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**AGENDA**  
**KERMAN CITY COUNCIL**  
REGULAR MEETING  
Kerman City Hall  
850 S. Madera Avenue  
Wednesday, March 05, 2014  
6:30 PM

AGENDA PACKET AVAILABLE FOR  
REVIEW 72 HOURS PRIOR TO  
THE CITY COUNCIL MEETING AT  
THE CITY CLERK'S OFFICE AND  
ON THE CITY WEBSITE  
ITEMS RECEIVED AT THE  
MEETING WILL BE AVAILABLE  
FOR REVIEW AT THE CITY  
CLERK'S OFFICE

Gary Yep - Mayor  
Doug Wilcox – Mayor Pro-Tem  
Raj Dhaliwal – Council Member  
Nathan Fox – Council Member  
Bill Nijjer – Council Member

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**ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.**

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### **OPENING CEREMONIES**

- Welcome – Mayor Gary Yep
- Call to Order
- Roll Call
- Invocation

*At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.*

- Pledge of Allegiance – City Clerk

### **AGENDA APPROVAL/ADDITIONS/DELETIONS**

*To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.*

#### **1. CEREMONIAL MATTERS**

- A. Introduction of Recreation, Parks & Community Services 2014 Activity Guide (PG)

**RECOMMENDATION:** Informational only

**ATTACHMENTS:** [Department Activity Guide](#)

### **REQUEST TO ADDRESS COUNCIL**

*This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.*

## 2. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.*

### A. SUBJECT: Minutes

**RECOMMENDATION**: Council approve minutes as presented.

**ATTACHMENTS**: [February 19, 2014](#)

### B. SUBJECT: Payroll

Payroll Report: February 02, 2014 - February 15, 2014: \$126,344.43; Overtime: \$2,322.89; Standby & FTO: \$966.53; Comp Time Earned: 15.63

**RECOMMENDATION**: Council approve payroll as presented.

**ATTACHMENTS**: [Payroll/Overtime](#)

### C. SUBJECT: Warrants/Electronic Bank Transfers

Nos. 38731-38765: \$200,006.11; Electronic Bank Transfer: \$42,897.05  
Excepting: Kerwest Newspapers: #38748 - \$100.00

**RECOMMENDATION**: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

**ATTACHMENTS**: [Accounts Payable](#)

### D. SUBJECT: Resolution Authorizing the City Manager to Sign Program Supplement No. N018 for the California Avenue Reconstruction and May Avenue Reconstruction (STPL-5291(020)) (GH)

**RECOMMENDATION**: Council adopt the attached resolution authorizing the City Manager to sign Program Supplement No. N018 for the California Avenue Reconstruction from Vineland Avenue to Goldenrod Avenue and May Avenue Reconstruction from Vineland Avenue to California Avenue (STPL-5291(020))

**ATTACHMENTS**: [Staff Report - Program Supplement N018](#)

## 3. PUBLIC HEARINGS

No Public Hearings Scheduled

**4. DEPARTMENT REPORTS**

- A. SUBJECT:** Council Assignments to Various Boards, Committees, Commissions Due to the Recent Vacancy and New Appointment on the City Council (MR)

**RECOMMENDATION:** Council discuss and assign the vacancies on the various boards, committees and commissions and make changes appropriately.

**ATTACHMENTS:** [Staff Report - Council Reorganization](#)

- B. SUBJECT:** Resolution of Intent to Abate Weeds, Rubbish and Refuse by Declaring Such Weeds as a Public Nuisance and Establish April 2 as the date for the Abatement Hearing (CK)

**RECOMMENDATION:** Council adopt resolution of Intent to Abate Weeds, Rubbish and Refuse by declaring such weeds as a public nuisance and set April 2 for the Public Hearing.

**ATTACHMENTS:** [Staff Report – Weed Abatement](#)

**5. CITY MANAGER/STAFF COMMUNICATIONS**

**6. MAYOR/COUNCIL REPORTS**

- A.** Sebastian Open house – Thursday, March 13, 5-8 pm, 7600 N. Palm Ave., Fresno
- B.** Senior Prom – Friday, March 28, 4-8 pm, Teen Community Center

**COUNCIL RECESS TO CONVENE AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY**  
(See separate agenda attached)

**7. CLOSED SESSION**

- A.** Government Code Section 54956.9(a) Conference with legal Counsel – Pending Litigation: Pacific Mountain Partners

**COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN**

**8. ADJOURNMENT**

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**In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.**

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# City of Kerman

RECREATION, PARKS & COMMUNITY SERVICES



## Inside:

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## 2014 Activities Guide



*"Creating Community through People, Parks, and Programs"*

Location: 720 S. 8th Street

Kerman, CA 93630

Ph: (559) 846-9328

Fax: (559) 842-5217

**Parks  
Make  
Life  
Better!**



[www.cityofkerman.org](http://www.cityofkerman.org)

## Parks and Recreation...The Benefits are Endless

Welcome to our 2014 recreation program brochure. Our department is pleased to offer you a wide range of activities for the entire family to enjoy during the upcoming months.

The City of Kerman Parks, Recreation & Community Services Department activities continue to provide a valuable service to our community. Opportunities for learning new skills, building self-confidence, keeping physically active, reducing stress, and allowing time to spend with family and friends, are just a few benefits of our programs and services. The support of this community for the parks, recreation and aquatic programs has been excellent in the past and we trust that you will support us by continuing to be involved.

As a department, we value customer service and strive to be innovative in the development of new programs and services. Our entire staff would appreciate any suggestions you may have to improve the programs currently offered. Please free to call me at (559) 846-9328 or e-mail: [pgallegos@cityofkerman.org](mailto:pgallegos@cityofkerman.org) with your suggestions and recommendations.

Philip Gallegos  
Recreation, Parks & Community Services Director



## Our Department Strives To...

### Mission Statement

To provide fun, safe, and affordable recreational opportunities in exceptional park and recreational facilities that will enhance the quality of life and promote healthy lifestyles for all participants and citizens of our community.

### Vision Statement

Our VISION is to "Create Community through People, Parks, and Programs." Our programs, services, and facilities are designed to strengthen community image and sense of place, support economic development, strengthen safety and security, promote health and wellness, foster human development, increase cultural unity, facilitate community problem solving, and provide recreational experiences.

## Kerman City Council

City Council Meetings are held on the 1st and 3rd Wednesday of each month at 6:30 p.m. and are open to the public. For more information contact City Clerk, Marci Reyes at 846-9380.



Council Member Nathan Fox, Council Member Kanwaldeep Dhaliwal, Mayor Gary K. Yep, Mayor Pro-Tem Douglas Wilcox and Council Member Bill Nijjer

## Recreation Commission

The Recreation Commission is appointed by the City Council to provide citizen input on Kerman's recreational programs, facilities, and parks. The Recreation Commission meets the fourth Wednesday of each month at 6:30pm at the Kerman Senior Center, 720 S. 8th Street. For more information contact Philip Gallegos at 846-9328.

### Commission Members:

Beatriz Alejandre  
 Dolores Amaro  
 Richard Arredondo  
 Adriana Ayala  
 Glen Foth  
 Ralph McNew  
 Mike Teixeria  
 Yvette Flores - Youth Representative  
 Jasmine Romero - Youth Representative

## Facilities and Hours

**RECREATION ADMINISTRATIVE OFFICE**  
 720 S. 8th Street, Kerman, CA 93630  
 Office Hours: Monday - Friday 8:00am-5:00pm  
 Phone: (559) 846-9328 Fax: (559) 842-5217

**COMMUNITY/TEEN CENTER**  
 15101 W. Kearney Plaza, Kerman, CA 93630  
 Center Hours: Monday - Friday, 7:00am-4:00pm  
 Phone (559) 846-4809 Fax: (559) 846-4802

**KERMAN SENIOR CENTER**  
 720 S. 8th Street, Kerman, CA 93630  
 Center Hours: Monday - Friday 7:00am-4:00pm  
 Phone: (559) 846-8643 Fax: (559) 842-5217

**COMMUNITY POOL AT KERMAN HIGH SCHOOL**  
 201 S. 1st Street, Kerman, CA 93630  
 Facility Hours: Monday - Friday 12:00-4:00pm  
 Open June 17-August 2, 2014  
 Phone: (559) 846-9383

**HOLIDAY HOURS**  
 Kerman Parks and Recreation Facilities are closed  
 New Year's Day, Martin Luther King Jr. Day,  
 President's Day, Memorial Day, Independence Day,  
 Labor Day, Veteran's Day, Thanksgiving Day,  
 the day after Thanksgiving Christmas Eve  
 and Christmas Day.

Visit us on-line at:  
[www.cityofkerman.org](http://www.cityofkerman.org)

Like us on Facebook at:  
<https://www.facebook.com/KermanParksAndRec>  
 To stay informed!



## Recreation Department Staff

Philip Gallegos, Director  
 559.846.9328 [pgallegos@cityofkerman.org](mailto:pgallegos@cityofkerman.org)

Mark Salvador, Recreation Coordinator  
 559.846.4809 [msalvador@cityofkerman.org](mailto:msalvador@cityofkerman.org)

Jeanna Burdine-Slaven, Senior Services Coordinator  
 559.846.9329 [jburdine@cityofkerman.org](mailto:jburdine@cityofkerman.org)

Theresa Johnson, Recreation Coordinator  
 559.846.9383 [tjohnson@cityofkerman.org](mailto:tjohnson@cityofkerman.org)

Vanessa Lujan, Nutrition Coordinator  
 559.846.9330 [vlujan@cityofkerman.org](mailto:vlujan@cityofkerman.org)

Felix Gonzalez, Facilities Maintenance  
 Nirmal Sidhu, Facilities Maintenance

Barbara Arredondo, Transit Coordinator  
 559.846.7914

Arlene Villarreal, Secretary  
 559.846.9324 [avillarreal@cityofkerman.org](mailto:avillarreal@cityofkerman.org)

## Senior Services



### Kerman Senior Center

720 South 8th Street  
Kerman, CA 93630

Hours of Operation:  
Monday - Friday 7:00am - 5:00pm

#### Information

(559) 846-8643  
(559) 842-5217 Fax

Nutrition Program/Reservations  
(559) 846-9330

Kerman Transit  
(559) 846-7914

Like us on Facebook at:  
[https://www.facebook.com/  
KermanSeniorCenter](https://www.facebook.com/KermanSeniorCenter)



## Programs and Activities

### BILLARDS

Monday-Friday, 8:00am-5:00pm

### BLOOD PRESSURE CHECKS

3rd Thursday of each month  
10:00-11:00am

### COMMUNITY DINNER

Last Wednesday of each month  
Community/Teen Center

### CRAFTS

Thursdays, 12:30-2:30pm  
Cost: None, Please bring own supplies

### FUNDRAISERS

Scheduled throughout the year

### QUARTERLY NEWSLETTER

Printed every 3 months

### WATER AEROBICS

Kearney Palms Apartments

### BINGO

Tuesday, Thursday and Friday, 8:30-10:30am

### COMMODITIES

3rd Wednesday of each month  
Community/Teen Center

### COMPUTER CLASSES

Wednesdays, 12:30-1:30pm  
Kearney Palms Apartments

### DAILY HOT MEALS

Served Monday-Friday, 11:00am  
Call 846-9330 a day ahead for Reservations

### HEALTH & WELLNESS PRESENTATIONS

Scheduled throughout the year

### TRIPS

Scheduled throughout the year

### Yoga

Wednesdays, 8:00am - 9:00am FREE  
Community/Teen Center

*Note: Some Senior programming is held at other locations, days, times and prices are subject to change.*

# Senior Services

## Annual Social Events



**Celebration of Living Luncheon**

Sponsored by FMAAA

**Easter Bonnet Parade**

April

**Fourth of July Celebration**

July

**Holiday Dinner**

December

**Cinco de Mayo Celebration & Salsa Contest**

**Health Fair & Flu Shot Clinic**  
Fall 2014

**Halloween Luncheon & Costume Contest**

**KCSO Holiday Food & Toy Drive**  
November - December

**Memorial Day Celebration**  
May

**Senior Campion Awards Luncheon**  
To be announced

**Valentine's Day Celebration**  
February

*\*All event dates are subject to change each year.*



**Labor Day Celebration**

September

**Mexican Independence Day Celebration** - September

**Thanksgiving Dinner/Dance**

Sponsored by Salvation Army

**Volunteer Recognition and Senior Citizens Prom**

March



**Kerman Senior Center**

## Nutrition Program

A hot lunch for people age 60 and older, is served Monday through Friday at 11:00am. Reservations are required and must be made one day in advance by calling the Nutrition Coordinator at 559-846-9330. There is a suggested meal donation of \$1.50. Homebound meals are also available for individuals unable to leave their homes due to illness or disability.

*Meals are funded through Fresno-Madera Area Agency on Aging (FMAAA). For information and assistance with services for seniors call 1-800-510-2020.*

**Join the Senior Advisory Board!**  
Board Meetings are held on the 4th Tuesday of the month at 10:00am in the Senior Center Library.  
Be apart of the group that makes recommendations on Senior Center events, trips, and programs.



# Kerman Dial-A-Ride

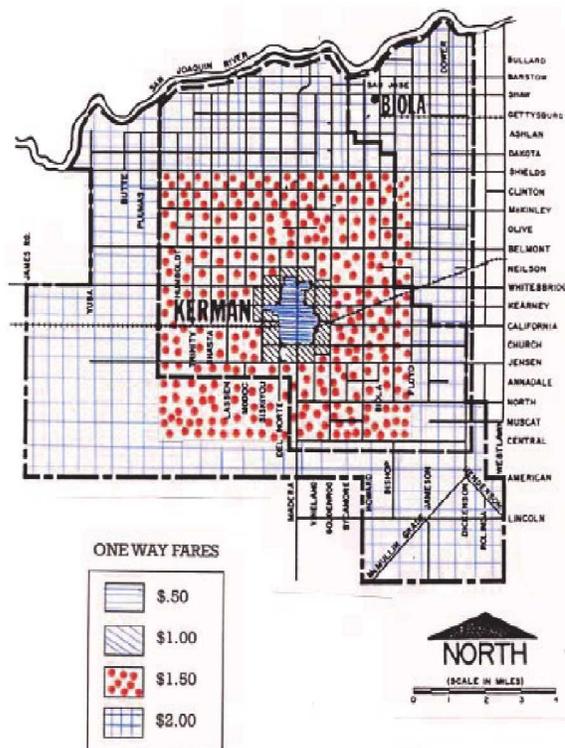
Kerman Transit is a general public, curb to curb, demand-response service that travels within the Kerman Unified School District Boundaries. Transit can be used to get work, medical appointments, school, meetings, senior services, events, and much more. All vehicles are equipped with a wheelchair lift and bike rack.

**Transit Dispatch**  
(559) 846-7914

**One Way Fares**  
50 cents - \$2.00

**Kearney Palms Senior Apartments**  
Bus Stop Hours  
Monday - Friday  
7:00 a.m. - 3:30 p.m.

*Kerman Transit is operated by the City of Kerman with cooperative funding from the County of Fresno.*



## Transit Rider Information

### Information required at the time of reservation;

- Location and time of requested pick-up
- Destination (and appointment time if applicable)
- Number of persons, if traveling with children dispatcher will need their ages
- Will you require a return trip?
- Do you have special needs?
- Provide a telephone number where you can be reached

Reservations must be made at least two hours in advance. Dispatch will provide an estimated pick-up time. Please be on time, the van will wait no longer than five minutes. Notify dispatch as soon as possible to cancel reservation.

Regularly scheduled pick-ups can be made by calling dispatch. All regularly scheduled trips will continue automatically until a request to change or cancel is received by dispatch.

### Courtesy Rules for Riders

1. Please be ready when the van arrives
  2. No smoking aboard the van
  3. No eating or drinking while riding
  4. Drivers cannot make change
  5. Deposit fare directly in fare box when boarding
  6. Drivers are not allowed to enter your home
  7. Children under five years of age must be accompanied by an adult
1. If you no longer need a ride, call and cancel
  2. Seatbelts are provided and wheelchair restraints are required
  3. Service animals permitted for the visually impaired only



# Recreation Programs and Classes

## Summer Playground Day Camp

Drop-in program, kids can arrive anytime during program hours. Daily attendance is not mandatory. Registration forms are available at Kerman City Hall, Community/Teen Center and Scout Hut. All participants must have a completed registration form turned in prior to attending camp.



**Location:** Kerckhoff Park/Scout Hut  
**Days/Time:** Tuesday - Friday  
10:00am - 2:00pm  
June 10 - July 25

**Fee:** \$1 a day to play  
*Payments are collected at Scout Hut each day.*  
**Who:** Children ages 6-12 years old  
**What:** Games, Arts and Crafts, Pool Days

## Coming this Fall! Babysitter Training

Learn how to be a safe and responsible babysitter. This class will teach boys and girls ages 11-15 skills in leadership, professionalism, basic care of a child, safety play and first aid.

**Location:** Community/Teen Center  
**Days & Time:** Saturdays, October 4 & 11, 9:00 a.m. - 12:00 p.m.  
**Fee:** \$\$  
**Certification Requirements:** Participant must be 11 years old by last day of class.

## Fitness Classes

### Zumba

Zumba classes feature exotic rhythms set to high-energy Latin and international beats. There's no other fitness class like a Zumba Fitness-Party!

**Community/Teen Center**  
**Monday, Tuesday, Thursday**  
**6:30pm-7:30pm**  
**\$4/class**  
**\$30/month**



### Kenpo Karate

Through martial arts discipline and positive reinforcement your child will develop the three S's: Self-confidence, Self-esteem, and Self-respect. Qualified instructors offer a sensitive approach to teaching participants' safety and awareness.

**Community/Teen Center**  
**Monday - Thursday**  
**\$75/month**  
**For Class Times Contact:**  
**Tom Hodges at**  
**(559) 970-6661**

## Breakfast with Santa!

Saturday, December 13, 2014  
Community/Teen Center

9:00am - 11:00am  
Cost \$\$

Enjoy breakfast with Santa, craft activities and much more.  
Photos with Santa will also be available to purchase.



**Follow Us on Facebook to learn about new programs!**

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# Youth Sports

## Introducing Start Smart Pre-Sports!

Start Smart is a nationally recognized program that was created by the National Alliance for Youth Sports. This program helps preschool aged kids get ready for sports in an innovative step-by-step approach that builds confidence and self-esteem in a fun and safe sports environment.



### Winter - Basketball

January-February

### Spring - Baseball

April-May

### Summer - Golf

June-July

### Fall - Football

September-October

Up to date program information available at [www.cityofkerman.org](http://www.cityofkerman.org)

Registration forms available at Kerman City Hall and Community/Teen Center.

## Youth Volleyball



Instructional and spirited volleyball for boys and girls ages 7-12.

DIV 1: Beginner (Age 7-9)

DIV 2: Intermediate (Age 10-12)

Location: To be determined

Days/Times: Tuesday & Thursday

6:00-7:00pm

Fee: \$35 per player

Registration Begins in April, games played in June & July



## Youth Tennis



Introductory Youth Tennis Lessons is a CO-ED program for boys and girls ages 5-10.

Location: KHS Tennis Courts

Day/Time: Saturdays, 6 weeks

5-6 year olds 9:00 -10:00am

7-8 year olds 10:00-11:00am

9-10 year olds 11:00am-Noon

Fee: \$30 per player

Registration Begins in August program is offered in Fall

## Teens

### Kerman Youth Commission

#### Mission Statement

*To lead youth of our community through volunteerism, service and activities that is directed toward effective change.*

#### Chairperson

Yvette Flores

#### Vice-Chairperson

Ixel Hernandez & Jasmine Romero

#### Secretary

Jazmin Rivas

#### Promotions

Nicholas Acosta & Christian Byrd

#### Members

Beneet Aulakh

Berenice Escamilla

Andrea Farias

Ricardo Hernandez

Ramiro Merino

Isaac Suarez

Gladys Ventura

*For more information about Kerman Youth Commission and TEEN SUMMIT 2014 call Recreation Coordinator Theresa Johnson at 559-846-9383.*

### UPCOMING LOCK-INS!

**ALL MIDDLE SCHOOL AND HIGH SCHOOL STUDENTS!**

**FEBRUARY 15 - 9:00PM-6:00AM**

**JUNE 28 - 9:00PM-6:00AM**

**OCTOBER 18 - 9:00PM-6:00AM**

**DECEMBER 6 - 9:00PM-6:00AM**

**COMMUNITY/TEEN CENTER**

**\$8/PERSON**

**WATCH OUT FOR SPECIAL OFFERS!!!**

**ENJOY DANCING, LIVE MUSIC, GAMES, FOOD, FRIENDS, AND FUN!**

### NEW THIS SPRING!

#### TEEN SCENE

**FRIDAY, APRIL 11, 2014**

**4:00 P.M. - 9:00 P.M.**

**COMMUNITY/TEEN CENTER**

**7TH - 12TH GRADE STUDENTS**

**VIDEO GAME TOURNAMENTS, NO TALENT-TALENT SHOW, MOVIE NIGHTS, BASKETBALL, HANG OUT WITH FRIENDS AND MUCH MORE!**

**SEE YOU AT  
TEEN SUMMIT 2014!  
MARCH 22, 2014  
KHS MPR**



**TEEN FEST 2014  
IS COMING!  
MAY 2014  
FOOD, DANCING,  
PRIZES  
AND MUCH MORE!**

**Check us out on Facebook!**



# Aquatics

Kerman Community Pool 205 South First Street Kerman, CA 93630

## Recreation Swim

### Recreation Swim Hours

June 17 - August 2

Tuesday - Saturday

12:00pm - 4:00pm

Dates and times subject to change.

Pool closed July 3rd & 4th

### Recreation Swim Fees

17 and under \$1.00

18 and over \$1.50

### Summer Season Pass

\$30 per person

### Aquatics Information

(559) 846-9383



Celebrate Summer at the  
FREE Community Pool Parties!  
Tuesday, June 17th and  
Saturday, August 2  
12:00pm - 4:00pm

## Pool Rentals

Saturday and Sunday  
evenings and  
Sunday afternoon

### Rental Rates

1-75 - \$55/hr

75-100 - \$65/hr

100-125 - \$75/hr

Pool rentals will be  
accepted after  
May 1, 2014 at the  
Community/Teen  
Center only.

*Dates are limited.*

## Swim Lessons

\$30/child (group class) \$55/child (one-on-one)

### Registration Dates and Locations

Community/Teen Center: May 1 - June 13

Mon-Fri 8:00 - 4:30pm

Kerman Community Pool: June 16 - July 21  
during pool hours

### Session Dates

Session 1: June 16-27 Session 2: July 7-18

Session 3: July 21-August 1

## Adult Lap Swim (16+)

June 16-August 1

Monday-Friday 6:00pm-7:00pm

\$1.00 per day - No lap swim June 30-July 4

## Senior Water Aerobics (55+)

June 17-July 24

Tuesdays & Thursdays 4:30pm-5:30pm

Kearney Palms Apartments

14608 W. Kearney

## Swim Lesson Class Descriptions

**WATER BABIES: Ages 1-3** Child must be accompanied by an adult. Together parent and child learn water adjustment activities and water safety skills.

**POLYWOG I: Ages 4-5** This class will orient preschool-aged children with the pool. Emphasis is placed on holding breath, kicking and floating.

**POLYWOG II: Ages 4-6** This class is for children who are able to submerge under water on command. Children are taught the basic elements of swimming including holding breath, buoyancy, kicking and gliding.

**BEGINNER: Any Age** This class is taught in deeper water. Student must already know how to submerge under water and glide. Crawl stroke and elementary backstroke are taught in this class.

**ADVANCED BEGINNER: Any Age** Students must have successfully completed Beginner Course or swim crawl stroke effectively. This course concentrates on increasing the endurance and improving coordinated movements. New skills taught are backstroke and breaststroke.

**COMPETITIVE STROKES: Any Age** Students must have successfully completed the Advanced Beginner Course or swim crawl stroke and elementary backstroke. This class improves individual swimming skills and endurance. New skills taught are dives, flip turns & butterfly stroke.

**One-on-One** The student will receive one-on-one attention for swim lesson instruction. Skills taught will be adjusted to the level of the swimmer.

## Adult Sports

### Men's Slow-Pitch Softball

**Location:** Coleman Field/Kerckhoff Park  
**Days/Time:** Monday or Wednesday,  
6:30-10:00pm  
**Length:** Determined by number  
of teams  
**Fee:** \$275 per team,  
*after June 2 \$325*  
**Registration:** May 1-June 2

Registration Packets Available at:  
Community/Teen Center  
15101 W. Kearney Blvd  
Kerman, CA 93630

Players must be at least 18 years old with a minimum of 9 players per roster. No single player registration is accepted. Additional information and league rules reviewed at mandatory team managers' meeting.



### Adult CO-ED Softball

**Location:** Coleman Field/Kerckhoff Park  
**Days/Time:** Tuesday or Thursday,  
6:30-10:00pm  
**Length:** Determined by number  
of teams  
**Fee:** \$275 per team  
*After June 2 \$325*  
**Registration:** May 1-June 2

Registration Packets Available at:  
Community/Teen Center  
15101 W. Kearney Blvd  
Kerman, CA 93630

Players must be at least 18 years old with a minimum of 10 players (4 female, 6 male) per roster. No single player registration will be accepted. Additional information and league rules reviewed at mandatory team managers' meeting.



### Community Sports Programs

#### KERMAN BABE RUTH BASEBALL

A competitive program for youth ages 13 to 15, April - July. Contact Louie Vallejo at (559) 694-0031.

#### KERMAN CAL RIPKEN BASEBALL

A competitive league for youth ages 13 to 15 years of age, April - July. Contact Hugo Rios at (559) 307-8212.

#### KERMAN GIRLS' SOFTBALL LEAGUE

A competitive sports program for girls ages 9-15 years old. Contact by email [kerman.softball@gmail.com](mailto:kerman.softball@gmail.com).

#### KERMAN KICKERS

A competitive swim team for children 4 to 18 years of age, April - August. Contact by email [kermankickers@yahoo.com](mailto:kermankickers@yahoo.com).

#### KERMAN YOUTH FOOTBALL

A competitive program for boys 9 to 14 years of age, August - November. Contact Efrain Guizar at (559) 351-2058.

## Rental Facilities and Parks

Consider renting one of Kerman's parks or facilities for your next event! From weddings and fundraisers to meetings and private parties, Kerman has a facility to meet your needs. The City of Kerman offers affordable, attractive, and community-friendly rental facilities.

All facility rentals require general liability insurance in the minimum amount of \$1,000,000. A certificate of insurance can be obtained through your homeowners policy. Special Event insurance is also available for purchase through the City of Kerman. Alcohol and dance permits are available for an additional fee. Clean up is the responsibility of the permit holder, all parks and facilities must be left clean at the end of your event.

### Scout Hut 15061 W. "G" Street



The Scout Hut is available as a meeting site or private rental facility.

\$185/day  
\$100 refundable deposit  
Includes 9 tables and 64 chairs. 2 small bathrooms, oven/stove, refrigerator and double sink.

### Lions Park "E" Street & Park Ave.



Lions Park Picnic Pavilion is a great location for family get-togethers, children's birthday parties, and group celebrations.

\$85/day  
Pavilion includes 12 picnic tables, seating for 96 guests and BBQ pits.

### Rotary Park D" Street & Vineland



Baseball/Softball fields - \$75/day/per field

Ball-field lights - \$15/hr. per field

Concession Stand - \$35/day  
\$75 refundable deposit

## Reservation Information

To rent a facility or park, visit us at the Community/Teen Center at 15101 W. Kearney Plaza, Monday thru Friday from 8:00am and 4:00pm. Telephone reservations are not accepted. Reservations are processed on a first-come, first-serve basis be sure to schedule your next event at your earliest convenience. For more information contact Recreation Facilities Coordinator, Mark Salvador at 559-846-4809 or email at [msalvador@cityofkerman.org](mailto:msalvador@cityofkerman.org).

## Rental Facilities and Parks

### Kerckhoff Park

15061 W. "G" Street, Kerman, CA



2 Picnic Shelters - \$45/day/each  
Each Shelter includes 6 picnic tables, seat 48 guest

Baseball/Softball Field - \$75/day  
Ball-field Lights - \$15/hour

Bandstand & Dance Area - \$185/day plus \$100 Refundable Deposit

### Swimming Pool at Kerman High School

201 S. 1st Street, Kerman, CA



Reserve the pool for a private party during the aquatic season. Reservations must be made in advance with a two-hour minimum. Certified lifeguards are provided by the Recreation Department.

Pool Party Rates  
1-75 guests: \$55/hour  
76-100 guests: \$65/hour  
101-125 guests: \$75/hour

### Community/Teen Center

15101 W. Kearney Plaza, Kerman, CA



This 13,000 square foot facility is available for weddings, receptions, private parties, meetings, seminars, fundraisers, etc. The facility includes a large catering kitchen, multi-use rooms, stage area, dance floor, P.A. system, and LLD Maintenance. Tables and chairs are available for use within the facility upon request. Event fees are determined by event type and size.

Banquet Facility (seats 400 dining)

### Senior Center

720 S. 8th Street, Kerman, CA



Offers a large dining area that seats up to 90 guests. Additional rooms can be used for meetings, seminars, or classes and seat approximately 35 guests. Reservations must be made in advance with a two hour minimum. Contact Jeanna Burdine-Slaven at (559) 846-9329 for availability.

Banquet fee - \$50/hour  
Meeting fee - \$30/hour  
Refundable Deposit - \$150

# Parks

## Lions Park (18 Acres)

E" Street & Park Avenue

Lions Park is home to the Kerman Youth Soccer League. Lions Park also features two softball/baseball backstops, public restroom facilities, a covered pavilion area with electricity, picnic tables, BBQ pit, three horseshoe pits, basketball court, and paved parking. The Lions Park Picnic Pavilion is a covered structure which seats 96 guests.

## Kiwanis Park (2.12 Acres)

S. Merlot and W. San Joaquin

Kiwanis Park features a large, fenced green area with softball/baseball backstop and picnic benches. The children's playground includes a toddler play area, as well as a composite playground, with slides, monkey-bars, swings, and a twisty slide. Kiwanis Park is the only Kerman park facility with a half basketball court. Kiwanis Park is handicap accessible.

## Rotary Park (4.9 Acres)

"D" Street & Vineland

Rotary Park's two softball/baseball fields is the home to the Kerman Cal Ripken Baseball League. The softball/baseball fields are equipped with field lighting, spectator seating, park space, public restrooms, and a concession facility. The large green area can also be used for a football or soccer field. Rotary Park also features a large playground area, with swings, slides, a jungle gym, and a small rock-climbing wall. Rotary Park is handicap accessible.

## Kerckhoff Park (5.75 Acres)

15061 W. "G" Street

Kerckhoff Park features a stage and dance area, softball/baseball field with spectator bleachers and score board, public restrooms, picnic benches, picnic tables, and lighting. The park's large composite playground features a twisty slide, monkey-bars, jungle gyms, and slides. Kerckhoff Park's Scout Hut facility is available as a meeting site and private rental facility. Kerckhoff Park is also home to the Skate Park, and future site of the Kerman Youth Center.

## Skate Park (13,000 Sq ft.)

15061 W. "G" Street

Kerman's Skate Park is currently closed. The park boasts 13,000 square feet of portable professional skate ramps and smooth cement surfacing. The facility is fenced and lighted, and includes a spectator viewing area. Helmets are required, and safety rules are strictly enforced.

## Soroptimist Park (2.14 Acres)

W. Kearney & Siskiyou

The City of Kerman's first 100% handicap accessible playground. The innovative playground equipment allows a child in a wheelchair to ascend up the playground ramp simultaneously with another child. The playground also boasts a rubber poured-in-place surfacing, small grass area, beautiful landscaping, picnic benches, picnic tables, antique-style lighting, wrought iron fencing, and shelter structures.

## Wooten Park (1.5 Acres)

Wooten Drive & "C" Street

Wooten Park features a large grass area with a softball/baseball backstop, trees, picnic benches, and picnic tables. The park is also home to the John Triantis playground, which includes slides, monkey-bars, spring-riders, climbing volcano and a tire swing.

## "B" Street Park (1 Acre)

"B" Street & 16th Street

B Street Park features a large green area with grass, trees, and picnic benches. The park serves as an additional attraction to the local neighborhood, and is an ideal location for an afternoon of reading, relaxing, or studying. The large grassy area can also be used for a game of catch, throwing a Frisbee, or a pick-up game of soccer.

# Registration Information

The Recreation Department encourages advance registration for all programs. Please advise staff at time of registration if you require assistance or have special needs. Recreation Staff will make reasonable accommodations to facilitate your participation in our programs and activities. Cancellation, withdraw and refunds require at least two full working days prior to the program/class start date. Registration for leagues, such as youth sports, have specific cancellations dates.

## HOW TO REGISTER:

**ONLINE:** www.cityofkerman.org

24 hours a day using your Client ID & Family PIN, and pay by credit card.

**MAIL:** Kerman City Hall

Attn: Recreation Coordinator

850 S. Madera Avenue, Kerman CA 93630

**WALK-IN:** Monday-Friday: 8:00am - 5:00pm at the Community/Teen Center, City Hall or Kerman Senior Center for Senior Services events. *Please use this form for walk-in or mail-in registration.*

PARENT NAME(S) \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ ALTERNATE PHONE \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

PARTICIPANT NAME \_\_\_\_\_ BOY  GIRL  AGE \_\_\_\_\_

BIRTHDATE \_\_\_\_\_ CURRENT GRADE \_\_\_\_\_ SCHOOL \_\_\_\_\_

PROGRAM/CLASS \_\_\_\_\_

SESSION \_\_\_\_\_ TIME \_\_\_\_\_ LEVEL (if applicable) \_\_\_\_\_

SHIRT SIZE\*: (Please Check) Youth Sm  Youth Med  Youth Lrg  Adult Sm  Adult Med  Adult Lrg  Adult XLg

*\*Please make sure to mark the correct size. An additional fee of \$10.00 will be assessed for any extra shirts that need to be reordered due to ordering the wrong size. T-shirts are only provided for certain programs listed in this Activity Guide.*

**Payment Make Checks Payable to the City of Kerman. Cash is only accepted with walk-in registration.**

Check # \_\_\_\_\_  Cash \$ \_\_\_\_\_

Credit Card  Visa  MasterCard \_\_\_\_\_ Expiration Date \_\_\_\_\_

## WAIVER AND RELEASE OF CLAIMS

IN CONSIDERATION OF YOU ACCEPTING MY OR MY CHILD'S REGISTRATION, I, THE UNDERSIGNED, HEREBY AGREE THAT NEITHER I, MY SUCCESSORS, ASSIGNS, NOR ANYONE ACTING ON MY BEHALF WILL MAKE CLAIM AGAINST OR SUE THE CITY OF KERMAN, ITS OFFICERS, AGENTS, EMPLOYEES, OR VOLUNTEERS FOR INJURY OR DAMAGE RESULTING FROM THE CONDITION OF ANY FACILITY, OR THE NEGLIGENCE, CARELESSNESS, OR OTHER ACTS, HOWSOEVER CAUSED BY THE CITY OF KERMAN, ITS OFFICERS, AGENTS, EMPLOYEES, OR VOLUNTEERS FROM ALL CLAIMS OR LAWSUITS THAT I, MY SUCCESSORS, ASSIGNS, OR ANYONE ACTING ON MY BEHALF MAY NOW HAVE, OR MAY HEREAFTER AT ANY TIME HAVE FOR INJURY OR DAMAGE: (1) RESULTING FROM THE CONDITION OF ANY IMPROVED FACILITY WHICH HAS BEEN REASONABLY MAINTAINED; (2) RESULTING FROM THE CONDITION OF ANY UNIMPROVED CITY FACILITY; (3) SUFFERED BY ME WHILE PARTICIPATING IN OR TRAVELING TO AND FROM THE EVENT OR ACTIVITY SET FORTH ABOVE; OR (4) SUFFERED BY ME IN ANY OTHER ACTIVITY ASSOCIATED WITH THE EVENT OR ACTIVITY AFOREMENTIONED. THIS RELEASE DOES NOT APPLY TO INTENTIONAL AND/OR WILLFUL ACTS OF MISCONDUCT BY CITY OF KERMAN, OR ANY OF ITS OFFICERS, AGENTS, EMPLOYEES OR VOLUNTEERS.

I UNDERSTAND THAT THIS AGREEMENT AND RELEASE OF LIABILITY IS ENFORCEABLE AGAINST ME ONLY, AS PARENT OR GUARDIAN OF SUCH MINOR, AND THAT SAID AGREEMENT AND RELEASE OF LIABILITY MAY NOT BE ENFORCED AS AGAINST SUCH MINOR. THEREFORE, IN FURTHER CONSIDERATION FOR PERMITTING SUCH MINOR TO PARTICIPATE IN THE AFOREMENTIONED ACTIVITY, I AGREE TO DEFEND THE CITY OF KERMAN, ITS OFFICERS, AGENTS, EMPLOYEES, AND VOLUNTEERS AGAINST ANY CLAIM OR LAWSUIT FOR INJURY, LOSS, OR DAMAGE ARISING FROM OR IN ANY WAY CONNECTED WITH SUCH MINOR'S PARTICIPATION IN THE EVENT INCLUDING ANY INJURY, LOSS, OR DAMAGE RESULTING FROM THE CONDITION OF ANY FACILITY OR FROM THE NEGLIGENCE, CARELESSNESS, OR OTHER ACTS OF THE CITY OF KERMAN, ITS OFFICERS, AGENTS, EMPLOYEES, VOLUNTEERS FROM ANY LOSS, DAMAGE, LIABILITY, COST OR EXPENSE THEY SUFFER AS A RESULT OF ANY SUCH CLAIM OR LAWSUIT.

I UNDERSTAND THAT CITY STAFF MAY PHOTOGRAPH OR VIDEOTAPE ME AND/OR MY MINOR CHILDREN AND THAT THE CITY MAY USE SUCH PHOTOGRAPHS OR VIDEOTAPES TO PROMOTE CITY PROGRAMS AND CLASSES. I EXPRESSLY ALLOW, AND HEREBY WAIVE ANY OBJECTION TO THE CITY'S PHOTOGRAPHING AND/OR VIDEOTAPING OF ME AND/OR MY MINOR CHILDREN WHEN I AND/OR MINOR CHILDREN ARE PARTICIPATING IN A CITY RECREATION PROGRAM. I UNDERSTAND ALL PHOTOS AND VIDEOTAPES WILL REMAIN IN THE PROPERTY OF THE CITY OF KERMAN RECREATION AND COMMUNITY SERVICES DEPARTMENT.

I HAVE CAREFULLY READ THIS AGREEMENT AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A RELEASE OF LIABILITY AND INDEMNITY, AND THAT IT IS A LEGALLY BINDING CONTRACT BETWEEN THE CITY OF KERMAN AND ME, AND I SIGN IT OF MY OWN FREE WILL.

\_\_\_\_\_  
SIGNATURE OF PARENT or GUARDIAN

\_\_\_\_\_  
DATE

## Community Events

Senior Citizen Prom  
March 28  
Community/Teen Center  
For information call  
(559) 846-9329

Easter in the Park /2nd Annual  
Earth Day  
April 19, 9:00 a.m. - Noon  
Lions Park  
Hunt for Easter Eggs and learn  
about recycling, participate in fun  
outdoor activities and much  
more.  
For information call  
(559) 846-9328

Festival of the American Spirit  
Fireworks Show  
July 3  
Kerman High School Stadium  
Gates Open at 6:00pm  
For information call  
(559) 846-6343

70th Annual Harvest Festival  
September 11–14  
Kerckhoff Park  
For information call  
(559) 846-6343

70th Annual Kerman  
Harvest Festival Parade  
September 13  
Madera Avenue, Between "A"  
and "G" Street at 10:00am  
For information call  
(559) 846-6343

Senior Thanksgiving Dinner  
November 21  
Community/Teen Center  
For information call  
(559) 846-8643

Pageantry of Lights - Christmas  
Night Parade  
December 13  
Madera Avenue, Between "C" and  
"G" Streets at 6:00pm  
For information call  
(559) 846-6343

Senior Citizen Holiday Dinner  
December 12  
Community/Teen Center  
For information call  
(559) 846-8643

KCSO Holiday Food & Toy Drive  
December 19  
Community/Teen Center  
For information call  
(559) 846-9328

## Kerman, CA is Proud to be Playful!

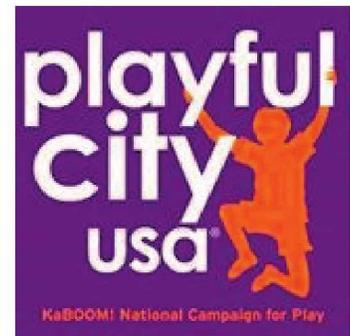
The City of Kerman is proud to have made the commitment to play and physical activity by developing unique local action plans to increase the quantity and quality of play in this community by developing innovative concepts and cost-effective programs. In its seventh year as a Playful City, Kerman has obtained enough acreage to more than double the current amount of developed park space. In 2013 the City of Kerman began the 1st phase of construction on the 3-acre Katie's Kids Nature Park that is scheduled to be open to the community in the Spring of 2014.

The City of Kerman recognizes the importance of parks and recreation in the overall quality of life, and its parks, facilities, and recreation programs are designed to enhance that quality of life for all of its residents.

Kerman, CA was first recognized as a Playful City USA community in 2007 and has continued to maintain this recognition every year since.

Playful City USA was formed by KaBOOM!, the national non-profit dedicated to ensuring that children have the time and space needed to PLAY!

To learn more about the City of Kerman Recreation, Parks and Community Services Department contact Philip Gallegos, Director at 559-846-9328 or [pgallegos@cityofkerman.org](mailto:pgallegos@cityofkerman.org).



CITY DEPARTMENTS	PHONE NUMBER
Administrative Services	(559) 846-9384
Planning & Development Services	(559) 846-9386
Police Department	(559) 846-6634
City Clerk (City Council)	(559) 846-9380
Public Works	(559) 846-9343
Recreation & Community Services	(559) 846-9324
Finance & Utility Billing	(559) 846-9372
Police Department Tip Line	(559) 846-6608

For the Latest Information Visit Us on the Web: [www.cityofkerman.org](http://www.cityofkerman.org)



**MINUTES**  
**KERMAN CITY COUNCIL**  
 REGULAR MEETING  
 Kerman City Hall  
 850 S. Madera Avenue  
 February 19, 2014  
 6:30 PM

Gary Yep - Mayor  
 Doug Wilcox – Mayor Pro-Tem  
 Raj Dhaliwal – Council Member  
 Charlie Jones – Council Member  
 Nathan Fox – Council Member

Present: Mayor Yep (GY) Dhaliwal (RD), Fox (NF), Jones (CJ), Wilcox (DW), Vacant  
 Absent: None

Also Present: City Manager/Planning & Development Director Patlan, City Attorney Blum, Community Services Director, Chief of Police, Public Works Director, City Engineer

**OPENING CEREMONIES**

- Welcome – Mayor Gary Yep
- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance – City Clerk

**AGENDA APPROVAL/ADDITIONS/DELETIONS**

**1. CEREMONIAL MATTERS**

- A. Swearing-In of New Reserve Officer Gerardo Ochoa (JLB)

**RECOMMENDATION:** Council welcome Reserve Officer Ochoa.

- B. Request for Support of the 2014 Relay for Life Scheduled for April 26-27, 2014 (MR)

**RECOMMENDATION:** Council review request and direct staff according.

**REQUEST TO ADDRESS COUNCIL**

**2. CONSENT CALENDAR**

- A. **SUBJECT:** Minutes – February 5, 2014

**RECOMMENDATION:** Council approve minutes as presented.

- B. **SUBJECT:** Payroll

Payroll Report: January 19, 2014 - February 01, 2014: \$120,498.08; Retro Pay: \$45.23; Overtime: \$3,481.99; Standby & FTO: \$1,213.37; Comp Time Earned: 10.50

**RECOMMENDATION:** Council approve payroll as presented.

Voting: Yes, No, Absent (Abstain if needed)

6:40 P.M.

All present except DW  
 City Clerk

Performed

NF/RD 3-0-1  
 1 vacancy

Performed

6:45 p.m. DW arrived

Rhonda Armstrong,  
 Sebastian Corp  
 Garcia Market

Approved excepting  
 38646,38726,38702  
 RD/NF (4-0-0)  
 1 vacancy

C. **SUBJECT:** Warrants/Electronic Bank Transfers  
Nos. 38612-38730: \$272,132.84; Electronic Bank Transfer: \$39,863.65  
Excepting: Valley Food: #38646,#38726; Kerwest #38702

Approved 38646 &  
38726  
RD/DW (3-0-1) GY  
1 vacancy  
Approved 38702  
RD/NF (3-0-1) DW  
1 vacancy

**RECOMMENDATION:** Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

D. **SUBJECT:** Resolution Appointing Toni Jones as Finance Director (LP)

**RECOMMENDATION:** Council adopt resolution appointing Toni Jones as Finance Director and authorize the City Manager to execute the employment agreement.

Res 14-09

E. **SUBJECT:** Resolution Approving Participation in a Joint Powers Agreement (JPA) for Purposes of Administering the CDBG Program for Program Years 2015/16, 2016/17, 2017/18 (MR)

**RECOMMENDATION:** Council adopt resolution approving participation in a Joint Powers Agreement (JPA) for Purposes of Administering the CDBG Program for Program Years 2015/16, 2016/17, 2017/18.

Res 14-10

F. **SUBJECT:** Resolution Approving Property Acquisition at the Southeast Corner of Whitesbridge Road and Vineland Avenue for the Traffic Signal Project from the Sidhu Family Trust (GH)

**RECOMMENDATION:** Council adopt the attached Resolution approving the acquisition of two parcels for street right of way for \$60,000 from the Sidhu Family Trust for the construction of a traffic signal at the ultimate location at the southeast corner of Whitesbridge Road and Vineland Avenue.

Res 14-11

G. **SUBJECT:** Monthly Investment Report Ending January 31, 2014 (TJ)

**RECOMMENDATION:** Council approve the Monthly Investment Report as presented.

### 3. PUBLIC HEARINGS

No PH scheduled

### 4. DEPARTMENT REPORTS

A. **SUBJECT:** Resolution Making Appointment to Fill Vacancy on Council (MB)

**RECOMMENDATION:** Council adopt resolution making appointment to fill vacancy on the Council created by the resignation of Charlie Jones.

Approved NF/RD to  
appoint Bill Nijjer  
to fill the vacant  
Council seat \*  
(4-0-0) 1 Vacancy

\*Letters of interest for the vacant seat were received by Trinidad M. Rodriguez and Paul Toste. Mr. Rodriguez withdrew his letter of interest prior to the meeting and Mr. Toste was present and addressed the Council.

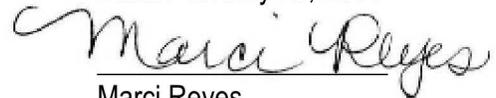
Res 14-12  
Council Member  
Nijjer took his seat  
at the dais.

- |  |  |
|--|--|
| <p><b>B. <u>SUBJECT</u>:</b> Letter Requesting Resolution in Support of Continuing the Medically Indigent Services Program (MISP) in the County of Fresno (MR)</p> <p><b><u>RECOMMENDATION</u>:</b> Council review and direct staff accordingly.</p> | <p>Approved DW/RD<br/>(5-0-0)</p>  |
| <p><b>C. <u>SUBJECT</u>:</b> Proposed County-Wide Consolidated Housing Element (LP)</p> <p><b><u>RECOMMENDATION</u>:</b> Council supports the concept of a Consolidated Housing Element for Fresno County and participating cities.</p>              | <p>Direction given to staff CM</p>   |
| <p><b>D. <u>SUBJECT</u>:</b> Kerman Police Department Staffing Plan (LP)</p> <p><b><u>RECOMMENDATION</u>:</b> Council receive PowerPoint presentation on proposed staffing plan for the Kerman Police Department and direct staff accordingly.</p>   | <p>Direct staff to revise a plan to include hiring one new officer into the 14/15 budget and give a long term plan and bring back to the Council for review.</p> |
| <p><b>5. CITY MANAGER/STAFF COMMUNICATIONS</b></p>   |  |
| <p><b>6. MAYOR/COUNCIL REPORTS</b></p>   |  |
| <p><b>A.</b> Sebastian Open House - Thursday, March 13, 5-8 p.m. 7600 N. Palm Ave., Fresno</p>   |  |
| <p><b>7. CLOSED SESSION</b></p>  |  |
| <p><b>A.</b> Government Code Section 54956.9(a) Conference with Legal Counsel - Pending Litigation: Pacific Mountain Partners</p>  |  |
| <p><b>COUNCIL RECONVENE FROM CLOSED SESSION &amp; REPORT ANY ACTION TAKEN</b></p>  |  |
| <p><b>8. ADJOURNMENT</b></p>   |  |

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: February 20, 2014



Marci Reyes  
City Clerk

**PAY PERIOD: February 02, 2013 - February 15, 2014**

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		STANDBY & FTO		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT		
<b><u>ADMINISTRATION</u></b>								
414 Patlan, Luis	\$ 4,664.77	\$ -	-	\$ -	-	\$ -	\$ 4,664.77	
15 Gonzalez, Diana	\$ 1,782.92	\$ -	-	\$ -	-	\$ -	\$ 1,782.92	
332 Alvarez, Josefina	\$ 1,577.54	\$ -	-	\$ -	-	\$ -	\$ 1,577.54	
350 Jones, Toni	\$ 2,766.14	\$ -	-	\$ -	-	\$ -	\$ 2,766.14	
375 Reyes, Marcia	\$ 2,463.23	\$ -	-	\$ -	-	\$ -	\$ 2,463.23	
435 Nazaroff, Helen	\$ 1,724.31	\$ -	-	\$ -	-	\$ -	\$ 1,724.31	
518 Garza, Amy	\$ 882.00	\$ -	-	\$ -	-	\$ -	\$ 882.00	
<b>TOTAL</b>	<b>\$ 15,860.90</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 15,860.90</b>	<b>0.00</b>

<b><u>REC/SOCIAL</u></b>								
11 Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	
35 Arredondo, Barbara	\$ 1,462.15	\$ -	-	\$ -	-	\$ -	\$ 1,462.15	
76 Wright, Judy	\$ 567.00	\$ -	-	\$ -	-	\$ -	\$ 567.00	
97 Gonzalez, Jose Felix	\$ 1,505.08	\$ -	-	\$ -	-	\$ -	\$ 1,505.08	
237 Salvador, Mark	\$ 1,846.15	\$ -	-	\$ -	-	\$ -	\$ 1,846.15	
292 Silva, Jessica	\$ 499.50	\$ -	-	\$ -	-	\$ -	\$ 499.50	
405 Sidhu, Nirmal	\$ 1,436.31	\$ -	-	\$ -	-	\$ -	\$ 1,436.31	
361 Lujan, Vanessa	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
517 Johnson, Theresa	\$ 1,555.85	\$ -	-	\$ -	-	\$ -	\$ 1,555.85	
270 Zepeda, Adriana	\$ 74.38	\$ -	-	\$ -	-	\$ -	\$ 74.38	
388 Arredondo, Michelle	\$ 60.00	\$ -	-	\$ -	-	\$ -	\$ 60.00	
447 Gonzalez, Devonna	\$ 48.13	\$ -	-	\$ -	-	\$ -	\$ 48.13	
482 Silva, Joel	\$ 70.00	\$ -	-	\$ -	-	\$ -	\$ 70.00	
497 Arredondo, Raquel	\$ 236.25	\$ -	-	\$ -	-	\$ -	\$ 236.25	
498 Ayala, Adrien	\$ 302.00	\$ -	-	\$ -	-	\$ -	\$ 302.00	
502 Gallegos, Yenifer	\$ 280.00	\$ -	-	\$ -	-	\$ -	\$ 280.00	
506 Rangel, Jose A	\$ 20.00	\$ -	-	\$ -	-	\$ -	\$ 20.00	
508 Pinkerton, Selah	\$ 20.00	\$ -	-	\$ -	-	\$ -	\$ 20.00	
513 Jeanna Burdine-Slaven	\$ 1,411.38	\$ -	-	\$ -	-	\$ -	\$ 1,411.38	
515 Figueroa, Rita	\$ 630.00	\$ -	-	\$ -	-	\$ -	\$ 630.00	
516 Villarreal, Arlene	\$ 126.00	\$ -	-	\$ -	-	\$ -	\$ 126.00	
<b>TOTAL</b>	<b>\$ 16,464.94</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 16,464.94</b>	

<b><u>POLICE</u></b>								
29 Rodrigues, Mary	\$ 1,724.77	\$ -	-	\$ -	-	\$ -	\$ 1,724.77	
59 Madruga, Ron	\$ 2,908.15	\$ -	-	\$ -	-	\$ -	\$ 2,908.15	
69 Chapman, Tom	\$ 2,211.23	\$ -	3.00	\$ 124.38	4.00	\$ 27.64	\$ 2,363.25	
101 Cubillos, Teresa	\$ 2,980.62	\$ -	-	\$ -	-	\$ -	\$ 2,980.62	
245 Barbosa, Isaiais	\$ 2,211.23	\$ -	-	\$ -	-	\$ -	\$ 2,211.23	
291 Ramirez, Donald	\$ 1,724.77	\$ -	6.00	\$ 194.04	-	\$ -	\$ 1,918.81	1.13
296 Mendoza, Sandra	\$ 2,158.62	\$ -	-	\$ -	32.00	\$ 21.59	\$ 2,180.20	
343 Davis, Jeff	\$ 2,638.15	\$ -	-	\$ -	-	\$ -	\$ 2,638.15	5.5
354 Ness, Lee	\$ 2,005.85	\$ -	4.00	\$ 150.44	-	\$ -	\$ 2,156.28	
363 Barcoma, Wilbert	\$ 2,512.15	\$ -	7.00	\$ 329.72	-	\$ -	\$ 2,841.87	
369 Ramer, Joseph	\$ 1,394.77	\$ -	-	\$ -	-	\$ -	\$ 1,394.77	
402 Nevis, James	\$ 2,211.23	\$ -	-	\$ -	-	\$ -	\$ 2,211.23	
423 Magallon, Peter	\$ 2,158.62	\$ -	6.00	\$ 242.84	36.00	\$ 24.28	\$ 2,425.74	
425 Belding, Jeff	\$ 2,148.00	\$ -	-	\$ -	-	\$ -	\$ 2,148.00	

**PAY PERIOD: February 02, 2013 - February 15, 2014**

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		STANDBY & FTO		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT		
442 Antuna, Eric	\$ 1,957.85	\$ -	5.00	\$ 183.55	-	\$ -	\$ 2,141.39	
458 Nelson, Christopher J	\$ 2,908.15	\$ -	-	\$ -	-	\$ -	\$ 2,908.15	
459 Milchovich, Lindsay	\$ 1,910.31	\$ -	3.00	\$ 107.45	-	\$ -	\$ 2,017.76	
468 Tiwana, Manpreet	\$ 1,882.99	\$ -	-	\$ -	-	\$ -	\$ 1,882.99	
474 Blohm, Joseph	\$ 3,854.77	\$ -	-	\$ -	-	\$ -	\$ 3,854.77	
476 Rodriguez, Erika	\$ 1,833.74	\$ -	-	\$ -	-	\$ -	\$ 1,833.74	9
478 O'Bar, Joshua	\$ 1,732.62	\$ -	11.00	\$ 357.35	-	\$ -	\$ 2,089.97	
479 Attkisson, Joseph	\$ 1,402.50	\$ -	-	\$ -	-	\$ -	\$ 1,402.50	
485 Lehman, Dustin	\$ 915.00	\$ -	-	\$ -	-	\$ -	\$ 915.00	
487 Antuna, Miguel	\$ 240.00	\$ -	-	\$ -	-	\$ -	\$ 240.00	
501 Ledezma, Linda	\$ 1,119.69	\$ -	4.00	\$ 55.99	-	\$ -	\$ 1,175.68	
504 Labetiaux, EJ Medina	\$ 480.00	\$ -	-	\$ -	-	\$ -	\$ 480.00	
505 Valenzuela, Arnold	\$ 768.00	\$ -	-	\$ -	-	\$ -	\$ 768.00	
512 Seroka, Dylan	\$ 405.00	\$ -	-	\$ -	-	\$ -	\$ 405.00	
521 Gerardo Ochoa	\$ 912.00	\$ -	-	\$ -	-	\$ -	\$ 912.00	
<b>TOTAL:</b>	<b>\$ 53,310.78</b>	<b>\$ -</b>	<b>49.00</b>	<b>\$ 1,745.77</b>	<b>72.00</b>	<b>\$ 73.51</b>	<b>\$ 55,130.05</b>	<b>15.63</b>

**PUBLIC WORKS**

8 Gonzales, Ruben	\$ 1,926.00	\$ -	-	\$ -	-	\$ -	\$ 1,926.00	
20 Rodriguez, Joe	\$ 1,879.85	\$ -	-	\$ -	-	\$ -	\$ 1,879.85	
25 Prieto, Ruben	\$ 1,687.85	\$ -	11.00	\$ 390.31	22.50	\$474.71	\$ 2,552.87	
26 Gruce, Robert	\$ 2,429.54	\$ -	-	\$ -	-	\$ -	\$ 2,429.54	
27 Hearld, Douglas	\$ 2,838.92	\$ -	-	\$ -	-	\$ -	\$ 2,838.92	
87 Madruga, Lydia	\$ 1,926.00	\$ -	-	\$ -	-	\$ -	\$ 1,926.00	
134 Ramirez, Manuel	\$ 1,751.08	\$ -	2.00	\$ 65.67	-	\$ -	\$ 1,816.74	
172 Chavez, Fernando M.	\$ 2,322.00	\$ -	2.00	\$ 87.08	1.50	\$ 43.54	\$ 2,452.61	
290 Gastelum, Humberto	\$ 1,886.31	\$ -	-	\$ -	-	\$ -	\$ 1,886.31	
298 Barajas, Michael	\$ 1,834.15	\$ -	-	\$ -	-	\$ -	\$ 1,834.15	
322 Castro, Joseph	\$ 1,708.15	\$ -	-	\$ -	-	\$ -	\$ 1,708.15	
349 Arechiga, Pastor	\$ 1,607.54	\$ -	-	\$ -	-	\$ -	\$ 1,607.54	
378 Sanchez, Daniel	\$ 1,436.31	\$ -	-	\$ -	-	\$ -	\$ 1,436.31	
389 Zapata, Domingo	\$ 1,294.67	\$ -	1.00	\$ 34.07	16.50	\$374.77	\$ 1,703.51	
329 Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	
420 Medeiros, Cheryl	\$ 1,791.69	\$ -	-	\$ -	-	\$ -	\$ 1,791.69	
460 Vallejo, Edward	\$ 1,817.08	\$ -	-	\$ -	-	\$ -	\$ 1,817.08	
486 Palacios, Jesus	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
495 Valdivia III, Gregorio	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 34,570.98</b>	<b>\$ -</b>	<b>16.00</b>	<b>\$ 577.13</b>	<b>40.50</b>	<b>\$893.02</b>	<b>\$ 36,041.12</b>	

**PLANNING**

37 Pimentel, Olivia	\$ 2,104.62	\$ -	-	\$ -	-	\$ -	\$ 2,104.62	
234 Kufis, Chris	\$ 2,346.00	\$ -	-	\$ -	-	\$ -	\$ 2,346.00	
326 Fonseca, Monica	\$ 1,086.22	\$ -	-	\$ -	-	\$ -	\$ 1,086.22	
<b>TOTAL</b>	<b>\$ 5,536.83</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 5,536.83</b>	<b>0.00</b>

**PAY PERIOD: February 02, 2013 - February 15, 2014**

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		STANDBY & FTO		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT		
	<u>PLANNING</u>			<u>COUNCIL</u>				
Epperson, R	\$	-		Dhaliwal			\$ 125.00	
Lopez, Michael	\$	-		Wilcox			\$ 125.00	
Bandy, Robert	\$	-		Yep			\$ 125.00	
Harris, Jordan	\$	-		Jones			\$ -	
Melgoza, G	\$	-		Fox			\$ 125.00	
Nehring, K	\$	-						
Nijjer, B	\$	-						
Erick Kehler	\$	50.00						
Katie Wettlaufer	\$	50.00						
<b>Total</b>	<b>\$</b>	<b>100.00</b>		<b>Total</b>			<b>\$ 500.00</b>	
<b>GRAND TOTAL:</b>	<b>\$126,344.43</b>	<b>\$0.00</b>	<b>65.00</b>	<b>\$2,322.89</b>	<b>112.50</b>	<b>\$966.53</b>	<b>\$ 129,633.85</b>	<b>15.63</b>

**CITY OF KERMAN  
OVERTIME SUPPLEMENTAL PAYROLL REPORT**

**PAY PERIOD - 02-02-14 - 02-15-14**

**POLICE DEPARTMENT**

**Overtime Categories - Number of Hours**

Regular Overtime	Court	Shift Coverage	SID	Detail	Avoid the 21 Grant	Special Events	Total	
18	9	9			13		49	
(see note below)	(see note below)	(see note below)			(see note below)			
<b>DOUBLE TIME: (Sunday)</b>							0	
							Sub Total	49

**PUBLIC WORKS DEPARTMENT**

**Overtime Categories - Number of Hours**

Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total	
3	3	1			4	11	
(see note below)	(see note below)	(see note below)			(see note below)		
<b>DOUBLE TIME: (Sunday)</b>						5	
						Sub Total	16.0

**COMMUNITY SERVICES DEPARTMENT**

**Overtime Categories - Number of Hours**

Regular Overtime	After Hour Event	Total
		0
		Sub Total
		0

**FINANCE / PLANNING DEPARTMENTS**

**Overtime Categories - Number of Hours**

Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
					0
					Sub Total
					0
<b>Total Hours (All Departments)</b>					<u>65.0</u>

**POLICE DEPARTMENT:**

**Regular Overtime – 18 hours total/10 hours** for records department-case work ups and 8 hours due to late calls, arrest, reports. When an incident occurs at the end of a shift and officer needed extra time, i.e. to complete a call for service, late arrest, report writing, etc.

**Court – 9 hours** due to officer attending court proceedings.

**Shift Coverage – 9 hours** due to officer out sick, light duty. When officer is called in to cover an absence due to vacation, a recent vacancy, or injury of an officer who is out on medical leave.

**Special Investigation Division (SID)** – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc.

**Training** – Officers instructing or attending classes. Overtime may occur when officers cover the shift of those in training.

**AVOID – 13 hours** AVOID detail/ Officers conducting Special Enforcement Control. Avoid the 21, Click It or Ticket, and Special Project. The City gets reimbursed for overtime through the Grant Programs.

**Special Events** - Occurs when officers are needed for events such as Harvest Festival, 3rd of July, Parades, etc.

**PUBLIC WORKS DEPARTMENT:**

**Water Service** - Includes 3 hrs. overtime and 1 hr. double-time for shut-off and turn-on of service, all water related emergencies.

**Sewer Emergencies - 3 hrs. overtime** -SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain

**Animal Control - 1 hr. overtime** -Vicious or dead animals. (not normally used for stray animals)

**Special Events** - Harvest Festival, Pageantry of Lights, National Night Out Water Conservation booth, Portuguese Parade, 3rd of July, including set up and clean up.

**Other** - Anything not covered in other categories.

**Call Back** - Any emergencies where additional employees are called to assist.

**On-Call Duties 4 hours overtime and 4 hours double time** for reading and recording flow meters on wells and sewer plant; feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends. and/or any holidays .

**COMMUNITY SERVICES DEPARTMENT**

**Regular Overtime** – On occasion, but very rare due to the amount of part-time employees.

**After Hour Event** – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant.

**FINANCE / PLANNING DEPARTMENTS**

**Regular Overtime** - Only as needed.

**Utility Billing** - Completed on the 1st of each month.

**Payroll** - Completed bi-weekly.

**Dog Clinic** - Once a year clinic held after business hours.

**Year-End Audit** - Completed over a period of time at the end of each fiscal year.

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	Invoice number	PO number
38731- 2024	1	2/20/2014	0 OMAR HIGUERA			
	1		52517 FACILITY DEPOSIT REFUND	400.00	40780	
38731- 2024	1	2/20/2014	Logged	*** Total ***	400.00	
38732- 2025	1	2/24/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
	1		52549 HR-MAR SEC 125 PLAN ADMIN	90.00	69513	
	1		52550 HR-MAR BLUE SHIELD PLAN ADMIN	780.00	25654	
38732- 2025	1	2/24/2014	Logged	*** Total ***	870.00	
38733- 2025	2	2/24/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
	2		52551 HR-MAR DENTAL CLAIMS FUNDING	4,293.76	16562	
38733- 2025	2	2/24/2014	Logged	*** Total ***	4,293.76	
38734- 2025	3	2/24/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
	3		52553 HR-SEC 125 EMP CONT-FEB	1,698.18	02282014	
38734- 2025	3	2/24/2014	Logged	*** Total ***	1,698.18	
38735- 2025	4	2/24/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
	4		52554 HR-MARCH EMPLOYER FLEX PLAN	10,000.00	03012014	
38735- 2025	4	2/24/2014	Logged	*** Total ***	10,000.00	
38736- 2025	5	2/24/2014	1020 AFLAC			
	5		52555 HR-VOL COVERAGAE FEB PREM	200.68	614555	
38736- 2025	5	2/24/2014	Logged	*** Total ***	200.68	
38737- 2025	6	2/24/2014	1040 ALLIED ELECTRIC			
	6		52533 WTR-BREAKER-SCADA TOWER	67.37	1157121-01	
38737- 2025	6	2/24/2014	Logged	*** Total ***	67.37	
38738- 2025	7	2/24/2014	1075 ARCO BUSINESS SOLUTIONS			
	7		52546 V/E-FUEL-1653 GALLONS	5,835.22	FJ373-02/16/14	
38738- 2025	7	2/24/2014	Logged	*** Total ***	5,835.22	
38739- 2025	8	2/24/2014	1012 AVR INC.			
	8		52548 VAR-UB ONLINE ACCESS MARCH	250.00	37902	
38739- 2025	8	2/24/2014	Logged	*** Total ***	250.00	
38740- 2025	9	2/24/2014	1970 BURNETT FOOD INC			
	9		52537 PLN/BLD-COND OF APPR DEP REFUND	10,000.00	43312	
38740- 2025	9	2/24/2014	Logged	*** Total ***	10,000.00	
38741- 2025	10	2/24/2014	3061 CHEM QUIP INC			
	10		52534 WTR-SYSTEM CHLOR SUPPLIES	2,511.72	5277491	
	10		52535 WTR-CREDIT PALLET DEPOSIT	600.00	5277477	
38741- 2025	10	2/24/2014	Logged	*** Total ***	1,911.72	
38742- 2025	11	2/24/2014	6082 CITY OF FRESNO WMD			
	11		52529 WTR/SWR-LAB ANALYSIS	171.00	K020514	
	11		52530 WTR/SWR-LAB ANALYSIS	171.00	K012914	
38742- 2025	11	2/24/2014	Logged	*** Total ***	342.00	
38743- 2025	12	2/24/2014	3023 CLEANSTREET			

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	Invoice number	PO number
38743-2025	12		52521 STRT JAN STREET SWEEPING	6,672.90	73187	
	12	2/24/2014	Logged	*** Total ***	6,672.90	
38744-2025	13	2/24/2014	3270 CONSOLIDATED EDISON SOLUTIONS,			
	13		52527 SWR JAN SOLAR POWER	6,223.37	2261217	
38744-2025	13	2/24/2014	Logged	*** Total ***	6,223.37	
38745-2025	14	2/24/2014	3173 CROWN SHORT LOAD CONCRETE			
	14		52538 PRKC-CONCRETE-KATIE'S PARK	203.68	85197	
	14		52539 PRKC-CONCRETE-KATIE'S PARK	458.22	85188	
	14		52540 PRKC-CONCRETE-KATIE'S PARK	685.71	85200	
	14		52541 PRKC-CONCRETE-KATIE'S PARK	309.31	85288	
38745-2025	14	2/24/2014	Logged	*** Total ***	1,656.92	
38746-2025	15	2/24/2014	5053 FASTENAL COMPANY			
	15		52522 VAR-PARTS UNDER \$50 EACH	292.05	CAFR245117	
38746-2025	15	2/24/2014	Logged	*** Total ***	292.05	
38747-2025	16	2/24/2014	6188 GRAYBAR			
	16		52536 WTR/SWR-MEDIA CONVERTER	642.17	970993158	
38747-2025	16	2/24/2014	Logged	*** Total ***	642.17	
38748-2025	17	2/24/2014	11033 KERWEST NEWSPAPERS			
	17		52542 CTC-AD-FEBRUARY SAVINGS	100.00	35779	
38748-2025	17	2/24/2014	Logged	*** Total ***	100.00	
38749-2025	18	2/24/2014	11063 KRAZAN & ASSOCIATES INC			
	18		52520 STRC WOOTEN PARK LIGHT TESTING	520.00	A603528 2054	
38749-2025	18	2/24/2014	Logged	*** Total ***	520.00	
38750-2025	19	2/24/2014	11970 LIGHTHOUSE ELECTRIC, INC			
	19		52556 SWR-BOOSTER PUMP WWTP	1,783.00	1161	
38750-2025	19	2/24/2014	Logged	*** Total ***	1,783.00	
38751-2025	20	2/24/2014	12041 LITHIA FORD OF FRESNO			
	20		52523 V/E MIRROR ASSEMBLY	140.69	1133337	
38751-2025	20	2/24/2014	Logged	*** Total ***	140.69	
38752-2025	21	2/24/2014	12860 MERAZ ROOFING, INC			
	21		52558 BLD-REFUND BUILDING PERMIT	222.46	BP-13-0234	
38752-2025	21	2/24/2014	Logged	*** Total ***	222.46	
38753-2025	22	2/24/2014	13081 MID VALLEY DISPOSAL, INC			
	22		52560 SWA-JANUIARY S/W CHARGES	68,170.62	01/31/14	
38753-2025	22	2/24/2014	Logged	*** Total ***	68,170.62	
38754-2025	23	2/24/2014	13002 MUNISERVICES, LLC			
	23		52519 ADM-STARs SERV 3RD QTR 2013	500.00	32913	
38754-2025	23	2/24/2014	Logged	*** Total ***	500.00	
38755-2025	24	2/24/2014	14014 NEXTEL COMMUNICATIONS			
	24		52557 VAR-SERVICE 12/12/13-1/14/14	679.02	622685312-147	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
38755-	2025	24	2/24/2014	Logged	*** Total ***	679.02	
38756-	2025	25	2/24/2014	15032 O'REILLY AUTO PARTS			
		25		52528 V/E-PARTS & SUPPLIES	1,466.91	1456637-01/14	
38756-	2025	25	2/24/2014	Logged	*** Total ***	1,466.91	
38757-	2025	26	2/24/2014	15000 OFFICE DEPOT			
		26		52531 WTR-BATTERY BACKUP-WELL 12	58.43	6893299379001	
		26		52532 WTR-BATTERY BACKUP-WELL 12	58.43	692807856001	
38757-	2025	26	2/24/2014	Logged	*** Total ***	116.86	
38758-	2025	27	2/24/2014	16025 P.G.& E.			
		27		52525 BPO-MONTHLY UTILITIES	404.06	5741309690	0114
38758-	2025	27	2/24/2014	Logged	*** Total ***	404.06	
38759-	2025	28	2/24/2014	19064 SMITH AUTO			
		28		52524 V/E-PARTS	1,686.93	C39900-1/31/14	
38759-	2025	28	2/24/2014	Logged	*** Total ***	1,686.93	
38760-	2025	29	2/24/2014	6021 STATE OF CALIFORNIA			
		29		52518 *C FTB TAX WAGE GARNISHMENT	115.00	PR-02/21/14	
38760-	2025	29	2/24/2014	Logged	*** Total ***	115.00	
38761-	2025	30	2/24/2014	20056 THE HARTFORD-PRIORITY ACCOUNTS			
		30		52559 HR-MARCH LTD/LIFE/OPT LIFE	2,351.13	6652710-2	
38761-	2025	30	2/24/2014	Logged	*** Total ***	2,351.13	
38762-	2025	31	2/24/2014	22038 VISION SERVICE PLAN			
		31		52552 HR-MARCH VISION PREMIUM	687.99	03/01/14	
38762-	2025	31	2/24/2014	Logged	*** Total ***	687.99	
38763-	2025	32	2/24/2014	23022 WEST HILLS OIL, INC			
		32		52544 V/E-FUEL-365 GALLONS	1,426.96	224972	
		32		52545 V/E-FUEL-393 GALLONS	1,330.78	42111	
		32		52547 V/E-FUEL-409 GALLONS	1,402.06	42345	
38763-	2025	32	2/24/2014	Logged	*** Total ***	4,159.80	
38764-	2025	33	2/24/2014	24002 XEROX CORPORATION			
		33		52526 WTR/SWR-PW COPY MACHINE	166.62	072428291	
38764-	2025	33	2/24/2014	Logged	*** Total ***	166.62	
38765-	2025	34	2/24/2014	25001 YAMABE & HORN ENGINEERING			
		34		52543 VAR JAN ENGINEERING SERVICES	65,378.68	02/05/2014	
38765-	2025	34	2/24/2014	Logged	*** Total ***	65,378.68	
					.00		
** Total check discount **					.00		
** Total check amount **					200,006.11		
					.00		

## Electronic Bank Transfers-02/21/14

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
02-21-14	ICMA	HR Employee Contributions 457	\$ 3,304.98
02-21-14	KPOA	HR Association Dues Collected	\$ 618.12
02-21-14	KMEA	HR Association Dues Collected	\$ 172.50
02-21-14	IRS	HR Federal Payroll Taxes Collected	\$ 33,778.57
02-21-14	State of California	HR State Payroll Taxes Collected	<u>\$ 5,022.88</u>
		Total	\$42,897.05



CITY OF KERMAN

2/12/2013

VENDOR # **19064** (REQUIRED)

DEPT. Public Works  
 VENDOR Smith Auto Parts, Inc.  
 216 S. Bridge St  
 Visalia, Ca. 93291

SPECIAL INSTRUCTIONS: \_\_\_\_\_

2013-2014

INVOICE #	INV DATE	ITEM DESCRIPTION / PART NO.	BUDGET CODE	INVOICE AMOUNT
		VAR-SWR-V/E		
<b>MISC</b>		V/E-parts	50.0-4011-521-03-00	509.05
300241	1/6/2014	V/E-#1390-Batteries	50.0-4011-521-03-00	383.01
295419	1/2/2014	V/E-#1383-Battery	50.0-4011-521-03-00	292.15
311112	1/13/2014	V/E-#1383-plugs, coil and coil boots	50.0-4011-521-03-00	120.40
		V/E-#1472-Battery	42.0-4011-521-02-00	29.57
33055	1/24/2014	V/E-#1466-Battery	50.0-4011-521-03-00	292.15
308538	1/10/2014	V/E-Battery	50.0-4011-521-03-00	216.40
300628	1/6/2014	V/E-credit-battery return	50.0-4011-521-03-00	(112.50)
330673	1/2/2014	V/E-credit-battery core return	50.0-4011-521-03-00	(21.85)
295504	1/24/2014	V/E-credit-battery core return	50.0-4011-521-03-00	(21.85)
		All single items under \$50.00		
				1,886.93

CM/ *Robert S. ...* 2-12-2014  
 Prepared: Department Representative Date 2/12/2014 Approved: Finance Director Date \_\_\_\_\_

*[Signature]* 2-14-14  
 Approved: Department Head Date Approved: City Manager (Over \$1,000.00) Date \_\_\_\_\_



CITY OF KERMAN

2/14/2014

VENDOR # none (REQUIRED)

DEPT. Public Works  
 VENDOR O'Reilly Auto Parts  
15196 W. Whitesbridge  
Kerman, Ca. 93630

SPECIAL INSTRUCTIONS:  
Local store requested payment be mailed  
directly to them.

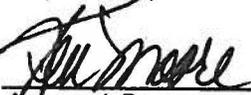
2013-2014

INVOICE #	INV DATE	ITEM DESCRIPTION / PART NO.	BUDGET CODE	INVOICE AMOUNT
		VAR-V/E		
MISC	1/28/2014	V/E-Supplies & Parts	50.0-4011-521-03-00	482.63
145864	1/2/2014	V/E-OTC scanner software update	50.0-4011-521-03-00	134.42
145621	12/31/2013	V/E-shop tool box	50.0-4011-521-03-00	147.16
145884	1/2/2014	V/E -#1387-fuel pump	50.0-4011-521-03-00	252.18
146001	1/3/2014	V/E -#1421-starter	50.0-4011-521-03-00	149.34
147783	1/17/2014	V/E -#1385-sindow regulator	50.0-4011-521-03-00	84.34
147382	1/14/2014	V/E-coil,coil boots,spk plugs,	50.0-4011-521-03-00	127.06
148452	1/22/2014	V/E -#1400-spark plug coil/boots	50.0-4011-521-03-00	99.87
149231	1/28/2014	V/E-ignition coils/boots	50.0-4011-521-03-00	399.09
146483	1/6/2014	V/E-CREDIT -#pump	50.0-4011-521-03-00	(271.74)
145619	12/31/2013	V/E-CREDIT #14905-brake booster	50.0-4011-521-03-00	(27.06)
146008	1/3/2014	V/E-CREDIT-starter	50.0-4011-521-03-00	(110.38)
		All single items under \$50.00		
				1,466.91

cm/  
 Prepared: Department Representative

Date 2/14/2014

Approved: Finance Director \_\_\_\_\_ Date \_\_\_\_\_

  
 Approved: Department Head

Date 2-14-14

Approved: City Manager \_\_\_\_\_ Date \_\_\_\_\_  
 (Over \$1,000.00)



**CITY OF KERMAN**

- PURCHASE ORDER
- PAY ATTACHED INVOICE
- PETTY CASH (RECEIPTS ATTACHED)

DATE 2/5/2014

PREPARED BY \_\_\_\_\_

ENT'D

DEPT. \_\_\_\_\_

VENDOR Yamabe & Horn Engineering  
2985 N Burl Ave Ste 101  
Fresno CA 93727

FUND ACTIVITY \_\_\_\_\_

REASON FOR REQUEST \_\_\_\_\_

SPECIAL INSTRUCTIONS \_\_\_\_\_

NOT LATER THAN \_\_\_\_\_

RETURN CHECK TO \_\_\_\_\_

OTHER \_\_\_\_\_

VENDOR # 25001 (REQUIRED)

INVOICE #	INV DATE	ITEM DESCRIPTION / PART NO.	FUNDING SOURCE	BUDGET CODE	ESTIMATED PROJECT COST (\$)	ENGINEERING DESIGN & CONSTRUCTION MONTH(S)	INVOICE THIS MONTH	PRICE BILLED	TOTAL INVOICED TO DATE	BALANCE REMAINING	% Complete
		Projects (1)									
31241	2/5/2014	Whitesbridge & Vineland Traffic Signal - CMAQ	CMAQ & Impact Fees	92.0-4024-600-03-16	436,000	130,000	6,945.00	100,490.99	107,435.99	22,564.01	83%
31243	2/5/2014	Katie's Kids Park	Grants & Impact Fees	78.0-4024-600-05-01	380,000	60,000	5,461.25	49,819.19	55,280.44	4,719.56	92%
31245	2/5/2014	First Street Reconstruction	RSTP & LTF	83.0-4024-600-03-02	1,182,000	85,900	1,985.00	83,168.68	85,153.68	746.32	99%
31246	2/5/2014	2013 Local Street Project	LTF	87.0-4024-600-03-34	480,000	65,000	1,296.25	63,352.80	64,649.05	350.95	99%
31247	2/5/2014	Wooten Park Lighting	Gas Tax	83.0-4024-600-03-32	67,000	18,000	3,993.75	8,996.21	12,989.96	5,010.04	72%
31249	2/5/2014	WWTP Sludge Drying Beds	Sewer Impact Fees	57.0-4024-600-03-60	180,000	28,000	5,565.00	20,992.84	26,557.84	1,442.16	95%
31250	2/5/2014	Stanislaus Ave. & 16th Sidewalks	LTF	87.0-4024-600-03-30	286,000	35,000	4,807.50	3,215.00	8,022.50	26,977.50	23%
31257	2/5/2014	Vineland Avenue Widening	RSTP & LTF	87.0-4024-600-03-60	235,000	56,000	475.00	4,022.50	4,497.50	51,502.50	8%
31262	2/5/2014	California Avenue Reconstruction	RSTP & LTF	89.0-4024-600-03-60	647,000	88,000	3,012.50	0.00	3,012.50	84,987.50	3%
31259	2/5/2014	Goldenrod Lift Station	Sewer Operations	42.0-4024-600-03-62	56,000	10,000	708.75	1,636.25	2,345.00	7,655.00	23%

General Engineering (2)

31242	2/5/2014	GIS Mapping		41.0-4024-600-03-16						3,541.21	
31242	2/5/2014	GIS Mapping		42.0-4024-600-03-16						3,541.22	
31244	2/5/2014	Wal Mart Onsite Plan Review		10.0-4007-510-10-00						165.00	
31248	2/5/2014	Madera Avenue Median Landscaping Master Plan		83.0-4024-600-03-35						1,750.00	
31251	2/5/2014	Siskiyou & E Street Stop Sign Analysis		82.0-4011-510-03-00						315.00	
31252	2/5/2014	Double L MHP Water Service		41.0-4011-510-10-00						10,486.25	
31253	2/5/2014	Tract No. 5832/5921 Final Map & Plan Check		10.0-4007-510-10-00						1,487.50	
31254	2/5/2014	Secondary Water FID Agreement		54.0-4024-600-04-01						4,247.50	
31255	2/5/2014	Taco Bell SPR		10.0-4007-510-10-00						310.00	
31256	2/5/2014	Median Transition Plan		82.0-4011-510-03-00						1,472.50	
31258	2/5/2014	2013 COG Applications		82.0-4011-510-03-00						130.00	
31260	2/5/2014	Panda Express SPR		10.0-4007-510-10-00						847.50	
31281	2/5/2014	Police Building HVAC and Roof Project		10.0-4024-600-03-98						220.00	
31263	2/5/2014	2014 Impact Fee Review - Streets		82.0-4011-510-03-00						871.66	
31263	2/5/2014	2014 Impact Fee Review - Sewer		42.0-4011-510-10-00						871.67	
31263	2/5/2014	2014 Impact Fee Review - Water		41.0-4011-510-10-00						871.67	

\$65,378.68

2-6-14



# City of Kerman

*"Community Comes First"*

**MAYOR**  
Gary K. Yep

**MAYOR PRO-TEM**  
Doug Wilcox

**COUNCIL MEMBER**  
Raj Dhaliwal

**COUNCIL MEMBER**  
Nathan Fox

**COUNCIL MEMBER**  
Bill Nijjer

DEPARTMENT: PUBLIC WORKS

STAFF REPORT

CITY COUNCIL MEETING

COUNCIL MEETING DATE: MARCH 5, 2014

**To:** Mayor and City Council  
**From:** Gary D. Horn, City Engineer  
**Subject:** Resolution Authorizing the City Manager to Sign Program Supplement No. N018 for the California Avenue Reconstruction and May Avenue Reconstruction (STPL-5291(020))

## RECOMMENDATION

Council adopt resolution authorizing the City Manager to sign Program Supplement No. N018 for the California Avenue Reconstruction from Vineland Avenue to Goldenrod Avenue and May Avenue Reconstruction from Vineland Avenue to California Avenue (STPL-5291(020)).

## EXECUTIVE SUMMARY

The City has been allocated Federal Regional Surface Transportation Program (RSTP) funds for the reconstruction of California Avenue from Vineland Avenue to Goldenrod Avenue and reconstruction of May Avenue from Vineland Avenue to California Avenue. Caltrans requires a Program Supplement to the Master Agreement for each project. This resolution will authorize the City Manager to sign the Program Supplement for this project.

## OUTSTANDING ISSUES

None.

## DISCUSSION

The City has received Federal funding in the amount of \$621,300 for the reconstruction of California Avenue from Vineland Avenue to Goldenrod Avenue and reconstruction of May Avenue from Vineland Avenue to California Avenue. The preliminary design phase is planned for the current fiscal year, with construction planned for FY 15/16.

The City of Kerman has received Federal funding for various transportation projects over the years and has entered into a Master Agreement for the administration of those funds. Each individual project requires the approval of a separate Program Supplement. This Program Supplement to the Master Agreement is a standard form and is required before the City may receive the funding. The City is not allowed to make any changes to the Agreement. The Program Supplement requires the City to follow all of the Federal requirements for the project.

## FISCAL IMPACT

The City cannot receive the \$621,300 in Federal funds allocated for this project if the Program Supplement is not approved. The project requires a City match in the amount of \$25,700 to come from local transportation funds.

**PUBLIC HEARING**

Not required.

**REASON FOR RECOMMENDATION**

The Program Supplement must be executed in order to receive Federal funding.

Attachments:

- A. Resolution w/Exhibit

Attachment 'A'

**RESOLUTION NO. 14-\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN, CALIFORNIA,  
AUTHORIZING THE CITY MANAGER TO SIGN PROGRAM SUPPLEMENT NO. N018 FOR THE  
CALIFORNIA AVENUE RECONSTRUCTION FROM VINELAND AVENUE TO GOLDENROD AVENUE AND  
MAY AVENUE RECONSTRUCTION FROM VINELAND AVENUE TO CALIFORNIA AVENUE (STPL-5291(020))**

RESOLVED by the Council of the City of Kerman, County of Fresno, California, that:

WHEREAS, the City of Kerman is eligible to receive Federal and/or State funding for certain transportation projects, through the California Department of Transportation; and

WHEREAS, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department of Transportation for the California Avenue Reconstruction from Vineland Avenue to Goldenrod Avenue and May Avenue Reconstruction from Vineland Avenue to California Avenue (STPL-5291(020)) before such funds could be claimed; and

WHEREAS, the City of Kerman wishes to delegate authorization to execute these agreements and any amendments thereto.

NOW, THEREFORE IT IS HEREBY FOUND, DETERMINED, AND ORDERED as follows:

1. The City Manager is hereby authorized to execute Program Supplement Agreement No. N018 attached hereto as Exhibit 'A' and all Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments thereto for the California Avenue Reconstruction from Vineland Avenue to Goldenrod Avenue and May Avenue Reconstruction from Vineland Avenue to California Avenue, Federal Project No. STPL-5291(020) with the California Department of Transportation.
2. This authorization shall be effective immediately and remain in effect until modified by council resolution.

The forgoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Kerman held on the 5<sup>th</sup> day of March, 2014, by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

\_\_\_\_\_  
GARY YEP  
MAYOR

\_\_\_\_\_  
MARCI REYES  
CITY CLERK

Exhibit 'A'

Program Supplement Agreement No. N018

**PROGRAM SUPPLEMENT NO. N018**  
 to  
**ADMINISTERING AGENCY-STATE AGREEMENT**  
**FOR FEDERAL-AID PROJECTS NO 06-5291R**

**Adv Project ID**      **Date:** January 28, 2014  
 0614000134      **Location:** 06-FRE-0-KMN  
                          **Project Number:** STPL-5291(020)  
                          **E.A. Number:**  
                          **Locode:** 5291

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 03/07/07 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. \_\_\_\_\_ approved by the Administering Agency on \_\_\_\_\_ (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

**PROJECT LOCATION:**

California Avenues from Vineyard to California and May Avenue from Vineyard Avenue to Goldenrod Avenue

**TYPE OF WORK:** Road Reconstruction

**LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds	
	L240	\$44,000.00	LOCAL	OTHER
\$44,000.00			\$0.00	\$0.00

**CITY OF KERMAN**

**STATE OF CALIFORNIA**  
**Department of Transportation**

By \_\_\_\_\_  
 Title \_\_\_\_\_  
 Date \_\_\_\_\_  
 Attest \_\_\_\_\_

By \_\_\_\_\_  
 Chief, Office of Project Implementation  
 Division of Local Assistance  
 Date \_\_\_\_\_

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer  Date 2/4/14 \$44,000.00

Chapter	Statutes	Item	Year	Program	BC	Category	Fund Source	AMOUNT



06-FRE-0-KMN  
STPL-5291(020)

01/28/2014

**SPECIAL COVENANTS OR REMARKS**

1. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.
2. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).
3. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

4. The Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).
5. As a condition for receiving federal-aid highway funds for the PROJECT, the

06-FRE-0-KMN  
STPL-5291(020)

01/28/2014

**SPECIAL COVENANTS OR REMARKS**

Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Excluded Parties List System (EPLS).

6. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

7. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Please refer to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.



# City of Kerman

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**MAYOR**  
Gary K. Yep

**MAYOR PRO-TEM**  
Doug Wilcox

**COUNCIL MEMBER**  
Raj Dhaliwal

**COUNCIL MEMBER**  
Nathan Fox

**COUNCIL MEMBER**  
Bill Nijjer

DEPARTMENT: CITY CLERK  
STAFF REPORT

CITY COUNCIL MEETING

COUNCIL MEETING DATE: MARCH 5, 2014

**To:** Mayor and City Council

**From:** Marci Reyes

**Subject:** Council Assignments to Various Boards, Committees, Commissions Due to the Recent Vacancy and New Appointment on the City Council

## RECOMMENDATION

Council discuss and assign the vacancies on the various boards, committees and commissions and make changes appropriately.

## EXECUTIVE SUMMARY

Council Members are assigned as representatives to various Committees, Commissions and Boards within the County of Fresno. Traditionally, these assignments are made after an election. With the resignation of Charlie Jones and the appointment of Bill Nijjer, Council can discuss filling these vacancies, make assignments and/or changes as seen necessary. Attached to the staff report is the current list of assignments and vacancies for Council review.

## OUTSTANDING ISSUES

None

## DISCUSSION

Council can choose to assign Mr. Nijjer to vacancies or reorganize as needed.

## FISCAL IMPACT

None

## PUBLIC HEARING

None

## REASON FOR RECOMMENDATION

The various boards, committees and commissions meet on a regular basis; having representation at these meeting will insure that decisions made will be in the City's best interest.

Attachments:

- A. Current List of Committees, Boards, Commissions and Assignments

Attachment 'A'

**2013/14 Kerman City Council Reorganization**

**Committees, Commissions and Boards**

<b>Mayor Pro Tem:</b> Chairs CC/Oversight Committee in Mayor's absence	Doug Wilcox
<b>Fresno County Committees/Boards:</b>	
<b>Council of Fresno County Governments (COG):</b> <b>Alternate:</b>	Gary Yep Doug Wilcox
<b>Fresno Co. Mosquito and Vector Control Board:</b> <b>Alternate:</b>	Ken Moore <b>Vacant</b>
<b>West County Solid Waste Planning Committee:</b> <b>Alternate:</b>	Raj Dhaliwal City Manager
<b>Westside Cable Television Committee:</b> <b>Alternate:</b>	<b>Vacant</b> Finance Director
<b>Planning Commission:</b> <b>Alternate:</b> <b>Staff:</b>	Nathan Fox <b>Vacant</b> Planning Director
<b>Recreation Commission:</b> <b>Alternate:</b> <b>Staff:</b>	Raj Dhaliwal Gary Yep CS Director
<b>Traffic Committee:</b> <b>Chair:</b>	<b>Vacant</b> Chief of Police
<b>San Joaquin Valley Air Pollution Control District:</b> <b>Alternate:</b>	Gary Yep Doug Wilcox
<b>Upper Kings Basin IRWM Authority:</b> <b>Alternate:</b>	Gary Yep PW Director

Updated: Council approved - January 16, 2013



# City of Kerman

*"Community Comes First"*

**MAYOR**  
Gary K. Yep

**MAYOR PRO-TEM**  
Doug Wilcox

**COUNCIL MEMBER**  
Raj Dhaliwal

**COUNCIL MEMBER**  
Nathan Fox

**COUNCIL MEMBER**  
Bill Nijjer

DEPARTMENT: PLANNING DEPARTMENT  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: MARCH 5, 2014

**To:** Mayor and City Council  
**From:** Chris Kufis, Building Official  
**Subject:** Annual Weed Abatement Action

## RECOMMENDATION

Council adopts resolution declaring its intention to abate the nuisances created by weeds and debris and setting April 2, 2014, as the date for a hearing on objections to the abatement of nuisances.

## EXECUTIVE SUMMARY

The annual weed abatement program removes the nuisance created on various properties by weeds, rubbish and refuse. These nuisances create a potential fire hazard and a haven for rodents and other vectors.

## OUTSTANDING ISSUES

None.

## BACKGROUND

The Planning and Development Services Department is responsible for the annual weed abatement program. Weed abatement activities are conducted in the spring and in the fall of each year. Staff conducts an inspection of each vacant property throughout the city to verify whether excessive weeds exist and subsequently prepares a list of those properties requiring abatement of weeds.

Staff has identified several properties within the City of Kerman which need to be cleared of weeds, rubbish, refuse, and debris as part of the 2014 weed abatement program. The properties subject to abatement are listed in Exhibit 'A' to the resolution.

Upon adoption of the resolution of intent, notices to destroy weeds will be mailed to the property owners and a public hearing will be scheduled to hear any objections. A copy of the notice is enclosed as Exhibit 'B' to the resolution. The notice will be mailed at least five days prior to the public hearing.

## DISCUSSION

The first Council action necessary for the City of Kerman to carry out the annual weed abatement program on identified private properties is the adoption of the resolution enclosed herein as Attachment 'A'. This resolution declares weeds and debris a public nuisance and sets an abatement hearing for April 2<sup>nd</sup> to hear any objections or protests from property owners subject to abatement action.

---

The owners of the private property involved may either complete the abatement themselves or the City will retain a contractor to do the work and recover the cost of the abatement through a property tax lien.

The identified property owners are given until May 31, 2014 to abate the weeds. Staff will conduct an inspection on or about June 2, 2014 to determine if the properties have been abated. If the owners voluntarily abate their property no further action is taken. However, if the property is not cleaned and the weeds have not been abated by this deadline staff will retain a private company to conduct the work. Property owners may voluntarily abate their property anytime between now and May 31<sup>st</sup>.

Following abatement and prior to June 30<sup>th</sup> of each year, an itemized report of the costs of removing such weeds, rubbish, refuse and dirt on each parcel will be presented to the City Council for acceptance and for authorization to submit the report to the County treasurer for recordation of the costs as a property tax lien.

### **FISCAL IMPACT**

The City of Kerman retains a private contractor to clean and abate private property of weeds and debris. The City keeps track of charges and is reimbursed through the private property tax bill as a lien against the property. There are minor costs on the City of Kerman General Fund for incidental administrative costs of the program.

### **PUBLIC HEARING**

A notice will be published in the Kerman News for a public hearing scheduled for April 2, 2014.

Attachments:

- A. Resolution of Intent to Abate Weeds w/Exhibits

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Attachment 'A'

**RESOLUTION NO. 14-\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN DECLARING WEEDS AND RUBISH A PUBLIC NUISANCES AND ORDERING ABATEMENT OF SAID NUISANCES**

**WHEREAS**, Kerman Municipal Code Sections 8.08.010 through 8.08.100 provide a means for the City Council to find and declare public nuisances and order weed abatement; and:

**WHEREAS**, the City Council desires to initiate that process which will abate and remove fire hazards from the City by declaring them to be public nuisances pursuant to the Municipal Code.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Kerman, the following:

1. The Council hereby finds and declares that public nuisances exist on each of the properties listed on Exhibit 'A', attached hereto, in the form of weeds, brush, grass and other dangers; creating a fire hazard.
2. The Council also finds and declares that the weeds on each parcel of the properties listed on Exhibit 'A' are seasonal and recurrent nuisances and upon the second or subsequent occurrence of such nuisance shall be noticed pursuant to Section 8.08.100 of the Municipal Code.
3. The Director of Planning and Development is hereby directed to the post notices on the properties and mail notices as shown on Exhibit 'A' in the manner provided by the Municipal Code.
4. April 2, 2014, is hereby established by the Council as the date of a public hearing to be held before the City Council of the City of Kerman for the purpose of considering any and all objections to the removal of weeds, grasses and other fire hazards on the subject properties shown on Exhibit 'A' and to consider adopting an order of abatement of said weeds and rubbish by May 31, 2014.

Passed and adopted at a regular Meeting of the City Council of the City of Kerman held on 5<sup>th</sup> of March 2014, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

The foregoing resolution is hereby approved.

\_\_\_\_\_  
Gary Yep  
Mayor

ATTEST:

\_\_\_\_\_  
Marci Reyes  
City Clerk

Exhibit 'A'

2014 List of Properties

	Address	Cross Street	Owner	Parcel Number
1	210 S. Madera Ave.	Stanislaus Ave.	Verinder Kaleka	023-100-24s
2	210 S. Madera Ave.	Stanislaus Ave.	Verinder Kaleka	023-100-25s
3	15730 W. Kearney Blvd	Park Ave.	Hari Jacob	023-513-04s
4	15718 W. Kearney Blvd.	Park Ave.	Wilcox Douglas	023-513-05s
5	400 S. Del Norte Ave.	Middleton Ave.	Simon Rodriguez	023-453-13s
6	817 S. Del Norte Ave.	C St.	Pereira Trustee	023-482-05s
7	15642 W. C St.	Del Norte Ave.	Helen Moore	023-481-01s
8	15609,15617,15625,15639 C St.	Del Norte Ave.	Pereira Trustee	023-482-01s-04s
9	15255 W. B St.	Second St.	Bogdanov Trustee	023-207-01s
10	15060 W. D St.	Fourth St.	Tony Martinez	023-174-07s
11	581 S. Madera Ave	F St.	Dale Faust	023-144-06s
12	15625 W. E St.	Del Norte Ave	Samuel Lucido	023-531-16s
13	1402 S. Industrial Ave.	Industrial Ave.	Randolph Delrio	023-060-73s
14	15260 W. Church Ave	Industrial Ave.	Golden Castle Dev. Co.	023-060-37s
16	1401 S. Madera Ave.	Church Ave.	J Chavez	023-060-86s
17	Bordeaux I Empty Lots	California Ave.	Greg Meister	020-320-64s-66s
18	Bordeaux I Empty Lots	California Ave.	Greg Meister	020-320-75s-78s & 80s
19	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-331-01s-12s
20	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-332-01s-12s
21	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-333-01s-12s
22	Bordeaux II Empty Lots	California Ave.	Baldwin Kerman 78 LLC	020-331-13s & 14s
23	Bordeaux II Empty Lots	California Ave.	Kerman 78 LLC	020-332-13s & 14s
24	Bordeaux II Empty Lots	California Ave.	Kerman 78 LLC	020-333-13s & 14s
25	Bordeaux II Empty Lots	California Ave.	BHT II Kerman 67/West Coast Housing LLC	020-334-40s
26	Bordeaux II Empty Lots	California Ave.	Kerman 78 LLC	020-334-41s
27	Josephs Vineyard	California Ave.	FAI-Bordeaux IIIA LLC/Financial Advantage	023-040-90s
28	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-710-01s-19s & 25s-57s
29	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-721-01s-09s
30	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-722-01s-03s & 05s-06s
31	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-723-01s-2s & 05-13s
32	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-724-01s-06s
33	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-725-01s-04s & 06s-23s
34	Pacific Mt. Partner Empty Lots	Gateway Ave.	United Security Bank	023-726-08s-14s
35	Whitesbridge Road	Goldenrod Ave.	East Kerman Development Inc.	023-220-34s
36	Whitesbridge Road	Goldenrod Ave.	East Kerman Development Inc.	023-220-35s
37	Kearney Blvd.	16 <sup>th</sup> Street	UCP Kerman LLC	023-350-26s
38	Chardonay Ave.	Stanislaus Ave.	East Kerman Development Inc.	023-220-23s
39	Whitesbridge Road	Madera Avenue	Wilson Kerman LLC	023-030-52
40	Whitesbridge Road	S. Kline Ave.	Wilson Kerman LLC	023-030-53-58
41	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-07s
42	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-08s
43	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-45s

44	Whitesbridge Ave.	Vineland Ave.	Burdine Daniel & Tracie Trustee	023-030-46s
45	W. Gateway Drive	Siskiyou Ave.	Covington Property Holdings LP	023-700-04s
46	Whitesbridge Road	First St.	Sunnyside Investments Inc.	023-390-18s-20s
47	Empty Lot Madera Avenue	Kearney/Sunset Ave	Kenneth Robert & Susan Boyd	023-123-45
48	14890 W. Whitesbridge Ave.	Madera Ave.	King of Central Valley	025-130-73s
49	1485 Industrial Way	Church Ave.	Steve Martinez	023-060-76s
50	281 S. Siskiyou Ave	Stanislaus Ave	Leopold Lara Revable Living Trust Fernando Lara Trustee	020-340-23s
51	290 Madera Ave.	Sixth Street	Beulah Jane Souza	023-100-29s
52	170 S. Madera Ave.	Whitesbridge Road	Jani Hardeep	023-030-11s
53	Madera Avenue	Commerce Way	Ajit & Amarjit Sapraj	023-060-93s
54	Commerce Way	Madera Ave.	Dolores Peelman Trustee	023-060-54s
55	Commerce Way	Madera Ave.	Dolores Peelman Trustee	023-060-55s
56	E Street	Del Norte Ave.	Anthony and Danelle Provencio	023-531-29s
57	14612 W. Kearney Blvd.	G Street	Robert and Monterey Sims	023-131-32
58	14542 W. Kearney Blvd.	G Street	David and Mary Karen Joe	023-131-33
59	14510 W. Kearney Blvd.	Vineland Ave.	Bill Talmachoff	023-131-34
60	Railroad ROW along California		San Joaquin Valley Railroad	023-060-62, 65 & 68
61	Railroad ROW along California		San Joaquin Valley Railroad	023-070-76, 78-80 & 82-84
62	893 S. 8 <sup>th</sup> St	B St	Sylvia C. Valdivia	023-213-07s
63	14573 W. California Ave.	Ninth Street	Juan I Silva	023-330-03s
64	Empty Lot on Madera & B Street	B Street	S&K Moran Family LP/Barcus Family LP	023-204-09
65	Empty lot behind Crossing shopping Center Madera Avenue	Whitesbridge	Campbell Edward E Trustee	025-130-95
66	Bordeaux II Empty Lots	California Avenue	BHT II Kerman 67, LLC	020-334-37s-39s
67	Kerman Neighborhood Shopping Center	Whitesbridge Rd	Wilson David TRS	023-030-19-21
68	Sur Rts 70 by 80 ft.	Madera/Stanislaus	Lester E. Jr. & Diane M. Taylor	023-100-07s
69	14751 Commerce Way	Commerce Way	Oscar Topete	023-072-01s
70	Commerce Way	Madera Ave	Jose Alvarenga	023-072-02s & 03s
71	732 S. Third Street	Third Street	Jose Rodriguez	023-173-08s
72	Bordeaux I Empty Lots	California Ave	John F. & Connie L. Rana & John P. & Kae Rana	020-320-67s-71s

Exhibit 'B'

March 10, 2014

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Address:** \_\_\_\_\_

**Parcel #** \_ - \_ - \_

NOTICE TO DESTROY WEEDS AND TO REMOVE  
RUBBISH, REFUSE AND DIRT

Dear Property Owner:

This letter and notice is to inform you that the City of Kerman is in the process of beginning its Spring Weed Abatement Program. **NOTICE IS HEREBY GIVEN THAT** on the 5th day of March, 2014, the City Council of the City of Kerman passed a resolution declaring that noxious or dangerous weeds were and are growing upon or in front of this property on this street, and/or that rubbish, refuse, and dirt were upon or in front of property on this street, in Kerman, and that they constitute a public nuisance which must be abated by the removal of the weeds, and/or rubbish, refuse and dirt. Otherwise, they will be removed and the nuisance abated by the City and the cost of removal assessed upon the land from or in front of which the weeds, rubbish, refuse and dirt are removed and will constitute a lien upon such land until paid.

**NOTICE OF PUBLIC HEARING:** All property owners having any objections to the proposed removal of such weeds and/or such rubbish, refuse and dirt, are hereby noticed to attend an **Abatement Hearing** of the City Council of the City of Kerman, Council Chambers, located at 850 S. Madera Avenue, at **6:30 p.m. on April 2, 2014**, when your objections will be heard and given due consideration.

If the property identified is **NOT CLEANED** by **May 31, 2014**, the property will be cleaned and the nuisance abated by a City contractor and the cost of removal plus an administrative fee assessed as a special assessment against the property.

Additional information regarding this notice may be obtained by calling the Building Division at (559) 846-6121. Please have the parcel number(s) available when you call. Thank you for your cooperation.

This notice is dated the \_\_\_\_ of \_\_\_\_\_ 2014.

\_\_\_\_\_  
Chris Kufis  
Building Official