

The Kerman/Community Teen Center is a Multi-Use Facility serving the needs of organizations and private groups in the City of Kerman and neighboring communities. Located within the heart of Kerman, this Facility accommodates a wide variety of events and functions from small meetings and conferences to wedding receptions. Other uses can include sporting events (basketball, volleyball, etc.) for the recreation of children and adults. The assembly room can be partitioned into three separate meeting rooms to meet the space requirements of the individual or organization.

BUILDING AMENITIES

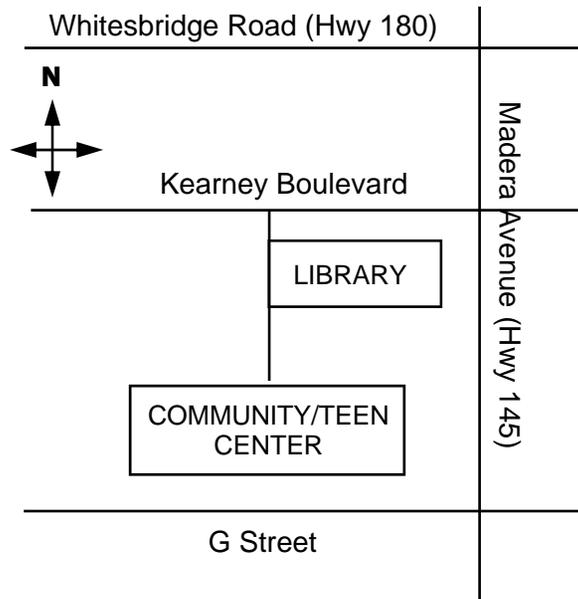
1. Seating with tables for events up to 400 guests.
2. Complete in-house public address system with radio tuner, cassette tape player, & compact disc player.
3. Centrally located video projection screen (Central Room).
4. Fully accessible stage complete with retractable curtain.
5. Fully carpeted assembly room floor with sport court inlays for basketball.
6. Kitchen facility with commercial style range, oven, freezer, refrigerator, and dishwasher.

TESTIMONIALS

"This Facility is a blessing for groups of all sizes. The location is perfect for local and regional training organizations." – SJVRMA Representative

"Staff was very attentive to the needs of my event." – Anonymous Renter

"One of the best halls around." - Anonymous



HOURS OF OPERATION

Sunday – Thursday
8:00 a.m. – 10:00 p.m.
 (Clean Up Hours 10:00 p.m. – 11:00 p.m.)

Friday – Saturday
8:00 a.m. – 12:00 Midnight

City of Kerman Recreation and
 Community Services Department

MARK SALVADOR, Coordinator
 Community/Teen Center

15101 West Kearney Plaza
 Kerman, CA 93630

Mailing Address: 850 South Madera Avenue
 Kerman, CA 93630

Telephone 559-846-4809
 Fax 559-846-4802

Email: msalvador@cityofkerman.org

SCHEDULE OF FEES



KERMAN COMMUNITY/TEEN CENTER

15101 West Kearney Plaza
Kerman, CA 93630

Telephone 559-846-4809

*"Creating Community through
 People, Parks, and Programs"*

FACILITY GUIDELINES

1. No reservations will be accepted more than one year in advance. Reservations may be accepted less than 60 (but no less than 10) days prior to the activity. All fees are due no later than 30 days prior to the scheduled activity or paid within five working days of the date of billing.
2. Reservations are made on the basis of availability and with the understanding the City of Kerman reserves the right to cancel or make other arrangements with due notice if the facility is needed for a higher priority use. Permits are issued on a first-come, first-serve basis.
3. All events require general liability insurance covering death, personal injury, and property damage. Insurance in the minimum amount of \$1,000,000 is required.
4. It is the policy of the City of Kerman to require professional security services for certain activities such as weddings, receptions, parties, all dances, and any event serving alcohol whether public or private. The number of officers/security required shall be under the discretion of the Chief of Police. It shall be the responsibility of the applicant to contractually secure this service at least ten working days prior to the event. A list of approved security firms will be provided at the time of application.
5. Any group or individual finding it necessary to cancel a reservation must do so in writing at least 30 days prior to the reservation date. All deposits paid will be refunded less a \$50 cancellation fee if this condition is not met. Nonconforming groups or individuals will be charged a cancellation fee of \$100 held from the deposit fee. Forfeiture of 100% of the deposit fee will result if the reservation is canceled less than five days of the reserved date.

BUILDING CAPACITIES

The Community/Teen Center consists of a large 6,000 square foot room that can be partitioned into smaller rental areas as follows (amounts shown below are maximum capacity for each room and room combination):

MULTI-PURPOSE ROOM

(Dimensions 60 ft. x 100 ft.)

Theater Style	Dining w/Table	Dancing w/o Seating
450	400	475

CENTRAL and NORTH or SOUTH ROOM

(Dimensions 60 ft. x 70 ft.)

Theater Style	Dining w/Tables	Dancing w/o Seating
250	220	350

CENTRAL ROOM

(Dimensions 60 ft. x 40 ft.)

Theater Style	Dining w/Tables	Dancing w/o Seating
160	150	300

NORTH AND SOUTH ROOMS

(Dimensions 60 ft. x 30 ft.)

Theater Style	Dining w/Tables	Dancing w/o Seating
90	80	120

DEPOSIT REQUIREMENTS

At the time of application, there is due a \$25 application processing fee and deposit in the following amounts:

Event Type	Deposit Amount
Private	\$400.00
Non-Profit	\$200.00
Meetings	\$100.00

This amount is held as a security deposit and is refundable approximately four to six weeks after your event unless there has been damage to the facility and/or surrounding premises.

PERMIT/USEAGE FEES

Kitchen Use Fee \$200.00

Decorating Fee (2 Hours) \$50.00

Extra Attendant Time (Per Hour) \$25.00

Alcohol Permit (City of Kerman) \$15.00

Dance Permit (City of Kerman) \$15.00

Groups selling alcoholic beverages must conform with all State Alcoholic Beverage Control Department rules and regulations. A separate application for this purpose must be obtained from the Alcoholic Beverage Control Department in addition to the City of Kerman application.

RENTAL FEES

DINING/BANQUET SEATING

Maximum Capacity	Resident Rental	Non Resident Rental
1-80	\$300.00	\$350.00
81-150	\$400.00	\$500.00
151-220	\$475.00	\$525.00
221-400	\$550.00	\$600.00

Rate is for a four-hour minimum.

Add. Hour \$70.00 \$85.00

Residents are those residents and businesses within the Kerman 93630 zip code area.

MEETINGS/WORKSHOPS/CONFERENCES

Maximum Capacity	Rental Rate
1-49	\$35.00
50-100	\$40.00
101-200	\$45.00

Rate is for a two-hour minimum.

Special Rates available for Non-Profit Groups, please ask for details. Non-Profit groups are identified by 501(C)(3) status. Rates are subject to change upon Council Approval.