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AGENDA
KERMAN CITY COUNCIL

REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, April 2, 2014
6:30 PM

AGENDA PACKET AVAILABLE FOR REVIEW 72 HOURS PRIOR TO THE CITY COUNCIL MEETING AT THE CITY CLERK'S OFFICE AND ON THE CITY WEBSITE ITEMS RECEIVED AT THE MEETING WILL BE AVAILABLE FOR REVIEW AT THE CITY CLERK'S OFFICE

Gary Yep – Mayor
Doug Wilcox – Mayor Pro Tem
Raj Dhaliwal – Council Member
Nathan Fox – Council Member
Bill Nijjer – Council Member

ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

OPENING CEREMONIES

- Welcome – Mayor Gary Yep
- Call to Order
- Roll Call
- Invocation

  At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- Pledge of Allegiance – City Clerk

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

1. CEREMONIAL MATTERS

A. Earth Day 2014 Proclamation (PG)

ATTACHMENTS: Earth Day Proclamation 2014

REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. **SUBJECT**: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: March 19, 2014

B. **SUBJECT**: Payroll

Payroll Report: March 2, 2014 - March 15, 2014: $123,977.65; Retro Pay $8.63; Overtime: $1,527.21; Standby & FTO: $1,285.06; Comp Time Earned: 15

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: Payroll/Overtime

C. **SUBJECT**: Warrants/Electronic Bank Transfers

Nos. #38832-38892: $298,283.79; Electronic Bank Transfer: $62,955.84
Excepting: Kerwest Newspapers: #38871 - $231.00
Valley Food Center: #38884 - $6.00

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: Accounts Payable

D. **SUBJECT**: Resolution to Initiate Proceedings for the Annual Levy of Assessments for Landscape and Lighting District No. 1 (GH)

RECOMMENDATION: Council adopt resolution to initiate proceedings for the annual levy of assessments for Landscape and Lighting District No. 1 and have the engineer file the annual report.

ATTACHMENTS: Staff Report - LLMD

E. **SUBJECT**: Resolution Awarding Engineering Services to Yamabe & Horn for State and Federal Funded Projects (KM)

RECOMMENDATION: Council adopt resolution awarding engineering services to Yamabe & Horn Engineering and authorize the City Manager to execute the contract.

ATTACHMENTS: Staff Report - Engineering Services

F. **SUBJECT**: Resolution Appointing/Reappointing Members to Community Service and Recreation Commission (PG)

RECOMMENDATION: Council adopt resolution appointing/reappointing Commissioners Arredondo, Foth and McNew to the Community Services and Recreation Commission

ATTACHMENTS: Staff Report - Recreation Commission

3. PUBLIC HEARINGS

A. **SUBJECT**: Annual Hearing on Abatement of Weeds, Rubbish and/or Refuse (CK)

RECOMMENDATION: Council conduct abatement hearing and adopt resolution ordering the abatement of weeds, rubbish and/or refuse.

ATTACHMENTS: Staff Report - Weed Abatement

4. DEPARTMENT REPORTS

A. **SUBJECT**: Report on Traffic Analysis at Intersection of Siskiyou Avenue and E Street (GH)

RECOMMENDATION: Council receive report and provide direction to staff on implementing proposed changes to traffic control devices at the intersection of Siskiyou Avenue and E Street.

ATTACHMENTS: Staff Report - Traffic Flow

B. **SUBJECT**: Report on Revisions to Development Impact Fees (GH)

RECOMMENDATION: Council to receive report on proposed revisions to Development Impact Fees and provide direction to staff on scheduling a public hearing for consideration of adoption of revised fees.

ATTACHMENTS: Staff Report - Development Fees

C. **SUBJECT**: Proposed Utility Rate Changes for Fiscal Year 2014/2015 (TJ)

RECOMMENDATION: Council receive proposed utility rate changes for Fiscal Year 2014/2015 and direct staff accordingly.

ATTACHMENTS: Staff Report-Proposed Utility Rate Changes

5. CITY MANAGER/STAFF COMMUNICATIONS

A. 2nd Annual Kerman Earth Day and Easter Eggstravaganza, April 19, 9 am – Noon, Lyon's Park (PG)

6. MAYOR/COUNCIL REPORTS

A. Dog Clinic Kerckhoff Park - April 9, 2014 – 5 - 7:00 pm

B. South San Joaquin Valley Division Legislative Reception - April 10, 2014, 6:30 pm, Dinuba Ridge Creek Golf Course

7. CLOSED SESSION

A. Government Code Section 54956.9(a) Conference with Legal Counsel - Pending Litigation: Pacific Mountain Partners

COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN

8. ADJOURNMENT

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

PROCLAMATION

Kerman Earth Day
2014 Proclamation

WHEREAS, the City of Kerman recognizes that its natural environment is irreplaceable and fragile and must be preserved for future generations; and

WHEREAS, Earth Day is a national event to increase people's understanding of their environment and mobilize support for its protection; and

WHEREAS, the people of Kerman, CA take great pride in the City's natural beauty and support a clean and safe environment; and

WHEREAS, Earth Day activities and events will educate all citizens on the importance of acting in an environmentally sound fashion by reducing waste, conserving energy and water, using efficient transportation, and adopting more ecologically sound lifestyles; and

WHEREAS, through increased environmental awareness, the City of Kerman can meet the challenge of having an ecologically healthy community and a vigorous environment for its citizens; and

WHEREAS, the Kerman Parks, Recreation and Community Services Department in partnership with the Local Girl Scout Troops, Mid Valley Disposal and the Kerman Water Conservation Department, sponsors the second annual Earth Day Celebration at Lions Park.

NOW THEREFORE, BE IT PROCLAIMED the City Council of the City of Kerman designates and proclaims April 19, 2014 as Kerman's Earth Day Celebration.

I, Mayor Gary Yep, do hereby affix my signature and direct the City Clerk to affix the official seal of the City of Kerman on behalf of the City Council on this 2nd day of April, 2014.

_____

Gary Yep
MAYOR

MINUTES
KERMAN CITY COUNCIL

REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
March 19, 2014
6:30 PM

Gary Yep – Mayor
Doug Wilcox – Mayor Pro Tem
Raj Dhaliwal – Council Member
Nathan Fox – Council Member
Bill Nijjer – Council Member

Present: Mayor Yep (GY), Dhaliwal (RD), Fox (NF), Nijjer (BN), Wilcox (DW) Absent: None Also Present: City Manager/Planning & Development Director Patlan, City Attorney Blum, Community Services Director, Sergeant Cubillos, Public Works Director, Finance Director, City Engineer	Voting: Yes, No, Absent (Abstain if needed)
OPENING CEREMONIES	
• Welcome – Council Member Fox	
• Call to Order	All present
• Roll Call	
• Invocation	
• Pledge of Allegiance – City Clerk	6:44 p.m. GY Arrived
AGENDA APPROVAL/ADDITIONS/DELETIONS	RD/NF
1. CEREMONIAL MATTERS	None
REQUEST TO ADDRESS COUNCIL	None
2. CONSENT CALENDAR	Approved NF/RD except 38828 (4-0-1) DW
A. <u>SUBJECT</u>: Minutes – March 5, 2014 **<u>RECOMMENDATION</u>**: Council approve minutes as presented.	
B. <u>SUBJECT</u>: Payroll **<u>RECOMMENDATION</u>:** Council approve payroll as presented.	
C. <u>SUBJECT</u>: Warrants/Electronic Bank Transfers Nos. 38766-38831: $224,036.12; Electronic Bank Transfer: $84,364.94 Excepting: Valley Food Center: #38828 - $299.89	Approved NF/RD 38828 (4-0-1) DW
<u>RECOMMENDATION</u>: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)	
D. <u>SUBJECT</u>: Monthly Investment Report Ending February 28, 2014 (TJ) **<u>RECOMMENDATION</u>**: Council accept the Monthly Investment Report as presented.	

E. **SUBJECT**: Resolution Accepting the Wastewater Treatment Plant Sludge Drying/Storage Bed (GH)	Res 14-16
RECOMMENDATION: Council adopts resolution accepting the Wastewater Treatment Plant Sludge Drying/Storage Bed and authorizing the City Engineer to record the Notice of Acceptance.	
3. PUBLIC HEARINGS	None
4. DEPARTMENT REPORTS	
A. **SUBJECT**: Mid-Year Budget Report for Fiscal Year 2013-14 (TJ)	Presented
RECOMMENDATION: Council receive the Mid-Year Budget Report for Fiscal Year 2013-14.	6:50 p.m. DW arrived
SUBJECT: Resolution Awarding Bid for Goldenrod Lift Station Improvements Project (GH)	Approved DW/BN (5-0-0)
RECOMMENDATION: Council adopt the attached Resolution awarding the bid for the Goldenrod Lift Station Improvements Project to Dawson-Mauldin Construction, Inc. in the amount of $43,000.00 and authorize the City Manager to sign the agreement.	Res 14-17
5. CITY MANAGER/STAFF COMMUNICATIONS	
6. MAYOR/COUNCIL REPORTS	7:05 p.m.
7. CLOSED SESSION	
A. Government Code Section 54956.9(a) Conference with Legal Counsel - Pending Litigation: Pacific Mountain Partners	No reportable action
COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN	7:34 p.m.
8. ADJOURNMENT	Adjourned 7:35 p.m. Approved NF/GY

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: March 20, 2014

Marci Reyes

Marci Reyes
City Clerk

PAY PERIOD: March 02, 2014 - March 15, 2014

	EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME HOURS	OVERTIME AMOUNT	STANDBY & FTO HOURS	STANDBY & FTO AMOUNT	GROSS SALARY	COMP TIME EARNED
	ADMINISTRATION								
414	Patlan, Luis	$ 4,664.77	$ -	-	$ -	-	$ -	$ 4,664.77	
15	Gonzalez, Diana	$ 1,872.00	$ -	-	$ -	-	$ -	$ 1,872.00	
332	Alvarez, Josefina	$ 335.23	$ -	-	$ -	-	$ -	$ 335.23	
350	Jones, Toni	$ 2,897.54	$ -	-	$ -	-	$ -	$ 2,897.54	
375	Reyes, Marcia	$ 2,463.23	$ -	-	$ -	-	$ -	$ 2,463.23	
435	Nazaroff, Helen	$ 1,810.62	$ 8.63	-	$ -	-	$ -	$ 1,819.25	
518	Garza, Amy	$ 960.00	$ -	-	$ -	-	$ -	$ 960.00	
	TOTAL	**$ 15,003.38**	**$ 8.63**	**-**	**$ -**	**-**	**$ -**	**$ 15,012.01**	**0.00**
	REC/SOCIAL								
11	Gallegos, Philip	$ 3,734.77	$ -	-	$ -	-	$ -	$ 3,734.77	
35	Arredondo, Barbara	$ 1,462.15	$ -	-	$ -	-	$ -	$ 1,462.15	
76	Wright, Judy	$ 252.00	$ -	-	$ -	-	$ -	$ 252.00	
97	Gonzalez, Jose Felix	$ 1,505.08	$ -	-	$ -	-	$ -	$ 1,505.08	
237	Salvador, Mark	$ 1,846.15	$ -	-	$ -	-	$ -	$ 1,846.15	
292	Silva, Jessica	$ 536.50	$ -	-	$ -	-	$ -	$ 536.50	
405	Sidhu, Nirmal	$ 1,436.31	$ -	-	$ -	-	$ -	$ 1,436.31	
361	Lujan, Vanessa	$ 585.00	$ -	-	$ -	-	$ -	$ 585.00	
517	Johnson, Theresa	$ 1,555.85	$ -	-	$ -	-	$ -	$ 1,555.85	
388	Arredondo, Michelle	$ 52.00	$ -	-	$ -	-	$ -	$ 52.00	
497	Arredondo, Raquel	$ 306.00	$ -	-	$ -	-	$ -	$ 306.00	
498	Ayala, Adrien	$ 252.00	$ -	-	$ -	-	$ -	$ 252.00	
502	Gallegos, Yenifer	$ 252.00	$ -	-	$ -	-	$ -	$ 252.00	
513	Jeanna Burdine-Slaven	$ 1,411.38	$ -	-	$ -	-	$ -	$ 1,411.38	
515	Figueroa, Rita	$ 423.00	$ -	-	$ -	-	$ -	$ 423.00	
516	Villarreal, Arlene	$ 189.00	$ -	-	$ -	-	$ -	$ 189.00	
	TOTAL	**$ 15,799.19**	**$ -**	**-**	**$ -**	**-**	**$ -**	**$ 15,799.19**	
	POLICE								
29	Rodrigues, Mary	$ 1,724.77	$ -	-	$ -	-	$ -	$ 1,724.77	
59	Madruga, Ron	$ 2,908.15	$ -	-	$ -	-	$ -	$ 2,908.15	4.5
69	Chapman, Tom	$ 2,211.23	$ -	-	$ -	80.00	$ 55.28	$ 2,266.51	
101	Cubillos, Teresa	$ 2,980.62	$ -	-	$ -	-	$ -	$ 2,980.62	
245	Barbosa, Isaias	$ 2,211.23	$ -	-	$ -	-	$ -	$ 2,211.23	
291	Ramirez, Donald	$ 1,724.77	$ -	-	$ -	-	$ -	$ 1,724.77	
296	Mendoza, Sandra	$ 2,266.62	$ -	-	$ -	-	$ -	$ 2,266.62	
343	Davis, Jeff	$ 2,638.15	$ -	4.00	$ 197.86	-	$ -	$ 2,836.02	
354	Ness, Lee	$ 2,005.85	$ -	-	$ -	-	$ -	$ 2,005.85	
363	Barcoma, Wilbert	$ 2,512.15	$ -	-	$ -	8.00	$ 62.80	$ 2,574.96	
369	Ramer, Joseph	$ 1,394.77	$ -	-	$ -	-	$ -	$ 1,394.77	
380	Armstrong, Scott	$ 510.00	$ -	-	$ -	-	$ -	$ 510.00	
402	Nevis, James	$ 2,211.23	$ -	-	$ -	-	$ -	$ 2,211.23	
423	Magallon, Peter	$ 2,158.62	$ -	8.50	$ 344.03	-	$ -	$ 2,502.64	
425	Belding, Jeff	$ 2,148.00	$ -	-	$ -	-	$ -	$ 2,148.00	
442	Antuna, Eric	$ 1,957.85	$ -	3.00	$ 110.13	18.00	$ 110.13	$ 2,178.10	6
458	Nelson, Christopher J	$ 2,908.15	$ -	-	$ -	-	$ -	$ 2,908.15	4.5
459	Milchovich, Lindsay	$ 1,910.31	$ -	6.00	$ 214.91	3.50	$ 20.89	$ 2,146.11	
468	Tiwana, Manpreet	$ 1,901.08	$ -	-	$ -	11.00	$ 65.35	$ 1,966.43	

PAY PERIOD: March 02, 2014 - March 15, 2014

	EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME HOURS	OVERTIME AMOUNT	STANDBY & FTO HOURS	STANDBY & FTO AMOUNT	GROSS SALARY	COMP TIME EARNED
474	Blohm, Joseph	$ 3,854.77	$ -	-	$ -	-	$ -	$ 3,854.77	
476	Rodriguez, Erika	$ 1,865.08	$ -	3.00	$ 104.91	-	$ -	$ 1,969.99	
478	O'Bar, Joshua	$ 1,732.62	$ -	3.00	$ 64.97	3.00	$ 16.24	$ 1,813.83	
479	Attkisson, Joseph	$ 1,650.00	$ -	3.50	$ 72.19	-	$ -	$ 1,722.19	
485	Lehman, Dustin	$ 840.00	$ -	-	$ -	-	$ -	$ 840.00	
487	Antuna, Miguel	$ 240.00	$ -	-	$ -	2.60	$ 9.75	$ 249.75	
501	Ledezma, Linda	$ 1,119.69	$ -	-	$ -	-	$ -	$ 1,119.69	
504	Labetiaux, EJ Medina	$ 360.00	$ -	-	$ -	-	$ -	$ 360.00	
505	Valenzuela, Arnold	$ 864.00	$ -	-	$ -	-	$ -	$ 864.00	
512	Seroka, Dylan	$ 390.00	$ -	-	$ -	-	$ -	$ 390.00	
521	Gerardo Ochoa	$ 960.00	$ -	-	$ -	-	$ -	$ 960.00	
	TOTAL:	**$ 54,159.70**	**$ -**	**31.00**	**$ 1,109.00**	**126.10**	**$ 340.45**	**$ 55,609.14**	**15.00**
	PUBLIC WORKS								
8	Gonzales, Ruben	$ 1,926.00	$ -	-	$ -	-	$ -	$ 1,926.00	
20	Rodriguez, Joe	$ 1,879.85	$ -	-	$ -	-	$ -	$ 1,879.85	
25	Prieto, Ruben	$ 1,687.85	$ -	-	$ -	-	$ -	$ 1,687.85	
26	Gruce, Robert	$ 2,429.54	$ -	-	$ -	-	$ -	$ 2,429.54	
27	Hearld, Douglas	$ 2,838.92	$ -	-	$ -	-	$ -	$ 2,838.92	
87	Madruga, Lydia	$ 1,926.00	$ -	-	$ -	-	$ -	$ 1,926.00	
134	Ramirez, Manuel	$ 1,751.08	$ -	2.00	$ 76.61	22.50	$ 492.49	$ 2,320.18	
172	Chavez, Fernando M.	$ 2,322.00	$ -	-	$ -	-	$ -	$ 2,322.00	
290	Gastelum, Humberto	$ 1,886.31	$ -	-	$ -	-	$ -	$ 1,886.31	
298	Barajas, Michael	$ 1,834.15	$ -	-	$ -	-	$ -	$ 1,834.15	
322	Castro, Joseph	$ 1,708.15	$ -	-	$ -	-	$ -	$ 1,708.15	
349	Arechiga, Pastor	$ 1,607.54	$ -	10.00	$ 341.60	22.50	$ 452.12	$ 2,401.26	
378	Sanchez, Daniel	$ 1,436.31	$ -	-	$ -	-	$ -	$ 1,436.31	
329	Moore, Ken	$ 3,853.85	$ -	-	$ -	-	$ -	$ 3,853.85	
420	Medeiros, Cheryl	$ 1,791.69	$ -	-	$ -	-	$ -	$ 1,791.69	
460	Vallejo, Edward	$ 1,817.08	$ -	-	$ -	-	$ -	$ 1,817.08	
	TOTAL	**$ 32,696.31**	**$ -**	**12.00**	**$ 418.21**	**45.00**	**$ 944.61**	**$ 34,059.13**	
	PLANNING								
37	Pimentel, Olivia	$ 2,104.62	**$ -**	-	$ -	-	$ -	$ 2,104.62	
234	Kufis, Chris	$ 2,346.00	**$ -**	-	$ -	-	$ -	$ 2,346.00	
326	Fonseca, Monica	$ 1,368.46	**$ -**	-	$ -	-	$ -	$ 1,368.46	
	TOTAL	**$ 5,819.08**	**$ -**	**-**	**$ -**	**-**	**$ -**	**$ 5,819.08**	**0.00**

PLANNING		COUNCIL	
Epperson, R	$ -	Dhaliwal	$ 125.00
Lopez, Michael	$ -	Wilcox	$ 125.00
Bandy, Robert	$ -	Yep	$ -
Harris, Jordan	$ -	Fox	$ 125.00
Melgoza, G	$ -	Nijjer	$ 125.00
Nehring, K	$ -		
Erick Kehler	$ -		
Katie Wettlaufer	$ -		
Total	**$ -**	**Total**	**$ 500.00**

GRAND TOTAL:	**$123,977.65**	**$8.63**	**43.00**	**$1,527.21**	**171.10**	**$1,285.06**	**$ 126,798.55**	**15.00**

CITY OF KERMAN
OVERTIME SUPPLEMENTAL PAYROLL REPORT
PAY PERIOD - 03-02-14 - 03-15-14

POLICE DEPARTMENT

Overtime Categories - Number of Hours

Regular Overtime	Court	Shift Coverage	SID	Detail	Avoid the 21 Grant	Special Events	Total
15	12	4					31
(see note below)	(see note below)	(see note below)					
DOUBLE TIME: (Sunday)							
							0
						Sub Total	31

PUBLIC WORKS DEPARTMENT

Overtime Categories - Number of Hours

Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total
1	1			1	4	7
(see note below)	(see note below)			(see note below)	(see note below)	
DOUBLE TIME: (Sunday)						
	1				4	5
					Sub Total	12.0

COMMUNITY SERVICES DEPARTMENT

Overtime Categories - Number of Hours

Regular Overtime	After Hour Event	Total
		0
	Sub Total	0

FINANCE / PLANNING DEPARTMENTS

Overtime Categories - Number of Hours

Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
					0
				Sub Total	0
				Total Hours (All Departments)	43.0

POLICE DEPARTMENT:

Regular Overtime –15 hours-3.5 hours late calls/reports, 6 hrs search warrant coverage and 5.5 for schedule change. When an incident occurs at the end of a shift and officer needed extra time, i.e. to complete a call for service, late arrest, report writing, etc.

Court – **12 hours** for Officer attending court proceedings.

Shift Coverage –4 hours due to light dutie shift coverage. When officer is called in to cover an absence due to vacation, a recent vacancy, or injury of an officer who is out on medical leave.

Special Investigation Division (SID) – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc.

Training – Officers instructing or attending classes. Overtime may occur when officers cover the shift of those in training.

Grant – Officers conducting Special Enforcement Control. Avoid the 21, Click It or Ticket, and Special Project. The City gets reimbursed for overtime through the Grant Programs.

Special Events - Occurs when officers are needed for events such as Harvest Festival, 3rd of July, Parades, etc.

PUBLIC WORKS DEPARTMENT:

Water Service - Includes 1 hrs overtime for shut-off and turn-on of service, all water related emergencies.

Sewer Emergencies - Includes 1 hr overtime and I hr doubletime-SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)

Animal Control - Vicious or dead animals. (not normally used for stray animals)

Special Events - Harvest Festival, Pagentry of Lights, National Night Out Water Conservation booth, Portuguese Parade, 3rd of July, including set up and clean up.

Other - 1 hr overtime- On call placed barricades around hole at Wooten Park.-- Anything not covered in other categories.

Call Back - Any emergencies where additional employees are called to assist.

On-Call Duties 4 hours overtime and 4 hours double time for reading and recording flow meters on wells and sewer plant; feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends. and/or any holidays

COMMUNITY SERVICES DEPARTMENT

Regular Overtime – On occasion, but very rare due to the amount of part-time employees.

After Hour Event – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendent.

FINANCE / PLANNING DEPARTMENTS

Regular Overtime - Only as needed.

Utility Billing - Completed on the 1st of each month.

Payroll - Completed bi-weekly.

Dog Clinic - Once a year clinic held after business hours.

Year-End Audit - Completed over a period of time at the end of each fiscal year.

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
38832- 2028	1	3/17/2014	0	JORGE LOPEZ			
	1		52678	*C-UTILITY DEPOSIT REFUND	21.35	1-01-02034-03	
38832- 2028	1	3/17/2014	Logged	*** Total ***	21.35		
38833- 2028	2	3/17/2014	0	PATRICIA LAZANO			
	2		52679	*C-UTILITY DEPOSIT REFUND	80.58	1-01-13741-02	
38833- 2028	2	3/17/2014	Logged	*** Total ***	80.58		
38834- 2028	3	3/17/2014	0	GENI DOWDY			
	3		52680	*C-UTILITY DEPOSIT REFUND	74.14	1-01-10320-01	
38834- 2028	3	3/17/2014	Logged	*** Total ***	74.14		
38835- 2028	4	3/17/2014	0	HERBAL VALLE / NORMA RUBIO			
	4		52681	*C-UTILITY DEPOSIT REFUND	91.66	1-01-05395-01	
38835- 2028	4	3/17/2014	Logged	*** Total ***	91.66		
38836- 2028	5	3/17/2014	0	HECTOR DELGADILLO/BRENDA SANCH			
	5		52682	*C-UTILITY DEPOSIT REFUND	128.68	1-01-61004-04	
38836- 2028	5	3/17/2014	Logged	*** Total ***	128.68		
38837- 2028	6	3/17/2014	0	JOSE I & MARIA D AVILA			
	6		52683	*C-UTILITY DEPOSIT REFUND	105.60	1-01-61014-01	
38837- 2028	6	3/17/2014	Logged	*** Total ***	105.60		
38838- 2028	7	3/17/2014	0	BALJIT KAUR/GURCHARAN SINGH			
	7		52684	*C-UTILITY DEPOSIT REFUND	150.00	1-01-04090-03	
38838- 2028	7	3/17/2014	Logged	*** Total ***	150.00		
38839- 2028	8	3/17/2014	0	JUANITA MELGOZA			
	8		52685	*C-UTILITY DEPOSIT REFUND	6.75	1-01-40058-07	
38839- 2028	8	3/17/2014	Logged	*** Total ***	6.75		
38840- 2028	9	3/17/2014	0	MISTY TATARAKIS			
	9		52686	*C-UTILITY PREPAYMENT REFUND	6.80	1-01-54147-03	
38840- 2028	9	3/17/2014	Logged	*** Total ***	6.80		
38841- 2028	10	3/17/2014	0	GRICELDA OCHOA/CITY OF KERMAN			
	10		52687	*C-UTILITY DEPOSIT REFUND	160.12	1-01-03070-06	
38841- 2028	10	3/17/2014	Logged	*** Total ***	160.12		
38842- 2028	11	3/17/2014	0	VERONICA LAZARIT			
	11		52710	FACILITY RENTAL REFUND	842.50	423634078140501	
38842- 2028	11	3/17/2014	Logged	*** Total ***	842.50		
38843- 2028	12	3/17/2014	0	RUBEN MUNGUIA			
	12		52711	FACILITY RENTAL REFUND	400.00	42905/43616	
38843- 2028	12	3/17/2014	Logged	*** Total ***	400.00		
38844- 2028	13	3/17/2014	1121	ACCOUNTEMPS			
	13		52729	FIN-TEMPORARY STAFFING-SR. ACC	1,128.00	39927419	
38844- 2028	13	3/17/2014	Logged	*** Total ***	1,128.00		

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
38845- 2028	14	3/17/2014	1106	ADAMSON POLICE PRODUCTS			
	14		52696	PD-MAGAZINES FOR RIFLES/10 MAG	150.11	INV131021	
38845- 2028	14	3/17/2014 Logged		*** Total ***	150.11		
38846- 2028	15	3/17/2014	80131	AMERICAN CANCER SOCIETY			
	15		52654	CC-RELAY FOR LIFE DONATION	500.00	3-6-14	
38846- 2028	15	3/17/2014 Logged		*** Total ***	500.00		
38847- 2028	16	3/17/2014	916	ASHLAND			
	16		52675	SWR-POLYMER FOR SCREW PRESS/WW	3,790.23	130681828	
38847- 2028	16	3/17/2014 Logged		*** Total ***	3,790.23		
38848- 2028	17	3/17/2014	1135	AT&T MOBILITY			
	17		52670	PD-FEB MONTHLY WIRELESS SVC.	265.65	02272014	
38848- 2028	17	3/17/2014 Logged		*** Total ***	265.65		
38849- 2028	18	3/17/2014	7010	BERKADIA G			
	18		52655	SWRC-REVENUE BOND PRIN/INT PMT	54,457.13	01-23760-1	
38849- 2028	18	3/17/2014 Logged		*** Total ***	54,457.13		
38850- 2028	19	3/17/2014	2037	BOGIE'S PUMP SYSTEMS			
	19		52663	SWR-FLAPPER VALVE/HW PUMP AT W	238.81	8763	
38850- 2028	19	3/17/2014 Logged		*** Total ***	238.81		
38851- 2028	20	3/17/2014	1983	BROWN BAG CO.			
	20		52652	BLD-BAGS/ SHIP PLANS FOR PLAN	57.75	35113	
38851- 2028	20	3/17/2014 Logged		*** Total ***	57.75		
38852- 2028	21	3/17/2014	3332	CALIFORNIA BUSINESS MACHINES			
	21		52699	ADM-REPLACE YR WHEEL STAMP MAC	120.00	104989	
38852- 2028	21	3/17/2014 Logged		*** Total ***	120.00		
38853- 2028	22	3/17/2014	6082	CITY OF FRESNO WMD			
	22		52661	WTR/SWR-LAB ANALYSIS	120.00	K21214	
38853- 2028	22	3/17/2014 Logged		*** Total ***	120.00		
38854- 2028	23	3/17/2014	3981	DASH MEDICAL GLOVES			
	23		52689	PD-MEDICAL GLOVES	146.97	INV0847489	
38854- 2028	23	3/17/2014 Logged		*** Total ***	146.97		
38855- 2028	24	3/17/2014	4023	DEPARTMENT OF JUSTICE			
	24		52688	PD-FEB-LIVE SCAN/PD PRINTS	194.00	22034	
38855- 2028	24	3/17/2014 Logged		*** Total ***	194.00		
38856- 2028	25	3/17/2014	6038	FRESNO BEE			
	25		52714	CC-PUBLIC NOTICE AD/RFP ST/FED	483.92	T022301795401	
38856- 2028	25	3/17/2014 Logged		*** Total ***	483.92		
38857- 2028	26	3/17/2014	6042	FRESNO CITY COLLEGE			
	26		52677	PD-3 REGIST-TRAFFIC COL/PRK PE	334.00	10295437-50	
38857- 2028	26	3/17/2014 Logged		*** Total ***	334.00		

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
38858- 2028	27	3/17/2014	5078	FRESNO COUNTY AUDITOR-CONTROLL			
	27		52656	PKS-PROP TAX GIACOLINI PROP.	1,327.39	4012014	
38858- 2028	27	3/17/2014 Logged		*** Total ***	1,327.39		
38859- 2028	28	3/17/2014	6056	FRESNO COUNTY TREASURER			
	28		52692	PD-MARCH DISPATCHING SERVICE	18,600.96	S011343	
	28		52693	PD-FEB RMS/JMS/CAD ACCESS FEES	165.96	S011344	
38859- 2028	28	3/17/2014 Logged		*** Total ***	18,766.92		
38860- 2028	29	3/17/2014	6071	FRESNO NETWORKS			
	29		52719	TECH-MONTHLY CUTOMER SUPPORT	1,999.37	AT18308	
38860- 2028	29	3/17/2014 Logged		*** Total ***	1,999.37		
38861- 2028	30	3/17/2014	6096	FRYER ROOFING CO., INC			
	30		52668	BPO-REPAIRS/VHT-942 S MADERA B	330.00	4836	
38861- 2028	30	3/17/2014 Logged		*** Total ***	330.00		
38862- 2028	31	3/17/2014	7043	GROENIGER & COMPANY			
	31		52660	WTR-FIRE HYD PARTS/WOOTEN PRK	752.28	971272	
38862- 2028	31	3/17/2014 Logged		*** Total ***	752.28		
38863- 2028	32	3/17/2014	8041	HD SUPPLY WATERWORKS, LTD			
	32		52727	WTR-RESTCK 1-1/12 CPLG PJ PAR	467.09	C103179	
	32		52728	WTR-RESTCK 1-1/12 CPLG PJ PAR	491.96	C103139	
38863- 2028	32	3/17/2014 Logged		*** Total ***	959.05		
38864- 2028	33	3/17/2014	10028	HENRY, LOGOLUSO, & BLUM			
	33		52722	CC-FEB LEGAL FEES	4,269.50	2/28/14	
38864- 2028	33	3/17/2014 Logged		*** Total ***	4,269.50		
38865- 2028	34	3/17/2014	8013	HOME DEPOT CREDIT SERVICES			
	34		52653	V/E-FAN FOR THE SHOP RESTROOM	44.46	2094616	
38865- 2028	34	3/17/2014 Logged		*** Total ***	44.46		
38866- 2028	35	3/17/2014	4082	HUB INTERNATIONAL OF CALIFORNI			
	35		52658	CS-SPECIAL EVENT INSURANCE PREM	207.50	43633	
38866- 2028	35	3/17/2014 Logged		*** Total ***	207.50		
38867- 2028	36	3/17/2014	10049	JOBS AVAILABLE			
	36		52716	VAR-PW ADM SECRETARY AD	245.00	1405018	
38867- 2028	36	3/17/2014 Logged		*** Total ***	245.00		
38868- 2028	37	3/17/2014	10050	JUDICIAL DATA SYSTEMS CRP			
	37		52673	PD-JAN PARKING ACTIVITY	100.00	4327	
38868- 2028	37	3/17/2014 Logged		*** Total ***	100.00		
38869- 2028	38	3/17/2014	11020	KERMAN FLORAL			
	38		52698	ADM-PLANT FOR DON REYNALDS/FUN	49.78	7577-2/28/14	
38869- 2028	38	3/17/2014 Logged		*** Total ***	49.78		
38870- 2028	39	3/17/2014	11027	KERMAN PARTS SALES			
	39		52674	V/E-THERM,BELT,ANTI-FRZ,PARTS	75.71	2100-2/25/14	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
38870- 2028	39	3/17/2014	Logged	*** Total ***	75.71		
38871- 2028	40	3/17/2014	11033	KERWEST NEWSPAPERS			
	40		52697	ADM-YEAR SUBSCRIPTION	30.00	17327-3/10/14	
	40		52702	ADM-PN RANGE PROP PLAN	105.00	35927	
	40		52717	VAR-PW ADM SECRETARY AD	96.00	35837	
38871- 2028	40	3/17/2014	Logged	*** Total ***	231.00		
38872- 2028	41	3/17/2014	11063	KRAZAN & ASSOCIATES INC			
	41		52704	STRT-180/VINELAND TRAFFIC PROJ	935.00	A603604-2054	
38872- 2028	41	3/17/2014	Logged	*** Total ***	935.00		
38873- 2028	42	3/17/2014	11970	LIGHTHOUSE ELECTRIC, INC			
	42		52662	SWR-INSTALL PRTS TO GEN. TEMP	484.90	1165	
38873- 2028	42	3/17/2014	Logged	*** Total ***	484.90		
38874- 2028	43	3/17/2014	12041	LITHIA FORD OF FRESNO			
	43		52669	V/E-HEADLIGHT MODULE FOR VE#14	496.59	1136094	
38874- 2028	43	3/17/2014	Logged	*** Total ***	496.59		
38875- 2028	44	3/17/2014	13067	METRO UNIFORM & ACCESSORIES			
	44		52690	PD-DUTY BELT FOR RES OCHOA	54.06	22012	
38875- 2028	44	3/17/2014	Logged	*** Total ***	54.06		
38876- 2028	45	3/17/2014	13081	MID VALLEY DISPOSAL, INC			
	45		52721	SWA-FEB S/W CHARGES	68,067.69	02/28/14	
38876- 2028	45	3/17/2014	Logged	*** Total ***	68,067.69		
38877- 2028	46	3/17/2014	15015	OFFICEMAX INCORPORATED			
	46		52695	PD-YELLOW PAPER,MEMO PADS,TONE	74.42	974992	
38877- 2028	46	3/17/2014	Logged	*** Total ***	74.42		
38878- 2028	47	3/17/2014	16025	P.G.& E.			
	47		52691	PD-FEB MONTHLY SERVICE	1,133.66	03/04/14	
	47		52703	STRT-248 WALNUT-JAN/FEB 2014	20.85	9081203718-2/25	
	47		52706	BPO-MONTHLY SERVICE FEB	346.69	1/27/14	
	47		52709	V/E-MONTHLY SERVICE	603.55	2/28/14	
	47		52712	STRT- MONTHLY SERVICE	3,716.34	02/28/14	
	47		52713	WTR/SWR/SDO-MONTHLY SERVICE	11,806.13	2/28/14	
	47		52715	LLD-MONTHLY SERVICE	2,544.36	2/28/14	
	47		52723	ADM-MONTHLY UTILITIES	966.70	6825025396 0214	
38878- 2028	47	3/17/2014	Logged	*** Total ***	21,138.28		
38879- 2028	48	3/17/2014	19013	SAN JOAQUIN VALLEY CHAPTER ICC			
	48		52718	BLD-WORKSHOP 2013 CODE CHANGES	35.00	3/10/14	
38879- 2028	48	3/17/2014	Logged	*** Total ***	35.00		
38880- 2028	49	3/17/2014	11053	SEBASTIAN			
	49		52671	PD-FEB T 1-LINE/SPECIAL CIRCUIT	407.33	10237330	
	49		52724	ADM-MONTHLY FIRE ALARM SERVICE	48.70	10237776	
	49		52725	ADM-MONTHLY BURGLAR ALARM SVC	48.70	10237777	
	49		52726	VAR-MONTHLY PHONE SERVICE	2,446.55	10227586	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
38880- 2028	49	3/17/2014	Logged	*** Total ***	2,951.28		
38881- 2028	50	3/17/2014	19064	SMITH AUTO			
	50		52705	VAR-WATER PUMP,WELDER,TOOL BOX	828.93	2/28/14-C39900	
38881- 2028	50	3/17/2014	Logged	*** Total ***	828.93		
38882- 2028	51	3/17/2014	19163	TARGET SPECIALTY PRODUCTS			
	51		52676	STRC-3 BAGS-RONSTAR/WEED CONTR	310.42	1641524	
38882- 2028	51	3/17/2014	Logged	*** Total ***	310.42		
38883- 2028	52	3/17/2014	19565	TAYLOR MADE IRRIGATION			
	52		52664	SDO-PARTS/SD LIFT STATION PUMP	340.08	8406	
	52		52665	SDO-PARTS/SD LIFT STATION PUMP	51.71	8410	
	52		52666	SDO-PARTS/SD LIFT STATION PUMP	20.19	8409	
	52		52667	SDO-PARTS/SD LIFT STATION PUMP	18.66	8407	
	52		52707	SDO-GASKET/SDO KEARNEY/FIRST S	12.32	8404	
38883- 2028	52	3/17/2014	Logged	*** Total ***	442.96		
38884- 2028	53	3/17/2014	22002	VALLEY FOOD CENTER			
	53		52659	YSB-SNACK SUPP./AFTER SCHOOL	6.00	2525-2/28/14	
38884- 2028	53	3/17/2014	Logged	*** Total ***	6.00		
38885- 2028	54	3/17/2014	22019	VETERINARY MEDICAL CENTER			
	54		52672	AC-EUTHANASIA/DISPOSAL-6 ANIMA	112.40	207795	
38885- 2028	54	3/17/2014	Logged	*** Total ***	112.40		
38886- 2028	55	3/17/2014	23059	WELLS FARGO BANK, N.A.			
	55		52657	PFA-BOND DEPT SERVICE INT. PMT	77,588.66	4012014	
38886- 2028	55	3/17/2014	Logged	*** Total ***	77,588.66		
38887- 2028	56	3/17/2014	23022	WEST HILLS OIL, INC			
	56		52708	V/E-FUEL-419.842 GAL	1,505.09	42456	
38887- 2028	56	3/17/2014	Logged	*** Total ***	1,505.09		
38888- 2028	57	3/17/2014	23048	WORKINGARTS MARKETING, INC			
	57		52700	ADM-WEB MAINT FEB	95.00	2761	
	57		52701	ADM-WEB MAINT AUG	95.00	2672	
38888- 2028	57	3/17/2014	Logged	*** Total ***	190.00		
38889- 2028	58	3/17/2014	24002	XEROX CORPORATION			
	58		52694	PD-FEB MONTHLY SERVICE	455.57	72966672	
	58		52720	ADM-FEB COPIER LEASE	422.83	072886636	
38889- 2028	58	3/17/2014	Logged	*** Total ***	878.40		
38890- 2029	1	3/18/2014	851	ANTHEM BLUE CROSS			
	1		52731	HR-MEDICAL COVERAGE MAR 2014/C	24,856.00	0201403204775	
38890- 2029	1	3/18/2014	Logged	*** Total ***	24,856.00		
38891- 2029	2	3/18/2014	1012	AVR INC.			
	2		52730	VAR-UB SOFTWARE CONVERSION	2,000.00	3182014	
38891- 2029	2	3/18/2014	Logged	*** Total ***	2,000.00		

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
38892- 2030	1	3/20/2014	11010	SEBASTIAN			
	1		52732	WTR-MOVE PHONE LINE-FIN/WWTP	945.00	55333	
	1		52733	WTR-VOICEMAIL PROBLEMS	140.00	55334	
	1		52734	WTR-PROGRAM LINE-FIN/WWTP	350.00	55335	
	1		52735	WTR-TROUBLESHOOT LINE-FIN/WWTP	340.00	55336	
	1		52736	BPO-REPLACE KEY PAD/CITY HALL	140.00	55337	
38892- 2030	1	3/20/2014	Logged	*** Total ***	1,915.00		

	.00
** Total check discount **	.00
** Total check amount **	298,283.79
	.00

Electronic Bank Transfers-03/08/14-03/25/14

Date	Vendor	Description		Amount
3/21/2014	ICMA	HR Employee Contributions 457		$ 3,554.98
3/21/2014	KPOA	HR Association Dues Collected		$ 618.12
3/21/2014	KMEA	HR Association Dues Collected		$ 165.00
3/21/2014	IRS	HR Federal Payroll Taxes Collected		$ 33,145.59
3/21/2014	State of California	HR State Payroll Taxes Collected		$ 4,963.73
3/25/2014	CalPers	HR Retirement Contributions		$ 20,508.42
			Total	$ 62,955.84

CITY OF KERMAN

VENDOR # 10028 (REQUIRED)

DEPT. ADMINISTRATION

VENDOR HENRY, LOGOLUSO & BLUM
441 SOUTH MADER AVE., SUITE C
KERMAN, CA 93630

SPECIAL INSTRUCTIONS:

INVOICE #	INV DATE	ITEM DESCRIPTION / PART NO.	BUDGET CODE	INVOICE AMOUNT
	2/28/2014	CC-FEBRUARY LEGAL FEES	10.0.6003.510.10	
21489	2/28/2014	MONTHLY MEETINGS AB25		500.00
21490	2/28/2014	PACIFIC MOUNTAIN PARTNERS		276.00
21491	2/28/2014	COUNT OF FRESNO TAX		24.00
21494	2/28/2014	GENERAL - ONG		961.50
21495	2/28/2014	ORDINANCES - ONG		30.00
21496	2/28/2014	PERSNONAL - ONG		120.00
21497	2/28/2014	PLANNING COMM - ONG		156.00
21498	2/28/2014	POLICE - ONG		990.00
21499	2/28/2014	PITCHESS MOTIONS/MOTION TO SQUASH		1,212.00
				4,269.50

DIANA GONZALEZ — 3/14/2014

Prepared: Department Representative — Date — Approved: Finance Director — Date

Approved: Department Head — Date — Approved: City Manager (Over $1,000.00) — Date

City of Kerman

"Community Comes First"

MAYOR
Gary K. Yep

MAYOR PRO-TEM
Doug Wilcox

COUNCIL MEMBER
Raj Dhaliwal

COUNCIL MEMBER
Nathan Fox

COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: PUBLIC WORKS
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: APRIL 2, 2014

To: Mayor and City Council

From: Gary D. Horn, City Engineer

Subject: Initiation of Proceedings for the Annual Levy of Assessments for Landscape and Lighting District No. 1

RECOMMENDATION

Council adopt resolution to initiate proceedings for the annual levy of assessments for Landscape and Lighting District No. 1 and have the City Engineer file the annual report.

EXECUTIVE SUMMARY

The Landscape and Lighting District maintains public landscaping in median islands and landscape strips along major streets. The revenue from the district also pays for street lighting costs for areas within the district. All new developments are annexed into the district and charged an annual assessment that is collected with property taxes.

OUTSTANDING ISSUES

None.

DISCUSSION

The initiation proceeding is the first of three actions required by state law for the levy of the annual assessments followed by the intent to levy and confirmation of assessments. The City Engineer will prepare a report that will be submitted to the Council for approval. No new annexations have taken place this past year so the Lighting and District No. 1 boundary remains unchanged.

FISCAL IMPACT

The annual assessments from Landscape and Lighting District No. 1 are used for maintenance of public landscaping and street lighting. Last year the assessments totaled $207,156.16.

PUBLIC HEARING

None required.

REASON FOR RECOMMENDATION

State law requires the Council to initiate proceedings and direct the engineer to prepare a report.

Attachments:

A. Resolution

Attachment 'A'

RESOLUTION NO. 14-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN, CALIFORNIA, INITIATING PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENT FOR LANDSCAPE AND LIGHTING DISTRICT NO. 1 OF THE CITY OF KERMAN

RESOLVED by the Council of the City of Kerman, County of Fresno, California, that:

WHEREAS, the Council has approved no new annexations to Landscape and Lighting District No. 1 of the City of Kerman (herein LMD No. 1) during the period of January 1, 2013 to December 31, 2013 inclusive; and

WHEREAS, proceedings for the annual assessment for LMD No. 1 for the fiscal year 2014-2015 need to be initiated.

NOW, THEREFORE IT IS HEREBY FOUND, DETERMINED, AND ORDERED as follows:

1. The Council proposes to undertake proceedings for the levy of the annual assessment of LMD No. 1 under Part 2 of Division 15 of the Streets and Highways Code of the State of California (Section 22500 et seq.) generally known as the Landscaping and Lighting Act of 1972 (Herein the "Act").

2. The City Engineer shall prepare and file a report in accordance with Article 4 (commencing with Section 22565) of the Act.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Kerman held on the 2nd day of April 2014, by the following vote to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

The foregoing resolution is hereby approved.

_____
Gary Yep
Mayor

ATTEST:

_____
Marci Reyes
City Clerk

City of Kerman

"Community Comes First"

MAYOR Gary K. Yep
MAYOR PRO-TEM Doug Wilcox
COUNCIL MEMBER Raj Dhaliwal
COUNCIL MEMBER Nathan Fox
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PUBLIC WORKS
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: APRIL 2, 2014

To: Mayor and City Council

From: Ken Moore, Public Works Director

Subject: Resolution Awarding Engineering Services to Yamabe & Horn Engineering, Inc. for State and Federal Funded Capital Projects

RECOMMENDATION

Council adopt resolution awarding engineering service to Yamabe & Horn Engineering for State and Federal Funded City Projects and authorize the City Manager to execute the contract.

EXECUTIVE SUMMARY

Every three years, the City is required to issue a Request for Proposals (RFP) for engineering services to work on capital projects that are funded by State and Federal funds. In compliance with this requirement, the City issued an RFP and, after evaluating the proposals submitted, staff determined that Yamabe & Horn Engineering, Inc. is the best qualified firm based on their experience, staffing, and history of designing successful projects for the City of Kerman. The engineering service agreement will be for the next three fiscal years (FY 2014-15, FY 2015-16 and FY 2016-17).

OUTSTANDING ISSUES

None.

DISCUSSION

The City of Kerman released the RFP on February 23, 2014 to ten engineering firms and advertised the RFP in the Fresno Bee, Business Journal and at the Fresno Builders Exchange for two weeks. A total of two proposals were received by the March 14, 2014 deadline. Yamabe & Horn Engineering and Tri City Engineering were the two firms that submitted a proposal in response to the RFP.

An internal review committee consisting of Doug Hearld, Cheryl Medeiros, Robert Gruce and Ken Moore evaluated the two proposals and determined that both firms were qualified to provide engineering services as required for state and federal funded capital projects. However, the review committee unanimously agreed that Yamabe & Horn was more qualified for the following reasons:

- Firm has a larger number of professional engineers to accommodate multiple projects at one time with a broader range of experience in designing, estimating, bidding, and managing state and federal funded capital projects;
- Firm has more experienced with completing state and federal capital projects;
- Firm has an excellent history working with the City of Kerman on delivering successful state and federal funded projects on time and within budget

- Firm has more in-house experts in labor compliance, ADA requirements, traffic engineering and land surveying; and
- Firm has more familiarity with the community and its infrastructure needs

FISCAL IMPACT

None.

PUBLIC HEARING

None.

REASON FOR RECOMMENDATION

To select an engineering firm to provide engineering services for state and federal funded capital projects in compliance with federal requirements.

Attachments:
A. Resolution

Attachment 'A'

RESOLUTION NO. 14-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN REVIEWING PROPOSALS FOR STATE AND FEDERAL FUNDED CAPITAL PROJECTS ENGINEERING SERVICES FOR FISCAL YEARS 2014/2015 THROUGH 2016/2017 AND SELECTING AN ENGINEER WITH WHOM TO NEGOTIATE A CONTRACT

WHEREAS, on February 23, 2014 a Request for Proposals (RFP) was released and distributed to ten civil engineering firms requesting proposals to provide engineering services for state and federal funded capital projects for the next three fiscal years (FY 2014-15 through FY 2016-17) as required by the Federal Highway Administration; and

WHEREAS, the Request for Proposals was advertised in the Fresno Bee and in the Fresno Builders Exchange for two weeks with a deadline of March 17, 2014; and

WHEREAS, proposals were received, opened and evaluated at the Public Works Department on Tuesday, March 17, 2014 at 9:00 a.m. from the following two engineering firms:

1. Tri City Engineering
2. Yamabe & Horn Engineering, Inc.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The internal review committee evaluated both proposals based on the firm's based experience, staffing, and history of designing successful state and federal funded capital projects.

2. The internal review committee determined that the proposal from Yamabe & Horn Engineering, Inc. was the firm best qualified to serve the City's needs, and that further investigation of references indicated that Yamabe & Horn Engineering, Inc. would be best qualified to serve the City based on the following criteria:

    a. Firm has a larger number of professional engineers to accommodate multiple projects at one time with a broader range of experience in designing, estimating, bidding, and managing state and federal funded capital projects;
    b. Firm has more experienced with completing state and federal capital projects;

c. Firm has an excellent history working with the City of Kerman on delivering successful state and federal funded projects on time and within budget
d. Firm has more in-house experts in labor compliance, ADA requirements, traffic engineering and land surveying; and
e. Firm has more familiarity with the community and its infrastructure needs.

3. The City Manager and/or designee is hereby directed to negotiate a form of contract that can be used to obtain Engineering Services for Federal Funded Capital Projects Engineering Services for the fiscal years 2014/2015 through 2016/2017 from Yamabe and Horn Engineering Services, Inc., which form of contract shall be presented for Council approval in connection with appropriate projects.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 2nd day of April, 2014, and passed at said meeting by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

The foregoing resolution is hereby approved.

_____
Gary Yep
Mayor

ATTEST:

_____
Marci Reyes
City Clerk

City of Kerman

"Community Comes First"

MAYOR Gary K. Yep
MAYOR PRO-TEM Doug Wilcox
COUNCIL MEMBER Raj Dhaliwal
COUNCIL MEMBER Nathan Fox
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PARKS & RECREATION
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: APRIL 2, 2014

To: Mayor and City Council
From: Philip Gallegos, Parks, Recreation and Community Services Director
Subject: Resolution Appointing/ Reappointing Members to Community Service and Recreation Commission

RECOMMENDATION

Council adopt resolution appointing/reappointing Commissioners Arredondo, Foth, and McNew to the Community Services and Recreation Commission

EXECUTIVE SUMMARY

Annual appointment/reappointment of community members to the Community Services and Recreation Commission

OUTSTANDING ISSUES

None

DISCUSSION

The Community Services and Recreation Commission consist of seven to nine adult voting members and two non-voting Kerman High School students. The Commission has the responsibility as a fact finding and advisory agency concerning parks, facilities and the recreational/social needs of all residents.

The City received no new applications. The Recreation Commission reviewed three applications from incumbents. In accordance with the Kerman Community and Recreation Services Commission bylaws; the Commission at their regular meeting on March 26, 2014 voted to recommend to the City Council to fill three expired terms. By a majority vote of the commission, the following community people have been recommended to the City Council for re-appointment for three-year terms ending on December 31, 2016:

Richie Arredondo, Glen Foth and Ralph McNew.

FISCAL IMPACT

None

PUBLIC HEARING

None

REASON FOR RECOMMENDATION

Fill expired three terms.

Attachments:

A. Resolution

Attachment 'A'

RESOLUTION NO. 14-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPOINTING/REAPPOINTING MEMBERS TO THE COMMUNITY SERVICE AND RECREATION COMMISSION

WHEREAS, the Community Service and Recreation Commission desires to fill three expired terms,

WHEREAS, the Community Service and Recreation Commission met on March 26, 2014 and recommended the reappointment of Richie Arredondo and Glen Foth and Ralph McNew to three (3) year terms ending December 31, 2016,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERMAN as follows:

Richie Arredondo, Glen Foth and Ralph McNew are re-appointed to serve as commissioners on the Community Service and Recreation Commission, each for a term of three (3) years ending December 31, 2016

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 2nd day of April, 2014 and passed at said regular meeting by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

The foregoing resolution is hereby adopted.

_____
Gary Yep
Mayor

ATTEST:

_____
Marci Reyes
City Clerk

City of Kerman

"Community Comes First"

MAYOR Gary K. Yep
MAYOR PRO-TEM Doug Wilcox
COUNCIL MEMBER Raj Dhaliwal
COUNCIL MEMBER Nathan Fox
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: APRIL 2, 2014

To: Mayor and City Council
From: Chris Kufis, Interim Building Official
Subject: 2014 Annual Hearing for the Abatement of Weeds, Rubbish and/or Refuse

RECOMMENDATION

Council conducts an abatement hearing and adopts resolution ordering the abatement of weed, rubbish and/or refuse.

EXECUTIVE SUMMARY

On March 5, 2014, the City Council passed a resolution declaring weeds, rubbish and/or refuse a public nuisance and set April 2, 2014 as the date for an abatement hearing. The required posting and mailing of the notice to affected property owners was done on March 10, 2014 in accordance with the provisions of Chapter 8.8 of the Kerman Municipal Ordinance. The annual weed abatement program removes the nuisance created on various properties by weeds, rubbish and refuse. The abatement hearing is held annually in order to hear any objections or protests from property owners to the notice and order to abate weeds, rubbish and/ or refuse on their property.

OUTSTANDING ISSUES

None.

DISCUSSION

Each year, staff identifies properties throughout town where weeds, rubbish and/or refuse pose a potential nuisance. On March 5, 2014, the City Council adopted a resolution declaring said weeds, rubbish and/or refuse a public nuisance and set an abatement hearing for April 2, 2014. Notices were posted on the property and mailed to the property owners on March 10, 2014 informing them of tonight's abatement hearing and ordering the abatement of weeds, rubbish and/or refuse by May 31, 2014.

The purpose of the abatement hearing is to provide property owners with an opportunity to object or protest the proposed removal of weeds, rubbish and/or refuse from their property. The City Council has the discretion to overrule any or all objections or to sustain objections if the property owner has voluntarily abated the weeds, rubbish and/or refuse from their property.

Upon adoption of the resolution, all properties listed are given until May 31, 2014 to voluntarily abate weeds, rubbish and/or refuse at their own expense. Staff will re-inspect the properties beginning on June 2nd to determine compliance. If not voluntarily abated by this date, City staff will retain a private contractor to abate the properties.

FISCAL IMPACT

The City of Kerman encourages property owners to voluntarily abate weeds and rubbish from their property. However, if not done so voluntarily by June 1st the city retains a private contractor to clean and abate the property of weeds and debris. The city subsequently records a lien against the property for the costs of abatement. The city budgeted $4,000 for weed abatement activities.

PUBLIC HEARING

A notice was posted on the properties subject to abatement and a copy of the notice was mailed to the owners of record in accordance with Section 8.04.040 and 8.08.050 of the Kerman Municipal Code.

REASON FOR RECOMMENDATION

To remove nuisance on vacant property caused by weeds, rubbish or refuse.

Attachments:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION 14-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN OVERRULING OBJECTIONS AND ORDERING ABATEMENT OF WEEDS, RUBBISH AND/OR REFUSE FROM THOSE PROPERTIES IDENTIFIED AND DECLARD A NUISANCE

WHEREAS, Kerman Municipal Code Sections 8.08.010 through 8.08.100 provide a means for the City Council to find and declare public nuisances and order abatement of weeds, rubbish and/or refuse; and

WHEREAS, on March 5, 2014, the City Council adopted a resolution of intent to abate weeds, rubbish and/or refuse by declaring such weeds as a public nuisance and established April 2, 2014, as the date for the abatement hearing, during which all property owners having any objections to the proposed removal of such weeds, rubbish and/or refuse might be heard and given due consideration; and

WHEREAS, pursuant to said resolution and notice, the City Council conducted an abatement hearing with respect thereto, at which time all property owners having any objections to the proposed abatement or removal of such weeds were duly heard and considered.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kerman, the following:

1. The Council hereby finds and declares that public nuisances exist on each of the properties listed on Exhibit "A", attached hereto, in the form of weeds, brush, grass and other dangers; creating a fire hazard.
2. The Council hereby overruled any and all objections or protests to the proposed abatement of weeds, rubbish and established a deadline of May 31, 2014, for the abatement or removal of such nuisance.
3. The Council hereby orders the Director of Planning & Development, or his representative, to abate such nuisance, or cause the same to be abated after May 31, 2014, by having the weeds, rubbish and/or refuse referred to destroyed or removed by cutting, discing, chemical spraying, or any other method which may hereafter be determined by the City Council.
4. The Council also finds and declares that the weeds on each parcel of the properties listed herein are seasonal and recurrent nuisances and upon the second or subsequent occurrence of such nuisance shall be noticed pursuant to Section 8.08.100 of the Municipal Code.

5. The Council hereby establishes June 18, 2014, as the date for acceptance of an itemized report on the cost of abatement and authorization to submit such costs to the County Treasurer for recordation as a property tax lien.

The forgoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 2nd day of April, 2014 and passed and adopted at a regular Meeting of the City Council of the City of Kerman held on the 2th day of April 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

The foregoing resolution hereby approved.

_____
Gary Yep
Mayor

ATTEST:

_____
Marci Reyes
City Clerk

Exhibit 'A'

2014 Annual Weed Abatement
List of Properties

	Address	Cross Street	Owner	Parcel Number
1	210 S. Madera Ave.	Stanislaus Ave.	Verinder Kaleka	023-100-24s
2	210 S. Madera Ave.	Stanislaus Ave.	Verinder Kaleka	023-100-25s
3	15730 W. Kearney Blvd	Park Ave.	Hari Jacob	023-513-04s
4	15718 W. Kearney Blvd.	Park Ave.	Wilcox Douglas	023-513-05s
5	400 S. Del Norte Ave.	Middleton Ave.	Armando Flores-Acevedo	023-453-13s
6	817 S. Del Norte Ave.	C St.	Pereira Trustee	023-482-05s
7	15642 W. C St.	Del Norte Ave.	Helen Moore	023-481-01s
8	15609,15617,15625,15639 C St.	Del Norte Ave.	Pereira Trustee	023-482-01s-04s
9	15255 W. B St.	Second St.	Bogdanov Trustee	023-207-01s
10	15060 W. D St.	Fourth St.	Tony Martinez	023-174-07s
11	581 S. Madera Ave	F St.	Dale Faust	023-144-06s
12	15625 W. E St.	Del Norte Ave	Samuel Lucido	023-531-16s
13	1402 S. Industrial Ave.	Industrial Ave.	Randolph Delrio	023-060-73s
14	15260 W. Church Ave	Industrial Ave.	Golden Castle Dev. Co.	023-060-37s
16	1401 S. Madera Ave.	Church Ave.	J Chavez	023-060-86s
17	Bordeaux I Empty Lots	California Ave.	Greg Meister	020-320-64s-66s
18	Bordeaux I Empty Lots	California Ave.	Greg Meister	020-320-75s-78s & 80s
19	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-331-01s-12s
20	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-332-01s-12s
21	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-333-01s-12s
22	Bordeaux II Empty Lots	California Ave.	Baldwin Kerman 78 LLC	020-331-13s & 14s
23	Bordeaux II Empty Lots	California Ave.	Kerman 78 LLC	020-332-13s & 14s
24	Bordeaux II Empty Lots	California Ave.	Kerman 78 LLC	020-333-13s & 14s
25	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-334-40s
26	Bordeaux II Empty Lots	California Ave.	Kerman 78 LLC	020-334-41s
27	Josephs Vineyard	California Ave.	FAI-Bordeaux IIIA LLC/Financial Advantage	023-040-90s
28	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-710-01s-19s & 25s-57s
29	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-721-01s-09s
30	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-722-01s-03s & 05s-06s
31	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-723-01s-2s & 05-13s
32	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-724-01s-06s
33	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-725-01s-04s & 06s-23s
34	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-726-08s-14s
35	Whitesbridge Road	Goldenrod Ave.	East Kerman Development Inc.	023-220-34s
36	Whitesbridge Road	Goldenrod Ave.	East Kerman Development Inc.	023-220-35s
37	Kearney Blvd.	16th Street	UCP Kerman LLC	023-350-26s
38	Chardonay Ave.	Stanislaus Ave.	East Kerman Development Inc.	023-220-23s
39	Whitesbridge Road	Madera Avenue	Wilson Kerman LLC	023-030-52
40	Whitesbridge Road	S. Kline Ave.	Wilson Kerman LLC	023-030-53-58
41	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-07s
42	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-08s
43	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-45s

44	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-46s
45	14890 W. Whitesbridge Ave.	Madera Ave.	King of Central Valley	025-130-73s
46	1485 Industrial Way	Church Ave.	Steve Martinez	023-060-76s
47	281 S. Siskiyou Ave	Stanislaus Ave	Leopold Lara Revable Living Trust Fernando Lara Trustee	020-340-23s
48	170 S. Madera Ave.	Whitesbridge Road	Jani Hardeep	023-030-11s
49	Madera Avenue	Commerce Way	Ajit & Amarjit Sapraj	023-060-93s
50	Commerce Way	Madera Ave.	Dolores Peelman Trustee	023-060-54s
51	Commerce Way	Madera Ave.	Dolores Peelman Trustee	023-060-55s
52	E Street	Del Norte Ave.	Anthony and Danelle Provencio	023-531-29s
53	14612 W. Kearney Blvd.	G Street	Robert and Monterey Sims	023-131-32
54	14542 W. Kearney Blvd.	G Street	David and Mary Karen Joe	023-131-33
55	893 S. 8th St	B St	Sylvia C. Valdivia	023-213-07s
56	14573 W. California Ave.	Ninth Street	Juan I Silva	023-330-03s
57	Empty Lot on Madera & B Street	B Street	S&K Moran Family LP/Barcus Family LP	023-204-09
58	Empty lot behind Crossing shopping Center Madera Avenue	Whitesbridge	Campbell Edward E Trustee	025-130-95
59	Bordeaux II Empty Lots	California Avenue	BHT II Kerman 67, LLC	020-334-37s-39s
60	Kerman Neighborhood Shopping Center	Whitesbridge Rd	Wilson David TRS	023-030-19-21
61	Sur Rts 70 by 80 ft.	Madera/Stanislaus	Lester E. Jr. & Diane M. Taylor	023-100-07s
62	14751 Commerce Way	Commerce Way	Oscar Topete/Kennison Farms,	023-072-01s
63	Commerce Way	Madera Ave	Jose Alvarenga/Kennison Farms	023-072-02s & 03s
64	732 S. Third Street	Third Street	Jose Rodriguez	023-173-08s
65	1403 Industrial Way	Industrial Way	Vianney Realty, KS LLc	023-060-51s
66	Empty lot Stanislaus/6th street	Stanislaus/6th St	KJE Properties, LLC	023-405-02s
67	14280 Stanislaus	Stanislaus Ave	Autumn Ridge LP	023-220-24s
68	Railroad ROW	California	Union Pacific RR/Austin Fearnow	023-060-62,65,66
69	Railroad ROW	California	Union Pacific RR/Austin Fearnow	023-070-80,82-84

City of Kerman

"Community Comes First"

MAYOR	MAYOR PRO-TEM	
Gary K. Yep	Doug Wilcox	
COUNCIL MEMBER	**COUNCIL MEMBER**	**COUNCIL MEMBER**
Raj Dhaliwal	Nathan Fox	Bill Nijjer

DEPARTMENT: PLANNING & DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: APRIL 2, 2014

To: Mayor and City Council
From: Gary D. Horn, City Engineer
Subject: Report on Traffic Analysis at Intersection of Siskiyou Avenue and E Street

RECOMMENDATION

Council to receive report and provide direction to staff on implementing proposed changes to the location of traffic control devices at the intersections of Siskiyou Avenue and E Streets.

EXECUTIVE SUMMARY

Traffic flow at Liberty School has raised concerns from parents, school officials and City personnel. School security issues have necessitated a change in the entrance patterns for the students, which affects both pedestrian and vehicular traffic flow. The proposal is to relocate the 3-way stop signs on Siskiyou Avenue at the easterly leg of E Street northerly to the intersection of Siskiyou Avenue and E Street westbound.

OUTSTANDING ISSUES

The issue is whether the stop signs at the intersection of Siskiyou Avenue and E Street eastbound should be moved northerly to the intersection of E Street westbound. Traffic studies have been performed at both intersections and neither intersection meets warrants for the all-way stop signs.

DISCUSSION

Student access to Liberty School was changed to require Grades 1 through 6 to enter from E Street westbound and Kindergarten students enter through the gate on Siskiyou Avenue. This means that for students being driven to school the majority will be dropped off in the parking lot on E Street as shown on the attached map.

We had traffic surveys conducted at both intersections. The results are attached, and the numbers for the traffic movements are in vehicles per hour (vph). They show a relative high rate, 110 vph, of right turns on southbound Siskiyou at E Street westerly and corresponding 97 vph for left turns from eastbound E Street to northbound Siskiyou Avenue. This would correspond to parents who live north of the school dropping children off at the E Street parking lot and returning northbound on Siskiyou Avenue.

The traffic surveys also show that all-way stop signs at either location do not meet the warrants required by the Manual of Uniform Traffic Control Devices (MUTCD). The existing stop signs were installed without the benefit of a traffic engineering study. The MUTCD is based on national standards for traffic engineering and gives local jurisdictions standards and guidance for traffic control. The fact that neither intersection meets the warrants for stop

signs is troublesome and could expose the City to liability in case of an accident. One possibility would be for the City Council to adopt a resolution setting its own standard for all-way stops that could be applied uniformly throughout the City. We are researching the issue.

The lack of a stop sign on Siskiyou Avenue at westbound E Street makes it difficult for drivers to make a left turn to proceed north on Siskiyou Avenue. There is also sight distance issues with cars parked along the west side of southbound Siskiyou Avenue that will be mitigated with stop signs at that intersection.

The Traffic Safety Committee reviewed the issue and is recommending that the City relocate the existing stop signs at Siskiyou Avenue and E Street eastbound northerly to the intersection of Siskiyou Avenue and E Street westbound. The crosswalk on Siskiyou Avenue would also move north.

City staff met with KUSD officials to discuss traffic issues and they agree with the proposal to move the 3-way stop sign from the easterly leg of E Street to the westerly intersection. With the majority of students entering the campus on E Street it is logical to place the stop signs at the northerly intersection for three reasons:

1. A majority of students using a pedestrian crosswalk to cross Siskiyou Avenue must walk north to E Street westbound. The exception will be Kindergarten students.
2. Parents driving their students to school who live north of campus and drop them off at the E Street entrance will find it easier to make a left turn onto Siskiyou Avenue.
3. Stop signs on Siskiyou Avenue at westbound E Street will also provide protection for pedestrians walking southerly to the campus.

KUSD has asked that any changes to the signage take place over the summer to allow time for the general public to become accustomed to the new traffic patterns.

Removal of the stop signs on Siskiyou Avenue at E Street eastbound will mean that pedestrians crossing E Street eastbound will be exposed to drivers making turning movements from Siskiyou Avenue. Drivers are required to stop for pedestrians, but it could still pose a hazard. The school does provide crossing guards when school starts and ends.

FISCAL IMPACT

Moving the stop signs and crosswalks can be performed by Public Works Department staff.

PUBLIC HEARING

Not required.

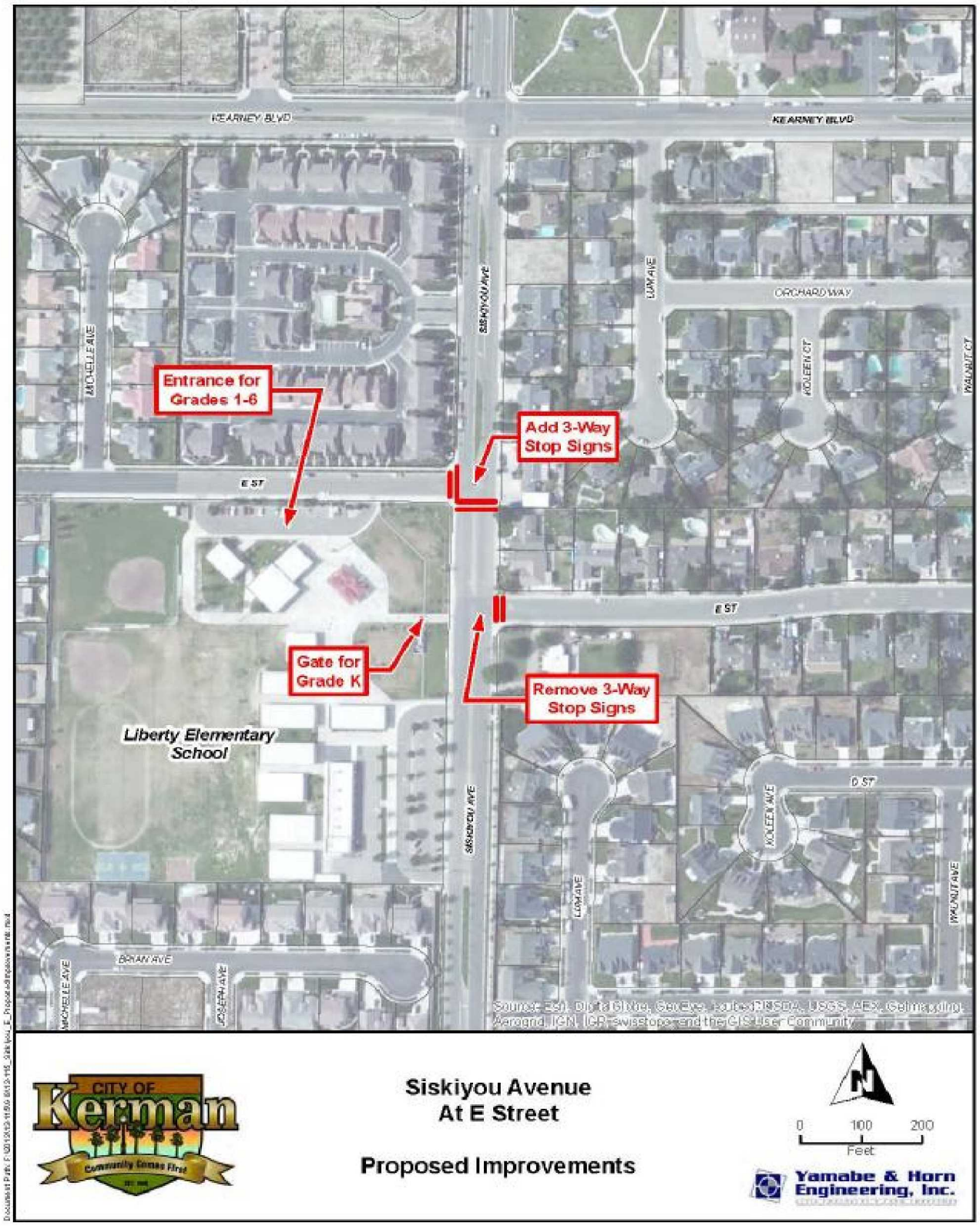
REASON FOR RECOMMENDATION

The proposed improvements will improve traffic flow and pedestrian safety near Liberty School.

Attachments:

A. Map
B. Traffic Counts

Attachment 'A'

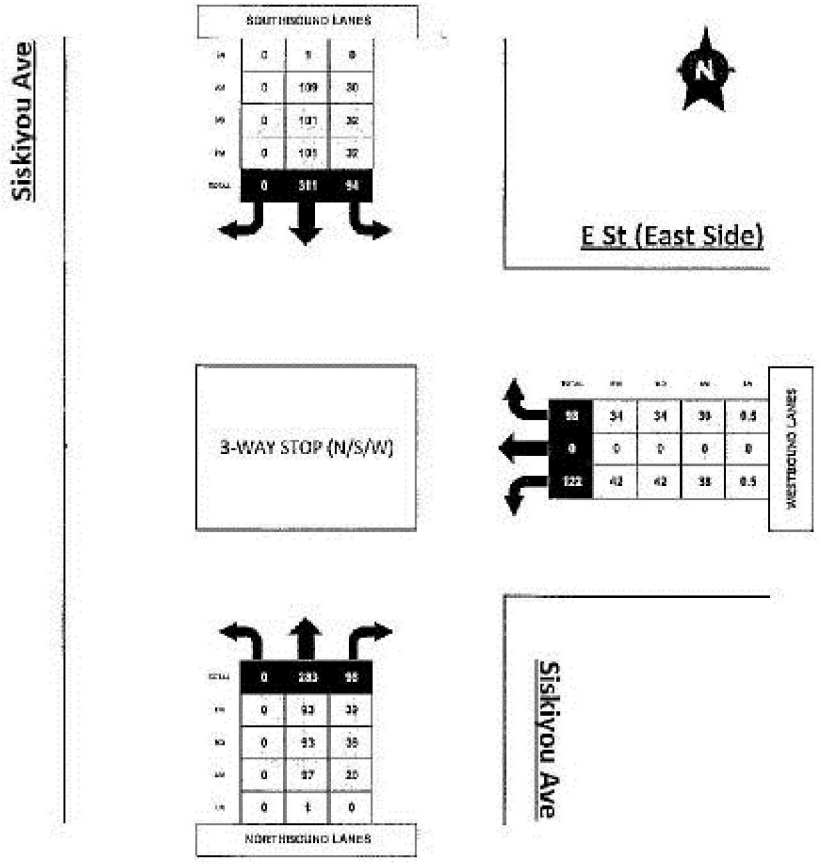


Attachment 'B'

PEAK HOUR ITM SUMMARY

#005 Siskiyou Ave & E St (East Side)

LOCATION:	005	QTD PROJ#:	000123	AM PEAK:	7:00 AM
NORTH / SOUTH:	Siskiyou Ave	DATE:	Wednesday, February 06, 2013	MD PEAK:	2:15 PM
EAST / WEST:	E St (East Side)	VICINITY:	Kerman, CA	PM PEAK:	2:15 PM



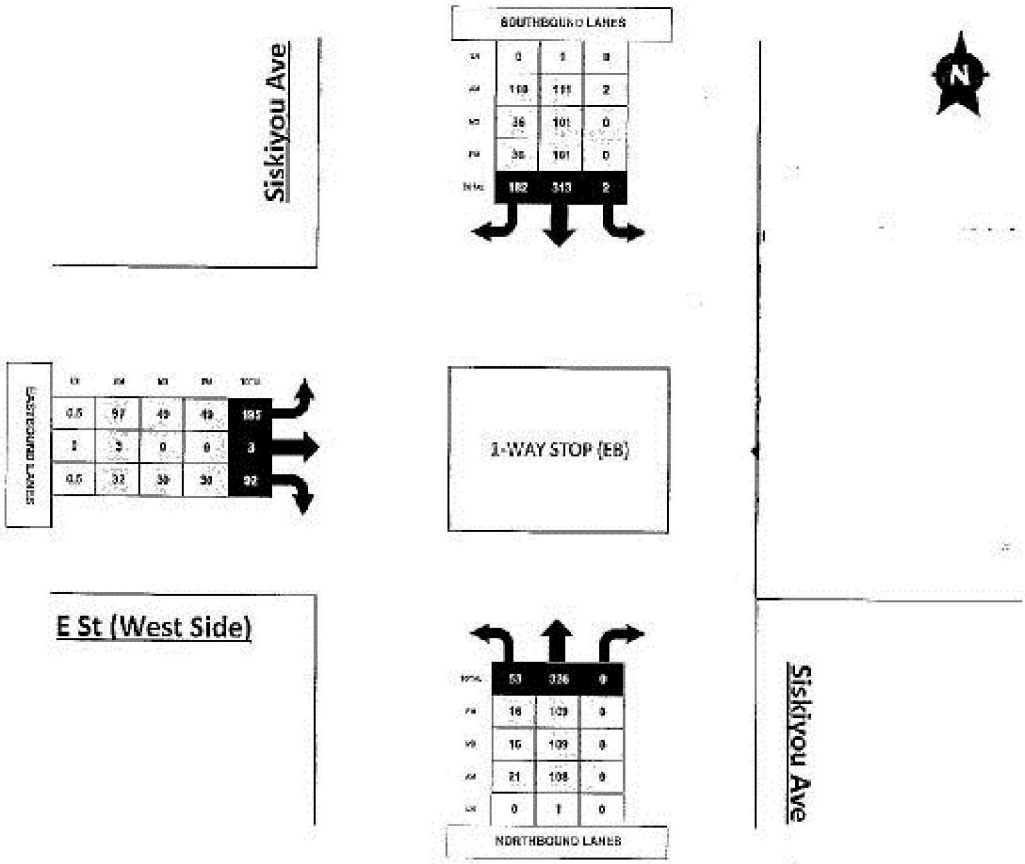
QUALITY TRAFFIC DATA, LLC
9701 W Pico Blvd, Suite 205, Los Angeles, CA 90035
Phone: 310-341-0019 Fax: 310-807-9247 Info@QualityTrafficData.com

AM COUNT	7:00 AM	TO	9:00 AM
MD COUNT	-	TO	-
PM COUNT	12:00 PM	TO	6:00 PM

PEAK HOUR ITM SUMMARY

#006 Siskiyou Ave & E St (West Side)

LOCATION:	006	QTD PROJ#:	800123	AM PEAK:	700 AM
NORTH / SOUTH:	Siskiyou Ave	DATE:	Wednesday, February 06, 2013	MD PEAK:	230 PM
EAST / WEST:	E St (West Side)	VICINITY:	Kerman, CA	PM PEAK:	230 PM



QUALITY TRAFFIC DATA, LLC
9701 W Pico Blvd, Suite 205, Los Angeles, CA 90035
Phone: 310-341-0019 Fax: 310-807-9247 info@QualityTrafficData.com

AM COUNT	7:00 AM	TO	9:00 AM
MD COUNT	-	TO	-
PM COUNT	12:00 PM	TO	6:00 PM

City of Kerman

"Community Comes First"

MAYOR Gary K. Yep
MAYOR PRO-TEM Doug Wilcox
COUNCIL MEMBER Raj Dhaliwal
COUNCIL MEMBER Nathan Fox
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PLANNING & DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: APRIL 2, 2014

To: Mayor and City Council
From: Gary D. Horn, City Engineer
Subject: Revisions to Development Impact Fees

RECOMMENDATION

Council to review proposed revisions to Development Impact Fees and provide direction to staff on scheduling a public hearing to consider adoption of revised Development Impact Fees.

EXECUTIVE SUMMARY

The last comprehensive review of Development Impact Fees was in 2009. Minor revisions were made in 2010 and 2011. The major proposed revisions are as follows:

1. All fees for residential units changed to a "per unit" value for uniformity and ease of calculation for building permit instead of calculation based on either per acre or building valuation.
2. New fee proposed for outside travel lanes on industrial arterials and expressways.
3. Elimination of fee reductions for RDA and Infill areas with the dissolution of redevelopment.
4. Increase fees for residential units by about 4%, increase fees for commercial development by about 5%, and no fee increase for industrial development.
5. When compared to neighboring cities, Kerman will remain in the middle for residential fees and in the low end for commercial and industrial fees.

OUTSTANDING ISSUES

Development Impact Fees are used to pay for infrastructure needed to serve new developments within the City of Kerman. Fees are for different categories of improvements and charged according to type of land use. Fees collected can only be used for the purposes for which they are collected and cannot be used for routine maintenance or services.

Impact fees for subdivisions are determined by the fees in effect at the time the Tentative Map application is accepted by the City for processing and remain in effect until 2 years after the final map is recorded. Fees for other projects which do not include a mapping entitlement are paid at the rate in effect when the permit is obtained.

DISCUSSION

Development Impact Fees are charged for all new developments in the City. The fees collected are used to pay for additional infrastructure expansion needed to serve growth. The fees also are used to reimburse developers who install master planned facilities that are larger than needed for their individual project, but which will serve other properties as well. The fees help to level the playing field for developers in that all projects have an obligation to pay fees to help pay for facilities to serve new growth and one developer who may be building adjacent to an oversized facility is not overburdened.

The proposed revisions are as follows:

1. Single and multiple family residential fees are now calculated per unit instead of a combination of per unit, area and building valuation. This will make the calculations for these uses uniform and easier for staff to calculate when issuing building permits.

2. Commercial and Industrial fees water major facilities are now based on consumption equivalent to single family residential. Previously these rates were less.

3. A new fee to pay for Outside Travel Lanes on industrial arterials and expressways where developers install these improvements along the frontage of properties not owned by them. It is beneficial to the City to require the expansion of four-lane streets to accommodate traffic volumes on arterials and expressways. The streets that have this designation are Jensen Avenue, Whitesbridge Road and Madera Avenue. The center lanes, and median islands, if any, are covered by the Major Street Center Lane Fee. This fee will pay for the second lane when installed on property not owned by the developer.

4. Interest will be paid to developers who wait for reimbursements that are owed for more than one year for improvements made for which there have not been sufficient fees collected. Interest will be paid as other developers pay fees to the account, and interest will be paid at the average rate of interest which the City receives on certificates of deposits at the time of reimbursement.

5. Collection of fees for residential projects will occur at issuance of certificate of occupancy. Commercial and industrial projects will pay fees when the building permit is obtained. State law allows residential fees to be collected earlier under certain circumstances.

6. Fee reductions for residential infill projects and commercial projects along Madera Avenue where adopted within the redevelopment areas. With the dissolution of redevelopment, these reductions are no longer valid and, therefore, should be eliminated.

7. The attached comparisons of the current fees with the proposed fees show that Single Family will increase about 4%, Commercial fees will increase about 5% and Industrial fees will not increase. It should be noted that fees for commercial and industrial uses can vary widely based on the sewer and water demands of the proposed project. The changes in the individual fees are listed below:

    A. Parks Development and Quimby Fees increased due to the increase in development costs.

    B. Traffic Signal and Railroad Crossing Fees decrease due to the improvements installed by the Wal-Mart project.

    C. Public Building Fees decreased due to removal of $3 million in future construction.

    D. The increases for Water Major Facilities for commercial and industrial uses are due to the fee increase to be equivalent to single family residential use.

FISCAL IMPACT

Attached are several tables and charts that compare the proposed fees with current Kerman fees, and comparisons with neighboring cities that are about the same size as Kerman.

Increases in residential fees for single family lots will apply 60 days after adoption for existing lots of record whose final maps have been recorded for more than 2 years. This would include the Jonathan Homes Tract No. 5636 and Pacific Mountain Partners Tract No. 5478. Tracts that have approved Tentative Maps will be subject to the fees in effect at the time the Tentative Map was filed, such as Tract No 5832, Union Community Partners. The proposed fees will apply to new tentative maps filed after the revised fees are in effect.

PUBLIC HEARING

A noticed public hearing is required prior to the adoption of a new fee or increases in existing fees. A public hearing could be held on May 7 if directed by Council.

REASON FOR RECOMMENDATION

It is important to keep impact fees current so that adequate funds are collected to pay for the needed infrastructure and large increases in fees at a later date are avoided.

Attachments:

A. Residential Fee Comparison
B. Commercial Fee Comparison
C. Industrial Fee Comparison
D. Comparison of Fees – Single Family
E. Comparison of Fees – Commercial
F. Comparison of Fees – Industrial
G. Summary of Comparisons
H. Report on Revisions to Development Impact Fees Calculations

Attachment 'A'

COMPARISON OF FEES FOR A 10 AC RESIDENTIAL SUBDIVISION

AREA = 10 AC
LOTS = 38 LTS

VALUATION = $180,000 AVG VALUATION FOR EACH HOUSE

FEE	PROPOSED FEE PER UNIT	CURRENT - 2011					CHANGE	
		RATE	UNITS		EXTENSION	PER UNIT	DIFF	
Administrative Fee	**$500**	$500	38	LTS	$19,000	**$500**	$0	0.0%
Public Building Facilities	**$1,324**	$6,105	10	AC	$61,050	**$1,607**	($283)	-17.6%
General Plan Fee	**$296**	$0.16	68,400		$10,944	**$288**	$8	2.8%
Fire Station Fee	**$730**	$730	38	LTS	$27,740	**$730**	$0	0.0%
S. D. Basin Acquisition	**$252**	$947	10	AC	$9,470	**$249**	$3	1.1%
Storm Drain Facilities	**$1,043**	$4,021	10	AC	$40,210	**$1,058**	($15)	-1.4%
Water Oversize	**$304**	$1,137	10	AC	$11,370	**$299**	$5	1.6%
Water Major Facilities	**$2,126**	$2,107	38	LTS	$80,066	**$2,107**	$19	0.9%
Sewer Oversize	**$554**	$2,215	10	AC	$22,150	**$583**	($29)	-5.0%
Sewer Major Facilities	**$2,349**	$2,219	38	LTS	$84,322	**$2,219**	$130	5.9%
Parks - Development	**$2,706**	$2,174	38	LTS	$82,612	**$2,174**	$532	24.5%
Parks - Quimby	**$759**	$718	38	LTS	$27,284	**$718**	$41	5.7%
Major Streets	**$1,545**	$5,886	10	AC	$58,860	**$1,549**	($4)	-0.3%
Street Signals	**$159**	$939	10	AC	$9,390	**$247**	($88)	-35.7%
Railroad Crossings	**$263**	$1,199	10	AC	$11,990	**$316**	($53)	-16.6%
Outside Travel Lanes	**$310**					**$0**	$310	
FEE PER LOT	**$15,220**					**$14,644**	$576	3.9%

Attachment 'B'

COMPARISON OF FEES FOR A 16,440 SF COMMERCIAL BUILDING ON A 1.63 AC SITE

AREA =	1.63	AC	Bldg. Area =	16,440	SF
SEWER & WATER UNITS =	2	UN			
VALUATION =	$1,440,000				

			PROPOSED		CURRENT		CHANGE	
FEE	**UNITS**		**RATE**	**EXTENSION**	**RATE**	**EXTENSION**	**%**	**DIFF**
Administrative Fee	16,440	SF	$0.10	$1,644	$0.10	$1,644	0.0%	$0
Public Building Facilities	1.63	AC	2,012	3,280	2,442	3,980	-17.6%	(701)
General Plan Fee	1.63	AC	369	601	0.08	680	-11.5%	(79)
Fire Station Fee	16,440	SF	0.157	2,581	0.157	2,581	0.0%	0
S.D. Basin Acquisition	1.63	AC	1,643	2,678	1,623	2,645	1.2%	33
Storm Drain Facilities	1.63	AC	6,795	11,076	6,893	11,236	-1.4%	(160)
Water Oversize	1.63	AC	519	846	512	835	1.4%	11
Water Major Facilities	2.00	UN	2,126	4,252	901	1,802	136.0%	2,450
Sewer Oversize	1.63	AC	1,053	1,716	1,107	1,804	-4.9%	(88)
Sewer Major Facilities	2.00	UN	2,349	4,698	2,219	4,438	5.9%	260
Major Streets	1.63	AC	4,194	6,836	4,204	6,853	-0.2%	(16)
Street Signals	1.63	AC	606	988	939	1,531	-35.5%	(543)
Railroad Crossings	1.63	AC	1,000	1,630	1,199	1,954	-16.6%	(324)
Outside Travel Lane	1.63	AC	842	1,372				1,372
TOTAL FEES				$44,199		$41,983	5.3%	$2,216

Attachment 'C'

COMPARISON OF FEES FOR A 84,000 SF INDUSTRIAL BUILDING ON A 5.50 AC SITE

AREA = 5.50 AC Bldg. Area = 84,000 SF

SEWER & WATER = 2 UN

			PROPOSED		CURRENT		CHANGE	
FEE	**UNITS**		**RATE**	**EXT**	**RATE**	**EXT**	**%**	**DIFF**
Administrative Fee	84,000	SF	$0.08	$2,500	$0.08	$2,500	0.0%	$0
Public Building Facilities	5.50	AC	$2,012	$11,066	2,442	$13,431	-17.6%	($2,365)
General Plan Fee	5.50	AC	$369	$2,030	0.08	$2,000	1.5%	$30
Fire Station Fee	84,000	SF	$0.08	$6,972	0.083	$6,972	0.0%	$0
S.D. Basin Acquisition	5.50	AC	$1,369	$7,530	1,352	$7,436	1.3%	$94
Storm Drain Facilities	5.50	AC	$5,663	$31,147	5,744	$31,592	-1.4%	($446)
Water Oversize	5.50	AC	$288	$1,584	284	$1,562	1.4%	$22
Water Major Facilities	2	UN	$2,126	$4,252	500	$1,000	325.2%	$3,252
Sewer Oversize	5.50	AC	$526	$2,893	554	$3,047	-5.1%	($154)
Sewer Major Facilities	2	UN	$2,349	$4,698	2,219	$4,438	5.9%	$260
Major Streets	5.50	AC	$2,097	$11,534	2,102	$11,561	-0.2%	($28)
Street Signals	5.50	AC	$606	$3,333	939	$5,165	-35.5%	($1,832)
Railroad Crossings	5.50	AC	$1,000	$5,500	1,199	$6,595	-16.6%	($1,095)
Outside Travel Lane	5.50	AC	$421	$2,316		$0		$2,316
TOTAL FEES				$97,353		$97,298	0.1%	$55

COMPARISON OF DEVELOPMENT IMPACT FEES - SINGLE FAMILY RESIDENTIAL

UNITS = 38 LOTS
AREA = 10 ACRES

FEE TYPE	**KERMAN PROPOSED**			KINGSBURG			MADERA			FOWLER		
	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL
SEWER TREATMENT	**2,349**	LT	**89,262**	3,886	LT	147,668	1,314	LT	49,932	3,886	LT	147,668
SEWER COLLECTION	**554**	LT	**21,052**	1,141	LT	43,358	1,094	LT	41,572	2,520	LT	95,760
WATER SUPPLY	**2,126**	LT	**80,788**	1,454	LT	55,252	562	LT	21,356	2,267	LT	86,146
WATER DISTRIBUTION	**304**	LT	**11,552**				283	LT	10,754	625	LT	23,750
STORM DRAINAGE	**1,295**	LT	**49,210**	5,637	AC	56,370	2,196	LT	83,448	4,378	AC	43,780
PARKS	**3,465**	LT	**131,670**	2,828	LT	107,464	2,653	LT	100,814	2,014	LT	76,532
STREETS	**2,277**	LT	**86,526**	765	LT	29,070	2,271	LT	86,298			
PUBLIC WORKS							324	LT	12,312			
POLICE				396	LT	15,048	542	LT	20,596	564	LT	21,432
GENERAL PLAN PREP.	**296**	LT	**11,248**									
ADMIN FEE	**500**	LT	**19,000**				94	LT	3,572			
FIRE	**730**	LT	**27,740**	1,748	LT	66,424	337	LT	12,806	727	LT	27,626
PUBLIC FACILITIES	**1,324**	LT	**50,312**	2,476	LT	94,088	231	LT	8,778	225	LT	8,550
TOTAL FEES			**578,360**			614,742			452,238			531,244
TOTAL PER LOT			**15,220**			16,177			11,901			13,980

FEE TYPE	REEDLEY			SELMA			SANGER			FIREBAUGH		
	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL
SEWER TREATMENT	2,690	LT	102,220	3,886	LT	147,668	6,800	LT	258,400	2,362	LT	89,756
SEWER COLLECTION	1,077	LT	40,926				1,642	LT	62,396			
WATER SUPPLY	1,291	LT	49,058				1,622	LT	61,636	769	LT	29,222
WATER DISTRIBUTION	1,046	LT	39,748									
STORM DRAINAGE	1,403	LT	53,314	4,350	AC	43,500	5,475	LT	208,050	1,069	LT	40,622
PARKS	4,791	LT	182,058	5,011	LT	190,418	2,490	LT	94,620	1,590	LT	60,420
STREETS	1,697	LT	64,486	3,356	LT	127,528	1,993	LT	75,734	936	LT	35,568
PUBLIC WORKS				1,101	LT	41,838	440	LT	16,720			
POLICE	333	LT	12,654	728	LT	27,664	1,538	LT	58,444			
GENERAL PLAN PREP.												
FIRE	885	LT	33,630	710	LT	26,980	1,586	LT	60,268			
PUBLIC FACILITIES	1,115	LT	42,370	718	LT	27,284				827	LT	31,426
TOTAL FEES			620,464			632,880			896,268			287,014
TOTAL PER LOT			16,328			16,655			23,586			7,553

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Attachment 'E'

COMPARISON OF DEVELOPMENT IMPACT FEES - COMMERCIAL

EQUIVALENT UNITS = 2.0 UNITS
AREA = 1.63 ACRES

BLDG SIZE = 16,440 SF
VALUATION = $1,440,000

FEE TYPE	**KERMAN PROPOSED**			KINGSBURG			MADERA			FOWLER		
	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL
SEWER TREATMENT	**2,349**	UN	**$4,698**	3,886	UN	$7,772	0.763	SF	$12,544	3,886	UN	$7,772
SEWER COLLECTION	**1,053**	AC	**1,716**	1,141	UN	2,282	0.197	SF	3,235	2,520	UN	5,040
WATER SUPPLY	**2,126**	UN	**4,252**	1,567	KSF	25,761	0.133	SF	2,187	2,267	UN	4,534
WATER DISTRIBUTION	**519**	AC	**846**				0.072	SF	1,184	0.74	SF	12,166
STORM DRAINAGE	**8,438**	AC	**13,754**	15,994	AC	26,070	1.090	SF	17,920	6,723	AC	10,958
PARKS												
STREETS	**6,642**	AC	**10,826**	1,620	KSF	26,633	0.734	SF	12,067			
PUBLIC WORKS							0.133	SF	2,187			
POLICE				75	KSF	1,233	0.072	SF	1,184	733	UN	1,466
GENERAL PLAN PREP.	**369**	AC	**601**									
ADMIN FEE	**0.10**	SF	**1,644**				0.024	SF	395			
FIRE	**0.157**	SF	**2,581**	1,028	KSF	16,900	0.036	SF	592	944	UN	1,888
PUBLIC FACILITIES	**2,012**	AC	**3,280**	252	KSF	4,143	0.012	SF	197	228	UN	456
TOTAL FEES			**$44,199**			$110,795			$53,690			$44,280

FEE TYPE	REEDLEY			SELMA			SANGER			FIREBAUGH		
	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL
SEWER TREATMENT	0.54	SF	$8,878	3,886	UN	$7,772	7,062	AC	$11,511	7,522	AC	$12,261
SEWER COLLECTION	0.22	SF	3,617				2,349	AC	3,829			
WATER SUPPLY	0.39	SF	6,412				5,640	AC	9,193	3,276	AC	5,340
WATER DISTRIBUTION	0.31	SF	5,096									
STORM DRAINAGE	1.73	SF	28,441	11,600	AC	18,908	7,926	AC	12,919	8,840	AC	14,409
PARKS	0.53	SF	8,713				0.22	SF	3,617	0.33	SF	5,425
STREETS	6.22	SF	102,257	5.826	KSF	96	22,425	AC	36,553	5,478	AC	8,929
PUBLIC WORKS				0.451	SF	7,414	2,460	AC	4,010			
POLICE	0.56	SF	9,206	0.524	SF	8,615	2,857	AC	4,657			
GENERAL PLAN PREP.												
FIRE	0.63	SF	10,357	0.389	SF	6,395	4,714	AC	7,684			
PUBLIC FACILITIES	0.65	SF	10,686							1,250	AC	2,038
TOTAL FEES	11.78		$193,663			$49,200			$93,973			$48,402

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Attachment 'F'

COMPARISON OF DEVELOPMENT IMPACT FEES - INDUSTRIAL

UNITS = 2 UNITS
AREA = 5.5 ACRES

BLDG SIZE = 84,000 SF

FEE TYPE	**KERMAN PROPOSED**			KINGSBURG(1)			MADERA			FOWLER(1)		
	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL
SEWER TREATMENT	**2,349**	UN	**$4,698**	3,886	UN	$7,772	1.515	SF	$127,243	3,886	UN	$7,772
SEWER COLLECTION	**526**	AC	**2,893**	1,141	UN	2,282				2,520	UN	5,040
WATER SUPPLY	**2,126**	UN	**4,252**	1,193	KSF	100,212				2,267	UN	4,534
WATER DISTRIBUTION	**288**	AC	**1,584**							0.74	SF	62,160
STORM DRAINAGE	**7,032**	AC	**38,676**	14,015	AC	77,083	0.556	SF	46,687	7,348	AC	40,414
PARKS												
STREETS	**4,124**	AC	**22,682**	192	KSF	16,128	0.387	SF	32,500			
PUBLIC WORKS							0.097	SF	8,148			
POLICE				46	KSF	3,864	0.060	SF	5,032	733	UN	1,466
GENERAL PLAN PREP.	**369**	AC	**2,030**									
ADMIN FEE	**0.08**	SF	**2,500**									
FIRE	**0.083**	SF	**6,972**	629	KSF	52,836	0.024	SF	2,016	944	UN	1,888
PUBLIC FACILITIES	**2,012**	AC	**11,066**	153	KSF	12,852				228	UN	456
TOTAL FEES			**97,353**			$273,029			$221,626			$123,730

FEE TYPE	REEDLEY			SELMA(1)			SANGER			FIREBAUGH		
	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL	FEE	UNIT	TOTAL
SEWER TREATMENT	1.13	SF	$94,920	3,886	UN	$7,772	10,575	AC	$58,163	7,522	AC	$41,371
SEWER COLLECTION	0.45	SF	37,800									
WATER SUPPLY	0.82	SF	68,880				4,350	AC	$23,925	3,276	AC	18,018
WATER DISTRIBUTION	0.66	SF	55,440									
STORM DRAINAGE	1.61	SF	135,240	10,151	AC	55,831	7,926	AC	43,593	8,840	AC	48,620
PARKS	0.53	SF	44,520	0			0.22	SF	18,480	0.33	SF	27,720
STREETS	1.40	SF	117,600	2.449	KSF	206	17,940	AC	98,670	5,478	AC	30,129
PUBLIC WORKS				0.451	SF	37,884	2,460	AC	13,530			
POLICE	0.04	SF	3,360	0.008	SF	672	2,857	AC	15,714			
GENERAL PLAN PREP.												
FIRE	0.07	SF	5,880	0.116	SF	9,744	4,714	AC	25,927			
PUBLIC FACILITIES	0.65	SF	54,600							1,250	AC	6,875
TOTAL FEES	7.36		$618,240			$112,108			$298,001			$172,733

(1) SKF Industrial Sewer Treatment Fee based on flow amount and quality of effluent. Value used is Equivalent S.F. D. U.

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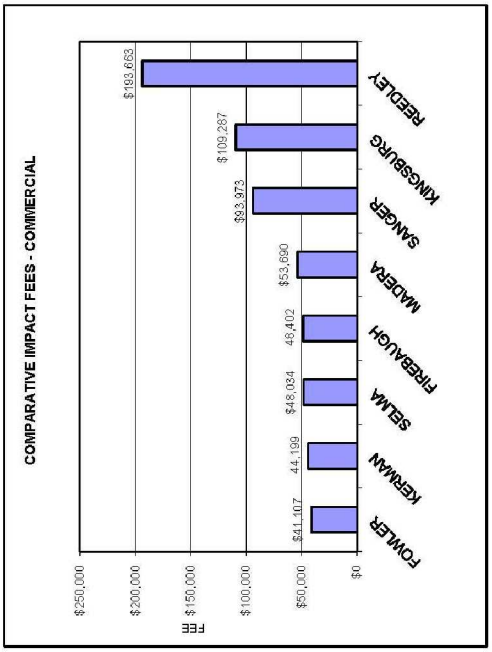
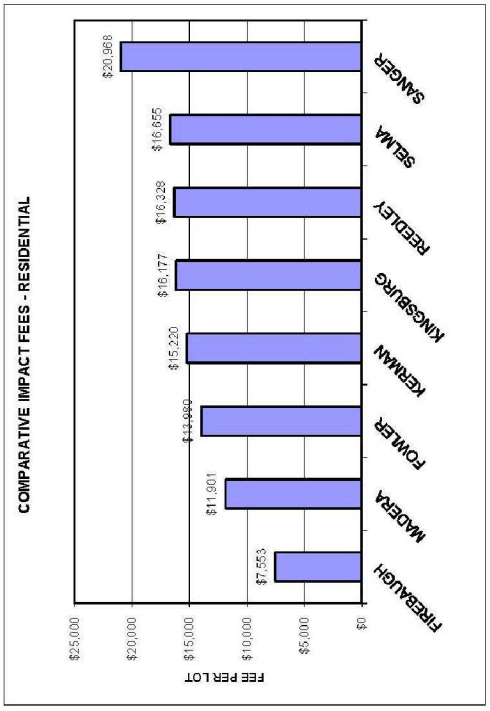
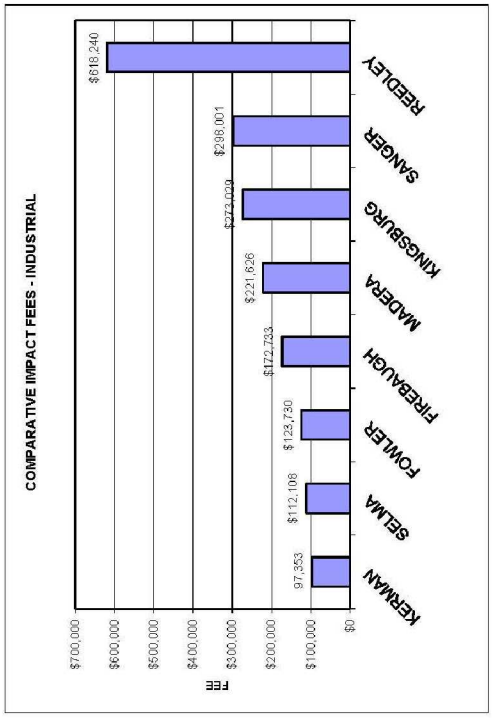
3/25/2014

Attachment 'G'







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CITY OF KERMAN

DEVELOPMENT FEE CALCULATIONS AND PROCEDURES

April 2, 2014

Prepared For:
City of Kerman
850 South Madera Ave.
Kerman, CA 93630

Prepared By:
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2985 N. Burl Avenue, Suite 101
Fresno, CA 93727

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EXHIBIT "A "

CITY OF KERMAN

2014 DEVELOPMENT FEES

FEE	SINGLE-FAMILY	MULTI-FAMILY	COMMERCIAL	INDUSTRIAL
Administrative Fee	$500 /UN	$475 /UN	$0.10 /SF (3)	$0.080 /SF (3)
			$400 Min.	$400 Min.
			$2,500 Max.	$2,500 Max.
Public Building Facilities	1,324 /UN	629 /UN	2,012 /AC	2,012 /AC
General Plan Fee	296 /UN	296 /UN	369 /AC	369 /AC
Fire Station & Equipment	730 /UN	442 /UN	0.157 /SF (3)	0.083 /SF (3)
Storm Drain Basin Acquisition	252 /UN	154 /UN	1,643 /AC	1,369 /AC
Storm Drain Facilities	1,043 /UN	637 /UN	6,795 /AC	5,663 /AC
Water Oversize	304 /UN	288 /UN	519 /AC	288 /AC
Water Major Facilities	2,126 /UN	2,020 /UN	2,126 /EDU (1)	2,126 /EDU (1)
Sewer Oversize	554 /UN	526 /UN	1,053 /AC	526 /AC
Sewer Major Facilities	2,349 /UN	2,349 /UN	2,349 /EDU (1)	2,349 /EDU (1)
Parks - Development	2,706 /UN	2,706 /UN	0	0
Parks - Quimby	759 /UN	759 /UN	0	0
Major Streets	1,545 /UN	1,049 /UN	4,194 /AC	2,097 /AC
Outside Travel Lane	310 /UN	211 /UN	842 /AC	421 /AC
Street Signals	159 /UN	76 /UN	606 /AC	606 /AC
Railroad Crossings	263 /UN	125 /UN	1,000 /AC	1,000 /AC
Del Norte Trunk Sewer (2)	858 /UN	0 /UN	2,656 /AC	0 /AC

(1) Adjusted for equivalent single family unit usage

(2) Applies to Del Norte Trunk Service Area Only

(3) Building Area

SEWER FRONT FOOTAGE $16.00 per lineal foot (all land uses)

WATER FRONT FOOTAGE $15.00 per lineal foot (all land uses)

SECTION 1
DEVELOPMENT FEE CALCULATIONS AND PROCEDURES

PROCEDURES

Background

Impact Fees are collected from new developments to pay for City infrastructure to serve the increase demands caused by growth in demand for services. The fees are collected under legislation commonly referred to as "AB 1600." The fees can only be used for capital improvements and not ongoing maintenance.

Applicability

Impact Fees are charged on all new construction in proportion to the increase in demand for service. For example, if an existing building is demolished and a new structure of similar size and use is built in its place, no impact fees will be charged. If a new building is constructed on a partially developed site the fees will be calculated in one of the two following ways:

A. Percentage Increase. The fees will be based upon the fraction of the new building area divided by the total building area (existing plus new) applied to the total area of the site.

B. Required Area. The fees will be based upon the minimum area required for development of the same size building, i.e. setbacks, parking and landscaping.

Fees, Credits and Reimbursements

Developers who install improvements for which impact fees are collected will be given credit against their fee obligation for the cost of the improvements. If the cost of construction is less than the fee, the developer will pay the difference. If the cost of construction is more than the fee obligation, the developer will be eligible for reimbursement from that specific fee account. If there are no funds in the account, the developer must wait for reimbursement. Developers will be paid interest for funds not reimbursed within the first year after completion of their project. Interest will be based on the average interest rate the City receives for Certificates of Deposits held by the City at the time the reimbursement is made.

Time of Collection

Development Impact Fees will be collected in accordance with Section 66007 of the Government Code. Storm Drain Fees for subdivisions are collected when the final map is recorded as an application for utility service. All other Development Impact Fees for residential projects are collected when certificates of occupancy are issued. For commercial and industrial projects all impact fees are collected when building permits are issued.

Annual Adjustment

The Development Impact Fees may be adjusted annually by the City Council based an annual inflationary adjustment to reflect changes in the cost of construction. The measure used will be the National Average Construction Cost Index according to the Engineering News-Record.

SECTION 2

MAJOR STREET DEVELOPMENT FEE CALCULATIONS

MAJOR STREET CENTER TRAVEL LANE FEE

Currently the only expressways in Kerman are Madera Avenue and Whitesbridge Road (state highways). The only arterial street is Howard Avenue. The major collector routes are Kearney Blvd., California, Church, Del Norte, Siskiyou, Vineland, Nielsen, Jensen, Modoc, Sycamore and Goldenrod Avenues. Center travel lane work consists of installation of a median curb island with median landscaping and irrigation facilities plus the installation of the two (2) adjacent twelve (12) foot travel lanes. The cost shall be allocated by land use for the undeveloped area. The total undeveloped area is 4,373 acres. The estimated cost for center travel lane improvements is $17,914,000. The major street center travel lane fee calculations are shown in the following table.

Land Use	Area (Ac.)	Factor	Weighted Area	Percentage	Cost Share	Fee per Acre (Cost Share/Area)	Fee per Unit
SFR	2,080	0.70	1,456	68.2%	$12,209,709	$5,314	$1,545
MFR	8	1.00	8	0.4%	71,042	7,591	$1,048
COMM	401	0.50	201	9.4%	1,682,537	3,796	
IND	1,884	0.25	471	22.1%	3,950,712	1,898	
Total	**4,373**				**$17,914,000**		

MAJOR STREET TRAFFIC SIGNAL FEE

Four new traffic signals are proposed in the plan area. The signals are on State Highways 145 and 180, as shown on the map of Traffic Signals and Railroad Crossings.

Estimated Traffic Signal Cost	=	$524,000 for each intersection.		
Total Traffic Signal Cost	=	4 X $524,000	=	$2,096,000
	Reimbursements		=	$ 554,090
	Total Signals		=	$2,650,090
Traffic Signal Fee Basis	=	$2,650,090 ÷ 4,373 ac.	=	$606 /acre

Traffic Signal Fee –	Commercial & Industrial	=	$606/acre
	Single Family Residential Fee @ 3.8 un/ac	=	$159/unit
	Multi-family Residential Fee @ 8 un/ac	=	$76/acre

MAJOR STREET RAILROAD CROSSING FEE

Three new railroad crossing signals are proposed in the plan area, as shown on the map of Traffic Signals and Railroad Crossings.

Estimated Railroad Crossing Cost	=	$1,458,000 for each crossing		
Total Railroad Crossing Cost	=	3 X $1,458,000	=	$4,374,000
Railroad Crossing Fee Basis	=	$5,300,000 ÷ 4,420 ac.	=	$1,199 /ac.
Railroad Crossing Fee –	Commercial & Industrial	=	$1,199/acre	
	Single Family Residential Fee @ 3.8 un/ac	=	$263/unit	
	Multi-family Residential Fee @ 8 un/ac	=	$125/acre	

OUTSIDE TRAVEL LANE FEE

The outside travel land fee pays for the cost of installing the outside travel lane and shoulder paving on four-lane expressways and arterials where developers install those improvements along properties not owned by them. In the Kerman Sphere of Influence those streets are Whitesbridge Road, Madera Avenue and Howard Avenue. The outside lanes are 12 feet wide and shoulders are usually 5 feet wide. The cost shall be allocated by land use for the undeveloped area. The total undeveloped area is 4,373 acres. The estimated cost for outside travel lane improvements is $3,597,850. The outside travel lane fee calculations are shown in the following table.

Land Use	Area (Ac.)	Factor	Weighted Area	Percentage	Cost Share	Fee per Acre (Cost Share/Area)	Fee per Unit
SFR	2,080	0.70	1,456	68.2%	$2,452,199	$1,179	$310
MFR	8	1.00	8	0.4%	14,268	1,685	$211
COMM	401	0.50	201	9.4%	337,921	842	
IND	1,884	0.25	471	22.1%	793,461	421	
Total	**4,373**				**$17,914,000**		

MAJOR STREET CENTER TRAVEL LANE IMPROVEMENTS

CENTER TRAVEL LANE ONLY

COST/LF= $80.00

STREET	FROM	TO	LENGTH	COST/LF	EXTENSION
MODOC	500' S/O U.P.R.R.	SOUTH LIMIT	5,941	$80.00	$475,260
SISKIYOU	U.P.R.R.	SOUTH LIMIT	6,462	$80.00	$516,929
DEL NORTE	500' S/O U.P.R.R.	CHURCH	2,037	$80.00	$162,926
DEL NORTE	JENSEN	SOUTH LIMIT	1,260	$80.00	$100,837
VINELAND	COMMERCE	SOUTH LIMIT	5,576	$80.00	$446,059
GOLDENROD	U.P.R.R.	SOUTH LIMIT	6,826	$80.00	$546,114
SYCAMORE	CALIFORNIA	SOUTH LIMIT	6,576	$80.00	$526,084
CALIFORNIA	VINELAND	GOLDENROD	2,764	$80.00	$221,131
CHURCH	MODOC	900' E/O DEL NORTE	6,212	$80.00	$496,990
CHURCH	MADERA	SYCAMORE	7,826	$80.00	$626,082
JENSEN	MODOC	400' E/O DEL NORTE	5,669	$80.00	$453,554
JENSEN	W/O MADERA	SYCAMORE	9,222	$80.00	$737,766
				SUB-TOTAL =	$5,309,734

CENTER TRAVEL LANE, MEDIAN, & LANDSCAPE

COST/LF= $140.00

STREET	FROM	TO	LENGTH	COST/LF	EXTENSION
NIELSEN	MODOC	SYCAMORE	15,814	$140.00	$2,214,022
KEARNEY	MODOC	TR. 5043	1,379	$140.00	$193,115
KEARNEY	GOLDENROD	HOWARD	5,294	$140.00	$741,096
CALIFORNIA	MODOC	TR. 5329	1,387	$140.00	$194,132
CALIFORNIA	GOLDENROD	HOWARD	5,310	$140.00	$743,414
MODOC	NORTH LIMIT	CALIFORNIA	8,523	$140.00	$1,193,192
SISKIYOU	NORTH LIMIT	WHITESBRIDGE	3,947	$140.00	$552,632
DEL NORTE	NORTH LIMIT	WHITESBRIDGE	3,927	$140.00	$549,776
VINELAND	NORTH LIMIT	WHITESBRIDGE	3,915	$140.00	$548,099
GOLDENROD	NORTH LIMIT	WHITESBRIDGE	3,960	$140.00	$554,400
SYCAMORE	NORTH LIMIT	KEARNEY	6,604	$140.00	$924,549
HOWARD	WHITESBRIDGE	CALIFORNIA	5,281	$140.00	$739,280
				SUB-TOTAL =	$9,147,705

MEDIAN & LANDSCAPE ONLY

COST/LF= $60.00

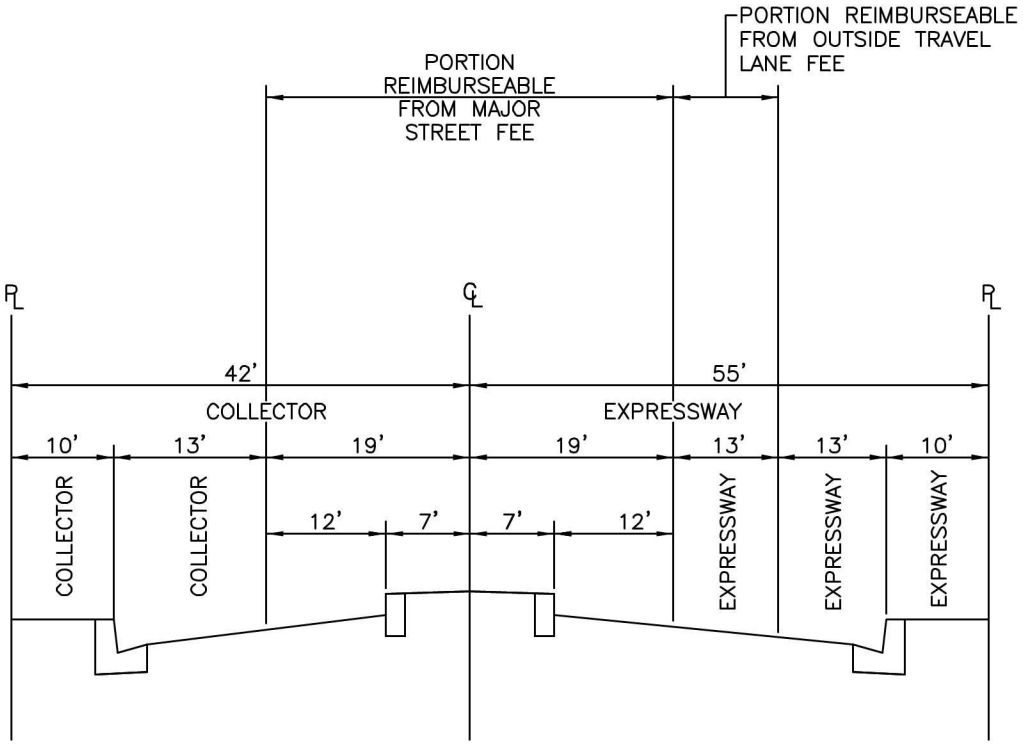
STREET	FROM	TO	LENGTH	COST/LF	EXTENSION
WHITESBRIDGE	MODOC	HOWARD	17,200	$60.00	$1,032,000
MADERA	NORTH LIMIT	WHITESBRIDGE	3,901	$60.00	$234,054
MADERA	U.P.R.R.	SOUTH LIMIT	6,441	$60.00	$386,453
				SUB-TOTAL=	$1,652,507

MADERA AVE. & WHITESBRIDGE RD. DOUBLE LEFT-TURN LANES $1,050,000

SUB-TOTAL CONSTRUCTION COST = $17,159,946

CURRENT FEE BALANCE= $0
OUTSTANDING REIMBURSEMENTS= $754,054

TOTAL CENTER TRAVEL LANE FEES NEEDED= $17,914,000



MAJOR STREET SECTION

NO SCALE

YAMABE & HORN ENGINEERING, INC.

2985 N. BURL AVENUE
SUITE 101
FRESNO, CA 93727

TEL (559) 244-3123
FAX (559) 244-3120

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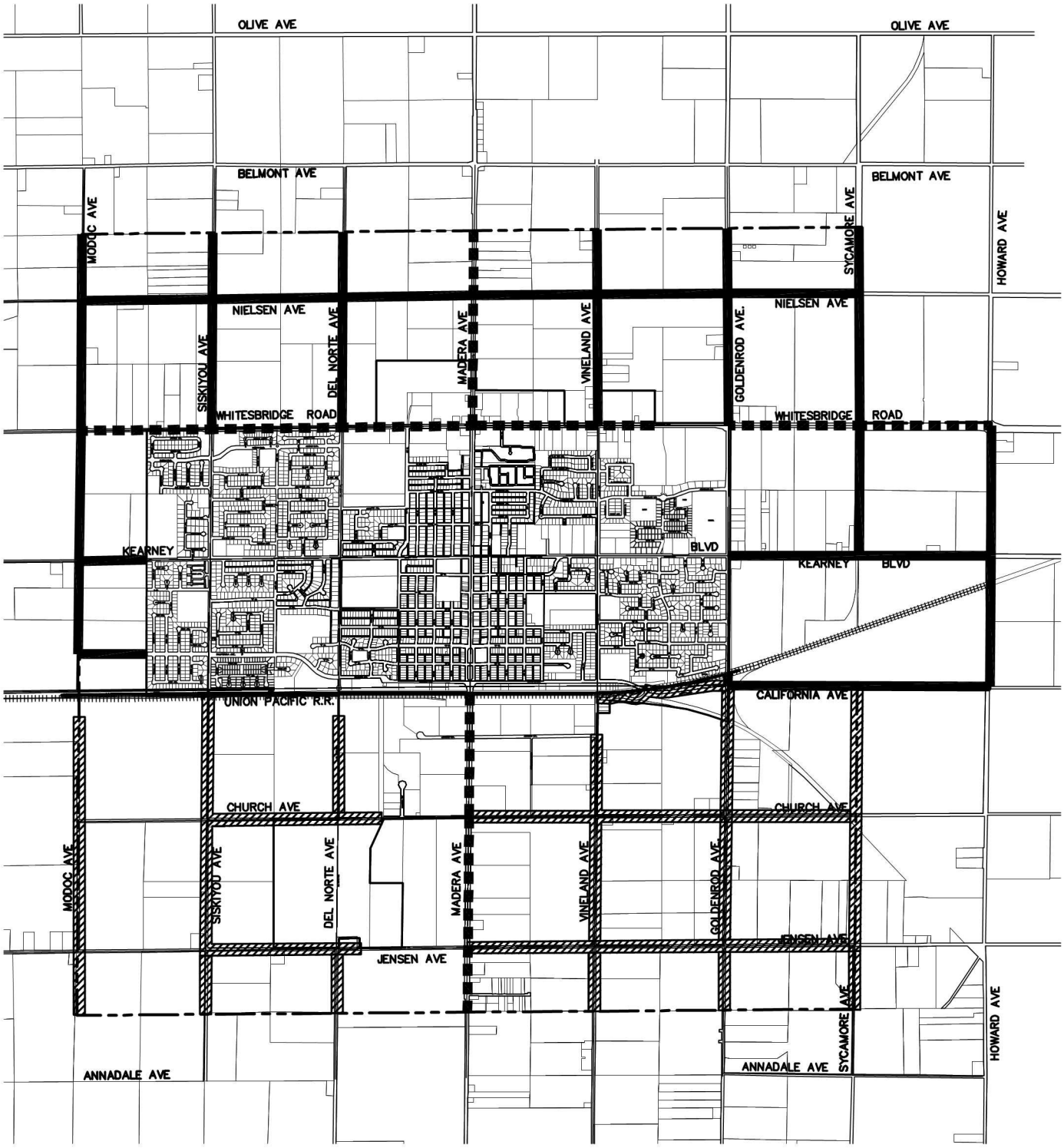
MAJOR STREETS



CENTER TRAVEL LANES, MEDIAN, & LANDSCAPING

MEDIAN & LANDSCAPING ONLY

CENTER TRAVEL LANES ONLY

IMPACT FEE BOUNDARY

YAMABE & HORN ENGINEERING, INC.

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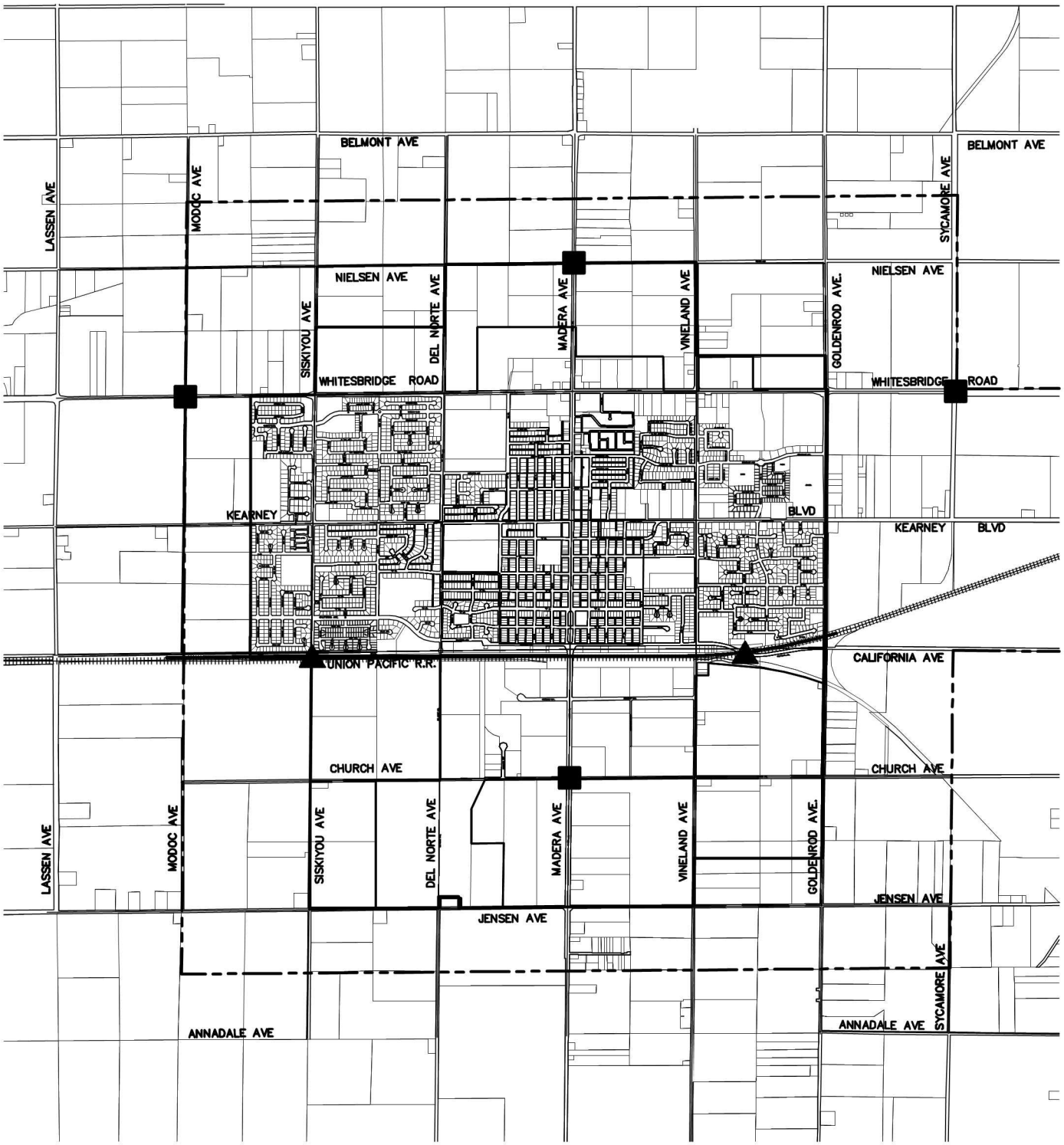
TRAFFIC SIGNALS / RAILROAD CROSSINGS



STATE / CITY SIGNAL

RAILROAD CROSSING

STUDY AREA BOUNDARY

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SECTION 3

WATER DEVELOPMENT FEE CALCULATIONS

WATER MAJOR FACILITIES FEE

SUPPLY

The Water Master Plan for the current General Plan shows 15 additional wells within the Sphere of Influence. Each well is projected to have a capacity of 1,200 gpm. The current five operating wells have a combined capacity of 5,700 gpm. The estimated cost of a new well is $1,250,000 per well, including land and site improvements.

STORAGE

The City has two 750,000 gallon tanks that provide storage for the water system. Four additional tanks will be needed to serve the plan area. Tanks are needed to provide capacity for fire flow and peak-hour demand. The cost of one storage tank and associated pumps and mains is $725,000. An additional 5-acre site will be needed for the tanks in the northeast area of the City.

The total undeveloped area is 4,373 acres. The estimated water major facilities cost is $22,200,000. The fee per unit is calculated on the following table. The number of units for commercial and industrial developments shall be calculated using loading factors based on residential equivalent usage which is 900 gallons per day.

Land Use	Area (Ac.)	Factor	Weighted Area	Percentage	Cost Share	Density (UN/Ac.)	Fee per E. D. U.
SFR	2,080	1.00	2,080	75.7%	$16,799,576	3.8	$2,126
MFR	8	2.00	17	0.6%	136,848	8.0	$2,020
COMM	401	0.45	181	6.6%	1,458,472		$2,126
IND	1,884	0.25	471	17.1%	3,805,103		$2,126
Total	**4,373**				**$22,200,000**		

WATER OVERSIZE FEE

The Water Oversize Fee pays for the cost of installing water mains larger than 8 inches in diameter. The Water Master Plan shows 12-inch mains in most collector, arterial and expressway streets. The additional

size is needed to move city water through the grid. Developers who build along those major streets are reimbursed for the additional cost compared to an 8-inch diameter main. The total undeveloped area is 4,420 acres. The current estimated cost for over sizing is $3,170,029. The fee will be charged to all developments according to land use. The fee per acre for commercial and industrial uses and fee per unit for residential uses based on 3.8 units per acre for single family and 8 units per acre for multi-family are calculated on the following table.

Land Use	Area (Ac.)	Factor	Weighted Area	Percentage	Cost Share	Fee per Acre (Cost Share/Area)	Fee per Unit
SFR	2,080	1.00	2,080	75.7%	$2,398,881	$1,154	$304
MFR	8	2.00	17	0.6%	$19,541	$2,307	$288
COMM	401	0.45	181	6.6%	$208,261	$519	
IND	1,884	0.25	471	17.1%	$543,346	$288	
Total	**4,373**				**$3,170,029**		

WATER FRONT FOOTAGE FEE

The Water Front Footage Fee is used to reimburse developers who install water mains in boundary streets that are later developed in another project. The fee is assessed to the second developer to reimburse the original party that installed the water main. Based upon current prices the estimated cost to install an 8-inch water main is $30.00 per lineal foot. Because the front footage fee will be paid by properties on either side of the water main, the fee is half the cost. No reimbursements will be made after ten years.

Water Front Footage Fee = $30.00 ÷ 2 = $15.00 per lineal foot

WATER OVERSIZE

SIZE	COST/LF
12	$20.00

STREET	FROM	TO	SIZE	LENGTH	COST/LF	EXTENSION
NIELSEN	MODOC	SYCAMORE	12	15,799	$20.00	$315,980
N/O WHITESBRIDGE	MODOC	E/O DEL NORTE	12	6,633	$20.00	$132,668
N/O WHITESBRIDGE	GOLDENROD	SYCAMORE	12	2,648	$20.00	$52,953
S/O WHITESBRIDGE	MODOC	KENNETH	12	1,544	$20.00	$30,872
S/O WHITESBRIDGE	GOLDENROD	HOWARD	12	5,314	$20.00	$106,288
KEARNEY	MODOC	W/O KENNETH	12	1,349	$20.00	$26,972
KEARNEY	GOLDENROD	HOWARD	12	5,292	$20.00	$105,848
U.P.R.R.	SISKIYOU	DEL NORTE	12	2,652	$20.00	$53,033
CALIFORNIA	E/O VINELAND	HOWARD	12	7,485	$20.00	$149,695
CALIFORNIA	MODOC	W/O KENNETH	12	1,366	$20.00	$27,327
CHURCH	MODOC	DEL NORTE	12	5,296	$20.00	$105,923
CHURCH	MADERA	SYCAMORE	12	7,831	$20.00	$156,622
JENSEN	MODOC	E/O DEL NORTE	12	5,672	$20.00	$113,433
JENSEN	MADERA	SYCAMORE	12	7,865	$20.00	$157,298
MODOC	NORTH LIMIT	SOUTH LIMIT	12	15,864	$20.00	$317,276
SISKIYOU	NORTH LIMIT	WHITESBRIDGE	12	3,998	$20.00	$79,963
SISKIYOU	U.P.R.R.	SOUTH LIMIT	12	6,570	$20.00	$131,392
DEL NORTE	NORTH LIMIT	WHITESBRIDGE	12	4,002	$20.00	$80,033
DEL NORTE	U.P.R.R.	SOUTH LIMIT	12	6,562	$20.00	$131,246
W/O MADERA	NORTH LIMIT	NIELSEN	12	1,321	$20.00	$26,412
E/O MADERA	NORTH LIMIT	NIELSEN	12	1,322	$20.00	$26,444
E/O MADERA	COMMERCE	CHURCH	12	1,628	$20.00	$32,558
MADERA	NIELSEN	N/O WHITESBRIDGE	12	1,997	$20.00	$39,944
MADERA	S/O JENSEN	SOUTH LIMIT	12	343	$20.00	$6,856
VINELAND	NORTH LIMIT	WHITESBRIDGE	12	3,959	$20.00	$79,173
VINELAND	COMMERCE	SOUTH LIMIT	12	5,591	$20.00	$111,810
GOLDENROD	NORTH LIMIT	WHITESBRIDGE	12	4,000	$20.00	$80,000
GOLDENROD	U.P.R.R.	SOUTH LIMIT	12	7,078	$20.00	$141,558
SYCAMORE	NORTH LIMIT	SOUTH LIMIT	12	15,882	$20.00	$317,645
HOWARD	WHITESBRIDGE	CALIFORNIA	12	5,318	$20.00	$106,360
					SUB-TOTAL=	$3,243,584

CURRENT FEE BALANCE =	$129,578
OUTSTANDING REIMBURSEMENTS=	$56,023
TOTAL OVERSIZE FEES NEEDED =	**$3,170,029**

WATER MAJOR FACILITIES

MASTER PLAN LOCATION

WELL #	STREET #1	STREET #2
18	WHITESBRIDGE	E/O FIRST
19	NIELSEN	VINELAND
23	NIELSEN	SISKIYOU
24	NIELSEN	SYCAMORE
29	KEARNEY	GOLDENROD
30	KEARNEY	HOWARD
33	KEARNEY	MODOC
35	CALIFORNIA	HOWARD
36	CHURCH	SYCAMORE
37	CHURCH	VINELAND
38	JENSEN	GOLDENROD
39	JENSEN	MADERA
41	S/O CALIFORNIA	DEL NORTE
42	CHURCH	SISKIYOU
43	JENSEN	SISKIYOU

TOTAL # OF WELLS NEEDED =		15
COST PER WELL =		$1,250,000
	SUB-TOTAL=	$18,750,000
STORAGE TANKS =		$2,900,000
TANK SITE =		$300,000
REMOTE SENSING =		$250,000
	SUB-TOTAL =	$3,450,000
	TOTAL MAJOR FACILITIES COST=	$22,200,000
	CURRENT FEE BALANCE =	$0
TOTAL MAJOR FACILITIES FEES NEEDED =		**$22,200,000**

SECTION 4

SANITARY SEWER DEVELOPMENT FEE CALCULATIONS

SEWER MAJOR FACILITIES FEE

The present Waste Water Treatment Plant was originally constructed in 1983 with a capacity of 1.34 mgd. The recent expansion will increase the capacity to 2.0 mgd. In addition, future expansions of the WWTP will be needed to serve the Sphere of Influence. These future expansions will increase the capacity to 7.53 mgd. The additional capacity from the current expansion and future expansions will serve approximately 18,023 units (6.2 mgd ÷ 344 gal / unit). The cost for the recent WWTP expansion debt service that is attributable to future growth is estimated to be $6,000,000. The future expansions will cost approximately $6,480,000 per mgd increase in capacity, therefore the total estimate for the future expansions is 5.53 mgd x $6.48m = $35,850,000. In addition, the Sewer Master Plan shows the need for four lift stations to provide service for the growth area. Each lift station is estimated to cost $216,000. The total costs are:

Current WWTP Debt Service =	$6,000,000
Future WWTP Expansion =	$35,850,000
Lift Stations (4 @ $216,000) =	$864,000
TOTAL COST =	$42,714,000
Current Impact Fee Balance =	$381,000
Major Facilities Sewer Funds Required =	$42,333,000

Major Facilities Fee = $42,333,000 ÷ 18,023 units = $2,349 /unit

The number of units for commercial and industrial developments shall be calculated using loading factors based on residential equivalent usage which is 300 gallons per day.

SEWER OVERSIZE FEE

The Sewer Oversize Fee pays for the cost of installing sewer mains larger than 8 inches in diameter. The Sewer Master Plan shows mains ranging from 10 inches to 36 inches in most collector, arterial and expressway streets. The additional size is needed to transport sewage to the Wastewater Treatment Plant. Developers who build along those major streets are reimbursed for the additional cost compared to an 8-

inch diameter main. The total undeveloped area is 4,420 acres. The current estimated cost for over sizing is $5,828,674. The fee will be charged to all developments according to land use. The fee per acre for commercial and industrial uses and fee per unit for residential uses based on 3.8 units per acre for single family and 8 units per acre for multi-family are calculated on the following table.

Land Use	Area (Ac.)	Factor	Weighted Area	Percentage	Cost Share	Fee per Acre (Cost Share/Area)	Fee per Unit
SFR	2,092	1.00	2,080	75.1%	$4,378,814	$2,106	$554
MFR	8	2.00	17	0.6%	35,669	$4,211	$526
COMM	423	0.50	201	7.2%	422,390	$1,053	
IND	1,897	0.25	471	17.0%	991,801	$526	

SEWER FRONT FOOTAGE FEE

The Sewer Front Footage Fee is used to reimburse developers who install sewer mains in boundary streets that are later developed as part of another project. The fee is assessed to the second developer to reimburse the original party that installed the sewer main. Based upon current prices the estimated cost to install an 8-inch sewer main is $32.00 per lineal foot. Because the front footage fee will be paid by properties on either side of the water main, the fee is half the cost. No reimbursements will be made after ten years.

Sewer Front Footage Fee = $32.00 ÷ 2 = $16.00 per lineal foot

DEL NORTE TRUNK SEWER

Due to inadequate capacity of the existing sewer trunk in Whitesbridge Road, a special trunk sewer is required to serve future developments in the northerly areas of the City (See diagram). This fee is assessed only in the benefit area of approximately 170 acres. The total cost of the special sewer trunk construction is $193,300 in 1998. The current value of the improvement is $275,126 based upon an inflation rate of 2.25%.

SEWER OVERSIZE

SIZE	COST/LF
10	$24.00
12	$30.00
15	$38.00
18	$48.00
21	$60.00
24	$74.00
27	$92.00
30	$114.00
36	$156.00

T - TEMPORARY SEWER MAIN
P - PARALLEL SEWER MAIN

STREET	FROM	TO	SIZE		LENGTH	COST/LF	EXTENSION
MODOC	NORTH LIMIT	NIELSEN	10		1362	$24.00	$32,681
MODOC	NIELSEN	N/O WHITESBRIDGE	12		1327	$30.00	$39,823
MODOC	N/O WHITESBRIDGE	WHITESBRIDGE	24		1007	$74.00	$74,549
MODOC	WHITESBRIDGE	KEARNEY	27		2967	$92.00	$272,984
MODOC	KEARNEY	CHURCH	30		5298	$114.00	$603,980
SISKIYOU	NORTH LIMIT	NIELSEN	10		1301	$24.00	$31,220
SISKIYOU	NIELSEN	N/O WHITESBRIDGE	12		1308	$30.00	$39,245
SISKIYOU	N/O WHITESBRIDGE	WHITESBRIDGE	12		1223	$30.00	$36,703
SISKIYOU	S/O U.P.R.R.	CHURCH	10		2330	$24.00	$55,925
SISKIYOU	JENSEN	SOUTH LIMIT	10		1253	$24.00	$30,064
DEL NORTE	NORTH LIMIT	NIELSEN	10		1280	$24.00	$30,714
DEL NORTE	NIELSEN	N/O WHITESBRIDGE	12		1329	$30.00	$39,875
DEL NORTE	N/O WHITESBRIDGE	WHITESBRIDGE	18	T	1321	$48.00	$63,398
DEL NORTE	KEARNEY	C STREET	18	P	1770	$48.00	$84,964
DEL NORTE	CHURCH	JENSEN	21		2640	$60.00	$158,399
DEL NORTE	JENSEN	SOUTH LIMIT	10		1264	$24.00	$30,343
MADERA	NORTH LIMIT	NIELSEN	12		1261	$30.00	$37,833
MADERA	NIELSEN	N/O WHITESBRIDGE	12		1333	$30.00	$39,979
MADERA	JENSEN	SOUTH LIMIT	10		1281	$24.00	$30,754
VINELAND	NORTH LIMIT	NIELSEN	10		1253	$24.00	$30,067
VINELAND	NIELSEN	N/O WHITESBRIDGE	12		1330	$30.00	$39,911
VINELAND	N/O WHITESBRIDGE	WHITESBRIDGE	10		1316	$24.00	$31,594
VINELAND	JENSEN	SOUTH LIMIT	10		1291	$24.00	$30,976
GOLDENROD	NORTH LIMIT	NIELSEN	10		1246	$24.00	$29,897
GOLDENROD	NIELSEN	N/O WHITESBRIDGE	12		1325	$30.00	$39,747
GOLDENROD	N/O WHITESBRIDGE	WHITESBRIDGE	10		1000	$24.00	$24,000
GOLDENROD	U.P.R.R.	CALIFORNIA	15		232	$38.00	$8,807
GOLDENROD	CALIFORNIA	CHURCH	24		2646	$74.00	$195,800
GOLDENROD	CHURCH	JENSEN	12		2648	$30.00	$79,451
SYCAMORE	NORTH LIMIT	NIELSEN	12		1261	$30.00	$37,838
SYCAMORE	NIELSEN	N/O WHITESBRIDGE	15		2358	$38.00	$89,612
SYCAMORE	N/O WHITESBRIDGE	KEARNEY	18		2973	$48.00	$142,727
SYCAMORE	KEARNEY	CALIFORNIA	21		2659	$60.00	$159,514
NIELSEN	E/O GOLDENROD	SYCAMORE	10		1353	$24.00	$32,472
N/O WHITESBRIDGE	MODOC	DEL NORTE	24		5318	$74.00	$393,562
N/O WHITESBRIDGE	DEL NORTE	E/O MADERA	18		2970	$48.00	$142,569
N/O WHITESBRIDGE	E/O MADERA	VINELAND	15		2208	$38.00	$83,909

N/O WHITESBRIDGE	VINELAND	GOLDENROD	12		2668	$30.00	$80,045
WHITESBRIDGE	E/O GOLDENROD	SYCAMORE	10		1360	$24.00	$32,635
KEARNEY	E/O GOLDENROD	HOWARD	10		4004	$24.00	$96,103
CALIFORNIA	MODOC	KENNETH	15	T	1545	$38.00	$58,727
CALIFORNIA	GOLDENROD	SYCAMORE	21		2619	$60.00	$157,134
CALIFORNIA	SYCAMORE	HOWARD	10		2682	$24.00	$64,357
CHURCH	MODOC	WWTP	36		5498	$156.00	$857,750
CHURCH	WWTP	MADERA	24	P	2335	$74.00	$172,820
CHURCH	MADERA	GOLDENROD	30		5261	$114.00	$599,757
CHURCH	GOLDENROD	SYCAMORE	12		2602	$30.00	$78,050
JENSEN	MODOC	SISKIYOU	10		2640	$24.00	$63,361
JENSEN	SISKIYOU	DEL NORTE	12		2651	$30.00	$79,541
JENSEN	DEL NORTE	MADERA	15		2662	$38.00	$101,144
JENSEN	MADERA	VINELAND	12		2588	$30.00	$77,650
JENSEN	GOLDENROD	W/O SYCAMORE	10		1980	$24.00	$47,521

SUB-TOTAL = $5,892,481

CURRENT FEE BALANCE= $63,807

OUTSTANDING REIMBURSEMENTS = $0

TOTAL OVERSIZE FEES NEEDED= $5,828,674

DEL NORTE AVENUE TRUNK SEWER

SEWAGE GENERATION VALUES:

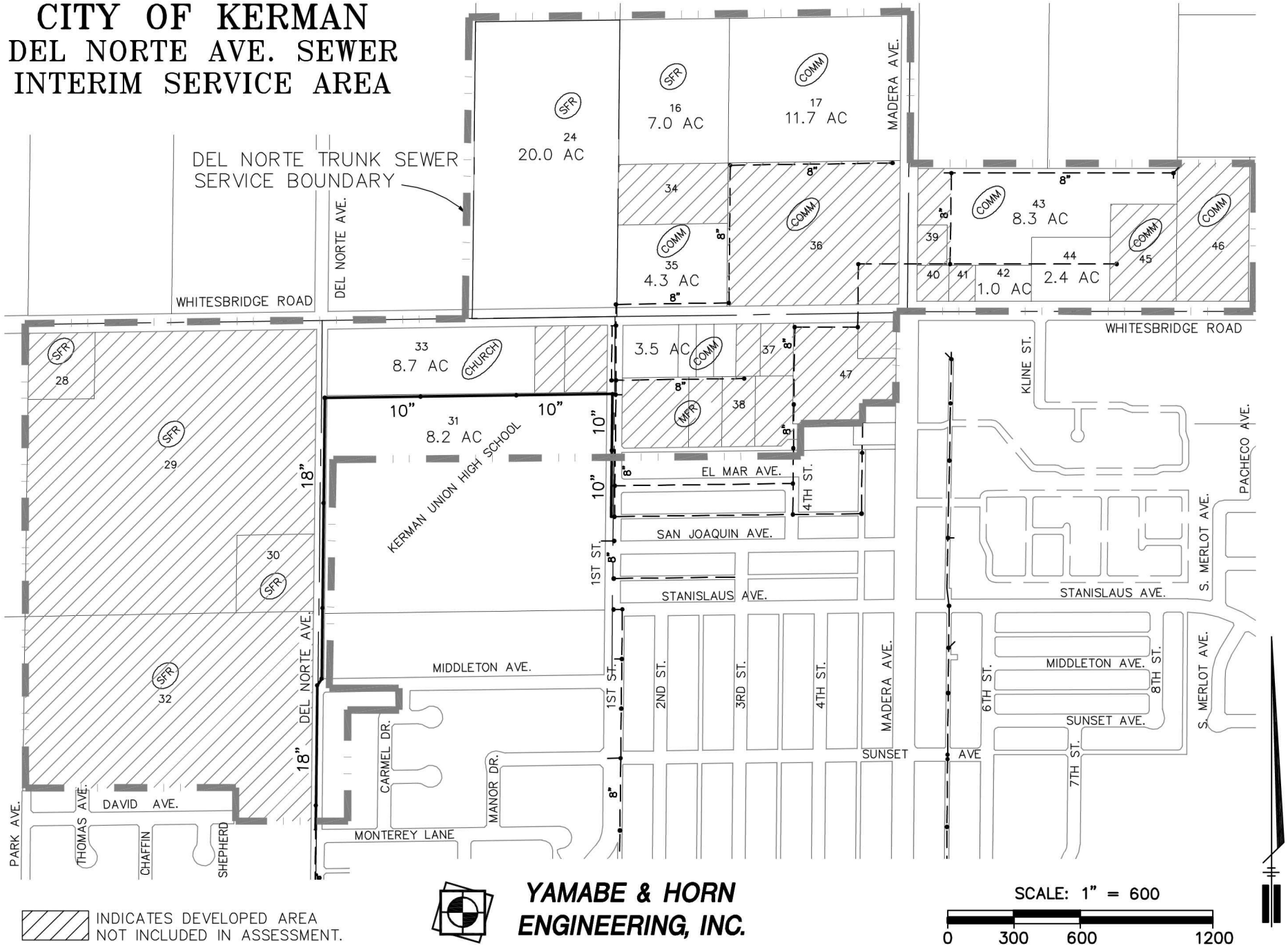
COMM	4,836	GAL/DAY
MFR	6,500	GAL/DAY
SFR	1,612	GAL/DAY

PARCEL NUMBER	LAND USE	AREA	FLOW	SFR AREA	SFR FLOW	MFR AREA	MFR FLOW	COMM AREA	COMM FLOW	DEVELOPED AREA	DEVELOPED FLOW
16	SFR	7.0	11,284	7.0	11,284						
17	COMM	11.7	56,581					11.7	56,581		
24	SFR	20.0	32,240	20.0	32,240						
28	SFR	2.0	3,224							2.0	3,224
29	SFR	33.4	53,841							33.4	53,841
30	SFR	2.8	4,514							2.8	4,514
31	SFR	8.2	13,218							8.2	13,218
32	SFR	27.7	44,652							27.7	44,652
33	COMM	8.7	42,073					8.7	42,073		
34	COMM	0.0	0					0.0	0		
35	COMM	4.3	20,795					4.3	20,795		
36	COMM	11.6	56,098							11.6	56,098
37	COMM	4.2	20,311					4.2	20,311		
38	MFR	5.6	36,400							5.6	36,400
39	COMM	0.6	2,902							0.6	2,902
40	COMM	0.6	2,902							0.6	2,902
41	COMM	0.5	2,418							0.5	2,418
42	COMM	1.0	4,836					1.0	4,836		
43	COMM	8.3	40,139					7.1	40,139	1.2	
44	COMM	2.4	11,606							2.4	11,606
45	COMM	3.0	14,508							3.0	14,508
46	COMM	5.0	24,180							5.0	24,180
47	COMM	3.8	18,377							3.8	18,377
			517,098	27.0	43,524	-	-	37.0	184,735	108.4	288,839
					8.42%				35.73%		55.86%

TOTAL COST =	$	275,959
DEV SHARE =	$	154,144
UNDEV SHARE =	$	121,815

LAND USE	AREA	% OF FLOW	COST SHARE	FEE PER ACRE
SFR	27.0	8.42%	$ 23,227	$ 860
MFR	-	-	-	-
COMM	37.0	35.73%	98,587	$ 2,665
TOTAL	64.0		$ 121,815	

CITY OF KERMAN
DEL NORTE AVE. SEWER INTERIM SERVICE AREA



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SECTION 5

STORM DRAIN DEVELOPMENT FEE CALCULATIONS

STORM DRAIN BASIN ACQUISITION FEE

The Storm Drain Basin Acquisition Fee pays for the purchase of property for permanent storm drainage basins. The remaining basins to be acquired within the Sphere of Influence are listed in the following table. Portions of the service areas for certain basins lie outside of the Sphere of Influence, and are not calculated as part of the fee. The acquisition cost is estimated to be $60,000 per acre.

Zone	Area (Ac.)	Volume (C.Y.)
C	4.04	26,000
D	8.97	122,930
E	5.87	114,979
J	6.78	110,513
M	11.50	190,427
P	6.42	90,037
R	9.32	107,905
T	10.01	139,319
V	12.46	139,819
X	11.99	158,830
TOTALS	87.36	1,200,760

Total Basin Acquisition Costs = 87.36 ac x $60,000/ac = $5,241,600.

The basin acquisition cost shall be applied to the 4,373 acres of undeveloped area in the Sphere of Influence in proportion to the runoff generated by the various land uses. The fee per acre for commercial and industrial uses and the fee per unit for residential uses based on 3.8 units per acre for single family and 8 units per acre for multi-family are calculated in the following table.

Land Use	Area (Ac.)	C*	C x A	Percentage	Cost Share	Fee per Acre	Fee per Unit
SFR	2,080	0.35	727.85	38.0%	$1,992,815	$958	$252
MFR	8	0.45	3.81	0.2%	$10,436	1,232	$154
COMM	401	0.60	240.72	12.6%	$659,079	1,643	
IND	1,884	0.50	942.05	49.2%	$2,579,271	1,369	
Total	4,373				$5,241,000		

*C indicates co-efficient of runoff

STORM DRAIN FACILITIES FEE

The Strom Drain Facilities Fee pays for the construction of storm drain pipelines, manholes and inlets to convey storm water runoff to permanent basins. The storm water either percolates into the ground or evaporates. The estimated cost of constructing the remaining storm drain facilities is $21,681,675. This cost also includes fencing and frontage improvements for the basins. The fee will be distributed according to the same percentages as the basin acquisition fee. The fee per acre for commercial and industrial uses and the fee per unit for residential uses based on 3.8 units per acre for single family and 8 units per acre for multi-family are calculated in the following table.

Land Use	Area (Ac.)	C*	C x A	Percentage	Cost Share	Fee per Acre	Fee per Unit
SFR	2,080	0.35	727.85	38.0%	$8,243,200	$3,964	$1,043
MFR	8	0.45	3.81	0.2%	$43,167	5,096	$637
COMM	401	0.60	240.72	12.6%	$2,726,255	6,795	
IND	1,884	0.50	942.05	49.2%	$10,669,053	5,663	
Total	4,373				$21,681,675		

*C indicates co-efficient of runoff

STORM DRAIN FACILITIES REMAINING

SIZE	COST/LF
15	$74.00
18	$80.00
21	$84.00
24	$88.00
30	$110.00
36	$130.00
42	$150.00
48	$175.00

STORM DRAIN - ZONE A			
SIZE	LENGTH	COST/LF	EXTENSION
24	961	$88.00	$84,530
24	950	$88.00	$83,614
24	936	$88.00	$82,352
30	3548	$110.00	$390,250
30	1336	$110.00	$146,950
30	816	$110.00	$89,805
30	825	$110.00	$90,762
30	847	$110.00	$93,141
30	1378	$110.00	$151,572
42	1299	$150.00	$194,837
48	1249	$175.00	$218,526
		SUB-TOTAL PIPE =	$1,626,340
		TOTAL # INLETS =	14
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$182,000
		TOTAL =	$1,808,340

STORM DRAIN - ZONE D			
SIZE	LENGTH	COST/LF	EXTENSION
18	1149	$80.00	$91,929
18	1062	$80.00	$84,929
18	1126	$80.00	$90,100
24	1103	$88.00	$97,052
24	701	$88.00	$61,659
24	1332	$88.00	$117,218
24	701	$88.00	$61,659
24	701	$88.00	$61,659
30	1585	$110.00	$174,368
30	412	$110.00	$45,337
30	1333	$110.00	$146,636
		SUB-TOTAL PIPE =	$1,032,544
		TOTAL # INLETS =	13
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$169,000
		TOTAL =	$1,201,544

STORM DRAIN - ZONE E			
SIZE	LENGTH	COST/LF	EXTENSION
15	940	$74.00	$69,560
15	320	$74.00	$23,680
18	775	$80.00	$62,000
24	380	$88.00	$33,440
24	1150	$88.00	$101,200
		SUB-TOTAL PIPE =	$289,880
		TOTAL # INLETS =	11
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$143,000
		TOTAL =	$432,880

STORM DRAIN - ZONE J			
SIZE	LENGTH	COST/LF	EXTENSION
18	1328	$80.00	$106,279
18	1371	$80.00	$109,707
24	367	$88.00	$32,288
24	1361	$88.00	$119,779
24	1298	$88.00	$114,224
30	341	$110.00	$37,475
30	1230	$110.00	$135,254
		SUB-TOTAL PIPE =	$655,006
		TOTAL # INLETS =	9
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$117,000
		TOTAL =	$772,006

STORM DRAIN - ZONE K			
SIZE	LENGTH	COST/LF	EXTENSION
18	1162	$80.00	$92,996
18	639	$80.00	$51,146
24	1370	$88.00	$120,590
24	693	$88.00	$60,944
		SUB-TOTAL PIPE =	$325,675
		TOTAL # INLETS =	6
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$78,000
		TOTAL =	$403,675

STORM DRAIN - ZONE L			
SIZE	LENGTH	COST/LF	EXTENSION
18	1278	$80.00	$102,260
		SUB-TOTAL PIPE =	$102,260
		TOTAL # INLETS =	3
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$39,000
		TOTAL =	$141,260

STORM DRAIN - ZONE M			
SIZE	LENGTH	COST/LF	EXTENSION
15	1146	$74.00	$84,821
15	400	$74.00	$29,600
15	330	$74.00	$24,423
15	584	$74.00	$43,223
15	742	$74.00	$54,890
15	330	$74.00	$24,420
15	647	$74.00	$47,858
15	330	$74.00	$24,420
15	330	$74.00	$24,420
15	625	$74.00	$46,233
15	360	$74.00	$26,646
15	652	$74.00	$48,242
18	257	$80.00	$20,540
18	403	$80.00	$32,266
18	655	$80.00	$52,386
18	662	$80.00	$52,956
24	660	$88.00	$58,096
24	1340	$88.00	$117,897
24	1319	$88.00	$116,063
30	3241	$110.00	$356,496
30	1337	$110.00	$147,117
36	2271	$130.00	$295,196
36	851	$130.00	$110,655
42	1873	$150.00	$280,883
42	253	$150.00	$38,009
		SUB-TOTAL PIPE =	$2,157,755
		TOTAL # INLETS =	34
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$442,000
		TOTAL =	$2,599,755

STORM DRAIN - ZONE P			
SIZE	LENGTH	COST/LF	EXTENSION
18	1477	$80.00	$118,167
18	1477	$80.00	$118,167
24	1087	$88.00	$95,645
24	1087	$88.00	$95,645
30	866	$110.00	$95,273
30	223	$110.00	$24,495
		SUB-TOTAL PIPE =	$547,393
		TOTAL # INLETS =	6
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$78,000
		TOTAL =	$625,393

STORM DRAIN - ZONE R			
SIZE	LENGTH	COST/LF	EXTENSION
18	1364	$80.00	$109,148
18	1320	$80.00	$105,596
24	710	$88.00	$62,498
24	962	$88.00	$84,650
30	965	$110.00	$106,182
30	1095	$110.00	$120,427
		SUB-TOTAL PIPE =	$588,500
		TOTAL # INLETS =	6
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$78,000
		TOTAL =	$666,500

STORM DRAIN - ZONE S			
SIZE	LENGTH	COST/LF	EXTENSION
18	1238	$80.00	$99,014
24	1273	$88.00	$112,020
		SUB-TOTAL PIPE =	$211,035
		TOTAL # INLETS =	3
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$39,000
		TOTAL =	$250,035

STORM DRAIN - ZONE T			
SIZE	LENGTH	COST/LF	EXTENSION
18	1585	$80.00	$126,760
18	1270	$80.00	$101,620
18	1291	$80.00	$103,278
18	1282	$80.00	$102,555
18	1290	$80.00	$103,203
24	957	$88.00	$84,247
24	1190	$88.00	$104,681
30	792	$110.00	$87,123
30	1462	$110.00	$160,843
36	1166	$130.00	$151,605
		SUB-TOTAL PIPE =	$1,125,915
		TOTAL # INLETS =	11
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$143,000
		TOTAL =	$1,268,915

STORM DRAIN - ZONE V			
SIZE	LENGTH	COST/LF	EXTENSION
18	1336	$80.00	$106,881
18	1318	$80.00	$105,434
24	1202	$88.00	$105,758
24	1293	$88.00	$113,771
24	1268	$88.00	$111,614
30	1314	$110.00	$144,548
30	1118	$110.00	$122,977
30	751	$110.00	$82,639
30	1104	$110.00	$121,394
48	1542	$175.00	$269,763
		SUB-TOTAL PIPE =	$1,284,777
		TOTAL # INLETS =	11
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$143,000
		TOTAL =	$1,427,777

STORM DRAIN - ZONE W			
SIZE	LENGTH	COST/LF	EXTENSION
18	1387	$80.00	$110,999
24	1199	$88.00	$105,534
		SUB-TOTAL PIPE =	$216,533
		TOTAL # INLETS =	2
		COST/EACH =	$13,000
		SUB-TOTAL INLETS =	$26,000
		TOTAL =	$242,533

STORM DRAIN - ZONE X			
SIZE	LENGTH	COST/LF	EXTENSION
18	1123	$80.00	$89,854
18	1226	$80.00	$98,043
18	1273	$80.00	$101,814
18	1218	$80.00	$97,414
24	1359	$88.00	$119,601
24	1196	$88.00	$105,244
24	1153	$88.00	$101,430
24	1192	$88.00	$104,923
30	2007	$110.00	$220,730
30	1347	$110.00	$148,210
36	917	$130.00	$119,230
		SUBTOTAL PIPE =	$1,306,492
		TOTAL # INLETS =	13
		COST/EACH =	$13,000
		SUBTOTAL INLETS =	$169,000
		TOTAL =	$1,475,492

STORM DRAIN FACILITIES REMAINING COST SUMMARY

ZONE A CONSTRUCTION COSTS	=	$1,808,340
ZONE D CONSTRUCTION COSTS	=	$1,201,544
ZONE E CONSTRUCTION COSTS	=	$432,880
ZONE J CONSTRUCTION COSTS	=	$772,006
ZONE K CONSTRUCTION COSTS	=	$403,675
ZONE L CONSTRUCTION COSTS	=	$141,260
ZONE M CONSTRUCTION COSTS	=	$2,599,755
ZONE P CONSTRUCTION COSTS	=	$625,393
ZONE R CONSTRUCTION COSTS	=	$666,500
ZONE S CONSTRUCTION COSTS	=	$250,035
ZONE T CONSTRUCTION COSTS	=	$1,268,915
ZONE V CONSTRUCTION COSTS	=	$1,427,777
ZONE W CONSTRUCTION COSTS	=	$242,533
ZONE X CONSTRUCTION COSTS	=	$1,475,492
BASIN FRONTAGE IMPROVEMENTS (5,940 L.F. @ $150)	=	$891,000
FENCING (23,760 L.F. @ $25)	=	$594,000
ANNUAL LINE REPLACEMENT	=	$100,000
SUB-TOTAL	=	**$14,901,105**
30% SD FACILITY CONTINGENCY	=	$4,470,332
14% INSPECTION, ADMINISTRATION	=	$2,086,155
CURRENT FEE BALANCE	=	$0
OUTSTANDING REIMBURSEMENTS	=	$224,083
TOTAL	**=**	**$21,681,675**

SECTION 6
PARK FEES

QUIMBY ACT DEDICATIONS OR FEES

The Quimby Act permits the City to require the dedication of land at the rate of 3 acres per 1,000 residents as a condition for approval of a tentative map or parcel for more than five parcels where the parcels are to be used for residential purposes. If the City's current ratio is higher than 3 acres per 1,000 residents, the City may require the dedication at the higher rate. The City may require the payment of fees in-lieu of land dedication (based on the value of a comparable quantity of land) or a combination of land and fees. If the land division involves fewer than 50 parcels or dwelling units, the City may require only the payment of fees, not the dedication of land. The City of Kerman currently has the following parks of the indicated area:

Park Name	Area (Ac.)
Kerckoff Park	5.75
Lions Park	18.31
Rotary Park	4.90
Wooten Park	1.50
Kiwanis Park	2.12
"B" Street Park	1.00
Vineland/California Park	0.62
Sunset/6th Park	0.32
Plaza Park	1.33
Soroptomist Park	2.95
Gateway Park	2.84
NW Park	2.56
Stanislaus Park	2.34
Total	46.54

The current population is 14,225 people, yielding a ratio of 3.27 acres of park per 1,000 residents. The latest census shows a population density of 3.57 persons per residential unit. Therefore, the ratio of park land per unit is:

$$\frac{3.27 \text{ ac.}}{1{,}000 \text{ people}} \times \frac{3.57 \text{ pers}}{\text{unit}} = 0.0117 \text{ ac/unit}$$

The City may require the payment of fees in-lieu of dedication. The cost of land in Kerman is $65,000 per acre. Therefore, the in-lieu fee is:

$65,000 /ac. X 0.0117 acre/unit = $759 /unit

PARK DEVELOPMENT FEE

In the updating to the General Plan for the City of Kerman, a ratio of 4 acres of park land per 1,000 persons was set as the goal for the City. Therefore, the remaining 0.73 (4.00 – 3.27) acres per 1,000 persons will be acquired through Park Development Fees at a cost of $65,000.

Park development costs are $200,000 per acre, including frontage for regional community parks 20 acres or larger, and $90,000 per acre for neighborhood parks. These costs include landscaping, irrigation, playground equipment and site improvements for any City owned parks. The additional park land to be developed is 58 acres for neighborhood parks and 75 acres for larger community parks. The total cost is:

Neighborhood Parks	=	58 ac. X $90,000	=	$ 5,220,000
Community Park	=	50.0 ac. X $60,000	=	$15,000,000
		Total Cost	=	$20,220,000

Park Fees are only charged to residential land uses, and the total number of future units is:

2,080 ac. SFR @ 3.8 units /ac.	=	7,902 un
8 ac. MFR @ 8 units /ac.	=	68 un
Total Number of Units	=	7,970 un

Park Development Fee

Additional land cost to achieve 4 ac /1000 people = (0.73/1000)x 3.57 x $65,000) =	$169
Park Development Cost = $20,220,000/7,970 units) =	$2,537
Park Development Fee per residential unit =	**$2,706**

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SECTION 7

PUBLIC FACILITIES & EQUIPMENT FEE CALCULATIONS

To meet the demands for service for the growing community the City will need to construct new buildings and purchase additional equipment. Some facilities and equipment are for general municipal services such as the community center, police services and public works maintenance of city property. The cost of other new facilities and equipment will be shared with sewer, water, storm drain and other city funds. The attached table shows a list of improvements and equipments for both the short-term (five years) and longer term projects that will be needed to serve the plan area.

Public Facilities Need	Area (Sq. Ft.)	Cost per Sq. Ft.	Total Cost
New Police Station	12,000	$300	$3,600,000
Corporation Yard Expansion			$2,500,000
Public Works Building	5,000	$250	$1,250,000
Senior Center with Offices	5,000	$250	$1,250,000
New Animal Shelter	3,000	$150	$450,000
Youth Center	2,000	$200	$400,000
City Hall Remodel Debt Service			$5,000,000
Equipment			$650,000
Total Facilities Needs			**$15,100,000**

The cost of these facilities and equipment shall be factored at 1.0 for residential uses and 0.40 for Industrial and Commercial uses due to the increased demand of public facilities (i.e. Community Center, Senior Center, Police Services and General Government services) by residential uses as compared to commercial and industrial uses. The total cost of these improvements and equipment is $15,100,000. The fee calculations are shown in the following table.

Land Use	Area (Ac.)	Factor	Weighted Area	Percentage	Cost Share	Fee per Acre (Cost Share/Area)	Fee per Unit
SFR	2,080	1.00	2,080	69.3%	$10,459,652	$5,030	$1,324
MFR	8	1.00	8	0.3%	42,602	$5,030	$629
COMM	401	0.40	160	5.3%	807,169	$2,012	
IND	1,884	0.40	754	25.1%	3,790,577	$2,012	
Total	4,373				$15,100,000		

SECTION 8

GENERAL PLAN FEE

The City updates its General Plan periodically as development occurs. The last update was completed in 2007 as a major revision to the plan. Since the pace of development has slowed over the past 5 years, the next update will likely occur in 2027. In addition to the General Plan, the City has master plans for sewer, water and storm drain. These master plans must also be updated periodically. New development benefits from the General Plan in that growth is well-planned and provides for a high quality of life. The basic needs of the new residents will be met through careful planning for adequate infrastructure to serve the new growth areas. The estimated costs for plan updates in the next 13 years are as follows:

General Plan	=	$255,000	
Sewer Master Plan	=	10,000	
Storm Drain Master Plan	=	20,000	
Water Master Plan	=	15,000	
Total	=	$300,000	
Current Fund Balance	=	$57,264	Deficit
Total Fund Requirement	=	$357,264	
Number of years to next plan	=	13	
Plan Cost Per Year	=	$27,482	

In a normal development climate the City usually issues 90 permits per year for residential development, 2 permits for commercial uses on 1.6 acres and 1 industrial permit that cover 1acre of land.

LAND USE	AREA (AC)	PERMITS	PERCENTAGE OF PERMITS	COST SHARE	AREA OF PERMITS (AC)	FEE PER PERMIT	FEE PER ACRE
SFR	2,080	80	86.0%	$23,640		$296	
MFR	8	10	10.8%	$2,995		$296	
COMMERCIAL	401	2	2.2%	$591	1.6		$369
INDUSTRIAL	1,884	1	1.1%	$296	0.8		$369
TOTAL	4,373	903	100%	$27,482			

SECTION 9

ADMINISTRATIVE FEE

City Staff and consultants spend considerable time compiling the Capital Improvement Plan and the Annual Development Impact Fee review. New development should share in the expense of these costs.

Staff Costs	=	$12,450
Consultants	=	$14,000
Total	=	$26,450

This cost will be distributed on a per building permit basis for new construction. The City expects to issue 52 permits for the next fiscal year, which will be used to determine the fee. The fee is calculated as follows:

Single Family Residential:	48	permits @ $500	=	$24,000
Multi-Family Residential:	2	permits @ $475	=	950
Commercial:	1	permits @ $750	=	750
Industrial:	1	permits @ $750	=	750
		Total	=	$26,450

Single family and multi-family residential uses will be charged $500.00 per unit and $475 per unit, respectively. Commercial and Industrial uses will be charged based upon building square footage. Commercial developments will be charged $0.10/square foot, with a minimum fee of $400 and a maximum fee of $2,500. Industrial developments will be charged $0.08/square foot, with a minimum fee of $400 and a maximum fee of $2,500.

SECTION 10
FIRE STATION & EQUIPMENT FEE

Fire Protection for the City of Kerman is provided by the North Central Fire District (NCFD). The district contracts with the City of Fresno to serve not only the City of Kerman, but also portions of the unincorporated areas of the County of Fresno. NCFD estimates that 72% of its calls for service originate within the City of Kerman.

As the city grows additional fire protection facilities will be needed. Currently the city is served by the located on W. Kearney Boulevard East of Siskiyou Avenue. The district anticipates that a new fire engine and a new station located on the east side of Kerman will be needed to provide adequate response times for that area of the city. The city should begin collecting fees now to pay for the cost of the new station and equipment. The fees will be saved in an interest-bearing account until they are needed.

NCFD has had a fee study prepared by Revenue Cost Specialists (RCS). The findings are summarized here and a copy of the report is available from the City Clerk. RCS identifies $4,497,033 in fire suppression infrastructure needs that are attributable to the City of Kerman General Plan area.
The proposed fees are as follows:

Single-Family Residential	$730 per unit
Multi-Family Residential	$442 per unit
Commercial	$0.157 per s.f. of building
Industrial	$0.083 per s.f. of building

These fees will be collected by the City and held for use by the fire district when construction is needed.

City of Kerman

"Community Comes First"

MAYOR Gary K. Yep
MAYOR PRO-TEM Doug Wilcox
COUNCIL MEMBER Raj Dhaliwal
COUNCIL MEMBER Nathan Fox
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: FINANCE DEPARTMENT
STAFF REPORT
CITY COUNCIL MEETING
MEETING DATE: APRIL 2, 2014

To: Mayor and City Council
From: Toni Jones, Finance Director
Subject: Proposed Utility Rates for Fiscal Year 2014/15

RECOMMENDATION

Council to review proposed utility rates and direct to staff to schedule public hearing for June 4, 2014 to consider proposed utility rate changes.

EXECUTIVE SUMMARY

Each year staff reviews the revenue and expenditure projections for the Enterprise Funds in order to determine if utility rates need adjustments to cover projected expenditures. The Enterprise Funds include Water, Sewer, Solid Waste, Street Sweeping and Storm Drain. These funds are different than the General Fund because the cost of operations is paid for by user charges. The City of Kerman owns and operates its own utilities with the exception of street sweeping, refuse hauling and collection (Solid Waste), which are contracted with outside firms.

After a thorough review of current and future revenue requirements and reserve levels for the Enterprise Funds, staff is proposing the following rate increases for fiscal year 2014/15:

- Water .25 per user/month
- Sewer 1.00 per user/month
- Solid Waste .14 per user/month
- Street Sweeping .05 per user/month
- Storm Drain .10 per user/month

Total $1.54 per user/month

The proposed utility rate adjustments are minor in order to keep up with ongoing operational costs. The proposed sewer rate increases is necessary to cover operational expenses and debt service payments for the new Wastewater Treatment Plant. Operational expenses on the WWTP for maintenance, supplies and state fees continue to increase each year. Furthermore, beginning in fiscal year 2014/15 the full debt service payment will be expensed from the Sewer Operation budget. Previously debt service payments were split 50/50 with Sewer Development Impact Fee (DIF) funds, but due to the continuing decline in construction, funds to cover 50% of the debt servce are not available in the DIF fund. Therefore the entire debt service payment on the new Wastewater Treatment Plant will be paid from operations in 2014/2015.

Other minor adjustments are recommended to cover additional operating expenses within the funds including a small increase to cover increased tipping fees and inflation based on the CIP as stipulated in the contract with Mid Valley Disposal. Overall, the proposed rate changes represent a 2.03% on non-metered accounts and 2.10% on metered accounts or an additional $1.54 per month for utility customers.

OUTSTANDING ISSUES

None.

DISCUSSION

The Proposed Utility Rates Summary (Attachment 'A'), Proposed Enterprise Funds Revenue summary (Attachment 'B'), Enterprise Funds Revenue and Expenditure Summary (Attachment 'C'), along with preliminary Enterprise Fund Operating Budgets (Attachment 'D') are included with this report. Staff prepares these preliminary expenditure and revenue projections in order to determine the rate adjustments to be included in the fiscal year 2014/15 budget. Staff contacted nine other municipalities to compare their current utility rates and is including the survey as Attachment 'E'. The City of Kerman continues to have one of the lowest utility rates compared to the other cities in the survey.

The proposed rate adjustment would result in a total increase of $1.54 or 2.03% (from $75.86 per month to $77.40) for non-metered customers and $1.54 or 2.10% (from $73.48 per month to $75.02) for metered customers that use 16,000 gallons of water per month (rates vary with water usage). Incremental adjustments to the utility rates each year are recommended in order to keep up with increases in operational costs and to avoid large rate adjustments in any given year. Staff is continuing to work on the fiscal year 2014/15 budget and the numbers will be revised as needed prior to the scheduled public hearing and adoption of the final budget on June 18th.

The presentation of proposed utility rates is the first of several steps necessary to review and authorize proposed utility rate increases pursuant to Prop 218. Should the Council direct staff to proceed with the utility rates, the City Clerk will publish a public hearing notice on April 16th and May 21st in the Kerman News; Finance will mail letters to all property owners and utility customers by April 18th; the proposed rates will be published in the May & June Utility Newsletters; and a Public Hearing will be held on June 4, 2014. If approved by the City Council, the new utility rates will become effective July 1, 2014.

PUBLIC HEARING

At the direction of the City Council, a public hearing will be scheduled for June 4, 2014 to consider adoption of the proposed utility rates for FY 2014/15.

Attachments:

- 'A' – Proposed Utility Rates
- 'B' – Enterprise Funds Revenue Summary
- 'C' – Enterprise Funds Revenue and Expenditure Summary
- 'D' – Enterprise Funds Operating Budgets
- 'E' – Utility Rate Survey

Attachment 'A'

CITY OF KERMAN
ENTERPRISE FUNDS

PROPOSED UTILITY RATES - FY 2014/15

EFFECTIVE JULY 1, 2014

FY 2013/14 RATES PER MONTH		$ CHANGE - PROPOSED	JULY 2014 PROPOSED RATES	% CHANGE
Non-metered (Flat Rate) Customers				
$28.78	WATER	0.25	$29.03	0.9%
$29.11	SEWER	1.00	$30.11	3.4%
$15.72	SOLID WASTE	0.14	$15.86	0.9%
$0.85	STREET SWEEPING	0.05	$0.90	5.9%
$16.57	**TOTAL SOLID WASTE**	**0.19**	**$16.76**	**1.1%**
$1.40	STORM DRAIN	0.10	$1.50	7.1%
$75.86	**TOTAL**	**1.54**	**$77.40**	**2.03%**

Total increase $1.54 per month (2.03%) or $18.48 annually for flat rate customers.

Metered Customers (Depends on Usage)				
$26.40	WATER	0.25	$26.65	0.9%
Estimated usage @ 16,000 gallons x .7956/1,000 gallons + 3/4" meter $14.17				
$29.11	SEWER	1.00	$30.11	3.4%
$15.72	SOLID WASTE	0.14	$15.86	0.9%
$0.85	STREET SWEEPING	0.05	$0.90	5.9%
$16.57	**TOTAL SOLID WASTE**	**0.19**	**$16.76**	**1.1%**
$1.40	STORM DRAIN	0.10	$1.50	7.1%
$73.48	**TOTAL**	**1.54**	**$75.02**	**2.10%**

Total increase $1.54 per month (2.10%) or $18.48 annually for average metered customers.

NOTE: Actual water bills for metered customers will vary monthly and between customers, based on usage.

The affect of the above rate changes for **unmetered** customers is very straight-forward and easy to predict. The impact that will be felt by **metered** customers, will depend upon the amount of water that these customers use. To better understand the potential impact these rates may have on metered customers, please review the examples below:

Attachment 'B'

Enterprise Funds' Revenue Summary
Fiscal Year 2014 - 2015

WATER FUND					
User Charges	1,513,738	1,531,152	1,550,400	1,535,000	1,545,500
Interest Earnings	17,694	16,038	10,000	12,000	10,000
Penalties	25,665	31,240	24,000	25,000	20,000
Meters	4,550	1,950	4,000	10,000	4,000
Miscellaneous	1,282	780	0	500	0
	1,562,929	**1,581,159**	**1,588,400**	**1,582,500**	**1,579,500**
SEWER FUND					
User Charges	1,096,868	1,232,774	1,324,620	1,340,000	1,382,000
Septic Dumping Fee	0	12,005	30,000	25,000	25,000
Del Norte Sewer Trunk	0	802	0	500	500
Interest Earnings	16,323	7,914	6,000	6,000	5,000
Property Rental	19,716	19,745	19,716	25,028	25,000
Penalties	20,937	25,144	21,000	21,000	16,000
Recycled Concrete	15	0	0	0	0
Miscellaneous (PG&E Refund in 11/12)	35,862	0	0	0	0
	1,189,721	**1,298,383**	**1,401,336**	**1,417,528**	**1,453,500**
SOLID WASTE FUND					
Solid Waste Collection	945,454	993,543	1,016,072	1,030,000	1,035,880
Interest Earnings	3,539	3,216	2,500	2,500	2,000
Penalties	20,937	19,811	21,000	21,000	16,000
Waste Bin Charges	154	559	600	600	600
Grant	10,000	5,000	5,000	5,000	5,000
Street Sweeping	40,713	41,064	41,000	41,000	43,100
	1,020,798	**1,063,192**	**1,086,172**	**1,100,100**	**1,102,580**
STORM DRAINAGE FUND					
User Charges	65,037	65,373	65,300	67,200	71,400
Interest Earnings	84	224	0	250	200
Sale of Dirt	875	16,500	7,500	0	0
	65,997	**82,097**	**72,800**	**67,450**	**71,600**
TOTAL ENTERPRISE FUND REVENUES	**3,839,445**	**4,024,832**	**4,148,708**	**4,167,578**	**4,207,180**
					39,602
					0.95%

Attachment 'C'

City of Kerman

Enterprise Fund Operational Revenues and Expenditures Summary

SUMMARY OF ENTERPRISE FUND OPERATIONAL BUDGETS

Activity	Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	2013/14 Estimated Year- End	Budget 2014-2015	% of Rev's
	WATER FUND (41.0)						
	Total Water Fund Revenues	1,562,929	1,581,159	1,588,400	1,582,500	1,579,500	
5005	Water Administration & Accounting	413,531	408,217	413,108	392,641	378,486	
5006	Water - Debt Service	203,875	203,520	165,000	165,000	165,000	
4011	Water Operations	804,247	815,691	920,671	897,409	973,848	
	Total Water Fund Operations	1,421,653	1,427,428	1,498,779	1,455,050	1,517,334	
	Revenue in Excess of Expenditures	141,276	153,731	89,621	127,450	62,166	4%
	SEWER FUND (42.0)						
	Total Sewer Fund Revenues	1,153,844	1,334,260	1,401,336	1,417,528	1,453,500	
5005	Sewer Administration & Accounting	363,097	335,027	365,820	346,385	305,873	
5006	Sewer - Debt Service	158,045	143,718	204,536	204,536	347,907	
4011	Sewer Operations	773,378	829,947	745,574	729,659	766,139	
	Total Sewer Fund Operations	1,294,520	1,308,691	1,315,929	1,280,580	1,419,919	
	Revenue in Excess of Expenditures	(140,675)	25,569	85,407	136,948	33,581	2%
	SOLID WASTE (43.0)						
	Total Solid Waste Fund Revenues	1,020,798	1,063,192	1,086,172	1,100,100	1,102,580	
5005	Solid Waste Administration & Accounting	979,131	976,314	1,071,982	1,049,864	1,065,972	
	Total Solid Waste Fund Operations	979,131	976,314	1,071,982	1,049,864	1,065,972	
	Revenue & Transfer in Excess of Expenditures	41,666	86,879	14,190	50,236	36,608	3%
	STORM DRAIN OPERATIONS FUND (47.0)						
	Total Storm Drain Operation Revenues	65,997	82,097	72,800	67,450	71,600	
4011	Storm Drain Maintenance & Operations	65,450	63,589	71,445	72,393	71,801	
	Total Sewer Fund Operations	65,450	63,589	71,445	72,393	71,801	
	Revenue in Excess of Expenditures	546	18,508	1,355	(4,943)	(201)	0%
	TOTAL ENTERPRISE FUND REVENUE	**3,803,568**	**4,060,709**	**4,148,708**	**4,167,578**	**4,207,180**	
	TOTAL ENTERPRISE FUND EXPENDITURES	**3,760,754**	**3,776,021**	**3,958,136**	**3,857,887**	**4,075,026**	
	EXCESS (DEFICIT) REVENUE	**$ 42,813**	**$ 284,687**	**$ 190,572**	**$ 309,691**	**$ 132,154**	3%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

Activity	Description	2011/12 Audited	2012/13 Audited	2013/14 Budget	2013/14 Estim. Year-End	2014/15 Request	%
	LANDSCAPE & LIGHTING DISTRICT (75.0)						
	Total L&L Revenues	183,351	193,467	197,200	197,215	209,685	
4011	L&L Maintenance & Operations	206,564	180,180	178,442	182,328	209,760	
	Total L&L Fund Operations	206,564	180,180	178,442	182,328	209,760	
	Revenue in Excess of Expenditures	$ (23,213)	$ 13,287	$ 18,758	$ 14,887	$ (75)	0%

CAPITAL IMPROVEMENTS ARE DETAILED SEPARATELY UNDER THE 4024 (CIP) BUDGET

Attachment 'D'

WATER ADMINISTRATION & ACCOUNTING
41.0 5005

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
PERSONNEL								
410	10	00	Salaries	152,256	150,995	156,618	135,000	128,287
410	20	00	Part Time Salaries	2,507	861	0	8,190	1,920
410	30	00	Overtime	77	0	0	0	0
420	00	00	Fringe Benefits	61,280	58,751	58,043	51,000	48,679
			TOTAL PERSONNEL	**216,120**	**210,607**	**214,661**	**194,190**	**178,886**
OPERATIONS & MAINTENANCE								
510	01	00	Contract Services	4,042	3,759	4,000	4,000	4,000
510	10	00	Professional Services - Audit	4,000	4,300	4,300	4,300	4,300
521	01	00	Office Supplies	3,703	3,667	3,350	3,350	4,000
521	06	00	Uniforms	12	16	10	10	15
521	07	00	Postage	6,000	6,000	6,650	6,650	6,650
540	00	00	Lease Payment (PFA Bond)	42,660	42,998	43,340	43,340	42,802
540	02	00	Equipment Rent - Lease	1,886	1,912	2,000	2,000	2,000
545	00	00	Vehicle - Equipment Rental Internal	3,548	859	511	511	0
546	00	00	Computer - Equipment Rental Internal	4,852	4,852	3,970	3,970	0
550	00	00	Insurance	13,709	13,836	14,631	14,631	17,000
551	02	00	Communications - Cellular Phone	152	0	0	0	0
554	01	00	Travel - Conferences - Meetings	305	621	350	365	350
555	04	00	Taxes & Assessments (F.I.D.)	168	168	700	700	700
555	05	00	Property Taxes - Fresno County	134	137	150	139	150
560	00	00	Internal Service Funds					3,203
560	00	00	Administration & Overhead	112,240	114,485	114,485	114,485	114,431
			TOTAL OPERATIONS & MAINTENANCE	**197,410**	**197,610**	**198,447**	**198,451**	**199,601**
CAPITAL								
600	04	00	Capital Outlay - Machinery & Equipment	0	0	0	0	0
			TOTAL CAPITAL EXPENDITURES	**0**	**0**	**0**	**0**	**0**
			TOTAL DEPARTMENT BUDGET	**413,531**	**408,217**	**413,108**	**392,641**	**378,486**
							Budget to Budget Increase/(Decrease)	**(34,622)**
							Percentage of Change	**-8.4%**

Budget Highlights:

Savings Due to Vacant Personnel Positions

Annual Bond Lease Payment Breakdown is located in the PFA Budget.

Attachment 'D' (cont'd)

WATER DEBT SERVICE
41.0 5006

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
700	10	00	Debt Service - DWR Principal	36,633	38,079	0	0	0
700	11	00	Debt Service - SRF Loan	165,000	165,000	165,000	165,000	165,000
700	20	00	Debt Service - DWR Interest	2,243	440	0	0	0
			TOTAL NOTE PAYABLES	**203,875**	**203,520**	**165,000**	**165,000**	**165,000**
			TOTAL DEPARTMENT BUDGET	**203,875**	**203,520**	**165,000**	**165,000**	**165,000**
							Budget to Budget Increase/(Decrease)	**0**
							Percentage of Change	**0.0%**

Budget Highlights:

Note Payable - Department of Water Resources (DWR). The City entered into a contract with the State of California Dept. of Water Resources in 1993. The loan was for a construction project under the auspices of the California Safe drinking Water Bond Law. Terms of the note called for semi-annual payments of $19,435 each including interest at 3.41%, which began in October of 1994. The note matured in April of 2013.

State Revolving Fund (SRF) Loan. The City entered into another contract with the State of California Department of Water Resources in 2003, which allowed the City to borrow up to approximately $3,300,000 for a major water project and repay the loan over 20 years without interest. Terms of the note now call for semi-annual payments of $82,500 beginning January 1, 2011 and the final payment to be made on January 1, 2028.

Attachment 'D' (cont'd)

WATER OPERATIONS

41.0 4011

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
PERSONNEL								
410	10	00	Salaries	235,974	225,626	261,498	250,000	272,171
410	20	00	Part Time Salaries	0	2,880	8,016	8,016	5,000
410	30	00	Overtime	6,059	5,736	6,000	7,000	7,500
410	35	00	Stand By	7,078	6,580	5,470	6,500	7,000
420	00	00	Fringe Benefits	101,748	116,635	126,794	120,000	136,088
			TOTAL PERSONNEL	**350,859**	**357,457**	**407,778**	**391,516**	**427,760**
OPERATIONS & MAINTENANCE								
510	01	00	Contract Services	34,847	23,989	35,000	35,000	50,000
510	10	00	Professional Services	3,558	23,274	20,000	23,000	20,000
510	12	00	Professional Services - Lab Services	6,244	15,307	17,000	17,000	18,000
515	01	00	Utilities	265,964	257,541	275,000	283,000	280,000
521	01	00	Office Supplies	2,649	1,905	1,350	1,350	1,500
521	02	00	Special Supplies	33,587	47,279	45,000	45,000	50,000
521	02	01	Water Meters	5,002	3,237	10,000	5,000	10,000
521	06	00	Uniforms	1,390	1,060	1,283	1,283	1,300
540	02	00	Equipment Rental - Lease	1,133	1,193	1,500	1,500	1,500
545	00	00	Vehicle - Equipment Rental Internal	60,842	40,437	45,015	45,015	0
546	00	00	Computer - Equipment Rental Internal	4,576	4,576	5,445	5,445	0
551	01	00	Communications - Telephone	2,284	2,500	2,500	2,500	2,500
551	02	00	Communications - Cellular Phone	1,993	1,500	1,800	1,800	1,800
552	01	00	Public notices/Consumer Conf. Report	628	1,966	2,500	2,500	2,500
554	01	00	Training, Travel & Meetings	2,151	2,679	4,000	4,000	4,000
555	01	00	State Fees	12,552	17,791	20,000	15,000	15,000
555	02	00	Upper Kings Basin Water Forum	13,000	12,000	13,000	8,500	9,500
560	00	00	Internal Service Funds	0	0	0	0	58,488
			TOTAL OPERATIONS & MAINTENANCE	**452,399**	**458,234**	**500,393**	**496,893**	**526,088**
CAPITAL								
600	03	00	Cap. Outlay/Improvements	989	0	12,500	9,000	20,000
			TOTAL CAPITAL EXPENDITURES	**989**	**0**	**12,500**	**9,000**	**20,000**
			TOTAL DEPARTMENT BUDGET	**804,247**	**815,691**	**920,671**	**897,409**	**973,848**
							Budget to Budget Increase/(Decrease)	**53,177**
							Percentage of Change	**5.8%**

Budget Highlights:

Contract Services - Increased to cover 50% preventative maintenance and service contract for electrical @ wells, sewer WWTP and generators

Capital - Scada System Upgrade $7,500 - HVAC System at WWTP $12,500

Attachment 'D' (cont'd)

SEWER ADMINISTRATION & ACCOUNTING
42.0 5005

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
PERSONNEL								
410	10	00	Salaries	127,733	106,242	130,251	110,000	92,884
410	20	00	Part Time Salaries	2,261	689	0	4,200	960
410	30	00	Overtime	86	0	0	50	0
420	00	00	Fringe Benefits	46,979	41,752	47,924	43,000	34,407
			TOTAL PERSONNEL	**177,059**	**148,682**	**178,175**	**157,250**	**128,251**
OPERATIONS & MAINTENANCE								
510	01	00	Contract Services	4,854	4,878	5,500	5,500	5,500
510	10	00	Professional Services - Audit	3,000	3,000	3,000	4,000	3,000
521	01	00	Office Supplies	4,073	4,596	5,000	5,000	5,000
521	06	00	Uniforms	5	7	0	0	0
521	07	00	Postage	5,000	5,000	5,000	5,500	5,500
540	00	00	Lease Payment (PFA Bond)	34,128	34,399	34,672	34,672	34,241
540	02	00	Equipment Rent - Lease	1,132	1,147	1,200	1,200	1,200
545	00	00	Vehicle - Equipment Rental Internal	3,026	103	93	93	0
546	00	00	Computer - Equipment Rental Internal	4,852	4,852	3,420	3,420	0
550	00	00	Insurance	15,390	15,530	16,423	16,423	16,423
551	01	00	Communications - Telephone	599	525	575	575	575
552	01	00	Public Notice	0	0	500	500	500
554	01	00	Training, Travel & Meetings	90	313	250	250	250
555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)	2,834	2,797	2,800	2,800	2,800
555	05	00	Property Taxes - Fresno County	134	137	150	140	150
560	00	00	Internal Service Funds					2,356
560	00	00	Administration & Overhead	106,923	109,062	109,062	109,062	100,127
			TOTAL OPERATIONS & MAINTENANCE	**186,038**	**186,345**	**187,645**	**189,135**	**177,622**
CAPITAL								
600	04	00	Capital Outlay - Machinery & Equipment	0	0	0	0	0
			TOTAL CAPITAL EXPENDITURES	**0**	**0**	**0**	**0**	**0**
			TOTAL DEPARTMENT BUDGET	**363,097**	**335,027**	**365,820**	**346,385**	**305,873**
							Budget to Budget Increase/(Decrease)	**(59,946)**
							Percentage of Change	**-16.4%**

Budget Highlights:

No Substantial Changes

Annual Bond Lease Payment Breakdown is located in the PFA Budget.

Attachment 'D' (cont'd)

SEWER - DEBT SERVICE
42.0 5006

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
700	16	00	Debt Service - Rev. Bonds Principal	45,000	45,000	45,000	45,000	50,000
700	26	00	Debt Service - Rev. Bonds Interest	21,164	21,164	21,164	21,164	21,164
700	17	00	Debt Service - SRF Loan Principal	114,277	114,277	114,536	114,536	231,362
700	27	00	Debt Service - SRF Loan Interest	18,853	18,853	23,836	23,836	45,381
			TOTAL NOTE PAYABLES	**199,295**	**199,295**	**204,536**	**204,536**	**347,907**
			TOTAL DEPARTMENT BUDGET	**199,295**	**199,295**	**204,536**	**204,536**	**347,907**
							Budget to Budget Increase/(Decrease)	**143,371**
							Percentage of Change	**70.1%**

Budget Highlights:

Revenue Bonds Payable. In 1981, the City of Kerman issued $1,200,000 of revenue bonds to construct additional sewer facilities. The City has pledged the revenue derived from these facilities to pay the debt service. Bond principal payments are made each April. Interest at 5.0% is paid semi-annually, each April and October. The outstanding principal balance at June 30, 2013 was $378,285. The bonds will be paid off in 2021.

SRF Loan - In 2011, the City of Kerman completed the expansion of its Waste Water Treatment Plant. This project was funded by $2 million of ARRA Grant money and a State Revolving Fund (SRF) Loan of nearly $5 million. The first annual loan payment was paid in September of 2012. Fund 42 will pay 100% of the loan from operational reserves in fiscal year 2014/15. The outstanding principal balance at June 30, 2013 was $4,767,170. The loan will be paid off in 2031.

Attachment 'D' (cont'd)

SEWER COLLECTION & OPERATIONS
42.0 4011

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
PERSONNEL								
410	10	00	Salaries	254,018	255,240	231,435	220,000	219,497
410	20	00	Part Time Salaries	0	0	0	0	0
410	30	00	Overtime	6,215	6,860	7,200	7,200	8,000
410	35	00	Stand By	8,038	8,314	6,238	6,500	7,249
420	00	00	Fringe Benefits	104,170	128,213	110,442	100,000	108,816
			TOTAL PERSONNEL	**372,442**	**398,628**	**355,314**	**333,700**	**343,562**
OPERATIONS & MAINTENANCE								
510	01	00	Contract Services	49,517	41,945	48,500	52,000	78,350
510	10	00	Professional Services	8,544	9,060	13,000	13,000	10,000
510	12	00	Laboratory Testing	11,341	11,949	10,000	10,000	8,000
515	01	00	Utilities	176,077	231,439	160,000	160,000	160,000
515	02	00	Diesel Fuel	8,871	0	4,000	0	0
521	01	00	Office Supplies & Postage	392	669	400	500	1,000
521	02	00	Special Supplies	45,250	44,563	40,000	45,000	40,000
521	06	00	Uniforms	980	1,088	1,106	1,106	1,100
540	00	00	Equipment Rent - Lease	1,132	1,193	1,500	1,500	1,500
545	00	00	Vehicle - Equipment Rental Internal	55,051	45,561	43,046	43,046	0
546	00	00	Computer - Equipment Rental Internal	6,417	6,417	6,150	6,250	0
550	00	00	Insurance	8,545	8,612	9,107	9,107	9,107
551	01	00	Communications - Telephone	3,338	3,457	3,750	3,750	3,750
551	02	00	Communications - Cellular Phone	1,693	961	1,100	1,100	1,100
554	01	00	Training, Travel & Meetings	1,493	3,261	5,000	5,000	5,000
555	01	00	Dues, Subscriptions & State Fees	21,305	21,141	24,000	30,000	30,000
560	00	00	Internal Service Funds	0	0	0	0	53,669
			TOTAL OPERATIONS & MAINTENANCE	**399,947**	**431,319**	**370,659**	**381,359**	**402,576**
CAPITAL								
600	04	00	Capital Outlay - Machinery & Equipment	989	0	19,600	14,600	26,000
			TOTAL CAPITAL EXPENDITURES	**989**	**0**	**19,600**	**14,600**	**26,000**
			TOTAL DEPARTMENT BUDGET	**773,378**	**829,947**	**745,574**	**729,659**	**772,139**
							Budget to Budget Increase/(Decrease)	**26,565**
							Percentage of Change	**3.6%**

Budget Highlights:

Contract Services - Increased to cover 50% preventative maintenance and service contract for electrical @ wells, sewer water, WWTP and generators $8,750 - Preventative maintenance & service contracts on generators $6,250 - Annual cleaning of Biolac Air Diffusers $14,850

Capital - Scada System Upgrade $7,500 - HVAC System at WWTP $12,500 - Programable Logic Controller Upgrade Goldenrod & California Sewer Lift Station $6,000

Attachment 'D' (cont'd)

SOLID WASTE ADMINISTRATION & ACCOUNTING
43.0 5005

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
PERSONNEL								
410	10	00	Salaries	100,450	102,909	105,810	94,000	93,221
410	20	00	Part Time Salaries	1,050	172	0	4,060	960
410	30	00	Overtime	198	131	0	150	150
410	35	00	Standby Pay	79	99	90	90	90
420	00	00	Fringe Benefits	31,812	43,433	41,669	38,500	37,219
			TOTAL PERSONNEL	**133,588**	**146,743**	**147,570**	**136,800**	**131,640**
OPERATIONS & MAINTENANCE								
510	01	00	Contract Srvc. (Mid Valley Disposal)	758,308	785,100	812,857	817,000	824,190
510	06	00	Contract Services - (Utility Billing)	833	1,064	1,200	1,500	1,500
510	10	00	Professional Services-Audit & AVR	3,300	3,000	3,000	3,000	3,000
521	01	00	Office Supplies	386	376	700	1,000	1,500
521	02	00	General Supplies - Recycling Grant	4,591	0	18,900	2,400	21,500
521	06	00	Uniforms	12	12	12	20	20
521	07	00	Postage	2,200	2,200	2,200	2,600	2,600
540	00	00	Lease Payment (PFA Bond)	17,064	17,200	17,336	17,336	17,121
540	02	00	Equipment Rent - Lease	754	765	1,000	1,000	1,000
545	00	00	Vehicle - Equipment Rental Internal	2,436	883	854	854	0
546	00	00	Computer - Equipment Rental Internal	2,426	2,426	2,691	2,691	0
550	00	00	Insurance	1,681	1,694	1,792	1,792	1,792
552	01	00	Public Notice	0	0	100	100	100
560	00	00	Internal Service Funds					4,159
560	00	00	Administration & Overhead	14,560	14,851	14,851	14,851	14,851
557	80	00	Transfer to Street Fund - St. Sweeping	36,992	0	41,000	41,000	41,000
			TOTAL OPERATIONS & MAINTENANCE	**845,543**	**829,570**	**918,493**	**907,144**	**934,332**
CAPITAL								
600	03	99	Capital Outlay - New Accounting Software Sys.	0	0	5,920	5,920	0
			TOTAL CAPITAL EXPENDITURES	**0**	**0**	**5,920**	**5,920**	**0**
			TOTAL DEPARTMENT BUDGET	**979,131**	**976,314**	**1,071,982**	**1,049,864**	**1,065,972**
							Budget to Budget Increase/(Decrease)	**(6,010)**
							Percentage of Change	**-0.6%**

Budget Highlights:

General Supplies - Recycling Grant - Current year and prior year unspent funds will be used for playground equipment made with recycled products at Katie's Park.

Attachment 'D' (cont'd)

STORM DRAIN MAINTENANCE & OPERATIONS
47.0 4011

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
PERSONNEL								
410	10	00	Salaries	21,534	21,653	22,718	22,718	23,720
410	20	00	Part Time	0	0	0	700	240
410	30	00	Overtime	1,097	1,054	1,400	1,650	1,650
410	35	00	Stand By	1,098	1,158	963	963	1,070
420	00	00	Fringe Benefits	10,936	11,583	12,002	12,000	13,350
			TOTAL PERSONNEL	**34,665**	**35,448**	**37,083**	**38,031**	**40,029**
OPERATIONS & MAINTENANCE								
510	01	00	Contract Services	500	0	1,000	1,000	1,500
515	01	00	Utilities	675	699	1,000	1,000	1,000
521	01	00	Office Supplies	85	50	100	100	100
521	02	00	General Supplies	2,087	137	3,000	3,000	3,000
521	06	00	Uniforms	148	116	116	116	120
521	07	00	Postage	750	750	800	800	750
540	00	00	Lease Payment (PFA Bond)	1,706	1,709	1,734	1,734	1,712
545	00	00	Vehicle - Equipment Rental Internal	8,319	8,820	7,119	7,119	0
546	00	00	Computer - Equipment Rental Internal	1,144	1,144	310	310	0
550	00	00	Insurance	4,767	4,800	5,076	5,076	5,076
551	02	00	Communications - Cellular Phone	873	1,000	1,000	1,000	1,000
555	04	00	Taxes & Assessments (Fresno Irrig. Dist.)	1,213	1,213	1,500	1,500	1,500
555	05	00	Property Taxes - Fresno County	134	250	150	150	150
560	00	00	Internal Service Funds	0	0	0	0	8,410
560	01	00	Administration & Overhead	7,307	7,453	7,453	7,453	7,453
			TOTAL OPERATIONS & MAINTENANCE	**29,707**	**28,141**	**30,358**	**30,358**	**31,772**
CAPITAL								
600	04	00	Capital Outlay - Machinery & Equipment	1,078	0	2,600	2,600	0
600	03	99	Capital Outlay - New Accounting Software Sys.	0	0	1,404	1,404	0
			TOTAL CAPITAL EXPENDITURES	**1,078**	**0**	**4,004**	**4,004**	**0**
			TOTAL DEPARTMENT BUDGET	**65,450**	**63,589**	**71,445**	**72,393**	**71,801**
							Budget to Budget Increase/(Decrease)	**356**
							Percentage of Change	**0.5%**

Budget Highlights:

No Substantial Changes

Annual Bond Lease Payment Breakdown is located in the PFA Budget.

Attachment 'D' (cont'd)

LANDSCAPE & LIGHTING

75.0 4011

			Description	Audited 2011-2012	Audited 2012-2013	Adopted 2013-2014	Estimated Year- End	Budget 2014-2015
PERSONNEL								
410	10	00	Salaries	70,765	63,002	63,135	63,135	74,128
410	20	00	Part Time Salaries	7,311	4,760	10,000	10,000	20,000
410	30	00	Overtime	3,011	2,731	3,000	4,000	3,500
410	35	00	Stand By	1,989	1,803	1,913	2,100	1,943
420	00	00	Fringe Benefits	42,018	34,153	28,671	31,371	35,337
			TOTAL PERSONNEL	**125,095**	**106,448**	**106,720**	**110,606**	**134,909**
OPERATIONS & MAINTENANCE								
510	01	00	Contract Services	110	0	500	500	500
510	10	00	Professional Services	3,598	4,018	3,500	3,500	3,500
515	01	00	Utilities	36,851	30,016	30,000	30,000	30,000
521	02	00	General Supplies	5,749	7,524	5,000	5,000	5,000
521	06	00	Uniforms	362	319	319	319	320
540	00	00	Lease Payment (PFA Bond)	2,560	2,580	2,600	2,600	2,600
545	00	00	Vehicle - Equipment Rental Internal	16,998	15,594	14,329	14,329	0
546	00	00	Computer - Equipment Rental Internal	2,090	2,090	389	389	0
550	00	00	Insurance	2,808	2,824	2,986	2,986	2,986
551	02	00	Communications - Cellular Phone	325	750	500	500	500
555	04	00	Taxes & Assessments (F.I.D.)	63	63	63	63	63
560	00	00	Internal Service Funds	0	0	0	0	21,426
560	00	00	Administration & Overhead	7,800	7,956	7,956	7,956	7,956
			TOTAL OPERATIONS & MAINTENANCE	**79,313**	**73,732**	**68,142**	**68,142**	**74,852**
CAPITAL								
600	03	00	Capital Outlay - Machinery & Equipment	2,156		0	0	0
600	03	99	Capital Outlay - New Accounting Software Sys.	0	0	3,580	3,580	0
			TOTAL CAPITAL EXPENDITURES	**2,156**	**0**	**3,580**	**3,580**	**0**
			TOTAL DEPARTMENT EXPENDITURES	**206,564**	**180,180**	**178,442**	**182,328**	**209,760**
							Budget to Budget Increase/(Decrease)	**31,318**
							Percentage of Change	**17.6%**

Budget Highlights:

Revenue: L & L assessments will generate approximately $209,670 in FY 2014/15

Attachment 'E'

Municipal Utility Rate Survey
March 2014

	Kerman 13/14 Current	Kerman 14/15 Proposed	Lemoore	Fowler	Chowchilla	Mendota	Madera	Dinuba	Kingsburg	Sanger	Reedley
Population	**14,225**		**24,815**	**5,801**	**17,925**	**11,178**	**62,219**	**23,082**	**11,590**	**24,703**	**24,965**
Base Rate	13.67	13.92	0.00	0.00	0.00	0.00	9.54	0.00	0.00	24.27	25.51
Water	12.73	12.73	19.30	25.96	29.07	32.40	17.80	29.23	29.09	11.36	13.54
Sewer	29.11	30.11	27.70	24.78	20.19	31.00	25.49	24.48	24.78	38.88	48.15
Sewer Bond	0.00	0.00	0.00	0.00	2.55	0.00	0.00	0.00	0.00	0.00	0.00
Solid Waste	15.72	15.86	23.00	24.34	22.38	15.44	23.22	29.53	41.70	27.57	32.79
Street Sweep	0.85	0.90	0.00	0.00	0.00	0.00	1.74	0.00	2.10	1.43	0.00
Storm Drain	1.40	1.50	0.00	0.00	1.63	0.00	2.00	0.00	0.00	0.00	0.00
S/D Bond	0.00	0.00	0.00	0.00	3.88	0.00	0.00	0.00	0.00	0.00	0.00
Total	**73.48**	**75.02**	**70.00**	**75.08**	**75.82**	**78.84**	**79.78**	**83.24**	**97.67**	**103.51**	**119.99**

LEGISLATIVE RECEPTION & SSJVD GENERAL MEMBERSHIP MEETING

April 10, 2014

5:30 pm – Reception
6:30 pm – Meeting

Ridge Creek Golf
3018 Ridge Creek Drive
Dinuba, CA 93618

Cost: $25/person

RSVP by April 4th to:
Linda Barkley
559-591-5945 ext 126
lbarkley@dinuba.ca.gov

Please attend this important opportunity to build relationships with our Legislative partners. Don't miss out!