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AGENDA KERMAN CITY COUNCIL

REGULAR MEETING

Kerman City Hall

850 S. Madera Avenue

Wednesday, September 21, 2016

6:30 PM

Stephen B. Hill – Mayor
Gary Yep – Mayor Pro Tem
Rhonda Armstrong – Council Member
Kevin Nehring – Council Member
Bill Nijjer – Council Member

ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

OPENING CEREMONIES

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- Pledge of Allegiance – City Clerk

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

1. PRESENTATIONS/CEREMONIAL MATTERS

None

REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [September 7, 2016](#)

B. SUBJECT: Payroll

Payroll Report: 08/14/2016 - 08/27/2016: \$137,712.56; Overtime: \$3,032.12: Standby: \$1,551.95: Comp Time Earned: 8.25

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime Report](#)

C. SUBJECT: Warrants

1. NOS. 9380-9464: \$116,971.87
2. Excepting Sebastian 9455 \$429.79

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

D. SUBJECT: Monthly Investment Report Ending August 31, 2016 (TJ)

RECOMMENDATION: Council accept the Monthly Investment Report as presented

ATTACHMENTS: [Investment Report](#)

3. PUBLIC HEARINGS

- A. SUBJECT: Fiscal Year 2017-2018 Community Development Block Grant Funding Application for Stanislaus Avenue Park Project (JJ)

RECOMMENDATION: Council take the following action:

1. Open the public hearing, solicit public input, close the public hearing; and
2. Adopt by motion resolution authorizing the submission of an application for Fiscal Year 2017-2018 Community Development Block Grant (CDBG) Funds for the Stanislaus Avenue Park Project.

ATTACHMENTS: [Staff Report - 2017-18 CDBG Projects](#)

4. DEPARTMENT REPORTS

- A. SUBJECT: Fiscal Year 2016/2017 Capital Project Overview (JJ)

RECOMMENDATION: Informational only.

- B. SUBJECT: Resolution Approving the Adult Compliance Team Agreement (JKB)

RECOMMENDATION: Council by motion adopt resolution approving Adult Compliance Team.

ATTACHMENTS: [Staff Report - Adult Compliance Team](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

7. CLOSED SESSION

COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN

8. ADJOURNMENT

Agenda packet is available for review 72 hours prior to the meeting at the city clerk's office and on the city website. Items received at the meeting will be available for review at the city clerk's office.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

MINUTES
KERMAN CITY COUNCIL
 REGULAR MEETING
 Kerman City Hall
 850 S. Madera Avenue
 Wednesday, September 7, 2016
 6:30 PM



Stephen B. Hill – Mayor
 Gary Yep – Mayor Pro Tem
 Rhonda Armstrong – Council Member
 Kevin Nehring – Council Member
 Bill Nijjer – Council Member

Present: Mayor Hill (SH), Rhonda Armstrong(RA), Kevin Nehring (KN) Bill Nijjer (BN)
 Absent: Gary Yep (GY)
 Also Present: City Manager Kunkel, City Attorney Cantú, Community Services Director, Finance Director, Public Works Director, City Engineer, Planning Technician

Voting: Yes, No,
 Absent (Abstain or
 Recuse if needed)

OPENING CEREMONIES

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance – City Clerk

6:42 p.m.

All present except
 GY
 SH

Performed

AGENDA APPROVAL/ADDITIONS/DELETIONS

Approved KN/RA
 (4-0-1) GY

1. PRESENTATIONS/CEREMONIAL MATTERS

- A. Kannami Delegation 30th Anniversary Visit Update - Presented by Walter King Chairperson of the Kerman Friendship Across the Sea Committee (PG)

Not presented

REQUEST TO ADDRESS COUNCIL

None

2. CONSENT CALENDAR

RA recuse from
 2.C.2 Approved
 KN/BN (4-0-1) GY

- A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

Approved 2.C.2
 #9137 BN/KN
 (3-0-1-1) GY/RA

- B. SUBJECT: Payroll

Payroll Report: 07/31/2016- 08/13/2016: \$140,085.39; Overtime: \$2,705.39; Standby: \$1,209.74; Comp Time Earned: 30.38

RECOMMENDATION: Council approve payroll as presented.

C. SUBJECT: Warrants

1. Nos. 9262-9379 \$260,149.182.

2. Excepting - Sebastian 9137 - \$2,701.99

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

D. SUBJECT: Resolution Accepting Vineland Avenue Tree Removal (JJ)

RECOMMENDATION: Council by motion adopt resolution accepting the Vineland Avenue Tree Removal and authorize the City Engineer to record the Notice of Completion.

Res 16-55

3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

A. SUBJECT: Resolution Approving Agreement with Joseph Crown Construction and Development, Inc. for Subdivision Improvements, Deferral and Reimbursement (OP/JJ)

Approved KN/BN
(4-0-1) GY

RECOMMENDATION: Council by motion adopt resolution approving an agreement with Joseph Crown Construction and Development, Inc. for Subdivision Improvement, Deferral and Reimbursement.

Res 16-56

B. SUBJECT: Resolution Approving Groundwater Sustainability Agency Joint Powers Agreement (KM)

Approved #1
KN/BN (4-0-1) GY
Approved #2
RA/BN (4-0-1) GY

RECOMMENDATION: Council by motion: (1) adopt resolution approving Joint Powers Agreement creating the North Kings Groundwater Sustainability Agency (Joint Powers Authority) and (2) appoint Mayor Hill as the City of Kerman's representative who may serve on the Authority's Board of Directors.

Res 16-57

C. SUBJECT: Resolution Approving Municipal Utility Guidelines During Less Severe Drought Conditions (KM)

Approved KN/RA
(4-0-1) GY

RECOMMENDATION: Council by motion adopt resolution approving Municipal Utility Guidelines during less severe drought conditions.

Res 16-58

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

7. CLOSED SESSION

7:45 p.m.

- A. Government Code Section 54956.8 - Conference with Real Property Negotiators; Property: APN 023-071-20U; Negotiating Parties: Union Pacific Railroad Company; Jerry Jones, City Engineer; Under Negotiation: Price and terms of payment regarding purchase of real property

COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN

8:13 p.m. No reportable action.

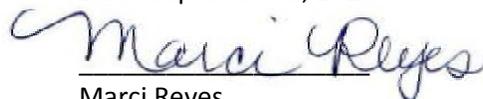
8. ADJOURNMENT

Approved BN/KN
(4-0-1) GY
8:14 p.m.

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: September 8, 2016



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: August 14, 2016 - August 27, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
ADMINISTRATION										
Alvarez, Josefina	\$ 1,881.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,881.23	-
Camacho, Josie	\$ 1,250.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,250.31	-
Camacho-Collier, Carolina	\$ 2,533.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,533.85	-
Gonzalez, Diana	\$ 1,993.55	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,993.55	-
Jones, Toni	\$ 3,698.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,698.31	-
Kunkel, John	\$ 5,884.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,884.62	-
Lopez, Jacqueline	\$ 1,055.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,055.54	-
Mendoza, Gabriela	\$ 1,191.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,191.23	-
Nazaroff, Helen	\$ 2,107.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,107.85	-
Reyes, Marcia	\$ 2,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,715.69	-
TOTAL	\$ 24,312.16	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 24,312.16	-
REC/SOCIAL										
Arredondo, Barbara	\$ 269.86	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 269.86	-
Arredondo, Raquel	\$ 44.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 44.00	-
Ayala, Mariah	\$ 92.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 92.50	-
Burdine-Slaven, Jeanna	\$ 1,602.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,602.92	-
Escamilla, Emi	\$ 34.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 34.50	-
Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	-
Garfias, Brayán	\$ 220.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 220.00	-
Gonzalez, Jose Felix	\$ 1,697.88	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,697.88	-
Hurlbert, Ronald	\$ 412.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 412.50	-
Johnson, Theresa	\$ 1,767.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,767.23	-
LeBlanc, Noah	\$ 310.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 310.00	-
Lujan, Vanessa	\$ 666.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 666.00	-
Negrete, Dean	\$ 253.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 253.50	-
Salvador, Mark	\$ 2,083.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,083.85	-
Sidhu, Nirmal	\$ 1,538.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,538.77	-
Silva, Jessica	\$ 542.81	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 542.81	-
Villa, Erika	\$ 340.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 340.00	-
Villalobos, Stacey	\$ 310.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 310.00	-
Villarreal, Arlene	\$ 1,410.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,410.92	-
TOTAL	\$ 17,332.01	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 17,332.01	-
POLICE										
Antuna, Eric	\$ 2,343.28	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,343.28	-
Antuna, Miguel	\$ 1,360.00	\$ -	12.00	\$ 306.00	-	\$ -	-	\$ -	\$ 1,666.00	-
Barbosa, Isaias	\$ 2,392.06	\$ -	6.00	\$ 269.11	-	\$ -	-	\$ -	\$ 2,661.17	0.75
Barcoma, Wilbert	\$ 3,070.74	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,070.74	6.00
Belding, Jeff	\$ 2,652.54	\$ -	12.00	\$ 596.82	-	\$ -	6.50	\$ 53.88	\$ 3,303.25	-
Blohm, Joseph	\$ 4,686.47	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,686.47	-
Chapman, Tom	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Davis, Jeff	\$ 3,070.74	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,070.74	-
Francone, Kevin	\$ 600.00	\$ -	-	\$ -	-	\$ -	16.00	\$ 60.00	\$ 660.00	-
Gill, Kevin	\$ 825.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 825.00	-
Godfrey, Kyle	\$ 1,241.08	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,241.08	-
Golden, John	\$ 3,712.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,712.64	-
Ledezma, Linda	\$ 222.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 222.62	-
Lehman, Dustin	\$ 1,874.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,874.31	-
Lopez, Matt	\$ 288.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 288.00	-
Madruza, Ron	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Magallon, Peter	\$ 2,437.62	\$ -	9.00	\$ 411.35	-	\$ -	-	\$ -	\$ 2,848.97	-
Medina-Labetiaux, EJ	\$ 1,968.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,968.00	-

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: August 14, 2016 - August 27, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Mendoza, Sandra	\$ 2,460.41	\$ -	-	\$ -	-	\$ -	7.00	\$ 53.82	\$ 2,514.23	-
Nelson, Christopher J	\$ 3,145.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,145.64	-
Ness, Lee	\$ 2,335.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,335.11	-
Ramirez, Donald	\$ 1,534.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,534.62	-
Raigoza, Ray	\$ 757.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 757.50	-
Rodriguez, Mary	\$ 1,776.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,776.92	-
Rodriguez, Erika	\$ 2,210.95	\$ -	3.00	\$ 124.37	-	\$ -	6.75	\$ 46.64	\$ 2,381.96	-
Seroka, Dylan	\$ 1,874.31	\$ -	-	\$ -	-	\$ -	6.00	\$ 35.14	\$ 1,909.45	-
Tiwana, Manpreet	\$ 2,283.28	\$ -	-	\$ -	-	\$ -	8.00	\$ 57.08	\$ 2,340.36	-
Valdovinos, Jose	\$ 750.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 750.00	-
Valenzuela, Arnold	\$ 624.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 624.00	-
TOTAL:	\$ 57,373.10	\$ -	42.00	\$ 1,707.64	-	\$ -	50.25	\$ 306.56	\$ 59,387.31	6.75
<u>PUBLIC WORKS</u>										
Arechiga, Pastor	\$ 1,804.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,804.15	-
Barajas, Michael	\$ 1,936.78	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,936.78	-
Castro, Joseph	\$ 1,894.36	\$ -	26.00	\$ 1,065.58	-	\$ -	22.50	\$ 532.79	\$ 3,492.73	-
Chavez, Fernando M.	\$ 2,451.96	\$ -	4.50	\$ 206.88	-	\$ -	23.25	\$ 712.60	\$ 3,371.45	-
Coronado, Karl	\$ 1,131.16	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,131.16	-
Gastelum, Humberto	\$ 1,942.93	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,942.93	-
Gonzales, Ruben	\$ 2,031.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,031.25	-
Gonzalez, Michael	\$ 1,131.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,131.23	-
Gruce, Robert	\$ 2,502.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,502.92	-
Isaak, Denise	\$ 1,555.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,555.38	-
Lutz, Laura	\$ 517.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 517.50	-
Madruga, Lydia	\$ 1,984.57	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.57	-
Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	-
Muna Jr, Victor	\$ 1,040.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,040.00	-
Ramirez, Manuel	\$ 1,849.26	\$ -	1.50	\$ 52.01	-	\$ -	-	\$ -	\$ 1,901.27	-
Sanchez, Daniel	\$ 1,615.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,615.85	-
Tinoco, Alfonso	\$ 1,187.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,187.54	-
Vallejo, Edward	\$ 2,321.48	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,321.48	-
TOTAL	\$ 32,752.18	\$ -	32.00	\$ 1,324.47	\$ -	\$ -	\$ 45.75	\$ 1,245.39	\$ 35,322.04	-
<u>PLANNING</u>										
Kufis, Chris	\$ 2,417.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,417.12	1.50
Garcia, Destiny	\$ 480.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 480.00	-
Pimentel, Olivia	\$ 2,220.99	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,220.99	-
Rocha, Amy	\$ 450.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 450.00	-
TOTAL	\$ 5,568.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,568.12	1.50
<u>PLANNING</u>					<u>COUNCIL</u>					
Epperson, R	\$ -						Yep, G	\$ 125.00		
Bandy, R	\$ -						Nijjer, D	\$ -		
Espino, L	\$ -						Armstrong, R	\$ 125.00		
Wettlaufer, K	\$ -						Hill, S	\$ -		
Jones, C	\$ -						Nehring, K	\$ 125.00		
Nunez, M	\$ -									
Total	\$ -			Total				\$ 375.00		
GRAND TOTAL:	\$137,712.56	\$0.00	74.00	\$3,032.12	-	\$0.00	96.00	\$1,551.95	\$ 142,296.63	8.25

**CITY OF KERMAN
OVERTIME SUPPLEMENTAL PAYROLL REPORT**

PAY PERIOD 8/14/16-8/27/16

POLICE DEPARTMENT

Overtime Categories - Number of Hours

Regular Overtime	Court	Shift Coverage	SID	Training	Avoid the 21 Grant	Special Events	Total
1	6	8			27		42

(see notes below for overtime description)

DOUBLE TIME: (Sunday)

0	Sub Total	42
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PUBLIC WORKS DEPARTMENT

Overtime Categories - Number of Hours

Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total
9.5	2.5	0		2	6	20

DOUBLE TIME: (Sunday)

4	0	2		0	6	12
					Sub Total	32.00

COMMUNITY SERVICES DEPARTMENT

Overtime Categories - Number of Hours

Regular Overtime	After Hour Event	Total
		0
		Sub Total
		0

FINANCE / PLANNING DEPARTMENTS

Overtime Categories - Number of Hours

Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
					0
					Sub Total
					0

Total Hours (All Departments) 74.00

POLICE DEPARTMENT:

Regular Overtime – 1 hr - assist to CHP Fatal TA

Shift Coverage – 8 hrs - shift coverage due to officers being out on vacation, or called in sick, hrs DT due to call out on Sunday

Special Investigation Division (SID) – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc.

Court – 6 hrs - court appearances

Grant – 27 hrs - AVOID Grant

Special Events - hrs - July 3rd Fireworks show

PUBLIC WORKS DEPARTMENT:

Water Service - 9.5 hrs OT & 4 hrs DT for shut-off and turn-on of service, all water related emergencies

Sewer Emergencies 2.5 hrs - SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)

Animal Control 2 hrs DT - Vicious or dead animals. (not normally used for stray animals)

Special Events -

Other - 2 hrs OT - Alarm at WWTP, Secured barricades at Soroptmist Park

Call Back -

On-Call Duties 6 hrs OT & 6 hrs DT for reading and recording flow meters on wells and sewer plant, feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends and/or any holidays

COMMUNITY SERVICES DEPARTMENT

Regular Overtime – On occasion, but very rare due to the amount of part-time employees.

After Hour Event – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant.

FINANCE / PLANNING DEPARTMENTS

Regular Overtime - Only as needed.

Utility Billing - Completed on the 1st of each month.

Payroll - Completed bi-weekly.

Dog Clinic - Once a year clinic held after business hours.

Year-End Audit - Completed over a period of time at the end of each fiscal year.

Accounts Payable

Checks by Date - Detail by Check Date

User: gmendoza
 Printed: 9/13/2016 4:16 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
9380	10013 INV221443	ADAMSON POLICE PRODUCTS PD- NIK KITS: METH (5)	09/01/2016	112.18
Total for Check Number 9380:				112.18
9381	10014 8262016 82620161 96162 96163 96164	ADMINISTRATIVE SOLUTIONS INC HR- AUG-SEC 125 EMPLOYEE CONT AUG-I HR- SEPTEMBER - EMPLOYER FLEX PLAN HR- SEPT BLUE SHIELD PLAN ADMIN HR- SEPT DENTAL CLAIMS FUNDING HR- SEPT SEC 125 PLAN ADMIN	09/01/2016	2,276.68 10,700.00 840.00 4,404.55 110.00
Total for Check Number 9381:				18,331.23
9382	10015 69040	ADVANCE FORMS MANAGEMENT BPO- ENVELOPES- (BUILDING & PLANNING)	09/01/2016	116.05
Total for Check Number 9382:				116.05
9383	10923 0337961-IN	AMBER CHEMICAL INC WTR- 590 GALLONS- BULK CHLORINE 2.10	09/01/2016	1,340.91
Total for Check Number 9383:				1,340.91
9384	11128 6002	AMERICAN RAMP COMPANY CS- SKATEPARK EQUIP FOR (G) ST IN KER	09/01/2016	21,276.45
Total for Check Number 9384:				21,276.45
9385	10048 01-023760-1	BERKADIA G SWR- DEBT SERVICE INTEREST PMT	09/01/2016	5,832.13
Total for Check Number 9385:				5,832.13
9386	10056 10645 10645 10645 10645 10668	BOGIE'S PUMP SYSTEMS Replace HOMA pump at WWTP Coating for abrasive and chemical protection on TAX FREIGHT SWR- 6" FLYGT GUIDE RAIL FOR RAS/WAS	09/01/2016	9,750.50 200.00 818.43 752.49 964.91
Total for Check Number 9386:				12,486.33
9387	10095 5483618 5484493	CHEM QUIP INC WTR- DIAPHRAGM PUMP FOR WELLS WTR- PVC SIPHON PUMP	09/01/2016	675.36 81.91
Total for Check Number 9387:				757.27
9388	10103 3420205-0901535	COLONIAL LIFE HR- AUGUST EMPLOYEE CONTRIBUTION	09/01/2016	634.80

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	3420205-0901535	HR- (ROUNDING ADJ)		-0.05
			Total for Check Number 9388:	634.75
9389	10486 08242016	LAMBERTO ELENES STR- TREE LIMBS REMOVED/CITY HALL	09/01/2016	999.00
			Total for Check Number 9389:	999.00
9390	10151 1980215 2004070	EWING IRRIGATION PRODUCTS MEDIANS- MEDIAN RENOVATION SUPPLII MEDIANS- MEDIAN RENOVATION SUPPLII	09/01/2016	96.62 142.86
			Total for Check Number 9390:	239.48
9391	10157 1207649 1207649	FERGUSON ENTERPRISES INC WTR- LID LIFTER SOIL PROBE SWR- LID LIFTER SOIL PROBE	09/01/2016	106.48 35.49
			Total for Check Number 9391:	141.97
9392	10162 SO13932	FRESNO COUNTY TREASURER PD- FSO CRIME SCENE ASSIST TO CASE 16	09/01/2016	125.70
			Total for Check Number 9392:	125.70
9393	10190 7328	GUERRERO DOOR SERVICE CTC- ADJUSTED (3) SETS OF DOORS CTC	09/01/2016	345.00
			Total for Check Number 9393:	345.00
9394	11115 C23854	HAAKER EQUIPMENT COMPANY SWR- HOSE FOR SEWER MACHINE	09/01/2016	1,244.59
			Total for Check Number 9394:	1,244.59
9395	10194 F880953	HD SUPPLY WATERWORKS LTD SWR- 8" MUELLER CO CHECK VALVE-WW	09/01/2016	1,869.93
			Total for Check Number 9395:	1,869.93
9396	10514 12806 12806	ICAD INC. WTR- TROUBLESHOOT/REPAIR SCADA SWR- TROUBLESHOOT/REPAIR SCADA	09/01/2016	215.63 215.62
			Total for Check Number 9396:	431.25
9397	10205 S100176403 S100177873	INDEPENDENT STATIONERS CTC- CLIPBOARDS WORK TRUCKS- MAIN CS- FOAM BOARD- PARADE TRANSIT	09/01/2016	64.30 26.34
			Total for Check Number 9397:	90.64
9398	10226 5609744	JORGENSEN & CO BLDG- FIRE EXT RECHARGE-PD	09/01/2016	233.83
			Total for Check Number 9398:	233.83
9399	10229 6169	JUDICIAL DATA SYSTEMS CRP PD- PARKING ACTIVITY FOR JULY	09/01/2016	176.28
			Total for Check Number 9399:	176.28

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
9400	10238 170080	KERMAN UNIFIED SCHOOL DIST CS- PG&E BALLFIELD LIGHTS GOLDENRC	09/01/2016	1,272.75
Total for Check Number 9400:				1,272.75
9401	10262 970959	MID VALLEY DISTRIBUTORS, INC. SWR- STAINLESS HOSE CLAMP	09/01/2016	13.69
Total for Check Number 9401:				13.69
9402	10282	OFFICE DEPOT	09/01/2016	
	8302016	FIN- TAX		4.44
	83020161	FIN- TAX		4.44
	848155572001	FIN- OFFICE SUPPLIES		18.37
	848155572001	FIN- OFFICE SUPPLIES		18.38
	858854553001	PD- OFFICE SUPPLIES, PENS, ENVELOPES.		88.02
	858854644001	PD- OFFICE SUPPLIES: BATTERS AAA		8.85
	859441755001	FIN- OFFICE SUPPLIES		49.62
	8594417550010	FIN- OFFICE SUPPLIES		49.61
	859441828001	FIN- OFFICE SUPPLIES		4.39
	859441828001.	FIN- OFFICE SUPPLIES		4.39
Total for Check Number 9402:				250.51
9403	10457	OFFICEMAX INC	09/01/2016	
	800905	WTR 50% - OFFICE SUPPLIES		63.40
	800905	SWR 50% - OFFICE SUPPLIES		63.39
Total for Check Number 9403:				126.79
9404	10285 8483191	ONTRAC BPO- PLAN CHECK OVERNIGHT DELIVER'	09/01/2016	65.40
Total for Check Number 9404:				65.40
9405	10605	ORTIZ MOBILE AUTO BODY Labor for repair of PD Veh #1493 Supplies for repair of PD Veh #1493 TAX	09/01/2016	436.00 894.12 73.54
Total for Check Number 9405:				1,403.66
9406	10289 5741309690-0	P.G.& E. BPO- MONTHLY SERVICE 07-26-16- 08-24-16	09/01/2016	511.92
Total for Check Number 9406:				511.92
9407	10316	R G EQUIPMENT OF FRESNO INC	09/01/2016	
	5681	72" ZMaster 6000 Series 26.5 HP mower - TORQ		14,448.00
	5681	Recycler Kit		402.49
	5681	Discount 28% off		-4,158.14
	5681	TAX		879.45
	5847	VE EQUIP- FUEL PARTS, BLADES FOR MOV		247.07
Total for Check Number 9407:				11,818.87
9408	11006	RIGHT NOW PHLEBOTOMY	09/01/2016	
	08242016	PD- BLOOD DRAW CASE 16-2771 KPD CON		125.00
	08282016	PD- BLOOD DRAW CASE 16-2836 KPD CON		125.00
Total for Check Number 9408:				250.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
9409	10326 8014	RON GARCIA'S AUTO BODY VE- TOW WATER TRUCK TO CITY YARD	09/01/2016	247.50
Total for Check Number 9409:				247.50
9410	10329 C251090/ C4009 C251090/ C4009 C251090/ C4009	SAN JOAQUIN VALLEY AIR POLL WTR- PERMIT #C-4009-1-0 ELEC GENERATI SWR- PERMIT #C-4009-2-0 VAC, HIGH PRES SWR- PERMIT #C-4009-3-0 GENERATOR	09/01/2016	117.00 117.00 117.00
Total for Check Number 9410:				351.00
9411	10168 MSP-20665 MSP-20665	UNITY IT WTR 50%- SCADA SUPPORT JUL 2016 SWR 50%- SCADA SUPPORT JUL 2016	09/01/2016	27.50 27.50
Total for Check Number 9411:				55.00
9412	10399 214636	VETERINARY MEDICAL CENTER AAC- 1 EUTHA OF ANIMAL	09/01/2016	24.70
Total for Check Number 9412:				24.70
9413	11127 06272016	BLANCA VILLANUEVA CTC- DEPOSIT REFUND- CTC 06-26-16	09/01/2016	150.00
Total for Check Number 9413:				150.00
9414	10406 52681 52681	WEST HILLS OIL INC VE- FUEL AUG- 01-15 1344.3934 GAL VE- B. ARREDONDO TRNSPRT 56.893 GAL.	09/01/2016	3,793.73 153.71
Total for Check Number 9414:				3,947.44
9415	10412 085814807	XEROX CORPORATION ADM- COPIER LEASE FOR JULY, 39857 PRI	09/01/2016	566.09
Total for Check Number 9415:				566.09
9416	10386 07262016 07282016 08012016 08012016 08022016 08022016 08042016 08052016 08052016 08052016 08052016 08052016 08072016 08092016 08102016 08172016 08172016 08172016 08182016 1 108-4273427-007 10880005801469	US BANK CORPORATE PAYMENT CS- STORAGE BINS- WALMART AAC- 3 FT KETCH- ALL POLE AAC- 3 50LB BAGS OF DOG FOOD PD- CAR WASH SOAP PD- NNO SUPPLIES: BACKPACKS, NOTE B SWR- CREDIT FOR RETURNED BLOWER V CS- WALMART- NAT. NIT OUT SUPPLIES PD- GARCIA MARKET MEAT FOR NNO CS- WALMART- SWANK MOTION PICTURE PD- WALMART GLOVES FOR NNO PD- GARCIA MARKET CONDIMENTS FOR 1 ADM- CNG FILL- CITY CAR FOR TRAVEL VE SUPPL- PHONE CASE FOR HUMBERTO CS- WALMART- HACIENDA SNACK FIN- SURGE PROTECTORS, MOUSE PAD FIN- LYSOL WIPES PD- VISTA PRINT 500 BUSINESS CARDS (O BLDG- 10 BALLAST FOR LIGHT FIXTURES PD- DOLLAR TREE OIL, DUCT TAPE, OTHE CS- REPLACEMENT AC ADAPTER NUTRITI CS- CEILING EXHAUST FAN SR. CENTER	09/01/2016	37.66 88.34 64.87 8.40 145.65 -94.00 6.15 199.00 375.00 5.69 36.23 9.61 45.13 73.46 12.26 10.79 29.20 208.23 12.66 8.46 75.57

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	1088001228808	CS- RETURN CEILING EXHAUST FAN		-75.57
	12126	VE EQUIP- PARTS FOR ST PAINTING MACF		469.01
	12126	VE- LABOR FOR REPAIR		192.50
	16-0347	PD- TRAINING COURSE: SGT NELSON RES		315.00
	TMC-4126A	CS- COK COVERLET- CRANBERRY RED (10		452.50
	TMC-4126A	CS- COK COVERLET- CRANBERRY RED		497.50
	TMC-4126A	CS- VENMO FEE FOR CC PURCHASE		28.50
	TMC-4126B	CS- COK COVERLET- SHIPPING COST		95.00
	TMC-4126B	CS- VENMO FEE FOR CC PURCHASE		2.85
Total for Check Number 9416:				3,335.65
9417	UB*00416	ANTHONY BASHAM Refund Check	09/01/2016	134.08
Total for Check Number 9417:				134.08
9418	UB*00393	CHAD & LAWANA DANIELS Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	09/01/2016	28.42 0.23 8.28 20.17 14.51 1.44 0.90
Total for Check Number 9418:				73.95
9419	UB*00409	DANIEL GARCIA Refund Check	09/01/2016	123.14
Total for Check Number 9419:				123.14
9420	UB*00407	GILBERTO & PATRICIA GARCIA Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	09/01/2016	133.57 7.46 4.60 11.21 8.06 0.80 0.50
Total for Check Number 9420:				166.20
9421	UB*00415	GJ GARDNER HOMES Refund Check	09/01/2016	52.25
Total for Check Number 9421:				52.25
9422	UB*00401	LILIANA HERNANDEZ Refund Check	09/01/2016	121.56
Total for Check Number 9422:				121.56
9423	UB*00413	GLORIA HERRERA Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	09/01/2016	151.00 0.01 0.31 0.75 0.54 0.05 0.03

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 9423:	152.69
9424	UB*00411	JOSEPH CROWN CONSTRUCTION	09/01/2016	
		Refund Check		0.04
		Refund Check		2.10
			Total for Check Number 9424:	2.14
9425	UB*00414	JOSEPH CROWN CONSTRUCTION	09/01/2016	
		Refund Check		0.18
		Refund Check		13.29
			Total for Check Number 9425:	13.47
9426	UB*00404	BALWINDER KAUR	09/01/2016	
		Refund Check		150.00
			Total for Check Number 9426:	150.00
9427	UB*00406	PAVITAR KAUR	09/01/2016	
		Refund Check		150.00
			Total for Check Number 9427:	150.00
9428	UB*00395	LONDON PROPERTIES	09/01/2016	
		Refund Check		30.03
		Refund Check		0.25
		Refund Check		9.20
		Refund Check		22.41
		Refund Check		16.12
		Refund Check		1.60
		Refund Check		1.00
			Total for Check Number 9428:	80.61
9429	UB*00402	MIGUEL LOPEZ VILLAPANDO	09/01/2016	
		Refund Check		39.06
			Total for Check Number 9429:	39.06
9430	UB*00392	STEPHEN MENDONCA	09/01/2016	
		Refund Check		146.70
			Total for Check Number 9430:	146.70
9431	UB*00399	TONY NAVARRO	09/01/2016	
		Refund Check		22.02
		Refund Check		0.18
		Refund Check		6.75
		Refund Check		16.43
		Refund Check		11.82
		Refund Check		1.17
		Refund Check		0.73
			Total for Check Number 9431:	59.10
9432	UB*00403	SCOTT NICKLIN	09/01/2016	
		Refund Check		138.59
			Total for Check Number 9432:	138.59

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
9433	UB*00400	LAURA SULLIVAN	09/01/2016	
		Refund Check		145.45
		Refund Check		10.94
		Refund Check		6.75
		Refund Check		16.43
		Refund Check		11.82
		Refund Check		1.17
		Refund Check		0.73
			Total for Check Number 9433:	193.29
9434	UB*00394	JUAN & MELISSA TORRES	09/01/2016	
		Refund Check		117.39
			Total for Check Number 9434:	117.39
9435	UB*00398	ULTRAMAR DIAMOND SHAMROCK	09/01/2016	
		Refund Check		0.23
		Refund Check		21.04
		Refund Check		8.59
		Refund Check		71.97
			Total for Check Number 9435:	101.83
9436	UB*00410	BONIFACIO VALADEZ JR	09/01/2016	
		Refund Check		0.04
		Refund Check		5.01
		Refund Check		1.53
		Refund Check		3.74
		Refund Check		0.27
			Total for Check Number 9436:	10.59
9437	UB*00405	JESSE VALDIVIA JR	09/01/2016	
		Refund Check		93.31
		Refund Check		0.07
		Refund Check		1.80
		Refund Check		4.78
			Total for Check Number 9437:	99.96
9438	UB*00412	RICARDO VALLADARES R	09/01/2016	
		Refund Check		80.13
			Total for Check Number 9438:	80.13
9439	UB*00396	DAVID VALLES	09/01/2016	
		Refund Check		26.03
		Refund Check		0.22
		Refund Check		7.97
		Refund Check		19.42
		Refund Check		13.97
		Refund Check		1.39
		Refund Check		0.87
			Total for Check Number 9439:	69.87
9440	UB*00397	FRED VALLES	09/01/2016	
		Refund Check		26.03
		Refund Check		0.22
		Refund Check		7.97

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Refund Check		19.42
		Refund Check		1.39
		Refund Check		0.87
			Total for Check Number 9440:	55.90
9441	UB*00408	VALLEY VANGUARD PROPERTIES INC	09/01/2016	
		Refund Check		18.75
			Total for Check Number 9441:	18.75
			Total for 9/1/2016:	93,527.19
9442	10040 287249141774	AT&T MOBILITY PD- AUG MDT WIRELESS SERVICE 07/20/16	09/08/2016	276.75
			Total for Check Number 9442:	276.75
9443	10076 6089	CALIFORNIA POLICE CHIEFS ASSOC PD- REGISTRATION FEE: MARCH 20-23 201	09/08/2016	551.00
			Total for Check Number 9443:	551.00
9444	10098 83403	CLEANSTREET INC STRT- MONTHLY SWEEP FEE AUG 2016	09/08/2016	6,672.90
			Total for Check Number 9444:	6,672.90
9445	10118 43576370	DAPPER TIRE VE REP - TIRES FOR #1397	09/08/2016	541.20
			Total for Check Number 9445:	541.20
9446	10119 INV1013343	DASH MEDICAL GLOVES PD- 1 CASE OF GLOVES (2 LRG) (8XLRG)	09/08/2016	83.23
			Total for Check Number 9446:	83.23
9447	10154 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142 CAFR258142	FASTENAL COMPANY SWR- COUPLINGS STRTC- ORANGE SAFETY VESTS L/XL STRTC- ORANGE SAFETY VESTS 2X/3X LLD- ELECTRICAL TAPE VE - SUPPL 14 OZ BRAKLEEN WATER- RECIP BLADES LLD- BATTERIES SWR- SPRAY PAINT/GREEN 2 WTR- SPRAY PAINT/BLUE - 18 VE SUPPL- LG NITRILE GLOVES- 100 CT X: SWR- XL NITRILE GLOVES - 100 CT X6 STRTC- SPRAY PAINT/RED -6 LLD- CYCLE OIL PARKS- EAR PLUGS	09/08/2016	4.79 21.09 63.29 21.65 14.74 6.03 0.23 5.35 48.12 237.98 125.66 40.10 42.54 4.32
			Total for Check Number 9447:	635.89
9448	10191	H & J CHEVROLET INC Replace 4-Speed , Complete Assembly with Trar Dex 6 Transmission Fluid Automatic Transmission/Transaxle, 4-speed, Tra	09/08/2016	620.00 46.56 1,818.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Exhaust Seal		26.45
		Exhaust Seal		2.61
		TAX		155.80
Total for Check Number 9448:				2,669.92
9449	11115 C23848	HAAKER EQUIPMENT COMPANY SWR- SUPPLIES TO CLEAN MANHOLES	09/08/2016	670.00
Total for Check Number 9449:				670.00
9450	10273 28605	NAFFA INTERNATIONAL INC BPO- PLAN CHECK FEES JULY1 - JULY 31 2	09/08/2016	1,241.43
Total for Check Number 9450:				1,241.43
9451	10487 09012016 09012016	LORA NEHRING REC- INSTRUCTOR FEE- ZUMBA AUG 2016 REC- INSTRUCTOR FEE- AQUAZ AUG 2016	09/08/2016	353.50 28.00
Total for Check Number 9451:				381.50
9452	10289 4939626163-5 9081203718-3	P.G.& E. VE- MONTHLY SERVICE CS- KATEYS PARK- PG & E SERVICES FOR	09/08/2016	1,107.40 77.58
Total for Check Number 9452:				1,184.98
9453	10305 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159- 8000-9090-0159-	PITNEY BOWES PURCHASE POWER VAR- POSTAGE FOR METER VAR- POSTAGE VAR- POSTAGE	09/08/2016	131.77 89.28 35.34 0.47 7.18 4.08 151.67 24.65 1.86 56.45 40.57
Total for Check Number 9453:				543.32
9454	10316 5899	R G EQUIPMENT OF FRESNO INC VE EQUIP- SEPARATOR FUEL 72" TORO MC	09/08/2016	236.79
Total for Check Number 9454:				236.79
9455	10332 10403956	SEBASTIAN PD- AUG T1-LINE	09/08/2016	429.79
Total for Check Number 9455:				429.79
9456	11114	SHERWIN WILLIAMS Hotline Fast Dry Waterborne Traffic Marking Pa Glass Beads 50# Bag - Product#: .01144757 Tax	09/08/2016	1,520.00 400.00 157.92
Total for Check Number 9456:				2,077.92
9457	10603 131075799	SOLENIS LLC SWR- PRAESTOL PLYMER 2290 LBS 1.37 PE	09/08/2016	3,137.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	131075799	SWR- SHIPPING		210.53
	131075799	SWR- TAX		258.04
	131076986	SWR- BELTCLEAN 85.980 LBS		214.95
	131076986	SWR- SHIPPING		29.98
	131076986	SWR- TAX		17.68
Total for Check Number 9457:				3,868.48
9458	10345 09022016	STATE OF CALIFORNIA C FTB TAX WAGE GARNISHMENT P/R DA	09/08/2016	50.00
Total for Check Number 9458:				50.00
9459	11129 09022016	STATE OF CALIFORNIA C FTB TAX- WAGE GARNISHMENT P/R D,	09/08/2016	24.31
Total for Check Number 9459:				24.31
9460	10355 P10478556 P10478556	TARGET SPECIALTY PRODUCTS PARKS- FINAL HERBICIDE STRTC- FINALE	09/08/2016	414.68 414.68
Total for Check Number 9460:				829.36
9461	10357 12452	TAYLOR MADE IRRIGATION PARKS- COUPLERS	09/08/2016	23.81
Total for Check Number 9461:				23.81
9462	10367 08122016 09022016 090220161	THERESA JOHNSON REC- MOVIE RENTAL- MOVIES IN THE PAI REC- KEALOHA EVENTS- MIP ENTERTAIN REC- MOVIE RENTAL- MOVIES IN THE PAI	09/08/2016	1.62 150.00 1.62
Total for Check Number 9462:				153.24
9463	10644 311869028	US BANK EQUIPMENT FINANCE BPO- LANIER/MP C3503 COPIER LEASE	09/08/2016	135.56
Total for Check Number 9463:				135.56
9464	10399 214661	VETERINARY MEDICAL CENTER AAC- 8 EUTHANASIA OF ANIMALS	09/08/2016	163.30
Total for Check Number 9464:				163.30
Total for 9/8/2016:				23,444.68
Report Total (85 checks):				116,971.87

**CITY OF KERMAN
CD/Securities Portfolio
As of August 31, 2016**

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2016 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2017 Book Balance	Fair Value	FY to Date Interest Paid
CD's:										
State Bank of India	615-030525-245	2.00%	8/12/11	8/12/16	47,000.00	(47,000.00)		-	-	468.71
Medallion Bank	615-030525-245	1.00%	8/19/13	8/19/16	100,000.00	(100,000.00)		-	-	498.63
Goldman Sachs Bank USA	615-030525-245	1.85%	8/31/11	8/31/16	200,000.00	(200,000.00)		-	-	1,865.21
Ally Bank	615-030525-245	0.95%	10/2/14	10/11/16	100,000.00			100,000.00	100,047.00	-
Capital One Bank Glen Allen VA	615-030525-245	1.00%	11/12/14	11/14/16	96,000.00			96,000.00	96,076.80	-
Firstbank of Puerto Rico	615-030525-245	1.10%	1/25/13	1/25/17	53,000.00			53,000.00	53,122.43	97.44
Firstbank of Puerto Rico	615-030525-245	0.90%	3/1/13	3/1/17	196,000.00			196,000.00	196,333.20	294.81
Cit Salt Lake City UT	615-030525-245	0.90%	3/27/13	3/27/17	98,000.00			98,000.00	98,181.30	-
Ge Capital Bank	615-030525-245	1.10%	5/8/14	5/16/17	248,000.00			248,000.00	248,868.00	-
Cap One NA Mclean VA	615-030525-245	1.15%	7/22/15	7/24/17	150,000.00			150,000.00	150,399.00	860.14
American Express Centurion Bank	615-030525-245	1.70%	7/26/12	7/26/17	98,000.00			98,000.00	98,875.14	830.72
Whitney Bank Gulfport MS	615-030525-245	1.20%	8/12/15	8/14/17	50,000.00			50,000.00	50,186.50	299.18
Sallie Mae Bank	615-030525-245	1.70%	8/22/12	8/22/17	150,000.00			150,000.00	151,546.50	1,271.51
Ally Bank Midvale UT CD	615-030525-245	1.25%	9/17/15	9/18/17	99,000.00			99,000.00	99,437.58	-
1st Merchants Bank	615-030525-245	1.00%	3/21/14	9/21/17	96,000.00			96,000.00	96,586.56	-
Third Federal Cleveland OH	615-030525-245	1.15%	2/21/14	11/21/17	99,000.00			99,000.00	99,794.97	567.69
Capital One Bank Glen Allen VA	615-030525-245	1.25%	1/22/15	1/22/18	100,000.00			100,000.00	100,576.00	623.29
BMO Harris BK Chicago IL	615-030525-245	1.20%	2/4/16	2/2/18	51,000.00			51,000.00	51,318.24	305.16
Bank of Baroda New York City NY	615-030525-245	1.25%	3/8/13	3/8/18	248,000.00			248,000.00	250,026.16	-
Wells Fargo Bank in SD	615-030525-245	1.10%	4/6/16	4/6/18	248,000.00			248,000.00	249,056.48	455.91
Discover Greenwood DE	615-030525-245	1.15%	4/8/15	4/9/18	98,000.00			98,000.00	98,431.20	-
Everbank CD Jacksonville FL	615-030525-245	1.10%	4/15/15	4/13/18	150,000.00			150,000.00	150,540.00	-
Rollstone Bank Fitchburg MA	615-030525-245	1.10%	4/15/15	4/16/18	248,000.00			248,000.00	248,890.32	-
American Express Centurion Bank	615-030525-245	1.15%	5/16/13	5/16/18	98,000.00			98,000.00	98,739.90	-
Compass Bank	615-030525-245	1.70%	7/31/13	7/31/18	97,000.00			97,000.00	98,843.00	822.24
American Express Salt Lake City UT	615-030525-245	1.25%	8/14/14	8/14/18	98,000.00			98,000.00	99,168.16	781.85
Franklin Synergy Bank	615-030525-245	1.10%	4/8/16	10/9/18	98,000.00			98,000.00	98,647.78	180.16
Sallie Mae Bank Salt Lake City UT	615-030525-245	1.50%	1/27/16	1/28/19	95,000.00			95,000.00	96,456.35	710.55
Goldman Sachs New York NY	615-030525-245	1.45%	2/3/16	2/4/19	48,000.00			48,000.00	48,749.28	347.05
Comenity Bank Salt Lake City UT	615-030525-245	1.25%	3/21/16	3/21/19	100,000.00			100,000.00	100,967.00	208.90
Third Federal Cleveland OH	615-030525-245	1.55%	3/26/15	3/26/19	98,000.00			98,000.00	99,863.96	-
Barclays Bank	615-030525-245	1.90%	4/15/14	4/15/19	248,000.00			248,000.00	253,974.32	-
Worlds Foremost Bank	615-030525-245	1.30%	5/26/16	5/28/19	100,000.00			100,000.00	99,140.00	217.26
BMW Salt Lake City UT	615-030525-245	1.95%	6/20/14	6/20/19	200,000.00			200,000.00	204,986.00	-
Medallion Bank Salt Lake City UT	615-030525-245	1.20%	8/19/16	8/19/19	-	147,000.00		147,000.00	146,929.44	-
ST Bank of India CD Chicago IL	615-030525-245	2.15%	8/18/15	8/19/19	100,000.00			100,000.00	102,878.00	1,072.05
JPM Columbus OH	615-030525-245	1.25%	8/31/16	8/31/19	-	200,000.00		200,000.00	199,972.00	-
Discover Greenwood	615-030525-245	2.00%	9/30/15	9/30/19	100,000.00			100,000.00	102,748.00	-
Cit Salt Lake City UT	615-030525-245	2.15%	11/13/14	11/13/19	100,000.00			100,000.00	103,151.00	-
Synchrony Draper UT	615-030525-245	1.95%	3/13/15	3/13/20	150,000.00			150,000.00	154,041.00	-
Comenity Bank Jumbo Formerly World Fi	615-030525-245	2.10%	6/10/15	6/10/20	200,000.00			200,000.00	200,558.00	701.92
Amex Centurion Salt Lake City Ut	615-030525-245	2.30%	6/24/15	6/24/20	52,000.00			52,000.00	53,408.16	-
Capital One Bank Glen Allen VA	615-030525-245	2.20%	6/24/15	6/24/20	46,000.00			46,000.00	47,248.44	-
Capital One NA Mclean VA	615-030525-245	2.30%	8/12/15	8/12/20	97,000.00			97,000.00	100,749.05	1,112.44
	Average Rate	1.46%								
Subtotal - CD's					5,148,000.00	-	-	5,148,000.00	5,199,512.22	14,592.99

CITY OF KERMAN
 CD/Securities Portfolio
 As of August 31, 2016

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2016 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2017 Book Balance	Fair Value	FY to Date Interest Paid
Central Valley Comm Bank CD										
		1.34	6/8/12	6/8/17	200,000.00			200,000.00	200,000.00	279.01
Total Other Certificates of Deposits					200,000.00	-	-	200,000.00	200,000.00	279.01
Total CD's					5,348,000.00	-	-	5,348,000.00	5,399,512.22	14,872.00
Local Agency Investment Fund										
Beginning Balance	98-10-400		7/28/15		2,008,030.30			2,008,030.30	2,008,030.30	
Interest			9/30/16					-		-
			12/31/16					-		-
			3/31/17					-		-
			6/30/17					-		-
Total - LAIF					2,008,030.30	-	-	2,008,030.30	2,008,030.30	-
Chandler Asset Management										
Beginning Balance					-			-		
Interest	(City of Kerman)				154,507.64			154,507.64	154,507.64	-
								-		-
Chandler Ending Balance					154,507.64	-	-	154,507.64	154,507.64	-
Central Valley Money Market Acct										
Beginning Balance	015030960				2,512,391.65			2,512,391.65		
Interest			7/31/16			165.49		165.49		165.49
			8/31/16			162.22		162.22		162.22
								-		-
								-		-
Transfers In/(Out)			7/13/16			(125,000.00)		(125,000.00)		
								-		-
								-		-
								-		-
					2,512,391.65	(124,672.29)	-	2,387,719.36	2,387,719.36	327.71
Subtotal All City Investments					10,022,929.59	(124,672.29)	-	9,898,257.30	9,949,769.52	15,199.71
Total Investments					10,022,929.59	(124,672.29)	-	9,898,257.30	9,949,769.52	279.01
								Market Value Adjustment	51,512.22	
								(124,672.29)		
								(124,672.29)		
								(0.00)		



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Kevin Nehring
COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: SEPTEMBER 21, 2016

To: Mayor and City Council
From: Jerry Jones, City Engineer
Subject: Fiscal Year 2017-2018 Community Development Block Grant Funding Application for Stanislaus Avenue Park Project

RECOMMENDATION

Council take the following action:

1. Open the public hearing, solicit public input, close the public hearing; and
2. Adopt by motion resolution authorizing the submission of an application for Fiscal Year 2017-2018 Community Development Block Grant (CDBG) Funds for the Stanislaus Avenue Park Project.

EXECUTIVE SUMMARY

The City receives an annual allocation of Federal Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development (HUD) through an agreement with the County of Fresno (County). The City's funding allocation for FY 2017-2018 is estimated to be \$260,000. Per the direction of Council, Staff submitted a funding application for the development of the Stanislaus Avenue Park to the County for review and eligibility verification. The County has determined that the proposed project is eligible. In order to move forward, the City must conduct a public hearing and formally authorize the submission of the funding application.

OUTSTANDING ISSUES

None.

DISCUSSION

The County receives an annual allocation of CDBG funds from HUD and, through an agreement with local participating Cities, makes a portion of the CDBG funds available to each City. The City's FY 2017-2018 allocation is estimated to be \$260,000, which includes the City's FY 2016-2017 allocation. On July 15, 2015, Council elected to defer the City's FY 2016-2017 allocation in an effort to accumulate funds to complete a larger project. When Council elected to defer the City's FY 2016-2017 funding allocation, the project in mind was the development of the Stanislaus Avenue Park. The park will be located on City-owned property on the south side of Stanislaus Avenue, on the west side of Goldenrod Elementary School. A vicinity map is included as Attachment B. The City has received complaints from residents regarding a lack of equity in park space between the west side and east side of the City. The development of the park would help relieve these concerns. The estimated cost of developing the park is \$434,000.

Based on the City's FY 2017-2018 funding allocation of \$260,000, the City would have to allocate \$174,000 in City funds to complete the park. In an effort to reduce the City's funding contribution, Staff contacted the County to discuss the possibility of receiving an advance on the City's FY 2018-2019 CDBG funding allocation. The City could receive an advance, but it depends on whether other participating agencies elect to defer their FY 2017-2018 funding allocation. The County receives a set amount of CDBG funding annually, so if one agency wants to advance funds, another agency or agencies must defer funds in an equal amount. The final decision on which agencies receive advance funds, if any funds are deferred, is made by a vote of the City Managers of the participating agencies in the Spring.

Per Council's direction, Staff submitted a funding application for the development of the Stanislaus Avenue Park to the County on July 27, 2016 for review and eligibility verification. Projects for which CDBG funds can be used must benefit areas within the City with at least 51 percent low to moderate income households, senior citizens, or persons with disabilities. The County has determined that the proposed project is eligible. As the next step in the application process, a Public Hearing is required to be held to allow interested citizens the opportunity to comment on the project submitted for CDBG funding. A Notice of Public Hearing was published in the Kerman News on September 7, 2016, posted on the bulletin board at City Hall, and posted on the City's website.

FISCAL IMPACT

The City's estimated CDBG funding allocation for FY 2017-2018 is \$260,000. If the cost of the project is greater than available CDBG funding, the City will have to fund the difference. For the development of the Stanislaus Avenue Park, the difference between the FY 2017-2018 CDBG funding and the estimated project cost is \$174,000. However, the City may request an advance of FY 2018-2019 CDBG funding to increase the total CDBG funding to approximately \$390,000 and reduce the City's contribution to \$44,000, if the advance is approved.

PUBLIC HEARING

A Public Hearing is required.

Attachments:

- A. Resolution
- B. Stanislaus Avenue Park Vicinity Map

Attachment 'A'

RESOLUTION NO. 16-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
AUTHORIZING SUBMISSION OF APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING
FOR FISCAL YEAR 2017-2018

WHEREAS, the County of Fresno receives an annual allocation of Community Development Block Grant (CDBG) funds from the U.S. Department of Housing and Urban Development and through an agreement with local participating agencies makes a portion of the funds available to each agency; and;

WHEREAS, the City of Kerman is a participating agency and has been invited to apply for Fiscal Year 2017-2018 CDBG funding by the County; and

WHEREAS, the City's Fiscal Year 2017-2018 CDBG funding allocation is estimated to be \$260,000; and

WHEREAS, a Notice of Public Hearing was published in the Kerman News on September 7, 2016; and;

WHEREAS, a Public Hearing was held by the City Council on September 21, 2016, to discuss an application for Community Development Block Grant (CDBG) Funds for Fiscal Year 2017-2018; and

WHEREAS, the City Engineer recommends the City apply for Fiscal Year 2017-2018 CDBG funding for the development of the Stanislaus Avenue Park.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN RESOLVES AS FOLLOWS:

1. Submission of an application for CDBG funds for Fiscal Year 2017-2018 to the County of Fresno for the development of the Stanislaus Avenue Park is hereby authorized.
2. The City Manager is authorized to sign the application and all associated documents, including the funding agreement.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 7th day of September, 2016, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill

MAYOR PRO-TEM
Gary Yep

COUNCIL MEMBER
Rhonda Armstrong

COUNCIL MEMBER
Kevin Nehring

COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: POLICE DEPARTMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: SEPTEMBER 21, 2016

TO: Mayor and City Council
FROM: Chief Joseph Blohm
SUBJECT: Resolution Approving the Adult Compliance Team Agreement

RECOMMENDATION: Council by motion adopt resolution approving Adult Compliance Team.

EXECUTIVE SUMMARY: The Kerman Police Department applied for and was selected to participate in the countywide Adult Compliance Team (ACT). The ACT team is funded from the State of California to create a cooperative unit of law enforcement officers capable of addressing public safety concerns and issues facing Fresno County related to the early release of felons under the Public Safety Realignment Act (AB 109) Implementation Plan of 2011. The Fresno ACT team has been in existence since 2011 and is currently staffed with peace officers from the Fresno County Sheriff's Department, the Fresno County District Attorney's Office, the Fresno County Probation Department, and officers of the Fresno, Clovis, Selma, and Reedley Police Departments. The ACT team is expanding this year and Kerman Police Department has been selected to participate in this joint agency task force. The yearly contract agreement will fully fund 1 full time officer, including overtime, court time, a new vehicle, and all necessary equipment including safety equipment, computer, firearms, cell phone, and vehicle operating expenses for that officer.

OUTSTANDING ISSUES:

None

FISCAL IMPACT: The contract provides \$161,923 for the remaining 9 months of the 2016-2017 first year funding of one full time officer, purchase of 1 new patrol vehicle, and all the equipment necessary to support the new officer.

Attachments:

- A. Resolution w/Exhibits
- B. ACT Officer Budget

Attachment 'A'

RESOLUTION NO. 16-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING
AGREEMENT WITH THE ADULT COMPLIANCE TEAM

WHEREAS, the State of California, under Assembly Bill 109, the Public Safety Realignment Act (AB 109), has realigned responsibilities for probation, post release community supervision (PRCS) and mandatory supervised release of offenders; and

WHEREAS, the Public Safety Realignment Act AB 109 Implementation Plan of 2011, including its updates, hereinafter collectively referred to as "AB 109 PLAN," was developed by the Fresno County Community Corrections Partnership (CCP) and approved by the Fresno County Board of Supervisors; and

WHEREAS, the AB 109 PLAN includes formation of the Adult Compliance Team (ACT) to create a cooperative unit capable of addressing public safety concerns and issues facing local law enforcement in Fresno County; and

WHEREAS, the ACT is comprised of representatives of the Fresno County Sheriff's Department, the Fresno County District Attorney's Office, the Fresno County Probation Department, and officers of the Fresno, Clovis, Selma, and Reedley Police Departments; and

WHEREAS, the Kerman Police Department applied for and was selected to join in the countywide Adult Compliance Team (ACT); and

WHEREAS, the State of California has provided funding to COUNTY for the purpose of implementing AB 109 services and will fully fund the yearly contract agreement with Kerman PD for one (1) full time officer, including all equipment and operational costs, for the nine month period of October 1, 2016 through June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman as follows:

Section 1. The foregoing recitals are true and correct and are incorporated by reference.

Section 2. The City Council approves the ACT Agreement with Fresno County attached as Exhibit 'A'.

Section 3. The City Manager is authorized to sign the ACT Agreement on behalf of the City.

The forgoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Kerman held on the 21st day of September 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

AGREEMENT

THIS AGREEMENT is made and entered into this ____ day of _____, 2016, by and between the COUNTY OF FRESNO, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and the CITY OF KERMAN, a Municipal Corporation, hereinafter referred to as "CONTRACTOR."

WITNESSETH:

WHEREAS, the State of California, under Assembly Bill 109, the Public Safety Realignment Act (AB 109), has realigned responsibilities for probation, post release community supervision (PRCS) and mandatory supervised release of offenders; and

WHEREAS, the Public Safety Realignment Act AB 109 Implementation Plan of 2011, including its updates, hereinafter collectively referred to as "AB 109 PLAN," was developed by the Fresno County Community Corrections Partnership (CCP) and approved by the Fresno County Board of Supervisors; and

WHEREAS, the AB 109 PLAN includes formation of the Adult Compliance Team (ACT) to create a cooperative unit capable of addressing public safety concerns and issues facing local law enforcement in Fresno County; and

WHEREAS, the ACT is comprised of representatives of the Fresno County Sheriff's Department, the Fresno County District Attorney's Office, the Fresno County Probation Department, and officers of the Fresno, Clovis, Selma, and Reedley Police Departments; and

WHEREAS, the State of California has provided funding to COUNTY for the purpose of implementing AB 109 services.

NOW, THEREFORE, in respect of the mutual promises contained herein, the Parties hereto agree as follows:

1. OBLIGATIONS OF THE COUNTY

COUNTY shall compensate and remit to CONTRACTOR, as provided herein an amount equal to the cost of one (1) City of Kerman Police Officer ("Police Officer") for assignment to the ACT, not to exceed, in aggregate, the maximum amount payable under this

1 Agreement of One Hundred Sixty One Thousand Nine Hundred Twenty Three dollars (\$161,923).

2 2. OBLIGATIONS OF THE CONTRACTOR

3 CONTRACTOR shall assign one (1) Police Officer to be responsible for
4 fulfilling the responsibilities of an ACT member, as set forth in the AB 109 PLAN, including by way
5 of example, pages 15 and 16 of the 2011 version thereof, and in accordance with the ACT
6 Operational Guidelines and Procedures, both attached hereto as Exhibits "A" and "B",
7 respectively, and incorporated herein by reference. In the event that the AB 109 PLAN is revised
8 by the CCP, and approved by the Fresno County Board of Supervisors, the responsibilities of the
9 Police Officer under this Agreement may be modified accordingly. Should such modification result
10 in additional costs to CONTRACTOR, the maximum reimbursement for services rendered under
11 this Agreement by CONTRACTOR may only be increased in accordance with Section 7 of this
12 Agreement.

13 3. TERM

14 This Agreement shall become effective October 1, 2016 and shall terminate
15 on June 30, 2017.

16 4. TERMINATION

17 A. Non-Allocation of Funds - The terms of this Agreement, and the services to
18 be provided thereunder, are contingent on the approval of funds by the appropriating government
19 agency. Should sufficient funds not be allocated, the services provided may be modified, or this
20 Agreement terminated by COUNTY, at any time, by giving the CONTRACTOR not less than thirty
21 (30) days advance written notice.

22 B. With or Without Cause – COUNTY or CONTRACTOR may immediately
23 terminate this Agreement by delivering not less than sixty (60) days advance written notice to the
24 other party.

25 In no event shall any payment by the COUNTY constitute a waiver by the COUNTY
26 of any breach of this Agreement or any default which may then exist on the part of the
27 CONTRACTOR. Neither shall such payment impair or prejudice any remedy available to the
28 COUNTY with respect to the breach or default. The COUNTY shall have the right to demand of

1 the CONTRACTOR the repayment to the COUNTY of any funds disbursed to the CONTRACTOR
2 under this Agreement, which in the judgment of COUNTY were not expended in accordance with
3 the terms of this Agreement. CONTRACTOR shall promptly refund any such funds upon demand.

4 5. COMPENSATION/INVOICING

5 COUNTY agrees to pay CONTRACTOR and CONTRACTOR agrees to
6 receive compensation as follows:

7 CONTRACTOR shall submit quarterly invoices for actual expenditures to the
8 County of Fresno Probation Department at: ProbationInvoices@co.fresno.ca.us. Invoices must
9 be submitted on or after the dates of January 1, April 1, and July 1, 2017, respectively, and
10 include a breakdown of expenses identified in the final approved budget of the CCP in the County
11 of Fresno for use in executing the mission of ACT. COUNTY shall make payment within 45 days
12 of receipt of invoice.

13 Upon any termination of this Agreement, CONTRACTOR shall be
14 compensated for costs incurred under this Agreement, up to and including the date of
15 termination. The terms of this Section 5 shall survive the expiration or earlier termination of this
16 Agreement.

17 In no event shall compensation of costs for services performed under this
18 Agreement be in excess of One Hundred Sixty One Nine Hundred Twenty Three dollars
19 (\$161,923).

20 6. INDEPENDENT CONTRACTOR

21 The parties are acting in an independent capacity with respect to the
22 performance of their respective obligations under this Agreement. Each party agrees that it,
23 including any and all of its officers, agents, and/or employees, shall have absolutely no right to
24 employment rights and benefits available to the other party's employees. Each party shall be
25 solely liable and responsible for providing to, or on behalf of, its own officers, agents, and/or
26 employees all legally and contractually required employee benefits. In addition, each party shall
27 be solely responsible and save the other party harmless from all matters relating to payment of
28 each party's employees, including, but not limited to, compliance with applicable social security

1 withholding and all other regulations governing such matters. Further and without limitation, each
2 party to this Agreement will be responsible for its own actions in performance of their respective
3 obligations under this Agreement.

4 CONTRACTOR and COUNTY shall comply with all applicable provisions of
5 law and the rules and regulations, if any, of governmental authorities having jurisdiction over
6 matters the subject thereof.

7 7. MODIFICATION

8 Any matters of this Agreement may be modified from time to time by the written
9 consent of all the parties without, in any way, affecting the remainder.

10 8. NON-ASSIGNMENT

11 Neither party shall assign, transfer or sub-contract this Agreement nor their
12 rights or duties under this Agreement without the prior written consent of the other party.

13 9. HOLD HARMLESS

14 CONTRACTOR agrees to indemnify, save, hold harmless, and at COUNTY'S
15 request, defend the COUNTY, its officers, agents, and employees from any and all costs and
16 expenses, damages, liabilities, claims, and losses, including attorney's fees and costs, occurring,
17 resulting, or arising from the negligent or wrongful performance, or failure to perform, by
18 CONTRACTOR, or its officers, agents, or employees of obligations agreed to be performed under
19 this Agreement.

20 COUNTY agrees to indemnify, save, hold harmless, and at CONTRACTOR'S
21 request, defend the CONTRACTOR, its officers, agents, and employees from any and all costs
22 and expenses, damages, liabilities, claims, and losses, including attorney's fees and costs,
23 occurring, resulting, or arising from the negligent or wrongful performance, or failure to perform, by
24 COUNTY, or its officers, agents, or employees of obligations agreed to be performed under this
25 Agreement.

26 10. INSURANCE

27 It is understood and agreed that, without limiting the right of either party to
28 obtain indemnification from the other party or any third parties, CONTRACTOR and COUNTY

1 shall maintain insurance policies or self-insurance programs to fund their respective liabilities.
2 Evidence of Insurance, e.g., Certificates of Insurance or other similar documentation, shall not be
3 required of either party under this Agreement.

4 11. AUDITS AND INSPECTIONS

5 The CONTRACTOR shall at any time during business hours, and as often as
6 the COUNTY may deem necessary, make available to the COUNTY for examination all of its
7 records and data with respect to the matters covered by this Agreement. The CONTRACTOR
8 shall, upon request by the COUNTY, permit the COUNTY to audit and inspect all of such records
9 and data necessary to ensure CONTRACTOR'S compliance with the terms of this Agreement.

10 If this Agreement exceeds ten thousand dollars (\$10,000.00), CONTRACTOR
11 shall be subject to the examination and audit of the Auditor General for a period of three (3) years
12 after final payment under contract (Government Code Section 8546.7).

13 12. NOTICES

14 The persons and their addresses having authority to give and receive notices
15 under this Agreement include the following:

COUNTY	CONTRACTOR
COUNTY OF FRESNO	CITY OF KERMAN
Mike Elliott, Interim Chief Probation Officer	Joseph Blohm, Chief of Police
3333 E. American Avenue, Suite B	850 B. Madera Avenue
Fresno, CA 93725	Kerman, CA 93630

20 Any and all notices between the COUNTY and the CONTRACTOR provided
21 for or permitted under this Agreement or by law shall be in writing and shall be deemed duly
22 served when personally delivered to one of the parties, or in lieu of such personal services, when
23 deposited in the United States Mail, postage prepaid, addressed to such party.

24 13. GOVERNING LAW

25 The rights and obligations of the parties and all interpretation and performance
26 of this Agreement shall be governed in all respects by the laws of the State of California. Venue
27 for any action arising out of or related to this Agreement shall only be in Fresno County, California.

28 14. CUMULATIVE REMEDIES

1 No remedy or election hereunder shall be deemed exclusive but shall,
2 wherever possible, be cumulative with all other remedies at law or in equity.

3 15. SEVERABILITY

4 In the event any provisions of this Agreement are held by a court of
5 competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of this
6 Agreement will nevertheless continue in force and effect without being impaired or invalidated
7 in any way.

8 16. WAIVER

9 The waiver by either party of a breach by the other of any provision of this
10 Agreement shall not constitute a continuing waiver or a waiver of any subsequent breach of
11 either the same or a different provision of this Agreement. No waiver of a party's breach of any
12 provision of this Agreement shall be effective unless the waiver is in writing and signed by the
13 party against whom the waiver is sought to be enforced. Waiver of any one provision herein
14 shall not be deemed to be a waiver of any other provision herein.

15 17. INTERPRETATION

16 The parties acknowledge that this Agreement in its final form is the result of
17 the combined efforts of the parties and that, should any provision of this Agreement be found to
18 be ambiguous in any way, such ambiguity shall not be resolved by construing this Agreement in
19 favor of or against either party, but rather by construing the terms in accordance with their
20 generally accepted meaning.

21 18. NO THIRD PARTY BENEFICIARIES

22 Nothing set forth in this Agreement shall create any legal rights in any
23 person not a party to this Agreement.

24 19. ENTIRE AGREEMENT

25 This Agreement constitutes the entire agreement between the CONTRACTOR and
26 COUNTY with respect to the subject matter hereof and supersedes all previous Agreement
27 negotiations, proposals, commitments, writings, advertisements, publications, and understandings
28 of any nature whatsoever unless expressly included in this Agreement.

1 IN WITNESS WHEREOF, the parties hereto have executed this Agreement as
2 of the day and year first hereinabove written.

3 **CONTRACTOR**

COUNTY OF FRESNO

4 _____
5 John Kunkel, City Manager, City of Kerman

_____ Ernest Buddy Mendes
Chairman, Board of Supervisors

6
7 DATE: _____

DATE: _____

8
9
10 APPROVED AS TO FORM:
Hilda Montoy, City Attorney, City of Kerman

REVIEWED & RECOMMENED FOR APPROVAL

11 _____
12 City Attorney

_____ Jean Rousseau, County Administrative Officer

_____ Mike Elliott, Interim Chief Probation Officer

APPROVED AS TO LEGAL FORM
Daniel Cederborg, County Counsel

_____ County Counsel

APPROVED AS TO ACCOUNTING FORM
Vicki Crow, CPA
Auditor-Controller, Tax Collector

13
14
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21
22 FOR ACCOUNTING USE ONLY:

_____ Auditor-Controller/Treasurer -Tax Collector

23 FUND: 0001
24 ORG: 34309999
25 SUBCLASS: 10000
ACCOUNT: 7295

ATTEST:
Bernise E. Seidel, Clerk
Board of Supervisors

26
27 By: _____ Deputy
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The Public Safety Realignment Act

AB 109

Implementation Plan 2011

County of Fresno



Executive Committee of the Community Corrections Partnership

Linda Penner, Chief Probation Officer, County of Fresno (Chair)

Hon. Gary Hoff, Presiding Judge, Fresno County Superior Court

Sheriff Margaret Mims, County of Fresno

Elizabeth Egan, District Attorney, County of Fresno

Kenneth Taniguchi, Public Defender, County of Fresno

Jerry Dyer, Chief, Fresno Police Department

Donna Taylor, Director, Behavioral Health, County of Fresno



The following statement was developed and approved by the Executive Committee of the Fresno County Community Corrections Partnership (CCP) on August 19, 2011. On that date, AB 109 the Public Safety Realignment Act Implementation Plan was finalized and approved by the Executive Committee for submission to the Fresno County Board of Supervisors:

“Although AB 109 delineates a funding formula for implementation of this legislation, it appears that this initial funding is inadequate to accomplish the specified objectives of realignment or to establish the framework necessary to implement the Community Corrections Partnership within the aggressive time line set by the State of California.

The Fresno County CCP is concerned that the state of California significantly underestimated the population to be realigned to Fresno County. The funding is disproportionate to the task required which inhibits the CCP from fully providing the safest possible realignment for our community.

In order to provide maximum safety within our community, this plan will ensure offenders are held accountable by placing an emphasis on incarceration and supervision, while at the same time providing services to offenders that will ensure the highest probability of succeeding.”

AB 109
The Public Safety Realignment Act
Summary and Overview of Legislation

In an effort to address overcrowding in California's prisons and assist in alleviating the state's financial crisis, the Public Safety Realignment Act (Assembly Bill 109) was signed into law on April 5, 2011. AB 109 transfers responsibility for supervising specified lower level inmates and parolees from the California Department of Corrections and Rehabilitation to counties. Implementation of the Public Safety Realignment Act is scheduled for October 1, 2011.

Additionally, Section 1230 of the California Penal Code is amended to read "Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. (b) The plan shall be voted on by an executive committee of each county's Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, presiding Judge or his or her designee, and the department representative listed in either section 1230 (b) (2) (G), 1230 (b) (2) (H), or 1230 (b) (2) (J) as designated by the county board of supervisors for purposes related to the development and presentation of the plan. (c) The plan shall be deemed accepted by the County Board of Supervisors unless rejected by a vote of 4/5ths in which case the plan goes back to the Community Corrections Partnership for further consideration. (d) Consistent with local needs and resources, the plan may include recommendations to maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs, including, but not limited to, day reporting centers, drug courts, residential multi-service centers, mental health treatment programs, electronic and GPS monitoring programs, victim restitution programs, counseling programs, community service programs, educational programs, and work training programs."

Key Provisions in AB 109

Redefining Felonies: Revises the definition of a felony to include certain crimes that are now punishable in jail for 16 months, 2 years, or 3 years instead of state prison. Some offenses, including serious, violent and some sex-offenses, are excluded and sentences can continue to be served in state prison.

Local Post Release Community Supervision: Offenders released from state prison on or after October 1, 2011 after serving a sentence for an eligible offense shall be subject to, for a period not to exceed 3 years, post release community supervision provided by a county agency designated by that county's Board of Supervisors.

Revocations Heard & Served Locally: Post release community supervision and parole revocations will be served in local jails (by law maximum revocation sentence is up to 180 days), with the exception of paroled 'lifers' who have a revocation term of greater than 30 days. The Courts will hear revocations of post release community supervision while the Board of Parole Hearings will conduct parole violation hearings in jail.

Changes to Custody Credits: Jail inmates will be able to earn four days of credit for every two days served. Time spent on home detention (i.e., electronic monitoring) is credited as time spent in jail custody.

Alternative Custody: Penal Code Section 1203.018 authorizes electronic monitoring for inmates being held in the county jail in lieu of bail. Eligible inmates must first be held in custody for 60 days post-arraignment, or 30 days for those charged with misdemeanor offenses.

Community-Based Punishment: Authorizes counties to use a range of community based punishment and intermediate sanctions other than jail incarceration alone or traditional routine probation supervision.

Background and Information

This historic legislation sets into motion a number of fundamental changes related to the incarceration, supervision and treatment of a designated group of offenders and provides Fresno County with the ability and limited funding to provide correctional services. AB 109 offers support for community corrections and its multiple goals of offender accountability, surveillance and supervision as well as fiscal accountability.

AB 109 reduces the number of offenders incarcerated in the state prison and releases offenders convicted of specified felonies (low risk sexual offenders defined by Static 99, non-violent offenders and non-serious offenders) to counties of commitment. It also changes the California Penal Code and sentencing practices to keep these offenders of specified felonies from being committed to state prison.

Community Corrections as detailed in the Realignment Act are non-prison sanctions imposed by a court that move offenders through a system of services that are evidence based and available to those who will most likely benefit from them thereby redeeming both offenders and economies. The magnitude and scope of the legislation has required a paradigm shift for the criminal justice system in Fresno County. The justice partners in conjunction with the Community Corrections Partnership stand ready and competent to provide for public safety services mindful of the realignment focus on evidence based practices and solutions for alternatives to incarceration and reentry joined with public safety services.

In October 2011 through October of 2013, Fresno County will receive 1598 returning offenders from the California Department of Corrections and Rehabilitation for post release supervision services. In addition, with the implementation of sentencing reforms, those offenders convicted of specified felonies will be punishable in a county jail or other local sentencing option for more than one year. Both of these actions will have considerable impact on the community and the justice system in Fresno County.

To address these anticipated needs, a number of proposals are recommended that will build ground up a system of fiscally responsible, data driven, evidence based rigorous reforms to current operations that will be inclusive, comprehensive and transparent. The proposed strategies consider the expected multidimensional needs of the new realignment population and the solutions necessary to achieve the balance between public safety and the spirit of the legislation. The goals of increased public safety through reduced victimization can be met at the local level providing there is understanding that is informed and based on the already established and verified body of knowledge of evidence based practice, principles and programs.

SB 678 California Community Corrections Performance Act

The National Institute of Corrections (NIC) recommends that correctional systems establish local values, principals and process based on evidenced based research. It is anticipated that the CCP will utilize all evidenced based and logic models as it moves forward in the development and implementation of services.

Evidenced based programs are found in the SB 678 California Community Corrections Partnership Act. In 2009 the State of California enacted SB 678 which provided a formula based system for sharing state savings with probation departments for improved supervision of felony probationers and reduced prison admissions. Fresno County Probation received \$1,270,000 to develop and enact evidence based programming (EBP) for adult offenders. This award continues through September 30, 2012. The funding allowed for the immediate development of EBP in conjunction with supervision practices that were likely to improve the probation performance of offenders and reduce the likelihood that the probationers would commit new crimes and other violations resulting in a prison commitment. Several practices have been identified and are in the process of being integrated and implemented as well as evaluation programs being put in place to determine effectiveness.

Evidence Based Practices: Fresno County Probation

Risk-Needs Assessment

The Static Risk Offender Needs Guide (STRONG) is a 4th generation, state-of-the-art, evidence-based risk and assessment and automated supervision planning system for adult offenders. It's most salient benefit to corrections agencies is its ability to help personnel predict recidivism by type of crime (violence, property or drug offenses, etc.). This allows probation supervisors to tailor the most effective decisions and courses for corrections by individual offender.

The resource is delivered through a Web-based interface and enables clients to manage intake, assessment administration, case plan management and outcome reporting from a single software application. Core components of the program are aimed at providing a precise and objective assessment to gauge the individual's risk level for future criminal acts and a prescriptive component that guides corrections personnel in tailoring supervision, treatment and services for optimal rehabilitative results. The tool ensures that treatment and public resources are devoted to the highest risk offenders and an objective, consistent and simple method of risk prediction and necessary levels of supervision.

Part 1: Static Risk Assessment The program begins with a 26-question assessment of "static" factors and scores that determine future risks in three areas: 1) felony, 2) non-violent felony, and 3) violent felony. These risk scores lead to classification of offenders into one of five levels:

- High Risk Violent
- High Risk Property
- High Risk Drug
- Moderate Risk
- Low Risk

Part 2: Offender Needs Guide

Each high-risk offender receives an Offender Needs (Criminogenic) Assessment reached via a 70-question survey covering social achievements, support systems, cognition and personality traits. Questioning covers education, employment, residential stability, marriage/family, friends, aggression, coping skills and substance abuse, as well as criminal history.

Part 3: Offender Supervision Plan

STRONG offers the ability to auto-populate the Offender Needs Guide data into an Offender Supervision Plan which recommends specific interventions targeting the "dynamic risk" factors related to criminal behavior. Targeting the greatest individual risk factors of an offender and identifying specific interventions to treat them allow agencies to actively facilitate the kind of positive change that can ultimately keep the offender out of the criminal justice system and help them become productive members of society.

Adult Day Reporting Center

Adult Day Reporting Centers (ADRC), are on-site cognitive restructuring programs designed as Evidence Based Practices and designed to change an offender's adverse thinking patterns,

provide education and job training to enable long-term employment, and hold offenders accountable during the day.

The goals of the Adult Day Reporting Center are to reduce offender rearrests and recidivism, assist offenders in successful reentry by providing needed services, and increase public safety by holding offenders accountable. These goals will be achieved by providing skill-based learning opportunities, educational and vocational training and intensive community supervision.

Participants in the Adult Day Reporting Center:

- Enhance their coping skills through group and peer counseling
- Locate and maintain stable housing
- Improve educational and vocational skills
- Find and retain meaningful work
- Structure their activities within the community
- Receive intensive community supervision by their probation officers

In Fresno County, the ADRC as designed and in the process of moving to full implementation has identified supervision, treatment and training for offenders who are identified through assessment for services. Up to 50 realignment offenders will eventually enrolled in the ADRC. The current facility is co-located with the Adult Drug Suppression function in Fresno. Offenders go through a four-phase program from one day to seven days per week and are typically seen on aftercare approximately six months into the program. At the present time California State University, Department of Criminology, has submitted an application to fund a comprehensive process and outcome evaluation of the Adult Day Reporting Center program.

Thinking for a Change (T4C) Adults

Validated as evidence based program, *Thinking for a Change*, (T4C) cognitive behavioral therapy has proven to be an effective program for juveniles and through endowed grant funding, extended for adult offending populations. Cognitive-Behavioral Therapy (CBT) in the T4C model is an empirically supported treatment that focuses on patterns of thinking that are maladaptive and the beliefs that underlie such thinking. Since 1997, *Thinking for a Change (T4C)* has trained thousands of correctional staff to facilitate offender groups in this evidence-based cognitive behavior program. The *Thinking for a Change* curriculum uses as its core a problem solving component, with both cognitive restructuring and social skills interventions. It was developed to be appropriate for a wide-range of offender groups, and has been implemented in all phases of the juvenile and adult criminal justice systems with considerable reductions in recidivism.

In Fresno, probation officers have been trained and are being trained in the model and following assessment of offenders those moved to the model meet with probation staff twice weekly in groups of ten to study and participate in therapy. The Fresno model is part of the evaluation that California State University has proposed completing on the DRC.

Offender Link Telephone Reporting

Validated as a promising practice, Offender Link identifies low risk offenders in bank caseloads who can maintain contact via telephone reporting. This allows probation officers to focus

attention on medium to high risk offenders through the use of phone and web based services that simplify client supervision with automated voice authenticated check-ins, interviews and message delivery. Probationers receive notifications and court reminders, drug test notifications and specific instructions on conditions of probation

Motivational Interviewing

Motivational Interviewing (MI) is a client-centered approach for eliciting behavioral change through helping offenders explore and resolve ambivalence. It is an evidence based practice that has been shown to effectively change behavior. It is a positive and focused goal based approach that attempts to increase the offenders awareness of the potential problems caused, consequences experienced, and risks faced as a result of the behavior in question. With offenders, the belief that change is possible is an important motivator to succeed in making the change. They're held responsible for choosing and carry out actions to change. In Fresno County probation officers and probation technicians that have direct client contact are being trained in the model that will be utilized as an EBP with the realignment population.

Proposed Implementation Plan: Roles and Responsibilities

Fresno County Sheriff's Office: Jail Division

The Fresno County Sheriff's Office is currently responsible for three jails in downtown Fresno near the main Fresno County Criminal Courthouse. Operationally the jail has 3478 beds available in the three jails but due to budget constraints and reductions, the bed count is now maintained at 1923 beds. There is no ability for the jail to absorb additional AB 109 populations at its present funding level and the Sheriff remains under a federal consent decree for overcrowding that requires release of inmates whenever a designated bed for the inmate's classification is not available.

With the advent of AB 109 funding it is anticipated that the Fresno County Sheriff would reopen a floor in the North Annex Jail that has 432 beds. In addition due to security concerns and classification issues, a small number of classified security beds may be opened in the South Annex Jail. For the operational dates of October 2011 through June of 2012, the Sheriff's Office will open one floor with 432 beds. Contingent upon funding, a second floor with 432 beds would be opened in April 2012 through the end of the first fiscal year.

Based on inmate classification criteria and the physical construction configuration of the North Annex Jail, the 432 beds being considered for use are all Minimum Security housing beds. This physical configuration facilitates programming for some inmates while limiting such for others. The Jail system cannot be operated by segregating AB 109 inmates from other inmates. Jail Objective Classification that includes such criteria as gender, crime, criminal sophistication, gang affiliation etc., determines the use of housing not the specific funding source. However, the addition of jail beds into the system will allow for a significantly larger inmate population, consistent with classification issues to be housed in the reopened floors of the North Annex Jail. This will include long term commitments under the mandates of sentencing reform and "flash incarceration" strategies.

Additional inmates include (1) those convicted of a felony now sentenced to 16 months, two years or 3 years in county jail in lieu of state prison; (2) the additional number of offenders who are pretrial; (3) violators of post release supervision up to 180 days; (4) violators of state parole up to 180 days; and (5) post release community supervisees sanctioned with "flash Incarceration" of up to 10 days.

AB 109 changes how credits for good time and work time are calculated. This means that inmates will be required to serve 50% of their sentence in custody, minus any credits for time served prior to their sentence as determined by the Court, instead of two-thirds of their sentence, which is the current law. This change may help mitigate, to some degree, the impact of longer sentences being served in the county jails. Further, all post release community supervision revocations and almost all parole revocations will be served locally consistent with the Federal Consent Decree. AB 109 encourages the use of flash incarceration up to 10 days in county jail for post release community offenders who violate their community supervision terms.

The Fresno County Sheriff's Office is fully committed to providing proper services for inmates serving time in jail for a under the auspices of the legislation and will work with the CCP and all attendant interagency and community provider committees that are

developed to insure that the appropriate service level is met despite limited funding constraints. Expansion of in-custody programming is necessary to maintain safety and offer productive use of free time while incarcerated. Enhancements to jail programming such as substance abuse services and mental health services are considered vital as part of a comprehensive county effort under the legislation. Evidence based assessment will become part of the service delivery system.

The use/expansion of the community/agency resources including education and vocational services will be explored by the Community Corrections Partnership. In addition, evidence based practices in custodial facilities would include gender responsive strategies for the female offending population. It is anticipated that due to the nature of female criminality that the proportion of female offenders in the realignment population will increase and that services should be explored that reflect gender paths to criminality and gender responsivity in the justice system provision of services.

Proposed Implementation Plan: Roles and Responsibilities

The Fresno County Probation Department: Post Release Supervision

The Fresno County Probation Department has been designated by the Fresno County Board of Supervisors as the Supervising County Agency for the Post Release Community Supervision program pursuant to AB 109. The department is now in the position and has the authority to begin receiving information on the inmates that will be released from CDCR to Fresno County and to make the appropriate plans through the CCP for offender supervision once returned to the county. The operational date is October 1, 2011.

As the administrator for the post release offenders, a full range of options for community supervision has been designed by the probation department under an intensive supervision model. Available under proposed community release strategies are home detention with electronic monitoring and GPS, the Adult Day Reporting Center, urinalysis testing, cognitive behavioral interventions, adult offender work program, referrals to a community network of substance abuse and mental health services and residential treatment programs, referral for educational and training programs and "flash incarceration" as necessitated for violation of supervision conditions.

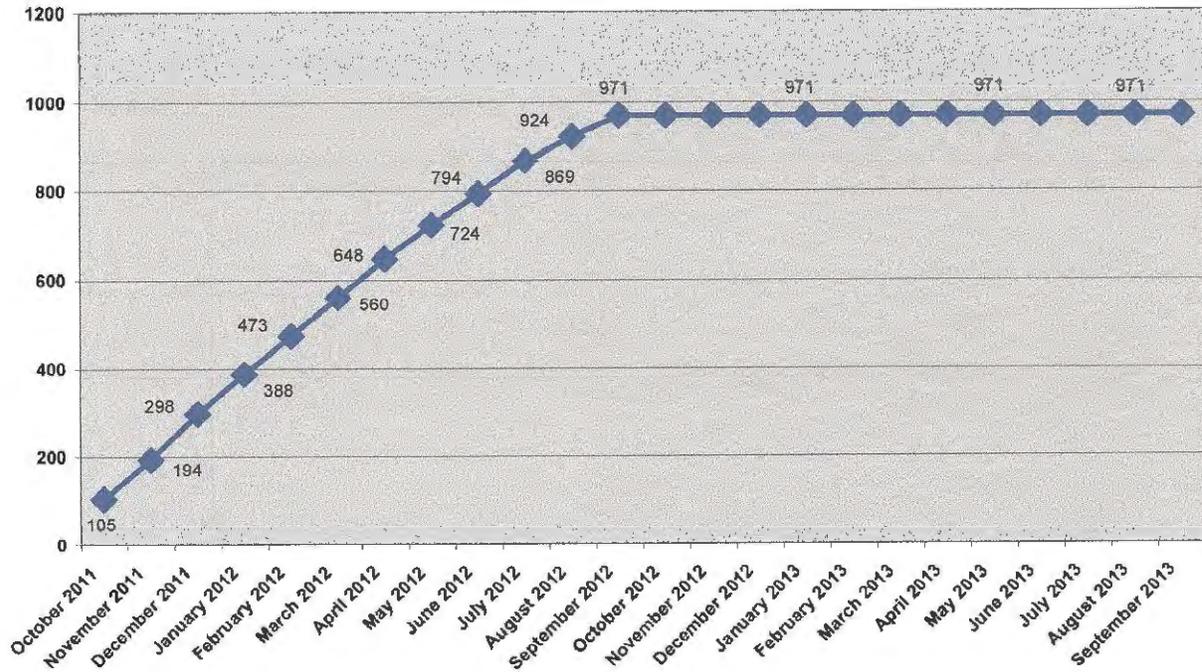
As designated in AB 109 legislation, a post-release supervision cannot exceed a period of three years, however, offenders may be discharged earlier following a period of successful community supervision; any revocations will be served in the county jail for up to 180 days in length. As discussed in the realignment legislation, probation is to supervise under appropriate terms and conditions of probation, consistent with evidence

based practices, treatment services and a series of progressive incentives and sanctions.

Post Release Supervision Model

A supervision ratio for this population has been set at one deputy probation officer per 50 offenders. The officers and support staff will be located at a site that will facilitate program as well as safety and security. The officers will have full access to the Adult Day Reporting Center. The probation department will transition monthly into a specialized supervision unit with the responsibility of intensive supervision based on the numbers being released from CDCR. It is estimated that an average of two probation officers will be hired each month through June of 2012 in the initial phase. During the initial phase of realignment for post release community supervision, approximately 794 post release supervision offenders will be received in the county from state prison. It is estimated that this population will grow through 2013 to a total of 1598 offenders having been released to the county of Fresno.

Estimated Postrelease Community Supervision Average Daily Population



Supervision of the post-release population from CDCR by the Fresno County Probation Department is based on the AB 109 legislation that provides for community supervision not to exceed three years and discharge in a minimum of six months if they are successful under the terms of community supervision. Offenders in this population can be revoked for up to 180 days; requiring participation of the Courts, the District Attorney and Defense Council, and any time served must be in the county jail.

In keeping with the legislation, the probation department may impose appropriate sanctions as deemed necessary by the supervising probation officer as approved by the Superior Court. An expanded continuum of sanctions process is being developed by the probation department and a matrix of graduated revocations is also under construction consistent with evidence based practices demonstrated to reduce recidivism. This can and will include resource and referral, treatment, day report center

and up to ten days custodial time “flash incarceration” for violating specific terms and conditions of release.

Adult Day Reporting Center

The Fresno County Probation Department plans to expand the Adult Day Reporting Center (ADRC) to provide probation services to offenders in the medium-high risk offender category. The Probation Department anticipates that providing additional rehabilitative services to this target group will prove to be the most efficient and cost effective use of resources for the realignment population. The ADRC will be a one-stop center for offender accountability and evidence-based supervision and services. It will provide supportive supervision and treatment services for eligible offenders as identified through assessment.

Once an offender is determined to be eligible through an objective assessment instrument, the probation department will refer the offender to the ADRC, where he/she will be closely monitored and report regularly for drug and alcohol screening and receive intensive case management, substance abuse treatment, life skills, pro-social skill development, career guidance, and job training. The services provided at the ADRC will be designed to break the offender’s entrenched criminal behavior through onsite services. The Probation Department fully anticipates that by addressing the gap in service delivery for this offender population, through evidence-based practices at the ADRC, it will be able to significantly reduce levels of recidivism within this population.

Through the auspices of SB 678, the probation department has participated in training and implementation of evidence based practices that influence supervision practices and that have proved effective nationally in reducing recidivism with improved outcomes for offenders. The department has invested significant resources and manpower in the selection and implementation of the STRONG Assessment tool. The data interface for the department has been completed, beta testing is about to begin and the assessment tool will be ready by October 2011. It is the departments plan to use STRONG the

validated risk-needs tool, throughout service provision beginning in the pretrial service arena.

Adult Compliance Team (ACT)

Intensive supervision based on offender assessment enjoined with evidence based practices forms the cornerstone of the supervision model. This intensive approach is seen in the formation of an interagency safety alliance with Fresno city and county justice partners that creates an additional level of offender accountability and public safety, the Adult Compliance Team (ACT). The “strike team” concept is used to describe officers dedicated to particular enforcement and safety purposes with an immediate capacity to take action.

At implementation, the Adult Compliance Team will consist of sworn officers from the Fresno County Probation Department, the Fresno County Sheriff’s Department, the Fresno Police Department, the Clovis Police Department and an investigator from the Fresno County District Attorney’s Office. Contingent upon future funding, the team will attempt to add officers from various law enforcement agencies in the county of Fresno.

The purpose of the inter-agency compliance team is to add an additional layer of offender supervision and public safety. This team however is multi-purposed: to enforce conditions of probation; to note trends in the realignment population and to be able to efficiently respond to issues; to provide information and direction for all law enforcement agencies in the county of Fresno and to be the point of contact for dissemination of offender information; to respond rapidly with knowledge and information about the offenders in such case as such emergency situations may arise stemming from this population; and to mitigate the need for custodial services through appropriate early interventions. In addition, the team can provide surveillance and warrant sweeps in conjunction with other law enforcement agencies.

ACT assigned officers will complete all training in relation to evidence based practices including cognitive behavioral therapy and Motivational Interviewing conforming to evidence based decision making capabilities with the development of a matrix of graduated recidivism sanctions.

Fresno County Probation Department: Pre-Trial Services

Supervised Honor Release

Effective October 1, 2011 definition of a felony is amended to include certain crimes that are now punishable in jail for 16 months, 2 years, or 3 years instead of state prison. Some offenses, including serious, violent and some sex-offenses, are excluded and sentences can continue to be served in state prison. This offender population will now serve time locally and is expected to greatly impact the operation of the Fresno County Jail and the provision of services. In addition to the amended legislation, alternative custody is considered for inmates being held in the county jail in lieu of bail. The amended legislation also discussed the use of a range of community based punishment and intermediate sanctions other than jail incarceration alone or traditional routine probation supervision.

After a person is arrested and placed in custody, there is an opportunity for the justice system, commensurate with public safety, to determine if conditional release is appropriate. Pretrial service programs interview defendants to gather information: references to verify the community ties and substance abuse or mental health information; investigations into prior criminal history; prior record of appearance in court, and current status with the criminal justice system as to probation and parole histories. Compiling all this information, pretrial services staff then make an assessment of the risks of danger to the community posed by each defendant and use appropriate validated risk/needs assessment tools for information and decision making. Pretrial service officers submit a report risk assessment and a recommendation regarding release to judicial officers. Research has demonstrated that the pretrial release

decision, controlling for all other factors, has the largest impact on the outcome of a case and custodial services. Defendants who are detained are more likely to be sentenced to incarceration, thereby impacting local custodial facilities.

The Fresno County Probation Department operated the SHARP prerelease program from 2007 through 2010 to reduce jail overcrowding while providing services to pretrial offenders. The program was discontinued due to funding. Identified as an evidence based practice, a pretrial services program could greatly enhance the capabilities of the justice system in Fresno to provide for public safety while providing delivering appropriate correctional interventions and referral to a population that has been shown in numerous national studies to benefit from the services. Two deputy probation officers will be assigned to the initial development of a service and accountability based program to supervise pretrial releases. This would include the use of electronic monitoring/GPS and drug testing and could include post-disposition (bridge) and reentry services as well.

Also critical for the pretrial program is the integration of the STRONG risk needs assessment with jail systems. As the probation department strives to develop and implement evidence based practices in pretrial services, the need for appropriate risk needs assessment is required. Through the use of STRONG, the risk needs assessment could be completed at the jail by probation technicians. Following assessment, they could prepare packets with significant information on offenders that support public and victim safety should the offender be considered for supervised release.

In consideration of pre-and post-disposition services, CCP providers and users would benefit from an automated real time treatment and referral system that would save time and money. Utilizing purchased and interfaced software between agencies, the system (PRIME) allows referrals to an 'open seat/open bed' in individual and group settings with treatment providers and within seconds of the referral, availability is known.

Lastly, an evidence based practice that is shown to be effective in pretrial services according is a “reminder service”. The problem of failure to appear (FTA) can be extraordinarily costly, both in terms of the financial cost to local justice systems and the integrity of the judicial process. Each court date missed has a ripple effect throughout the justice system, leading to inefficient use of time and resources that are often already overtaxed. Missed court appearances frequently result in arrest warrants that require justice system resources for processing and serving. Defendants arrested on warrants for FTA often spend more time in local jails when compared to other jail admissions. Missed court appearances impact victims and witnesses that share a stake in the court hearings. Reminding defendants of their court appearances with court date notifications is a pretrial release intervention designed to reduce failure to appear and associated costs. Systems of reminders such as live, automated and mail have been shown to be effective and the pretrial services staff should consider the use of such a system.

As with any effective and comprehensive pretrial services program, the relationship with the criminal court, the probation department, district attorney, public defender and the sheriff’s department must be open and collaborative. All agencies will work together to insure that services are supportive of public safety as well as the offender.

Proposed Implementation Plan: Roles and Responsibilities

Treatment and Services Coalition (TASC)

Central to AB 109 legislative intent and critical to the success of the realignment population is the development and implementation of treatment services that address criminogenic needs. Best practices include a combination of surveillance and treatment for probationers, rather than one or the other alone based on the use of evidence-based practices risk and needs assessment tools. It is known and expected that a significant number of the realignment population have long standing unaddressed substance abuse problems and/or mental health issues that will need to be considered as the CCP plan goes forward. Treatment as part of the offenders' adjustment on probation has long been seen as the avenue to successful completion of probation and a crime free reintegration into the community. Since the majority of offenders and incarcerated populations have serious substance abuse problems, many contemporaneously with mental health issues, treatment and appropriate services must be developed and should be considered a critical risk reduction strategy. It is the recommendation that a Treatment and Services Coalition (TASC) committee be formed to address the outstanding service needs and service gaps that may be identified for this population.

Roles and Responsibilities
Program Research and Evaluation

An objective and evidence-based study to assess the validity and effectiveness of the justice systems response to and the outcomes for the realignment population is critical to determine if the challenges of crime and justice at the county level, including reduced victimization and recidivism have been appropriately met.

The program evaluation should commence immediately and include a process evaluation to assess the implementation of the strategies and services created and directed to the realignment population. In addition, an outcome evaluation that would measure the impact of the strategies and services created for the offending population in reducing recidivism among the identified population using quantitative research analysis should also be completed.

Qualitative and quantitative data on evidence-based programs are important in corrections. Without effective evidence-based supervision, programs, and services, the system exists without empirical evidence of program effectiveness and compromises its ability to assist those on probation with changing their criminal behavior.

Quality assurance through systematic observation and evaluation of various components of the Fresno County system is a necessity as well. This is in order to assure and maximize the probability that the minimum standards set by the CCP are maintained throughout the system.

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Background

On August 19, 2011, the Fresno County Community Corrections Partnership (CCP) Executive Committee approved the Public Safety Realignment Act, Assembly Bill (AB) 109 Implementation Plan for 2011. On September 13, 2011 the CCP moved the Implementation Plan and associated Budget and Salary Resolutions to the Fresno County Board of Supervisors for approval of the plan pursuant to Assembly Bill (AB) 117. On that date, the Implementation Plan and the associated budget and resolutions were approved. The Plan has been operational since that time.

Changes are set to occur in the operation of associated programs in the County of Fresno under the auspices of AB 109. The intended development and implementation of new programs requires an amended and updated plan for Fresno County that has been developed and set for approval by the Community Corrections Partnership (CCP) on March 15, 2013.

In the original legislation under AB 109 in 2011, Section 1230 of the California Penal Code was amended to read "Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. (b) The plan shall be voted on by an executive committee of each county's Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, Presiding Judge or his or her designee, and the department representative listed in either section 1230 (b) (2) (G), 1230 (b) (2) (H), or 1230 (b) (2) (J) as designated by the county board of supervisors for purposes related to the development and presentation of the plan. (c) The plan shall be deemed accepted by the County Board of Supervisors unless rejected by a vote of 4/5ths in which case the plan goes back to the Community Corrections Partnership for further consideration.

Consistent with the legislation and local needs and resources, the plan is now undergoing modifications and includes proposals that increase and maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs for public safety.

In keeping with the legislation as to reporting changes in county CCP operational plans and services, this proposal delineates proposed changes and modifications to the original 2011 plan for the County of Fresno.

Legislative Mandate History

The Fresno County Implementation Plan of 2011 follows the legislative mandates and intents as specified in the legislation and identified below. The programs, services and activities have been built both upon the guiding principles stated in the legislation that controls realignment as well as the needs identified through the operation of the program locally.

The Public Safety Realignment Act (Assembly Bill 109) was signed into law on April 5, 2011 in the State of California.

Several mandated changes took place upon the implementation of the law on October 1, 2011:

(1) AB 109 transferred responsibility for supervising specified lower level inmates and parolees from the California Department of Corrections and Rehabilitation to counties. This population, the Post Release Community Supervision (PRCS) offenders became eligible for county supervision for a period not to exceed 3 years, provided by the county agency designated by that county's Board of Supervisors. In Fresno County, the Fresno County Probation Department has the designated responsibility for PRCS supervision.

(2) The definition of some felony crimes was revised to include certain crimes that became punishable in jail for 16 months, 2 years, or 3 years instead of state prison, although some offenses, including serious, violent and some sex-offenses, are excluded and sentences can continue to be served in state prison.

(3) Post Release Community Supervision (PRCS) and state parole revocations are now served in local jails (by law maximum revocation sentence is up to 180 days), with the exception of paroled 'lifers' who have a revocation term of greater than 30 days. The Superior Courts through the implementation of the legislation now hear revocations of Post Release Community Supervision (PRCS) offenders with the Board of Parole Hearings conducting parole violation hearings through July 1, 2013 at which time the Superior Courts will assume responsibility for state parole revocations.

(4) Changes to custody credits have occurred in which jail inmates are now able to earn four days of credit for every two days served. Time spent on home detention (i.e., electronic monitoring) is credited as time spent in jail custody.

(5) Penal Code Section 1203.018 now authorizes electronic monitoring for inmates being held in the county jail in lieu of bail. Eligible inmates must first be held in custody for 60 days post-arraignment, 30 days for those charged with misdemeanor offenses or the inmate is appropriate for the program based on a determination by the correctional administrator that the inmate's participation would be consistent with the public safety interests of the community.

(6) Under the authority of the legislation, community based punishment was authorized that allows counties to use a range of community based punishment and intermediate sanctions other than jail incarceration alone or traditional routine probation supervision for the identified populations.

Changes to 2011 Implementation Plan

Programs that were approved and funded in the original Implementation Plan of 2011 are ongoing. Due to the additions and changes that have occurred in the operation of AB 109 programming, the updated plan is required for the Community Corrections Partnership (CCP) as well as the attendant budget and salary resolutions that will be reviewed by the Fresno County Board of Supervisors following the approval.

Given the influence in the legislation to utilize evidence based practices and programs through a range of community based services and sanctions, and based on a determination of needs as ascertained through the operation of the AB 109 Programs locally, there are several noteworthy additions and modifications to the approved plan. Changes and additions to the original 2011 plan have been made in the Fresno County Sheriffs' Office, Fresno County Probation Department, the Fresno County Department of Behavioral Health and the Fresno County Department of Public Health.

These changes, additions and modifications are:

- **Jail Transition Unit**
- **Jail Medical Services**
- **Probation Supervision and Referral Services**
- **Behavioral Health Contracts**
- **Adult Compliance Team**
- **Pending RFP's for services**

On January 22, 2013, the CCP solicited and accepted proposals from interested parties for the addition and expansion of services based on identified needs and priorities of the CCP. On February 27, 2013 additional programs for which proposals had been submitted were selected and will further modify the operation of local AB 109 service provision.

Fresno County Sheriff's Office

With the advent of AB 109 funding it was anticipated that the Fresno County jail would reopen 432 beds in the North Annex Jail which occurred on October 1, 2011. An additional floor of the North Annex Jail with 432 beds opened on September 1, 2012.

With the support of CCP funding, this has allowed for the accountability necessary for the foundation of the public safety services provided through realignment.

Fresno County Jail Operations: New Program TJCU

In November of 2012, the Fresno County Sheriff's Office and the Fresno County Probation Department were selected to be part of the national Transition from Jail to Community Initiative (TJC). Through the award the agencies have begun a process to reverse the trend of criminal recidivism in adult correctional populations. Through the provision of evidence based planning, the jail committed to develop jail services and programs that connect to a continuum of community services designed to enhance successful integration. The TJC project has been instrumental in assisting in the development of a transition pod proposed and approved under the auspices of AB 109 funding on February 27, 2013. Through the collective operation of the probation and sheriff's departments, the Transition from Jail to Community Unit (TJCU) will be opened in the North Annex Jail housing up to 72 sentenced prisoners and identified through assessments with commitment times of one year or more. The ACTS Jail Assessment model will provide both proxy scoring and criminogenic risk needs score for programming. Evidence based transition services will be developed including education, substance abuse, and community services. The jail will attempt to develop class and program space and will work with the Community and Custody Resources Subcommittee of the CCP to encourage community engagement in the process of building a reentry unit as well as faith based programming. Staff will be cross-trained in cognitive behavioral programming provided by probation including Motivational interviewing and Thinking for a Change. The probation staff will additionally case manage unit offenders and work on the progressive reentry issues including community transition through program phases.

Fresno County Department of Public Health

Jail Medical Services

Following approval of the Implementation Plan in 2011 and on September 13, 2011 the Department of Public Health requested and received an allocation for medical services. This was later increased due to a higher level of AB 109 inmates in the jail with an additional reserve amount put aside to address future costs. Medical services are mandated by Title 15, Division I of the California Code of regulations. On February 27, 2013 the CCP authorized additional funding for Jail Medical services due to continuing increased costs in the jail.

Although not specifically identified in the original Implementation Plan of 2011, the provision of medical and mental health services is in keeping with the full course treatment aspect of realignment and state mandates for jail medical services.

Post Release Community Supervision offenders in the first year of operation totaled 1,581 individuals who were released to the Fresno County Probation Department for services. Trends noted in the first year of operation and continuing to date are the appreciably higher number of offenders received versus the number projected to be released. Another trend in the offending population is the use of alcohol and drugs with multiple problems related to this substance use, including family conflict, employment, anti-social behavior and new offenses. The need for mental health services was immediately apparent in the PRCS population. Some required inpatient level of care.

The probation department opened the AB 109 'one-stop' offender services office on Winery Avenue in Fresno California. At that location, AB 109 offenders can meet with their probation officers, be referred to the Adult Day Reporting Center on campus, drug test and be referred to needed services there including Workforce Connection.

To address trends in the offending population since the development of the 2011 Implementation Plan the Probation Department has partnered with both the Department of Behavioral Health for Turning Point of Central California, Inc. (Turning Point) treatment services for PRCS offenders and the Fresno County Sheriff's Office for offender services that will occur both in and out of custody.

Additional Service Provision

Co-located at that location are the mental health and substance abuse services of Turning Point of Central California through a contract implemented in 2012 with the Department of Behavioral Health. Turning Point provides both mental health and substance use disorder services at their First Street Center. Turning Point provides a full array of services to include, outpatient mental health and substance use disorder treatment, full services partnership services for severely mental ill clients, residential detoxification and treatment, and sober living housing. The contract with Turning Point was expanded due to the increased need for additional residential beds for offenders.

Fresno County Department of Behavioral Health

The Implementation Plan of 2011 stated that, "Central to AB 109 legislative intent and critical to the success of the realignment population is the development and implementation of treatment services that address criminogenic needs...It is known and expected that a significant number of the realignment population have long standing unaddressed substance abuse problems and/or mental health issues that will need to be considered as the CCP plan goes forward...Since the majority of offenders and incarcerated populations have serious substance abuse problems, many contemporaneously with mental health issues, treatment and appropriate services must be developed and should be considered a critical risk reduction strategy."

Fresno County Department of Behavioral Health (DBH) was tasked with providing mental health and substance use disorder services for the PRCS population. DBH determined these services would be provided by a community based provider. After going through the county's competitive based process a contract was awarded to Turning Point of Central California.

Turning Point provides both mental health and substance use disorder services at their First Street Center as well as assessments and limited outpatient services at probation's Winery Avenue site. Turning Point provides a full array of services to include, outpatient mental health and substance use disorder treatment, full services partnership services for severely mental ill clients, residential treatment, sober living housing. The contract was expanded on September 11, 2012 due to the increased need for residential and treatment beds for offenders.

Multi-Agency Adult Compliance Team

The Fresno County Adult Compliance Team (ACT) became operational in November of 2011 and presently consists of two Fresno County Probation Officers, one Fresno City Police Officer, one Clovis City Police Officer, one Fresno County District Attorney Investigator and one Fresno County Sheriff's Sergeant. This team is multi-purposed: to enforce conditions of supervision; to note trends in the realignment population and to be able to efficiently respond to issues; to provide information and direction for all law enforcement agencies in the County of Fresno and to be the point of contact for dissemination of offender information; to respond rapidly with knowledge and information about the offenders in such case as emergency situations may arise stemming from this population as well as the need to mitigate the need for custodial services.

In the Implementation Plan of 2011, there was no provision made for overtime and training costs. On February 27, 2013 the CCP did approve the addition of these costs to the plan.

At the Community Corrections Partnership meeting on February 27, 2013 the CCP approved funding for two additional contracts for offender services in keeping with the intent of the AB 109 legislation that would create, expand and implement community and agency resources for the offending populations.

Counseling Services

The first allocation was for in custody, out of custody and pretrial counseling services. The purpose of the contract is to provide services designed to reduce recidivism by targeting behaviors that lead to or continue criminal behavior through the provision of counseling services to identified offenders in the AB 109 population. The contractee would be expected to provide services at the jail and through case managed supervision, at various locations in the county for both PRCS offenders and AB 109 offenders released from the jail. The program would be developed around the identified and assessed needs of the offender and with the direction of a probation officer or case manager in the jail.

Homeless Offender Services

The needs of the homeless offender are broad and encompass many areas. Collective priorities in our community and literature on evidence based practices support the need for homeless offenders that do not qualify for mental health and substance abuse consideration. The purpose of the contract would be to provide services for unmet needs for those being released from prison (PRCS) the transition pod at the jail including transitional residential housing, those who become homeless while under the supervision of the probation department and those offenders who could qualify for pre-trial release with a requisite residence requirement. In addition services designed to divert offenders from the cycle of incarceration and homelessness through supportive and evidence based programming in conjunction with transitional housing with homeless participants would be a requisite part of the program.

Employment Assistance

In addition to the above newly approved Request for Proposals, the Community Corrections Partnership has authorized a shift in dedicated monies to an expansion of services for job training and assistance for the AB 109 population. A contract to address and expand job training would allow for on-site assistance at the 'one-stop' center for offenders to coincide with other needed services. The purpose of the contract would be to provide employment services for offenders that have little to no work experience, have difficulty keeping a job, assist with workplace technology and counseling services including substance abuse education and social work services that focus on job retention.

Discussion of Program Operations Since 2011

Pretrial Services Program

The Fresno County Probation Pre Trial Services program became operational in September, 2012. At the present time, over 300 offenders have been referred for services based on the Pre Trial Virginia Model of Assessment (VMI) with supervision services that include GPS monitoring and tracking. Assessment services (STRONG) are also being completed on AB 109 supervised offenders as identified in the Implementation Plan.

Automated Voice Calling (AVC)

The evidence based practice shown to be effective in court processing of offenders is the automated telephonic 'reminder' service, as discussed in the original implementation plan, became operational in July 2012. Automated calls to defendant's homes providing a court hearing notice as provided by In Touch have attempted over 44, 000 automated voice contacts (AVC) to defendants in Fresno County Courts.

Sub-Committees to the Community Corrections Partnership

In the Implementation Plan of 2011, one treatment oriented subcommittee was identified for support of the AB 109 plan. Since that time, subcommittees have been formed that focus on the specialized community and offender issues of AB 109 as well as provide collaboration, information and assistance to the CCP.

These standing committees are: Fiscal Review and Audit; Community and Custody Resources; Victim/Mandates; Incarceration and Capacity; Technology; Courts; Research and Evaluation; and the Adult Compliance Team Review Committee. The committee members are present at each CCP meeting and report out on work that has been accomplished in the interim between CCP meetings or on specialized tasks at the direction of the CCP.

Data Collection

The firm of Owen Research and Evaluation (ORE) was hired by the CCP through contractual agreement to provide the CCP evaluative services as required and approved in the AB 109 Implementation Plan for Fresno County. The overall focus of activity has been to create an objective and evidence based evaluation and quality assurance plan for the county. ORE continues the process and is in the development of an analytic report to compare descriptive data to outcomes which will be completed once the filing data for the county is finalized.

Additional objectives are to assess the effectiveness of the county's implementation plan and the impact on public safety of released offenders from state prison to the supervision and custody of Fresno County; to review the programs as selected and implemented for the most efficient and effective outcomes and to provide information to the CCP that will assist in informed decision making.

Status of Implementation Plan Programs: 2013

A review of the 2011 Implementation Plan for Fresno County at the present time reveals that programs slated for implementation have been realized and the overall tenure and direction of the CCP has been accomplished. One service for client referral in 'real time' for treatment providers as discussed in the implementation plan was not implemented due to technology issues.

Under the guise of both accountability and evidence based practices and principles consistent with public safety, programs identified for initial implementations have been enacted.

Since inception, the direction and goal of the Fresno County Community Corrections Partnership as established under AB 109, has been the successful implementation of the legislation with the consideration of the unique local issues that may impact offender achievements and public safety. A balanced approach has been struck that affords offender accountability with the development of community corrections fitting the needs and identified correctional issues of this county.

The new modifications and additions to the Fresno County AB 109 operational plan serve the needs of the county. The Community Corrections Partnership of Fresno County is committed to philosophical and operational programs necessary to reduce the crime and recidivism while promoting a reduction in criminal victimization and increased public safety.

The Public Safety Realignment Act

AB 109

Implementation Plan 2014 – 2nd Update

County of Fresno



Executive Committee of the Community Corrections Partnership

Rick Chavez, Chief Probation Officer, (Chair) County of Fresno

Sheran Morton, [Court Executive Officer](#), Fresno County Superior Court

Sheriff Margaret Mims, County of Fresno

Elizabeth Egan, District Attorney, County of Fresno

Elizabeth Diaz, Public Defender, County of Fresno

Jerry Dyer, Chief of Police, City of Fresno

Dawan Utecht, Director, Behavioral Health, County of Fresno



AB 109
The Public Safety Realignment Act
Second Update to the 2011 Implementation Plan
County of Fresno
October 2013

Background

In the original legislation under AB 109 in 2011, Section 1230.1 of the California Penal Code was amended to read “Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. (b) The plan shall be voted on by an executive committee of each county’s Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, Presiding Judge or his designee, and one department representative listed in either subparagraph (G) (H) or (J) of paragraph (2) of subdivision (b) of Section 1230 as designated by the County Board of Supervisors for related to the development and presentation of the plan. (c) The plan shall be deemed accepted by the County Board of Supervisors unless the Board rejects the plan by four – fifths of the Board, in which case the plan goes back to the Community Corrections Partnership for further consideration. (d) Consistent with local needs and resources the plan may include recommendations to maximum the effective investment of criminal justice resources in evidenced-based correctional sanctions and program including, but not limited to day reporting centers, drug courts, residential multiservice centers, mental health treatment programs, electronic and GPS Monitoring Programs, victim restitutions programs, counseling Programs, community service programs, educational programs and work training programs.”

On August 19, 2011, the Fresno County Community Corrections Partnership (CCP) Executive Committee approved the Public Safety Realignment Act, Assembly Bill (AB) 109 Implementation Plan for 2011. On September 13, 2011 the CCP moved the Implementation Plan and associated Budget and Salary Resolutions to the Fresno County Board of Supervisors for approval of the plan pursuant to Assembly Bill (AB) 117. On that date, the Implementation Plan and the associated budget and resolutions were approved. The Plan has been operational since that time.

Again on March 15, 2013, the Community Corrections Partnership approved an update to its existing plan and April 23, 2013, the Plan Update and associated Budget and Salary Resolutions were moved to the Fresno County Board of Supervisors which were approved. In a budget workshop on October 1, 2013 the CCP accepted proposals for modifications to the Plan and on October 15, 2013, the CCP approved funding for the proposals consistent with the original intent of the legislation and the Fresno County Plan.

The plan continues to undergo modifications to increase and maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs for public safety. In keeping with the legislation as to reporting changes in county CCP operational plans and services, this second update to the original plan delineates changes and modifications to the original 2011 plan for the County of Fresno as approved by the CCP on October 15, 2013.

Changes to 2011 Original Implementation Plan

Programs that were approved and funded in the original Implementation Plan of 2011 are ongoing. Due to the additions and changes that have occurred in the operation of AB 109 programming, a second update to the plan is required for the Community Corrections Partnership (CCP) as well as the attendant budget and salary resolutions that will be reviewed by the Fresno County Board of Supervisors following CCP approval.

Based on a determination of needs as ascertained through the operation of the AB 109 programs locally, and on the presentations made to the Community Corrections Partnership, there are several noteworthy additions and modifications to the 2011 approved plan.

Fresno County Probation Department

Data Collection and Evaluation Positions

After 18 months of Realignment in Criminal Justice in California, the need to collect local data at the County level that is consistent, timely and useful data across multiple agencies, systems and contractors has become critical. With the advent of data based decision making and requirements at the state and local level, processes have changed significantly in the area of data and information collection. In addition, the introduction of proposed expansion of research efforts on multi-levels including the PEW-supported Results First Initiative, the Public Policy Institute of California (PPIC) and the Urban Institute, require new methods of data management. It has become apparent that there is a gap in developing high quality data sets for the County and its multiple agencies requiring the data for use in a number of efforts. While the County has contracted for research and data analysis with an outside agency, the need for ongoing institutional management of many levels of data and coordination of data efforts between the agencies is a critical need. Two data positions were needed to meet the growing and continuous needs of public safety realignment: a data manager and a data collector. Two Fresno County approved corresponding positions have been identified; an Information Technology Analyst and a Program Technician.

Data continues to be needed from the following agencies: Adult Probation, APS data base; District Attorney's Office, STAR data processing system; Superior Court, V2 system; County Jail, Offender Track; County Behavioral Health and Private Provider case files. The end product of these systems coordinating with each other would be

excel data sheets that allow merging based on unique identifiers for the use of all data reporting requests and agency needs.

The data manager will be responsible for collaborating with research partners and justice agencies to identify and develop data set requirements, contents and schedules. The data manager would work with both County and contract provider partners to obtain requested data. These county partners include Probation, Sheriff's Office (Jail IT), and the DA's Office, Behavioral Health, the Superior Court and others. Contract providers would include any agency or entity that provides services to the realignment effort. Other critical data manager duties would include: locating missing data, reconciling conflicting data and merging data sets. This person would also work directly with the CCP Research and Evaluation Subcommittee.

Qualifications should include knowledge of realignment and criminal justice and knowledge and extensive experience in diverse data sets with computer, software and statistical skills. The Data Collector position will provide data entry support to overall realignment data efforts. In addition funding was increased for IT consultant services as needed.

Fresno County Sheriff's Office

Jail Records Positions

With the implementation of AB 109 locally, there was a significant increase in long-term commitments and with them, an influx of legal and judicial documents. The Jail is now the custodian of records for all AB 109 commitments. Processing the commitment packets that are forwarded by the court requires consistency and specialized training. Staff are required to calculate and enter a variety of sentencing adjustments pursuant to Penal Code Sections 4019 and 4019.2. Jail Records is also required to compile PC 969b prior conviction reports for the courts. In order to do so, staff must perform a substantial amount of specialized research on each commitment packet file. All of the additional AB109 paperwork and tasks related to processing additional paperwork significantly overtaxed limited resources

The Community Corrections Partnership approved funding for 4 Program Technician positions. The positions are subject to Fresno County Personnel's review of the classifications to be used to address jail records needs that are based on increased workload from AB 109 offenders. The appropriation from the CCP was \$164,000 for the remaining fiscal year and; \$328,000 for a full fiscal years funding.

At the Community Corrections Partnership meeting on October 15, 2013 the CCP approved funding for two additional contracts for offender services in keeping with the intent of the AB 109 legislation that would create, expand and implement community and agency resources for the offending populations.

Domestic Violence Services

The first allocation was for in custody, out of custody and pretrial counseling services for identified offenders. The purpose of a contract would be to provide holistic counseling services designed to reduce targeting individual behavior of offenders and services to family members that would reduce rec increase offenders' chances of success in the community as well as improve family functionality. The contractee would be expected to provide services at the jail and through case managed supervision, at various locations in the county for both PRCS offenders and AB 109 offenders released from the jail. The program would be developed around the identified and assessed needs of offenders and with the direction of a probation officer or case manager in the jail. The Community Corrections Partnership has allocated approximately \$400,000 for this RFP.

Employment Assistance

After stable housing, one of the most important components of successful community corrections is employment which was originally described in the AB 109 Implementation Plan of 2011. Research supports that finding employment is a critical step for offenders to reduce recidivism and that employment training is a critical element of rehabilitation.

The purpose of the contract would be to provide employability services for offenders that have little to no work experience, have difficulty keeping a job, assist with workplace technology, employability and job placement services. Ancillary services as to coaching, counseling services including substance abuse education and social work services that focus on pro-social development to increase job retention would also be part of the contract. The Community Corrections Partnership has allocated approximately \$400,000 for this RFP.

Discussion of Program Operations since 2011 Data Collection

The firm of Owen Research and Evaluation (ORE) was hired by the CCP through contractual agreement to provide the CCP evaluative services as required and approved in the AB 109 Implementation Plan for Fresno County. The overall focus of activity has been to create an objective and evidence based evaluation and quality assurance plan for the county. In addition, the introduction of proposed expansion of research efforts on multi-levels including the PEW –supported Results First Initiative, the Public Policy Institute of California (PPIC) and the Urban Institute have required new methods of data management. The First Year Interim Report on AB 109 was released to the CCP in October of 2013 and is available on the Fresno County Probation website.

Status of Implementation Plan Programs: November, 2013

A review of the 2011 Implementation Plan for Fresno County at the present time reveals that programs slated for implementation have been realized and the overall tenure and direction of the CCP has been accomplished. Under the guise of both accountability and evidence based practices and principles consistent with public safety, programs identified for initial implementations have been enacted.

Since inception, the direction and goal of the Fresno County Community Corrections Partnership as established under AB 109, has been the successful implementation of the legislation with the consideration of the unique local issues that may impact offender achievements and public safety. A balanced approach has been struck that affords offender accountability with the development of community corrections fitting the needs and identified correctional issues of this county.

The new modifications and additions to the Fresno County AB 109 operational plan serve the needs of the county. The Community Corrections Partnership of Fresno County is committed to philosophical and operational programs necessary to reduce the crime and recidivism while promoting a reduction in criminal victimization and increased public safety.

Attachment "A"

The Public Safety Realignment Act

AB 109

Implementation Plan 2014 – 3rd Update

County of Fresno



Executive Committee of the Community Corrections Partnership

Rick Chavez, Chief Probation Officer, (Chair) County of Fresno

Sheran Morton, Fresno County Superior Court

Sheriff Margaret Mims, County of Fresno

Elizabeth Egan, District Attorney, County of Fresno

Elizabeth Diaz, Public Defender, County of Fresno

Jerry Dyer, Chief of Police, City of Fresno

Dawan Utecht, Director, Behavioral Health, County of Fresno



AB 109
The Public Safety Realignment Act
Third Update to the 2011 Implementation Plan
County of Fresno
November 2014

Background

In the original legislation under AB 109 in 2011, Section 1230.1 of the California Penal Code was amended to read “Each county local Community Corrections Partnership established pursuant to subdivision (b) of Section 1230 shall recommend a local plan to the County Board of Supervisors for the implementation of the 2011 public safety realignment. The plan shall be voted on by an executive committee of each county’s Community Corrections Partnership consisting of the Chief Probation Officer of the county as chair, a Chief of Police, the Sheriff, the District Attorney, the Public Defender, Presiding Judge or their designee, and one department representative listed in either subparagraph (G) (H) or (J) of paragraph (2) of subdivision (b) of Section 1230 as designated by the County Board of Supervisors for development and presentation of the plan. The plan shall be deemed accepted by the County Board of Supervisors unless the Board rejects the plan by four – fifths of the Board, in which case the plan goes back to the Community Corrections Partnership for further consideration. Consistent with local needs and resources the plan may include recommendations to maximize the effective investment of criminal justice resources in evidenced-based correctional sanctions and programs including, but not limited to: Day Reporting Centers, drug courts, residential multiservice centers, mental health treatment programs, electronic and Global Positioning System (GPS) monitoring programs, victim restitution programs, counseling programs, community service programs, educational programs and work training programs.

On August 19, 2011, the Fresno County Community Corrections Partnership (CCP) Executive Committee approved the Public Safety Realignment Act, Assembly Bill (AB) 109 Implementation Plan for 2011. On September 13, 2011 the CCP moved the Implementation Plan and associated Budget and Salary Resolutions to the Fresno County Board of Supervisors for approval of the plan pursuant to Assembly Bill (AB) 117. On that date, the Implementation Plan and the associated budget and resolutions were approved. The Plan has been operational since that time.

Modifications to 2011 Plan

Due to the need for modifications of the original plan, in March, 2013 the first amended plan was approved by the CCP and the updated plan and associated budget and salary resolutions moved to the Board of Supervisors and were approved in April 2013. In October 2013 the second amended plan was approved by the CCP and moved to the Board of Supervisors with the associated budget and salary resolutions approved in January 2014.

The plan continues to undergo modifications to increase and maximize the effective investment of criminal justice resources in evidence-based correctional sanctions and programs for public safety. In keeping with the legislation as to reporting changes in county CCP operational plans and services, this third update to the original plan delineates changes and modifications to the original 2011 plan for the County of Fresno with funding allocations by the CCP on October 1, 2014.

Program Changes to 2011 Original Implementation Plan

Programs that were approved and funded in the original Implementation Plan of 2011 are ongoing and or expanded. Due to the additions and changes that have occurred in the operation of AB 109 programming, a third update to the plan is required for the Community Corrections Partnership (CCP) as well as the attendant budget and salary resolutions that will be reviewed by the Fresno County Board of Supervisors following CCP approval.

Based on a determination of needs as ascertained through the operation of the AB 109 programs locally, and on the presentations made to the Community Corrections Partnership, there are several noteworthy additions and modifications to the 2011 approved plan.

Fresno County Sheriff's Office

IT Support Position

Due to increasing workload for various research activities associated with the operation of the AB 109 program, the Sheriff's Office requested an IT support position which was approved to provide custom application development to integrate jail program services data and customize report programming. The Community Corrections Partnership has allocated \$98,011 for this position.

Pending Additional Actions/Requests for Proposals (RFPs)
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The Community Corrections Partnership approved funding to move forward with Requests for Proposals for additional contracts for offender services in keeping with the intent of the AB 109 legislation. These allocations create, expand and implement community and agency resources for the identified populations.

Domestic Violence Services

The purpose of the contract would be to provide both batterers intervention treatment and holistic counseling services for offenders and family members that would reduce recidivism and increase offenders' chances of success in the community as well as improve family functionality. The services could include parenting and anger management classes as well as individual counseling. The contractee would be

expected to provide services through case managed supervision, at various locations in the county for both Post Release Community Supervision (PRCS) and AB 109 offenders released from the jail. The program would be developed around the identified and assessed needs of offenders and with the direction of either a probation officer or case manager in the jail. The Community Corrections Partnership has allocated approximately \$203,725 for this RFP. Funding for these services was also approved as part of the CCP plan – 2nd update. However, implementation required further refinement of the services, which has been identified and will be included in the proposal.

Adult Compliance Team (ACT)

Two additional law enforcement officers were funded to be added to the team to include law enforcement agencies from county locations not presently participating on the Adult Compliance Team. The cost approved for the addition of the two law enforcement officers is \$283,000 per year.

In addition, funding was expanded to provide additional training for officer safety, team tactics, and training on current criminal behavioral trends. Funding was increased for training by \$15,000 per year.

Re-entry Services

The Community Corrections Partnership allocated funding for the development of behavioral modification programs and behavioral cognitive therapies to address criminal thinking and de-institutionalizing habits and mindsets of offenders to be delivered in both case managed services in the community and at the jail for realigned populations. This program will provide an array of workforce development services geared to increase skills acquisition and improve the chances of successful employment outcomes. In addition, the program will target employers that have been locally determined as high-growth and high-demand in order to create opportunities for self-sufficiency and career advancement for the “hardest to employ” population. The CCP allocated \$276,944 for an RFP for services. Funding for employment services was also approved as part of the CCP plan – 2nd update. However, implementation required further refinement of the services, which has been identified and will be included in the proposal.

Status of Implementation Plan Programs: November 2014

A review of the 2011 Implementation Plan for Fresno County at the present time reveals that programs slated for implementation have been or are being implemented and the overall tenure and direction of the CCP has been accomplished. Under the guise of both accountability and evidence-based practices and principles consistent with public safety, programs identified for initial implementations have been enacted.

Since inception, the direction and goal of the Fresno County Community Corrections Partnership as established under AB 109, has been the successful implementation of

the legislation with the consideration of the unique local issues that may impact offender achievements and public safety. A balanced approach has been struck that affords offender accountability with the development of community corrections fitting the needs and identified correctional issues of this county.

The new modifications and additions to the Fresno County AB 109 operational plan serve the needs of the county. The Community Corrections Partnership of Fresno County is committed to philosophical and operational programs necessary to reduce the crime and recidivism while promoting a reduction in criminal victimization and increased public safety.

AB 109
The Criminal Justice Realignment Act
Adult Compliance Team (ACT)
February 2012

OPERATIONAL GUIDELINES AND PROCEDURES

Fresno County Probation Department
Fresno County Sheriff's Department
Fresno County District Attorney's Office
Fresno Police Department
Clovis Police Department
Selma Police Department

I. PURPOSE

This document establishes the purpose of the Adult Compliance Team (ACT) as a joint and cooperative effort. Additionally, it formalizes relationships between participating agencies for policy and planning in order to create a cooperative unit capable of addressing the public safety concerns and issues facing local law enforcement in Fresno County regarding probation, post release community supervision (PRCS), and mandatory supervised release that may occur due to the passage of the Criminal Justice Realignment Act (AB 109) effective October 1, 2011.

II. MISSION

The mission of ACT is to provide an additional layer of offender supervision to ensure offender accountability, surveillance, and supervision through mobile, intensive and evidence based practices leading to enhanced public safety and offender compliance.

III. GOALS

- A. To reduce the occurrence of new criminal acts by targeting offenders on probation, post release community supervision, and mandatory supervised release with intensive surveillance by peace officers dedicated to enforcement of conditions of release.
- B. To identify supervised offenders who are not meeting their conditions of release in order to ensure compliance.
- C. To mitigate the need for custodial sanctions through appropriate early interventions.
- D. To document trends in the realignment population and respond efficiently to emerging trends that adversely affect public safety.
- E. To gather, collect, and provide information and direction regarding the post release community supervision (PRCS) and realignment populations for all law enforcement agencies in the County of Fresno and act as the point of contact for dissemination of offender information to law enforcement.
- F. To respond rapidly to emergency situations with knowledge and information about the offenders.
- G. To provide other public safety responses including searches as authorized by the terms of release and warrant services, as needed.

IV. GENERAL OPERATIONAL STRATEGIES

Intensive supervision based on offender assessment, enjoined with evidence based practices, forms the cornerstone of the Fresno County AB 109 supervision model. This intensive approach is seen in the formation of ACT; an interagency public safety alliance with local law enforcement agencies and county justice partners that provides an additional level of offender

accountability and public safety. The “strike team” concept is used to describe peace officers under ACT, dedicated to particular enforcement and public safety purposes, with an immediate capacity to take action with offenders under probation supervision, post release community supervision (PCRS), and mandatory supervised release by the Fresno County Probation Department.

To this end, the participating agencies developed these operational guidelines and procedures concerning the formation of the Adult Compliance Team. The participating agencies agree jointly and separately to abide by these terms and provisions set forth throughout the formation of the joint operation.

V. ORGANIZATIONAL STRUCTURE

The Adult Compliance Team will be co-located at the Fresno County Probation AB-109 Unit. The team will be under the administrative direction of the Probation Division Director who maintains responsibility for the Adult Probation Field operations.

The team will consist of sworn officers from the following agencies: two (2) deputy probation officers from the Fresno County Probation Department; one (1) police officer from the Fresno Police Department; one (1) police officer from the Clovis Police Department; one (1) police officer from the Selma Police Department; one (1) senior district attorney investigator from the Fresno County District Attorney’s Office; and one (1) sergeant from the Fresno County Sheriff’s Department. Dependent upon future funding, the size of ACT may fluctuate according to the number of officers and agencies.

Under the policy and planning direction of the Community Corrections Partnership (CCP), ACT will utilize an Advisory Sub-Committee of CCP.

A. Policy and Direction

The CCP Executive Committee will establish policy and set direction for ACT consistent with the Mission and Goals stated in this document.

B. ACT Advisory Sub-Committee of the CCP

Each law enforcement agency that assigns personnel to ACT may designate a member to the ACT Advisory Sub-Committee of the CCP. All law enforcement agencies operating within the county with an interest in ACT are welcome to attend the meetings of the ACT Advisory Sub-Committee. Appointments to and removal from the ACT Advisory Sub-Committee and appointment of a Sub-Committee Chairperson will be made by the CCP Executive Committee.

C. Operations Commander

The assigned Fresno County Sheriff’s Department Sergeant will be the day-to-day operations commander and responsible for overall coordination of tactical field operations.

The Operations Commander has overall responsibility for the operation of ACT. The Operations Commander is accountable to the CCP Executive Committee for implementing direction set by them. The Operations Commander will liaison with individual members of the ACT Advisory Sub-Committee, and will attend meetings of the CCP as required.

D. Probation Department

All probation conditions and release compliance remains the responsibility of the AB 109 probation officer assigned to a specific offender. These conditions are predetermined before release from custody to probation, post release community supervision or mandatory supervised release. The offenders will be under the supervision of their assigned probation officer or ACT probation officer.

VI. OPERATIONS

A. Supervision and Field Responsibility

The use of surveillance, supervision, and field contacts will be established in conjunction with Fresno County Probation Department policies and as established by the CCP Executive Committee, ACT Advisory Sub-Committee, and policies and procedures of general law enforcement accepted practices as established by statute and case law.

B. Records and Reports

All reports created by ACT related to contacts with those offenders under probation supervision, post release community supervision, and mandatory supervised release will be entered into the Adult Probation System (APS). All agencies participating on the ACT will have full access to Sharenet and the information in APS. Information sharing with other law enforcement agencies regarding offenders under probation supervision, post release community supervision, and mandatory supervised release allowing for appropriate law enforcement response is a priority for ACT.

Any additional crime, arrest, or incident report will be documented by the primary investigative officer through the use of their own departmental report writing system.

VII. ADMINISTRATION

A. Financial Administration

Financial administration of ACT funds allocated by the CCP Executive Committee will be the responsibility of the Fresno County Probation Department Business Office through the duration of the program. In addition, the allocation and management of funds are guided by Fresno County Fiscal Policy and under the review quarterly of the CCP Finance and Audit Sub-Committee for presentation to the CCP.

B. Vehicles

Vehicles will be provided for probation staff and for participating law enforcement officers as specified in the final approved budget of the CCP and Fresno County, for use in executing the mission of ACT.

C. Communications

Each participating law enforcement agency will provide communications equipment for its own personnel. Each agency is responsible for its interagency communication operability. The policies and procedures of each agency will govern communication by its own personnel. The Fresno County Sheriff's Dispatch will be the primary contact for operations of ACT

D. Firearms

Each participating law enforcement agency will provide all necessary firearms for its own personnel. The policies and procedures of each agency will govern the use of firearms by its own personnel.

E. Equipment and Property

Any property, equipment or other items acquired with funds allocated by the CCP Executive Committee shall be the property of ACT. Upon termination of participation in ACT, each agency shall return all property of ACT, which shall be distributed as determined by the CCP Executive Committee.

F. Training

ACT assigned officers will complete training as required by their respective agencies and as approved by the Operations Commander and each law enforcement agency. Training will include training in Evidence Based Practices defined as supervision policies, procedures, programs, and practices demonstrated by scientific research to reduce recidivism among individuals under probation, parole, or post release community supervision.

G. Personnel Management

The selection of ACT members will be made by each participating agency. If any ACT policies and procedures conflict with any of the participating agencies' policies and procedures, notice of said conflict shall be immediately given to a supervisor. The supervisor will take whatever action necessary to reconcile the conflict.

Each participating agency retains full responsibility for the professional and personal conduct of its own personnel assigned to ACT. Each participating agency will follow their agency directives/MOU for working modified schedules.

VIII. MULTI-AGENCY ADMINISTRATIVE CONCERNS

All ACT personnel will conform to their own agencies' policies and procedures as well as policies and procedures that may be required by participation in ACT.

There are a number of administrative issues or situations pertaining to individual team members which will, or may, arise. Those include, but are not limited to:

- a. Citizen Complaints
- b. Employee Evaluations
- c. On-Duty Motor Vehicle Accidents
- d. Injuries Sustained on Duty
- e. Officer-Involved Shooting
- f. Discharge of Firearm
- g. Vehicle Pursuits
- h. Use of Force

Each participating team member's agency has in place an administrative process for addressing the situations listed above. Should these situations occur, ACT will immediately notify the involved officer's agency. It will remain the responsibility of the involved officer's agency to address those situations pursuant to their own administrative process. All agencies involved in a critical incident will have the opportunity to observe other agency interviews with their own employees.

IX. AMENDMENT

Any member of the ACT Advisory Sub-Committee may propose an amendment to these Operational Guidelines and Procedures by submitting it at any regular meeting of the ACT Advisory Sub-Committee. The proposed amendment would be submitted to the Executive Committee of the Community Corrections Partnership for their approval.

X. TERMINATION OF PARTICIPATION

An agency shall terminate participation in the following manner: delivery of written notice to COUNTY, to the Chairperson of the CCP Executive Committee and to all other participating agencies, with termination to be effective 60 days after delivery to COUNTY.

Attachment 'B'

Line Item Budget Request for AB 109 Funding

Department/Agency:

Program/Service:	FY 2016-17 nine months	Notes/Comments/Description
SALARIES & BENEFITS		
Regular Salaries	\$ 44,424	Top Step Officer - POA MOU
Extra Help		
Standby Pay	\$ 750	Court Stand By - POA MOU
Overtime	\$ 7,500	Required Overtime Hours
Holiday OT	\$ 2,350	
Unemployment Insurance	\$ 222	
Retirement Contribution	\$ 4,405	16-17 POA MOU
OASDI Contribution	-	
Workers Comp Contribution	\$ 4,710	16-17 Rates
Health Insurance Contribution	\$ 11,963	Medical, Dental, Vision
Life & Disability Insurance	\$ 524	16-17 Rates
Benefits Administration	\$ 3,563	Incentive Pay
Social Security / Medicare	\$ 4,545	Includes OASDI
Object Total	\$ 84,955	

SERVICES and SUPPLIES

Clothing & Personal Supplies	\$ 1,100	Uniform Allowance
Mobile Communication	7,200	MDT and Ipad purchase, Monthly service
Telephone Charges	\$ 450	Cell Phone / Wireless
Food		
Household Expense		
Liability Insurance		
Insurance - Other		
Maintenance - Equipment		
Maintenance - Build & Grounds		
Med, Dental, & Lab Supplies		
Memberships		
Office Expense		
Postage		
Printing		
Books and Publications		
PeopleSoft HR Charge		
PeopleSoft Financials Charge		
Prof & Specialized Services		
Data Processing Services		
Publications & Legal Notices		
Operating Lease Building		
Facility Services Charge		
Operating Lease Equipment		
Small Tools & Instruments	4,600	Safety Equipment/Tools
Special Dept Expense		
Trans, Travel & Education		
Trans & Travel County Garage	5,000	Fuel
Utilities		
Other (describe)		
Object Total	\$ 18,350	

FIXED ASSETS

(add description - e.g., vehicle)	\$ 47,000	Marked Vehicle with equipment
Object Total	\$ 47,000	

INDIRECT COST RATE PROPOSAL (ICRP) - Max. of 15% of Salaries and Benefits based on:

Object Total \$ 11,618

TOTAL BUDGET

\$ 161,923

* Include FY 2015-16 midyear funding changes approved by CCP.