

# CITY OF KERMAN PLANNING COMMISSION

City Council Chambers 850 S. Madera Avenue Kerman, CA 93630  
Minutes Regular Meeting Monday April 28, 2014, 6:30pm

Call to Order – Chairman, Robert D. Epperson- called to Order at 6:35p.m.

Roll Call – Secretary, Olivia Pimentel

Commissioners Present – Epperson, Bandy, Nehring, Melgoza, Wettlaufer, Kehler, Harris

Commissioners Absent - None

Pledge of Allegiance - performed

Approval of Agenda, Unanimously approved a presented

## 1. Approval of Minutes

Submitted Minutes of February 24, 2014 for consideration and approval, No Meeting on March 24, 2014  
C/Bandy made a motion to approve as presented, second C/Melgoza, unanimously approved (7/0).  
C/Nehring requested clarification whether C/Bandy was absent or was late on 2/24.

Request to Address Commission - None offered

## 2. Presentation(s) - None Offered

## 3. Public Hearing(s) / Meeting(s) - None Offered

## 4. Petitions, Resolutions

- A. Determination that the Capital Improvement Program (CIP) for Fiscal Year 2014-15 is consistent with the City of Kerman General Plan

Staff reviewed staff report, state law requires that the City's designated planning body reviews the proposed list of capital improvement projects and makes a determination that the CIP is consistent with the General Plan. The CIP includes 20 projects totaling \$5.6 million. In summary, staff did not find any General Plan goal or policy that directly or indirectly conflicts with the CIP.

There was some discussion, the Commission had several questions for staff's response including, priority of projects, where measure 'C' fund money was used, what percentage of residences were completed as far as installing water meters (50%, staff anticipated all or most to be installed by target date thanks to a grant of \$737,000 that the public works director and city engineer were able to get for the City). Staff will be applying for more grant money this summer for other projects.

Commission also asked whether public works department had sufficient staff to complete projects, staff responded they did not; but a bid would be put in for manpower. C/Bandy commented that his father had to pay the city of Fresno \$8,000 to hook up to sewer and water. Staff responded that it is expensive; but the city of Kerman works with residences who are required to or wish to hook up to city services and offer a payment plan amortized over a certain time (i.e. 10 years, etc.).

C/Bandy made a motion to approve Resolution No. 14-02, making a determination that the projects listed in the Capital Improvement Program for Fiscal Year 2014-15 are consistent with the General Plan, second C/Melgoza. Vote was approved by the following vote:

Ayes: Bandy, Nehring, Melgoza, Harris, Wettlaufer, Kehler, Epperson

Nays: None

Absent: None

Abstain: None

## 5. Administrative Reports - None Offered

- A. Update on Ongoing Projects – Staff reviewed and gave summary of projects.

B. Sphere of Influence Boundary Update

Staff reviewed staff report, and requested support to proceed with an application to the Local Agency Formation Commission (LAFCo) for an amendment to the City's sphere of influence (SOI) boundary this year.

Staff is asking that the Planning Commission by motion vote recommends that the City Council proceed with an application to LAFCo to amend the SOI.

After some discussion, the Commission by unanimous consensus made a motion to recommend that the City Council proceed with an application to LAFCo to amend the SOI.

C/Bandy inquired if the School District had contacted the City regarding the School Facilities Needs? Staff reported that the superintendent had briefly discussed with city manager, staff will follow up.

C. Consider cancelling the May 26 Planning Commission meeting due to the Memorial Day Holiday

The Memorial Day holiday falls on May 26, which is the same day of the regularly scheduled meeting of the Planning Commission. Staff does not anticipate any items for the May 26 meeting. However, if an item requiring action is presented staff will notify the Commission and schedule a special meeting.

Staff recommended that the Planning Commission consider cancelling the May 26 meeting. The Commission by consensus approved cancelling the May 26<sup>th</sup> meeting; the next meeting will be scheduled for June 23, 2014, unless a special meeting is required.

C/Nehring also asked if the Commission could consider canceling the November and December meetings because of the holidays. The Commission agreed to hold off until June to decide.

Communications

A. Commissioners Comments

C/Nehring commented on the excessive amount of signage visible along Whitesbridge and Madera. Signs include for commercial businesses and now political signs that have gotten out of hand, staff will look into this.

Adjournment, meeting adjourned at 7:40p.m.



Olivia G. Pimentel  
Secretary to the Planning Commission

*Minutes approved by Planning Commission on June 23, 2014*