

CITY OF KERMAN

ANNUAL BUDGET

2007/2008



Fresno Philharmonic performs "Bad Boy Beethoven" at the Kerman Community Teen Center

CITY OF KERMAN

DIRECTORY

	<i>Meets</i>	<i>Contact</i>	<i>Phone/email</i>
<i>City Council</i>	1st & 3rd Wednesday Com/Teen Center	Renee Holdcroft *** City Clerk	
Mayor, Trinidad M. Rodriguez Mayor Pro-Tem, Richard Stockwell Council Member, Kanwaldeep Dhaliwal Council Member, Charlie Jones Council Member, Jack Sidhu			
<i>Planning Commission</i>	4th Monday Com/Teen Center	Olivia Pimentel *** Admin. Sec.	(559) 846-9386 opimentel@cityofkerman.org
Chairman, Robert Epperson Commissioner, Mike Arabian Commissioner, Bob Felker Commissioner, Paul Green, Jr. Commissioner, Mark Haist Commissioner, Kevin Nehring Commissioner, Anthony Pereira			
<i>Recreation Commission</i>	4th Tuesday Senior Center	Philip Gallegos *** Com.Svcs Dir,	
Dolores Amaro Glen Foth Dora Garcia Rosalie Madrid Adriana Olalde Betty Roberts Mike Teixeira			
<i>Department Heads</i>			
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<i>Contract Services</i>			
City Attorney, Mark Blum City Engineer, Gary Horn, Yamabe & Horn Eng. Planning Consultant, Lindsay Bailey, Collins & Schoettler			

ABOUT KERMAN

Kerman is located just west of Fresno in the heart of California's San Joaquin Valley. It is predominately an agriculturally based economy, but is promoting business growth through the expansion of industrial development and through partnerships with Fresno County, the I-5 Business Development Corridor, the Economic Development Corporation *servicing* Fresno County and the Regional Jobs Initiative (RJI). The City of Kerman was also recently included as an Enterprise Zone designation by the State of California. Therefore businesses that expand through new hiring will be eligibly for certain tax exemptions.

In the 1990's Kerman's population grew 59%. This was the greatest population growth of all Fresno County cities during that period. Between 2000 and 2007, Kerman experienced a 59% population increase. The City grew 10.1% in 2005 and 7.6% in '06 making it not only the fastest growing city in Fresno County, but also the fastest in the Central Valley during this period. According to the January 1, 2007 State of California population data, Kerman's population is estimated at 13,591 and it is projected that by 2027 Kerman will have between 26,613 and 40,561 residents.

To diversify the economy, Kerman is reaching out to more businesses with the development of more industrial and commercial property. Kerman Telephone Co., a locally owned telecommunications firm, is supplying an additional incentive with its state-of-the-art fiber optics support and communication links for worldwide connectivity. The city is also in the process of producing a new web site.

RECENT GROWTH

Commercial and industrial development is also quickly rising. Panoche Creek Packaging, after opening an 117,000 sq. ft. almond packaging facility with 80 full and part-time employees recently completed a 124,000 square-foot expansion, employing an additional 30 more employees. Helena Chemical purchased an additional 12 acres, six of which will be developed immediately, with a 50,000 square-foot warehouse and several mixing tanks.

On Commerce Way and Madera Avenue, a new agricultural chemical and fertilizer company, Kerman Ag Resources, is refurbishing the old Con Agra/Kerman Bean Plant. They have added several acres for their Ag chemical and fertilizer plant and are employing approximately 30. The Boyd industrial complex, a 30,000 square-foot service commercial/light industrial facility was built and has some remaining spaces available for lease. Mid Valley Disposal is ready to move into its new facility on Jensen Avenue to relocate its refuse-hauling business and open up a new recycling business, bringing 25 jobs to Kerman as a result of the relocation, and creating 12 new jobs with the recycling facility.

Several smaller commercial and retail facilities opened for business in 2005/06. The "Cross Roads" complete with a restaurant and several commercial operations opened in early 2006. Plans have been approved for a 55-unit La Quinta motel and the Kerman Inn Motel recently completed an extensive remodeling and expansion. United Health Centers opened its downtown, 18,000 square-foot medical/dental center in August 2005.

A few blocks from downtown, Kearney Palms, an 81-unit senior citizens' residential complex opened in May 2006. On East Whitesbridge (SR 180), Slumberger Lumber has added a matching wing to its commercial development.

Several other such facilities are currently under construction or have property in escrow for the development of similar business operations. Madera Avenue, Kerman "Main Street" has also experienced several new and expanded developments. Central Valley Community Bank opened a 4,000 square-foot facility in April 2007. In early 2007 the Kerman Professional Center opened with an 8,500 square-foot office complex. Kerman Telephone has also expanded with 14,000 square-feet of office, warehouse and maintenance building space behind its new office complex at the corner of Madera and C streets.

WHY KERMAN STANDS OUT

The award-winning Kerman Unified School District (KUSD) continues to be one of the strongest, small school districts in the central valley. The city and KUSD partner on a number of projects which not only benefit youth but beautify the community and provide activities and facilities for adults as well as children. Two such programs are the after school "FRESH" program with recreational and tutorial activities at local school sites and the City of Kerman Art Poster Recycling Calendar.

The City and KUSD have established an excellent partnership for career development in the building trades. This year Kerman High School has expanded the Building Trades program and hired a full time instructor. The city is coordinating with the Kerman High School Drafting class to design houses for the Building Trades class to build over the next few years.

With the recent voter approved multi-million dollar bond and funds from school development impact fees, KUSD will open new multi-purpose facilities at Kerman High School and Kerman Middle School in August 2008. In 2008 KUSD will also break ground on Kearney Elementary School where the City and District will jointly develop part of the site into a community-use ball fields and park space.

Kerman places great emphasis on quality of life and keeping a small-town flavor. This is best captured by the recently adopted new motto by the City Council "Community Comes First".

The City of Kerman has over 35 acres of parks including Lions expansion and Soroptomist which were recently completed. Over the next two years a \$326,000 makeover and improvements will be made to the downtown Kerckhoff Park. Also included in the City 5-Year Capital Improvement Plan, the City will develop: the 2.85 acre "Gateway Park"; 3 acre Westside Park and purchase property for a 40 plus acre Community Park. The City is also working with KUSD to develop 8 acres at Kearney Elementary School into a park and ball field complex, mentioned above.

In addition to an extensive parks system, the City of Kerman offers a wide variety of youth and senior citizen recreational activities, programs and transit services. The City has earmarked \$770,000 for these services, which is 17% of the General Fund Budget.

Located at the center of the community is the City's 11,600 square-foot Community/Teen Center, a one of its kind showpiece for the community. In this fiscal year the old swimming pool building at Kerckhoff Park and next to the skate park will be remodeled to develop a teen activity center.

In early 2007, the City approved an update General Plan and will begin working with Fresno County and LAFCO to expand its sphere of influence.

The substantial growth the City has experienced over the past ten years has prompted it to invest in major capital improvements. Revenues from new growth through Development Impact Fees (DIF) will continue to fund the majority of these improvements. The Five-Year Capital Improvement Plan is anticipating investment of \$10 to \$12 million of capital improvement expenditures planned within the next five to eight years. This Plan includes a \$2.4 million expansion of City Hall and new Council Chambers to break ground in late 2007. Also, set for construction sometime in 2008 is a \$3.1 million Wastewater Treatment Plant expansion.

GENERAL FUND **BUDGET**

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FY 2007/2008

CITY OF KERMAN

ANNUAL BUDGET 2007/2008

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RESOLUTION NO. 07-50

**A RESOLUTION ADOPTING THE FISCAL YEAR 2007-2008 BUDGET AND
APPROVING THE FISCAL YEAR 2006-2007 AMENDED BUDGET FOR THE
CITY OF KERMAN**

The City Council of the City of Kerman does resolve as follows:

SECTION 1: The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Budget ("Budget") for fiscal year 2007-2008;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements, including the fiscal year 2006-2007 amended budget which is designated "06/07 Amended Budget";
- C. This budget provides continued services at current levels to the community. This budget also includes continuation and/or completion of several projects to enhance the community.
- D. All procedural requirements for adopting the City's Budget were fulfilled and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

SECTION 2. ADOPTION. The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the fiscal year 2007-2008 Amended Budget.

BUDGET APPROPRIATIONS. Based upon the Budget, the total fiscal year 2007-2008 appropriation is **\$16,721,096** (see Exhibit A: City Wide Expenditures Summary, attached). The City Manager, or designee, is authorized to implement the appropriations as detailed in the Budget for City Departments:

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SECTION 3. BUDGET ADJUSTMENTS. The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between departments and activities and line items within a City fund;
- C. By Department Directors for appropriation transfers between activities and line items within a department;
- D. Line item expenditures within activities and departments are not restricted so long as funding is available in the City fund as a whole.

SECTION 4. The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 5. This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

SECTION 6: The foregoing Resolution was introduced at a regular meeting of the City Council of the City of Kerman, held on the 18th day of July, 2007, and adopted at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Trinidad M. Rodriguez, Mayor

ATTEST:

Renee Holdcroft, City Clerk

EXHIBIT A

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$9,489	\$33,000	\$42,489	\$0	\$42,489
10	6003	City Attorney	0	66,000	66,000	0	66,000
10	1002	General Administration	58,757	149,983	208,739	2,000	210,739
10	5005	Financial Administration	36,854	35,650	72,504	0	72,504
10	1008	Planning	78,641	70,448	149,089	3,500	152,589
10	6004	Legislation	49,353	10,351	59,704	1,000	60,704
10	2002	Recreation Administration	166,873	54,569	221,443	10,000	231,443
10	2044	Senior Center Services	116,862	45,782	162,644	0	162,644
71	2044	Senior Outreach Grant	18,939	4,350	23,289	0	23,289
73	2046	Senior Center Services	16,963	4,041	21,004	0	21,004
10	2047	Swimming Pool Operations	21,757	11,000	32,757	0	32,757
86	2049	Transportation/Farebox Match	80,206	10,175	90,381	0	90,381
10	2062	Planned Recreation	38,447	27,440	65,887	0	65,887
10	2065	Youth Service Bureau	110,687	12,400	123,087	0	123,087
10	2069	Kerman Community Teen Center	98,367	53,681	152,048	12,000	164,048
10	3011	Police Operations	1,767,335	512,586	2,279,921	0	2,279,921
10	3059	SLESF Grant	100,000	0	100,000	0	100,000
10	4041	Animal Regulation/Code Enforcement	54,405	24,297	78,703	5,000	83,703
51	3051	Technology Maintenance	0	25,200	25,200	22,770	47,970
10	4007	Engineering	0	134,500	134,500	0	134,500
17	4007	General Plan Updates	35,061	10,347	45,408	0	45,408
10	4011	Buildings & Park Operations	110,987	114,941	225,928	5,000	230,928
10	4042	Code Enforcement/Inspection	223,734	91,658	315,392	2,000	317,392
14	4024	Facilities Construction	0	0	0	2,933,400	2,933,400
58, 59	4024	Parks Construction	0	0	0	1,990,600	1,990,600
41	5005	Water	206,015	137,559	343,574	2,000	345,574
41	5006	Water	0	198,870	198,870	0	198,870
41	4011	Water Operations	267,897	407,484	675,381	0	675,381
41	4024	Water Construction - "CIP Other Than SRF"	0	0	0	997,200	997,200
41.5	4024	Water Construction - SRF Project	0	0	0	0	0
42	5005	Sewer	151,074	133,868	284,942	2,000	286,942
42	5006	Sewer	0	66,164	66,164	0	66,164
42	4011	Sewer Collection Operations	173,052	43,728	216,781	0	216,781
42	4014	Sewer WWTP Operation	119,247	181,707	300,953	13,000	313,953
42	4024	Sewer Facilities Construction	0	0	0	211,972	211,972
43	5005	Solid Waste (Refuse)	158,452	671,762	830,214	30,000	860,213
47	4011	Storm Drain Maintenance & Operations	33,550	15,380	48,930	11,400	60,330
48, 49	4024	Storm Drain	0	0	0	197,510	197,510
50	4011	Vehicle/Equipment Operations	56,358	258,963	315,321	16,750	332,071
50	4013	Vehicle/Equipment Replacement	0	0	0	78,300	78,300
75	4011	Lighting & Landscaping District 1	99,815	50,014	149,829	7,200	157,029
80	4011	Street Maintenance, Operations & Admin	207,910	229,688	437,598	51,550	489,148
80	4024	Street Construction	0	0	0	1,550,270	1,550,270
			\$4,667,087	\$3,897,587	\$8,564,674	\$8,156,422	\$16,721,096

CITY OF KERMAN

GENERAL FUND: BUDGET PRESENTATION FISCAL YEAR 2007 - 2008

CITY MANAGER'S BUDGET MESSAGE

GENERAL FUND OVERVIEW

The General Fund (GF) is the most flexible of the City's budgets because the City Council has the authority to fund various levels of service in such areas as Police, Recreation and Administrative Service. While the General Fund is the most flexible, these operations are also the most difficult to fund. The GF relies on several major sources of revenue such as: sales tax, vehicle licenses fees (VLF), property tax, business license fees, PG & E franchise fee, Building & Engineering permits and transfers from the Enterprises Funds to pay for the operation and overhead of administering these services. However, during the past several years the State of California "raided" VLF fees and property tax. In fiscal year 2005/06 the State began to reimburse some of these revenues. To complicate matters the State has given new labels to some of the previous stable, local revenue sources. These are summarized below under the General Fund Revenue Section.

I. Summary of FY 2007/2008 Revenue Projections

General Fund dollars are principally derived from several major sources. Following is an outline of those sources and also any major changes for this fiscal year.

- **Property Tax (\$560,000)** - Property Tax revenues continue to rise with the increase in construction and valuation. However, Fresno County continues to remain 18 to 24 months behind in process the increases and new gains in this area.
- **Property Tax –In Lieu of VLF Backfill (\$1,000,000)** - Vehicle License Fees (VLF) previously was the second largest General Fund revenue sources. The State cut this revenue by 2/3 several years ago. Now the State is using property tax to "back-fill" local government.
- **Triple Flip (\$300,000) & Sales Tax (\$715,000)** – Kerman Sales Taxes revenue have continued to grow but not as steady as the previous two (2) years. State has reduced the local share of sales tax from 1% to 0.75%. The State then replaces the .25% with a dollar of dollar allocation from local property tax. The State gets the benefit of monthly "cash flow" because the .25% allocation "make-up" comes twice a year rather than monthly. Our "Total" estimated sale tax revenue for 2006/07 should be near our estimate. Our total estimate for 07/08 is \$1,015,000 plus.

- **Vehicle License Fees (\$100,000)** - These have slowly increased after the large State cut back
- **Building Permits (\$275,000)** - We are anticipating a slow down in residential to stabilize but because of commercial/industrial projects and an increase in the fee structure, FY 06/07 was higher than expected. We expect a to remain neutral or minor decrease in 07/08
- **Engineering Permits (\$190,000)** - the same applies to these permits and inspection fees. Our preliminary estimates may be a little lower this year.
- **Police Booking Fees Reimbursement (\$26,000)** – We did not anticipate these funds in 06/07 but they did come in
- **Enterprise Funds Overhead & Administration** – has increased to 4% the amount transferred to the General Fund over the 3% amount charged in fiscal year 2006/07.

Summary of Revenues: Fiscal Year 2006/2007

In the City Manager's Budget Message for fiscal year 2005/06 the City Manager "predicted" a City, unaudited, General Fund, and @ June 30, 2005 of **\$1.4 million**. Per the auditor's report of FY 05/06 presented at the June 7, 2006 meeting the official amount was **\$1.6 million** and increased to approximately **\$1.75 million on June 30, 2006, audit**. This will increase approximately another **\$379,000** in by June 30, 2007 to a General Fund – Fund Balance of **\$2.1 million @ the beginning of FY 2007/08**. This places the City of Kerman's General Fund in an extremely good position.

- **Revenue FY 2006/07: Estimated net revenue from General Fund revenue source is: \$4,113,696, above the projection of \$3,608,558.**
- **Expenditures estimate @ \$3,733,788**
- **Carryover: \$379,908 Carryover to FY 2007/08**

II. EXPENDITURES - GENERAL FUND BUDGETS

The estimated reserve to balance the General Fund budgets for FY 2007/08 is \$290,642 which, if necessary, will be taken from the \$379,908 carryover from FY 06/07. However, we do not anticipate this level of need as the year progress. Over the past several years the General Fund Budget has not been balanced at this stage. It must be noted during the past three (3) year period, at the end of the each fiscal year, the City has had an average surplus of \$200,000 plus annually. That is to say over the three (3) year period revenues have been an average of \$200,000 annually in excess of our expenses. That is because we have been conservative in our revenue estimates, have watched our spending closely and finally have properly allocated cost to appropriate Funds.

All Personnel Budgets have increased due to increases in health insurance and Cost of Living and Merit adjustments (400 series). Also, the internal charges for equipment maintenance/replace (545) have substantially increased in all budgets.

Below is a brief summary of changes in each Budget Division.

General Government Budgets

- **City Council (6001)** - Public Relations: Completion of Web Site, update of brochures and new maps will be printed
- **City Attorney (6003)** - no major changes. Increase dues to general increase in activity and scope of services.
- **General Administration (1002)** - . All related General Fund Risk Management cost are budgeted in this account (increase of \$9,000 plus). We are added a part-time staff person which will be split with the City Clerk's area.
- **Financial Administration (5005)** – Slight increase in Audit cost. Allocation of salaries results in a slight “paper” decrease.
- **Planning (1008)** – Budget reflects the Planning & Development Director position prorated over and a couple of other budgets. Also, we did not hire the budgeted Association Planner position this last year. Combined with the absence of the Director our contract planning costs dramatically increased in FY 06/07 beyond original budget predictions. This year those costs should decrease somewhat with the establishment of a full time Director in October '07.
- **Legislation (6004)** – a part-time records clerk will be added at 19 hours per week to address the new records retention program. A significant amount of this time will be dedicated to scanning documents into the records program.

Community Services

- **Recreation Administration (2002)** – Personnel increases due to recommended entry level maintenance position.
- **Senior Center Services (2044)** – Senior Citizen “donated” part of their earnings for supplies from their baseball concession stand which will be closed for remodel this season. Thus the need to budget the increase \$4,000
- **Senior Outreach Grant (71-2044)** – this is not a General Fund Budget – No significant changes.
- **Nutrition Site Management (73 2046)** - this is not a General Fund Budget.. No significant changes
- **Swimming Pool Operations (2047)** – No significant changes
- **Transportation (86 2049)** - this is not a General Fund budget.. No significant change.
- **Planned Recreation (2062)** – No significant changes. Almost 100% of costs are captured by fee supported programs
- **Youth Service Bureau (2065)** – We anticipate opening the Teen Recreation Center in early 2008. Significant increases in part-time staff to fully integrate the after school program sponsored by Fresno County Office of Education. \$48,765 will be reimbursed to City to partially off-set these new costs. However, City will also be expected to shoulder a large part of the costs. Start up costs for new equipment and utilities at the new Teen Center (converted Swimming building at Kerckhoff Park). This budget reflects a substantial commitment to youth in Kerman with after school and related activities.

- **Community/Teen Center (2069)** – Partial pay of new Maintenance position is budgeted here. Also increase operational costs for center. Landscaping, exterior painting and upgrades are also budget

Police Department – Operations

- **Police Operations (3011)** - As population grows County Sheriff office contract for dispatching services increases. However, this contract still saves the City nearly \$100,000 per year which does not include the space and equipment costs. This year's FY 2007/08 Budget "adds" one patrol officer to bring the total Department Sworn Officers (including the Chief) to nineteen (19) sworn with three (3) non-sworn. Specifically in the 3011 budget there are eighteen (18) sworn and one (2) non-sworn.

This gives the City a ratio of approximately one (1) Sworn Officer to every 720 citizens @ an estimated population of 13,600.

In the last three (3) fiscal years we have added four (4) police officer positions. The vehicle/equipment line item (545) and computer maintenance and replacement funds (546) have dramatically increased. This is due to two (2) reasons: primarily, increases in staff that have needed the equipment; and the costs allocation for payment of replacement have been refigured to give a more accurate cost accounting and keep the system properly funded.

- **SLESF Grant/State (3058)** – One (1) entry level officer and one (1) community service officer (records) are funded in this budget. These positions are included in the 19 and 3 mentioned above for a total of twenty-two (22) positions.

Public Works

- **General Engineering (10 4007)** – the bulk of these expenditures are covered by Engineering Fees paid by development. These costs increased significantly because of the reimbursable costs of commercial/industrial projects. Also when the Planning & Development Director was ill for several months this amount increased.
- **General Plan Update (17 4007)** (Impact Fees Not General Fund Budget) - In addition to the ongoing services from the City Engineer, we also contract for updating the Master Plans for Water, Sewer, Drainage (complete in FY 2007/08). We also have \$8000 for the wrap up the annexation section of the General Plan Update. The part time salary of the Dir. of Planning & Dev. is reflected in this budget.
- **Building & Parks Operations (4011)** –Small part of new position is budgeted in this budget. Increases reflect the increase work load of maintenance for faculties, etc.
- **Animal/Code Enforcement (4041)** – increase due to development of animal shelter
- **Building Inspection (4042)** – increase in personnel cost is more of a reflection of cost allocation rather that increase costs to operate division. Other major increases reflect the cost contract out licensees and maintenance services for our "in-field" computerized building inspection program

New Positions – Three (3) Fulltime Recommended

Due to the continued growth of the City and staff workload the City Manager and Department Heads are requesting that several new positions be added. These positions may be funded from a variety of Funds and Budgets not yet presented. Following is a summary of these positions:

1. Police Dept

- **One (1) Patrol Officer.** (100% General Fund) This will increase the sworn force to nineteen (19) with three (3) non-sworn. One sworn and one non-sworn will continue to be funded by the SLESF Grant.

2. Public Works - One (1) position

- **Maintenance Worker** - Cost split amongst several divisions including Park/Bldg. Lighting & Landscape (L & L) and Streets.
- Also several park time seasonal employees will be higher during the heave park use and mowing season

3. Community Services

- **One (1) General Maintenance Work** (100% General Fund) – With the addition of two (2) parks and the Teen Center beginning operation in 2008 the additional maintenance and upkeep is necessary

4. Administration/Clerk/Planning

- One part-time clerical for records retention and scanning. Next fiscal year after the City Hall Expansion (08/09) is complete the City Manager would like to hire an Executive Secretary. One high school student intern in Planning that was added in mid FY 2006/07

Several changes may take place during the fiscal year as information comes in from the late State of California budget and year end revenues and expenses are calculated.

Respectively Submitted,

**Ron Manfredi, City Manager
July 18, 2007**

GENERAL FUND

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Revenue Summary

FY 2007/2008

General Fund Revenue Summary
FY 2007-2008

Fund	Object	Project	Description	04/05 Actual	05/06 Actual	06/07 Original Budget	06/07 Amended Budget	07/08 Budget
10.0	0000	311 10 00	Property Tax	335,460	404,483	490,000	490,000	560,000
10.0	0000	335 00 00	Property Tax In-Lieu of VLF Backfill (see MV In-Lieu below)		661,403	844,000	822,400	1,000,000
10.0	0000	313 00 00	Sales Tax - General	728,643	643,295	715,000	650,000	715,000
10.0	0000	313 01 00	Triple Flip		171,822	187,000	235,700	300,000
10.0	0000	315 00 00	Franchise Taxes	66,452	70,957	74,000	81,400	84,000
10.0	0000	319 00 00	Real Estate Prop Trans Tax	43,797	67,186	45,000	56,000	60,000
10.0	0000	321 00 00	Business License Tax	52,987	60,906	63,000	64,000	67,000
10.0	0000	322 20 00	Alcohol Use Permit	300	880	900	900	1,000
10.0	0000	322 60 00	Animal Licenses & Permits	4,962	5,192	5,500	5,500	5,800
10.0	0000	322 70 00	Other Fees and Permits	6,015	7,899	8,000	7,000	8,000
10.0	0000	325 01 00	Vehicle Code Fines	30,992	30,947	32,000	34,000	36,000
10.0	0000	325 02 00	Criminal Code Fines/ Booking Fee	3,122	684	700	1,000	1,000
10.0	0000	325 03 00	Vehicle Abatement - COG		5,655	5,700	2,100	5,000
10.0	0000	335 02 00	Motor Vehicle In-Lieu Tax	602,342	169,454	(see Backfill above) 0	(see Backfill above) 0	(see Backfill above) 0
10.0	0000	335 03 00	Vehicle License (Sec. 11001.5)	14,054	68,094	64,000	90,000	100,000
10.0	0000	335 04 00	Homeowners Prop Tax Relief	8,529	4,331	4,400	4,400	5,000
10.0	0000	335 05 00	Off-Highway Motor Vehicle In-Lieu	367	431	500	500	500
10.0	0000	335 06 00	SB90 Reimbursement	49	31,555	30,000	370,000	40,000
10.0	0000	341 01 00	Planning & Zoning Fees	54,680	41,875	27,000	50,000	50,000
10.0	0000	341 03 00	Reproduction Fee	1,752	869	900	300	500
10.0	0000	341 10 00	Notary Fees	640	675	500	500	500
10.0	0000	341 40 00	Building Permits	507,058	348,149	244,000	300,000	275,000
10.0	0000	341 41 00	Engineering & Inspection Fees	238,262	191,959	133,000	240,000	190,000
10.0	0000	342 01 00	Police Department - Special Srvc	4,668	5,779	6,000	6,300	6,500
10.0	0000	342 02 00	Sales Tax - Public Safety	11,959	12,976	14,000	14,000	16,000
10.0	0000	342 03 00	Emergency Response	6,639	2,401	2,000	2,000	2,000
10.0	0000	342 04 00	Live Scan Fingerprint Fee	3,281	3,869	4,000	4,000	4,000
10.0	0000	342 07 00	Towed Vehicle Fee	13,360	9,535	10,000	10,000	10,000
10.0	0000	342 12 00	Parking Fines	16,460	19,721	19,000	19,000	19,000
10.0	0000	342 18 00	Booking Fee Reimbursement	40,145	805	0	25,865	28,000
10.0	0000	342 20 00	Sale of Surplus Items	966	850	2,000	2,000	2,000
10.0	0000	342 40 00	POST Reimbursements	152	0	3,000	3,000	3,000
10.0	0000	344 40 00	Weed Abatement Fees	1,535	950	1,200	1,600	1,800
10.0	0000	347 01 00	Swimming Pool Fees	7,712	8,268	6,500	6,500	7,000
10.0	0000	347 02 00	Recreational Programs	37,606	39,648	43,000	43,000	45,000
10.0	0000	347 03 00	YSB Program Revenues					5,000
10.0	0000	347 04 00	FCOE Reimbursement				12,500	48,765
10.0	0000	361 01 00	Interest Revenues	18,706	20,903	45,000	65,000	60,000
10.0	0000	361 02 00	Rents - Other	9,085	15,942	12,000	12,000	13,000
10.0	0000	361 05 00	Rents - Community Teen Center	30,109	37,861	35,000	35,000	37,000
10.0	0000	362 01 00	Sale of Property	27,847	53,148	0	0	0
10.0	0000	369 01 00	Miscellaneous	14,687	23,249	5,000	15,000	6,000
10.0	0000	369 03 00	WCCATV Distribution	27,182	32,314	33,000	33,000	34,000
10.0	0000	369 04 00	ICMA Forfeiture		22,760	0	0	0
10.0	0000	369 10 00	Christmas Party	590	1,885	1,000	1,000	1,000
10.0	0000	370 01 00	Self Insurance Refund	62,234	3,605	35,000	35,919	24,524
10.0	0000	372 03 00	RDA Loan Reimbursement	7,000	0	24,000	24,000	8,000
10.0	0000	XXX XX XX	RDA KUSD Pool Rental					10,000
10.0	0000	375 01 00	Admin. & Overhead - W/S	165,000	169,952	176,748	176,748	183,818
10.0	0000	375 02 00	Admin. & Overhead - Equip.	42,000	43,300	45,032	45,032	46,833
10.0	0000	375 03 00	Admin. & Overhead - Drainage	4,800	4,950	5,892	5,892	6,127
10.0	0000	375 04 00	Admin. & Overhead - Refuse	0	5,150	5,356	5,356	5,570
10.0	0000	375 06 00	Admin. & Overhead - L&L District	3,000	4,120	4,285	4,285	4,456
			Transfer from G/F Reserves (06/07 Excess Carry-Over)			95,446	0	290,642
			TOTAL GENERAL FUND REVENUE	3,258,186	3,532,642	3,608,558	4,113,696	4,431,336
SPECIAL REVENUES								
10.0	0000	334 34 00	SLESF Grant	100,394	100,727	100,000	100,000	100,000
12.0	0000	334 00 00	CDBG					146,000
71.0	0000	334 00 00	Senior Outreach Grant	18,100	19,008	19,008	19,008	19,008
73.0	0000	3XX XX 00	Nutrition Site Mgmt	18,543	16,409	15,308	15,308	13,092
78.0	0000	334 XX 00	Grants					187,200
86.0	0000	XXX XX 00	Transportation/Fair Box					90,381

Note: See page 76 of this budget for a Summary of Impact Fee Revenues.

**Enterprise and Other Funds' Revenue Summary
FY 2006-2007**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub-Obj	Description		Actual	Actual	Original Budget	Amended Budget	Budget
WATER FUND REVENUE								
41.0	0000	344 10 00	User Charges	907,078	1,053,038	1,045,000	1,160,000	1,218,000
41.0	0000	361 01 00	Interest Earnings	31,847	73,697	30,000	50,000	30,000
41.0	0000	361 10 00	Penalties	14,560	16,279	16,000	19,000	20,000
41.0	0000	344 15 00	Meters	9,299	7,480	12,500	14,000	14,000
41.0	0000	369 01 00	Miscellaneous	363	1,216	0	0	0
				<u>963,147</u>	<u>1,151,710</u>	<u>1,103,500</u>	<u>1,243,000</u>	<u>1,282,000</u>
SEWER FUND REVENUE								
42.0	0000	344 20 00	User Charges	618,000	650,000	747,000	755,000	829,000
42.0	0000	344 25 00	Septic Dumping Fee	28,000	25,000	24,000	38,000	45,000
42.0	0000	361 01 00	Interest Earnings	3,000	3,000	20,000	52,000	25,000
42.0	0000	361 10 00	Penalties	12,000	11,000	14,000	14,500	15,000
42.0	0000	361 02 00	Property Rental	7,450	4,000	4,000	4,000	4,000
42.0	0000	00	Sale of Property	0	170,000	0	0	0
42.0	0000	00	Sale of Dirt	35,000	30,000	0	0	0
				<u>703,450</u>	<u>893,000</u>	<u>809,000</u>	<u>863,500</u>	<u>918,000</u>
SOLID WASTE FUND REVENUE								
43.0	0000	344 31 00	Solid Waste Collection	695,000	682,000	682,000	765,000	824,000
43.0	0000	361 01 00	Interest Earnings	0	0	0	10,000	6,000
43.0	0000	361 10 00	Penalties	11,000	10,000	14,000	14,500	15,000
43.0	0000	344 33 00	Waste Bin Charges	10,500	11,000	11,000	17,000	18,000
43.0	0000	344 32 00	Grant	5,000	5,000	5,000	5,000	5,000
43.0	0000	345 00 00	Street Sweeping	14,500	15,500	22,000	22,500	23,500
				<u>736,000</u>	<u>723,500</u>	<u>734,000</u>	<u>834,000</u>	<u>891,500</u>
STORM DRAINAGE FUND REVENUE								
47.0	0000	344 70 00	User Charges	26,600	28,000	31,000	35,000	39,000
47.0	0000	361 01 00	Interest Earnings	200	200	14,000	16,000	10,000
47.0	0000	00	Sale of Dirt	1,200	0	0	4,500	0
47.0	0000	361 10 00	Penalties	250	500	500	0	0
				<u>28,250</u>	<u>28,700</u>	<u>45,500</u>	<u>55,500</u>	<u>49,000</u>
VEHICLE OPERATIONS AND REPLACEMENT FUND REVENUE								
50.0	0000	364 00 00	Charges to Departments (545)	237,427	291,032	334,408	356,407	448,347
50.0	0000	361 01 00	Interest Earnings	3,000	5,000	5,000	3,000	3,000
				<u>240,427</u>	<u>296,032</u>	<u>339,408</u>	<u>359,407</u>	<u>451,347</u>
TECHNOLOGY MAINTENANCE FUND REVENUE								
51.0	0000	364 00 00	Charges to Departments (546)	24,784	33,033	44,127	44,127	62,304
				<u>24,784</u>	<u>33,033</u>	<u>44,127</u>	<u>44,127</u>	<u>62,304</u>
LANDSCAPING & LIGHTING DISTRICT FUND REVENUE								
75.0	0000	364 00 00	Assessments	61,220	92,902	119,230	128,000	163,784
				<u>61,220</u>	<u>92,902</u>	<u>119,230</u>	<u>128,000</u>	<u>163,784</u>
STREET MAINTENANCE OPERATIONS & ADMINISTRATION								
43.0	0000	344 60 00	Trans from Gen. Fund	15,100	15,100	15,100	15,100	15,100
43.0	0000	344 60 00	Trans from Sanitation	14,500	15,500	15,500	15,500	15,500
81.0	0000	335 20 00	2105 Gas Tax	49,723	50,000	60,000	70,000	73,000
81.0	0000	361 01 00	Interest	2,000	2,000	2,000	1,000	800
82.0	0000	335 20 00	2106 Gas Tax	30,048	31,000	38,000	42,000	44,000
82.0	0000	344 60 00	Caltrans Street Sweeping Share	16,000	16,000	16,000	17,300	17,400
82.0	0000	361 01 00	Interest	1,500	1,500	1,000	500	400
83.0	0000	325 20 00	2107 Gas Tax	65,700	60,000	80,000	92,000	96,000
83.0	0000	361 01 00	Interest	2,500	2,500	2,500	1,000	800
84.0	0000	335 20 00	2107.5 Gas Tax	3,000	3,000	3,000	3,000	3,000
84.0	0000	361 10 00	Interest	0	0	0	0	0
85.0	0000	314 03 00	SB 325 III Bicycle & Ped. Improv.	6,200	7,098	7,958	7,958	8,835
85.0	0000	361 01 00	Interest	0	0	0	500	400
87.0	0000	314 08 00	SB 325 VIII	208,000	226,695	297,762	297,762	392,187
87.0	0000	361 01 00	Interest	0	0	2,000	5,000	4,000
88.0	0000	314 88 00	Measure C	136,130	147,901	176,000	176,000	356,900
88.0	0000	361 01 00	Interest	5,000	5,000	4,000	10,000	8,000
				<u>555,401</u>	<u>583,294</u>	<u>718,820</u>	<u>754,620</u>	<u>1,036,322</u>

GENERAL FUND

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**Summary of Operational
Budget**

FY 2007/2008

SUMMARY OF GENERAL FUND OPERATIONAL BUDGETS

Activity	Description	2004/05		2005/06		2006/07				2007/08	
		Actual	%	Actual	%	Budget	%	Amended	%	Request	%
6001	CITY COUNCIL	\$26,755		\$36,083		\$42,076		\$40,775		\$42,489	
6003	CITY ATTORNEY	53,500		66,186		60,000		45,000		66,000	
1002	GENERAL ADMINISTRATION	188,843		195,827		201,809		188,259		210,739	
5005	FINANCIAL ADMINISTRATION	49,575		62,101		70,217		71,800		72,504	
1008	PLANNING	52,220		79,347		116,291		149,834		152,589	
6004	LEGISLATION	19,605		35,830		33,625		37,175		60,704	
	TOTAL LEGISLATIVE & GEN. GOVT.	<u>390,498</u>	15.3%	<u>475,375</u>	14.8%	<u>524,019</u>	14.4%	<u>532,844</u>	14.3%	<u>605,025</u>	13.7%
2002	RECREATION ADMINISTRATION	124,398		159,008		181,974		186,854		231,443	
2044	SENIOR CENTER SERVICES	103,821		127,299		146,183		147,358		162,644	
* 2047	SWIMMING POOL OPERATIONS	19,085		22,391		31,685		29,779		32,757	
2062	PLANNED RECREATION	37,000		45,843		60,096		62,391		65,887	
2065	YOUTH SERVICE BUREAU	2,980		15,705		55,306		68,374		123,087	
2069	COMMUNITY/TEEN CENTER	126,845		140,532		147,365		149,546		164,048	
	TOTAL REC/SOC SERVICES (* G.F. ONLY)	<u>414,129</u>	16.2%	<u>510,777</u>	15.9%	<u>622,609</u>	17.1%	<u>644,302</u>	17.3%	<u>779,866</u>	17.6%
3011	POLICE OPERATIONS	1,378,257		1,657,626		1,939,506		1,873,707		2,279,921	
3037	BJA BLOCK GRANT (10% CITY MATCH)	-		-		-		-		-	
	TOTAL POLICE OPERATIONS (*G.F. ONLY)	<u>1,378,257</u>	53.9%	<u>1,657,626</u>	51.5%	<u>1,939,506</u>	53.3%	<u>1,873,707</u>	50.2%	<u>2,279,921</u>	51.4%
4007	ENGINEERING	41,250		95,430		60,000		131,415		134,500	
4011	BLDG/PARK OPERATIONS	157,609		193,787		194,539		222,794		230,928	
4041	ANIMAL REGULATION/CODE ENFORCEMENT	20,982		58,676		72,796		76,195		83,703	
4042	BUILDING INSPECTION	153,430		224,650		225,182		252,532		317,392	
	TOTAL PUBLIC WORKS	<u>373,271</u>	14.6%	<u>572,543</u>	17.8%	<u>552,518</u>	15.2%	<u>682,936</u>	18.3%	<u>766,523</u>	17.3%
	TOTAL GENERAL FUND OPERATIONS	<u>2,556,155</u>	100.0%	<u>3,216,321</u>	100.0%	<u>3,638,652</u>	100.0%	<u>3,733,788</u>	100.0%	<u>4,431,336</u>	100.0%
	TOTAL GENERAL FUND REVENUE	<u>3,258,186</u>		<u>3,532,642</u>		<u>3,608,558</u>		<u>4,113,696</u>		<u>4,431,336</u>	*
	EXCESS (DEFICIT) REVENUE	<u>\$702,031</u>		<u>\$316,321</u>		<u>(\$30,094)</u>		<u>\$379,908</u>		<u>\$0</u>	

* TOTAL GENERAL FUND REVENUE FOR 2007/2008 INCLUDES \$290,642 TRANSFER FROM GENERAL FUND RESERVES (EXCESS REVENUE FROM 2006/2007)
 GENERAL FUND CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF OTHER FUNDS' OPERATIONAL BUDGETS

Activity	Description	2004/05 Actual	2005/06 Actual	2006/07 Budget	2006/07 Amended	2007/08 Request
10.0 3059	SLESF BLOCK GRANT (STATE)	\$100,000	\$93,436	\$100,000	\$100,000	\$100,000
11.0 4011	CIP ADMINISTRATION	7,102	6,858	30,838	30,838	70,319
17.0 4007	GENERAL PLAN UPDATE	38,300	141,253	80,359	135,549	45,408
71.0 2044	SENIOR OUTREACH GRANT	17,398	20,977	22,008	21,758	23,289
73.0 2046	NUTRITION SITE MGMT	18,543	18,944	19,504	19,379	21,004
86.0 2049	TRANSPORTATION (SB 325 IV FUNDS)	59,859	65,457	82,170	87,041	90,381
		<u>\$239,202</u>	<u>\$344,925</u>	<u>\$334,879</u>	<u>\$394,565</u>	<u>\$350,401</u>

EXHIBIT A

Fund	Activity	Description	Personnel	M&O	Subtotal Operations	Capital	Total
10	6001	City Council	\$9,489	\$33,000	\$42,489	\$0	\$42,489
10	6003	City Attorney	0	66,000	66,000	0	66,000
10	1002	General Administration	58,757	149,983	208,739	2,000	210,739
10	5005	Financial Administration	36,854	35,650	72,504	0	72,504
10	1008	Planning	78,641	70,448	149,089	3,500	152,589
10	6004	Legislation	49,353	10,351	59,704	1,000	60,704
10	2002	Recreation Administration	166,873	54,569	221,443	10,000	231,443
10	2044	Senior Center Services	116,862	45,782	162,644	0	162,644
71	2044	Senior Outreach Grant	18,939	4,350	23,289	0	23,289
73	2046	Senior Center Services	16,963	4,041	21,004	0	21,004
10	2047	Swimming Pool Operations	21,757	11,000	32,757	0	32,757
86	2049	Transportation/Farebox Match	80,206	10,175	90,381	0	90,381
10	2062	Planned Recreation	38,447	27,440	65,887	0	65,887
10	2065	Youth Service Bureau	110,687	12,400	123,087	0	123,087
10	2069	Kerman Community Teen Center	98,367	53,681	152,048	12,000	164,048
10	3011	Police Operations	1,767,335	512,586	2,279,921	0	2,279,921
10	3059	SLESF Grant	100,000	0	100,000	0	100,000
10	4041	Animal Regulation/Code Enforcement	54,405	24,297	78,703	5,000	83,703
51	3051	Technology Maintenance	0	25,200	25,200	22,770	47,970
10	4007	Engineering	0	134,500	134,500	0	134,500
17	4007	General Plan Updates	35,061	10,347	45,408	0	45,408
10	4011	Buildings & Park Operations	110,987	114,941	225,928	5,000	230,928
10	4042	Code Enforcement/Inspection	223,734	91,658	315,392	2,000	317,392
14	4024	Facilities Construction	0	0	0	2,933,400	2,933,400
58, 59	4024	Parks Construction	0	0	0	1,990,600	1,990,600
41	5005	Water	206,015	137,559	343,574	2,000	345,574
41	5006	Water	0	198,870	198,870	0	198,870
41	4011	Water Operations	267,897	407,484	675,381	0	675,381
41	4024	Water Construction - "CIP Other Than SRF"	0	0	0	997,200	997,200
41.5	4024	Water Construction - SRF Project	0	0	0	0	0
42	5005	Sewer	151,074	133,868	284,942	2,000	286,942
42	5006	Sewer	0	66,164	66,164	0	66,164
42	4011	Sewer Collection Operations	173,052	43,728	216,781	0	216,781
42	4014	Sewer WWTP Operation	119,247	181,707	300,953	13,000	313,953
42	4024	Sewer Facilities Construction	0	0	0	211,972	211,972
43	5005	Solid Waste (Refuse)	158,452	671,762	830,214	30,000	860,213
47	4011	Storm Drain Maintenance & Operations	33,550	15,380	48,930	11,400	60,330
48, 49	4024	Storm Drain	0	0	0	197,510	197,510
50	4011	Vehicle/Equipment Operations	56,358	258,963	315,321	16,750	332,071
50	4013	Vehicle/Equipment Replacement	0	0	0	78,300	78,300
75	4011	Lighting & Landscaping District 1	99,815	50,014	149,829	7,200	157,029
80	4011	Street Maintenance, Operations & Admin	207,910	229,688	437,598	51,550	489,148
80	4024	Street Construction	0	0	0	1,550,270	1,550,270
			\$4,667,087	\$3,897,587	\$8,564,674	\$8,156,422	\$16,721,096

GENERAL FUND

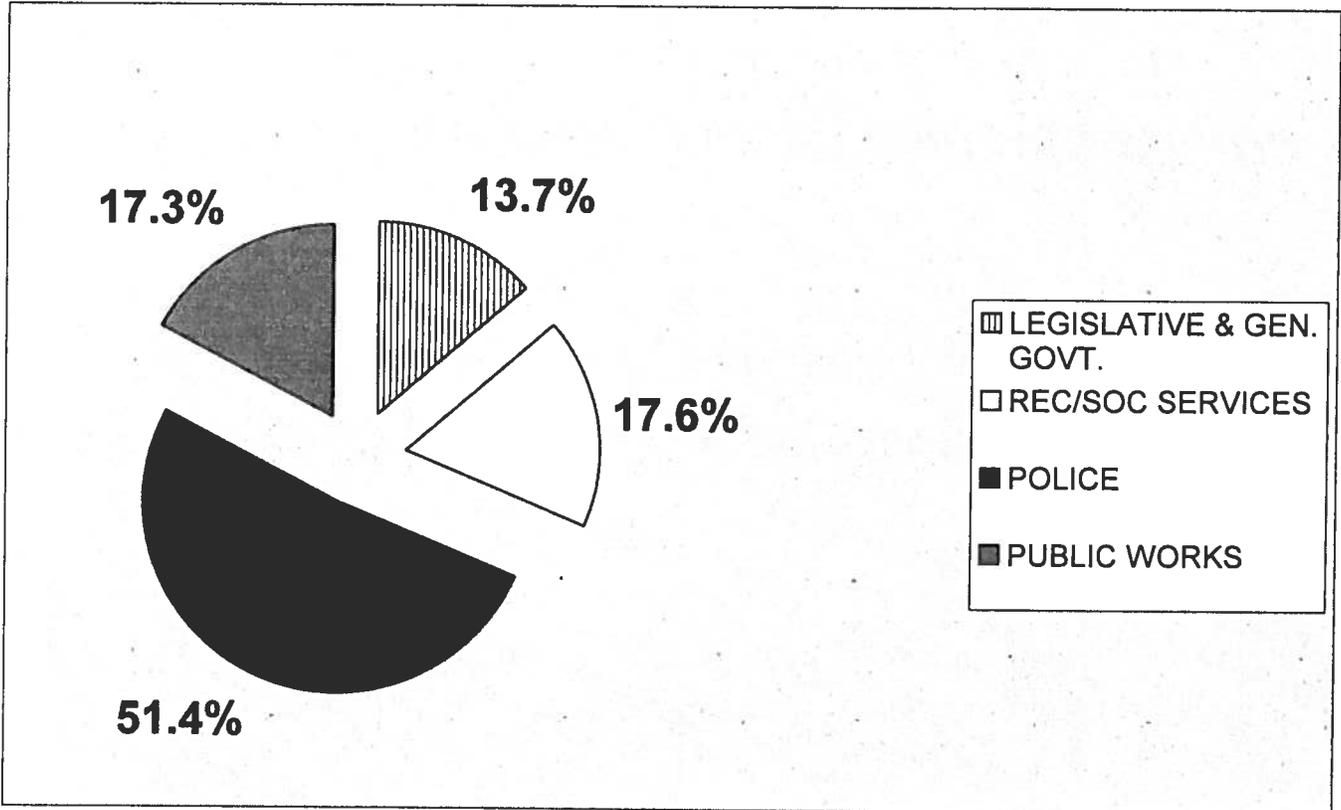
10

**DISTRIBUTION OF FUNDS
PIE (Charts)**

FY 2007/2008

City of Kerman - Municipal Budget FY 07-08

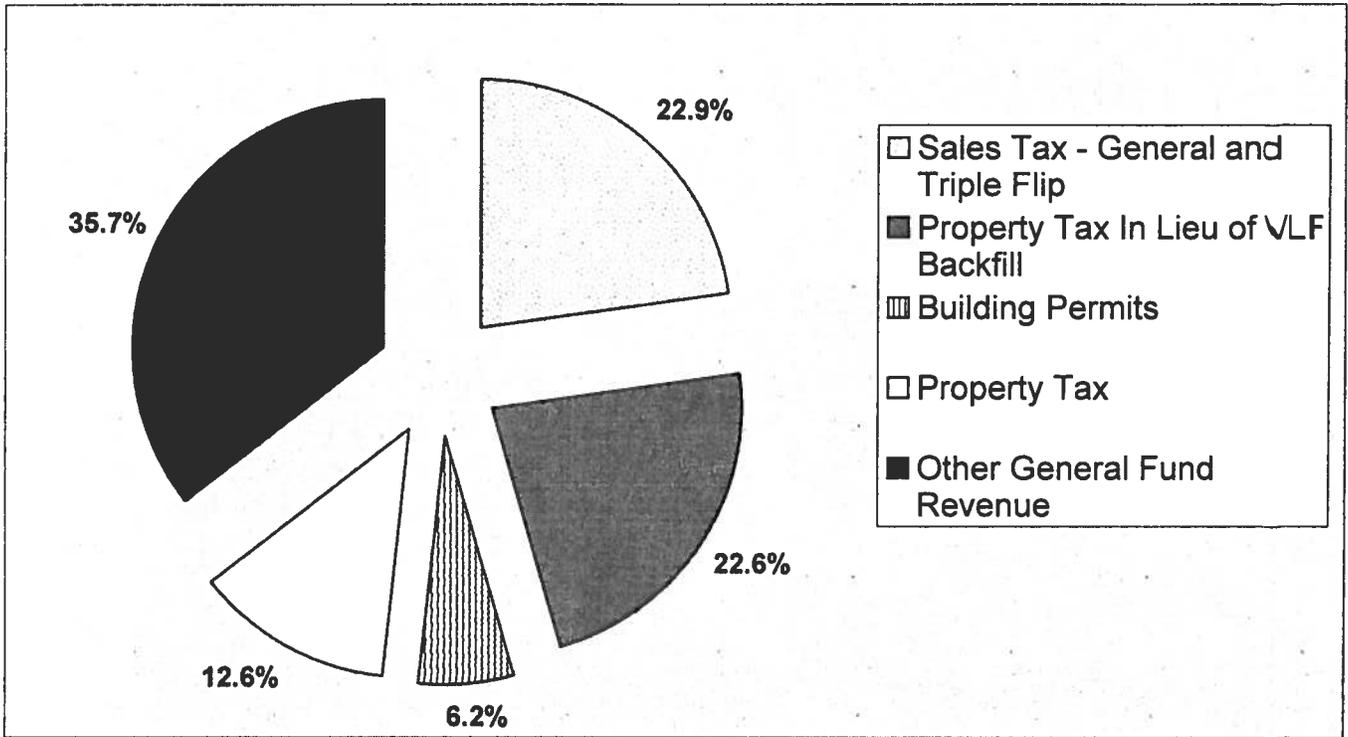
GENERAL FUND OPERATING EXPENDITURES BREAKDOWN



LEGISLATIVE & GEN. GOVT.	\$605,025	13.65%
REC/SOC SERVICES	779,866	17.60%
POLICE	2,279,921	51.45%
PUBLIC WORKS	766,523	17.30%
TOTAL G/F OPERATIONS	\$4,431,336	100.00%

City of Kerman - Municipal Budget FY 07-08

MAJOR GENERAL FUND REVENUE SOURCES



Sales Tax - General and Triple Flip	\$1,015,000	22.91%
Property Tax In Lieu of VLF Backfill	1,000,000	22.57%
Building Permits	275,000	6.21%
Property Tax	560,000	12.64%
Other General Fund Revenue	1,581,336	35.69%
TOTAL GENERAL FUND REVENUE	\$4,431,336	100.00%

GENERAL FUND

10

Legislative & General Government

<u>DEPT</u>	<u>DESCRIPTION</u>	<u>FUND</u>
6001	CITY COUNCIL	10
6003	CITY ATTORNEY	10
1002	GENERAL ADMINISTRATION	10
5005	FINANCIAL ADMINISTRATION	10
1008	PLANNING	10
6004	LEGISLATION	10

FY 2007/2008

**City of Kerman Municipal Budget
City Attorney**

FY 07/08

**Activity: 6003
Fund: 10.0
Department: City Attorney**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget
10.0	6003	510	10	00	Professional Services				
						53,500	66,186	60,000	45,000
					Subtotal	53,500	66,186	60,000	45,000
					Total Expenditures	53,500	66,186	60,000	45,000
									66,000

Remarks on Budget Request

I. Personnel - None

II. M & O Costs: - 06/07 Attorney costs were kept under control and reduced by \$6,200 for attorney fees paid by a Railroad company. An increase of 10% from the 06/07 budget is deemed necessary to cover increasing activity in this department.

III. Capital - None

Program Elements: The City Attorney provides contract legal services to City Council and staff, including legal opinions. He also provides contract-writing services and deals with a number of code enforcement issues.

**City of Kerman Municipal Budget
General Administration**

FY 07/08

**Activity: 1002
Fund: 10.0
Department: General Admin.**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
10.0	1002	410	10	00	Salaries	35,516	45,657	37,518	37,518	39,696
10.0	1002	410	10	00	Part Time Wages					3,478
10.0	1002	410	30	00	Overtime	733	699	0	0	0
10.0	1002	420	00	00	Fringe Benefits	13,388	15,259	14,935	14,935	15,582
Subtotal					49,637	61,615	52,452	52,452	58,757	
10.0	1002	510	01	00	Contract Services	21,111	16,267	17,000	12,000	14,500
10.0	1002	510	10	00	Professional Services	500	100	1,000	1,000	1,000
10.0	1002	510	11	00	Prof. Services - Emp. Hiring	420	583	1,000	1,200	1,200
10.0	1002	510	13	00	I-5 Business Dev. Corridor	22,500	22,396	22,000	15,000	12,500
10.0	1002	510	14	00	Prof. Services - Legal Case	0	0	0	0	0
10.0	1002	515	01	00	Utilities	9,244	7,432	9,000	9,000	9,500
10.0	1002	521	01	00	Office Supplies	2,000	1,367	2,000	3,000	3,250
10.0	1002	521	02	00	General Supplies	5,000	4,870	5,500	4,000	5,500
10.0	1002	540	02	00	Equip. Rent/Lease	11,500	11,261	12,000	12,000	12,000
10.0	1002	545	00	00	Vehicle/Equip. Usage	1,834	3,359	4,098	4,098	4,710
10.0	1002	546	00	00	Computer Equip./Alloc.	3,200	4,266	4,600	4,600	6,483
10.0	1002	550	00	00	Insurance	42,500	42,893	50,909	50,909	60,000
10.0	1002	551	01	00	Comm./Telephone	9,500	5,123	6,000	6,000	6,240
10.0	1002	551	02	00	Cellular Phone		1,095	1,000	2,000	2,100
10.0	1002	552	02	00	Public Notice - Job	1,200	3,758	750	1,000	1,000
10.0	1002	554	01	00	Training/Conferences/Mtg.	950	2,324	2,500	1,000	2,000
10.0	1002	555	00	00	Dues & Subscriptions	7,747	7,118	8,000	7,000	8,000
Subtotal					139,206	134,211	147,357	133,807	149,983	
10.0	1002	600	04	00	Cap. Outlay/Mech. & Equip.	0	0	2,000	2,000	2,000
Subtotal					0	0	2,000	2,000	2,000	
Total Expenditures					188,843	195,827	201,808	188,259	210,739	

Remarks on Budget Request

I. Personnel

17% City Manager
7% CM Admin. Sec.
24% City Clerk

25% *Clarke Secretary*

II. M & O Costs: 510-01 Contract Services - Sales Tax Audit \$7,500; Web Hosting and Maintenance \$2,000; SB90 Claims \$5,000.

Sales Tax Audit costs are based on amount of Sales Tax MBIA recaptures, and were low in 2006/2007.

510-11 Prof Serv Emp Hiring - Ongoing hiring.

510-13 I-5 BDC - Reinstated at a lower rate in 07/08.

521-01 Office Supplies - Increase in costs and new staff.

515-01 Utilities - Expected increase in PG&E Rates.

540-02 Equip Rents/Leases - More usage of Xerox machine and increase in postage meter rental cost.

550-00 Significant increase in insurance costs, due to increase RMA rates

552-02 Public Notice - Job - increased costs

554-01 - Increase in training and travel costs

555-00 - Cost remains League of Cities dues, Chamber membership, South San Joaquin Valley Division of League of California Cities, COG, Central Valley Mayors' Conference.

III. Capital: 600-04 Color Printer needed for City Manager's office

Program Elements: To provide administrative, secretarial, and clerical support for City Council and City departments. Provide analyses and recommendations on reports to Council and public as well as comprehensive coordination of City projects. Conduct the business of General Government within policies and Government Code. In addition, provide risk management and personnel administration within policy guidelines.

**City of Kerman Municipal Budget
Financial Administration**

FY 07/08

**Activity: 5005
Fund: 10.0
Department: Finance**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
10.0	5005	410	10	00	Salaries	16,053	21,625	25,814	27,000	25,455
10.0	5005	410	10	00	Part Time Wages	361	0	0	0	0
10.0	5005	410	30	00	Overtime	262	0	0	100	100
10.0	5005	410	00	00	Fringe Benefits	6,199	8,082	11,153	11,000	11,298
Subtotal						22,875	29,708	36,967	38,100	36,854
10.0	5005	510	10	00	Accounting - Audit	16,000	18,259	19,000	18,000	20,000
10.0	5005	510	14	00	Contract Services - Data	7,000	7,979	7,000	9,000	8,000
10.0	5005	521	01	00	Office Supplies	1,800	2,778	4,000	3,500	4,000
10.0	5005	521	02	00	General Supplies	800	733	0	0	0
10.0	5005	545	01	00	Public Notice	0	306	300	200	300
10.0	5005	554	01	00	Travel/Conferences/Mtg.	800	1,581	2,000	2,300	2,400
10.0	5005	555	00	00	Dues & Subscriptions	300	659	750	600	750
10.0	5005	556	00	00	Other Expenses		98	200	100	200
Subtotal						26,700	32,393	33,250	33,700	35,650
Subtotal M&O Costs						49,575	62,101	70,217	71,800	72,504
10.0	5005	600	04	00	Cap. Outlay/Mech. & Equip.	0	0	0	0	0
Subtotal Capital Costs						0	0	0	0	0
Total Expenditures						49,575	62,101	70,217	71,800	72,504

Funding

General Fund	\$49,575	\$62,101	\$70,217	\$71,800	\$72,504
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Remarks on Budget Request

I. Personnel - Slight decrease from 06/07 is due to new staff on lower steps and reallocation of staff time (see below).

- 4% Finance Director (Decreased from 9% in prior year)
- 20% Senior Accountant (Increased from 15% in prior year)
- 10% Account Clerk II
- 3% Junior Accountant
- 10% Account Clerk
- 10% Account Receptionist

II. M & O Costs: 510-10 - A \$2,000 increase (from 06/07 Amended) is being requested for increased audit fees.

III. Capital No request, consistent with prior years.

Program Elements: The Finance Department provides accounting, reporting and human resource services to all departments and administers the City's investing and other financial activities, under the direction of the City Manager and City Council.

**City of Kerman Municipal Budget
Planning**

FY 07/08

**Activity: 1008
Fund: 10.0
Department: Planning and
Development Services**

Fund	Activity	Object	Sub Obj.	Project	Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
10.0	1008	410	10	00	Salaries	16,348	23,791	67,270	67,270	52,544
10.0	1008	410	20	00	Part Time Salaries	9,581	2,786			
10.0	1008	410	20	00	Part Time Help					
10.0	1008	410	30	00	Overtime	267	999	500	500	500
10.0	1008	420	00	00	Fringe Benefits	6,341	9,927	27,383	27,383	25,597
Subtotal						32,537	37,503	95,153	95,153	78,641
10.0	1008	510	01	00	Contract Services/LAFCo	1,200	22,763	5,000	5,000	7,500
10.0	1008	510	10	00	Professional Services	13,066	15,682	12,500	43,272	50,000
10.0	1008	521	01	00	Office Supplies	716	1,425	800	1,700	2,600
10.0	1008	521	02	00	General Supplies	768	111	0	0	1,750
10.0	1008	545	00	00	Vehicle/Equip. Usage	1,950	605	738	738	848
10.0	1008	551	01	00	Comm./Telephone				0	1,000
10.0	1008	551	02	00	Cellular Phone				0	2,000
10.0	1008	552	01	00	Public Notice	1,591	951	1,600	1,600	1,750
10.0	1008	554	01	00	Travel/Conferences/Mtg.	392	307	500	500	3,000
Subtotal M&O Costs						19,683	41,844	21,138	52,810	70,448
Subtotal						52,220	79,347	116,291	147,963	149,089
10.0	1008	600	04	00	Office furnishings/Audio Visual Equip	0	0	0	1,871	3,500
Subtotal Capital Costs						0	0	0	1,871	3,500
Total Expenditures						52,220	79,347	116,291	149,834	152,589

Remarks on Budget Request

- I. **Personnel** - Reflects Alan at part-time through September and a new hire to replace Alan after Alan retires.
32% CM Admin. Sec.
50% Planning & Dev Services Dir.

- 410-10 - Labor distribution to remain the same.
- 410-20 - Planning Commissioners monthly salaries are listed as part-time salaries.
- 410-30 - Overtime - Reflects Adm Secretary's time spent on planning issues.

- II. **M & O Costs:** 510-01 - Contract Services - Reflects LAFCo Operations which we are required to contribute as a result of AB2838.
510-10 - Professional Services - Includes funding for off site City Planner and contracting employee after he retires.

- III. **Capital** - Furnishing for Planning & Development Director and Audio visual and other equipment

Program Elements: Planning - City Planning will continue in-house with more off-site planning on an on call basis being provided due to rapid growth in the construction area. Planning services will continue under the director of the DPW&DS.

**City of Kerman Municipal Budget
Legislation**

FY 07/08

**Activity: 6004
Fund: 10.0
Department: Legislation**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
10.0	6004	410 10	Salaries	7,866	17,603	11,441	11,441	25,144
10.0	6004	410 20	Part Time Help	2,423	5,575	5,000	8,500	17,712
10.0	6004	410 30	Overtime	0	31	0	0	0
10.0	6004	410 50	Incentive Pay	0	0	0	0	0
10.0	6004	420 00	Fringe Benefits	0	0	0	0	0
Subtotal				2,494	6,660	5,262	5,262	6,497
				12,783	29,870	21,702	25,202	49,353
10.0	6004	510 01	Contract/Codes	2,000	1,735	4,000	4,000	7,300
10.0	6004	510 02	Elections	3,447	0	4,000	4,000	0
10.0	6004	521 02	General Supplies	400	517	750	750	750
10.0	6004	545 00	Vehicle/Equip. Usage	0	404	523	523	601
10.0	6004	554 01	Travel/Conferences/Mtg.	650	938	1,200	1,200	1,200
10.0	6004	555 00	Dues & Subscriptions	325	225	450	500	500
Subtotal M&O Costs				6,822	3,819	10,923	10,973	10,351
Subtotal				19,605	33,689	32,625	36,175	59,704
10.0	6004	600 04 00	Cap. Outlay/Mech. & Equip.	0	2,142	1,000	1,000	1,000
Subtotal Capital Costs				0	2,142	1,000	1,000	1,000
Total Expenditures				19,605	35,830	33,625	37,175	60,704

Remarks on Budget Request

I. Personnel:

15% City Clerk

Part Time Personnel

40% City Clerk's Secretary

100% Records Clerk

II. M & O Costs:

410-20 - Two part-time staff, both 19 hours per week, one continuing as City Clerk's Secretary and one new-hire Records Clerk

510-01 - Contract Codes - Includes Municipal Code and Clerk's web site updates, and records scanning upgrades and upkeep.

510-02 - Elections - No Elections in 2007.

555-00 - Dues & Subscriptions - Increased cost

III. Capital - 600-04 - Office equipment for City Clerk's office.

Program Elements:

GENERAL FUND

10

Community Services Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>
2002	Recreation Administration	10
2044	Senior Center Services	10
2044	Senior Outreach Grant (FMAAA) *	71
2046	Nutrition Site Management *	73
2047	Swimming Pool Operations	10
2049	Transportation/Fare Box Match *	86
2062	Planned Recreation	10
2065	Youth Services Bureau	10
2069	Community Teen Center	10

* Non-General Fund Budget

FY 2007/2008

**City of Kerman Municipal Budget
Recreation Administration**

FY 07/08

**Activity: 2002
Fund: 10.0
Department: Community Services**

Fund	Object	Project	Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget		
	Activity	Sub Obj								
10.0	2002	410	10	00	Salaries	53,226	67,689	87,565	87,565	110,817
10.0	2002	410	20	00	Part Time Salaries	10,106	11,968	4,000	4,000	2,000
10.0	2002	410	30	00	Overtime	466	1,273	0	0	1,000
10.0	2002	420	00	00	Fringe Benefits	17,985	30,657	40,781	40,781	53,056
				Subtotal	81,783	111,587	132,345	132,345	166,873	
10.0	2002	510	01	00	Contract Services	0	0	2,500	2,565	2,600
10.0	2002	515	01	00	Utilities	8,795	13,992	8,900	12,900	13,000
10.0	2002	521	01	00	Office Supplies	565	650	600	675	700
10.0	2002	521	02	00	Special Supplies	1,030	2,154	1,700	2,750	2,700
10.0	2002	540	02	00	Equip. Rent/Lease	3,800	3,487	3,800	3,750	3,800
10.0	2002	545	00	00	Vehicle/Equip. Usage	16,100	12,934	15,779	15,779	18,134
10.0	2002	546	00	00	Comp./Equip. Internal Rent	2,310	3,079	6,400	6,400	8,835
10.0	2002	551	01	00	Comm./Telephone	2,395	917	2,450	1,440	1,500
10.0	2002	551	02	00	Cellular Phone	0	871	0	600	600
10.0	2002	554	01	00	Travel/Conferences/Mtg.	0	1,629	1,600	750	1,600
10.0	2002	555	00	00	Dues & Subscriptions	135	738	900	1,400	1,100
				Subtotal M&O	35,130	40,450	44,629	49,009	54,569	
				Subtotal Operations	116,913	152,037	176,974	181,354	221,443	
10.0	2002	600	03	00	Cap. Outlay/Improv.	4,000	6,971	5,000	5,500	10,000
10.0	2002	600	04	00	Cap. Outlay/Mech. & Equip.	3,485	0	0	0	0
				Subtotal	7,485	6,971	5,000	5,500	10,000	
				Total Expenditures	124,398	159,008	181,974	186,854	231,443	
Funding				Rents and Concessions	\$7,000	\$7,000	\$7,500	\$8,000	\$8,000	
				General Fund	\$117,398	\$152,008	\$174,474	\$178,854	\$223,443	
				Total Funding	\$124,398	\$159,008	\$181,974	\$186,854	\$231,443	

Remarks on Budget Request

I. Personnel:

- 44% Comm. Services Dir.
- 15% Recreation Coord.
- 80% Parks & Facility Mtn.
- 80% General Maint. Worker
- 75% CS Secretary

- 410 10 00 Salaries - Increase reflects new entry level maintenance position. To assist with expanded parks and facility maintenance operations. 06/07 decrease due to Secretary hiring delay
- 410 20 00 Part Time Salaries - Budget reflects weekend part-time maintenance decrease due to new maintenance position.
- 410 30 00 Overtime - Reflects Maintenance evening/weekend staff time for special events and supervision of volunteers

II. M & O Costs: Over all slight changes

- 515 01 00 Utilities - Increase due to increase youth leagues ball field lights use
- 521 02 00 Special Supplies - Budget reflects increase in department supplies and operation

III. Capital: \$10,000 Funding will be utilized for ball field dirt, soccer goals, golf cart for ball field maintenance

Program Elements: Majority of Park, Recreation & Community Services Administration costs are centralized in this budget, almost all General Fund dollars. This account administers the entire Community Services department and all of its divisions.

**City of Kerman Municipal Budget
Senior Center Services**

FY 07/08

**Activity: 2044
Fund: 10.0
Department: Community Services**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
10.0	2044	410	10	00	Salaries	63,659	68,720	74,544	74,544	78,909
10.0	2044	410	30	00	Overtime	70	1,038	0	0	0
10.0	2044	420	00	00	Fringe Benefits	21,519	29,501	35,859	35,859	37,952
Subtotal						85,248	99,258	110,403	110,403	116,862
10.0	2044	510	10	00	Contract Services	420	70	450	450	750
10.0	2044	515	01	00	Utilities	9,650	9,991	12,000	11,200	12,000
10.0	2044	521	01	00	Office Supplies	385	233	0	0	0
10.0	2044	521	02	00	Senior Center Supplies	270	34	500	600	4,000
10.0	2044	XXX	XX	XX	City Match to Senior Nutrition Grant	3,293	3,852	6,412	7,087	7,912
10.0	2044	XXX	XX	XX	City Match to Senior Outreach Grant	2,000	2,000	2,000	2,750	4,281
10.0	2044	545	00	00	Vehicle/Equip. Usage		9,728	11,868	11,868	13,639
10.0	2044	551	01	00	Communications/Telephone	2,420	1,783	2,000	2,600	2,800
10.0	2044	554	01	00	Travel/Conferences/Mtg.	0	351	400	400	400
10.0	2044	555	00	00	Dues & Subscriptions	135	0	150	0	0
Subtotal						18,573	28,041	35,780	36,956	45,782
Subtotal M&O Costs						103,821	127,299	146,183	147,358	162,644
10.0	2044	600	04	00	Cap. Outlay/Mech. & Equip.					
Subtotal Capital Costs						0	0	0	0	0
Total Expenditures						103,821	127,299	146,183	147,358	162,644
Funding										
General Fund						\$103,821	\$120,696	\$137,771	\$147,358	\$162,644
Total Funding						\$103,821	\$120,696	\$137,771	\$147,358	\$162,644

Remarks on Budget Request

I. Personnel:

- 44% Comm. Services Dir.
- 55% Rec Program Coord.
- 71% Van Driver/Nutrit. Coord.

410 10 00 Salaries - slight increased due to moving additional small percent of Coordinator's salary from Senior Outreach budget 71.0-2044

II. M & O Costs: Slight changes & increases to reflect actual cost of operation

- 510 10 00 Contract Services - sight increase for Senior Center wireless services
- 521 02 00 Senior Center Supplies - Increase reflects to no concession proceeds this year to off set suplies

III. Capital No request.

Program Elements:

**City of Kerman Municipal Budget
Senior Outreach Grant**

FY 07/08

**Activity: 2044
Fund: 71.0
Department: Community Services**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj	Description			Actual	Actual	Budget	Amended	Budget	
71.0	2044	410	10	00	Salaries	11,647	11,844	11,725	11,725	12,608
71.0	2044	410	20	00	Part Time Help					
71.0	2044	410	30	00	Overtime	0	0	0	0	0
71.0	2044	420	00	00	Fringe Benefits	3,946	5,024	5,768	5,768	6,331
Subtotal					15,593	16,867	17,493	17,493	18,939	
71.0	2044	515	01	00	Utilities	0	1,000	1,000	1,000	1,000
71.0	2044	521	01	00	Office Supplies	535	1,499	1,415	1,420	1,450
71.0	2044	521	02	00	Program Supplies	440	252	500	490	500
71.0	2044	551	01	00	Communications/Telephone	530	10	1,000	800	800
71.0	2044	551	02	00	Cellular Phone		580			
71.0	2044	554	01	00	Travel/Conferences/Mtg.	300	769	600	555	600
Subtotal M&O Costs					1,805	4,110	4,515	4,265	4,350	
Subtotal					17,398	20,977	22,008	21,758	23,289	
71.0	1008	600	04	00	Cap. Outlay/Mech. & Equip.	0	0	0	0	0
Subtotal Capital Costs					0	0	0	0	0	
Total Expenditures					17,398	20,977	22,008	21,758	23,289	

Funding

City Match G.F.	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,750	\$ 4,281
FMAAA Grant Title III	\$ 18,100	\$ 19,008	\$ 19,008	\$ 19,008	\$ 19,008
Total Funding	\$ 20,100	\$ 21,008	\$ 21,008	\$ 21,758	\$ 23,289

Remarks on Budget Request

I. Personnel

24% Rec Program Coord.
8% Van Driver/Nutrit. Coord.

410 10 00 Salaries - Shifted salary annual increases coordinators salary Senior Center Services 10.0-2044 to allow for program M & O expense.

II. M & O Costs: No changes

Yr. 06/ 07 Reflects increase in Utilities \$1000; Office Supply \$500; Comm. Phone \$500 mover to 10.0-2044 to cover FMAAA Grant Match.

III. Capital: No request.

Program Elements:

Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2007/08 budget. City Match is new to this budget, shown in funding. The match funds are expended from Senior Services 10.0-2044. Utilities \$1,000 and Telephone \$1,000. Salary: Senior Services Coordinator administers this program.

**City of Kerman Municipal Budget
Senior Nutrition Site Management**

FY 07/08

**Activity: 2046
Fund: 73.0
Department: Community Services**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
73.0	2046	410 10 00	Salaries	9,906	9,714	10,398	10,398	11,113
73.0	2046	410 20 00	Part Time Help					
73.0	2002	410 30 00	Overtime	236	67	0	0	0
73.0	2046	420 00 00	Fringe Benefits	3,756	4,310	5,487	5,487	5,849
Subtotal				13,898	14,091	15,885	15,885	16,963
73.0	2046	521 01 00	Office Supplies	245	648	300	325	350
73.0	2046	521 02 00	Special Supplies	160	2,080	200	200	300
73.0	2046	521 03 00	Site Supplies	1,455	0	1,500	1,500	1,575
73.0	2046	545 00 00	Vehicle/Equip Usage		0	1,319	1,319	1,516
73.0	2046	551 01 00	Communications/Telephone	285	125	300	150	300
73.0	2046	551 02 00	Cellular Phone		0			
Subtotal M&O Costs				2,145	2,853	3,619	3,494	4,041
Subtotal				16,043	16,944	19,504	19,379	21,004
73.0	2046	600 04 00	Cap. Outlay/Mech. & Equip.	2,500	0	0	0	0
Subtotal Capital Costs				2,500	0	0	0	0
Total Expenditures				18,543	16,944	19,504	19,379	21,004

Funding

727 Title III C	\$	9,250	\$	7,092	\$	7,092	\$	7,092	\$	7,092
Meal donations	\$	6,000	\$	6,000	\$	6,000	\$	5,200	\$	6,000
City Match (G F)	\$	3,293	\$	3,852	\$	6,412	\$	7,087	\$	7,912
Total Funding	\$	18,543	\$	16,944	\$	19,504	\$	19,379	\$	21,004

Remarks on Budget Request

I. Personnel

15% Van Driver/Nutrit. Coord.
5% Comm. Services Dir.
5% Junior Accountant

410 10 00 Salaries - increase reflects annual merit increase. Over all, no staffing changes

II. M & O Costs: No changes

III. Capital No Request

Program Elements: Budget administers the Senior Center congregate and home bound meal programs. Annual grant through the Fresno-Madera Area Agency on Aging - pending approval of FMAAA 2007/08 budget.

**City of Kerman Municipal Budget
Swimming Pool Operations**

FY 07/08

**Activity: 2047
Fund: 10.0
Department: Community Services**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
10.0	2047	410 10 00	Salaries	0	179	5,007	4,000	5,415
10.0	2047	410 20 00	Part Time Salaries	10,350	10,324	12,000	11,200	12,000
10.0	2047	420 00 00	Fringe Benefits	980	1,157	3,679	3,679	4,343
Subtotal				11,330	11,659	20,685	18,879	21,757
10.0	2047	521 02 00	Special Supplies	755	732	1,000	900	1,000
10.0	2047	557 00 00	Pool Rental (KUSD)	7,000	10,000	10,000	10,000	10,000
Subtotal M&O				7,755	10,732	11,000	10,900	11,000
Total Expenditures				19,085	22,391	31,685	29,779	32,757
Funding								
Public Swim/Rentals				\$5,100	\$5,500	\$5,500	\$5,500	\$5,500
General Fund				6,985	6,891	16,185	14,279	17,257
RDA Funding				7,000	10,000	10,000	10,000	10,000
Total Funding				19,085	22,391	31,685	29,779	32,757

Remarks on Budget Request

I. Personnel

15% Recreation Coord.

410 20 00 Part Time Salaries - increase due to federal minimum wage hikes in January 2007 and 2008.
Yr. 06/07 Slight increase - with school moved to traditional school year more children are utilizing the pool facility.
Thus requiring more staff supervision to insure safety.

II. M & O Costs: No Changes

III. Capital: No request.

Program Elements: The RDA/KUSD Rec. Increment Fund will cover the KUSD pool rental only. This is a General Fund expenditure, funded partially by a \$10,000 transfer-in of funds from the RDA/KUSD program (Fund 62.0). This budget benefits the community, particularly our children who participate in swim lessons and public swimming during the seven-week summer programs. Over 4,000 children participated last year.

**City of Kerman Municipal Budget
Transportation/Fare Box Match**

FY 07/08

**Activity: 2049
Fund: 86.0
Department: Community Services**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
86.0	2049	410 10 00	Salaries	41,236	42,622	52,853	52,853	55,440
86.0	2049	410 30 00	Overtime	0	291	0	0	0
86.0	2049	420 00 00	Fringe Benefits	15,403	19,322	24,648	24,648	24,766
Subtotal				56,639	62,236	77,501	77,501	80,206
86.0	2049	515 01 00	Utilities		557			
86.0	2049	515 02 00	Gasoline/diesel		216	1,319	7,000	7,500
86.0	2049	521 01 00	Office Supplies	320	340	350	365	375
86.0	2049	521 02 00	Special Supplies	435	644	500	525	550
86.0	2049	551 01 00	Comm./Telephone	2,465	686	2,500	900	1,000
86.0	2049	551 02 00	Cellular Phone		778		750	750
Subtotal M&O				3,220	3,222	4,669	9,540	10,175
Subtotal Operations				59,859	65,457	82,170	87,041	90,381
86.0	2049	600 03 00	Cap. Outlay/Improv.					0
86.0	2049	600 04 00	Cap. Outlay/Mech. & Equip.					0
Subtotal				0	0	0	0	0
Total Expenditures				59,859	65,457	82,170	87,041	90,381
Funding								
City Fare Box Revenue				\$3,300	\$3,400	\$3,400	\$3,400	\$3,400
Match (Measure C)				6,819	12,317	29,030	33,901	37,241
745 SB 325 IV				49,740	49,740	49,740	49,740	49,740
Totals				\$59,859	\$65,457	\$82,170	\$87,041	\$90,381

Remarks on Budget Request

I. Personnel

- 5% Finance Director
- 2% Junior Accountant
- 5% Comm. Services Dir
- 6% Rec Program Coord
- 6% Van Driver/Nutrit. Coord.
- 100% Van Driver
- 25% CS Secretary

410 10 00 Salaries - Increase reflects annual merit increase. New to budget is 25% of department Secretary's time.

II. M & O Costs: Slight changes

515 02 00 Gasoline/diesel - New to budget for transit van fuel, expence will be offset with Fresno Rural Transit reimbursement.

III. Capital: No request.

Program Elements: Majority of budget paid by Fresno County Rural Transit.
* City Fare Box match is offset by the Fare Box revenue.

**City of Kerman Municipal Budget
Planned Recreation**

FY 07/08

**Activity: 2062
Fund: 10.0
Department: Community Services**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
10.0	2062	410 10	00 Salaries		417	11,682	11,682	12,634
10.0	2062	410 20	00 Part Time Salaries	13,935	18,048	17,000	17,000	17,000
10.0	2062	420 00	00 Fringe Benefits	1,395	1,953	7,264	7,264	8,813
Subtotal				15,330	20,418	35,946	35,946	38,447
10.0	2062	510 01	00 Contract Services	5,180	2,675	5,000	1,500	2,000
10.0	2062	515 01	00 Utilities	2,000	2,323	2,400	4,000	2,400
10.0	2062	521 01	00 Office Supplies	390	0	300	445	400
10.0	2062	521 02	00 Program Supplies	11,385	17,280	13,500	17,450	18,500
					320			
10.0	2062	550 00	00 Insurance	2,100	2,186	2,100	2,350	3,340
10.0	2062	551 01	00 Comm./Telephone	346	115	200	100	150
10.0	2062	551 02	00 Cellular Phone		326	350	300	350
10.0	2062	554 01	00 Travel/Conferences/Mtg	269	200	300	300	300
Subtotal M&O				21,670	25,425	24,150	26,445	27,440
Subtotal Operations				37,000	45,843	60,096	62,391	65,887
10.0	2062	600 03	00 Cap. Outlay/Improv.					0
10.0	2062	600 04	00 Cap. Outlay/Mech. & Equip.					0
Subtotal				0	0	0	0	0
Total Expenditures				37,000	45,843	60,096	62,391	65,887
Funding	General Fund					17,682	20,391	21,887
	Revenue Fees & Sponsors			\$37,000	\$45,843	\$42,414	\$42,000	\$44,000
	Total Funding			\$37,000	\$45,843	\$60,096	\$62,391	\$65,887

Remarks on Budget Request

I. Personnel

35% Recreation Coord.

- 410 10 00 Salaries - 06/07 show saving due to Rec. Coordinator off for maternity leave.
- 410 20 00 Part Time Salaries - Slight decrease from projected employee cost due to moving for camps cost to YSB budget

II. M & O Costs: Yr. 07/08 Slight increases which reflect more participants and the actual cost of operation.
 510 1 00 Yr 06/07 Some major increases over ptojection due it increase participants

III. Capitol: No request.

Program Elements: Programming continues to grow with increased youth participation, the summer camp program will move to YSB (2065). Department continues to improve program and monitor expenditures. With the addition of full time staff , portion of budget is covered by general fund.
 *** Budget is funded by participant fees. Expenditures are balanced by revenues.

**City of Kerman Municipal Budget
Youth Service Bureau**

FY 07/08

**Activity: 2065
Fund: 10.0
Department: Community Services**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
10.0	2065	410 10 00	Salaries		417	11,682	10,000	12,634
10.0	2065	410 20 00	Part Time Salaries	2,669	10,383	30,000	42,500	81,500
10.0	2065	420 00 00	Fringe Benefits	311	1,209	8,824	9,074	16,553
Subtotal				2,980	12,009	50,506	61,574	110,687
10.0	2065	510 01 00	Contract Services					500
10.0	2065	515 01 00	Utilities					2,000
10.0	2065	521 01 00	Office Supplies					400
10.0	2065	521 02 00	Special Supplies		3,695	4,000	6,300	8,000
10.0	2065	540 10 00	Facility Rental					1,000
10.0	2065	551 01 00	Comm./Telephone			800	500	1,000
10.0	2065	551 02 00	Cellular Phone					1,000
10.0	2065	554 01 00	Travel/Conferences/Mtg.					
Subtotal M&O				0	3,695	4,800	6,800	12,400
Subtotal Operations				2,980	15,705	55,306	68,374	123,087
10.0	2065	600 03 00	Cap. Outlay/Improv.					0
10.0	2065	600 04 00	Cap. Outlay/Mech. & Equip.					0
Subtotal				0	0	0	0	0
Total Expenditures				2,980	15,705	55,306	68,374	123,087
Funding								
General Fund				2,980	15,705	43,624	55,874	69,322
Program Revenue								5,000
FCOE Reimbursement							12,500	48,765
Total Funding				\$2,980	\$15,705	\$43,624	\$68,374	\$123,087

Remarks on Budget Request

This budget serves youth from K - 12th grade and reflects the operational cost for the following programs:
 Afterschool Recreation Partnership with Fresno County Office of Ed. @ four schools - Partical reimbursement
 Summer Recreation Program
 Camp Programs
 Special Events i.e. Lock-ins, Dances
 Youth Commission
 Youth Center - anticipated to open January 2008. Budget reflects six months of operational costs.

I. Personnel

35% Recreation Coord.

410 20 00 Part Time Salaries - Reflects a significant increase partly due to after school partnership and expanded services, offset by revenues from FCOE. Also includes (new to budget) six month salary for Youth Center Coordinator.
 Part Time Salaries - Increase also due to federal minimum wage hikes in January 2007 and 2008.

II. M & O Costs: Budget reflects all around increase in programming and the addition of the new Youth Center operation.

510 01 00 Contract Services - (New) Alarm monitoring

III. Capital: No request.

Program Elements:

The following programs and activities are or will be funded in this budget:
 The Liberty, Kerman Floyd, Sun Empire and Middle After School recreation program partnership, Summer Drop-In Rec. Program; Youth Special Events, Camp Programs and Activities, Teen Center Operations and staffing.
 Overall increase in entire budget with new youth center, recreation sites and programs

*** Youth will also help with fundraising to offset some of the fee based programs.

*** Staff will also seek out grant funding

**City of Kerman Municipal Budget
Kerman Community Teen Center**

FY 07/08

**Activity: 2069
Fund: 10.0
Department: Community Services**

Fund	Object	Project	Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
10.0	2069	410 10	00 Salaries	42,813	42,755	42,334	43,000	52,722
10.0	2069	410 20	00 Part Time Salaries	14,460	13,513	16,000	15,750	14,000
10.0	2069	410 30	00 Overtime	100	709	1,000	1,000	1,000
10.0	2069	420 00	00 Fringe Benefits	17,920	22,847	24,383	24,383	30,645
Subtotal				75,293	79,824	83,717	84,133	98,367
10.0	2069	510 01	00 Contracted Services (Mtn.)	4,455	6,184	5,000	7,875	7,000
10.0	2069	510 10	00 Professional Services (Grounds)	7,466	7,975	7,500	7,500	7,500
10.0	2069	515 01	00 Utilities	24,526	21,579	23,000	19,800	20,000
10.0	2069	521 01	00 Office Supplies	404	317	400	390	400
10.0	2069	521 02	00 Special Supplies	8,085	9,734	9,000	8,500	9,000
10.0	2069	551 01	00 Comm./Telephone	2,416	2,371	2,500	2,500	2,600
10.0	2069	551 02	00 Cellular Phone					
10.0	2069	545 00	00 Vehicle/Equip. Usage		5,121	6,248	6,248	7,181
10.0	2069	554 01	00 Travel/Conferences/Mtg.	0	0	0	0	0
Subtotal M&O				47,352	53,280	53,648	52,813	53,681
Subtotal Operations				122,645	133,105	137,365	136,946	152,048
10.0	2069	600 03	00 Cap. Outlay/Improv.					
10.0	2069	600 04	00 Cap. Outlay/Mech. & Equip.	4,200	7,427	10,000	12,600	12,000
Subtotal				4,200	7,427	10,000	12,600	12,000
Total Expenditures				126,845	140,532	147,365	149,546	164,048
Funding								
			Rental Revenue	26,000	29,500	31,000	35,000	36,000
			General Fund	100,845	111,032	116,365	114,546	128,048
Total Funding				\$126,845	\$140,532	\$147,365	\$149,546	\$164,048

Remarks on Budget Request

I. Personnel

- 100% Comm. Cntr Coord.
- 20% Parks & Facility Mtn.
- 20% General Maint. Worker

- 410 10 00 Salaries - Increase reflects new entry level maintenance position. To assist with facility maintenance.
- 410 20 00 Part Time Salaries - Decrease due to new maintenance position.

II. M & O Costs:

- 510 01 00 Contracted Services (Mtn.) - include annual facility maintenance cost for heating/cooling units, kitchen fire system, moveable walls, pest control, mats, alarm, registration software maintenance, repairs, etc.
- 510 10 00 Professional Services (Grounds) - CTC & library contract landscaping services.

III. Capital: 07/08 Request for exterior repaint, routine chair and table replacement, fountain repair and landscaping.

IV. Revenue: Based on weekday and weekend private, government, and nonprofit rentals. This should even out to mid week rentals and small week end banquets.

Program Elements: Overall budget shows increase in community usage and operation cost. While maintaining our high standard for facility maintenance, Coordinator manages all facility scheduling, rentals, maintenance, and personnel. **All kitchen fees are included in rental revenues.

GENERAL FUND

10

Public Safety - Police Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>
3011	Police Operations	10
3060	SLESF Grant (State)	10

FY 2007/2008

**City of Kerman Municipal Budget
Police Operations**

FY 07/08

**Activity: 3011
Fund: 10.0
Department: Police Department**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08		
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget		
10.0	3011	410	10	00	Salaries	660,000	767,384	954,747	892,000	1,076,695
10.0	3011	410	20	00	Part Time Salaries	0	1,842	6,300	10,000	6,300
10.0	3011	410	30	00	Overtime	55,000	74,329	80,000	92,000	81,700
10.0	3011	410	35	00	Court Standby	0	2,198	5,000	1,600	5,000
10.0	3011	410	36	00	FTO	0	687	2,000	100	2,000
10.0	3011	410	45	00	Holiday Pay	24,788	38,627	43,000	47,000	44,200
10.0	3011	420	00	00	Fringe Benefits	310,165	407,143	448,953	420,000	551,440
				Subtotal	1,049,953	1,292,210	1,540,000	1,482,700	1,767,335	
10.0	3011	510	01	00	Contract Services	0	0	0	495	
10.0	3011	510	11	00	Prof. Services - Emp. Hiring	7,000	6,560	7,500	11,414	8,000
10.0	3011	510	12	00	Prof. Services - Lab	3,300	3,380	3,500	3,900	3,600
10.0	3011	510	15	00	Sex Assault/Child Abuse Med.	1,000	600	2,500	720	2,500
10.0	3011	510	25	00	Motorola	3,000	0	0	0	0
10.0	3011	510	28	00	Dispatch	94,500	102,179	113,000	112,687	124,000
10.0	3011	510	29	00	RMS-CAD	1,400	1,470	1,800	1,594	1,800
10.0	3011	510	30	00	Booking Fees	40,000	25,865	10,000	21,726	23,000
10.0	3011	510	31	00	Parking Citations	2,500	3,447	3,000	1,908	3,000
10.0	3011	510	32	00	Live Scan Fingerprints	2,000	2,575	2,400	2,870	3,000
10.0	3011	515	01	00	Utilities	13,000	12,843	15,000	14,700	16,000
10.0	3011	521	01	00	Office Supplies	4,000	5,338	5,500	5,604	6,000
10.0	3011	521	02	00	General Supplies	4,500	5,828	5,500	5,803	6,000
10.0	3011	521	10	00	Uniform Supplies	5,000	11,658	6,500	5,191	6,500
10.0	3011	521	15	00	Flares/Batteries	1,500	604	1,600	1,000	1,200
10.0	3011	521	25	00	Evidence and Property	600	691	600	675	700
10.0	3011	521	30	00	Film/ID Supplies	500	338	600	300	200
10.0	3011	521	35	00	Firearms Purchase	0	2,659	3,500	3,100	2,000
10.0	3011	521	40	00	Range Supplies	200	200	500	300	500
10.0	3011	521	41	00	Range Maintenance	400	481	500	435	500
10.0	3011	521	42	00	Crime Prevention	0	0	0	0	5,000
10.0	3011	530	01	00	Equipment Mtnc/Repair	800	5,112	4,600	4,865	4,000
10.0	3011	540	02	00	Equipment Rental	4,400	4,193	4,400	4,200	4,400
10.0	3011	545	00	00	Vehicle/Equip. Usage	91,950	124,677	152,106	152,106	224,934
10.0	3011	546	00	00	Comp./Equip. Internal Rent	5,654	7,537	9,000	9,000	19,902
10.0	3011	551	01	00	Comm./Telephone	10,000	4,802	5,500	4,000	4,500
10.0	3011	551	02	00	Comm./Cell Phone	4,000	4,198	5,000	5,400	5,600
10.0	3011	551	05	00	Live Scan Line	3,600	2,616	5,200	5,400	5,400
10.0	3011	551	06	00	MDT Monthly Access	4,500	5,235	5,500	5,000	5,500
10.0	3011	552	02	00	Public Notice	200	1,126	500	1,128	1,400
10.0	3011	554	01	00	Training & Lodging	10,000	12,124	12,000	15,000	13,000
10.0	3011	554	05	00	Training Supplies	4,000	3,402	7,500	6,872	6,500
10.0	3011	554	10	00	Training Library	350	209	500	442	500
10.0	3011	555	02	00	Professional Dues	1,200	714	1,200	958	1,200
10.0	3011	555	03	00	Professional Codes	900	1,053	1,000	1,014	1,100
10.0	3011	575	01	00	Supplies/Veterinary	1,800	330	1,500	700	600
10.0	3011	576	01	00	DARE	300	0	0	0	0
10.0	3011	577	01	00	Explorer Program	250	505	500	500	550
10.0	3011	600	04	00	Drug K-9 & Training	0	868	0	0	0
				Subtotal M&O	328,304	365,416	399,506	411,007	512,586	
				Subtotal Operations	1,378,257	1,657,626	1,939,506	1,873,707	2,279,921	
10.0	3011	600	03	00	Cap. Outlay/Improv.	0	0	0	0	0
10.0	3011	600	04	00	Cap. Outlay/Mech. & Equip.	0	0	0	0	0
				Subtotal	0	0	0	0	0	
Total Expenditures					1,378,257	1,657,626	1,939,506	1,873,707	2,279,921	

Budget Request Remarks

I. Personnel Reflects 18 sworn officers and 2 CSO's

410. 30 As stated previously, management and your officers have gone to extraordinary lengths to keep overtime expenditures to a minimum. To be able to make a difference in the crime rate, rising gang and drug problems, we must keep the present level of overtime to be able to execute the surveillance and search and arrest warrants that will be required to combat these crimes.

410. 50 With increased arrests will come a requirement for increased court standby time as we take these criminals to court.

510. 11 We are hiring more officers and this will require an increase in this area. Also we are having to look at more applicants to be able to hire one officer which incurs higher costs.

510. 25 We canceled our maintenance contract with Motorola, we found that it was cheaper just to pay for repairs as they were required than to pay a monthly maintenance contract. With the recent grant we replaced all of our aging Motorola's with newer dual band Kenwood radios.

510. 28 This line is increased due to the anticipated increase that will be passed on from the Fresno County Sheriffs Office.

510. 30 With increased arrests will come increased booking fees, the amount we have asked for is modest. The state legislature looks as if they may not pass a bill that would no longer require us to pay booking fees, so we must budget for this.

521. 01 As we make more arrests there will be a commensurate increase in the required paperwork and copies that are required for the courts.

521. 02 Same logic applies as 521.01 above.

521. 10 We will be hiring additional officers so we have increased this line accordingly.

530. 01 We are increasing the size of our vehicle fleet and the number of officers, so this cost will increase also.

545. 00 We are increasing the size of our vehicle fleet and the 07/08 allocation reflects a more accurate charge for gas, maintenance and vehicle replacements.

554. 01 With our department becoming less experienced there will be a requirement for more training, if we expect our level of police services to remain at the level that our community expects from us. We will also incur additional training costs associated with disaster planning and training.

III. Capital Items Requested: None

Program Elements: To provide law enforcement services to the City of Kerman, and ensure that department resources are adequate to meet the reasonable needs of the community.

City of Kerman Municipal Budget
SLESF Grant

FY 07/08

Activity: 3060
Fund: 10.0
Department: Police Department

					04/05	05/06	06/07	06/07	07/08	
					Actual	Actual	Budget	Amended	Budget	
10.0	3060	410	10	00	Salaries	65,391	60,791	64,421	64,421	60,343
10.0	3060	410	30	00	Overtime	1,321	2,347	1,700	1,700	0
10.0	3060	410	40	00	Holiday Pay	1,340	1,346	1,200	1,200	0
10.0	3060	420	00	00	Fringe Benefits	24,304	26,908	29,420	29,420	39,657
Subtotal						92,356	91,393	96,741	96,741	100,000
10.0	3060	521	10	00	Equipment & Uniforms	0	2,043	3,259	3,259	0
Subtotal						0	2,043	3,259	3,259	0
10.0	3060	600	04	00	Cap. Outlay/Mech. & Equip.	7,644	0	0	0	0
Subtotal Capital Costs						7,644	0	0	0	0
Total Expenditures						100,000	93,436	100,000	100,000	100,000
Total Revenue						100,000	100,000	100,000	100,000	100,000
Excess (Deficit) Revenue						0	6,564	0	0	0

Budget Request Remarks

- I. **Personnel** 410-10 and 420-00 for FY 06-07 are for one Police Officer and one Community Service Officer. \$13,884 absorbed by the 10.0 3011 Budget, because the SLESF Grant is for \$100,000 and Benefit costs have increased in 07/08.
- II. **M & O Costs:** None
- III. **Capital Items Requested:** None

Program Elements:

GENERAL FUND

10

Public Works Department

<u>Dept</u>	<u>Description</u>	<u>Fund</u>
4007	Engineering	10
4007	General Plan Update	17
4011	Building & Parks Operations	10
4041	Animal Regulation/Code Enforcement	10
4042	Building Inspection	10

FY 2007/2008

**City of Kerman Municipal Budget
Engineering**

FY 07/08

**Activity: 4007
Fund: 10.0
Department: Public Works**

Fund	Object Activity	Project Sub Obj.	Project Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
10.0	4007	510 01	00 Contract Services	10,650	24,249	10,000	50,965	52,000
10.0	4007	510 10	00 Professional Services	30,600	71,181	50,000	80,450	82,500
Subtotal M&O				41,250	95,430	60,000	131,415	134,500
Total Expenditures				41,250	95,430	60,000	131,415	134,500

Budget Request Remarks

I. M & O Costs:

510 01 Contract Services - Contracted out for Soil Testing, Traffic Studies, Electrical Engineering, etc.

510 10 Professional Services - general engineering services provided by City Engineer for planning, construction review and supervision.

**City of Kerman Municipal Budget
General Plan Updates**

FY 07/08

**Activity: 4007
Fund: 17.0
Department: Planning and
Development Services**

Fund	Object	Project	04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
17.0	4007	410 10 00	12,000	15,519	34,734	34,734	24,438
17.0	4007	410 20 00	8,100	0	0	0	0
17.0	4007	420 00 00	4,900	5,393	13,583	13,583	10,623
Subtotal			25,000	20,913	48,317	48,317	35,061
17.0	4007	510 01 00		74,898	25,000	50,378	0
17.0	4007	510 10 01	11,300	43,769	5,000	34,813	8,000
17.0	4007	545 00 00		1,674	2,042	2,041	2,347
Subtotal M&O			11,300	120,341	32,042	87,232	10,347
Total Expenditures			36,300	141,253	80,359	135,549	45,408

Notes: In addition to the ongoing services from the City Engineer, we also contract for updating the Master Plans for Water, Sewer & Drainage (Contract Service section). Also planning documents such as General Plan Elements and Updates of the General Plan are included here (General plan - Professional Services). In addition staff time devoted to the General Plan is included.
The Revenue source for this Budget is (17) "General Plan Update" Impact Fees.

Remarks on Budget Request

I. Personnel

- 5% City Manager
- 7% CM Admin. Sec.
- 20% Planning & Dev Services Dir.

II. M & O Costs:

III. Capital:

Program Elements:

**City of Kerman Municipal Budget
Buildings & Park Operations**

FY 07/08

**Activity: 4011
Fund: 10.0
Department: Public Works**

Fund	Object Activity	Project Sub Obj.	Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
10.0	4011	410 10	00 Salaries	54,075	52,740	58,535	58,535	68,848
10.0	4011	410 20	00 Part Time Salaries	870	4,617			1,780
10.0	4011	410 30	00 Overtime	7,167	6,864	0	4,500	8,000
10.0	4011	410 35	00 Stand By					1,780
10.0	4011	420 00	00 Fringe Benefits	18,200	25,082	28,488	28,488	32,359
Subtotal				80,312	89,303	87,024	91,524	110,987
10.0	4011	510 01	00 Contract Services	5,684	15,755	15,000	20,000	20,000
10.0	4011	510 01	01 Contract Services - Weed abatement	1,600	1,285	2,500	2,500	2,600
10.0	4011	510 10	00 Professional Services					
10.0	4011	515 01	00 Utilities	2,970	3,285	4,000	5,200	5,500
10.0	4011	515 02	00 Utilities - Old Town "LME"	15,054	15,054	0	15,054	15,054
10.0	4011	521 01	00 Office Supplies					500
10.0	4011	521 02	00 General Supplies		567			
10.0	4011	521 03	00 Janitorial Supplies	14,915	19,703	17,000	20,000	20,000
10.0	4011	521 04	00 Building Mtn. Supplies	6,500	7,669	6,500	6,500	7,000
10.0	4011	521 05	00 Parks Supplies	16,060	27,956	30,000	30,000	30,000
10.0	4011	540 02	00 Equipment Rent/Lease		157	1,500	1,000	1,000
10.0	4011	545 00	00 Vehicle/Equip. Usage	14,000	6,980	8,516	8,516	9,787
10.0	4011	551 01	00 Comm/Telephone					900
10.0	4011	551 02	00 Cellular Phone	514	617	1,500	1,500	1,600
10.0	4011	554 01	00 Travel/Conferences/Meetings					1,000
Subtotal M&O				77,297	99,028	86,516	110,270	114,941
Subtotal Operations				157,609	188,331	173,539	201,794	225,928
10.0	4011	600 03	00 Cap. Outlay/Improve.		5,456	21,000	21,000	5,000
10.0	4011	600 04	00 Cap. Outlay/Mech. & Equip.		0	0	0	0
Subtotal				0	5,456	21,000	21,000	5,000
Total Expenditures				157,609	193,787	194,539	222,794	230,928

Notes:

I. Personnel

- 5% PW Op's Coord.
- 5% PW Lead Supervisor
- 30% PW Maint. Tech.
- 65% PW Lead Supervisor
- 46% Maintenance Worker
- 5% Building Inspector

Overtime was overlooked in 06/07 Budget but held to \$4,500. Anticipate \$8,000 of Overtime needed for 07/08.

II. M & O Costs:

- 510 01 0 City Hall & Plaza Park Landscaping / Air condition and insect spraying
- 515 02 00 Account for all street light not in L.L.
- 551 02 00 Three Cell Phone Charge to This Account
- 521 05 00 Increase in Park supplies due to addition to Lions Park and addition of Soroptimist Park
- 540 02 00 Public Works' portion of Pitney Bowes machine rental and related Postage costs

III. Capital:

- 600 03 00: Replacement of Small Engine Equipment in the Parks \$ 5,000

Program Elements:

**City of Kerman Municipal Budget
Animal Regulation/Code Enforcement**

FY 07/08

**Activity: 4041
Fund: 10.0
Department: Planning and
Development Services**

					04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget	
10.0	4041	410	10	00	Salaries	9,043	27,650	31,262	31,262	34,721
10.0	4041	410	20	00	Part Time Salaries	4,524	0			
10.0	4041	410	30	00	Overtime		3,060	0	0	500
10.0	4041	410	35	00	Stand By					751
10.0	4041	410	40	00	Holiday Pay					
10.0	4041	420	00	00	Fringe Benefits	2,378	14,621	19,826	19,826	18,433
Subtotal						15,945	45,332	51,088	51,088	54,405
10.0	4041	510	01	00	Contract Services	3,258	5,629	6,000	7,810	8,000
10.0	4041	521	01	00	Office Supplies					1,000
10.0	4041	521	02	00	General Supplies	574	2,456	3,500	4,788	5,000
10.0	4041	521	06	00	Uniform Services			500	500	650
10.0	4041	545	00	00	Vehicle/Equip. Usage	705	4,884	5,958	5,958	6,847
10.0	4041	551	02	00	Cellular Phone			500	740	800
10.0	4041	551	03	00	Advertising			0	0	500
10.0	4041	554	01	00	Travel/Conferences/Mtg.			0	311	1,500
Subtotal M&O						4,537	12,969	16,708	20,107	24,297
Subtotal Operations						20,482	58,300	67,796	71,195	78,703
10.0	4041	600	04	00	Cap. Outlay/Mech. & Equip.	500	375	5,000	5,000	5,000
Subtotal						500	375	5,000	5,000	5,000
Total Expenditures						20,982	58,676	72,796	76,195	83,703
Funding										
10.0	0000	322	60		Animal Licenses General Fund	\$4,100 13,177	\$4,300 54,376	\$5,500 67,296	\$5,500 67,296	\$5,800 77,903
Total Funding						\$17,277	\$58,676	\$72,796	\$72,796	\$83,703

Remarks on Budget Request

I. Personnel

100% Animal Reg/Code Enf.

This is the only position charged to this budget, and is charged 100% to Animal Regulation and Code Enforcement.

II. M & O Costs: 510-01-00 Contract Service expenditures have increased, as more stray animals and dead animals are taken to the SPCA.

521-02-00 General supply expenditures have also increased with the increased activity in this department.

III. Capital Items: Carpet cleaner and misc. equipment in 06/07 and cages and equipment for new shelter in 07/08.

Program Elements: To maintain records on animal regulations enforcement. To arrange for the care and feeding of impounded animals. To coordinate disposition of animals with Fresno Co SPCA. To schedule and publicize rabies / licensing clinics in the City of Kerman. To submit monthly reports of animal control activities.

**City of Kerman Municipal Budget
Building Inspection**

FY 07/08

**Activity: 4042
Fund: 10.0
Department: Planning and
Development Services**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
10.0	4042	410	10	00	Salaries	76,362	126,741	125,464	125,464	154,459
10.0	4042	410	20	00	Part Time Salaries	11,038	1,004	0	0	0
10.0	4042	410	30	00	Overtime	878	2,442	3,200	1,000	1,000
10.0	4042	410	35	00	Stand By					589
10.0	4042	420	00	00	Fringe Benefits					67,768
Subtotal Personnel						114,439	185,112	184,473	182,273	223,734
10.0	4042	510	10	00	Prof. Services - (Plan Check)	27,238	18,372	14,250	40,000	57,000
10.0	4042	521	01	00	Office Supplies				0	2,000
10.0	4042	521	02	00	General Supplies	1,870	3,543	2,200	6,000	5,000
10.0	4042	545	00	00	Vehicle/Equip. Usage	4,325	9,870	12,041	12,041	13,838
10.0	4042	546	00	00	Comp./Equip. Internal Rent	1,320	1,760	2,518	2,518	1,870
10.0	4042	551	01	00	Telephone	526	412	650	650	900
10.0	4042	551	02	00	Cellular Phone	868	1,153	1,250	1,250	1,750
10.0	4042	554	01	00	Travel/Conferences/Mtg.	2,150	3,297	3,000	3,000	4,000
10.0	4042	555	00	00	Dues & Subscriptions	394	947	4,500	2,500	5,000
10.0	4042	555	01	00	State Fees	300	185	300	300	300
Subtotal M&O						38,991	39,539	40,709	68,259	91,658
Subtotal Operations						153,430	224,650	225,182	250,532	315,392
10.0	4042	600	03	00	Cap. Outlay/Improve.					
10.0	4042	600	04	00	Cap. Outlay/Mech. & Equip.				2,000	2,000
Subtotal						0	0	0	2,000	2,000
Total Expenditures						153,430	224,650	225,182	252,532	317,392

Notes:

- 10.0 4042 410 30 00 Overtime - has been necessary to keep up with field inspections.
- 10.0 4042 510 10 00 Prof. Services - Plan Check costs are a direct reflection of the number and value of permits issued. We pay our plan check service a percentage of the plan check fees collected. This also represents annual cost for permitting web base application
- 10.0 4042 555 00 00 Dues and Subscriptions will increase due to a new code that will be adopted by the State.
- 10.0 4042 555 01 00 State "SMIP" are fees collected for the State to fund its seismic safety program, but are no longer budgeted here. SMIP fees are based on construction value. We pay out 100% of collected fees and record this activity in a liability account.
- 10.0 4042 600 03 00 Computer for staff.

Remarks on Budget Request

I. Personnel

- 2% City Manager
- 13% Planning & Dev Services Dir.
- 10% Public Works Director
- 5% PW Admin. Sec.
- 75% Building Official
- 90% Building Inspector
- 80% Public Works Clerk
- 75% Inspector/Maint Tech

II. M & O Costs:

III. Capital Items: None

Program Elements:

ENTERPRISE FUNDS

<u>Description</u>	<u>Fund</u>
<i>CITY MANAGER'S MESSAGE</i>	
<i>UTILITY RATES</i>	
<i>SUMMARY OF ENTERPRISE BUDGET REVENUES</i>	
<i>SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS</i>	

BUDGETS

<i>WATER FUND</i>	<i>41</i>
<i>SEWER FUND</i>	<i>42</i>
<i>SOLID WASTE</i>	<i>43</i>
<i>STORM DRAINAGE FUND</i>	<i>47</i>
<i>LANDSCAPE & LIGHTING DISTRICT</i>	<i>75</i>

FY 2007 - 2008

CITY OF KERMAN

ENTERPRISE FUNDS: BUDGET PRESENTATION FISCAL YEAR 2007 - 2008

CITY MANAGER'S BUDGET MESSAGE

WATER, SEWER, REFUSE, STORM DRAINAGE & LIGHTING & LANDSCAPING DISTRICT FUNDS

Enterprise Funds are self-supporting funds financed by customer "user rates" and are operated and financed as if they are "stand alone enterprise". Therefore, these "FUNDS" make payments to the General Fund (10) for certain services including: City Council, attorney, planning services, overhead costs for space, utilities, etc. These "payment for services" are shown in line item 560 "Administration & Overhead" in the various, appropriate Enterprise Budgets. The amounts in line item 560 have been increased by 4% over the 3% amount budgeted in fiscal year 2006/07. These budgets: Water, Sewer, Refuse, Storm Drainage, and Lighting & Landscape (L&L District) historically have been in good financial shape. However, energy costs, increased operations and State mandated compliance and testing expenses have driven expenditures up in recent fiscal years.

The L&L District (Fund 75) receives its revenues from property tax assessment and not from user fees. Street Sweeping is not a separate budget. Revenues through the Refuse billing account (43). These revenues are transferred to the Streets expense budget (80 - 4011) and expensed from there. Street Sweeping fees only cover a portion (approximately 31%) of the total contracted cost (\$75,000) to the City.

Development Impact Fees (DIF) are charged to new development, which pay for the impact of new growth and a majority of the related infrastructure improvements and some equipment. The Revenue & Expenditure Plan and Budgets for these estimated FY 06/07 revenues, projects and costs are presented in the City of Kerman Five-Year Capital Improvement Plan (CIP) approved by the City Council in March 2007 and have been presented to the Council with the Preliminary Capital Improvement Budgets (4024) in April. In presenting and approving the Five-Year Capital Improvement Plan (CIP), the City annually updates the need for improvements and additions to the City's Enterprise infrastructure and equipment systems

FUND - REVENUES/EXPENDITURES

WATER (FUND 41) – As referenced in past budget presentations we have factored into the budget increased operational costs associated with maintenance, record keeping and State requirements related to our increased water storage and delivery capacity linked with growth and workload associated with the additional equipment, holding tank, wells and customer service. Annually in the water budgets we should strive to have revenues exceed expenditures by approximately 6 to 8%. With the proposed rate increase we should be at approximately **4% operating revenue over expenditures**.

Recommended rate Increase - Average household rates (estimated @ 20,000 gallons of water per month): Increase \$.25 from \$24.00 to \$24.25/month. Effective August 2007

Water Budgets

- **Finance/Accounting (41 5005)** – Normal increases in budget due to personnel, fringe benefit and insurance costs. Budget was slightly under spent in FY 2006/07.
- **Debt Service (41 5006)** - Annual Debt Service on 1988 California Safe Drinking Water Bond. Twenty-Five (25) year loan, final payment due 2013 (\$38,875 annual debt service). Also, included this year is of the annual payment of \$160,000 for Water State Revolving Fund (SRF) loan debt service. This is a 20 year payment. Rates were increased several years ago over a four (4) year period to raise the revenue to meet the annual debt service payment
- **Water Operations (41 4011)** – Last year personnel costs increased due to 50% allocation in this budget for one (1) additional position (Water Operator). Because of our longer and hotter warm months we may see a significant increase in utility cost. Hopefully, we should see a net decrease in FY 08/09 if the CCA electrical energy generation program of the San Joaquin Valley Power Authority becomes a reality

SEWER BUDGETS FUND (42)

In the past we have relied on dirt sales (a temporary income) from the new lagoons at the Wastewater Treatment Plant to make up the revenue difference over expenditures. This year's proposed rate increase combined with last year's increase will place the Fund on a positive balance. This increase will allow us to keep up with expenses, purchase equipment and make the non CIP improvement/repairs necessary for a safe and efficient operation. Annually in the sewer budgets we should strive to have revenues exceed expenditures by approximately 6 to 8%. With the proposed rate increase we should be at approximately **4% operating revenue over expenditures**.

Recommended rate Increase: \$1.00 increase from \$18.00 to \$19.00/month

Sewer Budgets

- **Finance/Accounting (42 5005)** – Normal increase in personnel costs
- **Debt Service (42 5006)** – 1981 Sewer Bonds issued to construct treatment plan expansion (\$66,164). Forty (40) year loan final payment due 2021.
- **Collection/Operations (42 4011)** – This budget indicates a minor increase in personnel cost.
- **Wastewater Plant Operations (42 4014)** – same issue re: personnel cost increase. Also, some operational costs increase.

REFUSE/SOLID WASTE (43)

This budget includes several major elements. The Allied Waste (BFI) contract which represent about 50% of the budget. Per contract their rate will increase 2.5% (80% of the agreed upon CPI index. Landfill and green waste tipping fees and the related billing and customer services and recycling compliance and promotion. Green Waste rates per ton have increased from \$16 to \$18.50.

Council will recall in May 2006 the City instituted a new, improved Residential Recycling program. Larger 96-gal recycling carts were purchased by the City from the County Landfill reimbursement. Allied/BFI rates payments were increased but customer account rates were not increased. A "reduction" in per household landfill amounts was realized. Residential recycling was increased by 150%. However, this was figured into the calculation when we did not raise rates in May 2006 and increased our operating cost with this new service.

Solid Waste (Refuse) Budget - 43 5005.

A recommended rate customer rate increase of 3% will cover contractual increases for City staff, hauling costs and increase in educational and recycling informational efforts. There is an added \$.15 for cart replacement; which brings the monthly cart replace figure to \$.65/mo. This amount (\$.65/mo.) will replace one (1) of the two carts the City currently provides. Therefore, the "Cart Replacement Rate", with the increase is less than we need. However, the City retains landfill reimbursement reserves to meet the replacement costs of the second cart.

Annually in the refuse budget we should strive to have revenues exceed expenditures by approximately 4 to 5%. With the proposed rate increase we should be at approximately **4% operating revenue over expenditures**

Recommended rate increase: \$.65 from \$15.95 to \$16.60/month (\$.50 for refuse and \$.15 for carts.

Street Sweeping rate is incorporated into the Solid Waste Rate to cover a portion of the Street Sweeping contract. The previous rate was \$.55/mo. with a recommended \$.05 increase to \$.60/month for FY07/08. These fees cover approximately 32% of the annual contracted cost (\$70,000) of providing the service. CALTRANS reimburses the City \$11,000 for the State highways (145/180).

Rate Increase: Street Sweeping: Increase by \$.05 from \$.55 to \$.60/month

Overall Rate Refuse Rate:

The combination of the two rates Refuse & Street Sweeping) for households is \$.70 from \$16.50 to \$17.20/mo. This is several dollars less than most cities in the area. Which range from \$6 to \$9 per month higher than Kerman's rates.

STORM DRAINAGE FUND 47 (4011)

In the past this budget has only been balance because of dirt sales which have brought in additional revenues.

Equipment purchases will be paid by a transfer from reserves as a one time expense. This transfer of \$11,400 for equipment represents a Drainage Fund "match" to our 14 4024 budget amounts for these items.

Recommended Rate increase: \$.05 from \$.75/mo. per household to \$.80/month

Total Recommended City Utility Increase:

From \$59.25 to \$61.25/month per average residence. \$2.00 per month or \$24 annually, a 3.37% increase. This rate is either equal to or substantially lower than most of the neighboring cities' rate. Some other City utility rates are \$10 to \$20 per month higher than Kerman even before they have considered their increases for 07/08.

LIGHTING & LANDSCAPE (L & L) DISTRICT – FUND 75 (4011)

Changes reflect the addition of the allocation of ½ Maintenance Worker (increases staffing to 1.5) with additional subdivision landscaping and lighting areas coming into the District. .

Rates: L & L rates are not charged through the City utility billing. Costs are assessed through property tax per the assessment annually presented by the City Engineer and approved by the Council. Approximately \$124,300 will be collected in FY 06/07. After conducting a public hearing he City Council approved new rates at the June 20, 2007 meeting. Expected revenue for 2007/08 is \$163,784 slightly over the anticipated expenses.

Respectfully submitted,

**Ron Manfredi, City Manager
July 18, 2007**

ENTERPRISE FUND

UTILITY RATES

FY 2007/2008

ENTERPRISE ACCOUNTS

CITY OF KERMAN

UTILITY RATES FY 2007-08

FY 2006/07	PER MONTH	INCREASES AUGUST 2007/08	
		Recommended	
<u>\$ 24.00</u>	WATER	0.25	<u>\$ 24.25</u>
	<i>Based upon average household 20,000 gallons monthly estimate</i>		
<u>\$ 18.00</u>	SEWER	1.00	<u>\$ 19.00</u>
\$ 15.45	REFUSE	0.50	\$ 15.95
\$ 0.50	(CARTS)	0.15	\$ 0.65
<u>\$ 0.55</u>	STREET SWEEPING	0.05	<u>\$ 0.60</u>
\$ 16.50 /mo.	TOTAL SOLID WASTE	0.70	\$ 17.20 /mo.
<u>\$ 0.75</u>	STORM DRAIN	0.05	<u>\$ 0.80</u>
\$ 59.25 /mo.	TOTALS	\$ 2.00	\$ 61.25 /mo.

Overall increase monthly \$ 2.00, annually \$ 24.00

ENTERPRISE FUND

**SUMMARY OF ENTERPRISE
BUDGET REVENUES**

FY 2007/2008

City of Kerman - Municipal Budget 2007-08

Summary of Enterprise Budget Revenues Estimated 2006-07 Revenues & Proposed 2007-08 Revenues

		Budgeted	Estimated	Proposed
		2006-07	2006-07	2007-08
Fund 41.0	WATER			
344-10	User Charges	\$ 1,045,000	\$ 1,160,000	\$ 1,218,000
361-01	Interest Earnings	\$ 30,000	\$ 50,000	\$ 30,000
361-02	Penalty	\$ 16,000	\$ 19,000	\$ 20,000
	Sub-Total Revenue:	\$ 1,091,000	\$ 1,229,000	\$ 1,268,000
	Meters	\$ 12,500	\$ 14,000	\$ 14,000
	Total Revenue	\$ 1,103,500	\$ 1,243,000	\$ 1,282,000
Fund 42.0	SEWER			
344-20	User Charges	\$ 747,000	\$ 755,000	\$ 829,000
344-25	Septic Dumping Fee	\$ 24,000	\$ 38,000	\$ 45,000
361-01	Interest Earnings	\$ 20,000	\$ 52,000	\$ 25,000
361-10	Penalty	\$ 14,000	\$ 14,500	\$ 15,000
	Sub Total Revenue:	\$ 805,000	\$ 859,500	\$ 914,000
	Property Rental	4,000	\$ 4,000	\$ 4,000
	Total Revenue	\$ 809,000	\$ 863,500	\$ 918,000
Fund 43.0	SOLID WASTE			
344-31	Solid Waste Collection	\$ 682,000	\$ 765,000	\$ 824,000
361-01	Interest Earnings		\$ 10,000	\$ 6,000
361-10	Penalty	\$ 14,000	\$ 14,500	\$ 15,000
	Sub Total Revenue:	\$ 696,000	\$ 789,500	\$ 845,000
	Cart Sales	\$ 11,000	\$ 17,000	\$ 18,000
	Grant	\$ 5,000	\$ 5,000	\$ 5,000
	Street Sweeping (transfer)	\$ 22,000	\$ 22,500	\$ 23,500
	Total Revenue	\$ 734,000	\$ 834,000	\$ 891,500
Fund 47.0	STORM DRAINAGE			
344-70	User Charges	\$ 31,000	\$ 35,000	\$ 39,000
361-01	Interest Earnings	\$ 14,000	\$ 16,000	\$ 10,000
	Penalty	\$ 500		
	Sub Total Revenue:	\$ 45,500	\$ 51,000	\$ 49,000
	Sale of Dirt		\$ 4,500	
	Total Revenue	\$ 45,500	\$ 55,500	\$ 49,000
Fund 75.0	L & L DISTRICT	\$ 119,230	\$ 128,000	\$ 163,784

ENTERPRISE FUND

**SUMMARY OF ENTERPRISE
FUND OPERATIONAL BUDGETS**

FY 2007/2008

SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

Activity	Description	2004/05		2005/06		2006/07			2007/08		
		Actual	%	Actual	%	Budget	%	Amended	%	Request	%
WATER FUND (41.0)											
	Total Water Fund Revenues	963,147		1,151,710		1,103,500		1,243,000		1,282,000	
	5005 Water Administration & Accounting	\$266,256		\$304,994		\$342,183		\$330,711		\$345,574	
	5006 Water - Debt Service	38,870		193,870		116,370		38,875		198,870	
	4011 Water Operations	407,654		473,506		622,766		624,366		675,381	
	Total Water Fund Operations	712,780		972,370		1,081,318		993,952		1,219,825	
	Revenue in Excess of Expenditures	250,367		179,340		22,182		249,048		62,175	5%
SEWER FUND (42.0)											
	Total Sewer Fund Revenues	703,450		893,000		809,000		863,500		918,000	
	5005 Sewer Administration & Accounting	\$218,053		\$246,305		\$271,487		\$271,487		\$286,942	
	5006 Sewer - Debt Service	66,664		64,414		63,000		67,914		66,164	
	4011 Sewer Collection Operations	154,578		170,944		205,208		202,608		216,781	
	4014 Sewer WWTP Operations	211,470		263,352		299,271		288,271		313,953	
	Total Sewer Fund Operations	650,765		745,015		838,966		830,280		883,840	
	Revenue in Excess of Expenditures	52,685		147,985		(29,966)		33,220		34,160	4%
SOLID WASTE (43.0)											
	Total Solid Waste Fund Revenues	736,000		723,500		734,000		834,000		891,500	
	5005 Solid Waste Administration & Accounting	\$736,840		\$849,376		\$778,469		\$795,469		\$860,213	
	Total Sewer Fund Operations	736,840		849,376		778,469		795,469		860,213	
	Revenue in Excess of Expenditures	(840)		(125,876)		(44,469)		38,531		31,286	4%
STORM DRAIN OPERATIONS FUND (47.0)											
	Total Storm Drain Operation Revenues	28,250		28,700		45,500		55,500		49,000	
	4011 Storm Drain Maintenance & Operations	27,230		21,546		39,546		39,546		60,330	
	Total Sewer Fund Operations	27,230		21,546		39,546		39,546		60,330	
	Revenue in Excess of Expenditures	1,020		7,154		5,954		15,954		(11,330)	-23%
	TOTAL ENTERPRISE FUND REVENUE	2,430,847		2,786,910		2,692,000		2,996,000		3,140,500	
	TOTAL ENTERPRISE FUND EXPENDITURES	2,127,615		2,588,307		2,738,289		2,658,247		3,024,209	
	EXCESS (DEFICIT) REVENUE	\$ 303,232		\$ 208,603		\$ (46,289)		\$ 337,753		\$ 116,291	

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

SUMMARY OF L&L DISTRICT OPERATIONAL BUDGET

Activity	Description	2004/05		2005/06		2006/07			2007/08		
		Actual	%	Actual	%	Budget	%	Amended	%	Request	%
LANDSCAPE & LIGHTING DISTRICT (75.0)											
	Total L&L Revenues	61,220		92,902		119,230		128,000		163,784	
	4011 L&L Maintenance & Operations	68,482		102,335		119,230		124,330		157,029	
	Total L&L Fund Operations	68,482		102,335		119,230		124,330		157,029	
	Revenue in Excess of Expenditures	\$ (7,262)		\$ (9,433)		\$ (0)		\$ 3,670		\$ 6,755	4%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

ENTERPRISE FUNDS

WATER FUND 41

<u>Activity</u>	<u>Description</u>
5005	Water Administration & Accounting
5006	Water Debt Service 1988 Bond
4011	Water Operations

FY 2007 - 2008

**City of Kerman Municipal Budget
Water Administration & Accounting**

FY 07/08

**Activity: 5005
Fund: 41.0
Department: Finance/Accounting**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
41.0	5005	410 10 00	Salaries	97,592	123,117	135,592	138,700	143,840
41.0	5005	410 20 00	Part Time Salaries	2,113	890		0	
41.0	5005	410 30 00	Overtime	0	354		300	400
41.0	5005	420 00 00	Fringe Benefits	43,700	46,844	58,001	55,000	61,775
Subtotal				143,405	171,205	193,593	194,000	206,015
41.0	5005	510 01 00	Contract Services	9,000	4,453	8,000	3,500	4,000
41.0	5005	510 10 00	Professional Services	3,000	4,379	3,000	3,000	4,500
41.0	5005	510 11 00	Professional Services - KRCD		8,100	10,000	10,245	
41.0	5005	521 01 00	Office Supplies	9,000	9,570	10,000	6,000	6,000
41.0	5005	521 02 00	General Supplies	500	606	2,000	1,000	1,500
41.0	5005	540 02 00	Equip. Rent/Lease	1,700	1,700	1,700	1,902	2,400
41.0	5005	545 00 00	Vehicle/Equip. Usage	2,100	4,847	5,913	5,913	6,796
41.0	5005	546 00 00	Comp./Equip. Internal Rent	1,238	1,650	2,013	2,013	3,211
41.0	5005	550 00 00	Insurance	8,000	8,307	10,182	10,232	13,200
41.0	5005	551 02 00	Comm./Cellular Phone	1,100	241	550	300	400
41.0	5005	552 01 00	Public Notice	1,200	0	1,200	200	400
41.0	5005	554 01 00	Travel/Conferences/Mtg.	1,500	1,354	1,500	500	1,000
41.0	5005	560 00 00	Administration & Overhead	84,513	87,050	90,531	90,531	94,152
Subtotal M&O				122,851	132,258	146,589	135,338	137,559
Subtotal Operations				266,256	303,464	340,183	329,336	343,574
41.0	5005	600 04 00	Cap. Outlay/Mech. & Equip.	0	1,530	2,000	1,375	2,000
Subtotal				0	1,530	2,000	1,375	2,000
Total Expenditures				266,256	304,994	342,183	330,711	345,574

Notes:

560 00 00 Administration and Overhead - costs were increased by 4 percent from prior year.

Remarks on Budget Request

I. Personnel

26% City Manager
12% CM Admin. Sec.
17% City Clerk
33% Finance Director
30% Senior Accountant
31% Account Clerk II
31% Junior Accountant
31% Account Clerk
38% Account Receptionist
15% PW Admin. Sec.

II. M & O Costs:

III. Capital Items:

Program Elements:

**City of Kerman Municipal Budget
Water - Debt Service**

FY 07/08

**Activity: 5006
Fund: 41.0
Department: Finance/Debt Service**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08	
Activity	Sub	Obj.	Description		Actual	Actual	Budget	Amended	Budget	
41.0	5006	700	10	00	Debt Service - DWR Principal	28,916	29,910	30,939	30,942	32,003
41.0	5006	700	20	00	Debt Service - DWR Interest	9,954	8,960	7,931	7,933	6,867
41.0	5006	700	11	00	Debt Service - SRF Loan		155,000	77,500	0	160,000
Subtotal					38,870	193,870	116,370	38,875	198,870	
Total Expenditures					38,870	193,870	116,370	38,875	198,870	

Notes:

Note Payable - Department of Water Resources (DWR). The City entered into a contract with the State of California Department of Water Resources in 1993. The loan was for a construction project under the auspices of the California Safe drinking Water Bond Law. Terms of the note call for semi-annual payments of \$19,435 each including interest at 3.41%, which began October 1, 1994 and will mature in 2013. The outstanding balance as of June 30, 2007 was \$209,330.

State Revolving Fund (SRF) Loan. The City entered into another contract with the State of California Department of Water Resources in 2003, which allowed the City to borrow up to approximately \$3,200,000 for a major water project and repay the loan over 20 years without interest. Payments on the loan will begin in 07/08 at approximately \$160,000 per year.

**City of Kerman Municipal Budget
Water Operations**

FY 07/08

**Activity: 4011
Fund: 41.0
Department: Public Works**

Fund	Object	Project	04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget	
41.0	4011	410 10 00	Salaries	103,752	115,488	149,016	149,016	173,801
41.0	4011	410 20 00	Part Time Salaries	1,515	947			1,739
41.0	4011	410 30 00	Overtime	11,605	12,284	12,000	12,000	12,000
41.0	4011	410 35 00	Stand By					2,539
41.0	4011	410 45 00	Overtime/Holiday					
41.0	4011	410 50 00	Incentive Pay					
41.0	4011	420 00 00	Fringe Benefits					
			Subtotal	147,342	180,424	232,679	232,679	267,897
41.0	4011	510 01 00	Contract Services	6,000	9,034	10,000	15,000	15,000
41.0	4011	510 10 00	Professional Services	760	10,798	3,000	5,300	6,000
41.0	4011	510 12 00	Lab Services	12,000	4,155	4,500	6,000	7,000
41.0	4011	515 01 00	Utilities	175,000	179,207	260,000	260,000	275,000
41.0	4011	521 01 00	Office Supplies	600	656	900	600	900
41.0	4011	521 02 00	Special Supplies	10,300	31,950	30,000	24,000	30,000
41.0	4011	521 02 01	Water Meters	330	7,507	14,000	14,000	16,000
41.0	4011	545 00 00	Vehicle/Equip. Usage	27,053	27,880	34,014	34,014	27,705
41.0	4011	546 00 00	Comp./Equip. Internal Rent	4,180	5,572	7,973	7,973	7,479
41.0	4011	551 01 00	Comm./Telephone	1,365	2,462	2,400	3,800	4,000
41.0	4011	551 02 00	Comm./Cellular Phone	2,392	3,176	4,500	3,600	4,000
41.0	4011	552 01 00	Public notices	350	0	400	0	0
41.0	4011	554 01 00	Travel/Conferences/Mtg.	1,100	1,923	4,000	2,000	3,000
41.0	4011	555 00 00	Dues & Subscriptions	1,400	1,384	1,400	1,400	1,400
41.0	4011	555 01 00	State Fees	13,400	5,981	8,000	9,000	10,000
			Subtotal M&O	256,230	291,685	385,087	386,687	407,484
			Subtotal Operations	403,572	472,109	617,766	619,366	675,381
41.0	4011	600 03 00	Cap. Outlay/Improvements	4,082		5,000	5,000	0
41.0	4011	600 04 00	Metal Det. & Lazar Level		1,397	0	0	0
			Subtotal	4,082	1,397	5,000	5,000	0
			Total Expenditures	407,654	473,506	622,766	624,366	675,381

Notes:

Salaries 410 10 00 **One-half of a new operator - position added due to increasing operational/monitoring time required**
 Fringe Ben. 420 00 00 **by the State Revolving Loan Fund. The other half of this position is paid by L&L District (75.0 4011).**
 510 10 00 **SCADA program and repair**
 555 01 00 **SRF Inspections by DHS**

Remarks on Budget Request

I. Personnel

5% CM Admin. Sec.	20% Maintenance Worker
25% Public Works Director	5% Maintenance Worker
15% PW Admin. Sec.	50% Maintenance Worker
25% PW Op's Coord.	10% Building Official
25% PW Lead Supervisor	35% Water Dist./WW Mgr
14% PW Maint. Tech.	35% WWTP & Water Op. I
10% PW Lead Supervisor	50% WWTP & Water Op. I
10% Mechanic	50% Water Op. I

Part Time Personnel

12.5% City Clerk's Secretary

12.5 Clerk's Sec -

II. M & O Costs:

III. Capital Items:

Program Elements:

ENTERPRISE FUNDS

SANITARY SEWER FUND 42

<u>Activity</u>	<u>Description</u>
5005	Administration & Accounting
5006	1974/1981 Sewer Bond Debt Service
4011	Collection Operations
4014	Waste Water Treatment Plant Operation

FY 2007 - 2008

**City of Kerman Municipal Budget
Sewer Administration & Accounting**

FY 07/08

**Activity: 5005
Fund: 42.0
Department: Finance/Accounting**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
42.0	5005	410 10 00	Salaries	70,116	89,793	98,611	98,611	104,711
42.0	5005	410 20 00	Part Time Salaries	835	642			
42.0	5005	410 30 00	Overtime	130	325			
42.0	5005	420 00 00	Fringe Benefits	32,400	35,061	44,009	44,009	46,363
Subtotal				103,481	125,820	142,620	142,620	151,074
42.0	5005	510 01 00	Contract Services	6,000	4,453	6,000	6,000	6,000
42.0	5005	510 10 00	Professional Services	3,000	7,241	3,000	3,000	3,000
42.0	5005	521 01 00	Office Supplies	7,000	3,748	8,000	8,000	8,000
42.0	5005	521 02 00	General Supplies	1,100	5,364	1,500	1,500	1,500
42.0	5005	540 02 00	Equip. Rent/Lease	1,570	1,570	1,570	1,570	1,570
42.0	5005	545 00 00	Vehicle/Equip. Usage	2,977	2,939	3,586	3,586	4,121
42.0	5005	546 00 00	Comp./Equip. Internal Rent	1,238	1,651	2,014	2,014	3,211
42.0	5005	550 00 00	Insurance	8,500	9,041	11,380	11,380	13,200
42.0	5005	551 01 00	Comm./Telephone	2,200	1,175	3,000	3,000	3,000
42.0	5005	552 01 00	Public Notice	0	0	100	100	100
42.0	5005	554 01 00	Travel/Conferences/Mtg.	500	400	500	500	500
42.0	5005	560 00 00	Administration & Overhead	80,487	82,902	86,217	86,217	89,666
Subtotal M&O				114,572	120,484	126,867	126,867	133,868
Subtotal Operations				218,053	246,305	269,487	269,487	284,942
42.0	5005	600 04 00	Cap. Outlay/Mech. & Equip.	0	0	2,000	2,000	2,000
Subtotal				0	0	2,000	2,000	2,000
Total Expenditures				218,053	246,305	271,487	271,487	286,942

Notes:

560 00 00 Administration and Overhead - costs were increased by 4 percent from prior year.

Remarks on Budget Request

I. Personnel

18% City Manager	30% Account Clerk II
11% CM Admin. Sec.	30% Junior Accountant
10% City Clerk	30% Account Clerk
16% Finance Director	21% Account Receptionist
20% Senior Accountant	15% PW Admin. Sec.

II. M & O Costs:

III. Capital Items:

Program Elements:

**City of Kerman Municipal Budget
Sewer - Debt Service**

FY 07/08

**Activity: 5006
Fund: 42.0
Department: Finance/Debt Service**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget
42.0	5006	700 16 00	Debt Service - Rev. Bonds Principal		30,000	30,000	30,000	35,000	35,000
42.0	5006	700 26 00	Debt Service - Rev. Bonds Interest		35,915	34,414	33,000	32,914	31,164
Subtotal					65,915	64,414	63,000	67,914	66,164
Total Expenditures					66,664	64,414	63,000	67,914	66,164

Notes:

Revenue Bonds Payable. In 1981, the City of Kerman issued \$1,200,000 of revenue bonds to construct additional sewer facilities. The City has pledged the revenue derived from these facilities to pay the debt service. Bond principal payments are made each April. Interest at 5.0% is paid semi-annually, each April and October. The outstanding principal balance at June 30, 2007 was \$623,285. The bonds will be paid off in 2021.

**City of Kerman Municipal Budget
Sewer Collection Operations**

FY 07/08

**Activity: 4011
Fund: 42.0
Department: Public Works**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
42.0	4011	410 10 00	Salaries	81,121	91,884	104,886	104,886	116,011
42.0	4011	410 20 00	Part Time Salaries		200			1,739
42.0	4011	410 30 00	Overtime		5,465	4,000	4,000	4,000
42.0	4011	410 35 00	Stand By					1,558
42.0	4011	420 00 00	Fringe Benefits					49,744
Subtotal				37,000	39,152	49,460	49,460	49,744
Subtotal				118,121	136,702	158,346	158,346	173,052
42.0	4011	510 01 00	Contract Services	1,240	6,440	4,000	4,000	5,000
42.0	4011	510 10 00	Professional Services	500	1,050	2,000	100	500
42.0	4011	515 01 00	Utilities	2,000	921	2,800	2,100	2,200
42.0	4011	521 01 00	Office Supplies					
42.0	4011	521 02 00	Special Supplies	5,000	3,502	6,000	6,000	4,000
42.0	4011	545 00 00	Vehicle/Equip. Usage	20,748	19,760	24,107	24,107	27,705
42.0	4011	546 00 00	Computer	238	318	455	455	623
42.0	4011	551 01 00	Telephone		71			1,300
42.0	4011	551 02 00	Comm./Cellular Phone	1,331	2,180	2,500	2,500	2,400
Subtotal M&O				31,057	34,242	41,862	39,262	43,728
Subtotal Operations				149,178	170,944	200,208	197,608	216,781
42.0	4011	600 03 01	Capital Outlay/Improv	5,400				
42.0	4011	600 04 03	25% full size pickup		Carry Over	5,000	5,000	0
Subtotal				5,400	0	5,000	5,000	0
Total Expenditures				154,578	170,944	205,208	202,608	216,781

Remarks on Budget Request

I. Personnel

20% Public Works Director
15% PW Admin. Sec.
30% PW Op's Coord.
22% PW Lead Supervisor
11% PW Maint. Tech.
10% PW Lead Supervisor

10% Mechanic
20% Maintenance Worker
25% Water Dist./WW Mgr
25% WWTP & Water Op. I
25% WWTP & Water Op. I
25% Water Op. I

Part Time Personnel

12.5% City Clerk's Secretary

12.5 Parks Secretary

II. M & O Costs:

510 10 00 Professional Services - Lab Testing costs once paid from this line item are now paid out of the 42.0 4014 budget.

III. Capital Items:

Program Elements:

Notes:

410 30 00 General increase in overtime due to addition of new lift station at Goldenrod
510 01 Lift Station Kearney & Siskiyou - Upgrade Pumps in 05/06 and Contract work on New Lift Station at Well 17.

**City of Kerman Municipal Budget
Sewer WWTP Operations**

FY 07/08

**Activity: 4014
Fund: 42.0
Department: Public Works**

Fund	Object	Project	04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
42.0	4014	410 10 00 Salaries	50,000	61,210	75,347	75,347	79,239
42.0	4014	410 20 00 Part Time Salaries	0	627			
42.0	4014	410 30 00 Overtime	0	6,353	4,000	4,000	4,000
42.0	4014	410 35 00 Stand By		2,808	3,000	3,000	830
42.0	4014	410 45 00 Overtime/Holiday					
42.0	4014	410 50 00 Incentive Pay					
42.0	4014	420 00 00 Fringe Benefits					
		Subtotal	17,000	27,724	36,268	36,268	35,178
		Subtotal	67,000	98,722	118,614	118,614	119,247
42.0	4014	510 01 00 Contract Services	1,800	14,066	15,000	15,000	15,000
42.0	4014	510 10 00 Professional Services	7,243	12,706	7,000	7,000	7,000
42.0	4014	510 12 00 Laboratory Testing	3,652	6,017	8,000	8,000	8,000
42.0	4014	515 01 00 Utilities	73,173	76,066	80,000	77,000	81,000
42.0	4014	521 01 00 Office Supplies	155	0	500	500	500
42.0	4014	521 02 00 Special Supplies	25,479	26,713	28,000	20,000	24,000
42.0	4014	545 00 00 Vehicle/Equip. Usage	18,041	13,045	15,915	15,915	18,291
42.0	4014	546 00 00 Comp./Equip. Internal Rent	1,810	2,413	3,453	3,453	3,116
42.0	4014	550 00 00 Insurance	5,000	5,150	6,289	6,289	7,200
42.0	4014	551 01 00 Telephone		70			100
42.0	4014	551 02 00 Comm./Cellular Phone	500	0	700	700	500
42.0	4014	554 01 00 Travel/Conferences/Mtg.	127	1,910	2,000	2,000	4,000
42.0	4014	555 00 01 State Fees, Dues & Subscriptions	6,362	6,475	6,700	6,700	13,000
		Subtotal M&O	143,342	164,630	173,557	162,557	181,707
		Subtotal Operations	210,342	263,352	292,171	281,171	300,953
42.0	4014	600 03 00 Cap. Outlay/Improvements	1,128		7,100	7,100	13,000
42.0	4014	600 04 00 Sampling Equipment		0	0	0	0
		Subtotal	1,128	0	7,100	7,100	13,000
		Total Expenditures	211,470	263,352	299,271	288,271	313,953

Remarks on Budget Request

I. Personnel

- 5% CM Admin. Sec.
- 10% Public Works Director
- 15% PW Admin. Sec.
- 17% Maintenance Worker
- 25% Maintenance Worker
- 40% Water Dist./WW Mgr
- 40% WWTP & Water Op. I
- 25% Water Op. I

II. M & O Costs:

- 545 00 00 Vehicle/Equip. Usage - increase due to reassessment of vehicle & equipment replacement and maintenance costs.
- 554 01 00 Travel/Conferences/Mtg. - additional funding necessary to provide professional development of additional staff.
- 555 00 01 State Fees, Dues & Subscriptions - increase primarily due to additional certification needed for the WWTP staff.

III. Capital Items:

- 600 03 00 Cap. Outlay/Improvements: \$3,000 to complete office remodel and \$10,000 to convert kennels into storage

Program Elements:

ENTERPRISE FUNDS

SOLID WASTE FUND 43

Solid Waste Fund Summary (Refuse)

5005 Solid Waste Administration & Accounting

FY 2007 - 2008

**City of Kerman Municipal Budget
Solid Waste Administration & Accounting**

FY 07/08

**Activity: 5005
Fund: 43.0
Department: Finance/Accounting**

Fund	Object	Project			04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj.	Description			Actual	Actual	Budget	Amended	Budget	
43.0	5005	410	10	00	Salaries	71,326	86,692	93,676	93,676	106,770
43.0	5005	410	20	00	Part Time Salaries	1,002	687	2,500	2,500	4,000
43.0	5005	410	30	00	Overtime		297			
43.0	5005	420	00	00	Fringe Benefits					
					Subtotal	33,000	33,875	42,791	42,791	47,681
					Subtotal	105,328	121,551	138,967	138,967	158,452
43.0	5005	510	01	01	Contract Svc. (allied)	363,000	365,101	425,000	426,000	450,000
43.0	5005	510	01	02	Contract Svc. (G/W)	32,000	40,080	48,500	50,500	54,100
43.0	5005	510	01	03	Contract Svc. (Landfill)	202,000	147,243	123,000	135,000	144,600
43.0	5005	510	10	00	Professional Services	1,200	3,133	1,200	2,400	3,000
43.0	5005	521	01	00	Office Supplies	1,600	772	1,000	800	1,000
43.0	5005	521	02	00	General Supplies	600	804	2,900	1,800	5,000
43.0	5005	540	02	00	Equip. Rent/Lease	783	783	900	900	1,000
43.0	5005	545	00	00	Vehicle/Equip. Usage	1,279	1,841	2,246	2,246	2,581
43.0	5005	546	00	00	Comp./Equip. Internal Rent	1,650	2,200	2,000	2,000	3,211
43.0	5005	550	00	00	Insurance	1,000	996	1,200	1,300	1,200
43.0	5005	552	01	00	Public Notice	600	0	1,200	1,200	500
43.0	5005	560	00	00	Administration & Overhead	4,800	5,150	5,356	5,356	5,570
					Subtotal M&O	610,512	568,103	614,502	629,502	671,782
					Subtotal Operations	715,840	689,653	753,469	768,469	830,214
43.0	5005	600	04	01	Cap. Outlay - Carts	16,000	159,722	25,000	27,000	30,000
43.0	5005	600	04	00	Cap. Outlay/Mech. & Equip.	5,000	0			
					Subtotal	21,000	159,722	25,000	27,000	30,000
					Total Expenditures	736,840	849,376	778,469	795,469	860,213

Remarks on Budget Request

I. Personnel

10% City Manager	29% Junior Accountant
10% CM Admin. Sec.	29% Account Clerk
14% City Clerk	31% Account Receptionist
16% Finance Director	15% Rec Program Coord.
10% Senior Accountant	5% Public Works Director
29% Account Clerk II	15% PW Admin. Sec.

Part Time Personnel

10% City Clerk's Secretary

10 Clerk Sec.

II. M & O Costs:

510-01-01 Allied/BFI contract increase 2.8%
510-01-02 Green waste amounts and cost have increased
510-01-03 Landfill costs will increase at a slower rate due to recycling efforts

III. Capital Items:

600-03-00 Capital Outlay - Carts
05/06 - 2600 carts for new recycling program & 250 carts for new residents
06/07 - 250 new residents @ 2 carts each
521-02 00 General Supplies - increased in 07/08 to allow for cart repair parts and Recycling education materials.

Program Elements:

ENTERPRISE FUNDS

STORM DRAIN FUND 47

Storm Drain Fund Summary

4011 Storm Drain Maintenance & Operation

FY 2007- 2008

**City of Kerman Municipal Budget
Storm Drain Maintenance & Operations**

FY 07/08

**Activity: 4011
Fund: 47.0
Department: Public Works**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
47.0	4011	410 10	00 Salaries	6,000	5,849	14,796	14,796	20,113
47.0	4011	410 20	00 Part Time Salaries	0	674	2,500	2,500	2,500
47.0	4011	410 30	00 Overtime		260	0	0	0
47.0	4011	410 35	00 Stand By					377
47.0	4011	410 50	00 Incentive Pay					
47.0	4011	420 00	00 Fringe Benefits					
			Subtotal	2,500	2,814	7,514	7,514	10,560
				8,500	9,596	24,810	24,810	33,550
47.0	4011	510 01	00 Contract Services	0	0	1,000	1,000	1,000
47.0	4011	515 01	00 Utilities	1,607	648	600	600	600
47.0	4011	521 01	00 Office Supplies					100
47.0	4011	521 02	00 General Supplies	400	1,645	1,500	1,500	1,500
47.0	4011	545 00	00 Vehicle/Equip. Usage	4,162	948	1,157	1,157	1,330
47.0	4011	546 00	00 Comp./Equip. Internal Rent	385	513	734	734	623
47.0	4011	550 00	00 Insurance	2,749	2,804	3,354	3,354	3,600
47.0	4011	551 01	00 Comm./Telephone					
47.0	4011	551 02	00 Comm./Cellular Phone	545	442	500	500	500
47.0	4011	555 01	00 State Fees		0			
47.0	4011	560 01	00 Administrative & Overhead	4,800	4,950	5,892	5,892	6,128
			Subtotal M&O	14,648	11,950	14,736	14,736	16,380
			Subtotal Operations	23,148	21,546	39,546	39,546	48,930
47.0	4011	600 03	01 New Yard Fencing	4,082				
47.0	4011	600 03	06 PW Yard Improvements (5%)					1,500
47.0	4011	600 03	16 PW Office HVAC (5%)					850
47.0	4011	600 03	17 PW Office Roof (5%)					1,250
47.0	4011	600 04	13 PW Trucks (10%)					2,300
47.0	4011	600 04	24 PW Multi-Use Tractor/Scraper (10%)					5,500
			Subtotal	4,082	0	0	0	11,400
			Total Expenditures	27,230	21,546	39,546	39,546	60,330

Remarks on Budget Request

I. Personnel

0% Public Works Director
17% Maintenance Worker
5% Building Inspector
25% WWTP & Water Op. I

II. M & O Costs:

III. Capital Items:

Program Elements:

Notes:

600 03 One-time expenditures to cover the equipment costs (\$11,400) will be transferred in from Drainage Reserves.

ENTERPRISE FUNDS

LIGHTING & LANDSCAPE DISTRICT 1

4011

Lighting & Landscape District 1

75.0

FY 2007 - 2008

**City of Kerman Municipal Budget
Lighting & Landscaping District 1
Maintenance & Operations**

FY 07/08

**Activity: 4011
Fund: 75.0
Department: Public Works**

Fund	Object	Project	04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
75.0	4011	410 10 00	31,449	39,702	49,154	49,154	53,851
75.0	4011	410 20 00		563	2,500	2,500	13,000
75.0	4011	410 30 00	2,434	5,220	0	3,900	4,200
75.0	4011	410 35 00					988
75.0	4011	410 50 00					
75.0	4011	420 00 00	10,119	17,959	23,807	23,807	27,776
		Subtotal	44,003	63,445	75,461	79,361	99,815
75.0	4011	510 01 00	1,327	600	1,300	0	2,000
75.0	4011	510 10 00	7,520	6,089	10,000	4,500	4,000
75.0	4011	515 01 00	6,603	11,938	13,000	21,000	22,000
75.0	4011	521 02 00	1,177	3,713	4,729	4,729	5,500
75.0	4011	545 00 00	1,869	5,017	6,121	6,121	7,035
75.0	4011	546 00 00	385	514	735	735	623
75.0	4011	550 00 00	1,500	1,625	2,100	2,100	2,400
75.0	4011	551 02 00	648	879	1,000	1,000	1,500
75.0	4011	552 01 00	450	0	500	500	500
75.0	4011	560 01 00	3,000	4,120	4,285	4,285	4,456
		Subtotal M&O	24,479	34,494	43,770	44,970	50,014
		Subtotal Operations	68,482	97,940	119,230	124,330	149,829
75.0	4011	600 04 01		4,395	0	0	0
75.0	4011	600 04 13					7,200
		Subtotal	0	4,395	0	0	7,200
		Total Expenditures	68,482	102,335	119,230	124,330	157,029

Notes:

- Revenue: L & L assessments will generate approximately \$ of revenue in FY 07/08.
- 410 10 00 Staffing will increase due to the addition of 25% of one Maintenance Worker (a new position).
- 410 20 00 Temporary employees will be hired during the summer.
- 510 10 00 City Engineer Annual Addition to L & L Tax Levy.
- 515 01 00 Increase due to new growth in the L. & L. District
- 515 02 00 Increase due to new growth in the L. & L. District

Remarks on Budget Request

I. Personnel

- 2% Public Works Director
- 2% PW Admin. Sec.
- 50% PW Lead Supervisor
- 20% Maintenance Worker
- 20% Public Works Clerk
- 25% Inspector/Maint Tech

II. M & O Costs:

- 510 01 00 Contract Services - no contract services were utilized in 06/07. \$2,000 budgeted for lights maintenance in 07/08.

III. Capital Items:

- 600 04 13 PW Service Truck - funded 15% by Water, 15% by Sewer and 50% by Fund 50.0. Upgrading from Pickup.

Program Elements:

VEHICLE EQUIPMENT, TECHNOLOGY & STREETS MAINTENANCE

FY 2007/2008

*** CITY MANAGER'S BUDGET MESSAGE**

ACTIVITY	DESCRIPTION	FUND
Vehicle/Equipment Maintenance		
* 4011	<i>Vehicle/Equipment Operations</i>	50
* 4024	<i>Vehicle/Equipment Replacement Fund</i>	50
	<i>Vehicle & Equipment Replacement & Mtn Schedule</i>	
Technology Maintenance		
* 4011	<i>Technology Maintenance</i>	51
Street Maintenance		
* 4011	<i>Streets Maintenance Operations & Admin</i>	80

CITY OF KERMAN

Vehicle/Equipment Operations (50 4011); Vehicle Replacement (50 4013); Technology Maintenance 51 (4011) BUDGET PRESENTATION FISCAL YEAR 2007-2008

City Manager's Budget Message

VEHICLE/EQUIPMENT OPERATIONS (50 4011) & REPLACEMENT (50 4013)

Vehicle/Equipment Operations 50 – 4011

REVENUE

4011 is an operational account for all FUNDS. Each vehicle and certain equipment are charged a "rental rate". The Operations Budget (50 4011) is an internal "Vehicle/Equipment Operational account, which is funded by all other City budgets per line item (545) - Internal Vehicle/Equipment Rental). This revenue supports a majority of the Mechanic's costs and a small percentage of related support staff. After personnel the major costs in this budget are: Fuel (515.02) and Gen. Supplies (521.02). General Supplies includes major Preventative Maintenance items. Prorate liability costs (550) and Administration & Overhead (560) are also included.

The 50 Fund Reserve is set aside to replace "rolling stock" equipment per a specific time schedule. Therefore, we schedule to have the funds available to replace equipment when necessary five (5) and (10) or fifteen (15) years from now. Our reserve in replacement fund 50 is anticipated to be approximately \$56,000 on June 30, 2007.

Approximately \$358,800 revenue was collected in Department (545) "rental rates" in fiscal year 2006/07. Because the 50 Replacement Reserve has significantly decreased with operational goes increasing (gasoline, maintenance, etc) the department rental rates where increased approximately 28% for FY 2007/008. The anticipated revenue is \$464,681.

Anticipated Equipment maintenance and replace costs for FY 07/08 are \$407,871. Therefore ($\$464,681 - \$407,871 = \$56,811$), \$56,811 will be carried over and the 50 Reserve Fund will increase to ($\$56,000 + 56,811 =$) \$132,811. This reserve is necessary because the dollar amount for replacement needs shifts from year to year and needs to be available when a large number of vehicles and/or equipment are due for replacement.

. EXPENDITURES

Significant Cost Changes in 50 4011

- **510 01 02 Contract Services – Maintenance contract on generators decreases in 07/08 because of one time costs in 06/07**
- **545 – Vehicle/Equipment Rental Increase applicable to all budgets**

Vehicle/Equipment Replacement Fund 50 4024

This account is the replacement budget for scheduled & approved “rolling stock” replacement. New stock is budgeted in the appropriate 4024 user Fund/Budget (14 Impact Fees, 41 Water, 42 Sewer, etc). This account is also funded by the individual Department accounts (545) and replaces equipment (utilizing reserves) per a schedule and evaluation of need. The schedule is a guideline, which assist the City in determining individual rates for equipment. Although the replacement schedule may indicate that a piece of equipment is due for replacement; the replacement is not automatic. The shop manager and the user department evaluate each piece and a decision is made depending upon factors such as: maintenance cost, cost of replacement and functional abilities of the equipment and department’s needs. Therefore, we do not always expend at the rate of the schedule. **Replacement expenditures where scheduled at \$127,791 in FY 06/07 and \$123,700 was spent. Estimate replacement costs for FY 2007/08 are \$74,800.** Therefore, it is important to replenish the Fund 50 Reserve.

Major Replacement Purchases

- **Two (2) Patrol Units - \$40,800 (and one (1) additional unit per CIP 14 4024)**
- **One (1) Public Works Pickups - \$31,460**
- **Equipment Service Truck - \$17,500 (@ 50% with CIP 14 4042 other 50%)**

VEHICLE EQUIPMENT

<u>Activity</u>	<u>Description</u>	<u>Fund</u>
4011	Vehicle/Equipment Operations	50.0
4024	Vehicle/Equipment Replacement Fund	50.0
	Vehicle & Equipment Replacement & Mtn Schedule	

FY 2007 - 2008

**City of Kerman Municipal Budget
Vehicle/Equipment Operations**

FY 07/08

**Activity: 4011
Fund: 50.0
Department: Public Works**

Fund	Object	Project	04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
50.0	4011	410 10 00	25,579	30,618	32,914	32,914	34,736
50.0	4011	410 30 00	2,873	16,487	750	750	3,500
50.0	4011	410 35 00					750
50.0	4011	420 00 00					17,372
		Subtotal	11,107	14,184	14,495	14,495	56,368
		Subtotal	39,559	61,288	48,159	48,159	17,372
50.0	4011	510 01 02	2,684	2,005	8,500	19,000	10,000
50.0	4011	515 01 00	4,599	13,117	13,000	9,600	12,000
50.0	4011	515 02 00	62,000	66,659	70,000	75,000	77,000
50.0	4011	521 01 00	586	987	500	500	500
50.0	4011	521 02 00		3,673			
50.0	4011	521 02 01	45,117	72,753	60,000	60,000	65,000
50.0	4011	521 02 02	393	0	500	1,000	1,000
50.0	4011	521 06 00	6,200	6,472	7,000	7,000	7,500
50.0	4011	545 00 00	5,080	13,752	16,778	16,778	19,282
50.0	4011	546 00 00	508	667	954	954	1,247
50.0	4011	550 00 00	11,000	11,334	13,775	14,100	16,800
50.0	4011	551 01 00	600	795	800	900	900
50.0	4011	551 02 00	500	1,254	840	840	900
50.0	4011	554 01 00					
50.0	4011	560 00 00	42,000	43,300	45,032	45,032	46,833
		Subtotal M&O	181,265	236,768	237,679	250,704	258,963
		Subtotal Operations	220,824	298,056	285,837	298,862	316,321
50.0	4011	600 03 06	3,000	0	7,000	0	7,000
50.0	4011	600 03 07					1,250
50.0	4011	600 04 09					
50.0	4011	600 04 00					8,500
50.0	4011	600 04 10			900	900	
50.0	4011	600 04 00	950	0			
		Subtotal	3,950	0	7,900	900	16,750
		Total Expenditures	224,774	298,056	293,737	299,762	332,071

Remarks on Budget Request

I. Personnel

- 6% Finance Director
- 3% PW Admin. Sec.
- 10% PW Maint. Tech.
- 65% Mechanic

II. M & O Costs:

- 510 01 02 Contract services were high in 06-07 due to hazardous waste clean-up project. Includes maintenance of generators.
- 515 02 00 Combined Fuel Accounts
- 521 02 01 Combined Supplies Parts & Consumables Accounts & Small Tools
- 521 02 01 Supplies-Parts (FY 07-08 Increase in Fleet)

III. Capital Items:

- 600 03 06 Carried over to 07/08
- 600 03 07 Ice Machine 50% funded by Streets
- 600 04 00 Oil Distribution System to improve efficiency and save on oil costs (purchased in bulk).

Program Elements:

**City of Kerman Municipal Budget
Vehicle/Equipment Replacement**

FY 07/08

**Activity: 4024
Fund: 50.0
Department: Public Works**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
50.0	4024	600 04 29	Patrol Vehicles (2)	27,176	37,222	61,331	61,900	40,800
50.0	4024	600 04 30	PW Pickup		30,214	31,460	28,900	19,500
50.0	4024	600 04 31	PW Service Truck (50%)					18,000
50.0	4024	600 04 21	Mower	9,331				
50.0	4024	600 04 27	City Mgr Vehicle		14,268			
50.0	4024	600 04 28	Backhoe		0	35,000	32,900	
Subtotal				36,507	81,703	127,791	123,700	78,300
Total Expenditures				36,507	81,703	127,791	123,700	78,300

I. Personnel
None

II. M & O Costs:
None

III. Capital Items:
 600 04 29 Replace 2 Patrol Vehicles including, paint, decals and delivery. One car gets a new light bar, control box and radio.
 600 04 30 Replace 1 Pickup, (Full Size Pickup, funded 100% by Fund 50.0)
 600 04 31 Replace 1 Pickup, Up-grade to Service Truck (50% of funding split between Water & Sewer)

TECHNOLOGY MAINTENANCE

<u>Activity</u>	<u>Description</u>	<u>Fund</u>
4011	Technology Maintenance	51.0

FY 2007- 2008

City Manager's Budget Message

Fund (51) Technology Maintenance Budget 51 4011

This budget funds the replacement of existing desktop computers, printers and the annual maintenance contract with the firm (Real Time) contracted for the upkeep of our equipment and system network. Revenues from individual budget line item 546 funds this budget 51 4011 (note change from 3051).

Revenue in FY 2006/07 was \$44,127. Anticipated Department Revenues for 07/08 are \$49,519; while anticipated expenditures are \$47,970.

The budget expenditures in Technology Maintenance (51 4011) are:

- **\$25,200** – Contract for equipment and system network maintenance and trouble shooting. As our data processing system increases this amount will continue to increase.
- **\$ 22,770** – Scheduled replacement of existing computer and printer equipment. While not a complex this system is developed along the same lines as our vehicle/equipment replacement program with desk top computer, printers, etc. schedule for replacement every several years.

**City of Kerman Municipal Budget
Technology Maintenance**

FY 07/08

**Activity: 4011
Fund: 51.0
Department: Finance**

Fund	Object Activity	Project Sub Obj.	Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
51.0	4011	510 01	00 Contract Services	29,000	27,426	20,000	24,000	25,200
			Subtotal M&O	29,000	27,426	20,000	24,000	25,200
			Subtotal Operations	29,000	27,426	20,000	24,000	25,200
51.0	4011	600 04	00 Cap. Outlay/Computers	10,000	5,033	17,870	9,870	22,770
			Subtotal	10,000	5,033	17,870	9,870	22,770
			Total Expenditures	39,000	32,459	37,870	33,870	47,970

i. Personnel

ii. M & O Costs:

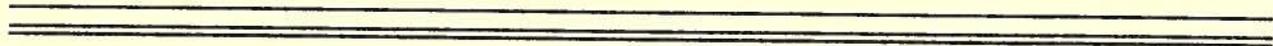
510 01 01 Contract Service expenses were higher than anticipated and we are budgeting an additional 5% increase in 07/08 to keep up with the growth in staff and technology in Kerman.

iii. Capital Items:

510 01 00 Carrying over \$8,000 of 06/07 scheduled replacements and adding them to the scheduled 07/08 replacements.

Program Elements:

STREETS



<u>Activity</u>	<u>Description</u>	<u>Fund</u>
4011	Streets Maintenance Operations & Admin	80.0

FY 2007- 2008

CITY OF KERMAN

STREET MAINTENANCE (80 4011): BUDGET PRESENTATION FISCAL YEAR 2007 -2008

City Manager's Budget Message

Street Maintenance Operations & Administration 80 - 4011

This is one of the largest Maintenance and Operation (4011) Budgets in Public Works. Because of the efficient operation of the division, the City of Kerman is able to build up a reserve of carryover funds each year. With this "carryover" amount we fund street preventative maintenance projects and bid them on a biannual basis. Because of the failure to renew the Measure "C" gas tax in 2004 and State cut backs on transportation funding we had fallen behind on our "preventative" maintenance efforts. However, with the passage of Measure "C" in November 2006 we have substantially increased the allocation for FY 2007/08 (\$358,000). These preventative maintenance projects will begin late this summer (2007). This follows the plan as outlined in the approved 5-Year Streets CIP approved in March 2007.

There are very few other changes in this year's budget. Listed below are the major cost adjustments:

- **410 10 Personnel – This is due to higher paid personnel charged to this account.**
- **600-03-01 Street Maintenance Program - \$358,000 (MOVED to Street Construction 80 4024) –** The preventative maintenance program will include grinding and paving streets as listed in the Streets 80 4024 budget and maps which will be included in the final budget. This large amount (\$358,000) is partially based on funding from Measure "C" which voters approved in November 2006

Street Construction 80 – 4024 (previously presented with the CIP Budgets)

The 80 4024 Streets Budget was presented with the initial CIP presentation in April.
Construction

- **Major project is Whitesbridge/Vineland Lane Improvements - \$528,000**

Respectively Submitted,

**Ron Manfredi, City Manager
June 20, 2007**

City of Kerman Municipal Budget
Street Maintenance, Operations & Administration

FY 07/08

Activity: 4011
Fund: 80.0
Department: Public Works

Fund	Activity	Object	Project	Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
80.0	4011	410	10	00 Salaries	104,553	111,803	118,622	118,622	145,415
80.0	4011	410	20	00 Part Time Salaries		495			
80.0	4011	410	30	00 Overtime	1,200	3,085	1,200	1,200	3,500
80.0	4011	410	35	00 Stand By					2,269
80.0	4011	420	00	00 Fringe Benefits					56,725
Subtotal					48,804	49,063	52,870	52,870	56,725
Subtotal					154,557	184,448	172,693	172,693	207,910
80.0	4011	510	01	00 Street Sweeping	66,740	59,569	68,800	68,800	70,000
80.0	4011	510	01	04 Sidewalks	6,500	1,894	15,000	15,000	0
80.0	4011	510	02	00 Data Processing	7,039	1,025	7,000	3,000	3,500
80.0	4011	510	03	00 Engineering	3,820	1,320	5,000	5,000	5,000
80.0	4011	510	04	00 Audit	1,266	0	1,500	1,500	2,000
80.0	4011	510	05	00 Tree Trimming	0	4,845	5,000	5,000	5,000
80.0	4011	510	06	00 Traffic Signal Maintenance	2,400	8,581	6,500	6,500	8,700
80.0	4011	515	01	00 Utilities	52,300	38,512	54,000	54,700	60,000
80.0	4011	521	01	00 Office Supplies		464			1,000
80.0	4011	521	02	00 General Supplies	25,200	29,266	35,000	35,000	37,000
80.0	4011	545	00	00 Vehicle/Equip. Usage	23,254	20,767	25,336	25,336	29,118
80.0	4011	546	00	00 Comp./Equip. Internal Rent	670	893	1,278	1,278	1,870
80.0	4011	550	00	00 Insurance	1,500	1,546	1,917	1,917	2,400
80.0	4011	551	01	00 Telephone					500
80.0	4011	551	02	00 Comm./Cellular Phone	600	511	600	600	600
80.0	4011	552	02	00 Public Notice	0	698	1,000	1,000	1,000
80.0	4011	554	01	00 Travel/Conf/Meetings					2,000
Subtotal M&O					191,289	169,891	227,931	224,631	229,688
Subtotal Operations					345,848	334,336	400,623	397,323	437,688
80.0	4011	600	03	01 Local Street Maint. - Grind & Cap	10,000	19,351	250,000	2,000	0
80.0	4011	600	03	11 Cap. Outlay/Streets	1,630				
80.0	4011	600	03	12 Ice Machine					1,250
80.0	4011	600	03	13 Air Less Paint Sprayer					4,500
80.0	4011	600	03	14 Sidewalk Repair					25,000
80.0	4011	600	03	15 PW Multi-Use Tractor Scraper (20%)					11,000
80.0	4011	600	03	02 Material bunkers (slabs & casons)	0	0	1,800	1,800	1,800
80.0	4011	600	03	03 Wash slab / bunker for sweeper	0	0	8,000	8,000	8,000
80.0	4011	600	03	04 Slab & equipment Shade structures	0	2,850	8,000	8,000	8,000
Subtotal					11,630	22,201	267,800	19,800	51,550
Total Expenditures					367,476	356,537	688,423	417,123	489,148

Remarks on Budget Request

I. Personnel

- 5% City Manager
- 4% City Clerk
- 5% Finance Director
- 10% Senior Accountant
- 23% Public Works Director
- 40% PW Op's Coord.
- 5% Building Official
- 48% PW Lead Supervisor
- 25% PW Maint. Tech.
- 15% PW Lead Supervisor
- 15% Mechanic
- 60% Maintenance Worker
- 15% Maintenance Worker

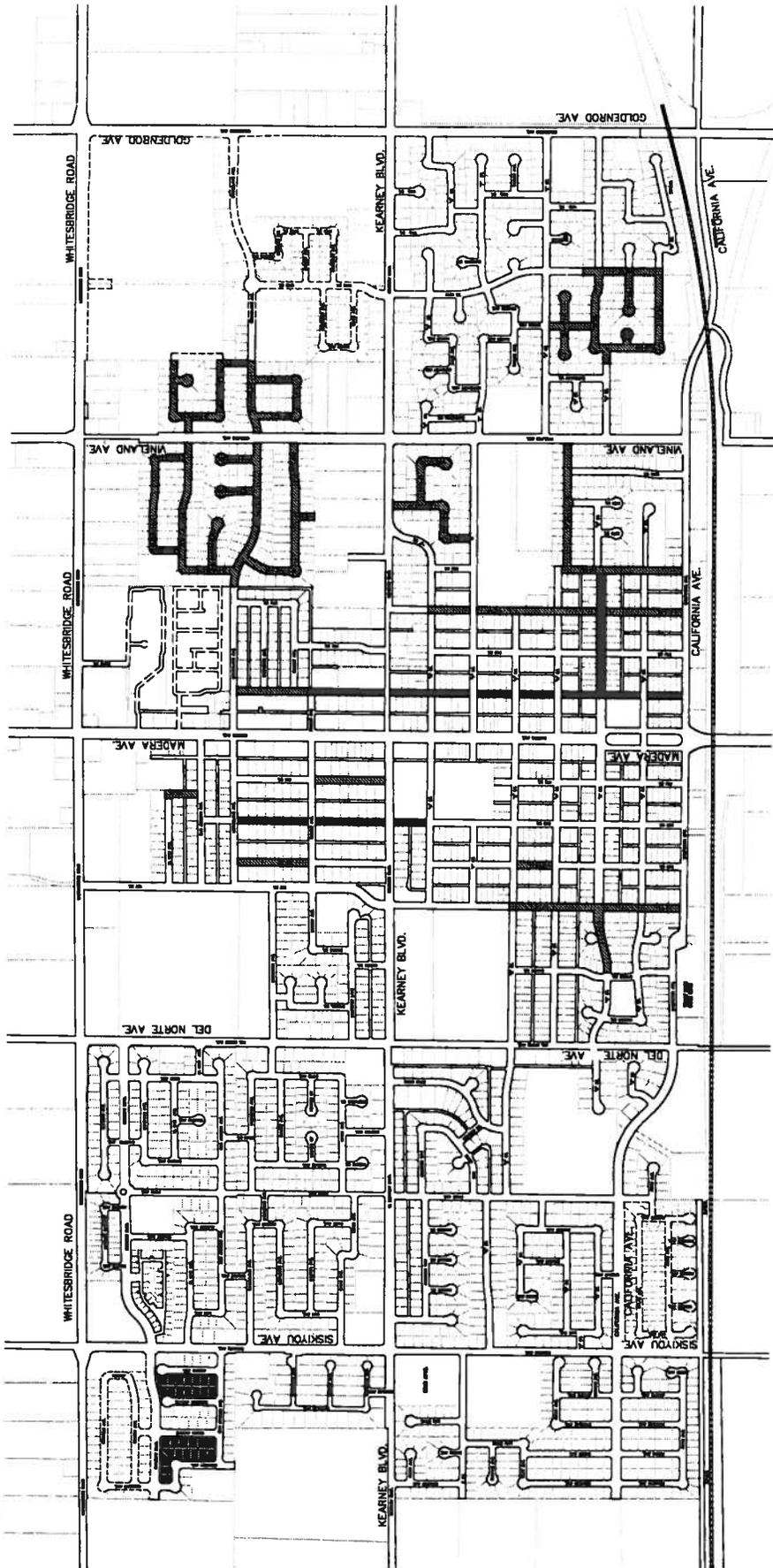
II. M & O Costs:

- 510 01 00 Increase in Street Sweeping contract. Coding changed to 510-01 00 in 07/08, to make project code "00".
- 510 01 04 Sidewalk Repairs moved to 600-03 14 in 07/08. Coding not changed, as zero budget in 07/08 and going forward.
- 510 05 00 Tree Trimming - Trimming of palm trees is done bi-annually. Coding also changed in 07/08, like other line items.

III. Capital Items:

- 600 03 01 Local Street Maintenance - This is a Contracted Project to grind and pave that has been moved to 80.0 4024.
- 600 03 02 Carried over from to 06-07 Material bunkers (Casons)
- 600 03 03 Carried over to 06-07 Wash slab / bunker (Casons) for st sweeper
- 600 03 04 Carried over to 06-07 Slab & equipment Shade structures
- 600 03 12 Ice Machine 50% funded by Vehicle/Equipment
- 600 03 13 Airless Paint Sprayer (Use for Road Stencil Painting and Painting Graffiti)
- 600 03 14 Sidewalk Repair moved from Capital Improvements Budget (80.0 4024) and 510-01 04 in 07/08.
- 600 03 15 PW Multi-Use Tractor Scraper also paid 10% Water, 10% Sewer, 10% Drainage and 50% Facilities.

CITY OF KERMAN 07/08 STREET PROJECTS



2008 STREET PROJECTS

- STREET OVERLAY.....
- STREET RECLAIMITE.....



PREPARED BY:
YAMABE & HORN ENGINEERING, INC.
 1300 EAST SHAW AVENUE, SUITE 176
 FRESNO, CA 93710
 PH. 559-244-3123 FAX 559-244-3120

Capital Improvement Program (C.I.P.) FY 2007/2008 Budgets

<u>Fund</u>	<u>Activity</u>	<u>Description</u>
PLANNING:		
11	4011	Administration & Accounting (CIP/Impact Fees)
PARKS:		
10	4024	Parks Acquisition & Construction
58,59	4024	Parks Acquisition & Construction (Impact Fees)
78	4024	Parks Construction
CDBG:		
12	4024	CDBG Construction
FACILITIES CONSTRUCTION:		
14	4024	Facilities Construction
WATER CONSTRUCTION:		
41,52-54	4024	"CIP Other Than SRF"
WATER CONSTRUCTION:		
41.5	4024	SRF Project
SEWER FACILITIES CONSTRUCTION:		
42,55-57	4024	Sewer Facilities Construction
STORM DRAIN:		
48& 49	4024	Facilities Construction
STREET CONSTRUCTION:		
80	4024	Street Construction
DEVELOPMENT IMPACT FEE REVENUE SUMMARY		
Summary of Revenues, Expenditures and Fund Balances		

FY 2007/2008

CITY OF KERMAN

CAPITAL IMPROVEMENT (CIP) BUDGETS ALL FUNDS - 4024 BUDGET PRESENTATION FISCAL YEAR 2007/2008

CITY MANAGER'S BUDGET MESSAGE

The City Council approved the Five Year – Capital Improvement Plan (CIP) for fiscal years 2006/07 through 2010/2011 at the March 21, 2007 Council meeting. The Capital Improvements and Equipment purchases not completed in FY 2006/07 and others planned for 2007/08 will become the new budget allocations for Fiscal Year 2007/2008. The vast majority of these budget items have been presented and approved in the CIP presentation to the City Council. This CIP “action plan” now becomes the individual budgets for each FUND managed by the City. The lead number for each budget indicates the Fund which represents the revenue source for each budget (Example: 10.0 is the General Fund, while 41.0 is the Water Fund, 42.0 Sewer Fund, etc.) The activity code “4024” represents the generic “Capital Improvement Budget” for all Funds. For example, the (10.0 4024) budget represents the Capital Improvement Budget for the General Fund, which funds Park/Facilities/Equipment capital expenditures utilizing General Fund revenues. In order to better track funds, the City Finance Director has given new Fund numbers for the CIP Budgets financed by Impact Development Fees. These new CIP budgets financed by impact fees are:

- Water: Change from 41.2, 41.3 and 41.4 to 52.0, 53.0 and 54.0, respectively
- Sewer: Change from 42.2, 42.3 and 42.4 to 55.0, 56.0 and 57.0
- Parks: Change from 77.0 and 77.1 to 58.0 and 59.0
- Drainage: Change from 47.1 & 47.2 to 48.0 and 49.0

Following is a brief narrative on each CIP budget for all City Funds.

Administration & Accounting (CIP & Development Impact Fees (DIF) 11 4024

Under California Government Code 6600 it is permissible to charge development impact fees to cover the cost of the administration and accounting for the development of the Capital Improvement Plan (CIP) and the Development Impact Fees (DIF). The collection and accounting for DIF is extensive. Costs in this budget include the time for the City contract engineer to put together the annual CIP, the time Department Heads and associate staff put in regarding this development and the effort that goes into the collection, accounting and reporting of impact fees. The major increase in the FY 07/08 budget reflects a more accurate cost accounting of City Staff time dedicated to these functions. Costs have basically been shifted to the (11) Fund/Account from other areas.

Parks, Facilities & Equipment (Construction & Equipment) 10 4024 – Former Parks

The 10 4024 budget reflects the construction projects and equipment funded by the General Fund Reserve versus DIF (14) or other funds. This budget reflects construction and equipment from Parks & Facilities (buildings) and represents improvements and equipment funded by either General Fund reserves and/or community donations/contributions. Several items that were budgeted for FY 06/07 have been carried over to 07/08. This includes:

- **Facilities:** Prorated improvements at City Public Works yard and new Animal Control Shelter. Note that these funds only reflect a portion of the full project or equipment costs. The remainder is spread out among one to three other CIP (4024) budgets.
- **Parks** – Kerckhoff /Coleman Field major improvements at Kerckhoff Park
- **Equipmnet** - Equipment costs which are prorated percentages over one or more other budgets in this presentation.

Park Acquisition & Construction 58.0 4024 and 59.0 4024 (formerly 77.0 and 77.1 4024)

The 58 and 59 4024 budgets represent park acquisition & development funded with Development Impact Fees (DIF). The proposed Community Park (40 acres) purchase remains tentative and depends on a willing seller. Planned acquisition and construction for 07/08 are:

Acquisition: Community Park (40 plus/acres); Gateway Park (partially fee credits); Stanislaus Park (east side & partially fee credits); 9th Street Park (infill/east side)

Construction/Development:

- Lions Phase II – Equipment & Block Wall
- Kerckhoff – Youth Center Remodel; Stage, Walks, Lights; Booth Remodel
- Community (Regional) Park – Master Planning
- Gateway (Firefighter) Park – begin on sign improvements
- Stanislaus Park - Next to new Kearney Elementary School - off site improvements.

Park Construction – Grants (78 4024)

This budget reflects park development expenditures funded by grants which the City has captured. Several projects have been combined and carried over from the 06/07 budget:

Kerckhoff Park

- Remodel Pool Building to Teen Center - \$50,000
- New Stage, lighting and sidewalks - \$91,000
- Community Booth Remodel \$55,000
- Trash containers, Drinking fountains, etc. \$10,000

CDBG Construction 12 4024

After payment of our annual debt service for the Community/Teen Center (CTC) loan (\$55,000) we will not have enough capital to do major projects. Therefore, this year we are basically duplicating our east side return to curb (handicap ramps) project that we completed in '06. However, this year we will concentrate on the southwest side, immediately west of Madera Ave. (\$91,000), for a total budget of \$146,000.

Facilities Construction & Equipment 14 4024

The Facilities Construction & Equipment budget 14.0 4024 represents improvements and equipment funded from Development Impact Fees (DIF). As presented in the 5-Year CIP approved in March '07, a number of projects and equipment are partially funded by DIF with the remaining percentage funded from other FUNDS (Water, Sewer, Drainage, Gen Fund, etc.).

Construction - the major projects are:

- City Hall Parking Lot - \$75,000
- Community Center Parking Expansion \$75,000 (75%). With \$25,000 United Health Inc.
- Animal Shelter \$80,000 (70%) 30% from Gen Fund Reserves
- City Hall expansion - \$2.4 million (Bond proceeds)

Equipment

- Approximately half of the equipment is funded from a mix of revenue sources from various funds (Water, Sewer, Streets, Gen. Fund)

Water Construction 41 4024 (with Impact Fees from 52, 52, 54)

The Water Construction budget is funded principally from DIF. However, Water Operational Reserves will also finance the matching percentages of a number of improvements and equipment at the Public Works Yard.

The larger projects in this budget include:

- Retrofit Meters to Remote Reading System- \$125,000
- Emergency Engine at Well 9 - \$35,000
- Development of Well 18 - \$700,000
- Secondary Water System Study & Design - \$40,000

Water Construction – SRF Project 41.5 4024

This Budget will end on June 30, 2007, after the expenditure of \$3.2 million from an interest-free State Revolving Loan. Loan payments of approximately \$166,000 annually will begin in FY 07/08. The revenue stream is already built into our customer rate structure. This annual debt service is in budgeted 41.0 5006.

Sewer Facilities Construction 42 4024 (with Impact Fees from 55, 56 and 57)

New Sewer Construction is funded principally from DIF. The funding of the long-range Wastewater Treatment Plant Expansion (\$3.1 million) is in this budget and will be funded with proceeds of the bond sale or State Revolving Loan funds. As with other budgets, a percentage of the funding for various equipment and improvements at the public works yard are included in this budget with funding from Sewer Operational Reserves.

Storm Drain 48.0 and 49.0 4024 (formerly 47.1 and 47.2 4024)

(48) Basin Acquisition – Goldenrod Basin \$60,000

Reimbursements -A substantial number of these expenditures are reimbursements for developer work completed in previous years. Reimbursements depend upon the availability of funds from DIF. Construction – there are no City Storm Drain construction projects scheduled for 07/08

Street Construction 80 4042

Street Construction is funded from a variety of sources including funding through COG both of a competitive nature and County wide allocations. Other sources include: Gas Tax, Measure "C", TEA 21, Major Street Fees and Caltrans Cooperative Agreements and grants.

Construction

- Major project is the Whitesbridge/Vineland lane improvements - \$528,000

Maintenance Program

- Schedule was presented in the 5-Year CIP for \$358,000 in repairs and preventative maintenance. \$25,000 in sidewalk repairs annually for the next several year is in the 80 4011 Street Maintenance budget.

Respectfully Submitted,

**Ron Manfredi, City Manager
July 18, 2007**

COMPREHENSIVE SCHEDULE OF CAPITAL PROJECTS AND EQUIPMENT

Page 1 of 2

Allocation of Capital Expenditures Between Funds

Initial Fund	Description	Total	Fund 10.0	Fund 12.0	Fund 14.0	Fund 41.0	Fund 42.0	Fund 49.0
50 0	Patrol Vehicles (2)	40,800						
50 0	PW Pickup	16,500						
50 0	PW Service Truck (15/15/50/20)	36,000						
10 0	PW Yard Improvements (15/50/15/15)	28,500	4,500		15,000		5,400	5,400
10 0	Animal Control Shelter (25/75)	106,667	26,667		80,000			
10 0	PW Office HVAC (15/50/15/15)	16,150	2,550		8,500		2,550	2,550
10 0	PW Office Roof (15/50/15/15)	23,750	3,750		12,500		3,750	
10 0	Coleman Field Upgrade	21,000	21,000					
10 0	Park Electrical Upgrade	45,000	45,000					
10 0	Scout Hut Upgrade	27,000	27,000					
10 0	Drainage system near Scout Hut	20,000	20,000					
10 0	Block Wall & Gate	10,000	10,000					
10 0	Restroom Partitions	2,000	2,000					
10 0	Police Radios/Mobi Terminals (50/50)	8,800	4,400		4,400			
10 0	Trash Containers - Madera Ave (25/75)	32,000	8,000		24,000			
10 0	CTC Flooring (50/50)	34,000	17,000		17,000			
10 0	Senior Center Chairs & Blinds (50/50)	13,000	6,500		6,500			
10 0	Brush Shredder (50/50)	16,000	8,000		8,000			
10 0	Tire Mounter and Balancer (50/50)	9,000	4,500		4,500			
10 0	Concrete Scarifier (50/50)	9,000	4,500		4,500			
10 0	Vehicle Computer Scanner (50/50)	10,000	5,000		5,000			
10 0	CTC Parking (25/75)	100,000	25,000		75,000			
10 0	Lions Park Security Lights	10,000	10,000					
58 0	Community Park	1,000,000						
59 0	Gateway Park	213,600						
59 0	Stanislaus Park	150,000						
59 0	9th Street Park	25,000						
58 0	Picnic Equip & Soccer Goals	35,000						
58 0	Block Wall on East Side	12,000						
58 0	Youth Center Remodel	170,000						
58 0	New Stage, Walks, Lighting, Fencing	291,000						
58 0	Booth Remodel	25,000						
58 0	Master Plan Design	30,000						
58 0	Off-site Improvements	100,000						
58 0	Off-site Improvements	120,000						
78 0	Renovation Design, Plans	6,200						
78 0	Remodel Pool Bldg - Teen Center	50,000						
78 0	Chain Link Fence & Gates	15,000						
78 0	Community Booth Remodel	55,000						
78 0	Trash Cans, Drink Fountains	10,000						
12 0	C, G & S - Kearney Blvd.	91,000		91,000				
14 0	PD Fence & Sally Port Cover	25,000			25,000			
14 0	Bus Shelters - New Parks	4,500			4,500			
14 0	City Hall Parking Lot	75,000			75,000			
14 0	New Council Chambers/Equipment	2,400,000			2,400,000			
14 0	Youth Center Equipment	15,000			15,000			
14 0	Document Scanning System	65,000			65,000			
14 0	Patrol Car with Vehicle Upgrades	21,000			21,000			
14 0	Range Equipment Improvements	5,000			5,000			
14 0	PW Trucks	19,500			19,500			
14 0	Computer Tech for Building Permits	5,000			5,000			
14 0	Additional Computers	6,000			6,000			
14 0	PW Multi-Use Tractor/Scraper (50/10/10)	38,500			27,500	5,500	5,500	
41 0	Industrial Water Main Loop	40,500				40,500		
41 0	Valve & Hydrant Replacement	30,000				30,000		
41 0	SCADA Server & Software	10,000				10,000		
41 0	Retrofit Meters to Remote Reading	125,000				125,000		
41 0	Install Emergency Engine at Well 9A	35,000				35,000		
54 0	Well 18	700,000				700,000		
54 0	Secondary Water System Study	10,000				10,000		
54 0	Secondary Water System Design	25,000				25,000		
42 0	WWTP Expansion	3,100,000					3,100,000	
42 0	Jensen Avenue Improvements	166,272					166,272	
42 0	Construction CM Lagoon 2	60,000					60,000	
42 0	Security Camera at WWTP	5,000					5,000	
42 0	Wastewater Reclamation Nord Prop.	10,000					10,000	
42 0	Gas Masks and Detectors	9,000					9,000	
49 0	Reimb - Tract No. 5480 - Covington	3,716						3,716
49 0	Reimb - Tract No. 5515 - Hair	57,205						57,205
80 0	Local Street Mfnc. - Overlay	358,000						
80 0	Whitesbrdge at Vineland	528,200						
80 0	CMAQ Construction	176,100						
80 0	Reimb - Tract No 5043 - Boyd	59,856						
80 0	Reimb - Tract No 5160 - Covington	31,059						
80 0	Reimb - Tract No 5244 - Westco	102,126						25,746
80 0	Reimb - Tract No 5191 - Covington	40,508						
80 0	Reimb - Tract No 5329 - Jonathan	37,610						22,943
		11,433,619	255,367	91,000	2,933,400	997,200	3,371,972	109,610
		100%	2%	1%	26%	9%	29%	1%

COMPREHENSIVE SCHEDULE OF CAPITAL PROJECTS AND EQUIPMENT

Page 2 of 2

Allocation of Capital Expenditures Between Funds

Initial Fund Description	Total	Fund 50.0	Fund 58.0	Fund 59.0	Fund 75.0	Fund 78.0	Fund 80.0
50.0 Patrol Vehicles (2)	40,800	40,800					
50.0 PW Pickup	16,500	16,500					
50.0 PW Service Truck (15/15/50/20)	36,000	36,000					
10.0 PW Yard Improvements (15/50/15/15)	28,500	18,000			7,200		
10.0 Animal Control Shelter (25/75)	106,667						
10.0 PW Office HVAC (15/50/15/15)	16,150						
10.0 PW Office Roof (15/50/15/15)	23,750						
10.0 Coleman Field Upgrade	21,000						
10.0 Park Electrical Upgrade	45,000						
10.0 Scout Hut Upgrade	27,000						
10.0 Drainage system near Scout Hut	20,000						
10.0 Block Wall & Gate	10,000						
10.0 Restroom Partitions	2,000						
10.0 Police Radios/Mobl. Terminals (50/50)	8,800						
10.0 Trash Containers - Madera Ave (25/75)	32,000						
10.0 CTC Flooring (50/50)	34,000						
10.0 Senior Center Chairs & Blinds (50/50)	13,000						
10.0 Brush Shredder (50/50)	16,000						
10.0 Tire Mounter and Balancer (50/50)	9,000						
10.0 Concrete Scarifier (50/50)	9,000						
10.0 Vehicle Computer Scanner (50/50)	10,000						
10.0 CTC Parking (25/75)	100,000						
10.0 Lions Park Security Lights	10,000						
58.0 Community Park	1,000,000		1,000,000				
59.0 Gateway Park	213,600			213,600			
59.0 Stanislaus Park	150,000			150,000			
59.0 9th Street Park	25,000			25,000			
58.0 Picnic Equip & Soccer Goals	35,000		35,000				
58.0 Block Wall on East Side	12,000		12,000				
58.0 Youth Center Remodel	170,000		170,000				
58.0 New Stage, Walks, Lighting, Fencing	291,000		200,000				
58.0 Booth Remodel	25,000		25,000			91,000	
58.0 Master Plan Design	30,000		30,000				
58.0 Off-site Improvements	100,000		100,000				
58.0 Off-site Improvements	120,000		120,000				
78.0 Renovation Design, Plans	6,200					6,200	
78.0 Remodel Pool Bldg - Teen Center	50,000					50,000	
78.0 Chain Link Fence & Gates	15,000					15,000	
78.0 Community Booth Remodel	55,000					55,000	
78.0 Trash Cans, Drink Fountains	10,000					10,000	
12.0 C. G & S - Kearney Blvd.	91,000						
14.0 PD Fence & Sally Port Cover	25,000						
14.0 Bus Shelters - New Parks	4,500						
14.0 City Hall Parking Lot	75,000						
14.0 New Council Chambers/Equipment	2,400,000						
14.0 Youth Center Equipment	15,000						
14.0 Document Scanning System	65,000						
14.0 Patrol Car with Vehicle Upgrades	21,000						
14.0 Range Equipment Improvements	5,000						
14.0 PW Trucks	19,500						
14.0 Computer Tech for Building Permits	5,000						
14.0 Additional Computers	6,000						
14.0 PW Multi-Use Tractor/Scraper (50/10/10)	38,500						
41.0 Industrial Water Main Loop	40,500						
41.0 Valve & Hydrant Replacement	30,000						
41.0 SCADA Server & Software	10,000						
41.0 Retrofit Meters to Remote Reading	125,000						
41.0 Install Emergency Engine at Well 9A	35,000						
54.0 Well 18	700,000						
54.0 Secondary Water System Study	10,000						
54.0 Secondary Water System Design	25,000						
42.0 WWTP Expansion	3,100,000						
42.0 Jensen Avenue Improvements	168,272						
42.0 Construction CM Lagoon 2	60,000						
42.0 Security Camera at WWTP	5,000						
42.0 Wastewater Reclamation Nord Prop.	10,000						
42.0 Gas Masks and Detectors	9,000						
49.0 Reimb. - Tract No. 5480 - Covington	3,716						
49.0 Reimb. - Tract No. 5515 - Hair	57,205						
80.0 Local Street Mtnc. - Overlay	358,000						358,000
80.0 Whitesbridge at Vineland	528,200						528,200
80.0 CMAQ Construction	176,100						176,100
80.0 Reimb. - Tract No. 5043 - Boyd	59,856						59,856
80.0 Reimb. - Tract No. 5160 - Covington	31,059						31,059
80.0 Reimb. - Tract No. 5244 - Westco	102,126						102,126
80.0 Reimb. - Tract No. 5191 - Covington	40,508						40,508
80.0 Reimb. - Tract No. 5329 - Jonathan	37,610						37,610
	11,433,619	75,300	1,692,000	388,600	7,200	227,200	1,284,770
	100%	1%	15%	3%	0%	2%	11%

**City of Kerman Municipal Budget
CIP Administration**

FY 07/08

**Activity: 4011
Fund: 11.0 (10.2)
Department: Public Works**

Fund	Object	Project	Description		04/05	05/06	06/07	06/07	07/08	
Activity	Sub Obj.	Sub Obj.			Actual	Actual	Budget	Amended	Budget	
11.0	4011	410	10	00	Salaries	5,380	5,009	7,943	7,943	37,319
11.0	4011	420	00	00	Fringe Benefits	1,722	1,849	3,395	3,395	15,000
Subtotal Personnel					7,102	6,858	11,338	11,338	52,319	
11.0	4011	510	01	00	Contract Services	0	0	19,500	19,500	18,000
Subtotal M&O					0	0	19,500	19,500	18,000	
Total Expenditures					7,102	6,858	30,838	30,838	70,319	

Funding

CIP Admin. - Impact Fees	\$7,102	\$6,858	\$30,838	\$30,838	\$70,319
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Remarks on Budget Request

I. Personnel

5% City Manager	2.50% Comm. Services Dir.
2.5% City Clerk	2.50% Planning & Dev Services Dir.
5% Finance Director	5.00% Public Works Director
10% Senior Accountant	

Salaries budget increased to due appropriate cost allocation of department heads' time devoted to the development of the Five-Year Capital Improvement Program and management of Development Impact Fees.

II. M&O Costs: Contract Services for CIP Administration are provided by the City Engineer, Gary Horn.

III. Capital Items:

Program Elements: The CIP Administration Fund provides funding from Impact Fees for the preparation and administration of the Capital Improvement Plan (CIP).

**City of Kerman Municipal Budget
Parks, Facilities & Equipment - General Fund**

FY 07/08

**Activity: 4024
Fund: 10.0
Department: Parks & Public Works**

Fund	Object	Project	04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description	Actual	Actual	Budget	Amended	Budget
Construction							
Facilities							
10.0	4024	600 03 06					4,500
10.0	4024	600 03 15					26,667
10.0	4024	600 03 16					2,550
10.0	4024	600 03 17					3,750
Subtotal			-	-	-	-	37,467
Kerckhoff Park							
10.0	4024	600 03 86		6,695	21,000	-	21,000
10.0	4024	600 03 90			15,000	15,000	
10.0	4024	600 03 90			15,000	-	45,000
10.0	4024	600 03 92	5,000	12,099	7,000	9,000	
10.0	4024	600 03 93		17,750	50,000	16,500	27,000
10.0	4024	600 03 93			15,000	-	20,000
10.0	4024	600 03 95		2,216	9,000	-	10,000
Subtotal			5,000	38,760	132,000	40,500	123,000
Plaza Park							
10.0	4024	600 03 87	11,574	-	-	-	-
Subtotal			11,574	-	-	-	-
Wooten Park							
10.0	4024	600 03 88		14,402	15,000	16,100	
Subtotal			-	14,402	15,000	16,100	-
Equipment							
10.0	4024	600 03 00			2,000	-	2,000
10.0	4024	600 03 00		12,500			
10.0	4024	600 04 89					4,400
10.0	4024	600 04 15					8,000
10.0	4024	600 04 21					17,000
10.0	4024	600 04 23					6,500
10.0	4024	600 04 25					8,000
10.0	4024	600 04 26					4,500
10.0	4024	600 04 27					4,500
10.0	4024	600 04 28					5,000
10.0	4024	600 04 29					28,400
Subtotal			-	12,500	2,000	-	88,300
Donations							
10.0	4024	600 03 11					25,000
10.0	4024	600 05 00			3,000	1,300	10,000
10.0	4024	600 05 00			2,500	-	
10.0	4024	600 05 00			12,500	96,500	
10.0	4024	600 05 00			8,000	-	
Subtotal			-	-	26,000	97,800	35,000
10.0	4024	600 03 87	11,574	-	-	-	-
Subtotal			11,574	-	-	-	-
Total Expenditures			28,148	51,260	160,000	138,300	283,767

Notes:

This year the two Parks & Facility Construction Budgets have been spread out over four budgets, in order to improve accounting for expenditures and revenues. Projects in this budgeted are funded through general fund reserves. Yr 04/05 projects were shown in the 14.0 - 4024 and 77.0 -4024 budgets. Yr. 07/08 projects are reflected in the 5-year Parks, Facilities & Equipment CIP.

Remarks on Budget Request

- Yr. 07/08 the following project are reflected in the Coleman Field stage remodel and Scout Hut remodel at Kerckhoff Park: south block wall, drainage system & Scout Hut roof upgrade. Carry over from 06/07
- Wooten Park - City received a \$10,000 donation for Wooten Park Playground equipment which offset part of expenditures in 06/07.
- Equipment - a State grant will reimburse the General Fund for the purchase of a Police Motorcycle, related equipment and training. The Restroom Partitions budget is being carried forward and the other equipment items are shared with other capital budgets.
- Donations Soroptimist Park Sign and Kiwanis Park Basketball Court, clubs will pay contractor for these improvements.
 - 600 03 11 CTC Parking (25%) - UHC contribution to the project. See balance of funding in Fund 14.0.
 - 600 05 00 Lions Park Security Lights - started in 06/07, expanded project and moved to 07/08.

**City of Kerman Municipal Budget
Parks Acquisition & Construction**

FY 07/08

**Activity: 4024
Fund: 58.0 & 59.0 (77.0 & 77.1)
Department: Parks**

Fund	Object	Project	Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
Activity	Sub Obj.							
ACQUISITION								
58.0	4024	600 01	90 Community Park		2,584	860,000	-	1,000,000
59.0	4024	600 01	91 Gateway Park			184,000	-	213,600
59.0	4024	600 01	92 Stanislaus Park			60,000	-	150,000
59.0	4024	600 01	93 Westside Park				82,000	-
59.0	4024	600 01	94 9th Street Park					25,000
				-	2,584	1,104,000	82,000	1,388,600
CONSTRUCTION								
Lion's Park Phase II								
58.0	4024	600 03	65 Playground, Picnic Equip., Soccer Goals		3,516	14,000	13,500	35,000
58.0	4024	600 03	96 Field Improvements	-	9,114	109,000	185,000	-
58.0	4024	600 03	15 Block Wall on East Side					12,000
Subtotal				-	12,630	123,000	198,500	47,000
Rotary Park								
58.0	4024	600 03	10 Playground Equip. and Installation	34,031	15,015			
58.0	4024	600 03	11 Light Pole Hookup & Switches	1,452				
Subtotal				35,483	15,015	-	-	-
Kiwanis Park								
58.0	4024	600 03	12 Picnic Equipment			5,000	5,000	
Subtotal				-	-	5,000	5,000	-
"B" Street Park								
58.0	4024	600 03	13 Playground Equipment			30,000	-	30,000
Subtotal				-	-	30,000	-	30,000
Kerkhoff Park								
58.0	4024	600 03	14 Youth Center Remodel			170,000	-	170,000
58.0	4024	600 03	85 Playground Equip and Installation		26,136	10,000	10,900	
58.0	4024	600 03	93 New Stage, Walks, Lighting, Fencing			152,000	80,000	200,000
58.0	4024	600 03	94 Booth Remodel			25,000	-	25,000
Subtotal				-	26,136	357,000	90,900	395,000
Soroptimist Park								
58.0	4024	600 03	06 Landscaping, Fence, Lights, Eng.		6,016	140,000	223,966	-
58.0	4024	600 03	07 Shelters Benches, Trash, Drinking			75,000	76,800	
58.0	4024	600 03	08 Playground Equip. & Surfacing			85,000	-	
Subtotal				-	6,016	300,000	300,766	-
Regional Park								
58.0	4024	600 03	88 Master Plan Design			30,000	-	30,000
Subtotal				-	-	30,000	-	30,000
Gateway Park (Firefighter)								
58.0	4024	600 03	16 Off-site Improvements					100,000
58.0	4024	600 03	09 On-site Improvements (Dev. Fee Credit)			60,000	-	
Subtotal				-	-	60,000	-	100,000
Stanislaus Park								
58.0	4024	600 03	17 Off-site Improvements					120,000
Subtotal				-	-	-	-	120,000
Total Expenditures				35,483	62,381	2,009,000	677,166	1,990,600

Notes:

This year the Parks Construction Budget continues to be spread out over three budgets, in order to improve accounting expenditures and revenues. Projects in this budgeted are funded through development impact fees (DIF). Budget page format has been updated to better reflect the CIP. Major construction projects in Yr. 06/07 and 07/08 also reflects 2007 project bid estimates which account for building industry increase for materials, equipment and labor. Most notably reflected in the CIP revised cost estimate for the Kerckhoff Stage area.

Yr. 06/07 Soroptimist Park budget reflects a \$100,000 increase, included in the 2007CIP. Per donor request for park equipment & playground. The CIP also reflects moving up future expenditures to the 06/07 fiscal year.

**City of Kerman Municipal Budget
Parks Construction**

FY 07/08

**Activity: 4024
Fund: 78.0
Department: Parks**

GRANTS

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
Construction								
Kerkhoff Park								
78.0	4024	600 03 66	Skate Park					
78.0	4024	600 03 85	Renovation Design, Plans	-	7,943	6,200	-	6,200
78.0	4024	600 03 92	Remodel Pool Bldg - Teen Center		-	50,000	-	50,000
78.0	4024	600 03 93	Playground Upgrade	10,000				
78.0	4024	600 03 94	Scout Hut Upgrade		-	9,000	-	
78.0	4024	600 03 95	New Stage, Walks, Lighting, Fencing	-	-	42,000	-	91,000
78.0	4024	600 03 96	Chain Link Fence & Gates		-	15,000	-	15,000
78.0	4024	600 03 97	Community Booth Remodel			55,000	-	55,000
78.0	4024	600 03 98	Trash Cans, Drink Fountains			10,000	-	10,000
Subtotal				10,000	7,943	187,200	0	227,200
Total Expenditures				10,000	7,943	187,200	0	227,200

Notes:

This Parks Construction Budget is spread out over three budgets, in order to improve accounting for expenditures and revenues. The projects in this budget were included in 77.0-4024 Parks Construction 10.0 - 4024 Parks and Facilities and Equipment Projects are from the 5-year Parks 2007 CIP Projects in this budget are funded through state grants.

The increase in New Stage area reflect combining smaller projects into on bid package.

Staff anticipates completing the Kerckhoff Park Renovation Project in 07/08 budget year.

**TABLE 5
CITY OF KERMAN - FIVE YEAR CAPITAL IMPROVEMENT PLAN
PARKS DEVELOPMENT & QUIMBY**

	06/07	07/08	08/09	09/10	10/11
BEGINNING BALANCES					
Park Development	\$403,249	(\$85,951)	(\$256,151)	(\$529,351)	(\$657,551)
Park Quimby	\$252,942	\$92,692	(\$892,558)	(\$836,808)	(\$781,058)
General Fund	\$0	(\$150,000)	\$178,000	\$170,000	\$170,000
RDA/KUSD Funds	\$0	\$52,000	\$53,000	(\$53,000)	(\$17,000)
Sub-total	\$656,191	(\$91,259)	(\$917,709)	(\$1,249,159)	(\$1,285,609)
REVENUE					
Park Fees - Development	\$151,800	\$151,800	\$151,800	\$151,800	\$151,800
Park Fees - Quimby	90,750	90,750	90,750	90,750	90,750
General Fund					
Prop. 12 Roberti-Z'berg	252,000				
Community Match for Prop. 12		4,000			
Community Donations	110,000				
Park Bond Prop. 40, Per Capita	220,000				
Borrowing from Impact and other Fees		525,000			
Sub-total General Fund	\$582,000	\$529,000	\$0	\$0	\$0
RDA/KUSD Recreation Funds	90,000	32,000	34,000	36,000	38,000
ACQUISITION					
<i>Quimby</i>					
Community Park		1,000,000			
Gateway Park (Firefighter), Tract No. 5803	144,000				
Stanislaus Park		76,000			
Westside Park, Tract No. 5515	82,000				
9th Street Park, Tract No. 5745	25,000				
Payback from Borrowing			35,000	35,000	35,000
Sub-total	\$251,000	\$1,076,000	\$35,000	\$35,000	\$35,000
CONSTRUCTION					
<i>Parks Development</i>					
Soroptimist Park					
Landscaping, Fence, Lights, Eng.	240,000				
Shelter, Benches, Tables, Trash	80,000				
Playground Equip.	90,000				
Lions Park					
Park & Playground Equipment	3,500	35,000			
Field Improvements	185,000				
Restroom					75,000
Security Lighting (Club Donation)	10,000				
Easterly Property Line Block Wall		12,000			
Community Park					
Master Plan Design		30,000			
Off-site Improvements				150,000	
On-site Improvements					100,000
Gateway Park (Firefighter) Tract 5803					
Off site improvements		100,000			
On-site improvements (Landscaping)			140,000		
Park Improvements				50,000	75,000
Stanislaus Ave. Park					
Off Site Improvements		120,000			
On site Improvements (Landscaping)			100,000		
Park Improvements				50,000	50,000
Stanislaus Basin Park Strip					
On site improvements (Landscaping)			10,000		
Eastside School Park					
Grading, irrigation , turf, trees			100,000		
Park Improvements			50,000	30,000	30,000
Westside Park, Tract No. 5515					
Off Site Improvements (Dev. Fee Credits)	32,500				
9th Street Park, Tract No. 5745					
Off Site Improvements (Dev. Fee Credits)		25,000			
On Site Improvements (Landscaping)			25,000		
Sub-total	641,000	322,000	425,000	280,000	330,000

**TABLE 5
CITY OF KERMAN - FIVE YEAR CAPITAL IMPROVEMENT PLAN (Cont)
PARKS DEVELOPMENT & QUIMBY**

General Fund	06/07	07/08	08/09	09/10	10/11
Rotary Park					
Electrical Upgrade		10,000			
Site Improvements	8,000				
Kiwanis Park					
Basketball Court	8,000				
Picnic Shelter, Tables, BBQ & Trash Encl.	5,000				
"B" Street Park					
Playground Equipment	30,000				
Kerckhoff Park (Roberti-Z'berg Project)					
Youth Ctr. Remodel	200,000				
Playground Upgrade	40,000				
Scout Hut Upgrade	20,000	20,000			
New Stage & Dance Area	376,000				
Stage Cover		30,000			
Coleman Field Upgrade		21,000			
Community Booth Remodel		70,000			
Electrical Master Plan	15,000				
Electrical upgrade		50,000			
Plaza Park					
Restroom					75,000
Wooten Park					
Security Lighting			8,000		
Playground Equipment	30,000				
Sub-total	732,000	201,000	8,000	0	75,000
KUSD/RDA Improvements					
Rotary Park Playground (match)	25,000				
Middle School Field Upgrade		20,000			
Refurbish Tennis Courts	13,000				
Move Pool Net		11,000			
Eastside School/Park Playground			50,000		
Eastside School/Park Improvements			90,000		
Sub-total	38,000	31,000	140,000	0	0
Ending Balances					
Park Development	(\$85,951)	(\$256,151)	(\$529,351)	(\$657,551)	(\$835,751)
Park Quimby	\$92,692	(\$892,558)	(\$836,808)	(\$781,058)	(\$725,308)
General Fund	(\$150,000)	\$178,000	\$170,000	\$170,000	\$95,000
KUSD/RDA	\$52,000	\$53,000	(\$53,000)	(\$17,000)	\$21,000

Assumed Growth Rate =

5.5 Percent

06-302
12/14/06

**City of Kerman Municipal Budget
CDBG Construction**

FY 07/08

**Activity: 4024
Fund: 12.0
Dept: Administration**

Expenditures:					04/05	05/06	06/07	06/07	07/08
					Actual	Actual	Budget	Amended	Budget
12.0	4024	600	03	01	C, G & S - Kearney Blvd.	0	311,169	0	91,000
12.0	5006	700	01	00	Debt Service - Comm. Center	64,000	50,000	60,000	55,000
Total Expenditures					64,000	361,169	60,000	60,000	146,000

Notes:
600 03 01 Curb, Gutter & Sidewalks - Kearney Blvd - 8th to Vineland

**City of Kerman Municipal Budget
Facilities Construction**

FY 07/08

**Activity: 4024
Fund: 14.0
Department: Public Works**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj	Description		Actual	Actual	Budget	Amended	Budget
Construction								
14.0	4024	600 03 01	PD Fence & Sally Port Cover					
14.0	4024	600 03 13	Bus Shelters - New Parks			25,000	25,000	25,000
14.0	4024	600 03 14	City Hall Parking Lot					4,500
14.0	4024	600 03 01	THF Sally Port/Generator					75,000
14.0	4024	600 03 02	THF (Temporary Holding Facility)	105,652	84,816			
14.0	4024	600 03 03	City Hall Remodel	18,885	9,998			
14.0	4024	600 03 04	City Hall HVAC	9,954				
14.0	4024	600 03 05	PW Warehouse		13,442			
14.0	4024	600 03 10	CTC Expansion	11,882				
14.0	4024	600 03 11	CTC Parking (75%)			40,000	40,000	
14.0	4024	600 03 06	PW Yard Improvements (50%)			75,000	75,000	75,000
14.0	4024	600 03 15	Animal Control Shelter (70%)		11,631	13,000	13,000	15,000
14.0	4024	600 03 16	PW Office HVAC (50%)					80,000
14.0	4024	600 03 17	PW Office Roof (50%)					8,500
14.0	4024	600 03 07	Sr. Center Doors	6,395				12,500
14.0	4024	600 03 08	New Council Chambers/Equipment	10,000	3,103	300,000	105,000	2,400,000
14.0	4024	600 03 09	Code Enforcement Add Space Remod.	14,168	395			
14.0	4024	600 03 12	Senior Center Projects	7,395	1,680		1,200	
Subtotal				184,331	125,064	453,000	259,200	2,895,500
Equipment								
14.0	4024	600 04 02	Teen Community Cent Reg Software	2,875	0			
14.0	4024	600 04 03	Youth Center Equipment		0	15,000	0	15,000
14.0	4024	600 04 04	Accounting Software Upgrade		20,344			
14.0	4024	600 04 05	Document Scanning System		3,421	25,000	10,000	65,000
14.0	4024	600 04 06	New Phone System		44,014			
14.0	4024	600 04 07	Police Radios/Mobl. Terminals (50%)	20,801	18,025	16,800	8,400	4,400
14.0	4024	600 04 08	Patrol Car with Vehicle Upgrades			39,900	37,900	21,000
14.0	4024	600 04 09	Weapons & Less Lethal Tech	6,875		7,000	7,000	
14.0	4024	600 04 10	Range Equipment Improvements	0	1,385	5,000	5,000	5,000
14.0	4024	600 04 11	PW Backhoe	0				
14.0	4024	600 04 12	PW & CS New Trucks	7,750		34,000	69,000	19,500
14.0	4024	600 04 13	PW Trucks (50%)			17,500	8,750	
14.0	4024	600 04 14	CTC Floor Auto scrubber			2,500	2,500	
14.0	4024	600 04 15	CTC Laptop & LCD Projector			2,500	2,500	
14.0	4024	600 04 15	Trash Containers - Madera Ave. (75%)			30,000	13,000	24,000
14.0	4024	600 04 16	Computer Tech for Building Permits			15,000	15,000	5,000
14.0	4024	600 04 18	PD Computer/Printers			4,200	4,200	
14.0	4024	600 04 19	Additional Computers			3,000	4,000	6,000
14.0	4024	600 04 20	PW Mower & Trailer			18,000	18,000	
14.0	4024	600 04 21	CTC Flooring (50%)					17,000
14.0	4024	600 04 23	Senior Center Chairs & Blinds (50%)					6,500
14.0	4024	600 04 24	PW Multi-Use Tractor/Scrapper (50%)					27,500
14.0	4024	600 04 25	Brush Shredder (50%)					8,000
14.0	4024	600 04 26	Tire Mounter and Balancer (50%)					4,500
14.0	4024	600 04 27	Concrete Scarifier (50%)					4,500
14.0	4024	600 04 28	Vehicle Computer Scanner (50%)					5,000
Subtotal				38,301	87,188	235,400	205,250	237,900
Total Expenditures				222,632	212,254	688,400	464,450	2,933,400

Notes:

These projects reflect the 5-year Facilities & Equipment Parks CIP approved in March 2007. They are primarily funded by Facility & Equipment Development Impact Fees (DIF). However, some projects are also partially funded by other funds. For example, the Equipment Replacement Fund, Water & Sewer reserves and General Fund reserves, etc. In the final budget presentation the funds will be defined.

600 03 08 New Council Chambers/Equipment - If we obtain Bond Financing, this line item will be reduced or eliminated for 2007/2008.

600 03 12 Purchased a new computer in 06/07 for Community Service Coordinator, who did not have a computer in the past. A computer became necessary due to growth in the program.

600 04 12 Purchased a Chevy Equinox for New Public Works Director

TABLE 6
CITY OF KERMAN - CAPITAL IMPROVEMENT PLAN
FACILITIES & EQUIPMENT

	06/07	07/08	08/09	09/10	10/11
FUNDING					
Beginning Balance, Fund 14.0	\$150,029	\$42,226	(\$2,120,487)	(\$1,983,116)	(\$2,135,377)
Facilities Fees	213,447	225,187	237,572	250,638	264,423
United Health Center Share	25,000				
Community Donation			100,000		
Sub-total	388,476	267,413	(1,782,916)	(1,732,477)	(1,870,954)
PROJECTS FUNDED SOLELY BY FACILITIES FEES					
CONSTRUCTION					
1 PD Fence & Sally port cover	\$25,000	\$25,000			
2 Community Ctr Expansion			42,000	135,000	270,000
3 Bus Shelters - New Parks	4,500	4,500	4,500	4,700	4,800
4 City Hall Parking Lot		75,000			
5 City Hall Security Enhancements			18,000		
6 City Hall Remodel - Phase 4				40,000	
7 Homeland Security Measures				25,000	
8 New Council Chambers	100,000	1,900,000			
EQUIPMENT					
1 Community Ctr Floor Autosubber	2,500				
2 CTC Laptop & LCD Projector	2,500				
3 PD New Police Car	37,900	21,000		21,700	
4 PD Weapons & Less Lethal Tech	7,000		7,000		7,500
5 PD Range & Facility Improvements	5,000	5,000	5,000		
6 PD computers/printers	4,200		4,200	4,000	
7 Computer System Expansion/Update				32,000	
8 Council Chambers Furniture & Equip.			80,000		
9 Additional Computers /Printers	4,000	6,000	3,500	3,500	
10 PW Mower & Trailer	18,000			18,500	
11 PW & CS New Trucks	34,000	19,500			36,000
12 Computer Tech for Building Permits	15,000	5,000			
13 Youth Center Equipment		15,000			
Sub-total	\$259,600	\$2,076,000	\$164,200	\$284,400	\$318,300

TABLE 6 is continued on the next page.

TABLE 6
CITY OF KERMAN - CAPITAL IMPROVEMENT PLAN (cont.)
FACILITIES & EQUIPMENT

**PROJECTS FUNDED BY FACILITIES AND OTHER FUNDS, FUNDING SHOWN IS FACILITIES PORTION ONLY
CONSTRUCTION**

1 Community Ctr Parking (United Health)		\$75,000		
2 PW Yard Improvements (50%)	\$6,500	15,000		\$20,000
3 Animal Control Shelter (75%)		80,000		
4 PW Office HVAC (50%)		8,500		
5 PW Office Roof (50%)		12,500		

EQUIPMENT

1 Terminal Server-Finance (50%)				15,000
2 CTC Flooring (50%)		14,000		
3 Madera Ave. Dec, Trash Containers (75%)	30,000	10,000		
4 Senior Center Chairs & Blinds (50%)		6,500		
5 Finance Accounting Software (50%)				27,500
6 PW Multi-purpose Tractor Scraper(50%)		27,500		
7 PD Radios & Mobile Terminals (50%)	8,400	4,400	4,000	4,250
8 PW Trucks (50%)	8,750	11,500	12,000	12,500
9 Document Scanning System (50%)	25,000	25,000	20,000	
10 22 passenger CNG bus (50%)				47,000
11 CNG Filling Station (50%)				9,000
12 Brush Shredder (50%)	8,000	8,000		
13 Traffic Stripe Painter (50%)				15,000
14 Tire Mounter and Balancer (50%)		4,500		
15 Concrete Scarifier (50%)		4,500		
16 Vehicle computer Scanner (50%)		5,000		

Sub-total	\$86,650	\$311,900	\$36,000	\$118,500	\$31,750
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TOTAL EXPENDITURES	\$346,250	\$2,387,900	\$200,200	\$402,900	\$350,050
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ENDING BALANCE	\$42,226	(\$2,120,487)	(\$1,983,116)	(\$2,135,377)	(\$2,221,004)
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ASSUMED GROWTH RATE = 5.5 PERCENT

OTHER FUNDING SOURCES

Construction Partial Funding Sources

ASSUMED GROWTH RATE = 5.5 PERCENT 3/22/07
06-302

- 1 Plus \$25,000 from UHC
- 2,4,5 15% Gen Fund, 15% Water, 15% Sewer & 5% Drainage
- 3 25% General Fund

Equipment Partial Funding Sources

- 1,5 15% Water, 15% Sewer, 15% Refuse & 5% Drainage
- 2-4 50% Gen Fund
- 6 10% Water, 10% Sewer, 10% Drainage & 20% Streets
- 7,12-16 50% Gen Fund
- 8 20% L&L, 10% Water, 10% Sewer & 10% Drainage
- 9 Remaining Cost Personnel
- 10-11 50% Streets - Measure C

**City of Kerman Municipal Budget
Water Construction**

FY 07/08

**Activity: 4024
Fund: 41.0, 52.0, 53.0, 54.0
Department: Public Works**

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
REIMBURSEMENTS								
41.0		N/A	SRF Loan Payments (see 41 0 5006)			0	0	0
52.0	4024	600 03	Water Front Footage				54,345	0
53.0	4024	600 03	Water Oversize				18,410	0
				0	0	0	72,755	0
CONSTRUCTION								
Operations								
41.0	4024	600 03	00 Cap. Outlay/Improv.	9,415	3,154			
41.0	4024	600 03	06 PW Yard Improvements (15%)					4,500
41.0	4024	600 04	13 PW Service Truck (15%)					5,400
41.0	4024	600 03	16 PW Office HVAC (15%)					2,550
41.0	4024	600 03	17 PW Office Roof (15%)					3,750
41.0	4024	600 04	24 PW Multi-Use Tractor/Scrapper (10%)					5,500
41.0	4024	600 03	36 New Phone System					
41.0	4024	600 03	37 Jensen & Church Water Mains		17,264			
41.0	4024	600 04	38 PW Truck	3,875	862			
41.0	4024	600 04	39 Valve & Hydrant Replacement			50,000	30,000	30,000
41.0	4024	600 04	41 SCADA Server & Software			10,000	0	10,000
41.0	4024	600 04	42 Retrofit Meters to Remote Reading					125,000
41.0	4024	600 04	43 Install Emergency Engine at Well 9A					35,000
			Subtotal	13,290	33,417	60,000	30,000	221,700
Water Oversize								
53.0	4024	600 03	34 Industrial Water Main Loop			80,000		40,500
			Subtotal	0	0	80,000	0	40,500
Water Major Facilities								
54.0	4024	600 03	33 Cap. Outlay/Improv. Well 16	24,800	338,069		83,600	
54.0	4024	600 03	35 Well 18					700,000
54.0	4024	600 04	40 Storage Tank 2 & Booster Pump			500,000	607,700	
54.0	4024	600 04	44 Secondary Water System Study					10,000
54.0	4024	600 04	44 Secondary Water System Design					25,000
			Subtotal	24,800	338,069	500,000	691,300	735,000
			Total Expenditures	38,090	371,486	640,000	794,055	997,200

Notes:

- 41.0 600 04 24 PW Multi-Use Tractor/Scrapper (10%) - allocation to Water Department for purchase of Tractor/Scrapper.
- 41.0 600 04 39 Valve & Hydrant Replacement - replacing old valves & hydrants. Some postponed and total cost increased by \$10,000.
- 41.0 600 04 40 Storage Tank 2 & Booster Pump - Project completed in 06/07 with over-runs due to increased costs of material and equip.
- 41.0 600 04 41 SCADA Server & Software - carried forward to 07/08.
- 41.0 600 04 42 Retrofit Meters to Remote Reading - to implement automated meter reading system.
- 41.0 600 04 43 Install Emergency Engine at Well 9A - move gearhead from Well 10 to Well 9A and install a new engine to meet air quality standards.
- 53.0 600 03 34 Industrial Water Main Loop - project carried forward and scope of project was reduced for 07/08.
- 54.0 600 03 33 Cap. Outlay/Improv. Well 16 - costs relating to the abandonment of Well 16, to close and cap the well.
- 54.0 600 03 35 Well 18 - Moved up from 2008/2009, because Well 16 had to be abandoned.
- 54.0 600 04 44 Secondary Water System Study & Design - research regarding potential use of surface water for parks and landscaping irrigation.

**City of Kerman Municipal Budget
Water Construction - SRF Project**

FY 07/08

**Activity: 4024
Fund: 41.5
Department: Public Works**

Fund	Object Activity	Sub Obj.	Project Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
41.5	4024	410	10 00 Salary	3,000	19,531	20,553	20,553	0
41.5	4024	410	20 00 Part Time Salary					
41.5	4024	420	00 00 Fringe Benefits	650	7,020	7,295	7,295	0
Subtotal				3,650	26,551	27,848	27,848	0
41.5	4024	510	03 01 Project Management	4,511				
41.5	4024	510	03 02 Project Coordinator					
41.5	4024	510	03 03 Benefits	(63)				
41.5	4024	510	03 04 Geology Study					
41.5	4024	510	03 05 Well 10 Study & Investigation					
41.5	4024	510	03 06 Civil Engineering Design	81,897	6,113			
41.5	4024	510	03 07 Geologist Design					
41.5	4024	510	03 08 SCADA Engineering		2,400			
41.5	4024	510	03 09 Electrical Engineering		0			
41.5	4024	510	03 10 Testing & Inspection		319			
41.5	4024	510	03 11 Land Acquisition					
41.5	4024	510	03 12 Legal					
41.5	4024	510	03 13 Construction Engineering	3,857	135			
41.5	4024	510	03 14 Laboratory Services					
41.5	4024	510	03 15 Well 9A					
41.5	4024	510	03 16 Storage Tank					
41.5	4024	510	03 17 Booster Pump & Site Work	31,365	1,383			
41.5	4024	510	03 18 Distribution System Site					
41.5	4024	510	03 19 Well 15 Drill & Develop					
41.5	4024	510	03 20 Well 15 Pump & Motor	15,618				
41.5	4024	510	03 21 SCADA System					
41.5	4024	510	03 22 Well 10A (Changed to Well 17)		7,701	740,000	610,000	
41.5	4024	510	03 23 PG&E Rule 16 (Boosters & Well 17)		1,400			
41.5	4024	510	03 24 Contingency		0			
Subtotal				137,185	19,451	740,000	610,000	0
Total Expenditures				140,835	46,002	767,848	637,848	0

The SRF Water project was completed in 06/07. Total costs for the project were approximately \$3.2 million and were funded through a State Revolving Loan Fund, at zero percent interest. The loan will be repaid over 20 years, starting in 07/08 at \$160,000 per year.

I. Personnel

II. M & O Costs:

III. Capital Items:

Program Elements:

TABLE 2
CITY OF KERMAN
WATER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	06/07	07/08	08/09	09/10	10/11
REVENUE					
Beginning Balances					
Water Operations(41.0)	\$958,812	\$1,274,671	\$1,181,747	\$1,002,521	\$1,067,208
Water Front Footage (52.0)	154,153	169,453	185,595	202,624	220,590
Water Oversize (53.0)	121,407	114,837	150,633	188,398	228,240
Water Major Facilities (54.0)	490,298	12,038	(412,381)	(89,994)	250,125
Anticipated Income					
Water Operations (Above Annual Costs)	\$67,181	\$70,876	\$74,774	\$78,887	\$83,225
State Loan Proceeds	889,706				
Sub-total	\$956,887	\$70,876	\$74,774	\$78,887	\$83,225
Water Front Footage Fees	15,300	16,142	17,029	17,966	18,954
Major Facilities Fees	289,650	305,581	322,388	340,119	358,826
Water Oversize Fees	33,930	35,796	37,765	39,842	42,033
REIMBURSEMENTS OR FEE CREDITS					
Water Front Footage	\$54,345				
Water Oversize	18,410				
CONSTRUCTION					
Operations					
Valve & Hydrant Replacement	\$50,000				
Remote Meter Reading System			125,000		
Retrofit Meters to Remote Reading		125,000	125,000		
SCADA Server & Software	10,000				
Install Emerg. Engine at Well 9A		35,000			
SRF - Well 17	578,128				
Terminal Server-Finance (16%)				5,000	
Finance Accounting Software (16%)				9,200	
Public Works trucks (16%)	2,900	3,800	4,000		
Sub-total	\$641,028	\$163,800	\$254,000	\$14,200	\$0
Water Major Facilities					
Well 16	83,600				
Well 17 Site Improvements (non-SRF)	71,610				
Storage Tank No. 2	607,700				
Secondary Water System Study	5,000	5,000			
Secondary Water System Design		25,000			
Well 18		700,000			
Sub-total	\$767,910	\$730,000	\$0	\$0	\$0
Water Oversize					
Jensen Ave. Industrial Water Main	40,500				
ENDING BALANCES					
Water Operations	\$1,274,671	\$1,181,747	\$1,002,521	\$1,067,208	\$1,150,433
Water Front Footage	169,453	185,595	202,624	220,590	239,544
Water Oversize	114,837	150,633	188,398	228,240	270,273
Water Major Facilities	12,038	(412,381)	(89,994)	250,125	608,951
Assumed Growth Rate =	5.5 Percent				06-302 3/12/2007

**City of Kerman Municipal Budget
Sewer Facilities Construction**

FY 07/08

**Activity: 4024
Fund: 42.0, 55.0, 56.0, 57.0
Department: Public Works**

Fund	Object	Project	Description		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj				Actual	Actual	Budget	Amended	Budget
REIMBURSEMENTS & FEE CREDITS									
55.0	4024	600	03	01	Front Footage	-		63,872	
56.0	4024	600	03	01	Sewer Oversize	-		56,334	
					-	-	-	120,206	-
CONSTRUCTION									
Sewer Major Facilities									
57.0	4024	600	03	48	WWTP Expansion	-	-	-	3,100,000
					-	-	-	-	3,100,000
Sewer Operations									
42.0	4024	600	03	10	Phase II SCADA	8,272			
42.0	4024	600	03	16	Monitoring Wells (postponed to 08/09)	0	17,623		
42.0	4024	600	03	06	PW Yard Improvements (15%)				4,500
42.0	4024	600	03	16	PW Office HVAC (15%)				2,550
42.0	4024	600	03	17	PW Office Roof (15%)				3,750
42.0	4024	600	03	22	24" Line to Lagoon 1	5,595			
42.0	4024	600	03	29	Lagoon 7 Piping	1,200			
42.0	4024	600	03	35	Kearney Lift Station Reimb.	1,132			
42.0	4024	600	03	38	New Phone System		12,971		
42.0	4024	600	03	39	Jensen Avenue Improvements		11,041		166,272
42.0	4024	600	03	40	Construction CM Lagoon 2 / Grinding		4,530	60,000	56,000
42.0	4024	600	03	41	Piping for Ponds		100,403		0
42.0	4024	600	04	13	PW Service Truck (15%)				5,400
42.0	4024	600	04	24	PW Multi-Use Tractor/Scraper (10%)				5,500
42.0	4024	600	04	42	PW Pickup Truck	3,875	Carry Over	4,500	4,500
42.0	4024	600	03	43	Increase Headworks Pumps			12,000	12,000
42.0	4024	600	03	44	Del Norte Ave. Sewer - C to E			150,000	
42.0	4024	600	03	45	Security Camera at WWTP				5,000
42.0	4024	600	03	46	Wastewater Reclamation Nord Prop.				10,000
42.0	4024	600	03	47	Gas Masks and Detectors				9,000
Subtotal					20,074	146,569	226,500	72,500	211,972
Total Expenditures					20,074	146,569	226,500	192,706	3,311,972

Notes:

- 57.0 4024 600 03 48 WWTP Expansion - \$3.1 million project expanding Sewer capacity, using Bio-Lac system. Bond Financing pending.
- 42.0 4024 600 03 39 Jensen and Church Avenue WWTP Frontage. In conjunction with this project the water construction funds will install master planned mains on both streets, funded out of Front Foot & Oversize Develop Impact Fees.
- 42.0 4024 600 03 40 Construction CM Lagoon 2 - was eliminated and will be incorporated into the WWTP Expansion project. In 06/07, this budget was used to fund the grinding of cement to be used as base rock on the roads around the WWTP.
- 42.0 4024 600 03 46 Wastewater Reclamation - adding piping to reach adjacent farm property for irrigation purposes.

TABLE 4
CITY OF KERMAN
SEWER - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	06/07	07/08	08/09	09/10	09/10
REVENUE					
Beginning Balances					
Sewer Operations	\$435,540	\$233,368	\$205,568	\$141,568	\$127,368
Sewer Front Footage	69,799	\$30,361	\$48,186	\$66,992	\$86,832
Sewer Oversize	63,872	38,337	78,783	(28,547)	16,469
Sewer Major Facilities	874,747	1,278,147	224,384	289,164	418,232
Funding for WWTP Expansion		1,800,000			
Anticipated Income					
Sewer Operations (Above Annual Costs)	(\$33,000)	\$0	\$0	\$0	\$0
Front Footage Fee	16,896	17,825	18,806	19,840	20,931
Oversize Sewer Fees	38,337	40,446	42,670	45,017	47,493
Major Facilities Fee	233,400	246,237	259,780	274,068	289,142
Sale of Property to Mid-Valley Disposal	170,000				
REIMBURSEMENTS & FEE CREDITS					
Front Footage	\$56,334				
Sewer Oversize	63,872				
CONSTRUCTION					
Sewer Operations					
Monitoring Wells	\$0	\$0	\$50,000	\$0	\$0
Security Camera at WWTP		5,000			
Wastewater reclamation Nord property		10,000	10,000		
Jensen Avenue Improvements	166,272				
Gas masks and detectors		9,000			
Terminal Server-Finance (16%)				5,000	
Finance Accounting Software (16%)				9,200	
Public Works Trucks (16%)	2,900	3,800	4,000		
Sub-total	\$169,172	\$27,800	\$64,000	\$14,200	\$0
Sewer Oversize					
Del Norte Avenue Sewer C to E			\$150,000		
Sewer Major Facilities					
Fencing for new ponds			50,000		
Loan Re-payment			145,000	145,000	145,000
WWTP Expansion		3,100,000			
Sub-total	0	3,100,000	195,000	145,000	145,000
ENDING BALANCES					
Sewer Operations	\$233,368	\$205,568	\$141,568	\$127,368	\$127,368
Sewer Front Footage	30,361	48,186	66,992	86,832	107,763
Sewer Oversize	38,337	78,783	(28,547)	16,469	63,962
Sewer Major Facilities	1,278,147	224,384	289,164	418,232	562,374
Assumed Growth Rate =		5.5 Percent			3/12/2007 06-302

City of Kerman Municipal Budget
Storm Drain Acquisition & Construction

FY 07/08

Activity: 4024
Fund: 48.0 & 49.0 (47.1 & 47.2)
Department: Public Works

Fund	Object	Project		04/05	05/06	06/07	06/07	07/08
Activity	Sub Obj.	Description		Actual	Actual	Budget	Amended	Budget
BASIN ACQUISITION								
48.0	4024	600 01 01	Acquisition Basin B	8,908	0		0	
48.0	4024	600 01 02	Goldenrod Basin				87,500	0
Subtotal				8,908	0	0	87,500	0
REIMBURSEMENTS								
49.0	4024	600 03 03	Reimbursements - Liberty Improv's	1,914				
49.0	4024	600 03 11	Tract No. 4165 - Wilcox				10,083	
49.0	4024	600 03 12	KUSD Liberty School				65,520	
49.0	4024	600 03 13	Tract No. 5222 (Boyd)				14,530	
49.0	4024	600 03 14	Panoche Creek Packing				31,893	
49.0	4024	600 03 15	Tract No. 5244 (Westco)			25,746	0	25,746
49.0	4024	600 03 16	Tract No. 5329 (Jonathan)			22,943	0	22,943
49.0	4024	600 03 17	Tract No. 5348 (Cambridge)			48,905		
49.0	4024	600 03 18	Tract No. 5480 (Covington)			3,716	0	3,716
49.0	4024	600 03 19	Tract No. 5515 (Hair)			57,205	0	57,205
49.0	4024	600 03 20	Crossroads Kashian				31,171	
Subtotal				1,914	0	158,516	163,197	109,610
CONSTRUCTION								
49.0	4024	600 03 01	Improvements - Lions Park Pump	0	19,312			
49.0	4024	600 03 02	Improvements - Jensen Ave Basin	0	0			
49.0	4024	600 03 04	Sunset Ave. Storm Drain		7,240	210,000	122,200	87,900
49.0	4024	600 03 05	Lions Park Low Flow		0			
49.0	4024	600 03 06	Tract No. 5138 (Covington)					
49.0	4024	600 03 07	Tract No. 5480 (Covington)					
49.0	4024	600 03 08	Tract No. 5155 (Hair)					
Subtotal				0	26,552	210,000	122,200	87,900
Total				10,822	26,552	368,516	362,897	197,510

Note: This year, new Fund numbers have been assigned to these budgets. Last year's 47.1 (Storm Drain Facilities) is now 48.0 and last year's 47.2 (Storm Drain & Basin Acquisition) is now 49.0, for improved accounting procedures.

TABLE 8

CITY OF KERMAN

STORM DRAIN - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	06/07	07/08	08/09	09/10	10/11
BEGINNING BALANCES					
47.0 S.D. Operations	\$249,371	\$40,325	\$46,606	\$153,233	\$160,225
48.0 S.D. Facilities	189,869	8,784	46,514	138,248	300,667
49.0 S.D. Acquisition	35,774	(9,557)	(51,124)	(31,677)	(11,161)
REVENUE					
S. D. Operations above expenditures	5,954	6,281	6,627	6,991	7,376
Sale of Basins to RDA	25,000				
Reimbursement from Sale of Basins to Lots			100,000		
S. D. Facilities Fees (1)	139,659	147,340	155,444	163,993	173,013
Basin Acquisition Fees	17,472	18,433	19,447	20,516	21,645
OPERATIONS					
CONSTRUCTION					
Sunset Avenue Storm Drain	\$140,000				
Eastside Basins to Lots (RDA Budget)	100,000				
Sub-total	\$240,000	\$0	\$0	\$0	\$0
MAJOR FACILITIES					
REIMBURSEMENTS (2)					
Tract No. 4165 - Wilcox	10,083				
KUSD Liberty School	65,520				
Tract No. 5222 (Boyd)	14,530				
Panoche Creek Packing	31,893				
Crossroads (Kashian)	31,171				
Tract No. 5244 (Westco)		25,746			
Tract No. 5329 (Jonathan)		22,943			
Tract No. 5480 (Covington)		3,716			
Tract No. 5515 (Hair)		57,205			
Tract No. 5416 (Covington)			63,710		
Tract No. 5478 (Pacific Mountain)				1,575	
Sub-total	\$153,197	\$109,610	\$63,710	\$1,575	\$0
CONSTRUCTION (By Developers) (3)					
Tract No. 5636 (Jonathan)	21,400				
Tract No. 5478 (Pacific Mountain)	146,147				
	167,547				
BASIN ACQUISITION					
REIMBURSEMENTS					
Reimbursement to Water & Sewer Funds for Basin B.	35,197				
Goldenrod Basin	27,606	60,000			
Sub-total	62,803	60,000	0	0	0
ENDING BALANCES					
47.0 SD Operations	\$40,325	\$46,606	\$153,233	\$160,225	\$167,601
48.0 SD Facilities	8,784	46,514	138,248	300,667	473,680
49.0 SD Acquisition	(9,557)	(51,124)	(31,677)	(11,161)	10,484

(1) Actual Fees collected are subject to credits for construction

(2) Actual Reimbursements subject to fees collected

(3) Future Construction by Developers is unknown.

Assumed Growth Rate =

5.5 Percent

06-302

1/30/07

City of Kerman Municipal Budget
Street Construction

FY 07/08

Activity: 4024
Fund: 80.0
Department: Public Works

Fund	Activity	Object	Sub Obj.	Project Description	04/05 Actual	05/06 Actual	06/07 Budget	06/07 Amended	07/08 Budget
80.0	4024	600	03	00 Local Street Minc. - Overlay		20,335			358,000
80.0	4024	600	03	16 Madera & Stanislaus Signal	15,300			251,600	-
80.0	4024	600	03	17 Del Norte - Middleton to SR 180 **	25,000				
80.0	4024	600	03	19 Madera Ave Alleys project**		111,438	300,000	460,334	
80.0	4024	600	03	20 Safe Routes to School	25,000	20,817	532,000	450,000	
80.0	4024	600	03	21 Safe Routes to School (City match)*			82,000	43,000	233,000
80.0	4024	600	03	26 RSTP Lifeline Project - Kearney Median			342,600	-	-
80.0	4024	600	03	27 Whitesbridge at Vineland		1,083	184,900	14,900	528,200
80.0	4024	600	03	35 CMAQ Construction					176,100
80.0	4024	600	03	25 Right of Way Property Purch.		22,415			
80.0	4024	600	03	28 Sunset & D Overlay			150,000	117,500	32,500
80.0	4024	600	03	29 Sidewalk Repair			15,000	25,000	-
80.0	4024	600	03	30 Reimb. - Tract No. 5043 - Boyd				39,817	59,856
80.0	4024	600	03	31 Reimb. - Tract No. 5160 - Covington					31,059
80.0	4024	600	03	32 Reimb. - Tract No. 5244 - Westco					76,380
80.0	4024	600	03	33 Reimb. - Tract No. 5191 - Covington					40,508
80.0	4024	600	03	34 Reimb. - Tract No. 5329 - Jonathan					14,667
Total Expenditures					65,300	176,087	1,606,500	1,402,151	1,550,270

Notes:

Funding for Street Construction comes from numerous sources. These project costs have not been grouped or identified by their specific funding sources, at this point.

- 600 03 16 Madera & Stanislaus Signal - originally budgeted in 05/06, should have been carried forward to 06/07.
- 600 03 19 Madera Ave Alleys project - cost of asphalt and concrete went up.
- 600 03 20 Safe Routes to School - project will be completed in 2007/2008, with the balance of the project paid by City.
- 600 03 35 CMAQ Construction - Includes \$19,700 of City Matching Funds.
- 600 03 26 RSTP Lifeline Project - Kearney Median - design in 08/09 and construction in 09/10. Should not be in 06/07 Budget.
- 600 03 29 Sidewalk Repair moved to Operations (80.0 4011) in 2007/2008.

TABLE 7
CITY OF KERMAN
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN

	06/07	07/08	08/09	09/10	10/11
BEGINNING BALANCES					
Local Transportation Funds	\$ 330,957	\$ (14,505)	\$ 122,943	\$ 240,247	\$ 210,192
Major Street Fees	71,811	0	(11,598)	(35,432)	(72,174)
Traffic Signal Fees	191,315	213,933	236,551	259,169	281,787
Railroad Crossing Fees	140,947	172,853	204,759	236,665	268,571
FHWA Grants	38,354	-	-	-	-
REVENUE					
Local Transportation Funds					
81 0 - 2105 Gas Tax	60,000	63,300	66,782	70,454	74,329
82.0 - 2106 Gas Tax	36,000	37,980	40,069	42,273	44,598
83 0 - 2107 Gas Tax	80,000	84,400	89,042	93,939	99,106
84.0 - 2107.5 Gas Tax	3,000	3,165	3,339	3,523	3,716
85.0 - SB 325 III	7,958	8,396	8,857	9,345	9,859
87 0 - SB 325 VIII	297,762	314,139	331,417	349,644	368,875
Caltrans Street Sweeping	16,000	16,880	17,808	18,788	19,821
Transfer from Sanitation	15,500	16,353	17,252	18,201	19,202
Congestion Relief - State Measure C (4)	76,659	102,469			
Interest	176,000	360,000	379,800	400,689	422,727
	11,000	11,605	12,243	12,917	13,627
Sub-total LTF Revenue	779,879	1,018,686	966,609	1,019,773	1,075,860
Less P.W. Operations (1)	(400,623)	(410,639)	(420,905)	(431,427)	(442,213)
Available for Construction	379,256	608,048	545,705	588,346	633,647
Maj. Street Fees					
Traffic Signal Fees	210,872	210,872	210,872	210,872	210,872
Railroad Xing Fees	31,906	31,906	31,906	31,906	31,906
State & Federal Funding					
Caltrans Stanislaus Signal Share	114,400				
RSTP Whitesbridge at Vineland	13,200	467,700			
CMAQ Lifeline		155,900			
CDBG Grant	286,497		185,000		
RSTP Kearney Blvd. Medians			26,000	287,800	
Safe Routes to School	450,000				
Sub-total State & Federal Funding	\$864,097	\$623,600	\$211,000	\$287,800	\$0
EXPENDITURES					
CITY PROJECTS					
Downtown Alleys	460,334				
Sunset Ave. & D Street Overlay	200,000				
Sidewalk Repair	25,000	25,000	25,000	25,000	25,000
Local Street Maintenance	0	358,000	400,000	500,000	500,000
PW Tractor-Scraper (25%)		6,900			
22 Passenger CNG Bus (50%)				47,000	
CNG Filling Station (50%)				9,000	
Local Match for State & Federal Proj.	39,384	80,700	3,400	37,400	
Sub-total City Projects	\$724,718	\$470,600	\$428,400	\$618,400	\$525,000
STATE & FEDERAL PROJECTS					
Madera & Stanislaus Signal (2)	251,600				
RSTP Whitesbridge at Vineland (3)	14,900	528,200			
Safe Routes to School	570,000				
Kearney Blvd. CDBG	105,335				
Westside Curb Ramp Project			185,000		
RSTP Kearney Blvd. Medians (3)			29,400	325,200	
CMAQ Construction (2)		176,100			
Sub-total State & Federal Projects	941,835	704,300	214,400	325,200	0
MAJOR STREET FEE CREDITS (5)					
Tract No. 5266 - Covington	34,849				
Tract No. 5138 - Covington	35,848				
Tract No. 5515 - Hair	53,233				
Tract No. 5488 - Jonathan	19,091				
Tract No. 5416 - Covington	41,096				
Tract No. 5636 - Jonathan	58,749				
MAJOR STREETS REIMBURSEMENTS (6)					
Tract No. 5043 - Boyd	39,817	59,856			
Tract No. 5160 - Covington		31,059			
Tract No. 5244 - Westco		76,380			
Tract No. 5191 - Covington		40,508			
Tract No. 5329 - Jonathan		14,667	109,859		
Tract No. 5348 - Cambridge			77,644		
Tract No. 5266 - Covington			47,203	145,542	
Tract No. 5515 - Hair				83,360	
Tract No. 5636 - Jonathan				10,586	
Tract No. 5478 - Pacific Mountain				8,126	9,854
Sub-total	\$282,683	\$222,470	\$234,706	\$247,614	\$9,854

TABLE 7
CITY OF KERMAN
STREETS - FIVE YEAR CAPITAL IMPROVEMENT PLAN (cont.)

ENDING BALANCES

Local Transportation Funds	\$	(14,505)	\$	122,943	\$	240,247	\$	210,192	\$	318,840
Major Street Fees		0		(11,598)		(35,432)		(72,174)		128,844
Traffic Signal Fees		213,933		236,551		259,169		281,787		304,405
Railroad Crossing Fees		172,853		204,759		236,665		268,571		300,477
FHWA Grants		0		0		0		0		0
Assumed Growth Rate =		5.5 Percent								
(1) No Impact Fees are used for operations										
(2) CMAQ Project requires 11.5% local match										
(3) RSTP Project requires 11.5% local match										
(4) Measure C allocation changes FY 07/08, Street allocation only										
(5) Fee credits given for construction of major streets. Amounts past current year are unknown.										
(6) Actual reimbursements subject to funds available.										

06-302
3/12/07

FUND BALANCES

6/30/2006

81.0 2105 GAS TAX	7,711
82.0 2106 GAS TAX	4,411
83.0 2107 GAS TAX	10,513
84.0 2107.5 GAS TAX	3,000
85.0 SB 325 III	12,286
87.0 SB 325 VIII	39,694
88.0 MEASURE C	<u>253,342</u>
Sub-total	330,957
89.0 FHWA GRANTS	38,052
91.0 MAJOR STREET FEE	71,811
92.0 TRAFFIC SIGNAL	191,315
93.0 RAILROAD CROSSING	<u>140,946</u>
	442,124

Impact Fee Revenue Summary

FY 2007-2008

Fund	Object	Project	Activity	Sub-Obj	Description	06/07 Budget	06/07 Amended Budget	07/08 Budget
General Impact Fees								
11.0	0000	344	10	00	CIP Administration Impact Fees	24,000	12,000	12,660
14.0	0000	344	50	00	Facilities Impact Fees	429,570	213,447	225,187
17.0	0000	344	50	00	General Plan Update Impact Fees	52,750	33,600	35,448
18.0	0000	344	50	00	Fire Station Impact Fees	45,000	45,000	47,475
58.0	0000	344	50	00	Park Development Impact Fees	252,000	151,800	160,149
59.0	0000	344	50	00	Park Development - Quimby I/F	147,600	90,750	95,741
91.0	0000	344	50	00	Major Street Impact Fees	210,872	122,460	129,195
92.0	0000	344	50	00	Street Signals Impact Fees	22,618	23,556	24,852
93.0	0000	344	50	00	Railroad Crossing Impact Fees	31,906	39,234	41,392
					Subtotal	950,920	546,597	576,660
Enterprise Impact Fees								
WATER								
52.0	0000	344	50	00	Water Front Foot Impact Fees	3,828	15,300	16,142
53.0	0000	344	50	00	Water Oversize Impact Fees	71,294	33,930	35,796
54.0	0000	344	50	00	Water Major Facility Impact Fees	439,800	289,650	305,581
					Subtotal	514,922	338,880	357,519
SEWER								
55.0	0000	344	50	00	Sewer Front Foot Impact Fees	4,224	16,896	17,825
56.0	0000	344	50	00	Sewer Oversize Impact Fees	49,794	38,337	40,446
57.0	0000	344	50	00	Sewer Major Facility Impact Fees	334,800	233,400	246,237
					Subtotal	388,818	288,633	304,508
STORM DRAIN								
48.0	0000	344	50	00	Storm Drain Facilities Impact Fees	205,454	139,659	147,340
49.0	0000	344	50	00	Storm Drain Basin Impact Fees	28,810	17,472	18,433
					Subtotal	234,264	157,131	165,773
					Total Enterprise Impact Fees	1,138,004	784,644	827,800
					Grand Total - All Impact Fees	2,088,924	1,331,241	1,404,460

Note: See the City of Kerman Five-Year Capital Improvement Program that was prepared by Gary Horn, City Engineer, and approved by Council on March 21, 2007 for further Impact Fee information.

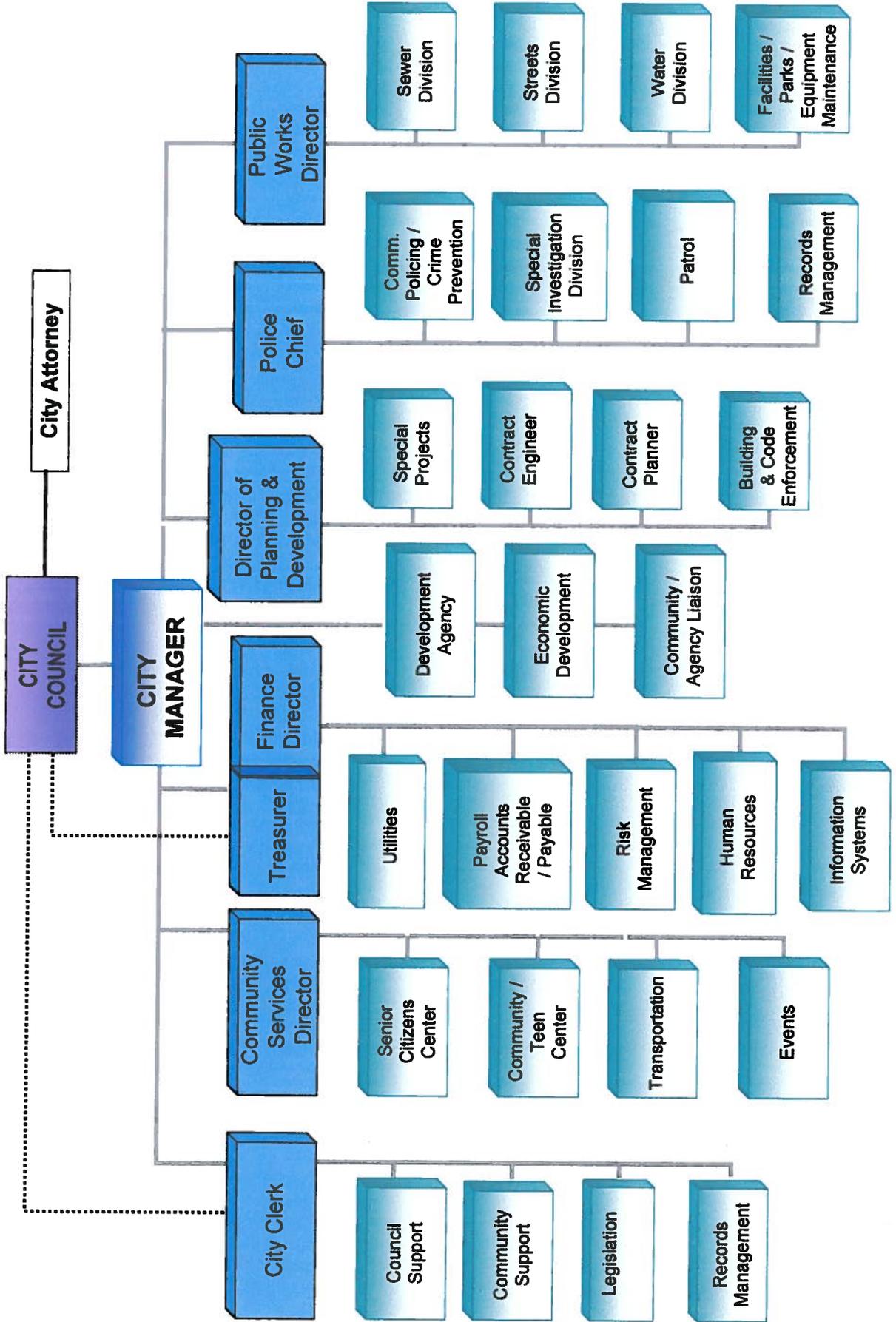
S T A F F I N G

- **CITY OF KERMAN
ORGANIZATIONAL CHART**

- **PAYROLL ALLOCATION
ALL FUNDS**

FY 2007-2008

City of Kerman Organizational Chart



NON-SAFETY PAYROLL ALLOCATION SUMMARY

	General Admin.	Planning	Com. Svc Admin.	Senior Ctr Services	Pool Operations	Planned Rec	Youth Svc Bur	Comm. Teen Cntr	Buildings & Parks	Animal Control	Bldg Inspect	Finance Admin	Legis Admin	Impact Admin	Gen. Plan Update
	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	10.0	11.0	17.0
	1002	1008	2002	2044	2047	2062	2065	2069	4011	4041	4042	5005	6004	4011	4007
1 City Manager	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.0%	0.0%	0.0%	5.0%	5.0%
2 CM Admin. Sec.	7.0%	32.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	7.0%
3 City Clerk	23.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	15.0%	2.5%	0.0%
4 Finance Director	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	4.0%	0.0%	5.0%	0.0%
5 Senior Accountant	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	10.0%	0.0%
6 Account Clerk II	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	3.0%	0.0%	0.0%	0.0%
7 Junior Accountant	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%
8 Account Clerk	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%
9 Account Receptionist	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%
10 Comm. Services Dir.	0.0%	0.0%	44.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	0.0%
11 Comm. Cntr Coord.	0.0%	0.0%	0.0%	43.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	2.5%	0.0%
12 Recreation Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
13 Rec Program Coord.	0.0%	0.0%	15.0%	0.0%	0.0%	35.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
14 Van Driver/Nutrit. Coord.	0.0%	0.0%	0.0%	55.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
15 Parks & Facility Mnc.	0.0%	0.0%	80.0%	71.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
16 General Maint. Worker	0.0%	0.0%	80.0%	0.0%	0.0%	0.0%	0.0%	20.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
17 Van Driver	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
18 CS Secretary	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
19 Planning & Dev Services Dir.	0.0%	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
20 Public Works Director	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
21 PW Admin. Sec.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	12.5%	0.0%	0.0%	2.5%	20.0%
22 PW Op's Coord.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	10.0%	0.0%	0.0%	5.0%	0.0%
23 PW Lead Supervisor	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%
24 PW Maint. Tech.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
25 PW Lead Supervisor	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	30.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
26 Mechanic	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	65.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
27 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
28 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	46.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
29 PW Lead Supervisor	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
30 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
31 Maintenance Worker	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	12.5%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
32 Building Official	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	75.0%	0.0%	0.0%	0.0%	0.0%
33 Building Inspector	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	90.0%	0.0%	0.0%	0.0%	0.0%
34 Water Dist./WW Mgr	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	5.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
35 WWTP & Water Op. I	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
36 WWTP & Water Op. I	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
37 Water Op. I	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
38 Public Works Clerk	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
39 Animal Reg/Code Enf.	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	80.0%	0.0%	0.0%	0.0%	0.0%
40 Inspector/Maint Tech	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100%	0.0%	0.0%	0.0%	0.0%	0.0%

