maintenance, Coordinator manages all facility scheduling, rentals, maintenance, and personnel. **All kitchen fees are included in rental revenues.

GENERAL FUND

10

Public Safety - Police Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>
3011	Police Operations	10
3061	SLESF Grant (State)	10

FY 2008/2009

**City of Kerman Municipal Budget
Police Operations**

FY 08/09

**Activity: 3011
Fund: 10.0
Department: Police Department**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09		
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget		
10.0	3011	410	10	00	Salaries	767,384	890,879	1,076,695	892,000	1,166,593
10.0	3011	410	20	00	Part Time Salaries	1,842	9,394	6,300	15,000	15,000
10.0	3011	410	30	00	Overtime	74,329	91,452	81,700	93,000	88,000
10.0	3011	410	35	00	Court Standby	2,198	1,710	5,000	1,100	2,000
10.0	3011	410	36	00	FTO	687	51	2,000	800	500
10.0	3011	410	38	00	Uniform Allowance		18,667			
10.0	3011	410	45	00	Holiday Pay	38,627	46,553	44,200	37,000	39,000
10.0	3011	420	00	00	Fringe Benefits	407,143	459,318	551,440	448,953	562,439
				Subtotal	1,292,210	1,518,024	1,767,335	1,487,853	1,873,532	
10.0	3011	510	01	00	Contract Services		495			
10.0	3011	510	11	00	Prof. Services - Emp. Hiring	6,560	14,142	8,000	9,000	3,000
10.0	3011	510	12	00	Prof. Services - Lab Criminal	3,380	4,210	3,600	7,000	2,400
10.0	3011	510	13	00	Prof. Services - Lab Employees					1,600
10.0	3011	510	15	00	Sex Assault/Child Abuse Med.	600	1,703	2,500	745	1,500
10.0	3011	510	28	00	Dispatch	102,179	112,686	124,000	124,000	132,500
10.0	3011	510	29	00	RMS-CAD	1,470	1,769	1,800	1,800	2,000
10.0	3011	510	30	00	Booking Fees	25,865	23,290	23,000		15,000
10.0	3011	510	31	00	Parking Citations	3,447	2,155	3,000	1,500	2,000
10.0	3011	510	32	00	Live Scan Fingerprints	2,575	3,128	3,000	3,500	3,500
10.0	3011	515	01	00	Utilities	12,843	15,220	16,000	16,000	18,000
10.0	3011	521	01	00	Office Supplies	5,338	5,429	6,000	6,000	6,500
10.0	3011	521	02	00	General Supplies	5,828	5,546	6,000	6,000	6,500
10.0	3011	521	10	00	Uniform Supplies	11,658	4,341	6,500	6,300	5,000
10.0	3011	521	12	00	Bullet Resistant Vests					6,450
10.0	3011	521	15	00	Flares/Batteries	604	937	1,200	1,000	1,000
10.0	3011	521	25	00	Evidence and Property	691	631	700	600	600
10.0	3011	521	30	00	Film/ID Supplies	338	121	200	150	150
10.0	3011	521	35	00	Firearms Purchase	2,659	2,864	2,000	2,000	2,000
10.0	3011	521	40	00	Range Supplies	200	248	500	300	400
10.0	3011	521	41	00	Range Maintenance	481	359	500	300	400
10.0	3011	521	42	00	Crime Prevention			5,000	2,000	2,000
10.0	3011	530	01	00	Equipment Mtnc/Repair	5,112	3,627	4,000	4,000	4,000
10.0	3011	540	02	00	Equipment Rental	4,193	4,486	4,400	4,400	4,400
10.0	3011	545	00	00	Vehicle/Equip. Usage	124,677	152,106	224,934	224,934	240,679
10.0	3011	546	00	00	Comp./Equip. Internal Rent	7,537	9,000	19,902	19,902	25,606
10.0	3011	551	01	00	Comm./Telephone	4,802	3,209	4,500	2,500	2,500
10.0	3011	551	02	00	Comm./Cell Phone	4,198	6,501	5,600	5,000	5,600
10.0	3011	551	05	00	Live Scan Line	2,616	0	5,400	5,400	5,400
10.0	3011	551	06	00	MDT Monthly Access	5,235	5,291	5,500	3,000	4,000
10.0	3011	552	02	00	Public Notice	1,126	1,419	1,400	500	1,000
10.0	3011	554	01	00	Training & Lodging	12,124	11,406	13,000	12,000	12,000
10.0	3011	554	05	00	Training Supplies	3,402	5,870	6,500	5,000	5,500
10.0	3011	554	10	00	Training Library	209	403	500	400	400
10.0	3011	555	02	00	Professional Dues	714	1,139	1,200	1,000	1,000
10.0	3011	555	03	00	Professional Codes	1,053	994	1,100	900	900
10.0	3011	575	01	00	Supplies/Veterinary	330	502	600	600	600
10.0	3011	577	01	00	Explorer Program	505	483	550	200	300
				Subtotal M&O	364,548	405,710	512,586	477,931	526,386	
				Subtotal Operations	1,656,758	1,923,734	2,279,921	1,965,784	2,399,918	
10.0	3011	600	03	00	Cap. Outlay/Improv.					
10.0	3011	600	04	00	Cap. Outlay/Mech. & Equip.					
				Subtotal	0	0	0	0	0	0
				Total Expenditures	1,656,758	1,923,734	2,279,921	1,965,784	2,399,918	

Budget Request Remarks

I. Personnel: Reflects 18 sworn officers and 2 CSO's

510. 12 & 510.13 have been renamed to accurately reflect expenditures. The split between the two accounts are 60% allocated to 510.12 and 40% allocated to 510.13

510. 12 This was reduced as it was because contracted with a local phlebotomist, which results in significant savings.

510.13 New line item, 40% of line 510.12 is allocated to 510.13 to accurately track spending in each area separately.

510. 30 This amount is set as a result of us not knowing what the state will do this year with budget. Should the Sheriff start charging again because of budget woes we will have monies to cover costs.

Between lines 521 10 00 and 521 15 00 we inserted a line for bullet resistant vests. This will be grant reimbursed at 50% so we should not commingle it with uniforms. DOJ will reimburse \$3,225.

II. M & O Costs:

III. Capital: None

Program Elements: To provide law enforcement services to the City of Kerman, and ensure that department resources are adequate to meet the reasonable needs of the community.

**City of Kerman Municipal Budget
SLESF Grant**

FY 08/09

**Activity: 3061
Fund: 10.0
Department: Police Department**

						05/06	06/07	07/08	07/08	08/09	
						Actual	Actual	Budget	Amended	Budget	
10.0	3061	410	10	00	Salaries	60,791	66,788	60,343	60,343		
10.0	3061	410	30	00	Overtime	2,347	5,938				
10.0	3061	410	40	00	Holiday Pay	1,346	2,229				
10.0	3061	420	00	00	Fringe Benefits	26,908	36,878	39,657	39,657		
Subtotal						91,393	111,833	100,000	100,000	0	
10.0	3061	521	10	00	Equipment & Uniforms	2,043	3,258				
Subtotal						2,043	3,258	0	0	0	
10.0	3061	600	04	00	Cap. Outlay/Mech. & Equip.						
Subtotal Capital Costs						0	0	0	0	0	
Total Expenditures						93,436	115,091	100,000	100,000	0	
Total Revenue						100,000	100,000	100,000	100,000	0	
Excess (Deficit) Revenue						6,564	(15,091)	0	0	0	

Budget Request Remarks

I. Personnel

II. M & O Costs: None

III. Capital: None

Program Elements:

GENERAL FUND

10

Public Works Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>
4007	Engineering	10
4007	General Plan Update	17
4011	Building & Parks Operations	10
4041	Animal Regulation/Code Enforcement	10
4042	Building Inspection	10

FY 2008/2009

**City of Kerman Municipal Budget
Engineering**

FY 08/09

Activity: **4007**
Fund: **10.0**
Department: **Public Works**

Fund	Object	Project	Description		05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget
10.0	4007	510	01	00	24,249	44,346	52,000	20,000	22,000
10.0	4007	510	10	00	71,181	91,203	82,500	60,000	66,000
Subtotal M&O					95,430	135,549	134,500	80,000	88,000
Total Expenditures					95,430	135,549	134,500	80,000	88,000

Budget Request Remarks

I. M & O Costs:

- 510 01 Contract Services - Contracted out for Soil Testing, Traffic Studies, Electrical Engineering, etc.
- 510 10 Professional Services - general engineering services provided by City Engineer for planning, construction review and supervision.

**City of Kerman Municipal Budget
General Plan Updates**

FY 08/09

Activity: **4007**
Fund: **17.0**
Department: **Planning and
Development Services**

Fund	Object	Project	Description		05/06	06/07	07/08	07/08	08/09	
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget	
17.0	4007	410	10	00	Salaries	15,519	20,532	24,438	24,438	11,872
17.0	4007	420	00	00	Fringe Benefits	5,393	6,591	10,623	10,623	4,528
Subtotal					20,913	27,122	35,061	35,061	16,401	
17.0	4007	510	01	00	Contract Services - Master Plan	74,898	62,440			13,500
17.0	4007	510	02	00	Sphere of Influence/App - LAFCo				10,000	7,500
17.0	4007	510	10	01	Gen. Plan - Professional Svcs	43,769	31,991	8,000		
17.0	4007	545	00	00	Vehicle/Equip. Usage	1,674	2,042	2,347	2,347	2,347
Subtotal M&O					120,341	96,474	10,347	12,347	23,347	
Total Expenditures					141,253	123,596	45,408	45,408	39,748	

Notes: In addition to the ongoing services from the City Engineer, we also contract for updating the Master Plans for Water, Sewer & Drainage (Contract Service section). Also planning documents such as General Plan Elements and Updates of the General Plan are included here (General plan - Professional Services). In addition staff time devoted to the General Plan is included.
The Revenue source for this Budget is (17) "General Plan Update" Impact Fees.

Remarks on Budget Request

I. Personnel

- 2.5% City Manager
- 7% Admin Sec/Planning Tech.
- 5% Planning & Dev Services Dir.

II. M & O Costs:

III. Capital: None

Program Elements:

**City of Kerman Municipal Budget
Buildings & Park Operations**

FY 08/09

Activity: **4011**
Fund: **10.0**
Department: **Public Works**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09		
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget		
10.0	4011	410	10	00	Salaries	52,740	61,270	68,848	68,848	73,253
10.0	4011	410	20	00	Part Time Salaries	4,617	8,320			
10.0	4011	410	30	00	Overtime	6,864	3,833	8,000	8,000	8,000
10.0	4011	410	35	00	Stand By		1,283	1,780	1,780	1,883
10.0	4011	420	00	00	Fringe Benefits	25,082	29,013	32,359	32,359	34,697
				Subtotal	89,303	101,718	110,987	110,987	117,833	
10.0	4011	510	01	00	Contract Services	15,755	19,480	20,000	27,000	20,000
10.0	4011	510	02	00	Contract Services - Weed abatement	1,285	1,830	2,600	4,000	
10.0	4011	515	01	00	Utilities	3,285	4,512	5,500	5,000	5,500
10.0	4011	515	02	00	Utilities - Old Town "LME"	15,054	15,054	15,054	15,054	15,054
10.0	4011	521	01	00	Office Supplies	567		500	500	500
10.0	4011	521	03	00	Janitorial Supplies	19,703	21,499	20,000	18,000	18,500
10.0	4011	521	04	00	Building Mtnc. Supplies	7,669	10,799	7,000	6,500	7,000
10.0	4011	521	05	00	Parks Supplies	27,956	24,011	30,000	28,000	30,000
10.0	4011	540	02	00	Equipment Rent/Lease	157	966	1,000		
10.0	4011	545	00	00	Vehicle/Equip. Usage	6,980	8,516	9,787	9,787	11,147
10.0	4011	551	01	00	Comm/Telephone			900	500	600
10.0	4011	551	02	00	Cellular Phone	617	381	1,600	400	500
10.0	4011	554	01	00	Travel/Conferences/Meetings			1,000	1,000	1,000
10.0	4011	555	04	00	Taxes & Assessments (Fresno Irr. Dist)					771
				Subtotal M&O	99,028	107,049	114,941	115,741	110,572	
				Subtotal Operations	188,331	208,766	225,928	225,928	228,405	
10.0	4011	600	03	00	Cap. Outlay/Improve.	5,456	21,574	5,000	5,000	1,500
10.0	4011	600	04	00	Cap. Outlay/Mech. & Equip.					5,000
				Subtotal	5,456	21,574	5,000	5,000	6,500	
				Total Expenditures	193,787	230,341	230,928	230,928	234,905	

Notes:

I. Personnel

- 5% PW Operations Coord.
- 5% PW Lead Supervisor
- 30% PW Maintenance Tech.
- 65% PW Lead Supervisor
- 46% Maintenance Worker
- 5% Building Inspector

II. M & O Costs:

- 510 01 00 City Hall & Plaza Park Landscaping / Air condition and insect spraying
- 515 02 00 Account for all street light not in L.L.
- 551 02 00 Three Cell Phone Charge to This Account
- 521 05 00 Increase in Park supplies due to addition to Lions Park and addition of Soroptimist Park
- 540 02 00 Public Works' portion of Pitney Bowes machine rental and related Postage costs

III. Capital:

- 600 03 00 Wooten Park Monument Replacement - Fire Damage \$ 1,500
- 600 04 00 20% New reel lawn mower (40% L & L / 40% Street Maint) \$ 5,000

Program Elements:

**City of Kerman Municipal Budget
Animal Regulation/Code Enforcement**

FY 08/09

**Activity: 4041
Fund: 10.0
Department: Planning and
Development Services**

						05/06	06/07	07/08	07/08	08/09
						Actual	Actual	Budget	Amended	Budget
10.0	4041	410	10	00	Salaries	27,650	23,643	34,721	34,721	22,824
10.0	4041	410	30	00	Overtime	3,060	1,611	500	500	500
10.0	4041	410	35	00	Stand By		621	751	751	392
10.0	4041	420	00	00	Fringe Benefits	14,621	13,607	18,433	18,433	11,867
Subtotal						45,332	39,482	54,405	54,405	35,583
10.0	4041	510	01	00	Contract Services	5,629	4,850	8,000	7,500	7,500
10.0	4041	521	01	00	Office Supplies			1,000	300	500
10.0	4041	521	02	00	General Supplies	2,456	3,459	5,000	3,500	3,500
10.0	4041	521	06	00	Uniform Services		642	650	150	
10.0	4041	545	00	00	Vehicle/Equip. Usage	4,884	5,958	6,847	6,847	7,884
10.0	4041	546	00	00	Comp./Equip. Internal Rent					3,816
10.0	4041	551	02	00	Cellular Phone		281	800	700	800
10.0	4041	551	03	00	Advertising			500		
10.0	4041	554	01	00	Travel/Conferences/Mtg.		319	1,500	950	1,500
Subtotal M&O						12,969	15,510	24,297	19,947	25,501
Subtotal Operations						58,300	54,992	78,703	74,353	61,084
10.0	4041	600	04	00	Cap. Outlay/Mech. & Equip.	375	5,403	5,000	3,500	2,500
Subtotal						375	5,403	5,000	3,500	2,500
Total Expenditures						58,676	60,395	83,703	77,853	63,584
Funding										
10.0	0000	322	60	00	Animal Licenses General Fund	4,300	5,192	5,800	5,200	5,250
Total Funding						54,376	55,203	77,903	77,903	74,012
						58,676	60,395	83,703	83,103	79,262

Remarks on Budget Request

Overall, the budget for the Animal Control Division reflects a decrease of 5% from the Fiscal Year 07/08 budget.

I. Personnel

50% Animal Reg/Code Enf.

This is the only position charged to this budget, and is charged 100% to Animal Regulation and Code Enforcement.

II. M & O Costs:

510-01-00 - Contract Service represents costs for delivery of animals to SPCA and disposal of deceased.

521-02-00 - General Supplies represent expenditures for food and other supplies for the care and maintenance of animals at the shelter.

III. Capital Items:

Purchase of new kennel and feline cages as well as new tranquilizer gun.

Program Elements:

To maintain records on animal regulations enforcement. To arrange for the care and feeding of impounded animals. To coordinate disposition of animals with Fresno Co SPCA. To schedule and publicize rabies / licensing clinics in the City of Kerman. To submit monthly reports of animal control activities.

**City of Kerman Municipal Budget
Building Inspection**

FY 08/09

Activity: **4042**
Fund: **10.0**
Department: **Planning and
Development Services**

Fund	Activity	Object	Sub Obj.	Project Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
10.0	4042	410	10	00 Salaries	126,741	137,817	154,459	154,459	149,926
10.0	4042	410	20	00 Part Time Salaries	1,004				
10.0	4042	410	30	00 Overtime	2,442	909	1,000	1,000	1,000
10.0	4042	410	35	00 Stand By		406	589	589	644
10.0	4042	420	00	00 Fringe Benefits	55,006	62,848	67,768	67,768	63,971
Subtotal Personnel					185,112	201,900	223,734	223,734	215,461
10.0	4042	510	10	00 Prof. Services - (Plan Check)	18,372	36,807	57,000	30,000	30,000
10.0	4042	521	01	00 Office Supplies			2,000	1,000	1,500
10.0	4042	521	02	00 General Supplies	3,543	6,450	5,000	2,500	2,500
10.0	4042	545	00	00 Vehicle/Equip. Usage	9,870	12,041	13,838	13,838	15,769
10.0	4042	546	00	00 Comp./Equip. Internal Rent	1,760	2,518	1,870	1,870	954
10.0	4042	551	01	00 Telephone	412	384	900	900	900
10.0	4042	551	02	00 Cellular Phone	1,153	1,434	1,750	1,750	2,000
10.0	4042	554	01	00 Travel/Conferences/Mtg.	3,297	2,762	4,000	1,473	1,500
10.0	4042	555	00	00 Dues & Subscriptions	947	3,516	5,000	2,600	2,500
10.0	4042	555	01	00 State Fees	185	157	300	453	500
Subtotal M&O					39,539	66,069	91,658	56,384	58,123
Subtotal Operations					224,650	267,969	315,392	280,118	273,584
10.0	4042	600	03	00 Cap. Outlay/Improve.		24,520			
10.0	4042	600	04	00 Cap. Outlay/Mech. & Equip.			2,000		
Subtotal					0	24,520	2,000	0	0
Total Expenditures					224,650	292,489	317,392	280,118	273,584

Remarks on Budget Request

Overall, the budget for the Building Division reflects a decrease of 5% from the Fiscal Year 07/08 budget.

I. Personnel

- 2% City Manager
- 10% Planning & Dev Services Dir.
- 5% PW Admin. Secretary
- 75% Building Official
- 90% Building Inspector
- 50% Public Works Clerk
- 75% Inspector/Maint Tech

II. M & O Costs:

- 510-10-00 - Professional Services reflect plan check costs paid to a contract plan check firm. The plan check fee is based on 75% of the valuation of the building permits issued. This fund also pays for the web-based building permit system contracted with Citizen Serv.
- 555-00-00 - Dues and Subscriptions will be less because new code books purchased last fiscal year.

III. Capital Items: None

Program Elements:

The Building Division is responsible for the inspection of residential and commercial construction projects within the City of Kerman. The Building Division is also responsible for inspecting public improvement projects in coordination with the City Engineer.

ENTERPRISE FUND BUDGET

- CITY MANAGER'S MESSAGE
- UTILITY RATES
- SUMMARY OF ENTERPRISE BUDGET REVENUES
- SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

<u>Description</u>	<u>Fund</u>
WATER FUND	41
SEWER FUND	42
SOLID WASTE	43
STORM DRAINAGE FUND	47
LANDSCAPE & LIGHTING DISTRICT	75

FY 2008/2009

CITY OF KERMAN

ENTERPRISE FUNDS: BUDGET PRESENTATION 2008 – 2009

WATER, SEWER, REFUSE, STORM DRAINAGE & LIGHTING/ LANDSCAPING DISTRICT FUNDS

Enterprise Funds are self-supporting funds financed by customer "user rates" and are operated and financed as "stand alone enterprises". Therefore, these "FUNDS" make payments to the General Fund (10) for certain overhead/administrative support services including: City Council, attorney, planning services, overhead costs for space, utilities, etc. These "payment for services" are shown in line item 560 "Administration & Overhead" in the various, appropriate Enterprise Budgets. The amounts for each of these budgets in line item 560 have been increased by 5% over the amount budgeted in fiscal year 2007/08. These budgets: Water, Sewer, Refuse, Storm Drainage, and Lighting & Landscape (L&L District) historically have been in good financial shape. However, energy costs, increased operations and State mandated compliance and testing expenses have driven expenditures up in recent fiscal years.

The L & L District (Fund 75) Budget (\$177,633) receives its revenues from property tax assessment and not from user fees. Street Sweeping is not a separate budget. Therefore, revenues are received through the Refuse billing account (43). These revenues are transferred to the Streets expense budget (80 - 4011) and expensed from there. Street Sweeping fees only cover a portion (approximately 33%) of the total contracted cost (\$77,500 est.) to the City.

Development Impact Fees (DIF) are charged to new development, which pay for the impact of new growth and a majority of the related infrastructure improvements and some equipment. The Revenue & Expenditure Plan and Budgets for these estimated FY 06/07 revenues, projects and costs are presented in the City of Kerman Five-Year Capital Improvement Plan (CIP) approved by the City Council in March 2008 and have been presented to the Council with the Preliminary Capital Improvement Budgets (4024) in May. In presenting and approving the Five-Year Capital Improvement Plan (CIP), the City annually updates the need for improvements and additions to the City's Enterprise infrastructure and equipment systems

FUND - REVENUES/EXPENDITURES

WATER (FUND 41) – As referenced in past budget presentations we have factored into the budget increased operational costs associated with maintenance, record keeping and State requirements related to our increased water storage and delivery capacity linked with growth and workload associated with the additional equipment, holding tank, wells and customer service developed in conjunction with the \$4 plus million of capital improvement projects of the past several years. Annually in the water budgets we should strive to have revenues

exceed expenditures by approximately 6%. Fiscal Year 08/09 positive balance is estimated at 6%. Therefore, since we have a strong water operational reserve we are only recommending a small rate increase of \$.30/mo per household. This year we will begin our first full payment of the State Revolving Fund (SRF) Loan debt service of \$165,000 for our completed \$3.4 million water capacity upgrade. Administrative and overhead costs have been adjusted from 4 to 5%.

Recommended rate Increase - Average household rates (estimated @ 20,000 gallons of water per month): Increase \$.30 from \$24.25 to \$24.55/month effective August 2008.

Water Budgets

- **Finance/Accounting (41 5005)** – Normal increases in budget due to personnel, fringe benefit and insurance costs. This budget includes FID taxes which have not been previously paid.
- **Debt Service (41 5006)** - Annual Debt Service on 1988 California Safe Drinking Water Bond. Twenty-Five (25) year loan, final payment due 2013 (\$33,104 annual debt service). Also, included this year is the first full payment of the annual debt service of \$165,000 for the Water State Revolving Fund (SRF) loan. This is a 20 year payment. Rates were increased several years ago over a four (4) year period to raise the revenue to meet the annual debt service payment. We have also included a small prorated debt serve amount toward the annual City Hall bond debt payment.
- **Water Operations (41 4011)** – Due to efficiency measures energy costs did not continue to rise as expected; however, major increases are expected in 08/09 unless we are able to enact the San Joaquin Valley Power Authority Community Choice Program. We under-spent in 07/08. Therefore our 08/09 budget estimates, with exceptions of personnel, are below 07/08. An item not in the Preliminary Budget Presentation was membership payment into the Upper Kings Basin Water Forum. This \$30,000 amount will be paid in increments of \$10,000 for three consecutive years. This regional approach to our continuing water shortage will pay for several grant applications and the coordinated efforts of this larger group related to regional water issues.

SEWER BUDGETS FUND (42)

The City Council had previously authorized a series of sewer rate increases to potentially pay the annual debt service on the anticipated \$5.8 million SRF loan for the Wastewater Treatment Plant expansion. While a majority of the debt (70%) will be paid from future Development Impact Fees (DIF); we still need to build enough of a reserve to pay for the portion of the debt allocated to operational needs (30%) and increasing operational cost associated with the WWTP expansion. Annually in the sewer budgets we should strive to have revenues exceed expenditures by approximately 6 to 8%. With the proposed rate increase we should be at approximately 9% operating revenue over expenditures in FY 08/09. Administrative and overhead costs have been adjusted from 4 to 5%.

Recommended rate Increase: \$2.00 increase from \$19.00 to \$21.00/month

Sewer Budgets

- **Finance/Accounting (42 5005)** – Slightly under spent in 07/08. Personnel increases related to a shift in cost allocation.
- **Debt Service (42 5006)** – 1981 Sewer Bonds issued to construct current treatment plant expansion (\$69,400); a forty (40) year loan with final payment due 2021. We have also included a small prorated debt serve amount total the annual City Hall bond debt payment.
- **Sewer Collection/Operations (42 4011)** – Personnel increase cost due to a shift in operational cost
- **Wastewater Plant Operations (42 4014)** – Costs are fairly static with the exception of anticipated energy increases.

REFUSE/SOLID WASTE (43)

Solid Waste (Refuse) Budget - 43 5005.

This budget includes several major elements. The new Mid Valley Disposal (MVD) contract is anticipated to decrease comparable contract costs about 12% net from FY 07/08. The decrease to the residential customer will be plus 15% (from \$16.60 to 14.05 per month, \$2.55). A major of commercial rates will decrease in a range from 5 to 20%. A few rates will increase and some with many smaller accounts remaining at the same rate. These rates will “lock-in” once MVD completes its waste audit of commercial establishments to determine the right mix of garbage bins to recycling bins for each commercial & institutional customer. With the switch from Allied/BFI to MVD the City will purchase new green waste carts for each residential customer (\$168,000). These will be purchased with reserves from three sources (County landfill reimbursement, cart fee paid by each new residential customer and the previous cart surcharge paid on the monthly bill (\$.65/mo) which will be eliminated in August).

The Street Sweeping fee is charged within the refuse rate and then is transferred to the Street Budget (80 4011) and expensed. The funds generated by Street Sweeping fees only cover about 33% of the \$77,500 street sweeping contract costs.

Rate Adjustment: Residential Refuse decrease from \$16.60/mo to \$14.05/mo (\$2.55 decrease)

Street Sweeping increase from \$.60 to \$.65/mo (\$.05 increase)

Overall Refuse Rate (includes street sweeping fees):

The previous combination of the two rates (Refuse and Street Sweeping) for households was \$17.20/mo. The new 08/09 rates \$2.55 decrease in Refuse and .05 increase in Street Sweeping will result in a new composite rate of \$14.70/mo (\$14.05 Refuse & \$.65 in Street Sweeping).

STORM DRAINAGE FUND 47 (4011)

In the past this budget has only been balanced because of dirt sales from drainage ponds which have brought in additional revenues. It is difficult to determine the actual revenues in dirt sales because these sales are tied to construction projects. However, such sales have recently increased (FY 07/08 \$8,609 and est. for 08/09, \$12,000). Also, we have recommended a \$.20 increase to ensure that revenues meet our expenses. Expenditures are estimated at \$62,818 with revenues at \$63,000. Over the period of the next few years, storm drainage rates need to increase by approximately \$10,000 to meet annual expenditures as to not rely on irregular dirt sales to balance the budget.

Recommended Rate Increase: \$.20 – from \$.80 to \$1.00/mo

Total Recommended City Utility Increase:

From \$61.25 to \$61.25/month (NO Change) per average single family residence. This rate is substantially lower than most of the neighboring cities' rate. Rates from cities that we normally compare to are \$10 to \$40 per month above Kerman's even before their rate changes have been considered.

LIGHTING & LANDSCAPE (L & L) DISTRICT – FUND 75 (4011)

Rates: L & L rates are not charged through the City utility billing. Costs are assessed through property tax per the assessment annually presented by the City Engineer and approved by the Council. Approximately \$177,700 will be collected in FY 08/09. After conducting a public hearing he City Council approved new rates at the June 18, 2008 meeting. Expected expenditures for the year are \$177,633.

These budgets represent a best picture of City Enterprise Budget revenues and expenditures at the time of the scheduled public hearing on July 16, 2008. Because these budgets are not as dependent on the State Budget and funding it is not likely that there will be major changes as the fiscal year progresses.

Respectfully submitted,

**Ron Manfredi, City Manager
July 16, 2008**

ENTERPRISE FUND

UTILITY RATES

FY 2008/2009

ENTERPRISE ACCOUNTS CITY OF KERMAN

UTILITY RATES - FY 2008 - 2009

FY 2007/08	PER MONTH	INCREASE	AUGUST 2008
<u>\$ 24.25</u>	WATER <i>Based upon average household 20,000 gallons monthly estimate</i>	0.30	<u>\$ 24.55</u>
<u>\$ 19.00</u>	SEWER	<u>2.00</u>	<u>\$ 21.00</u>
\$ 15.95	REFUSE	-1.90	\$ 14.05
\$ 0.65	(CARTS)	-0.65	\$ -
<u>\$ 0.60</u>	STREET SWEEPING	<u>0.05</u>	<u>\$ 0.65</u>
\$ 17.20 /mo.	TOTAL SOLID WASTE	-2.50	\$ 14.70 /mo.
<u>\$ 0.80</u>	STORM DRAIN	<u>0.20</u>	<u>\$ 1.00</u>
\$ 61.25 /mo.	TOTALS	\$ 0.00	\$ 61.25 /mo.

No overall monthly increase

ENTERPRISE FUND

SUMMARY OF ENTERPRISE BUDGET REVENUES

FY 2008-2009

**Enterprise Funds' Revenue Summary
FY 2008-2009**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09
Activity	Sub-Obj	Description		Actual	Actual	Original Budget	Amended Budget	Budget
WATER FUND REVENUE								
41.0	0000	344 10 00	User Charges	1,053,038	1,207,677	1,218,000	1,240,000	1,280,000
41.0	0000	361 01 00	Interest Earnings	73,697	23,892	30,000	34,000	28,000
41.0	0000	361 10 00	Penalties	16,279	19,887	20,000	21,000	22,000
41.0	0000	344 15 00	Meters	7,480	12,775	14,000	5,000	6,000
41.0	0000	369 01 00	Miscellaneous	1,216	2,697			
				<u>1,151,710</u>	<u>1,266,928</u>	<u>1,282,000</u>	<u>1,300,000</u>	<u>1,336,000</u>
SEWER FUND REVENUE								
42.0	0000	344 20 00	User Charges	650,000	772,837	829,000	841,000	948,000
42.0	0000	344 25 00	Septic Dumping Fee	25,000	43,737	45,000	50,000	50,000
42.0	0000	361 01 00	Interest Earnings	3,000	26,468	25,000	500	2,000
42.0	0000	361 10 00	Penalties	11,000	16,224	15,000	17,000	18,000
42.0	0000	361 02 00	Property Rental	4,000		4,000		4,000
42.0	0000	XXX XX 00	Sale of Property	170,000				
42.0	0000	XXX XX 00	Sale of Dirt	30,000				
				<u>893,000</u>	<u>859,266</u>	<u>918,000</u>	<u>908,500</u>	<u>1,022,000</u>
SOLID WASTE FUND REVENUE								
43.0	0000	344 31 00	Solid Waste Collection	682,000	759,926	824,000	825,000	741,000
43.0	0000	361 01 00	Interest Earnings	0	13,695	6,000	18,000	5,000
43.0	0000	361 10 00	Penalties	10,000	16,224	15,000	17,000	16,000
43.0	0000	344 33 00	Waste Bin Charges	11,000	17,008	18,000	20,000	18,000
43.0	0000	344 32 00	Grant	5,000	5,000	5,000	5,000	5,000
43.0	0000	345 00 00	Street Sweeping	18,620	23,006	23,500	25,600	26,600
			Transfer from Reserves - Carts					168,000
				<u>726,620</u>	<u>834,859</u>	<u>891,500</u>	<u>910,600</u>	<u>979,600</u>
STORM DRAINAGE FUND REVENUE								
47.0	0000	344 70 00	User Charges	28,000	32,688	39,000	34,000	43,000
47.0	0000	361 01 00	Interest Earnings	200	15,063	10,000	11,000	8,000
47.0	0000		Sale of Dirt	0	4,383	0	8,609	12,000
47.0	0000	361 10 00	Penalties	500	0	0	0	0
				<u>28,700</u>	<u>52,134</u>	<u>49,000</u>	<u>53,609</u>	<u>63,000</u>
LANDSCAPING & LIGHTING DISTRICT FUND REVENUE								
75.0	0000	364 00 00	Assessments	92,902	119,079	173,000	160,000	177,700
				<u>92,902</u>	<u>119,079</u>	<u>173,000</u>	<u>160,000</u>	<u>177,700</u>

ENTERPRISE FUND

SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

FY 2008/2009

SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

Activity	Description	2005/06		2006/07		2007/08			2008/09		
		Actual	%	Actual	%	Budget	%	Amended	%	Request	%
WATER FUND (41.0)											
	Total Water Fund Revenues	1,151,710		1,266,928		1,282,000		1,300,000		1,336,000	
5005	Water Administration & Accounting	\$304,994		\$327,920		\$345,574		\$341,430		\$358,688	
5006	Water - Debt Service	38,870		38,876		198,870		126,134		219,126	
4011	Water Operations	473,506		597,756		675,381		634,727		682,973	
	Total Water Fund Operations	817,370		964,552		1,219,825		1,102,291		1,260,787	
	Revenue in Excess of Expenditures	334,340		302,376		62,175		197,709		75,213	6%
SEWER FUND (42.0)											
	Total Sewer Fund Revenues	893,000		859,266		918,000		908,500		1,022,000	
5005	Sewer Administration & Accounting	\$246,305		\$261,394		\$286,942		\$281,933		\$319,736	
5006	Sewer - Debt Service	64,414		67,914		66,164		66,164		69,414	
4011	Sewer Collection Operations	170,944		190,700		216,781		215,581		238,298	
4014	Sewer WWTP Operations	263,352		291,334		313,953		284,653		301,965	
	Total Sewer Fund Operations	745,015		811,342		883,840		848,331		929,413	
	Revenue in Excess of Expenditures	147,985		47,924		34,160		60,169		92,587	9%
SOLID WASTE (43.0)											
	Total Solid Waste Fund Revenues	726,620		834,859		891,500		910,600		811,600	
	Transfer in from Reserves									168,000	
	Total Solid Waste Fund Revenues & Transfers									979,600	
5005	Solid Waste Administration & Accounting	\$867,996		\$802,404		\$883,713		\$895,353		\$964,807	
	Total Sewer Fund Operations	867,996		802,404		883,713		895,353		964,807	
	Revenue & Transfer in Excess of Expenditures	(141,376)		32,455		7,786		15,247		14,793	2%
STORM DRAIN OPERATIONS FUND (47.0)											
	Total Storm Drain Operation Revenues	28,700		52,134		49,000		53,609		63,000	
4011	Storm Drain Maintenance & Operations	21,546		41,488		60,330		59,380		62,806	
	Total Sewer Fund Operations	21,546		41,488		60,330		59,380		62,806	
	Revenue in Excess of Expenditures	7,154		10,646		(11,330)		(5,771)		194	0%
	TOTAL ENTERPRISE FUND REVENUE	2,800,030		3,013,187		3,140,500		3,172,709		3,232,600	
	TOTAL ENTERPRISE FUND EXPENDITURES	2,451,927		2,619,785		3,047,709		2,905,355		3,217,814	
	EXCESS (DEFICIT) REVENUE	\$ 348,103		\$ 393,402		\$ 92,791		\$ 267,354		\$ 14,786	

NOTE: \$168,000 OF CART PURCHASES IN 2008/2009 WILL BE FUNDED FROM RESERVES IN FUND 43.0 (SOLID WASTE)
CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF L&L DISTRICT OPERATIONAL BUDGET

Activity	Description	2005/06		2006/07		2007/08			2008/09		
		Actual	%	Actual	%	Budget	%	Amended	%	Request	%
LANDSCAPE & LIGHTING DISTRICT (75.0)											
	Total L&L Revenues	92,902		119,079		163,784		162,000		177,700	
4011	L&L Maintenance & Operations	102,335		132,246		157,029		156,237		177,633	
	Total L&L Fund Operations	102,335		132,246		157,029		156,237		177,633	
	Revenue in Excess of Expenditures	\$ (9,433)		\$ (13,167)		\$ 6,755		\$ 5,763		\$ 67	0%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

ENTERPRISE FUND

Water Fund

41

<u>Activity</u>	<u>Description</u>
5005	Water Administration & Accounting
5006	Water Debt Service 1988 Bond
4011	Water Operations

FY 2008/2009

**City of Kerman Municipal Budget
Water Administration & Accounting**

FY 08/09

**Activity: 5005
Fund: 41.0
Department: Finance/Accounting**

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
41.0	5005	410 10 00	123,117	132,190	143,840	143,840	148,711
41.0	5005	410 20 00	890				
41.0	5005	410 30 00	354	430	400	400	400
41.0	5005	420 00 00	46,844	56,937	61,775	61,775	61,858
Subtotal			171,205	189,557	206,015	206,015	210,969
41.0	5005	510 01 00	4,453	4,585	4,000	3,900	4,000
41.0	5005	510 10 00	4,379	7,030	4,500	5,100	4,500
41.0	5005	510 11 00	8,100	2,145			
41.0	5005	521 01 00	9,570	9,155	6,000	5,500	5,000
41.0	5005	521 02 00	606	1,538	1,500	800	800
41.0	5005	521 07 00					4,800
41.0	5005	540 02 00	1,700	1,692	2,400	1,800	2,000
41.0	5005	545 00 00	4,847	5,913	6,796	6,796	7,884
41.0	5005	546 00 00	1,650	2,013	3,211	3,211	3,472
41.0	5005	550 00 00	8,307	10,232	13,200	12,331	12,917
41.0	5005	551 02 00	241	58	400	325	400
41.0	5005	552 01 00			400		
41.0	5005	554 01 00	1,354	2,096	1,000	500	500
41.0	5005	555 04 00					616
41.0	5005	560 00 00	87,050	90,531	94,152	94,152	98,831
Subtotal M&O			132,258	136,989	137,559	134,415	145,719
Subtotal Operations			303,464	326,546	343,574	340,430	356,688
41.0	5005	600 04 00	1,530	1,374	2,000	1,000	2,000
Subtotal			1,530	1,374	2,000	1,000	2,000
Total Expenditures			304,994	327,920	345,574	341,430	358,688

Notes:

560 00 00 **Administration and Overhead** - costs were increased by 5 percent from prior year.

Remarks on Budget Request

I. Personnel

- 24% City Manager
- 2% Admin Sec/Planning Tech.
- 17% City Clerk
- 33% Finance Director
- 30% Sr Acct/Personnel Officer
- 32% Account Clerk II
- 31% Junior Accountant
- 32% Account Clerk
- 38% A/R Receptionist
- 15% PW Admin. Secretary

II. M & O Costs:

III. Capital Items:

600 04 00 Cap. Outlay/Mech. & Equip. - Minor equipment and furniture for new offices, related to City Hall Expansion changes.

Program Elements:

**City of Kerman Municipal Budget
Water - Debt Service**

FY 08/09

Activity: **5006**
Fund: **41.0**
Department: **Finance/Debt Service**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
41.0	5006	700 10 00	Debt Service - DWR Principal	29,910	30,943	32,003	32,003	33,104
41.0	5006	700 20 00	Debt Service - DWR Interest	8,960	7,933	6,867	6,867	5,766
41.0	5006	700 11 00	Debt Service - SRF Loan			160,000	82,500	165,000
41.0	0099	571 10 00	Transfer to G/F - Bond Debt Service				4,764	15,256
Subtotal				38,870	38,876	198,870	126,134	219,126
Total Expenditures				38,870	38,876	198,870	126,134	219,126

Notes:

Note Payable - Department of Water Resources (DWR). The City entered into a contract with the State of California Department of Water Resources in 1993. The loan was for a construction project under the auspices of the California Safe drinking Water Bond Law. Terms of the note call for semi-annual payments of \$19,435 each including interest at 3.41%, which began October 1, 1994 and will mature in 2013. The outstanding balance as of June 30, 2007 was \$209,330.

State Revolving Fund (SRF) Loan. The City entered into another contract with the State of California Department of Water Resources in 2003, which allowed the City to borrow up to approximately \$3,200,000 for a major water project and repay the loan over 20 years without interest. Payments on the loan began in 07/08 at approximately \$160,000 per year.

571 10 00 **Transfer to G/F - Bond Debt Service** - 10% of Bond Debt Service on City Hall Expansion project. See schedule on page 69.

**City of Kerman Municipal Budget
Water Operations**

FY 08/09

**Activity: 4011
Fund: 41.0
Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
41.0	4011	410	10	00 Salaries	115,488	174,375	173,801	171,000	181,073
41.0	4011	410	20	00 Part Time Salaries	947		1,739	1,700	1,739
41.0	4011	410	30	00 Overtime	12,284	6,762	12,000	7,500	8,100
41.0	4011	410	35	00 Stand By		6,299	2,539	2,539	2,677
41.0	4011	420	00	00 Fringe Benefits	51,705	71,825	77,817	77,817	88,050
Subtotal					180,424	259,261	267,897	260,557	281,638
41.0	4011	510	01	00 Contract Services	9,034	14,373	15,000	16,500	16,000
41.0	4011	510	10	00 Professional Services	10,798	5,273	6,000	6,000	6,000
41.0	4011	510	12	00 Lab Services	4,155	11,362	7,000	14,000	15,000
41.0	4011	515	01	00 Utilities	179,207	220,908	275,000	241,000	260,000
41.0	4011	521	01	00 Office Supplies	656	460	900	1,000	1,000
41.0	4011	521	02	00 Special Supplies	31,950	21,283	30,000	20,000	20,000
41.0	4011	521	02	01 Water Meters	7,507	4,644	16,000	6,000	10,000
41.0	4011	545	00	00 Vehicle/Equip. Usage	27,880	34,014	27,705	39,091	44,860
41.0	4011	546	00	00 Comp./Equip. Internal Rent		5,572	7,973	7,479	3,275
41.0	4011	551	01	00 Comm./Telephone	2,462	3,406	4,000	4,000	4,000
41.0	4011	551	02	00 Comm./Cellular Phone	3,176	2,621	4,000	4,000	4,000
41.0	4011	552	01	00 Public notices/Consumer Conf. Report					2,100
41.0	4011	554	01	00 Travel/Conferences/Mtg.	1,923	975	3,000	3,000	3,000
41.0	4011	555	00	00 Dues & Subscriptions	1,384	599	1,400	2,100	2,100
41.0	4011	555	01	00 State Fees	5,981	8,029	10,000	10,000	10,000
41.0	4011	555	02	00 Upper Kings Basin Water Forum					10,000
Subtotal M&O					291,685	335,920	407,484	374,170	401,334
Subtotal Operations					472,109	595,181	675,381	634,727	682,973
41.0	4011	600	03	00 Cap. Outlay/Improvements		2,575			
41.0	4011	600	04	00 Metal Det. & Lazar Level	1,397				
Subtotal					1,397	2,575	0	0	0
Total Expenditures					473,506	597,756	675,381	634,727	682,973

Notes:

Remarks on Budget Request

I. Personnel

25% Public Works Director	20% Maintenance Worker
15% PW Admin. Secretary	5% Maintenance Worker
25% PW Operations Coord.	50% Maintenance Worker
25% PW Lead Supervisor	10% Building Official
14% PW Maintenance Tech.	35% Water & WWTP Manager
10% PW Lead Supervisor	35% WWTP & Water Op. II
10% Mechanic	50% WWTP & Water Op. I
	50% WWTP & Water Op. I

Part Time Personnel

12.5% City Clerk's Secretary

II. M & O Costs:

510	01	00	Increase cost for BIZ Hub Lease
510	10	00	SCADA program and repair
555	02	00	First membership Payment - total cost will be \$30,000 over three years

III. Capital Items:

Program Elements:

ENTERPRISE FUND

Sanitary Sewer Fund

42

<u>Activity</u>	<u>Description</u>
5005	Administration & Accounting
5006	1974/1981 Sewer Bond Debt Service
4011	Collection Operations
4014	Waste Water Treatment Plant Operation

FY 2008/2009

**City of Kerman Municipal Budget
Sewer Administration & Accounting**

FY 08/09

**Activity: 5005
Fund: 42.0
Department: Finance/Accounting**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09		
Activity	Sub Obj	Description		Actual	Actual	Budget	Amended	Budget		
42.0	5005	410	10	00	Salaries	89,793	96,888	104,711	104,711	118,513
42.0	5005	410	20	00	Part Time Salaries	642				
42.0	5005	410	30	00	Overtime	325	398			
42.0	5005	420	00	00	Fringe Benefits	35,061	41,694	46,363	46,363	50,949
				Subtotal	125,820	138,980	151,074	151,074	169,462	
42.0	5005	510	01	00	Contract Services	4,453	4,058	6,000	6,000	6,300
42.0	5005	510	10	00	Professional Services	7,241	2,392	3,000	4,400	3,000
42.0	5005	521	01	00	Office Supplies	3,748	6,809	8,000	4,500	7,000
42.0	5005	521	02	00	General Supplies	5,364	1,160	1,500	1,000	1,000
42.0	5005	521	07	00	Postage					3,600
42.0	5005	540	02	00	Equip. Rent/Lease	1,570	1,262	1,570	1,400	1,500
42.0	5005	545	00	00	Vehicle/Equip. Usage	2,939	3,586	4,121	4,121	4,622
42.0	5005	546	00	00	Comp./Equip. Internal Rent	1,651	2,014	3,211	3,211	3,472
42.0	5005	550	00	00	Insurance	9,041	11,485	13,200	13,841	14,498
42.0	5005	551	01	00	Comm./Telephone	1,175	1,459	3,000	900	1,000
42.0	5005	552	01	00	Public Notice			100	320	700
42.0	5005	554	01	00	Travel/Conferences/Mtg.	400	199	500	500	500
42.0	5005	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)					6,933
42.0	5005	560	00	00	Administration & Overhead	82,902	86,217	89,666	89,666	94,149
				Subtotal M&O	120,484	120,641	133,868	129,859	148,274	
				Subtotal Operations	246,305	259,621	284,942	280,933	317,736	
42.0	5005	600	04	00	Cap. Outlay/Mech. & Equip.		1,773	2,000	1,000	2,000
				Subtotal	0	1,773	2,000	1,000	2,000	
				Total Expenditures	246,305	261,394	286,942	281,933	319,736	

Notes:

560 00 00 **Administration and Overhead** - costs were increased by 5 percent from prior year.

Remarks on Budget Request

I. Personnel

18% City Manager	31% Account Clerk II
13% Admin Sec/Planning Tech.	31% Junior Accountant
10% City Clerk	31% Account Clerk
16% Finance Director	28% A/R Receptionist
22% Sr Acct/Personnel Officer	15% PW Admin. Secretary

II. M & O Costs:

III. Capital Items:

Program Elements:

**City of Kerman Municipal Budget
Sewer - Debt Service**

FY 08/09

Activity: **5006**
Fund: **42.0**
Department: **Finance/Debt Service**

Fund	Object	Project			05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget
42.0	5006	700 16 00	Debt Service - Rev. Bonds Principal		30,000	35,000	35,000	35,000	40,000
42.0	5006	700 26 00	Debt Service - Rev. Bonds Interest		34,414	32,914	31,164	31,164	29,414
42.0	0099	571 10 00	City Hall Expansion Debt Service - 8%					3,811	12,205
Subtotal					64,414	67,914	66,164	66,164	69,414
Total Expenditures					64,414	67,914	66,164	66,164	69,414

Notes:

Revenue Bonds Payable. In 1981, the City of Kerman issued \$1,200,000 of revenue bonds to construct additional sewer facilities. The City has pledged the revenue derived from these facilities to pay the debt service. Bond principal payments are made each April. Interest at 5.0% is paid semi-annually, each April and October. The outstanding principal balance at June 30, 2007 was \$623,285. The bonds will be paid off in 2021.

571 10 00 **Transfer to G/F - Bond Debt Service - 8%** of Bond Debt Service on City Hall Expansion project. See schedule on page 69.

**City of Kerman Municipal Budget
Sewer Collection Operations**

FY 08/09

**Activity: 4011
Fund: 42.0
Department: Public Works**

Fund	Activity	Object	Sub Obj.	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
42.0	4011	410	10	00	Salaries	91,884	100,510	116,011	116,011	124,398
42.0	4011	410	20	00	Part Time Salaries	200		1,739	1,739	1,739
42.0	4011	410	30	00	Overtime	5,465	4,045	4,000	4,000	4,000
42.0	4011	410	35	00	Stand By		3,698	1,558	1,558	1,755
42.0	4011	420	00	00	Fringe Benefits	39,152	51,506	49,744	49,744	58,177
Subtotal						136,702	159,758	173,052	173,052	190,069
42.0	4011	510	01	00	Contract Services	6,440	744	5,000	2,000	2,500
42.0	4011	510	10	00	Professional Services	1,050	18	500	200	500
42.0	4011	515	01	00	Utilities	921	1,461	2,200	1,600	2,200
42.0	4011	521	02	00	Special Supplies	3,502	1,142	4,000	6,500	5,000
42.0	4011	545	00	00	Vehicle/Equip. Usage	19,760	24,107	27,705	27,705	31,810
42.0	4011	546	00	00	Computer	318	455	623	623	819
42.0	4011	551	01	00	Telephone	71	813	1,300	1,500	1,500
42.0	4011	551	02	00	Comm./Cellular Phone	2,180	2,202	2,400	2,400	2,400
42.0	4011	555	01	00	State Fees					1,500
Subtotal M&O						34,242	30,941	43,728	42,528	48,228
Subtotal Operations						170,944	190,700	216,781	215,581	238,298
42.0	4011	600	03	00	Capital Outlay/Improv					
42.0	4011	600	04	00	Cap. Outlay/Mech. & Equip.					
Subtotal						0	0	0	0	0
Total Expenditures						170,944	190,700	216,781	215,581	238,298

Remarks on Budget Request

I. Personnel

- | | |
|---------------------------|--------------------------|
| 20% Public Works Director | 10% Mechanic |
| 15% PW Admin. Secretary | 20% Maintenance Worker |
| 30% PW Operations Coord. | 25% Water & WWTP Manager |
| 22% PW Lead Supervisor | 25% WWTP & Water Op. II |
| 16% PW Maintenance Tech. | 25% WWTP & Water Op. I |
| 10% PW Lead Supervisor | 25% WWTP & Water Op. I |

Part Time Personnel

- 12.5% City Clerk's Secretary

II. M & O Costs:

- 510 10 00 Professional Services - Lab Testing costs once paid from this line item are now paid out of the 42.0 4014 budget.

III. Capital Items:

Program Elements:

Notes:

- 410 30 00 General increase in overtime due to addition of new lift station at Goldenrod
 510 01 00 Lift Station Kearney & Siskiyou - Upgrade Pumps in 05/06 and Contract work on New Lift Station at Well 17.
 555 01 00 Adding an account for State fees- SSO fees. \$1,500 in 2008

**City of Kerman Municipal Budget
Sewer WWTP Operations**

FY 08/09

**Activity: 4014
Fund: 42.0
Department: Public Works**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09		
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget		
42.0	4014	410	10	00	Salaries	61,210	102,379	79,239	79,239	84,028
42.0	4014	410	20	00	Part Time Salaries	627				
42.0	4014	410	30	00	Overtime	6,353	2,401	4,000	4,000	4,000
42.0	4014	410	35	00	Stand By	2,808	3,152	830	830	894
42.0	4014	420	00	00	Fringe Benefits	27,724	32,571	35,178	35,178	40,946
				Subtotal	98,722	140,503	119,247	119,247	129,867	
42.0	4014	510	01	00	Contract Services	14,066	9,887	15,000	8,500	10,000
42.0	4014	510	10	00	Professional Services	12,706	2,360	7,000	4,000	5,000
42.0	4014	510	12	00	Laboratory Testing	6,017	5,224	8,000	8,000	8,000
42.0	4014	515	01	00	Utilities	76,066	70,820	81,000	72,000	81,000
42.0	4014	521	01	00	Office Supplies		913	500	500	500
42.0	4014	521	02	00	Special Supplies	26,713	20,104	24,000	12,000	15,000
42.0	4014	545	00	00	Vehicle/Equip. Usage	13,045	15,915	18,291	18,291	20,935
42.0	4014	546	00	00	Comp./Equip. Internal Rent	2,413	3,453	3,116	3,116	3,773
42.0	4014	550	00	00	Insurance	5,150	6,369	7,200	7,200	8,040
42.0	4014	551	01	00	Telephone	70	15	100	300	350
42.0	4014	551	02	00	Comm./Cellular Phone		75	500	500	500
42.0	4014	554	01	00	Travel/Conferences/Mtg.	1,910	2,028	4,000	5,000	5,000
42.0	4014	555	01	00	State Fees, Dues & Subscriptions	6,475	11,191	13,000	13,000	14,000
				Subtotal M&O	164,630	148,353	181,707	152,407	172,098	
				Subtotal Operations	263,352	288,856	300,953	271,653	301,965	
42.0	4014	600	03	00	Cap. Outlay/Improvements		2,478	13,000	13,000	
				Subtotal	0	2,478	13,000	13,000	0	
				Total Expenditures	263,352	291,334	313,953	284,653	301,965	

Remarks on Budget Request

I. Personnel

- 5% Admin Sec/Planning Tech.
- 10% Public Works Director
- 15% PW Admin. Secretary
- 17% Maintenance Worker
- 25% Maintenance Worker
- 40% Water & WWTP Manager
- 40% WWTP & Water Op. II
- 25% WWTP & Water Op. I

II. M & O Costs:

- 510 01 00 BIZ Hub for PW Office \$850 50%
- 515 01 00 07/08 Utility expenses were low, because new aerators (about 15% increase) were not added until late in fiscal year.
- 545 00 00 Vehicle/Equip. Usage - increase due to reassessment of vehicle & equipment replacement and maintenance costs.
- 554 01 00 Travel/Conferences/Mtg. - additional funding necessary to provide professional development of additional staff.
- 555 00 01 State Fees, Dues & Subscriptions - increase primarily due to additional certification needed for the WWTP staff.

III. Capital Items:

Program Elements:

ENTERPRISE FUND

Solid Waste Fund

43

Activity

Description

5005

Solid Waste Administration & Accounting

FY 2008/2009

**City of Kerman Municipal Budget
Solid Waste Administration & Accounting**

FY 08/09

**Activity: 5005
Fund: 43.0
Department: Finance/Accounting**

Fund	Object	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget		
43.0	5005	410	10	00	Salaries	86,692	97,768	106,770	106,770	103,464
43.0	5005	410	20	00	Part Time Salaries	687		4,000	4,000	4,000
43.0	5005	410	30	00	Overtime	297	370			
43.0	5005	420	00	00	Fringe Benefits	33,875	40,459	47,681	47,681	45,634
Subtotal					121,551	138,598	158,452	158,452	153,098	
43.0	5005	510	01	01	Contract Srvc. (Mid Valley Disposal)	365,101	430,040	450,000	467,000	588,800
43.0	5005	510	01	02	Contract Srvc. (G/W)	40,080	48,035	54,100	44,000	
43.0	5005	510	01	03	Contract Srvc. (Landfill)	147,243	140,927	144,600	149,000	
43.0	5005	510	10	00	Professional Services	3,133	2,665	3,000	4,000	3,000
43.0	5005	521	01	00	Office Supplies	772	639	1,000	1,100	1,000
43.0	5005	521	02	00	General Supplies - Recycling Grant	804	1,392	5,000	5,000	5,000
43.0	5005	521	07	00	Postage					1,800
43.0	5005	540	02	00	Equip. Rent/Lease	783	897	1,000	800	900
43.0	5005	545	00	00	Vehicle/Equip. Usage	1,841	2,246	2,581	2,581	2,991
43.0	5005	546	00	00	Comp./Equip. Internal Rent	2,200	2,000	3,211	3,211	1,736
43.0	5005	550	00	00	Insurance	996	1,253	1,200	1,510	1,582
43.0	5005	552	01	00	Public Notice		355	500	100	100
43.0	5005	560	00	00	Administration & Overhead	5,150	5,356	5,570	5,570	5,624
Subtotal M&O					568,103	635,804	671,762	683,872	612,532	
Subtotal Operations					689,653	774,402	830,214	842,324	765,630	
43.0	5005	600	04	01	Cap. Outlay - Carts	159,722	4,996	30,000	26,000	168,000
43.0	5005	600	04	00	Cap. Outlay/Mech. & Equip.				1,429	4,577
43.0	0099	571	10	00	Debt Service - City Hall Expansion					
Subtotal					159,722	4,996	30,000	27,429	172,577	
Total Expenditures					849,376	779,398	860,213	869,753	938,207	
43.0	0099	557	80	00	Transfer to Street Fund - Street Sweeping	18,620	23,006	23,500	25,600	26,600
Total Expenditures & Transfers					867,996	802,404	883,713	895,353	964,807	

Remarks on Budget Request

I. Personnel

10% City Manager	28% Junior Accountant
8% Admin Sec/Planning Tech.	25% Account Clerk
14% City Clerk	22% A/R Receptionist
14% Finance Director	15% Information & Referral Coord.
8% Sr Acct/Personnel Officer	5% Public Works Director
25% Account Clerk II	15% PW Admin. Secretary

Part Time Personnel

10% City Clerk's Secretary

II. M & O Costs:

510-01-01 Contract Services cost to Mid Valley is 80% of Estimated Revenues.
 510-01-02 Greenwaste costs will be included in contract with and paid by Mid Valley Disposal.
 510-01-03 Landfill costs will be included in contract with and paid by Mid Valley Disposal.
 560-00-00 Administration and Overhead - costs were increased by 5 percent from prior year.

III. Capital Items:

600-03-00 Capital Outlay - Carts
 05/06 - 2600 carts for new recycling program & 250 carts for new residents
 06/07 - 250 new residents @ 2 carts each
 08/09 - 2300 new greenwaste carts. Once these carts are purchased, Mid Valley will maintain and replace carts.
 521-02 00 General Supplies - increased in 07/08 to allow for cart repair parts and Recycling education materials and reduced in 08/09 because Mid Valley Disposal will be responsible for future maintenance and repair of carts.
 571-10 00 - Transfer to G/F - Bond Debt Service - 3% of Bond Debt Service on City Hall Expansion project. See pg 69.

Program Elements:

ENTERPRISE FUND

Storm Drain Fund

47

Activity

Description

4011

Storm Drain Maintenance & Operation

FY 2008/2009

**City of Kerman Municipal Budget
Storm Drain Maintenance & Operations**

FY 08/09

Activity: **4011**
Fund: **47.0**
Department: **Public Works**

Fund	Object	Project	Description		05/06	06/07	07/08	07/08	08/09	
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget	
47.0	4011	410	10	00	Salaries	5,849	14,636	20,113	20,113	23,648
47.0	4011	410	20	00	Part Time Salaries	674		2,500	2,500	2,500
47.0	4011	410	30	00	Overtime	260	1,236	0	0	0
47.0	4011	410	35	00	Stand By		768	377	377	410
47.0	4011	420	00	00	Fringe Benefits	2,814	7,812	10,560	10,560	12,303
Subtotal					9,596	24,452	33,550	33,550	38,861	
47.0	4011	510	01	00	Contract Services	0	729	1,000	1,700	1,500
47.0	4011	515	01	00	Utilities	648	575	600	600	650
47.0	4011	521	01	00	Office Supplies			100	100	100
47.0	4011	521	02	00	General Supplies	1,645	3,613	1,500	2,200	2,000
47.0	4011	521	07	00	Postage					600
47.0	4011	545	00	00	Vehicle/Equip. Usage	948	1,157	1,330	1,330	1,631
47.0	4011	546	00	00	Comp./Equip. Internal Rent	513	734	623	623	819
47.0	4011	550	00	00	Insurance	2,804	3,550	3,600	3,600	4,481
47.0	4011	551	02	00	Comm./Cellular Phone	442	787	500	500	500
47.0	4011	555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)					2,880
47.0	4011	560	01	00	Administrative & Overhead	4,950	5,892	6,128	6,128	6,434
Subtotal M&O					11,950	17,036	15,380	16,780	21,595	
Subtotal Operations					21,546	41,488	48,930	50,330	60,456	
47.0	4011	600	03	06	PW Yard Improvements (5%)			1,500		1,500
47.0	4011	600	03	16	PW Office HVAC (5%)			850		850
47.0	4011	600	03	17	PW Office Roof (5%)			1,250	1,250	
47.0	4011	600	04	13	PW Trucks (10%)			2,300	2,300	
47.0	4011	600	04	24	PW Multi-Use Tractor/Scraper (10%)			5,500	5,500	
Subtotal					0	0	11,400	9,050	2,350	
Total Expenditures					21,546	41,488	60,330	59,380	62,806	

Remarks on Budget Request

I. Personnel

2.0% Public Works Director
17% Maintenance Worker
5% Building Inspector
25% WWTP & Water Op. I

II. M & O Costs:

560 00 00 **Administration and Overhead** - costs were increased by 5 percent from prior year.

III. Capital Items:

Program Elements:

Notes:

ENTERPRISE FUND

Lighting and Landscape District 1 75

Activity

Description

4011

Lighting & Landscape District 1

FY 2008/2009

**City of Kerman Municipal Budget
Lighting & Landscaping District 1
Maintenance & Operations**

FY 08/09

**Activity: 4011
Fund: 75.0
Department: Public Works**

Fund	Object	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
75.0	4011	410 10	00 Salaries	39,702	49,174	53,851	53,851	64,399
75.0	4011	410 20	00 Part Time Salaries	563	7,000	13,000	13,000	13,000
75.0	4011	410 30	00 Overtime	5,220	3,525	4,200	4,200	4,200
75.0	4011	410 35	00 Stand By		843	988	988	1,206
75.0	4011	420 00	00 Fringe Benefits	17,959	27,616	27,776	27,776	31,239
			Subtotal	63,445	88,158	99,815	99,815	114,045
75.0	4011	510 01	00 Contract Services	600		2,000	2,000	2,000
75.0	4011	510 10	00 Professional Services	6,089	5,245	4,000	4,000	4,000
75.0	4011	515 01	00 Utilities	11,938	21,939	22,000	23,500	24,000
75.0	4011	521 02	00 General Supplies	3,713	3,129	5,500	5,500	5,500
75.0	4011	545 00	00 Vehicle/Equip. Usage	5,017	6,121	7,035	7,035	8,156
75.0	4011	546 00	00 Comp./Equip. Internal Rent	514	735	623	623	1,496
75.0	4011	550 00	00 Insurance	1,625	1,879	2,400	2,400	2,637
75.0	4011	551 02	00 Comm./Cellular Phone	879	755	1,500	800	1,000
75.0	4011	552 01	00 Public Notice			500	200	300
75.0	4011	560 01	00 Administrative & Overhead	4,120	4,285	4,456	4,456	4,499
			Subtotal M&O	34,494	44,088	50,014	50,514	53,588
			Subtotal Operations	97,940	132,246	149,829	150,329	167,633
75.0	4011	600 04	01 Equip - Lawn equip & trailer	4,395				10,000
75.0	4011	600 04	13 PW Service Truck (20%)			7,200	5,908	
			Subtotal	4,395	0	7,200	5,908	10,000
			Total Expenditures	102,335	132,246	157,029	156,237	177,633

Notes:

- Revenue: L & L assessments will generate approximately \$178,000 of revenue in FY 08/09.
- 410 10 00 Staffing will increase due to the addition of 25% of one Maintenance Worker (a new position).
- 410 20 00 Temporary employees will be hired during the summer.
- 510 10 00 City Engineer Annual Addition to L & L Tax Levy.

Remarks on Budget Request

I. Personnel

- 3.5% Public Works Director
- 2% PW Admin. Secretary
- 50% PW Lead Supervisor
- 20% Maintenance Worker
- 25% Inspector/Maint Tech

II. M & O Costs:

- 510 01 00 Contract Services - no contract services were utilized in 06/07. \$2,000 budgeted for lights maintenance in 07/08.

III. Capital Items:

- 600 04 13 PW Service Truck - funded 15% by Water, 15% by Sewer and 50% by Fund 50.0. Upgrading from Pickup.
- 600 04 14 New reel lawn mower 20% Buildings and Parks, 40% L & L, 40 % Street Maintenance

Program Elements:

VEHICLE, EQUIPMENT, TECHNOLOGY AND STREETS MAINTENANCE

CITY MANAGER'S BUDGET MESSAGE

- **Vehicle / Equipment Maintenance**

<u>Activity</u>	<u>Description</u>	<u>Fund</u>
4011	Vehicle/Equipment Operations	50
4024	Vehicle/Equipment Replacement Fund	50
	Vehicle/Equipment Replacement and Maintenance Schedule	

- **Technology Maintenance**

4011	Technology Mainenance	51
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- **Street Maintenance**

4011	Streets Maintenance Operations/Admin	80
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- **Internal Service & Street Funds' Revenue Summary**

FY 2008-2009

FISCAL YEAR 2008 – 2009

City Manager's Budget Message

Budgets: Vehicle/Equipment Operations (50 4011); Vehicle Replacement (50 4013)

VEHICLE/EQUIPMENT OPERATIONS (50 4011) & REPLACEMENT (50 4013)

Vehicle/Equipment Operations 50 – 4011

REVENUE

4011 is an operational account for all FUNDS. Each vehicle and certain equipment are charged a "rental rate". The Operations Budget (50 4011) is an internal "Vehicle/Equipment Operational account, which is funded by all other City budgets per line item **(545) - Internal Vehicle/Equipment Rental.** This revenue supports a majority of the Mechanic's costs and a small percentage of related support staff. After personnel the major costs in this budget are: Fuel (515.02) and General Supplies (521.02). General Supplies includes major preventative maintenance items. Prorated liability costs (550) and Administration & Overhead (560) are also included.

The 50 Fund reserve is set aside to replace "rolling stock" equipment per a specific time schedule. Therefore, we schedule to have the funds available to replace equipment when necessary five (5), ten (10) or fifteen (15) years from now.

\$462,029 revenue was collected in Department (545) "rental rates" in fiscal year 2007/08. Because we have significantly increased this "rental" charge the past several years, the 50 Fund Reserve has been built back up for future vehicle/equipment replacement. The anticipated revenue for FY 2008/09 is \$508,117.

Budgeted equipment maintenance and overhead for FY 08/09 is \$362,162. Fuel is a large part of this budget at \$95,000. More revenue is collected in order to build up reserves to replace vehicles in the future because the amount for replacement needs shifts from year to year. **Annual revenue collected (\$508,117) from the various City budgets (545) must be greater than the operational expenses for 50 4011 (\$362,162) because the reserve must have enough funds to purchased scheduled equipment replacement (see chart)**

EXPENDITURES

Significant Cost Changes in 50 4011

- 515 - 02 Fuel - estimated @ \$95,000
- 545 – Vehicle/Equipment Rental Increase applicable to all budgets

Vehicle/Equipment Replacement Fund 50 4024

This account is the replacement budget for scheduled & approved “rolling stock” **replacement**. New stock is budgeted in the appropriate 4024 user Fund/Budget (14 Impact Fees, 41 Water, 42 Sewer, etc). This account is also funded by the individual Department accounts (545) and replaces equipment (utilizing reserves) per a schedule and evaluation of need. The schedule is a guideline, which assist the City in determining individual rates for equipment. Although the replacement schedule may indicate that a piece of equipment is due for replacement; the replacement is not automatic. The shop manager and the user department evaluate each piece and a decision is made depending upon factors such as: maintenance cost, cost of replacement and functional abilities of the equipment and department’s needs. Therefore, we do not always expend at the rate of the schedule. **Replacement expenditures were scheduled at \$78,300 but came in at \$67,611 in FY 07/08. Estimate replacement costs for FY 2008/09 are \$44,000. This is lower than anticipated because the evaluation of three PD units determined that two did not need to be replaced this year.**

Major Replacement Purchases

- One (1) Patrol Unit - \$25,000 (includes all conversion costs)
- One (1) Public Works Pickup - \$19,000

Respectively Submitted,

Ron Manfredi, City Manager
July 16, 2008

**Internal Service and Street Funds' Revenue Summary
FY 2008-2009**

Fund	Object	Project	Activity	Sub-Obj	Description	05/06	06/07	07/08	07/08	08/09
						Actual	Actual	Original Budget	Amended Budget	Budget
VEHICLE OPERATIONS AND REPLACEMENT FUND REVENUE										
50.0	0000	364	00	00	Charges to Departments (545)	291,032	358,738	450,645	462,029	508,117
50.0	0000	361	01	00	Interest Earnings	5,000	912	3,000	3,000	3,000
						<u>296,032</u>	<u>359,650</u>	<u>453,645</u>	<u>465,029</u>	<u>511,117</u>
TECHNOLOGY MAINTENANCE FUND REVENUE										
51.0	0000	364	00	00	Charges to Departments (546)	33,033	45,327	62,964	62,964	70,614
						<u>33,033</u>	<u>45,327</u>	<u>62,964</u>	<u>62,964</u>	<u>70,614</u>
STREET MAINTENANCE OPERATIONS & ADMINISTRATION										
					Trans from Gen. Fund	15,100		15,100	15,100	15,100
80.0	0099	557	43	00	Trans from Solid Waste	18,620	23,006	23,500	25,600	26,600
81.0	0000	335	20	00	2105 Gas Tax	50,000	77,135	73,000	73,000	75,920
81.0	0000	361	01	00	Interest	2,000		800	500	500
82.0	0000	335	20	00	2106 Gas Tax	31,000	46,410	44,000	44,000	45,760
82.0	0000	344	60	00	Caltrans Street Sweeping Share	16,000		17,400	17,400	18,096
82.0	0000	361	01	00	Interest	1,500		400	400	400
83.0	0000	325	20	00	2107 Gas Tax	60,000	103,125	96,000	96,000	99,840
83.0	0000	361	01	00	Interest	2,500	1,333	800	800	800
84.0	0000	335	20	00	2107.5 Gas Tax	3,000	3,000	3,000	3,000	3,120
84.0	0000	361	10	00	Interest	0		0	0	0
85.0	0000	314	03	00	SB 325 III Bicycle & Ped. Improv.	7,098	7,958	8,835	8,835	9,798
85.0	0000	361	01	00	Interest	0	860	400	800	600
87.0	0000	314	08	00	SB 325 VIII	226,695	345,087	392,187	392,187	394,762
87.0	0000	361	01	00	Interest	0	9,810	4,000	2,500	3,000
88.0	0000	314	88	00	Measure C	147,901	177,794	356,900	356,900	325,948
88.0	0000	361	01	00	Interest	5,000	15,909	8,000	9,000	8,000
						<u>586,414</u>	<u>811,427</u>	<u>1,044,322</u>	<u>1,046,022</u>	<u>1,028,244</u>

VEHICLE EQUIPMENT

<u>Activity</u>	<u>Description</u>	<u>Fund</u>
4011	Vehicle/Equipment Operations	50
4024	Vehicle/equipment Replacement Fund	50
	Vehicle/Equipment Replacement and Maintenance Schedule	

FY 2008/2009

**City of Kerman Municipal Budget
Vehicle/Equipment Operations**

FY 08/09

**Activity: 4011
Fund: 50.0
Department: Public Works**

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
50.0	4011	410 10 00	30,618	29,591	34,736	34,736	39,806
50.0	4011	410 30 00	16,487	3,265	3,500	5,800	5,000
50.0	4011	410 35 00		1,208	750	2,000	2,100
50.0	4011	420 00 00	14,184	16,913	17,372	17,372	18,770
Subtotal			61,288		56,358	56,358	65,677
50.0	4011	510 01 02	2,005	17,833	10,000	12,000	10,000
50.0	4011	515 01 00	13,117	9,302	12,000	11,000	12,000
50.0	4011	515 02 00	66,659	89,626	77,000	88,000	95,000
50.0	4011	521 01 00	987	237	500	500	500
50.0	4011	521 02 00	3,673				
50.0	4011	521 03 00	72,753	67,729	65,000	65,000	70,000
50.0	4011	521 04 00		1,360	1,000	1,400	
50.0	4011	521 06 00	6,472	6,653	7,500	7,400	7,800
50.0	4011	545 00 00	13,752	16,778	19,282	19,282	22,022
50.0	4011	546 00 00	667	954	1,247	1,247	1,496
50.0	4011	550 00 00	11,334	14,095	16,800	16,800	17,793
50.0	4011	551 01 00	795	868	900	1,000	1,100
50.0	4011	551 02 00	1,254	723	900	1,000	1,100
50.0	4011	554 01 00					500
50.0	4011	560 00 00	43,300	45,032	46,833	46,833	49,175
Subtotal M&O			236,768	271,190	258,963	271,463	288,486
Subtotal Operations			298,056	271,190	315,321	327,821	354,162
50.0	4011	600 03 06			7,000		
50.0	4011	600 03 07			1,250	1,250	
50.0	4011	600 04 09					
50.0	4011	600 04 00			8,500	8,800	
50.0	4011	600 04 10		858			
50.0	4011	600 04 11					1,000
50.0	4011	600 04 12					2,000
50.0	4011	600 04 13					5,000
Subtotal			0	858	16,750	10,050	8,000
Total Expenditures			298,056	272,049	332,071	337,871	362,162

Remarks on Budget Request

I. Personnel

- 6% Finance Director
- 2.5% Public Works Director
- 3% PW Admin. Secretary
- 10% PW Maintenance Tech.
- 65% Mechanic

II. M & O Costs:

- 510 01 02 Includes maintenance of generators.
- 515 02 00 Combined Fuel Accounts
- 521 02 01 Combined Supplies Parts & Consumables Accounts & Small Tools
- 521 02 01 Supplies-Parts (FY 08-09 Increase in Fleet)
- 521 04 00 Combined Vehicle Repair- Vendors with Contract Services

III. Capital Items:

- 600 03 07 Ice Machine 50% funded by Streets
- 600 04 00 Oil Distribution System to improve efficiency and save on oil costs (purchased in bulk).
- 600 04 11 Tool Box for shop tools
- 600 04 12 Backhoe quick release for changing bucket
- 600 04 13 Replacement of small equipment (moved from the 10.0 fund)

Program Elements:

**City of Kerman Municipal Budget
Vehicle/Equipment Replacement**

FY 08/09

Activity: **4024**
Fund: **50.0**
Department: **Public Works**

Fund	Object	Project			05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget
50.0	4024	600 04 29	Patrol Vehicle		37,222	51,712	40,800	35,000	25,000
50.0	4024	600 04 30	PW Pickup		30,214	28,744	19,500	18,180	19,000
50.0	4024	600 04 31	PW Service Truck (50%)				18,000	14,771	-
50.0	4024	600 04 27	City Mgr Vehicle		14,268				
50.0	4024	600 04 28	Backhoe			32,826			
Subtotal					81,703	113,282	78,300	67,951	44,000
Total Expenditures					81,703	113,282	78,300	67,951	44,000

I. Personnel
None

II. M & O Costs:
None

- III. Capital Items:**
- 600 04 29 Replace 1 Patrol Vehicle, not three because the vehicles did not meet criteria. Price including, paint, decals and delivery and equipment.
 - 600 04 30 Replace 1 Pickup, (Full Size Pickup, funded 100% by Fund 50.0)

VEHICLE AND EQUIPMENT REPLACEMENT AND MAINTENANCE SCHEDULE

Equip. No.	Equip. Cat.	Year	Make	Model	06/07	07/08	08/09	09/10	10/11	11/12	12/13	13/14	14/15	15/16	16/17	17/18	Mar 07 Road	Mar 08 Road	Annual Message	Adj. Mile at 10 years	Annual Replacement Cost Based on	GM plus Fleet Replacement Cost
1365	AV	96	Ford	Crown Vc													174,758	1,658	1,658	\$ 2,998	\$ 4,523	
1366	AV	96	Ford	Crown Vc													81,290	15,230	15,230	\$ 2,998	\$ 17,803	
1398	CS V	2006	Chevy	Silverado PU													255,988	16,888	16,888	\$ 5,796	\$ 22,346	
1406	CS V	2007	Chevy	Colorado pickup													4,194	4,194	4,194	\$ 2,400	\$ 7,391	
1362	CSV	91	Ford	PU (TCC)													3,463	3,463	3,463	\$ 1,700	\$ 5,810	
1391	CSV	2004	Chevy	Passenger Van													17,149	17,149	17,149	\$ 6,560	\$ 23,707	
1288	PW HE	86	Ford	backhoe													34,661	8,161	8,161	\$ 3,460	\$ 10,485	
1290	PW HE	86	Ford	MDL 4600													282,776	305,773	305,773	\$ 2,780	\$ 13,040	
1425	PW HE	91	Ford	F350 Water Truck													107,265	107,265	107,265	\$ 3,700	\$ 9,580	
1425	PW HE	2004	Caterpillar	Tractor													32,240	32,240	32,240	\$ 3,224	\$ 3,714	
1276		2004	Mowers														116,226	18,987	18,987	\$ 14,550	\$ 32,667	
1277		2005	Mowers														1,200	1,200	1,200	\$ 1,969	\$ 3,144	
1278		2006	Mowers														1,200	1,200	1,200	\$ 1,904	\$ 3,080	
1297	PW ME		MA	Compressor													65,251	7,110	7,110	\$ 2,047	\$ 3,223	
1297	PW ME		MA	Flare St. Mulder													1,164	1,164	1,164	\$ 1,164	\$ 2,058	
1297	PW ME		Pressure Washer														656	656	656	\$ 656	\$ 794	
1342	PW ME	91	I/R	Light Tower Generator													20	20	20	\$ 1,800	\$ 1,800	
1240	PW PU	68	Chevy	1/2 ton													50	50	50	\$ 516	\$ 565	
1405	PW PU	2007	Chevy	Silverado PU													2,300	2,300	2,300	\$ 2,300	\$ 3,476	
1338	PW PU	88	Dodge	1/2 Ton w/ Camper													12,260	12,260	12,260	\$ 2,380	\$ 7,280	
1339	PW PU	88	Dodge	1/2 Ton w/ Camper (Shop)													1,650	1,650	1,650	\$ 1,650	\$ 13,684	
1397	PW PU	2006	Chevy	Silverado PU													3,500	3,500	3,500	\$ 3,500	\$ 10,468	
1343	PW PU	88	Dodge	1/2 Ton w/ Camper													1,456	1,456	1,456	\$ 1,456	\$ 10,584	
1363	PW PU	92	Ford	F 150 pick up													1,889	1,889	1,889	\$ 1,889	\$ 5,212	
1371	PW PU	99	Dodge	Dakota pickup													1,950	1,950	1,950	\$ 1,950	\$ 5,882	
1373	PW PU	2002	Chevy	3500 Truck													2,030	2,030	2,030	\$ 2,030	\$ 10,259	
1374	PW PU	2002	Chevy	3500 Truck													4,000	4,000	4,000	\$ 4,000	\$ 10,600	
1392	PW PU	2004	Chevy	Colorado pickup													4,524	4,524	4,524	\$ 4,524	\$ 10,944	
1393	PW PU	2004	Chevy	Colorado pickup													2,290	2,290	2,290	\$ 2,290	\$ 6,307	
1394	PW PU	2004	Chevy	Colorado pickup													11,744	11,744	11,744	\$ 2,400	\$ 11,744	
1395	PW PU	2004	Chevy	Colorado pickup													4,932	4,932	4,932	\$ 2,400	\$ 7,233	
1402	PW PU	2007	Ford	Escape													7,565	7,565	7,565	\$ 2,705	\$ 7,565	
1403	PW PU	2007	Ford	Escape													3,026	3,026	3,026	\$ 2,705	\$ 5,731	
1404	PW PU	2007	Ford	Escape													7,291	7,291	7,291	\$ 2,705	\$ 9,996	
1407	PW PU	2007	Ford	F205 PU													10,472	10,472	10,472	\$ 2,705	\$ 12,968	
1408	PW PU	2007	Chevy	Equinox													5,091	5,091	5,091	\$ 2,990	\$ 7,979	
1424	PW PU	2007	Chevy	Silverado PU													4,900	4,900	4,900	\$ 2,570	\$ 7,470	
1426	PW PU	2008	Chevy	Silverado PU 3500													8,600	8,600	8,600	\$ 3,700	\$ 8,600	
Subtotal					\$ 112,000	\$ 95,500	\$ 18,800	\$ 26,460	\$ 38,340	\$ 77,680	\$ 87,627	\$ 27,060	\$ 51,120	\$ 71,000	\$ 152,660	\$ 114,200	880,530	131,870	131,870	\$ 114,443	\$ 57,415	\$ 171,858
Subtotal					\$ 124,000	\$ 126,500	\$ 18,800	\$ 63,460	\$ 75,040	\$ 102,280	\$ 145,587	\$ 27,060	\$ 51,120	\$ 112,800	\$ 152,660	\$ 137,432	1,478,517	185,242	185,242	\$ 166,268	\$ 84,321	\$ 250,579
1387	PPV	2002	Ford	Crown Vc													71,411	7,142	7,142	\$ 2,500	\$ 9,907	
1388	PPV	2003	Ford	Crown Vc													64,261	64,261	64,261	\$ 2,500	\$ 10,561	
1389	PPV	2003	Ford	Crown Vc													58,000	58,000	58,000	\$ 2,500	\$ 7,451	
1390	PPV	2003	Ford	Crown Vc													61,213	61,213	61,213	\$ 2,500	\$ 11,943	
1391	PPV	2003	Ford	Crown Vc													57,000	57,000	57,000	\$ 2,500	\$ 9,240	
1392	PPV	97	Ford	Crown Vc													63,775	63,775	63,775	\$ 2,600	\$ 9,240	
1393	PPV	97	Ford	Crown Vc													156,477	156,477	156,477	\$ 3,100	\$ 13,367	
1397	PPV	2001	Ford	Crown Vc													154,650	154,650	154,650	\$ 2,700	\$ 4,329	
1377	PPV	2000	Ford	Crown Vc													157,434	157,434	157,434	\$ 2,700	\$ 11,936	
1378	PPV	2000	Ford	Crown Vc													40,655	40,655	40,655	\$ 5,331	\$ 8,776	
1379	PPV	2000	Ford	Crown Vc													96,270	96,270	96,270	\$ 4,825	\$ 9,010	
1380	PPV	2001	Ford	Crown Vc													87,453	87,453	87,453	\$ 5,225	\$ 12,510	
1381	PPV	2001	Ford	Crown Vc													75,264	75,264	75,264	\$ 2,200	\$ 11,441	
1382	PPV	2001	Ford	Crown Vc													99,222	99,222	99,222	\$ 5,034	\$ 13,289	
1383	PPV	2002	Ford	Crown Vc													68,800	68,800	68,800	\$ 2,000	\$ 6,082	
1384	PPV	2002	Ford	Crown Vc													61,641	61,641	61,641	\$ 2,000	\$ 6,082	
1385	PPV	2002	Ford	Crown Vc													66,924	66,924	66,924	\$ 2,000	\$ 5,751	
1386	PPV	2002	Ford	Crown Vc													69,924	69,924	69,924	\$ 2,000	\$ 11,236	
1401	PPV	2003	Ford	Crown Vc													66,924	66,924	66,924	\$ 2,000	\$ 9,295	
Subtotal					\$ 86,000	\$ 64,800	\$ 25,300	\$ 42,660	\$ 44,000	\$ 45,000	\$ 52,000	\$ 104,000	\$ 85,914	\$ 85,914	\$ 56,674	\$ 150,641	1,624,771	118,530	118,530	\$ 114,443	\$ 62,149	\$ 178,308
Grand Total					\$ 210,000	\$ 191,300	\$ 44,100	\$ 106,060	\$ 119,040	\$ 147,280	\$ 197,587	\$ 131,060	\$ 133,120	\$ 197,660	\$ 238,574	\$ 2,879,968	3,102,688	3,102,688	3,102,688	\$ 282,417	\$ 146,370	\$ 428,887

Philip Auto Allowance

TECHNOLOGY MAINTENANCE

<u>Activity</u>	<u>Description</u>	<u>Fund</u>
4011	Technology Maintenance	51

- Technology Deferred Maintenance Schedule

FY 2008/2009

FISCAL YEAR 2008 – 2009

City Manager's Budget Message

Fund (51) Technology Maintenance Budget 51 4011

This budget funds the replacement of existing desktop computers, printers and the annual maintenance contract with the firm (Real Time) contracted for the upkeep of our equipment and system network. Revenues from individual budget line item 546 funds this budget 51 4011.

Revenue in FY 2007/08 was \$62,964. Anticipated Department Revenues for FY 2008/09 are \$70,614; while anticipated expenditures are \$56,740.

The budget expenditures in Technology Maintenance (51 4011) are:

- **\$30,000** – Contract for equipment and system network maintenance and trouble shooting. The contracted firm, Real Time, also, in conjunction with Dept. Managers, evaluates our need for new equipment, data processing expansion and long-range City needs. As our data processing system increases this amount will continue to increase.
- **\$26,740** – Scheduled replacement of existing computer and printer equipment. While not as complex this system is developed along the same lines as our vehicle/equipment replacement program with desk top computer, printers, etc. scheduled for replacement every several years.

Line item **546** in each budget funds the 51 4011 budget for each applicable department.

Respectively Submitted,

Ron Manfredi, City Manager
July 16, 2008

**City of Kerman Municipal Budget
Technology Maintenance**

FY 08/09

Activity: **4011**
Fund: **51.0**
Department: **Finance**

Fund	Activity	Object	Sub Obj.	Project	Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
51.0	4011	510	01	00	Contract Services	27,426	24,486	25,200	25,200	30,000
					Subtotal M&O	27,426	24,486	25,200	25,200	30,000
					Subtotal Operations	27,426	24,486	25,200	25,200	30,000
51.0	4011	600	04	00	Cap. Outlay/Computers	5,033	4,994	22,770	22,770	26,740
					Subtotal	5,033	4,994	22,770	22,770	26,740
					Total Expenditures	32,459	29,480	47,970	47,970	56,740

I. Personnel

II. M & O Costs:

510 01 01 Contract Service expenses were higher than anticipated and we are budgeting an additional 5% increase in 07/08 to keep up with the growth in staff and technology in Kerman.

III. Capital Items:

600 04 00 Carrying over \$3,000 of 07/08 scheduled replacements and adding them to the scheduled 08/09 replacements.

Program Elements:

Total Annual Fund	70,614	53,740	71,820	78,087	67,202	69,775	73,098	75,382
Less Yrly Service/Support	(30,000)	(30,000)	(30,900)	(31,827)	(32,782)	(33,765)	(34,778)	(35,822)
Capital Outlay - Computers	40,614	23,740	40,920	46,260	34,420	36,010	38,320	39,560

	% of Equip	Shared Allocation	Equipment Allocation	Total Allocation
Water Op	4.64%	1,945	1,330	3,275
Sewer Collectn	1.16%	486	333	819
WWTP	5.34%	2,241	1,533	3,773
Storm Drain	1.16%	486	333	819
Vehicle/Equip	2.12%	888	608	1,496
L&L	2.12%	888	608	1,496
Street	2.12%	888	608	1,496
Code Enforcmnt	6.76%	2,833	1,938	4,770
Planning & Bldg	4.05%	1,700	1,163	2,862
PD	36.26%	15,206	10,400	25,606
Comm Svc/Rec	14.57%	6,112	4,180	10,292
Water Admin	4.92%	2,062	1,410	3,472
Sewer Admin	4.92%	2,062	1,410	3,472
Refuse Admin	2.46%	1,031	705	1,736
Gen Admin	5.19%	2,175	1,488	3,662
RDA	2.22%	932	638	1,570
	100.00%	41,934	28,680	70,614

STREETS

<u>Activity</u>	<u>Description</u>	<u>Fund</u>
4011	Streets Maintenance Operations/Admin	80

FY 2008/2009

FISCAL YEAR 2008 – 2009

City Manager's Budget Message

Street Maintenance Operations & Administration 80 - 4011

This is one of the largest Maintenance and Operation (4011) budgets in Public Works. Because of the efficient operation of the division, the City of Kerman is able to build up a reserve of carryover funds each year. With this "carryover" amount we fund street preventative maintenance projects and bid them on a bi-annual basis. This amount (\$500,000) and various approved projects are listed in the 80 4024 Street CIP Budget.

There are very few other changes in this year's budget. Listed below are the major cost adjustments:

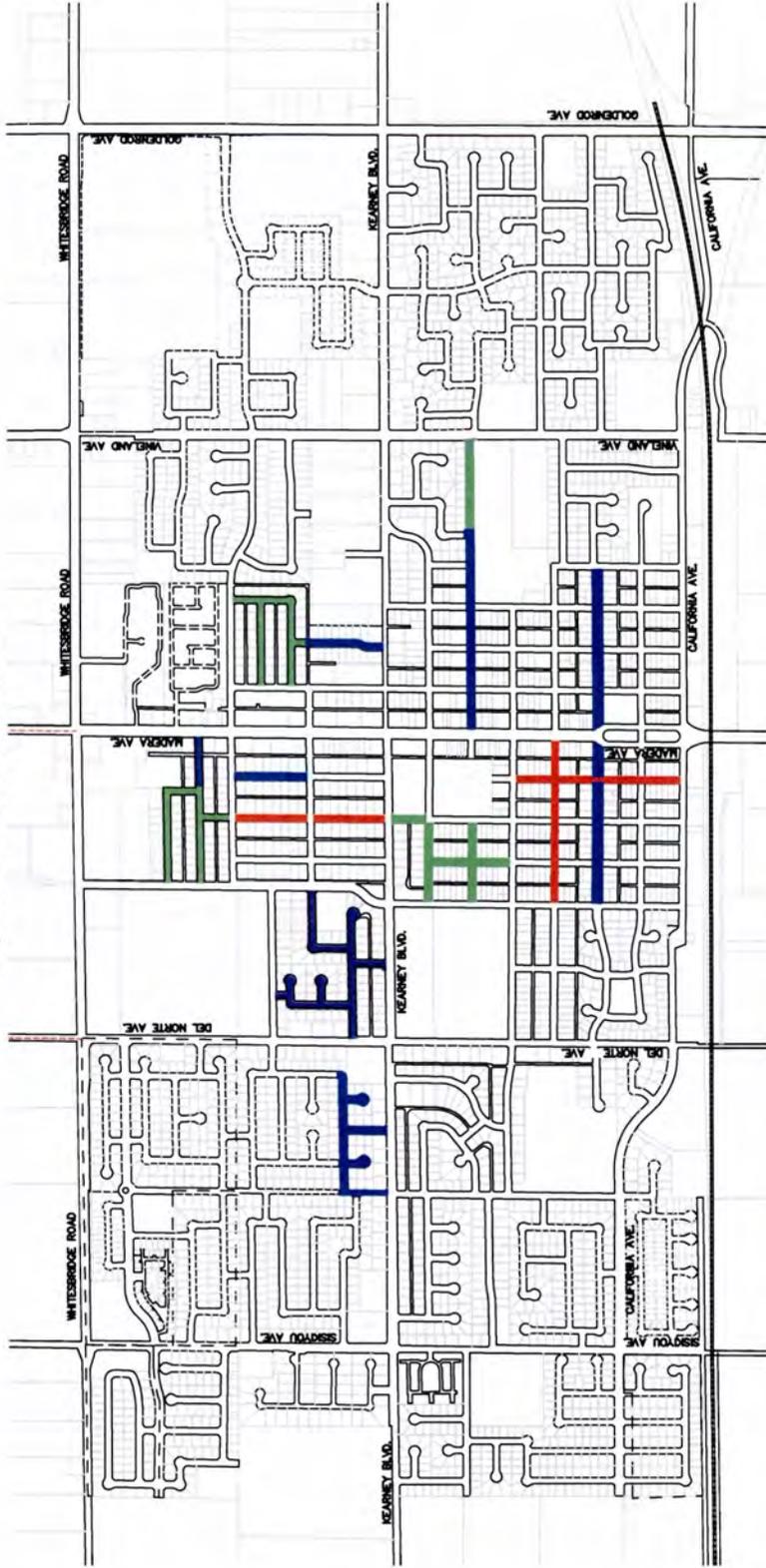
- **510 01 Street Sweeping - \$77,500 - contract had not added new street mileage for several years.**
- **600-03-14 Sidewalk repairs – Increased to \$50,000 (\$25,000 carried over from 07/08)**

The budget is subject to change if the State decides not to fund traditional allocations later this year.

Respectively Submitted,

**Ron Manfredi, City Manager
July 16, 2008**

CITY OF KERMAN 08/09 STREET PROJECTS



2008 STREET PROJECTS

- █ STREET OVERLAY.....
- █ STREET RECLAIMITE.....
- █ STREET SLURRY SEAL.....



PREPARED BY:
YAMABE & HORN ENGINEERING, INC.
1300 EAST SHAW AVENUE, SUITE 178
FRESNO, CA 93710
PH. 509-244-3123 FAX 509-244-3120

01/20/08...07293STPROJECTS-PROP.DWG

Capital Improvement Program (C.I.P.) Budgets

<u>Fund</u>	<u>Activity</u>	<u>Description</u>
PLANNING		
11	4041	Administration & Accounting (CIP/Impact Fees)
PARKS		
10	4024	Parks Acquisition & Construction
58, 59	4024	Parks Acquisition & Construction (Impact Fees)
78	4024	Parks Construction
CDBG		
12	4024	CDBG Construction
FACILITIES CONSTRUCTION		
14	4024	Facilities Construction
WATER CONSTRUCTION		
41, 52-54	4024	CIP Other Than SRF"
SEWER FACILITIES CONSTRUCTION		
42, 55-57	4024	Sewer Facilities Construction
STORM DRAIN		
48 & 49	4024	Facilities Construction
STREET CONSTRUCTION		
80	4024	Street Construction
DEVELOPMENT IMPACT FEE REVENUE SUMMARY		
Summary of Revenues, Expenditures and Fund Balances		

FY 2008-2009

**FISCAL YEAR 2008/2009
BUDGET PRESENTATION
CAPITAL IMPROVEMENT (CIP) BUDGETS ALL FUNDS - 4024**

CITY MANAGER'S BUDGET MESSAGE

The City Council approved the Five Year – Capital Improvement Plan (CIP) for fiscal years 2007/08 through 2011/12 at the March 19, 2008 Council meeting. The Capital Improvements and Equipment purchases not completed in FY 2007/08 and ones planned for 2008/09 will become the recommended budget allocations for Fiscal Year 2008/2009. These items have been presented and approved in the CIP presentation to the City Council. This CIP “action plan” now becomes the individual budgets for each **FUND** managed by the City. The lead number for each budget indicates the **Fund** which represents the revenue source for each budget (Example: 10 is the General Fund, while 52, 53, & 54 are the Water Fund, 55, 56, & 57 Sewer Fund, etc.). The number 4024 represents the generic “Capital Improvement Budget” for all Funds. Therefore, the (10 4024) budget represents the General Fund for Park/Facilities/Equipment expenditures utilizing General Fund revenues or reserves.

Revenues

CIP revenues have been significantly lower the last two fiscal years (06/07 and 07/08) and will remain low in 2008/09. This is due to the dramatic downturn in residential construction. While commercial/industrial development has been on the rise, certain development impact fees are not collected on these projects (park acquisition/development fees for example). With this in mind, several CIP projects have been moved further out in the 5-Year CIP planning process. Because project development is tied to growth these delays should not cause any service delivery problems. However, the annual debt service for the Bond to expand City Hall and purchase Park property will need to be made on an annual basis. It is not likely that Impact Development Fee revenues will meet this debt service for the next couple of years. Therefore, funds for such payments may be advanced from the General Fund and paid back at a later date.

Following is a brief narrative on each CIP budget for City Funds. CIP Budgets are followed by the Capital Improvement tables previously approved by Council. In some cases several budgets (Parks for example) are followed by one CIP Plan (table).

Page 60 - Administration and Accounting - CIP & Development Impact Fees (DIF) 11 4011

Under California Government Code 6600 it is permissible to charge impact development fees to cover the cost of the administration and accounting for the development of the Capital Improvement Plan (CIP) and the administration and accounting for this and the Development Impact Fees (DIF). The collection and accounting for DIF is extensive. Costs in this budget include the cost (\$18,000) for the City contract engineer to put together the annual CIP, the time Department Heads and associate staff put in regarding this development and the effort that goes into the collection, accounting and reporting of impact fees (\$38,369) for a total annual cost of \$56,369. Due to the slow down in residential development we have “pushed” out several projects for a year or two into the future.

The development and management of the City's Five-Year CIP and Development Impact

Fee schedule is one of the City's strongest areas. While our development impact fees have increased this year, Kerman's commercial/industrial rates are amongst the lowest for similar cities in our area.

Page 61 - Parks, Facilities & Equipment (Construction & Equipment) - General Fund 10 4024

The 10 4024 budget reflects the projects/equipment funded by the General Fund Reserve versus DIF (14) or other funds. This budget reflects construction and equipment from Parks & Facilities (buildings) and represents improvements and equipment funded by either General Fund reserves and/or community donations/contributions. Because we need to be very conservative regarding General Fund Reserves several projects will be delayed for future years. The projects for this year are:

- Police Mobil Data Terminals which will be reimbursed 80% by Fresno County Sheriffs grant

Page 62 - Park Acquisition & Construction 58/59 4024

The 59 4024 budget represents park acquisition & 58 4024 park development. These are funded with Development Impact Fees (DIF). The proposed Community Park has received a 15 acre donation and if additional property is purchased proceeds from the bond issue will be used.

Acquisition (59)

- Community Park bond debt service \$63,567 (maybe be adjusted per RDA decision)
- 9th Street park (infill/east side) - \$10,000 (if Kearney Palms II proceeds)

Construction/Development

- "B" Street Playground continued from previous year \$30,000
- Gateway begin on site improvements (site improvements/fee credit \$100,000)
- 9th Street improvements - \$25,000 (if Kearney Palms II proceeds)

Page 63 - Park Construction – Grants (78 4024)

This budget reflects park development expenditures funded by grants which the City has captured. Community Booth remodel \$60,000

Page 63 CDBG Construction 12 4024

After payment of our annual debt service for the Community/Teen Center (CTC) loan (\$55,000) we only have a limited amount to do capital projects Therefore, this year we are basically duplicating our east side return to curb (handicap ramps) which was completed in '06. However, this year we'll concentrate on the southwest side immediately west of Madera Ave. for approximately \$118,000.

No Page - Fire 18 (No Budget)

While Capital Improvement Plan has been developed for Fire Facilities, the City will not have any expenditure in this Fund. Development Impact Fees (DIF) are collected and held with interest accruing for North Central Fire Protection District to build and equip a Fire Station on the

eastern edge of the City sometime in the future. The City collects the DIF and when North Central has reached the point where the station is necessary plans to move the funds to North Central will be implemented. No expenditures are planned for several years. However, North Central is eligible for a prorated reimbursement of their CIP & DIP studies which they have yet finalized.

Pg 67 - Facilities Construction & Equipment 14 4024

The Facilities Construction & Equipment budget 14 4024 represents improvements and equipment funded from Development Impact Fees (DIF). As presented in the 5-Year CIP approved in March '08 a number of projects and equipment are partially funded by DIF with the remaining percentage funded from other Funds (water, sewer, drainage, Gen Fund, etc.).

Construction - the major projects are:

- City Hall Debt Service \$114,420
- Animal Control Vehicle \$30,000
- Council Chambers & City Hall office furniture and equipment \$75,000 (However, more recent information will probably put the figure @ \$100,000).

Transfers: In FY 07/08 \$112,250 from the Kerman Redevelopment Agency, General Redevelopment Budget was transferred into 14 4024 for projects/equipment benefiting the Kerman RDA areas. In FY 2008/09 \$66,500 will be transferred in. As RDA revenues grow similar amounts will be transferred into 14 4024 (CIP) for items that benefit the RDA project areas.

Page 71 - Water Construction (41, 52, 53, 54) 4024

The Water construction budget is funded principally from DIF (52, 53, 54). However, Water Operational Reserves (41) will also finance the matching percentages of a number of improvements and equipment.

The larger projects in this budget include:

- Retrofit Meters to Remote Reading - \$125,000
- Remote Meter Reading System \$125,000
- Emergency generator at Well #9 \$80,000
- Construct Well # 18 \$700,000

Page 73 Sewer Facilities Construction (42, 55, 56, 57) 4024

New Sewer Construction is funded principally from DIF. The funding of the long-range Wastewater Treatment Plant Expansion (\$5.6 million) is in this budget and will be funded with a low interest loan from the State Revolving Loan Fund. As with other budgets, a percentage of the funding for various equipment and improvements at the public works yard are included in this budget with revenues from Sewer Operational Reserves.

The major projects in this budget include:

- WWTP Expansion \$5.6 million (loan payments will begin in FY 2010/11)
- WWTP Removal of old clarifier \$60,000
- Monitoring Wells \$50,000
- Del Norte parallel sewer line from "C" to "E" \$150,000
- Upgrade Sewer Lift pumps @ Goldenrod \$5,000

Page 75 - Storm Drain (48 & 49) 4024

- **Mobile Irrigation/Storm Drain Pump (50%) \$15,000**

Page 74 Street Construction (80) 4024

Street Construction is funded from a variety of sources including funding through COG both of a competitive nature and County wide allocations. Other sources include: Gas Tax, Measure "C", TEA 21, Major Street Fees and Caltrans Cooperative Agreements, grants and development impact fees.

Major Projects include:

- Bi-annual maintenance program - \$500,000
- Prop 1B - Commerce Way completion - \$400,000
- Whitesbridge @ Vineland – travel lane \$470,000
- Several major reimbursements for work completed by contractors.

Respectfully Submitted

**Ron Manfredi, City Manager
July 16, 2008**

COMPREHENSIVE SCHEDULE OF CAPITAL PROJECTS AND EQUIPMENT

Page 1 of 2

Allocation of Capital Expenditures Between Funds

Initial Fund	Description	Total	Fund 10.0	Fund 12.0	Fund 14.0	Fund 41.0	Fund 42.0	Fund 49.0
50.0	Patrol Vehicle	25,000						
50.0	PW Pickup	19,000						
10.0	City Hall Expansion Project (Bonds)	1,925,000	1,925,000					
10.0	Planning Building Improv's (Bonds)	18,612	18,612					
10.0	CTC Parking	25,000	25,000					
10.0	Kiwanis Park Improvements	5,000	5,000					
10.0	Coleman Field Upgrade	5,000	5,000					
10.0	Scout Hut Upgrade	4,000	4,000					
10.0	Park Acquisition - Regional Park	996,750	996,750					
10.0	Rotary Park Electrical Upgrade	10,000	10,000					
10.0	Soroptimist Park Playground & Sidewalk	2,500	2,500					
59.0	Transfer to G/F - Regional Park Debt Svc	63,567						
59.0	9th Street Park (Infill - East Side)	10,000						
58.0	Lion's Park Field Improvements - Lights	10,000						
58.0	"B" Street Park - Playground Equipment	30,000						
58.0	Kerchoff Park - Booth Remodel	25,000						
58.0	Stanislaus Park - Offsite Improvements	50,000						
58.0	9th Street Park - Improvements	25,000						
78.0	Community Booth Remodel	50,000						
78.0	Trash Cans, Drink Fountains	10,000						
12.0	S/W Handicap Curb Return	118,082		118,082				
14.0	Transfer - Planning Bldg Debt Svc	6,357			6,357			
14.0	Transfer to G/F - City Hall Debt Svc	44,242			44,242			
14.0	City Hall Architect	20,000			20,000			
14.0	Weapons & Less Lethal Tech	7,000			7,000			
14.0	PW & CS New Trucks	19,500			19,500			
14.0	Animal Control Vehicle	30,000			30,000			
14.0	PD Computer/Printers	4,200			4,200			
14.0	Council Chambers Furniture & Equipment	75,000			75,000			
14.0	Additional Computers	3,500			3,500			
41.0	PW Yard Improv - Lights & Cement (50/50)	10,000				5,000	5,000	
41.0	Valve & Hydrant Replacement	30,000				30,000		
41.0	Remote Meter Reading System	125,000				125,000		
41.0	Retrofit Meters to Remote Reading	125,000				125,000		
41.0	Water Portion of Facilities & Equipment	13,000				13,000		
41.0	Install Emergency Generator at Well 9A	80,000				80,000		
54.0	Well 18	700,000						
57.0	WWTP Expansion	5,585,000						
57.0	WWTP Demolition - Clarifier & Headworks	60,000						
57.0	WWTP Expansion - Design	150,000						
42.0	Monitoring Wells (postponed to 08/09)	50,000					50,000	
42.0	PW Yard Improvements (15%)	4,500					4,500	
42.0	Automatic Entrance Gate	15,000					15,000	
42.0	Del Norte Ave. Sewer - C to E	150,000					150,000	
42.0	Wastewater Reclamation Nord Prop.	10,000					10,000	
42.0	Sewer Portion of Facilities & Equip.	13,000					13,000	
42.0	Portable Water Pump (50/50)	30,000					15,000	15,000
42.0	Goldenrod Lift Station Improvements	5,000					5,000	
80.0	Local Street Mtrc. - Overlay	500,000						
80.0	Transportation Measure C Match	38,740						
80.0	Local Match for State & Federal Prog.	3,400						
80.0	Proposition 1B	400,000						
80.0	RSTP Lifeline Project - Kearney Median	29,400						
80.0	RSTP Whitesbridge at Vineland	470,114						
80.0	Reimb. - Tract No. 5160 - Covington	10,523						
80.0	Reimb. - Tract No. 5244 - Westco	103,939						
80.0	Reimb. - Tract No. 5191 - Covington	19,500						
		12,368,426	2,991,862	118,082	209,799	378,000	267,500	15,000
		100%	24%	1%	2%	3%	2%	0%

COMPREHENSIVE SCHEDULE OF CAPITAL PROJECTS AND EQUIPMENT

Page 2 of 2

Allocation of Capital Expenditures Between Funds

Initial Fund	Description	Total	Fund 50.0	Fund 54.0	Fund 57.0	Fund 58.0	Fund 59.0	Fund 78.0	Fund 80.0
50.0	Patrol Vehicle	25,000	25,000						
50.0	PW Pickup	19,000	19,000						
10.0	City Hall Expansion Project (Bonds)	1,925,000							
10.0	Planning Building Improv's (Bonds)	18,612							
10.0	CTC Parking	25,000							
10.0	Kiwanis Park Improvements	5,000							
10.0	Coleman Field Upgrade	5,000							
10.0	Scout Hut Upgrade	4,000							
10.0	Park Acquisition - Regional Park	996,750							
10.0	Rotary Park Electrical Upgrade	10,000							
10.0	Soroptimist Park Playground & Sidewalk	2,500							
59.0	Transfer to G/F - Regional Park Debt Svc	63,567					63,567		
59.0	9th Street Park (Infill - East Side)	10,000					10,000		
58.0	Lion's Park Field Improvements - Lights	10,000				10,000			
58.0	'B' Street Park - Playground Equipment	30,000				30,000			
58.0	Kerchoff Park - Booth Remodel	25,000				25,000			
58.0	Stanislaus Park - Offsite Improvements	50,000				50,000			
58.0	9th Street Park - Improvements	25,000				25,000			
78.0	Community Booth Remodel	50,000						50,000	
78.0	Trash Cans, Drink Fountains	10,000						10,000	
12.0	S/W Handicap Curb Return	118,082							
14.0	Transfer - Planning Bldg Debt Svc	6,357							
14.0	Transfer to G/F - City Hall Debt Svc	44,242							
14.0	City Hall Architect	20,000							
14.0	Weapons & Less Lethal Tech	7,000							
14.0	PW & CS New Trucks	19,500							
14.0	Animal Control Vehicle	30,000							
14.0	PD Computer/Printers	4,200							
14.0	Council Chambers Furniture & Equipment	75,000							
14.0	Additional Computers	3,500							
41.0	PW Yard Improv - Lights & Cement (50/50)	10,000							
41.0	Valve & Hydrant Replacement	30,000							
41.0	Remote Meter Reading System	125,000							
41.0	Retrofit Meters to Remote Reading	125,000							
41.0	Water Portion of Facilities & Equipment	13,000							
41.0	Install Emergency Generator at Well 9A	80,000							
54.0	Well 18	700,000		700,000					
57.0	WWTP Expansion	5,585,000			5,585,000				
57.0	WWTP Demolition - Clarifier & Headworks	60,000			60,000				
57.0	WWTP Expansion - Design	150,000			150,000				
42.0	Monitoring Wells (postponed to 08/09)	50,000							
42.0	PW Yard Improvements (15%)	4,500							
42.0	Automatic Entrance Gate	15,000							
42.0	Del Norte Ave. Sewer - C to E	150,000							
42.0	Wastewater Reclamation Nord Prop.	10,000							
42.0	Sewer Portion of Facilities & Equip.	13,000							
42.0	Portable Water Pump (50/50)	30,000							
42.0	Goldenrod Lift Station Improvements	5,000							
80.0	Local Street Minc. - Overlay	500,000							500,000
80.0	Transportation Measure C Match	38,740							38,740
80.0	Local Match for State & Federal Prog.	3,400							3,400
80.0	Proposition 1B	400,000							400,000
80.0	RSTP Lifeline Project - Kearney Median	29,400							29,400
80.0	RSTP Whitesbridge at Vineland	470,114							470,114
80.0	Reimb. - Tract No. 5160 - Covington	10,523							10,523
80.0	Reimb. - Tract No. 5244 - Westco	103,939							103,939
80.0	Reimb. - Tract No. 5191 - Covington	19,500							19,500
12,368,426			44,000	700,000	5,795,000	140,000	73,567	60,000	1,575,616
100%			0%	6%	47%	1%	1%	0%	13%

**City of Kerman Municipal Budget
CIP Administration**

FY 08/09

Activity: **4011**
Fund: **11.0 (10.2)**
Department: **Public Works**

Fund	Object	Project	Description		05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.				Actual	Actual	Budget	Amended	Budget
11.0	4011	410	10	00	5,009	8,959	37,319	24,000	27,923
11.0	4011	420	00	00	1,849	3,469	15,000	8,200	10,446
Subtotal Personnel					6,858	12,428	52,319	32,200	38,369
11.0	4011	510	01	00		19,940	18,000	18,000	18,000
Subtotal M&O					0	19,940	18,000	18,000	18,000
Total Expenditures					6,858	32,368	70,319	50,200	56,369

Funding

CIP Admin. - Impact Fees	\$6,858	\$32,368	\$70,319	\$70,319	\$56,369
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Remarks on Budget Request

I. Personnel

5% City Manager	2.5% Comm. Services Director
2.5% City Clerk	2.5% Planning & Dev Services Dir.
5% Finance Director	5% Public Works Director
10% Sr Acct/Personnel Officer	

Salaries budget increased to due appropriate cost allocation of department heads' time devoted to the development of the Five-Year Capital Improvement Program and management of Development Impact Fees.

II. M&O Costs: Contract Services for CIP Administration are provided by the City Engineer, Gary Horn.

III. Capital Items:

Program Elements: The CIP Administration Fund provides funding from Impact Fees for the preparation and administration of the Capital Improvement Plan (CIP).

**City of Kerman Municipal Budget
Parks, Facilities & Equipment - General Fund**

FY 08/09

Activity: **4024**
Fund: **10.0**
Department: **Parks & Public Works**

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
Construction							
Facilities							
10.0	4024	600	03	06	PW Yard Improvements (15%)	4,500	
10.0	4024	600	03	15	Animal Control Shelter (25%)	26,667	1,200
10.0	4024	600	03	16	PW Office HVAC (15%)	2,550	766
10.0	4024	600	03	17	PW Office Roof (15%)	3,750	3,750
10.0	4024	600	03	18	City Hall Expansion Project (Bonds)		475,000
10.0	4024	600	03	19	Planning Building Improv's (Bonds)		381,388
				Subtotal		37,467	862,104
							1,925,000
Kerkhoff Park							
10.0	4024	600	03	86	Coleman Field Upgrade	6,695	158
10.0	4024	600	03	90	Develop Electrical Master Plan		21,000
10.0	4024	600	03	90	Park Electrical Upgrade		14,150
10.0	4024	600	03	92	Engineering & Design	12,099	16,146
10.0	4024	600	03	93	Scout Hut Upgrade	17,750	4,868
10.0	4024	600	03	93	Drainage system near Scout Hut	-	27,000
10.0	4024	600	03	95	Block Wall & Gate	2,216	10,771
				Subtotal		38,760	46,093
						123,000	131,530
							9,000
Regional Park							
10.0	4024	600	03	96	Park Acquisition	-	-
				Subtotal			3,250
							996,750
Rotary Park							
10.0	4024	600	03	20	Electrical Upgrade	-	-
				Subtotal			10,000
							10,000
Whooten Park							
10.0	4024	600	03	88	Playground Equip Replacement	14,402	16,084
				Subtotal		14,402	16,084
							-
Equipment							
10.0	4024	600	03	00	Restroom Partitions	-	2,000
10.0	4024	600	03	00	Madera AV Trash Cans Phase One	12,500	
10.0	4024	600	04	89	Police Radios/Mobl. Terminals (50%)		4,400
10.0	4024	600	04	15	Trash Containers - Madera Ave. (25%)		8,000
10.0	4024	600	04	21	CTC Flooring (50%)		17,000
10.0	4024	600	04	23	Senior Center Chairs & Blinds (50%)		6,500
10.0	4024	600	04	25	Brush Shredder (50%)		8,000
10.0	4024	600	04	26	Tire Mounter and Balancer (50%)		4,500
10.0	4024	600	04	27	Concrete Scarifier (50%)		4,500
10.0	4024	600	04	28	Brake Lathe - (was Vehic. Comp. Scanner)		5,000
10.0	4024	600	04	29	Police Motorcycle, Equip. & Training		28,400
				Subtotal		12,500	88,300
							73,658
							-
Donations							
10.0	4024	600	03	11	CTC Parking (25%)		25,000
10.0	4024	600	05	00	Lions Park Security Lights		10,000
10.0	4024	600	06	00	Kiwanis Park Improvements		
10.0	4024	600	05	00	Soroptimist Park Playground & Sidewalk		1,301
				Subtotal		1,301	35,000
							2,500
							32,500
10.0	4024	600	03	87	Gazebo	-	-
				Subtotal			-
							-
				Total Expenditures		65,662	63,477
						283,767	1,073,042
							2,973,250

Notes:

Parks & Facility Construction Budgets are spread out over four capital budgets, in order to improve accounting for expenditures and revenues. Projects in this budget are funded through General Fund reserves.

Yr. 08/09 projects are reflected in the 5-year Parks, Facilities & Equipment CIP.

Remarks on Budget Request

1. Yr. 07/08 Most projects completed.

2. Yr. 08/09 Most capital projects have been curtailed due to anticipated short fall in state revenues. Some carried over.

3. Donations from United Health, Soroptimist and Kiwanis clubs.

- 600 03 11 CTC Parking (25%) - UHC contribution to the project. See balance of funding in Fund 14.0.
- 600 05 00 Lions Park Security Lights - Lions Club will pay contractor directly.
- 600 05 00 Soroptimist Park new sidewalk and benches
- 600 05 00 Kiwanis Park Upgrades

Parks Acquisition & Construction

Fund: 58.0 & 59.0 (77.0 & 77.1)
 Department: Parks

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
ACQUISITION							
59.0	0099	557 10 00	2,584		1,000,000	19,849	63,567
59.0	4024	600 01 91			213,600	213,600	
59.0	4024	600 01 92			150,000	110,300	
59.0	4024	600 01 93			-	-	
59.0	4024	600 01 94			25,000		10,000
			2,584		1,388,600	1,388,600	73,567
CONSTRUCTION							
Lion's Park Phase II							
58.0	4024	600 03 65	3,516	12,101	35,000	7,404	
58.0	4024	600 03 96	9,114	185,812			10,000
58.0	4024	600 03 15			12,000		-
		Subtotal	12,630		47,000	7,404	10,000
Rotary Park							
58.0	4024	600 03 10	15,015				
58.0	4024	600 03 11					
		Subtotal	15,015		-	-	-
Kiwanis Park							
58.0	4024	600 03 12		6,325			
		Subtotal	-	6,325	-	-	-
"B" Street Park							
58.0	4024	600 03 13			30,000		30,000
		Subtotal	-		30,000	-	30,000
Kerkhoff Park							
58.0	4024	600 03 14		540	170,000	6,312	
58.0	4024	600 03 85	26,136	10,904			
58.0	4024	600 03 93		107,561	200,000	203,117	
58.0	4024	600 03 94			25,000	25,000	25,000
		Subtotal	26,136		395,000	395,000	25,000
Soroptimist Park							
58.0	4024	600 03 06	6,016	84,675			
58.0	4024	600 03 07		77,425			
58.0	4024	600 03 08		90,219			
		Subtotal	6,016	252,320	-	-	-
Regional Park							
58.0	4024	600 03 88			30,000	923	
58.0	0099	571 10 00				19,849	63,567
		Subtotal	-	-	30,000	20,772	63,567
Gateway Park (Firefighter)							
58.0	4024	600 03 16			100,000	90,000	
58.0	4024	600 03 09					
		Subtotal	-	-	100,000	90,000	-
Stanislaus Park							
58.0	4024	600 03 17			120,000		50,000
		Subtotal	-	-	120,000	-	50,000
9th Street Park							
58.0	4024	600 03 18					25,000
		Subtotal	-	-	-	-	25,000
Total Expenditures			62,381	252,320	2,110,600	1,901,776	252,134

Notes:

This year the Parks Construction Budget continues to be spread out over three budgets, in order to improve accounting expenditures and revenues. Projects in this budgeted are funded through development impact fees (DIF). Budget page format has been updated to better reflect the CIP. Major construction projects in Yr. 06/07 and 07/08 also reflect 2007 project bid estimates which account for building industry increase for materials, equipment and labor. Most notably reflected in the CIP revised cost estimate for the Kerckhoff Stage area.

Yr. 06/07 Soroptimist Park budget reflects a \$100,000 increase, included in the 2007 CIP. Per donor request for park equipment & playground. The CIP also reflects moving up future expenditures to the 06/07 fiscal year.

**City of Kerman Municipal Budget
Parks Construction**

FY 08/09

Activity: **4024**
Fund: **78.0**
Department: **Parks**

GRANTS

Fund	Object	Project			05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget
Construction									
Kerkhoff Park									
78.0	4024	600	03	85	Renovation Design, Plans	7,943	6,200	6,200	-
78.0	4024	600	03	92	Remodel Pool Bldg - Teen Center	-	50,000	856	-
78.0	4024	600	03	95	New Stage & Dance Area	-	91,000	135,000	-
78.0	4024	600	03	96	Chain Link Fence & Gates	-	15,000	15,000	-
78.0	4024	600	03	97	Community Booth Remodel	-	55,000	2,329	50,000
78.0	4024	600	03	98	Trash Cans, Drink Fountains	-	10,000	179	10,000
Subtotal					7,943		227,200	159,564	60,000
Total Expenditures					7,943		227,200	227,200	60,000

Notes:

This Parks Construction Budget is spread out over three budgets, in order to improve accounting for expenditures and revenues. The projects in this budget were included in 77.0-4024 Parks Construction 10.0 - 4024 Parks and Facilities and Equipment Projects are from the 5-year Parks 2007 CIP Projects in this budget are funded through state grants.

The increase in New Stage area reflect combining smaller projects into on bid package.

Staff anticipates completing the Kerckhoff Park Renovation Project in 07/08 budget year.

TABLE 5
CITY OF KERMAN - FIVE YEAR CAPITAL IMPROVEMENT PLAN
PARKS DEVELOPMENT & QUIMBY

	07/08	08/09	09/10	10/11	11/12
BEGINNING BALANCES					
Park Development	(\$108,767)	(\$94,737)	(\$21,306)	(\$90,258)	(\$38,368)
Park Quimby	\$305,205	\$123,906	\$104,575	(\$14,587)	(\$19,492)
General Fund	\$0	(\$181,000)	(\$19,000)	(\$44,000)	(\$44,000)
RDA/KUSD Funds	\$0	\$90,000	\$10,000	(\$31,000)	\$5,000
Sub-total	\$196,438	(\$61,831)	\$74,269	(\$179,845)	(\$96,860)
REVENUE					
Park Fees - Development	\$135,030	\$140,431	\$146,048	\$151,890	\$157,966
Park Bond Prop. 40, Reimbursement	220,000				
Sub-total	355,030	140,431	146,048	151,890	157,966
Park Fees - Quimby	52,150	54,236	56,405	58,662	61,008
General Fund					
Prop 12 Roberti-Zberg		252,000			
General Fund Match	100,000				
Sub-total General Fund	\$100,000	\$252,000	\$0	\$0	\$0
RDA/KUSD Recreation Funds	90,000	32,000	34,000	36,000	38,000
ACQUISITION					
<i>Quimby</i>					
Community Park Debt Service	19,849	63,567	63,567	63,567	63,567
Gateway Park (Firefighter), Tract No. 5803	213,600				
Stanislaus Park			112,000		
9th Street Park, Tract No. 5745, Sapraj		10,000			
Sub-total	\$233,449	\$73,567	\$175,567	\$63,567	\$63,567
CONSTRUCTION					
<i>Parks Development</i>					
Lions Park					
Park Improvements & Playground Equipment	16,000				
Easterly Property Line Block Wall		12,000			
Kerckhoff Park					
New Stage and Dance Area	200,000				
Youth Center Plans/Demolition	35,000				
Soroptimist Park					
Restroom			60,000		
Community Park					
Master Plan Design		30,000			
Gateway Park (Firefighter) Tract 5803					
Off site Improvements	90,000				
On-site improvements (Landscaping)			120,000		
Park Improvements				100,000	
Stanislaus Ave. Park					
Off Site Improvements					50,000
Stanislaus Basin Park Strip					
On site Improvements (Landscaping)			10,000		
9th Street Park, Tract No. 5745					
Off Site Improvements (Dev. Fee Credits)		25,000			
On Site Improvements (Landscaping)			25,000		
Sub-total	341,000	67,000	215,000	100,000	50,000

TABLE 5
CITY OF KERMAN - FIVE YEAR CAPITAL IMPROVEMENT PLAN (Cont)
PARKS DEVELOPMENT & QUIMBY

	07/08	08/09	09/10	10/11	11/12
General Fund					
Rotary Park					
Electrical Upgrade		10,000			
"B" Street Park					
Playground Equipment		30,000			
Kerckhoff Park (Roberti-Z'berg Project)					
Youth Ctr. Remodel		50,000			
Scout Hut Upgrade	25,000				
New Stage & Dance Area	135,000				
Stage Cover	29,000				
Coleman Field Upgrade	21,000				
Community Booth Remodel	55,000				
Community Booth Electrical upgrade	16,000		25,000		
Sub-total	281,000	90,000	25,000	0	0
KUSD/RDA Improvements					
High School Baseball/Pool Netting		12,000			
Kearney School Park Development		100,000	75,000		
Sub-total	0	112,000	75,000	0	0
Ending Balances					
Park Development	(\$94,737)	(\$21,306)	(\$90,258)	(\$38,368)	\$69,598
Park Quimby	\$123,906	\$104,575	(\$14,587)	(\$19,492)	(\$22,051)
General Fund	(\$181,000)	(\$19,000)	(\$44,000)	(\$44,000)	(\$44,000)
KUSD/RDA	\$90,000	\$10,000	(\$31,000)	\$5,000	\$43,000
Assumed Growth Rate =		4.0 Percent			06-302 12/14/06

**City of Kerman Municipal Budget
CDBG Construction**

FY 08/09

Activity: **4024**
Fund: **12.0**
Dept: **Administration**

Expenditures:						05/06	06/07	07/08	07/08	08/09
						Actual	Actual	Budget	Amended	Budget
12.0	4024	600	03	01	S/W Handicap Curb Return	311,169	30,599	91,000		118,082
12.0	5006	700	01	00	Debt Service - Comm. Center	50,000	57,253	55,000	55,000	51,500
Total Expenditures						361,169	87,852	146,000	55,000	169,582

Notes:

- 600 03 01 Curb, Gutter & Sidewalks - Kearney Blvd. - 8th to Vineland
- 700 01 00 Debt Service - Comm. Center - Final payment of \$50,000 plus six months' interest on Community Teen Center HUD loan.

**City of Kerman Municipal Budget
Facilities Construction**

FY 08/09

Activity: **4024**
Fund: **14.0**
Department: **Public Works**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj	Description		Actual	Actual	Budget	Amended	Budget
Construction								
14.0	4024	600 03 01	PD Fence & Sally Port Cover			25,000	5,841	10,000
14.0	4024	600 03 13	Bus Shelters - New Parks			4,500	4,500	
14.0	4024	600 03 14	City Hall Parking Lot			75,000	2,824	
14.0	4024	600 03 01	THF Salley Port/Generator	84,816				
14.0	4024	600 03 02	THF (Temporary Holding Facility)	9,998				
14.0	4024	600 03 04	City Hall HVAC	13,442				
14.0	4024	600 03 11	CTC Parking (75%)			75,000	3,813	
14.0	4024	600 03 06	PW Yard Improvements (50%)	11,631		15,000		
14.0	4024	600 03 15	Animal Control Shelter (75%)			80,000	10,000	
14.0	4024	600 03 16	PW Office HVAC (50%)			8,500	2,553	
14.0	4024	600 03 17	PW Office Roof (50%)			12,500		
14.0	0099	571 10 00	Transfer to G/F - City Hall Debt Srvc	3,103		2,400,000	35,729	114,420
14.0	4024	600 03 49	City Hall Architect				122,000	20,000
14.0	4024	600 03 09	Code Enforcement Add Space Remodel.	395				
14.0	4024	600 03 12	Senior Center Projects	1,680				
			Subtotal	125,064	0	2,695,500	187,259	144,420
Equipment								
14.0	4024	600 04 02	Teen Community Center Reg Software	0				
14.0	4024	600 04 03	Youth Center Equipment	0		15,000	1,192	
14.0	4024	600 04 04	Accounting Software Upgrade	20,344				
14.0	4024	600 04 05	Document Scanning System	3,421		65,000	59,725	
14.0	4024	600 04 06	New Phone System	44,014				
14.0	4024	600 04 07	Police Radios/Mobil. Terminals (50%)	18,025		4,400	4,400	
14.0	4024	600 04 08	Patrol Car with Vehicle Upgrades			21,000	20,545	
14.0	4024	600 04 09	Weapons & Less Lethal Tech					7,000
14.0	4024	600 04 10	Range Equipment Improvements	1,385		5,000		
14.0	4024	600 04 11	PW Backhoe					
14.0	4024	600 04 12	PW & CS New Trucks			19,500	19,500	19,500
14.0	4024	600 04 32	Animal Control Vehicle					30,000
14.0	4024	600 04 15	Trash Containers - Madera Ave. (75%)			24,000	21,807	
14.0	4024	600 04 16	Computer Tech for Building Permits			5,000	5,000	
14.0	4024	600 04 18	PD Computer/Printers					4,200
14.0	4024	600 04 33	PD Computer Server				18,000	
14.0	4024	600 04 35	Council Chambers Furniture & Equipment					75,000
14.0	4024	600 04 19	Additional Computers			6,000	6,000	3,500
14.0	4024	600 04 21	CTC Flooring (50%)			17,000	18,100	
14.0	4024	600 04 23	Senior Center Chairs & Blinds (50%)			6,500	2,309	
14.0	4024	600 04 24	PW Multi-Use Tractor/Scraper (50%)			27,500	21,218	
14.0	4024	600 04 25	Brush Shredder (50%)			8,000		
14.0	4024	600 04 26	Tire Mounter and Balancer (50%)			4,500	4,059	
14.0	4024	600 04 27	Concrete Scarifier (50%)			4,500	2,129	
14.0	4024	600 04 28	Brake Lathe [replaces scanner] (50%)			5,000	3,131	
			Subtotal	87,189	0	237,900	207,115	139,200
			Total Expenditures	212,254	0	2,933,400	394,374	283,620

Notes:

These projects reflect the 5-year Facilities & Equipment Parks CIP approved in March of 2008. They are primarily funded by Facility & Equipment Development Impact Fees (DIF). However, some projects are also partially funded by other funds. For example, the Equipment Replacement Fund, Water & Sewer reserves and General Fund reserves, etc. In the final budget presentation the funds will be defined.

- 600 03 08 City Hall Expansion - the City obtained Bond Financing for the \$2.4 million in 07/08. So, this line item will be used to budget for the transfer of funds to the General Fund for Debt Service on the bonds. Construction costs are also being budgeted in the General Fund Capital Improvements section of the Budget.
- 600 04 12 Purchased a Chevy Equinox for New Public Works Director
- 600 03 18 Planning Office Building - purchased building for \$350,000, from bond proceeds of \$400,000. Other \$50,000 used for improvements. This budget line item will be used to service 25% of the debt on the bonds. The other 75% will come from the RDA and General Fund.

TABLE 6
CITY OF KERMAN - CAPITAL IMPROVEMENT PLAN
FACILITIES & EQUIPMENT

	07/08	08/09	09/10	10/11	11/12
FUNDING					
Beginning Balance, Fund 14.0	\$37,990	\$81,040	(\$86,220)	(\$388,720)	(\$406,470)
Facilities Fees	127,050	161,700	190,600	190,600	242,600
United Health Center Share			25,000		
Community Donation		50,000			
Sub-total	165,040	292,740	129,380	(198,120)	(163,870)
PROJECTS FUNDED SOLELY BY FACILITIES FEES					
CONSTRUCTION					
1 PD Fence & Sally port cover	\$10,000	\$10,000			
2 Bus Shelters - New Parks	4,500			4,800	
3 City Hall Parking Lot			75,000		
EQUIPMENT					
1 PD New Police Car	21,000			22,000	
2 PD Weapons & Less Lethal Tech		7,000			7,500
3 PD Range & Facility Improvements				5,000	
4 PD computers/printers		4,200		4,200	
PD Computer Server	18,000				
5 Computer System Expansion/Update					30,000
6 Council Chambers Furniture & Equip.		75,000	15,000	15,000	15,000
7 Additional Computers /Printers	6,000	3,500		3,500	
8 PW Mower & Trailer			18,500		
9 PW & CS New Trucks	19,500	19,500			21,000
11 Planning & Development Services Vehicle		21,000			
12 Computer Technology for Building Permits	5,000				
13 Youth Center Equipment			15,000		
Sub-total	\$84,000	\$140,200	\$123,500	\$54,500	\$73,500

TABLE 6 is continued on the next page.

**City of Kerman
Annual Bond Debt Service Breakdown**

Project	Cost	Project Allocations					Quimby			Check Total
		Fund 10	Fund 14	Fund 58	Fund 60	Fund 41	Fund 42	Fund 43		
City Hall Expansion	\$ 2,400,000	4.0%	75.0%		0.0%	10.0%	8.0%	3.0%	100.0%	
07/08 Fiscal Year	47,638	1,906	35,729	-	4,764	3,811	1,429	47,638		
08/09 Fiscal Year	152,560	6,102	114,420	-	15,256	12,205	4,577	152,560		
Community Park	\$ 1,000,000			100.0%				100.0%		
07/08 Fiscal Year	19,849			19,849				19,849		
08/09 Fiscal Year	63,567			63,567				63,567		
Planning Bldg. Improvements	\$ 400,000	10.0%	0.0%		90.0%			100.0%		
07/08 Fiscal Year	7,940	794	-	7,146				7,940		
08/09 Fiscal Year	25,427	2,543	-	22,884				25,427		

Total	\$ 3,800,000	75,427						
	\$ 3,800,000	241,553						

City of Kerman Municipal Budget
Water Construction

FY 08/09

Activity: **4024**
 Fund: **41.0, 52.0, 53.0, 54.0**
 Department: **Public Works**

Fund	Object	Project	05/06	06/07	07/08	07/08	08/09
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
REIMBURSEMENTS							
41.0		N/A					
52.0	4024	600	03				
53.0	4024	600	03			59,894	
						59,894	0
CONSTRUCTION							
Operations							
41.0	4024	600	03	00	Cap. Outlay/Improv.		
						3,154	
41.0	4024	600	03	06	PW Yard Improvements (15%)		
							4,500
41.0	4024	600	03	53	PW Yard Improv - Lights & Cement (50%)		5,000
41.0	4024	600	04	13	PW Service Truck (15%)		
						5,400	4,432
41.0	4024	600	03	16	PW Office HVAC (15%)		
						2,550	
41.0	4024	600	03	17	PW Office Roof (15%)		
						3,750	
41.0	4024	600	04	24	PW Multi-Use Tractor/Scraper (10%)		
						5,500	4,547
41.0	4024	600	03	36	New Phone System	17,264	
41.0	4024	600	03	37	Jensen & Church Water Mains	12,138	
41.0	4024	600	04	38	PW Truck	862	
41.0	4024	600	04	39	Valve & Hydrant Replacement		
							30,000
41.0	4024	600	04	41	SCADA Server & Software		
						10,000	
41.0	4024	600	04	37	Remote Meter Reading System		
							125,000
41.0	4024	600	04	42	Retrofit Meters to Remote Reading		
						125,000	125,000
41.0	4024	600	03	50	SRF - Well 17 (Retention)		
							37,832
41.0	4024	600	04	45	Water Portion of Facilities & Equipment		
							19,500
41.0	4024	600	04	43	Install Emergency Generator at Well 9A		
						35,000	80,000
					Subtotal	33,417	0
						221,700	66,311
							378,000
Water Oversize							
53.0	4024	600	03	34	Jensen Ave. Industrial Water Main Loop		
							40,500
							30,178
					Subtotal	0	0
						40,500	30,178
							0
Water Major Facilities							
54.0	4024	600	03	33	Cap. Outlay/Improv. Well 16	338,069	
54.0	4024	600	03	52	Well 16 Abandonment		
							15,850
54.0	4024	600	03	35	Well 18		
							700,000
54.0	4024	600	04	44	Secondary Water System Study		
						10,000	3,967
54.0	4024	600	04	44	Secondary Water System Design		
						25,000	25,000
					Subtotal	338,069	0
						735,000	44,817
							700,000
					Total Expenditures	371,486	0
						997,200	201,200
							1,078,000

Notes:

- 41.0 600 04 39 Valve & Hydrant Replacement - replacing old valves & hydrants. Some postponed and total cost increased by \$10,000.
- 41.0 600 04 41 SCADA Server & Software - carried forward to 07/08.
- 41.0 600 04 42 Retrofit Meters to Remote Reading - to implement automated meter reading system.
- 41.0 600 04 43 Install Emergency Engine at Well 9A - move gear head from Well 10 and install a new engine to meet air quality standards.
- 54.0 600 03 33 Cap. Outlay/Improv. Well 16 - costs relating to the abandonment of Well 16, to close and cap the well.
- 54.0 600 03 35 Well 18 - Moved up from 2008/2009, because Well 16 had to be abandoned.
- 54.0 600 04 44 Secondary Water System Study & Design - research regarding potential use of surface water for parks and landscaping irrigation.

TABLE 2
CITY OF KERMAN
WATER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	07/08	08/09	09/10	10/11	11/12
REVENUE					
Beginning Balances					
Water Operations(41.0)	\$625,215	\$1,229,928	\$951,590	\$882,738	\$941,076
Water Front Footage (52.0)	60,186	79,986	100,578	121,994	144,266
Water Oversize (53.0)	80,228	13,956	38,708	64,450	91,222
Water Major Facilities (54.0)	384,006	510,406	(10,818)	175,109	368,473
Anticipated Income					
Water Operations (Above Annual Costs)	\$62,175	\$64,662	\$67,248	\$69,938	\$72,736
State Loan Proceeds	608,518				
Sub-total	\$670,693	\$64,662	\$67,248	\$69,938	\$72,736
Water Front Footage Fees	19,800	20,592	21,416	22,272	23,163
Major Facilities Fees	171,900	178,776	185,927	193,364	201,099
Water Oversize Fees	23,800	24,752	25,742	26,772	27,843
REIMBURSEMENTS OR FEE CREDITS					
Water Front Footage	\$0				
Water Oversize	59,894				
CONSTRUCTION					
Operations					
Remote Meter Reading System		125,000			
Retrofit Meters to Remote Reading		125,000	125,000		
Install Emerg. Engine at Well 9A		80,000			
SRF - Well 17 (retention)	37,832				
PW Service Truck (15%)	4,101				
PW Tractor/Scraper (50%)	4,547				
Water Portion of Facilities & Equipment	19,500	13,000	11,100	11,600	9,100
Sub-total	\$65,980	\$343,000	\$136,100	\$11,600	\$9,100
Water Major Facilities					
Well 16 Abandonment	15,500				
Secondary Water System Study	5,000				
Secondary Water System Design	25,000				
Well 18		700,000			
Sub-total	\$45,500	\$700,000	\$0	\$0	\$0
Water Oversize					
Jensen Ave. Industrial Water Main	30,178				
ENDING BALANCES					
Water Operations	\$1,229,928	\$951,590	\$882,738	\$941,076	\$1,004,712
Water Front Footage	79,986	100,578	121,994	144,266	167,429
Water Oversize	13,956	38,708	64,450	91,222	119,065
Water Major Facilities	510,406	(10,818)	175,109	368,473	569,572
Assumed Growth Rate =		4.0 Percent			06-302 3/12/2007

**City of Kerman Municipal Budget
Sewer Facilities Construction**

FY 08/09

Activity: **4024**
Fund: **42.0, 55.0, 56.0, 57.0**
Department: **Public Works**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09	
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget	
REIMBURSEMENTS & FEE CREDITS									
55.0	4024	600	03	01	Front Footage	-			
56.0	4024	600	03	01	Sewer Oversize		72,714		
						-	72,714	-	
CONSTRUCTION									
Sewer Major Facilities									
57.0	4024	600	03	48	WWTP Expansion	3,100,000	249,427	5,585,000	
57.0	4024	600	03	49	WWTP Demolition - Clarifier & Headworks			60,000	
57.0	4024	600	04	47	WWTP Expansion - Design		315,000	150,000	
						3,100,000	564,427	5,795,000	
Sewer Operations									
42.0	4024	600	03	16	Monitoring Wells (postponed to 08/09)			50,000	
42.0	4024	600	03	06	PW Yard Improvements (15%)	4,500			
42.0	4024	600	03	53	PW Yard Improv - Lights & Cement (50%)			5,000	
42.0	4024	600	03	16	PW Office HVAC (15%)	2,550	1,021		
42.0	4024	600	03	17	PW Office Roof (15%)	3,750	3,750		
42.0	4024	600	03	22	24" Line to Lagoon 1				
42.0	4024	600	03	29	Lagoon 7 Piping				
42.0	4024	600	03	35	Kearney Lift Station Reimb.				
42.0	4024	600	03	38	New Phone System	12,971			
42.0	4024	600	03	39	Jensen Ave Improvements (Mid Valley)	11,041	381		
42.0	4024	600	03	40	Construction CM Lagoon 2 / Grinding	4,530			
42.0	4024	600	03	41	Piping for Ponds	100,403			
42.0	4024	600	04	13	PW Service Truck (15%)	5,400	4,432		
42.0	4024	600	04	24	PW Multi-Use Tractor/Scraper (10%)	5,500	4,547		
42.0	4024	600	03	56	Automatic Entrance Gate			15,000	
42.0	4024	600	04	42	PW Pickup Truck	Carry Over			
42.0	4024	600	03	43	Increase Headworks Pumps		13,487		
42.0	4024	600	03	44	Del Norte Ave. Sewer - C to E			150,000	
42.0	4024	600	03	45	Security Camera at WWTP	5,000	5,000		
42.0	4024	600	03	46	Wastewater Reclamation Nord Prop.	10,000	9,219	10,000	
42.0	4024	600	03	57	Sewer Portion of Facilities & Equip.		19,500	13,000	
42.0	4024	600	03	47	Gas Masks and Detectors	9,000	8,824		
42.0	4024	600	03	49	Portable Water Pump (50%)			15,000	
42.0	4024	600	03	50	Goldenrod Lift Station Improvements			5,000	
				Subtotal	146,569	0	211,972	70,162	263,000
				Total Expenditures	146,569	0	3,311,972	707,303	6,058,000

Notes:

- 57.0 4024 600 03 48 WWTP Expansion - \$3.1 million project expanding Sewer capacity, using Bio-Lac system. Bond Financing pending.
- 42.0 4024 600 03 39 Jensen and Church Avenue WWTP Frontage. In conjunction with this project the water construction funds will install master planned mains on both streets, funded out of Front Foot & Oversize Develop Impact Fees.
- 42.0 4024 600 03 40 Construction CM Lagoon 2 - was eliminated and will be incorporated into the WWTP Expansion project. In 06/07, this budget was used to fund the grinding of cement to be used as base rock on the roads around the WWTP.
- 42.0 4024 600 03 46 Wastewater Reclamation - adding piping to reach adjacent farm property for irrigation purposes.

TABLE 4
CITY OF KERMAN
SEWER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	07/08	08/09	09/10	10/11	11/12	
REVENUE						
Beginning Balances						
Sewer Operations	\$3,509	\$3,009	(\$69,991)	(\$81,091)	(\$92,691)	
Sewer Front Footage	60,186	\$81,306	\$103,271	\$126,114	\$149,871	
Sewer Oversize	80,227	54,175	(47,297)	3,173	55,661	
Sewer Major Facilities	1,527,083	1,206,066	1,213,446	1,392,721	1,224,167	
Funding for WWTP Expansion		5,585,000				
Anticipated Income						
Sewer Operations (Above Annual Costs)	\$34,000					
Front Footage Fee	21,120	21,965	22,843	23,757	24,707	
Oversize Sewer Fees	46,662	48,528	50,470	52,488	54,588	
Major Facilities Fee	165,750	172,380	179,275	186,446	193,904	
REIMBURSEMENTS & FEE CREDITS						
Front Footage	\$0					
Sewer Oversize	72,714					
CONSTRUCTION						
Sewer Operations						
Monitoring Wells		\$50,000				
Security Camera at WWTP	5,000					
Wastewater reclamation Nord property	10,000	10,000				
Sewer Portion of Facilities & Equipment	19,500	13,000	11,100	11,600	9,100	
	Sub-total	\$34,500	\$73,000	\$11,100	\$11,600	\$9,100
Sewer Oversize						
Del Norte Avenue Sewer C to E		\$150,000				
Sewer Major Facilities						
Automatic Entrance Gate		15,000				
Jensen Ave. Improvements (Mid Valley)	171,767			355,000	355,000	
Loan Re-payment						
WWTP Expansion - Design	315,000	150,000				
WWTP Expansion		5,585,000				
	Sub-total	486,767	5,750,000	0	355,000	355,000
ENDING BALANCES						
Sewer Operations	\$3,009	(\$69,991)	(\$81,091)	(\$92,691)	(\$101,791)	
Sewer Front Footage	81,306	103,271	126,114	149,871	174,578	
Sewer Oversize	54,175	(47,297)	3,173	55,661	110,249	
Sewer Major Facilities	1,206,066	1,213,446	1,392,721	1,224,167	1,063,071	
Assumed Growth Rate =		4.0 Percent			3/12/2007 06-302	

**City of Kerman Municipal Budget
Storm Drain Acquisition & Construction**

FY 08/09

Activity: **4024**
Fund: **48.0 & 49.0 (47.1 & 47.2)**
Department: **Public Works**

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09	
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget	
BASIN ACQUISITION									
48.0	4024	600	01 01	Acquisition Basin B					
48.0	4024	600	01 02	Goldenrod Basin			46,385		
				Subtotal	0	0	0	46,385	0
REIMBURSEMENTS									
49.0	4024	600	03 15	Tract No. 5244 (Westco)		25,746			
49.0	4024	600	03 16	Tract No. 5329 (Jonathan)		22,943			
49.0	4024	600	03 18	Tract No. 5480 (Covington)		3,716			
49.0	4024	600	03 19	Tract No. 5515 (Hair)		57,205			
				Subtotal	0	0	109,610	0	0
CONSTRUCTION									
49.0	4024	600	03 01	Improvements - Lions Park Pump	19,312				
49.0	4024	600	03 04	Sunset Ave. Storm Drain	7,240	87,900	41,117		
49.0	4024	600	03 58	Jensen Ave. Improvements (Mid-Valley)			36,409		
49.0	4024	600	03 09	Portable Water Pump (50%)				15,000	
CONSTRUCTION BY DEVELOPERS									
				Tract No. 5677 (H/S)			18,570		
				Tract No. 5478 (Pacific Mountain)			55,448		
				Tract No. 5805 (Covington)			9,226		
				Subtotal	26,552	0	87,900	160,770	15,000
				Total	26,552	0	197,510	207,155	15,000

Note: This year, new Fund numbers have been assigned to these budgets. Last year's 47.1 (Storm Drain Facilities) is now 48.0 and last year's 47.2 (Storm Drain & Basin Acquisition) is now 49.0, for improved accounting procedures.

49.0 4024 600 03 10 Construct parallel 24" master plan storm drain line from Kearney Blvd. to California Ave 42' interceptor

TABLE 8

CITY OF KERMAN

STORM DRAIN - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	07/08	08/09	09/10	10/11	11/12
BEGINNING BALANCES					
47.0 S.D. Operations	\$255,289	\$188,839	\$113,839	\$213,839	\$213,839
48.0 S.D. Facilities	58,199	31,570	52,116	73,484	95,707
49.0 S.D. Acquisition	(111,097)	(109,091)	(20,431)	9,525	2,080
REVENUE					
S. D. Operations above expenditures			0	0	0
Sale of Basins to RDA		25,000			
Reimbursement from Sale of Basins to Lots			100,000		
Basin Acquisition Fees	19,756	20,546	21,368	22,223	23,112
S. D. Facilities Fees (1)	85,250	88,660	92,206	95,895	99,730
OPERATIONS					
CONSTRUCTION					
Sunset Avenue Storm Drain	\$30,041				
Jensen Ave. Improvements (Mid Valley)	\$36,409				
Eastside Basins to Lots (RDA Budget)		\$100,000			
Sub-total	\$66,450	\$100,000	\$0	\$0	\$0
MAJOR FACILITIES					
REIMBURSEMENTS (2)					
KUSD Liberty School			62,250		
Tract No. 5222 (Boyd)				14,530	
Panoche Creek Packing				31,893	
Crossroads (Kashian)				31,171	
Tract No. 5244 (Westco)				25,746	
Tract No. 5329 (Jonathan)					22,943
Tract No. 5480 (Covington)					3,716
Tract No. 5515 (Hair)					57,205
Sub-total	\$0	\$0	\$62,250	\$103,340	\$83,864
CONSTRUCTION (By Developers) (3)					
Tract No. 5677 (H/S)	18,570				
Tract No. 5478 (Pacific Mountain)	55,448				
Tract No. 5805 (Covington)	9,226				
Sub-total	83,244				
BASIN ACQUISITION					
REIMBURSEMENTS					
Goldenrod Basin	46,385				
Sub-total	46,385	0	0	0	0
ENDING BALANCES					
47.0 SD Operations	\$188,839	\$113,839	\$213,839	\$213,839	\$213,839
48.0 SD Acquisition	31,570	52,116	73,484	95,707	118,819
49.0 SD Facilities	(109,091)	(20,431)	9,525	2,080	17,946

(1) Actual Fees collected are subject to credits for construction

(2) Actual Reimbursements subject to fees collected

(3) Future Construction by Developers is unknown.

Assumed Growth Rate =

4.0 Percent

06-302

1/30/07

**City of Kerman Municipal Budget
Street Construction**

FY 08/09

Activity: **4024**
Fund: **80.0**
Department: **Public Works**

Fund	Activity	Object	Sub Obj.	Project Description	05/06 Actual	06/07 Actual	07/08 Budget	07/08 Amended	08/09 Budget
80.0	4024	600	03	00 Local Street Mtn. - Overlay	20,335		358,000	305,128	500,000
80.0	4024	600	03	59 Transportation Measure C Match				37,250	38,740
80.0	4024	600	03	60 Local Match for State & Federal Prog.				54,800	3,400
80.0	4024	600	03	16 Madera & Stanislaus Signal			-	-	-
80.0	4024	600	03	17 Del Norte - Middleton to SR 180 **					
80.0	4024	600	03	19 Madera Ave Alleys project**	111,438				
80.0	4024	600	03	20 Safe Routes to School	20,817				
80.0	4024	600	03	21 Safe Routes to School (City match)*			233,000	68,646	-
80.0	4024	600	03	68 Proposition 1B					400,000
80.0	4024	600	03	26 RSTP Lifeline Project - Kearney Median			-	-	29,400
80.0	4024	600	03	27 RSTP Whitesbridge at Vineland	1,083		528,200	58,086	470,114
80.0	4024	600	03	35 CMAQ Property Acquisition/Construction			176,100	-	
80.0	4024	600	03	25 Right of Way Property Purch.	22,415				
80.0	4024	600	03	28 Sunset & D Overlay			32,500	35,925	-
80.0	4024	600	03	30 Reimb. - Tract No. 5043 - Boyd			59,856	99,673	
80.0	4024	600	03	31 Reimb. - Tract No. 5160 - Covington			31,059	-	10,523
80.0	4024	600	03	32 Reimb. - Tract No. 5244 - Westco			76,380	-	103,939
80.0	4024	600	03	33 Reimb. - Tract No. 5191 - Covington			40,508	-	19,500
80.0	4024	600	03	34 Reimb. - Tract No. 5329 - Jonathan			14,667	-	
MAJOR STREET FEE CREDITS									
				Tract No. 5677 - Hair				16,300	
				Tract No. 5805 - Covington				8,100	
				Tract No. 5478 - Pacific Mountain				48,600	
				Total Expenditures	176,087	0	1,550,270	732,509	1,575,616

Notes:

Funding for Street Construction comes from numerous sources. These project costs have not been grouped or identified by their specific funding sources, at this point.

- 600 03 16 Madera & Stanislaus Signal - originally budgeted in 05/06, should have been carried forward to 06/07.
- 600 03 19 Madera Ave Alleys project - cost of asphalt and concrete went up.
- 600 03 20 Safe Routes to School - project will be completed in 2007/2008, with the balance of the project paid by City.
- 600 03 35 CMAQ Construction - Includes \$19,700 of City Matching Funds.
- 600 03 26 RSTP Lifeline Project - Kearney Median - design in 08/09 and construction in 09/10. Should not be in 06/07 Budget.
- 600 03 29 Sidewalk Repair moved to Operations (80.0 4011) in 2007/2008.

TABLE 7
CITY OF KERMAN
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	07/08	08/09	09/10	10/11	11/12
BEGINNING BALANCES					
Local Transportation Funds	\$ 77,442	\$ 413,023	\$ 393,990	\$ 386,254	\$ 427,717
Major Street Fees	78,142	17,603	260	544	24,509
Traffic Signal Fees	217,191	236,903	257,403	278,723	300,896
Railroad Crossing Fees	174,682	198,332	222,928	248,508	275,111
FHWA Grants	38,354	20,254	54	7,854	7,854
REVENUE					
Local Transportation Funds					
81.0 - 2105 Gas Tax	73,000	75,920	78,957	82,115	85,400
82.0 - 2106 Gas Tax	44,000	45,760	47,590	49,494	51,474
83.0 - 2107 Gas Tax	96,000	99,840	103,834	107,987	112,306
84.0 - 2107.5 Gas Tax	3,000	3,120	3,245	3,375	3,510
85.0 - SB 325 III	8,835	9,188	9,556	9,938	10,336
87.0 - SB 325 VIII	392,187	407,874	424,189	441,157	458,803
Caltrans Street Sweeping	17,400	18,096	18,820	19,573	20,356
Transfer from Sanitation	15,500	16,120	16,765	17,435	18,133
Measure C (4)	344,800	358,592	372,936	387,853	403,367
Reimbursement for Safe Routes to School	293,900				
Reimbursement for Stanislaus Signal	156,700				
Interest	14,400	14,976	15,575	16,198	16,846
Sub-total LTF Revenue	1,459,722	1,049,486	1,091,467	1,135,125	1,180,531
Less P.W. Operations (1)	(489,150)	(501,379)	(513,913)	(526,761)	(539,930)
Available for Construction	970,572	548,107	577,554	608,364	640,601
Maj. Street Fees	112,134	116,619	121,284	126,135	131,181
Traffic Signal Fees	19,712	20,500	21,320	22,173	23,060
Railroad Xing Fees	23,650	24,596	25,580	26,603	27,667
State & Federal Funding					
RSTP Whitesbridge at Vineland	467,700				
CMAQ Lifeline		155,900			
Proposition 1B		400,000			
CDBG Grant		185,000		240,000	
RSTP Kearney Blvd. Medians		26,000	287,800		
RSTP Lifeline					273,000
Safe Routes to School	156,100				
Sub-total State & Federal Funding	\$623,800	\$766,900	\$287,800	\$240,000	\$273,000
EXPENDITURES					
CITY PROJECTS					
Sunset Ave. & D Street Overlay	194,641				
Sidewalk Repair	25,000	25,000	25,000	25,000	
Local Street Maintenance	323,300	500,000		500,000	500,000
22 Passenger CNG Bus (50%)					48,000
CNG Filling Station (50%)					9,000
Transportation Measure C Match	37,250	38,740	40,290	41,901	43,577
Local Match for State & Federal Proj.	54,800	3,400	520,000		35,000
Sub-total City Projects	\$634,991	\$567,140	\$585,290	\$566,901	\$635,577
STATE & FEDERAL PROJECTS					
RSTP Whitesbridge at Vineland (3)	540,600				
Safe Routes to School	156,100				
Westside Curb Ramp Project		185,000			
Proposition 1B		400,000			
RSTP Kearney Blvd. Medians (3)		29,400	800,000		
RSTP Lifeline Project					308,000
First Street Storm Drain				240,000	
CMAQ Property Acquisition and Construction (2)		176,100			
Sub-total State & Federal Projects	696,700	790,500	800,000	240,000	308,000
MAJOR STREET FEE CREDITS (5)					
Tract No. 5677 - Hair	16,300				
Tract No. 5805 - Covington	8,100				
Tract No. 5478 - Pacific Mountain	48,600				
MAJOR STREETS REIMBURSEMENTS (6)					
Tract No. 5043 - Boyd	99,673				
Tract No. 5160 - Covington		10,523			
Tract No. 5244 - Westco		103,939			
Tract No. 5191 - Covington		19,500	21,000		
Tract No. 5329 - Jonathan			100,000		
Tract No. 5348 - Cambridge				24,526	
Tract No. 5266 - Covington				77,644	
					155,000
Sub-total	\$172,673	\$133,962	\$121,000	\$102,170	\$155,000

TABLE 7
CITY OF KERMAN
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN (cont.)

ENDING BALANCES							
Local Transportation Funds	\$	413,023	\$	393,990	\$	386,254	\$ 427,717
Major Street Fees		17,603		260		544	24,509
Traffic Signal Fees		236,903		257,403		278,723	300,896
Railroad Crossing Fees		198,332		222,928		248,508	275,111
FHWA Grants		20,254		54		7,854	7,854
Assumed Growth Rate =		4.0 Percent					
(1) No Impact Fees are used for operations							
(2) CMAQ Project requires 11.5% local match							06-302
(3) RSTP Project requires 11.5% local match							3/12/07
(4) Measure C allocation changes FY 07/08, Street allocation only							
(5) Fee credits given for construction of major streets. Amounts past current year are unknown.							
(6) Actual reimbursements subject to funds available.							

FUND BALANCES 6/30/2006

81.0 2105 GAS TAX	7,711
82.0 2106 GAS TAX	4,411
83.0 2107 GAS TAX	10,513
84.0 2107.5 GAS TAX	3,000
85.0 SB 325 III	12,286
87.0 SB 325 VIII	39,694
88.0 MEASURE C	<u>253,342</u>
Sub-total	<u>330,957</u>
89.0 FHWA GRANTS	38,052
91.0 MAJOR STREET FEE	71,811
92.0 TRAFFIC SIGNAL	191,315
93.0 RAILROAD CROSSING	<u>140,946</u>
	442,124

Impact Fee Revenue Summary FY 2008-2009

Fund	Object	Project		05/06	06/07	07/08	07/08	08/09
Activity	Sub-Obj	Description		Actual	Actual	Original Budget	Amended Budget	Budget
General Impact Fees								
11.0	0000	344 50 00	CIP Administration Impact Fees	14,525	10,562	12,660	5,971	13,260
14.0	0000	344 50 00	Facilities Impact Fees	429,570	213,447	225,187	93,191	161,700
17.0	0000	344 50 00	General Plan Update Impact Fees	52,750	33,600	35,448	14,632	19,802
18.0	0000	344 50 00	Fire Station Impact Fees	45,000	45,000	47,475	8,900	35,360
58.0	0000	344 50 00	Park Development Impact Fees	252,000	151,800	160,149	42,931	140,431
59.0	0000	344 50 00	Park Development - Quimby I/F	147,600	90,750	95,741	12,957	54,236
91.0	0000	344 50 00	Major Street Impact Fees	210,872	122,460	129,195	5,837	116,619
92.0	0000	344 50 00	Street Signals Impact Fees	22,618	23,556	24,852	17,852	20,500
93.0	0000	344 50 00	Railroad Crossing Impact Fees	31,906	39,234	41,392	27,468	24,596
			Subtotal	1,206,841	730,409	772,099	229,738	586,504
Enterprise Impact Fees								
WATER								
52.0	0000	344 50 00	Water Front Foot Impact Fees	3,828	15,300	16,142	2,882	20,592
53.0	0000	344 50 00	Water Oversize Impact Fees	71,294	33,930	35,796	4,540	178,776
54.0	0000	344 50 00	Water Major Facility Impact Fees	439,800	289,650	305,581	121,803	24,752
			Subtotal	514,922	338,880	357,519	129,225	224,120
SEWER								
55.0	0000	344 50 00	Sewer Front Foot Impact Fees	4,224	16,896	17,825	3,989	21,965
56.0	0000	344 50 00	Sewer Oversize Impact Fees	49,794	38,337	40,446	10,865	48,528
57.0	0000	344 50 00	Sewer Major Facility Impact Fees	334,800	233,400	246,237	106,252	172,380
			Subtotal	388,818	288,633	304,508	121,106	242,873
STORM DRAIN								
48.0	0000	344 50 00	Storm Drain Facilities Impact Fees	205,454	139,659	147,340	13,715	88,660
49.0	0000	344 50 00	Storm Drain Basin Impact Fees	28,810	17,472	18,433	12,669	20,546
			Subtotal	234,264	157,131	165,773	26,384	109,206
			Total Enterprise Impact Fees	1,138,004	784,644	827,800	276,715	576,199
			Grand Total - All Impact Fees	2,344,845	1,515,053	1,599,898	506,453	1,162,703

Note: See the City of Kerman Five-Year Capital Improvement Program that was prepared by Gary Horn, City Engineer, and approved by Council on March 19, 2008 for further Impact Fee information.

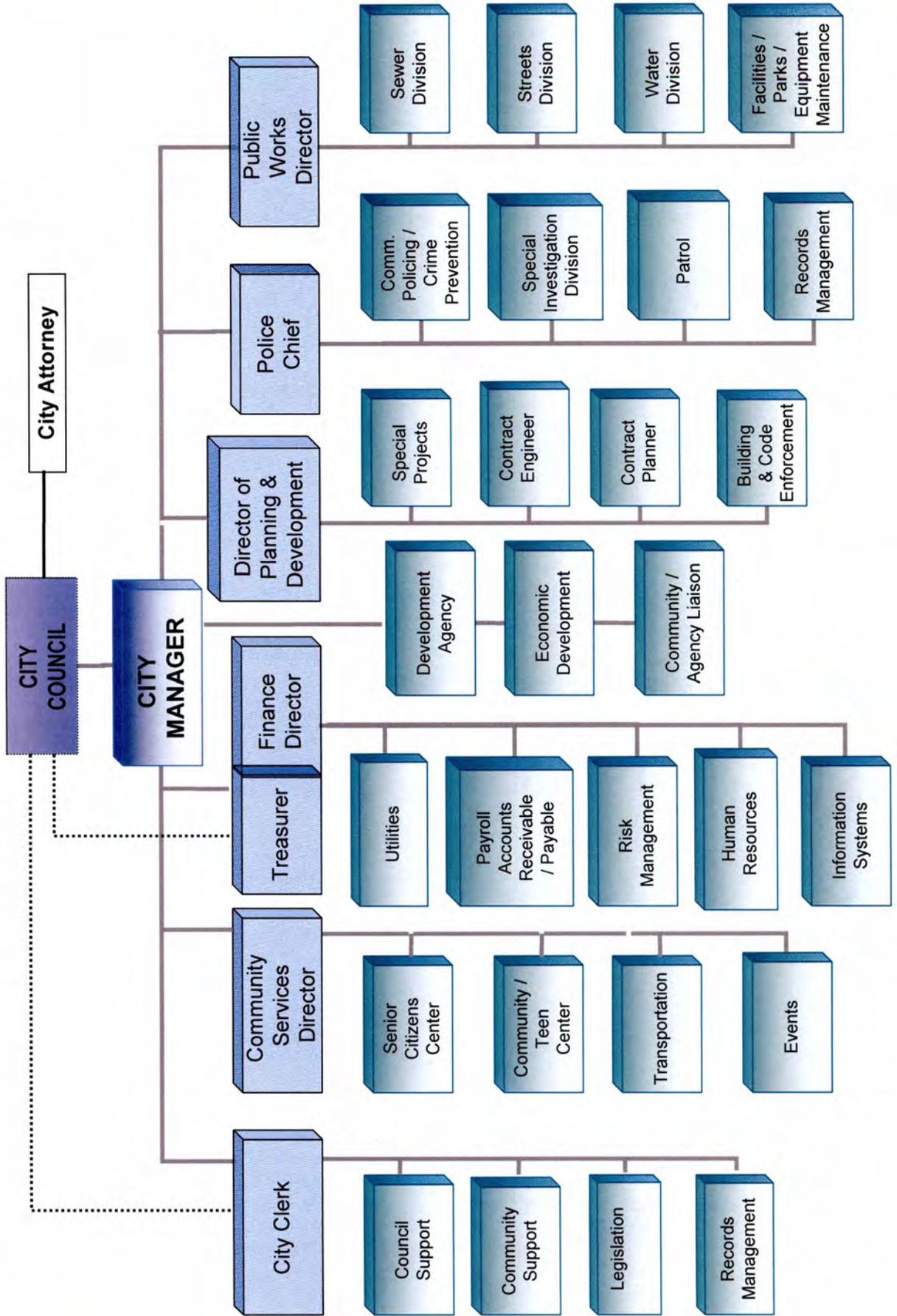
CITY OF KERMAN STAFFING

ORGANIZATIONAL CHART

**PAYROLL ALLOCATION
ALL FUNDS**

FY 2008/2009

City of Kerman Organizational Chart



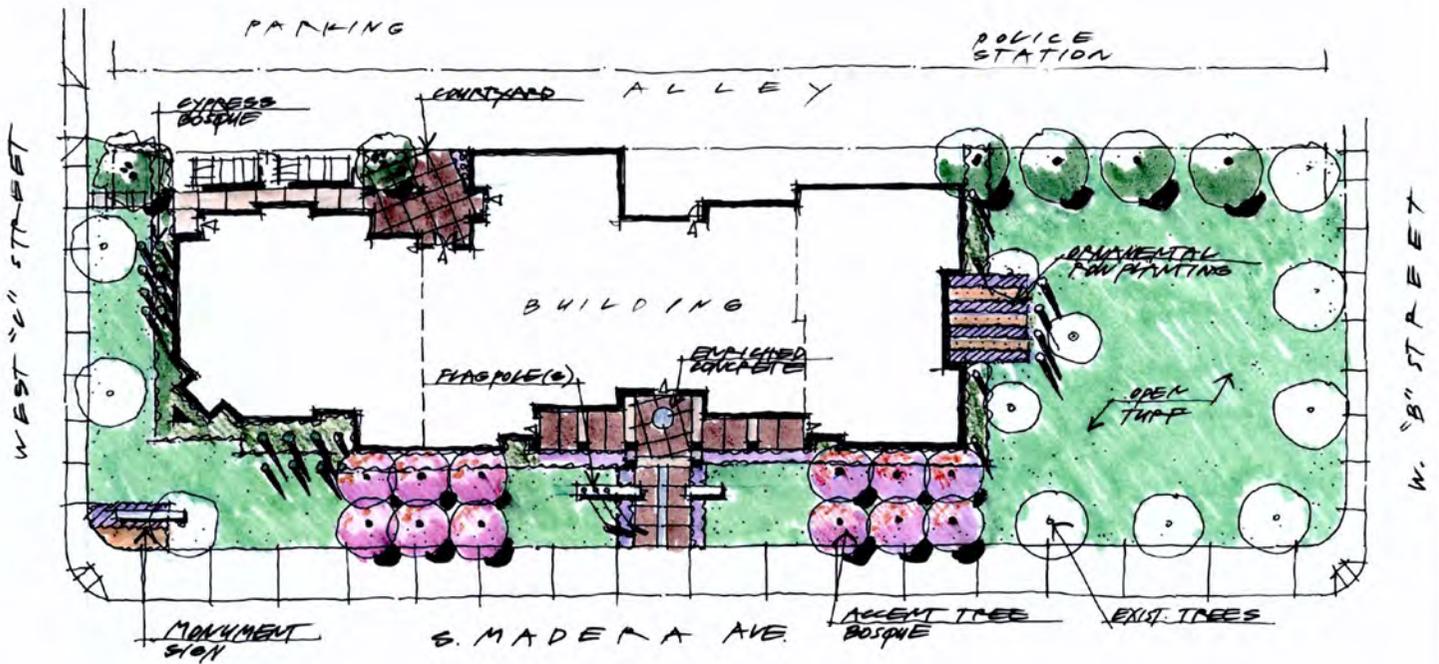
NON-SAFETY PAYROLL ALLOCATION SUMMARY

	General Admin.		Com. Svc. Admin.		Senior Ctr Service		Pool Operations		Planned Rec		Youth Svc Bur		Comm. Teen Cntr		Buildings & Parks		Animal Control		Bldg. Inspect.		Finance Admin.		Legis. Admin.		Impact Admin.		Gen. Plan Update	
	10.0	1002	10.0	2002	10.0	2044	10.0	2047	10.0	2062	10.0	2065	10.0	2069	10.0	4011	10.0	4042	10.0	5005	10.0	6004	10.0	11.0	4011	17.0	4007	
1 City Manager	0.0%	15.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	0.0%	0.0%	5.0%	2.5%	0.0%	
2 City Clerk	0.0%	23.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%	0.0%	2.5%	0.0%	0.0%	
3 Finance Director	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	4.0%	0.0%	5.0%	0.0%	0.0%	0.0%	
4 Sr Act/Personnel Officer	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	20.0%	0.0%	10.0%	0.0%	0.0%	0.0%	
5 Junior Accountant	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
6 Account Clerk II	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
7 Account Clerk	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
8 A/R Receptionist	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
9 Comm. Services Director	0.0%	0.0%	0.0%	44.0%	0.0%	43.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.5%	0.0%	0.0%	0.0%	
10 Community Center Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
11 Recreation Coord.	0.0%	0.0%	0.0%	15.0%	0.0%	15.0%	0.0%	0.0%	35.0%	0.0%	35.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
12 Information & Referral Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
13 Van Driver/Nutrit. Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	71.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
14 Parks & Facility Minc.	0.0%	0.0%	0.0%	80.0%	0.0%	80.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
15 General Maint. Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
16 Van Driver	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
17 CS Secretary	0.0%	0.0%	0.0%	66.5%	0.0%	66.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
18 Planning & Dev. Services Dir.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.5%	0.0%	0.0%	0.0%	
19 Admin Sec/Planning Tech.	7.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
20 Public Works Clerk	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
21 Building Official	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
22 Building Inspector	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
23 Inspector/Maint. Tech	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
24 Animal Reg/Code Enf.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
25 Public Works Director	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
26 PW Admin. Secretary	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
27 PW Operations Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
28 PW Lead Supervisor	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
29 PW Lead Supervisor	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
30 PW Lead Supervisor	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
31 Mechanic	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
32 PW Maintenance Tech.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
33 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
34 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
35 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
36 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
37 Water & WWTP Manager	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
38 WWTP & Water Op. II	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
39 WWTP & Water Op. I	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
40 WWTP & Water Op. I	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	

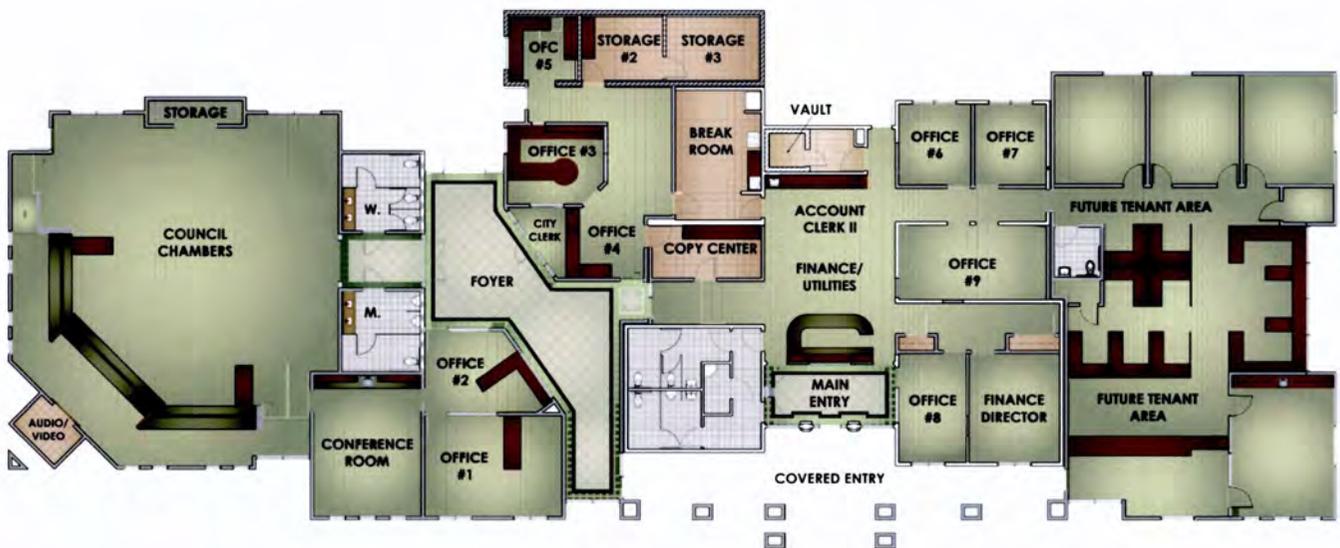
NON-SAFETY PAYROLL ALLOCATION SUMMARY

FY 08/09

	Wtr		Sewer		Sewer		Sewer		Solid		Storm		Vehicle/		RDA		RDA		Title III		Landscap		Admin.			
	Adm	Oper	Coll Op	WWTP Op	Admin	Waste	Drain Minc	Equip Op.	General	L&M Hsng	Outreach	Nutrition	Lighting	Streets	F.C.R.T.	Check	Total									
City Manager	24.0%	0.0%	0.0%	0.0%	18.0%	10.0%	0.0%	0.0%	12.5%	6.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%	
City Clerk	17.0%	0.0%	0.0%	0.0%	10.0%	14.0%	0.0%	0.0%	7.0%	7.0%	0.0%	0.0%	0.0%	0.0%	0.0%	4.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Finance Director	33.0%	0.0%	0.0%	0.0%	16.0%	14.0%	0.0%	6.0%	4.0%	6.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Sr Acct/Personnel Officer	30.0%	0.0%	0.0%	0.0%	22.0%	8.0%	0.0%	0.0%	2.0%	1.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Junior Accountant	31.0%	0.0%	0.0%	0.0%	31.0%	28.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Account Clerk II	32.0%	0.0%	0.0%	0.0%	31.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Account Clerk	32.0%	0.0%	0.0%	0.0%	31.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
A/R Receptionist	38.0%	0.0%	0.0%	0.0%	28.0%	22.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Comm. Services Director	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Community Center Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Recreation Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Information & Referral Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Van Driver/Nutrit. Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	24.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Parks & Facility Minc.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	8.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
General Maint. Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Van Driver	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
CS Secretary	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Planning & Dev Services Dir.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Admin Sec/Planning Tech.	2.0%	0.0%	0.0%	0.0%	13.0%	8.0%	0.0%	0.0%	12.5%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Public Works Clerk	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	25.0%	6.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Building Official	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Building Inspector	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Inspector/Maint Tech	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Animal Reg/Code Enf.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Public Works Director	0.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
PW Admin. Secretary	15.0%	15.0%	15.0%	10.0%	15.0%	5.0%	2.0%	2.5%	4.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
PW Operations Coord.	0.0%	30.0%	30.0%	0.0%	0.0%	15.0%	0.0%	3.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
PW Lead Supervisor	0.0%	25.0%	22.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
PW Lead Supervisor	0.0%	10.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
PW Lead Supervisor	0.0%	15.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Mechanic	0.0%	10.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
PW Maintenance Tech.	0.0%	14.0%	16.0%	0.0%	0.0%	5.0%	0.0%	10.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Maintenance Worker	0.0%	20.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Maintenance Worker	0.0%	5.0%	0.0%	17.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Maintenance Worker	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
Water & WWTP Manager	0.0%	35.0%	25.0%	40.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
WWTP & Water Op. II	0.0%	35.0%	25.0%	40.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
WWTP & Water Op. I	0.0%	50.0%	25.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%
WWTP & Water Op. I	0.0%	50.0%	25.0%	25.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.00%



Landscaping Concepts for New City Hall



Floor Plans for New City Hall