



**MINUTES**  
**KERMAN CITY COUNCIL**  
 REGULAR MEETING  
 Kerman City Hall  
 850 S. Madera Avenue  
 Wednesday, July 6, 2016  
 6:30 PM

Stephen B. Hill – Mayor  
 Gary Yep – Mayor Pro Tem  
 Rhonda Armstrong – Council Member  
 Kevin Nehring – Council Member  
 Bill Nijjer – Council Member

Present: Mayor Hill (SH), Gary Yep (GY), Rhonda Armstrong (RA), Kevin Nehring (KN), Bill Nijjer (BN)  
 Absent: None  
 Also Present: City Manager Kunkel, City Attorney Cantú, Chief of Police, Finance Director, Public Works Director, City Engineer, Planning Technician

Voting: Yes, No,  
 Absent (Abstain or  
 Recuse if needed)

**OPENING CEREMONIES**

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance – City Clerk

6:45 p.m.  
 All Present  
 SH  
 Performed

**AGENDA APPROVAL/ADDITIONS/DELETIONS**

**1. PRESENTATIONS/CEREMONIAL MATTERS**

- A.** Presentation from Kerman Police Explorer Post 777 (JKB)

Approved GY/KN  
 (5-0-0)

Presented

**REQUEST TO ADDRESS COUNCIL**

None

**2. CONSENT CALENDAR**

- A. SUBJECT:** Minutes

**RECOMMENDATION:** Council approve minutes as presented.

Approved GY/RA  
 excepting 2C2/2C3

RA recused 2C2 -  
 employee

BN recused 2C3  
 reimbursement

- B. SUBJECT:** Payroll

Reports: 5/22 - 6/4/2016: \$138,506.40; 6/5 - 6/18/2016: \$140,659.15

**RECOMMENDATION:** Council approve payroll as presented.

- C. SUBJECT:** Warrants

1. Nos. 8864-9020 \$389,178.64
2. R. Armstrong: 9020; (6/15 carryover) Sebastian: 8814 & 8852
3. Bill Nijjer: #8999

Approved GY/KN  
 9020, 8814, 8852  
 (4-0-1) RA

Approved GY/RA  
 8999 (4-0-1) BN

**RECOMMENDATION:** Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

**D. SUBJECT:** Resolution Accepting the 2016 Concrete Project (JJ)

**RECOMMENDATION:** Council by motion adopt resolution accepting the 2016 Concrete Project authorize the City Engineer to record the Notice of Completion.

Res 16-39

**E. SUBJECT:** Extension of Expiration Date of Engineering and Traffic Surveys Conducted to Establish Speed Limits for Collector and Arterial Streets (JJ)

**RECOMMENDATION:** Council by motion adopt resolution extending the expiration date of the engineering and traffic surveys conducted to establish speed limits for collector and arterial streets and authorize the City Engineer to file the resolution with the Fresno County Superior Court.

Res 16-40

**F. SUBJECT:** Certification and Claim of Measure "C" Extension Local Transportation Revenues for Fiscal Year 2016/2017 (TJ)

**RECOMMENDATION:** Council by motion adopt resolution authorizing Finance Director to submit certification and claim form for Measure 'C' Extension Local Transportation Revenues for Fiscal Year 2016/2017 to the Fresno County Transportation Authority.

Res 16-41

**G. SUBJECT:** Resolution Authorizing the City of Kerman to Enter Into an ACH Origination Agreement with Central Valley Community Bank (TJ)

**RECOMMENDATION:** Council to adopt resolution authorizing City Manager and City Clerk sign the ACH Origination Agreement with Central Valley Community Bank.

Res 16-42

### **3. PUBLIC HEARINGS**

None

### **4. DEPARTMENT REPORTS**

**A. SUBJECT:** Resolution Approving the Purchase of a Pedestrian Easement for the California Avenue Sidewalk (Phase I) Project and Accepting the Easement for Public Use (JJ)

**RECOMMENDATION:** Council by motion adopt resolution approving the purchase of a pedestrian easement for the California Avenue Sidewalk (Phase I) Project and accepting the easement for public use.

Approved RA/BN  
(4-0-1-0) KN  
stepped out of the  
meeting.

Res 16-43

<p><b>B. <u>SUBJECT:</u></b> Request by Tim Bakman (JK)</p> <p><b><u>RECOMMENDATION:</u></b> Council consider request and direct staff accordingly.</p> <p>Potential letter, generic letter to the County asking to consider certain standards the City would have and to allow the City review and input on potential redevelopment projects. And an open invitation that we are open to County projects in the City; we have vacancies here that can fulfil County services.</p>	<p>7:25 p.m. KN returned and GY recused/left mtg. Business within 50 ft. of project.</p> <p>Approved Direction given to staff (see under recommendation) SH/RA (4-0-0-1)GY</p>
<p><b>C. <u>SUBJECT:</u></b> Consideration of Agreement with Willow Partners, LLC. (JK)</p> <p><b><u>RECOMMENDATION:</u></b> Council adopt a resolution waiving certain impact fees for Willow Partners, LLC's Gateway Villas Affordable Housing Project, providing for restoration of funds from non-impact fee sources, making public benefit findings, and approving agreement with Willow Partners, LLC. regarding payment of impact fees.</p>	<p>8:00 p.m. GY re-entered meeting</p> <p>Approved BN/RA (5-0-0)</p> <p>Res 16-44</p> <p>8:24 p.m. recess 8:26 p.m. reconvene</p>
<p><b>D. <u>SUBJECT:</u></b> Resolution Rejecting Bids for the Pedestrian Safety Improvements Project, State Project No. ATPL-5291(022) (JJ)</p> <p><b><u>RECOMMENDATION:</u></b> Council by motion adopt the resolution rejecting all bids for the Pedestrian Safety Improvements Project, State Project No. ATPL-5291(022), and direct the City Engineer to re-advertise for bids in Spring 2017.</p>	<p>Approved GY/BN (5-0-0)</p> <p>Res 16-45</p>
<p><b>E. <u>SUBJECT:</u></b> Award of Contract for the Soroptimist Park Restroom Site Improvements Project, Community Development Block Grant Project No. 15371 (JJ)</p> <p><b><u>RECOMMENDATION:</u></b> Council by motion adopt the resolution awarding the contract for the Soroptimist Park Restroom Site Improvements Project, Community Development Block Grant Project No. 15371, to Cable Links Construction in the amount of \$39,134.08, authorize the City Manager to sign the contract, and amend the Fiscal Year 2016-2017 City Budget to include \$15,000 from Park Development Impact Fees for the project.</p>	<p>Approved GY/KN (5-0-0)</p> <p>Res 16-46</p>
<p><b>F. <u>SUBJECT:</u></b> Introduction of Ordinance Repealing Chapter 13.06 of Title 13 of the Kerman Municipal Code and Adding New Chapter 13.06 to Title 13 of the Kerman Municipal Code Adopting by Reference the State Model Water Efficient Landscape Ordinance (OP)</p> <p><b><u>RECOMMENDATION:</u></b> Council by motion waive full reading and introduce Ordinance Repealing Chapter 13.06 of Title 13 of the Kerman Municipal Code and Adding new Chapter 13.06 to Title 13 of the Kerman Municipal Code Adopting by Reference the State Model Water Efficient Landscape Ordinance.</p>	<p>Approved KN/RA (5-0-0)</p>

**G. SUBJECT:** Resolution Submitting to City Voters at Next Regular Election to Be Held on November 8, 2016, a Ballot Measure to Adopt an Ordinance Approving a Three Quarter Cent (.75%) Retail Transactions and Use Special Tax for Construction of Senior Center, Regional Fairgrounds, Police Station, Animal Kennel, and Other Similar Projects, As Well As Downtown Revitalization not to exceed 10% (JK)

**RECOMMENDATION:** Council by motion:

1. Adopt resolution submitting ballot measure regarding Special Sales Tax to City Voters by a 2/3 vote of all members of the City Council (4 votes);
2. Designate two members of the Council to author the ballot argument in favor of the measure. The designation will be inserted into the adopted resolution; and
3. Introduce and waive full reading of Ordinance of the City of Kerman Adding Chapter 3.16A to the Kerman Municipal Code to Approve a Special Three Quarter Cent (.75%) Transactions and Use Tax for Construction of Senior Center, Regional Fairgrounds, Police Station, Animal Kennel, and Other Similar Projects, and Downtown Revitalization not to exceed 10%.

**5. CITY MANAGER/STAFF COMMUNICATIONS**

**6. MAYOR/COUNCIL REPORTS**

**7. CLOSED SESSION**

**8. ADJOURNMENT**

KN/RA 1 and 3  
(4-0-1) GY

Res 16-47

Approved KN/GY  
(5-0-0)

Rhonda Armstrong  
Bill Nijjer

KN/RA 1 and 3  
(4-0-1) GY

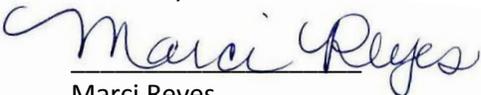
None

9:20 p.m.  
Approved GY/KN  
(5-0-0)

**MINUTES CERTIFICATION**

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: July 7, 2016



Marci Reyes  
City Clerk