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AGENDA
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, May 04, 2016
6:30 PM

Stephen B. Hill – Mayor
Gary Yep – Mayor Pro Tem
Rhonda Armstrong – Council Member
Bill Nijjer – Council Member
Vacant – Council Member

ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

OPENING CEREMONIES

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- Pledge of Allegiance – City Clerk

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

1. PRESENTATIONS/CEREMONIAL MATTERS

- A. Mid Valley Disposal Second and Third Quarter Presentation (MR)

REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [April 20, 2016](#)

B. SUBJECT: Payroll

Payroll Report: 03/27/16-04/09/16: \$135,265.30; Retro Pay & Other: \$36.55; Overtime: \$1,895.47; Standby: \$840.58; Comp Time Earned: 14.25

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime Report](#)

C. SUBJECT: Warrants

1. Nos. 8495-8580 \$134,425.10
2. Excepting- Sebastian 8526 \$429.79

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

A. SUBJECT: Termination of Lease Agreement with Cricket Communications and Transfer of Equipment (TJ)

RECOMMENDATION: Council by motion approve the Termination and Equipment Transfer Agreement between Cricket Communications and the City of Kerman.

ATTACHMENTS: [Staff Report - Cricket Termination and Equipment Transfer Agreement](#)

- B. SUBJECT: Award of Contract for 2016 Concrete Project to Dalian Construction, Inc. (JJ)

RECOMMENDATION: Council by motion adopt the resolution awarding the contract for the 2016 Concrete Project to Dalian Construction, Inc. in the amount of \$71,908.20 and authorize the City Manager to sign the agreement.

ATTACHMENTS: [Staff Report - 2016 Concrete Project Award](#)

- C. SUBJECT: Intention to Levy and Collect the Annual Assessments for Landscape and Lighting District No. 1 (JJ)

RECOMMENDATION: Council by motion adopt resolution of intention to levy and collect the annual assessments for Landscape and Lighting District No. 1 and set the date for the required public hearing for June 15, 2016.

ATTACHMENTS: [Staff Report - 2016-2017 LLD Intent](#)

- D. SUBJECT: Annual Weed Abatement Action Intention to Initiate Weed Abatement Activities and Set Public Hearing (OP)

RECOMMENDATION: Council by motion adopt resolution declaring its intention to abate the nuisances created by weeds and debris and setting May 18, 2016, as the date for a hearing on objections to the abatement of nuisances.

ATTACHMENTS: [Staff Report - Weed Abatement](#)

- E. SUBJECT: Preliminary General Fund Budget Presentation Fiscal Year 2016/2017 Budget (TJ)

RECOMMENDATION: Council to review the preliminary Fiscal Year 2016/17 budgets for the General Fund and provide comments.

ATTACHMENTS: [Staff Report - General Fund Preliminary Budget](#)

- F. SUBJECT: Appointment to Fill Vacant Council Seat (MR)

RECOMMENDATION: Council by motion adopt resolution making appointment to fill vacancy on the Council created by the resignation of Nathan Fox.

ATTACHMENTS: [Staff Report - Council Vacancy](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

A. KUSD Appreciation Picnic – Friday, May 6, 4:30 p.m., KHS Football Field

7. CLOSED SESSION

None

8. ADJOURNMENT

Agenda packet is available for review 72 hours prior to the meeting at the city clerk's office and on the city website. Items received at the meeting will be available for review at the city clerk's office.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.



MINUTES
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, April 20, 2016
6:30 PM

Stephen B. Hill – Mayor
 Gary Yep – Mayor Pro Tem
 Rhonda Armstrong – Council Member
 Bill Nijjer – Council Member
 Vacant – Council Member

<p>Present: Mayor Hill (SH) Rhonda Armstrong (RA), Gary Yep (GY), Nijjer (BN), Vacant Absent: None Also Present: City Manager Kunkel, City Attorney Cantú, Chief of Police, Community Services Director, Finance Director, Public Works Director</p>	<p>Voting: Yes, No, Absent (Abstain or Recuse if needed)</p>
<p>OPENING CEREMONIES</p>	
<ul style="list-style-type: none"> • Welcome – Mayor • Call to Order • Roll Call • Invocation • Pledge of Allegiance – City Clerk 	<p>6:37 p.m. All present (1 vacant seat) SH Performed</p>
<p>AGENDA APPROVAL/ADDITIONS/DELETIONS</p>	
<p>1. PRESENTATIONS/CEREMONIAL MATTERS</p>	
<p>A. Recognition for Years of Service to Joe Rodriguez and Ruben Prieto (KM)</p>	<p>Approved with 10 min recess after 1. A. Approved GY/BN with changes (4-0-1) VAC Presented Recess 6:50 p.m. 7:05 p.m. Reconvene</p>
<p>REQUEST TO ADDRESS COUNCIL</p>	
<p>2. CONSENT CALENDAR</p>	
<p>A. <u>SUBJECT</u>: Minutes</p>	
<p><u>RECOMMENDATION</u>: Council approve minutes as presented.</p>	
<p>B. <u>SUBJECT</u>: Payroll Report: March 13-26, 2016: \$134,219.23: Retro Pay & Other: \$37.27; OT: \$3,620.44; Standby: \$988.51; Comp Time: 28.88</p>	
<p><u>RECOMMENDATION</u>: Council approve payroll as presented.</p>	<p>Approved GY/BN with RA recused from 2.C.2 (4-0-1) VAC</p>

C. SUBJECT: Warrants

1. Nos. 8398-8494 \$200,632.93
2. Excepting - Sebastian: 8426 \$2,735.18

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

D. SUBJECT: Monthly Investment Report Ending March 31, 2016 (TJ)

RECOMMENDATION: Council accept the monthly Investment Report as presented

3. PUBLIC HEARINGS

A. SUBJECT: Appeal of Denial of Conditional Use Permit #16-01, Oriental Massage Business (OP)

RECOMMENDATION: Staff recommends Council by motion adopt resolution denying the Planning Commission's decision and granting the conditional use permit (CUP) #16-01, Oriental Massage Business located at 275 S. Madera Avenue in the General Commercial Zone District.

4. DEPARTMENT REPORTS

A. SUBJECT: Request by Mr. Mackey Puckett for Consideration of Sales Pass-Through Agreement (OP/DB)

RECOMMENDATION: Council provide direction to staff as to whether or not the City Council would be willing to consider an agreement. Alternatively, staff could be directed to review the generic concept of Sales Pass-Through Agreement and develop criteria and a policy for consideration by the Council before presenting specific agreements.

B. SUBJECT: Appointment to Fill Vacant Council Seat (MR)

RECOMMENDATION: Council by motion adopt resolution making appointment to fill vacancy on the Council created by the resignation of Nathan Fox.

Approved 8426
GY/BN 3-0-1-1
VAC/RA

Open PH
Xiao Hu
Joey Boyd
Bob Epperson
Closed PH

Approved
BN/GY (4-0-1)
VAC

Res 16-15

RA/BN 3-0-1-1)
VAC/GY
Direction to
staff to review
concept and
bring back
report on a
sales tax pass-
through
reimbursement
policy for
consideration.

Approved
BN/GY to table
to 5/4 mtg.
(4-0-1) VAC
Approved to
Open back up
BN/GY (4-0-1)
VAC
Paul Toste
Approved
BN/GY to table
(4-0-1) VAC

C. SUBJECT: Participation in the San Joaquin Valley Water Infrastructure Authority Through Financial Contribution (MR)

RECOMMENDATION: Council by motion adopt resolution approving financial participation in the San Joaquin Valley Water Infrastructure Authority and authorize payment to the Authority.

Approved
GY/RA (4-0-1)
VAC

Res 16-16

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

7. CLOSED SESSION

None

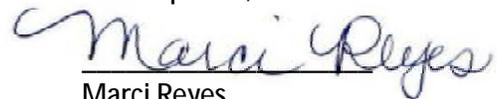
8. ADJOURNMENT

9:33 p.m.
Approved
GY/RA
(4-0-1) VAC

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: April 21, 2016



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: March 27, 2016 - April 09, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
ADMINISTRATION										
Alvarez, Josefina	\$ 1,792.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,792.15	2.25
Camacho, Josie	\$ 1,250.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,250.31	-
Camacho-Collier, Caroline	\$ 2,472.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,472.00	-
Gonzalez, Diana	\$ 1,974.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,974.69	-
Jones, Toni	\$ 3,698.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,698.31	-
Kunkel, John	\$ 5,884.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,884.62	-
Mendoza, Gabriela	\$ 957.23	\$ -	1.75	\$ 31.41	-	\$ -	-	\$ -	\$ 988.64	-
Nazaroff, Helen	\$ 2,107.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,107.85	-
Reyes, Marcia	\$ 2,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,715.69	-
TOTAL	\$ 22,852.85	\$ -	1.75	\$ 31.41	-	\$ -	-	\$ -	\$ 22,884.26	2.25
REC/SOCIAL										
Aguilar, Corina	\$ 25.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 25.00	-
Arredondo, Barbara	\$ 1,542.05	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,542.05	-
Arredondo, Raquel	\$ 247.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 247.50	-
Ayala, Mariah	\$ 50.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 50.00	-
Burdine-Slaven, Jeanna	\$ 1,602.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,602.92	-
Camacho-Vargas, Odalis	\$ 25.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 25.00	-
Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	-
Garfias, Brayan	\$ 484.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 484.00	-
Gonzalez, Jose Felix	\$ 1,697.88	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,697.88	-
Iniguez, Noel	\$ 25.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 25.00	-
Johnson, Theresa	\$ 1,767.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,767.23	-
LeBlanc, Noah	\$ 360.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 360.00	-
Lujan, Vanessa	\$ 552.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 552.00	-
Salvador, Mark	\$ 1,984.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.62	-
Sidhu, Nirmal	\$ 1,538.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,538.77	-
Silva, Jessica	\$ 402.19	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 402.19	-
Torres, Daniel	\$ 25.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 25.00	-
Villa, Erika	\$ 380.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 380.00	-
Villalobos, Stacey	\$ 320.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 320.00	-
Villarreal, Arlene	\$ 1,410.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,410.92	-
TOTAL	\$ 18,174.84	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 18,174.84	-
POLICE										
Antuna, Eric	\$ 2,343.28	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,343.28	2.25
Antuna, Miguel	\$ 880.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 880.00	-
Barbosa, Isaias	\$ 2,392.06	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,392.06	-
Barcoma, Wilbert	\$ 3,070.74	\$ 36.55	-	\$ -	-	\$ -	-	\$ -	\$ 3,107.29	-
Belding, Jeff	\$ 2,526.71	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,526.71	-
Blohm, Joseph	\$ 4,463.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,463.31	-
Chapman, Tom	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Davis, Jeff	\$ 3,070.74	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,070.74	-
Dunn, Jacob	\$ 1,784.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,784.77	1.50
Francone, Kevin	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	-
Gill, Kevin	\$ 192.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 192.00	-
Godfrey, Kyle	\$ 1,182.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,182.00	-
Golden, John	\$ 3,535.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,535.75	-
Ledezma, Linda	\$ 1,272.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,272.11	-
Lehman, Dustin	\$ 1,874.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,874.31	-
Madruza, Ron	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Magallon, Peter	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Medina-Labetiaux, EJ	\$ 1,874.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,874.31	-

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: March 27, 2016 - April 09, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Mendoza, Sandra	\$ 2,460.41	\$ -	4.00	\$ 184.53	-	\$ -	-	\$ -	\$ 2,644.94	-
Nelson, Christopher J	\$ 3,145.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,145.64	-
Ness, Lee	\$ 2,335.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,335.11	-
Nevis, James	\$ 2,323.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,323.72	-
Ramirez, Donald	\$ 1,508.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,508.77	-
Raigoza, Ray	\$ 615.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 615.00	-
Rodrigues, Mary	\$ 1,776.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,776.92	-
Rodriguez, Erika	\$ 2,210.95	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,210.95	-
Seroka, Dylan	\$ 1,784.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,784.77	-
Tiwana, Manpreet	\$ 2,231.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,231.62	1.50
Valdovinos, Jose	\$ 720.00	\$ -	-	\$ -	-	\$ -	4.00	\$ 15.00	\$ 735.00	-
TOTAL:	\$ 59,607.87	\$ 36.55	4.00	\$ 184.53	-	\$ -	4.00	\$ 15.00	\$ 59,843.95	5.25
<u>PUBLIC WORKS</u>										
Arechiga, Pastor	\$ 338.28	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 338.28	-
Barajas, Michael	\$ 1,936.78	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,936.78	1.50
Castro, Joseph	\$ 1,804.15	\$ -	27.50	\$ 1,009.20	-	\$ -	22.50	\$ 507.42	\$ 3,320.77	-
Chavez, Fernando M.	\$ 2,451.96	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,451.96	-
Coronado, Karl	\$ 1,131.16	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,131.16	-
Gastelum, Humberto	\$ 1,942.93	\$ -	2.00	\$ 72.86	-	\$ -	-	\$ -	\$ 2,015.79	-
Gonzales, Ruben	\$ 2,031.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,031.25	-
Gruce, Robert	\$ 2,502.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,502.92	-
Isaak, Denise	\$ 1,481.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,481.54	-
Lutz, Laura	\$ 547.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 547.50	-
Madruaga, Lydia	\$ 1,984.57	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.57	5.25
Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	-
Ramirez, Manuel	\$ 1,849.26	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,849.26	-
Sanchez, Daniel	\$ 1,538.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,538.77	-
Tinoco, Alfonso	\$ 1,131.23	\$ -	18.00	\$ 410.07	-	\$ -	22.50	\$ 318.16	\$ 1,859.46	-
Vallejo, Edward	\$ 2,321.48	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,321.48	-
TOTAL	\$ 28,847.63	\$ -	47.50	\$ 1,492.13	\$ -	\$ -	\$ 45.00	\$ 825.58	\$ 31,165.34	6.75
<u>PLANNING</u>										
Kufis, Chris	\$ 2,417.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,417.12	-
Garcia, Destiny	\$ 144.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 144.00	-
Pimentel, Olivia	\$ 2,220.99	\$ -	4.50	\$ 187.40	-	\$ -	-	\$ -	\$ 2,408.39	-
Garza, Amy	\$ 500.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 500.00	-
TOTAL	\$ 5,282.12	\$ -	4.50	\$ 187.40	-	\$ -	-	\$ -	\$ 5,469.51	-
<u>PLANNING</u>					<u>COUNCIL</u>					
Epperson, R	\$ -							Yep, G	\$ 125.00	
Bandy, R	\$ -							Fox, N	\$ 125.00	
Nehring, K	\$ -							Nijjer, D	\$ 125.00	
Espino, L	\$ -							Armstrong, R	\$ 125.00	
Wettlaufer, K	\$ -							Hill, S	\$ -	
Jones, C	\$ -									
Nunez, M	\$ -									
Total	\$ -			Total					\$ 500.00	
GRAND TOTAL:	\$135,265.30	\$36.55	57.75	\$1,895.47	-	\$0.00	49.00	\$840.58	\$ 138,037.90	14.25

**CITY OF KERMAN
OVERTIME SUPPLEMENTAL PAYROLL REPORT**

PAY PERIOD 03/27/16-04/09/16

POLICE DEPARTMENT

Overtime Categories - Number of Hours						
Regular Overtime	Shift Coverage	SID	Training	Avoid the 21 Grant	Special Events	Total
4						4
(see notes below for overtime description)						
DOUBLE TIME: (Sunday)						0
PUBLIC WORKS DEPARTMENT						Sub Total 4

Overtime Categories - Number of Hours						
Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total
13	9.5	4	0	6	4	36.5
DOUBLE TIME: (Sunday)						
3	2	1	0	1	4	11
COMMUNITY SERVICES DEPARTMENT						Sub Total 47.50

Overtime Categories - Number of Hours		
Regular Overtime	After Hour Event	Total
		0
		Sub Total 0

Overtime Categories - Number of Hours					
Planning Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
4.5			1.75		6.25
					Sub Total 6.25
Total Hours (All Departments)					<u><u>57.75</u></u>

POLICE DEPARTMENT:

- Regular Overtime – 3 hrs for call regarding evidence. 1 hr for multi housing mtg.
- Shift Coverage – hrs shift coverage due to officers being out on vacation, or called in sick, hrs DT due to call out on Sunday
- Special Investigation Division (SID) – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc.
- Training – hrs range training
- Grant – hrs AVOID Grant
- Special Events - hrs July 3rd Fireworks show

PUBLIC WORKS DEPARTMENT:

- Water Service - Includes 13 hrs OT & 3 hr DT for shut-off and turn-on of service, all water related emergencies
- Sewer Emergencies 9.5 hrs OT & 2 hrs DT SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)
- Animal Control 4 hrs OT & 1 hr DT Vicious or dead animals. (not normally used for stray animals)
- Special Events - hrs OT
- Other - 4 hrs OT & 1 hr DT - Alarm WWTP, Tree Down, open scout hut, sink hole filled in.
- Call Back - 2 hrs OT - Humberto called out by Joe to assist with vicious dog call
- On-Call Duties 4 hrs OT and 4 hrs DT for reading and recording flow meters on wells and sewer plant; feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends and/or any holidays

COMMUNITY SERVICES DEPARTMENT

- Regular Overtime – On occasion, but very rare due to the amount of part-time employees
- After Hour Event – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant

FINANCE / PLANNING DEPARTMENTS

- Planning Overtime - 4.5 hrs OT - Meetings
- Utility Billing - Completed on the 1st of each month
- Payroll - Completed bi-weekly.
- Dog Clinic - 1.75 hrs OT - Once a year clinic held after business hours.
- Year-End Audit - Completed over a period of time at the end of each fiscal year.

Accounts Payable

Checks by Date - Detail by Check Date

User: GMendoza
 Printed: 4/28/2016 9:53 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
8495	10019 830364	AFLAC HR-APR EMPLOYEE VOLUNTARY INS	04/19/2016	127.70
Total for Check Number 8495:				127.70
8496	10026 092533-CM 092533-IN 092533-IN	ALL STATE POLICE EQUIP CO INC PD-5 CREDIT MEMO FOR 1 VEST PD-5 BULLET PROOF VESTS PD-5 BULLET PROOF VESTS	04/19/2016	-643.94 1,594.70 1,625.00
Total for Check Number 8496:				2,575.76
8497	10030 04062016	AMERICAN CANCER SOCIETY CLRK-CC RELAY FOR LIFE DONATION	04/19/2016	500.00
Total for Check Number 8497:				500.00
8498	10730 12142015	ERIC ANTUNA PD-3 DAY COMPUTER LUNCH 12-14-15- 12-	04/19/2016	24.00
Total for Check Number 8498:				24.00
8499	10039 23434345970408	AT&T PD- T-1 LINE 04/10/2016 - 05/09/2016	04/19/2016	275.79
Total for Check Number 8499:				275.79
8500	10920 04142016	JEFF BELDING PD- MILEAGE REIM SGT BELDING FTC CO	04/19/2016	279.72
Total for Check Number 8500:				279.72
8501	10908 04152016	KEN BOYD AAC- CAT TRAP DEPOSIT REIMBURSEMEN	04/19/2016	40.00
Total for Check Number 8501:				40.00
8502	10617 374273	C A REDING CO INC PD-MAR BILLING FOR COPIES 3/13/16-4/12.	04/19/2016	102.57
Total for Check Number 8502:				102.57
8503	10067 03312016	CALIFORNIA BUILDING STANDARDS FIN- BLDG STANDARDS ADMN FEE 1ST Q	04/19/2016	146.70
Total for Check Number 8503:				146.70
8504	10092 249059 249060 249463 249464	CENTRAL VALLEY TOXICOLOGY INC PD- BLOOD TEST 16-0679 PD- BLOOD TEST 16-0678 PD-Blood test 16-0841 PD-Blood test 16-0741	04/19/2016	38.00 78.00 116.00 78.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	249466	PD-Blood test 16-0825		78.00
	249467	PD-Blood test 16-0875		78.00
Total for Check Number 8504:				466.00
8505	10104	COMCAST	04/19/2016	
	815550021014764	TECH-TECH SERVICES 03/14/16-04/13/16		171.08
Total for Check Number 8505:				171.08
8506	10749	COPWARE, INC.	04/19/2016	
	4152016	PD-LEGAL SOURCEBOOK YEARLY RENEW		85.00
Total for Check Number 8506:				85.00
8507	10126	DEPARTMENT OF CONSERVATION	04/19/2016	
	03312016	FIN-STRONG MOTION 3RD QTR FY 15/16		437.56
Total for Check Number 8507:				437.56
8508	10128	DEPARTMENT OF JUSTICE	04/19/2016	
	158276	PD-MAR LIVE SCAN PRINTS		288.00
	161516	PD- MAR 2016 3 BLOOD ALCOHOL ANALY:		105.00
Total for Check Number 8508:				393.00
8509	10136	DIVISION OF THE STATE ARCHITECT	04/19/2016	
	03312016	FIN-REMIT STATE FEE ON BUS LIC		44.10
Total for Check Number 8509:				44.10
8510	10162	FRESNO COUNTY TREASURER	04/19/2016	
	13479	PD- DISPATCHING SERVICE APRIL 2016		17,427.30
	13479	PD- MAR 2016 RMS/JMS/CAD ACCESS FEES		167.00
Total for Check Number 8510:				17,594.30
8511	10842	FRESNO ECONOMIC OPPORTUNITIES	04/19/2016	
	841033	CS- REPAIR BROKEN SPRINKLERS KATEY:		709.10
Total for Check Number 8511:				709.10
8512	10169	FRESNO PET CEMETERY	04/19/2016	
	25666	AAC-11 ANIMAL CARCASSES DISPOSED O		209.10
Total for Check Number 8512:				209.10
8513	10204	IDTS INC	04/19/2016	
	36712	PD-5 ANNL ENROLL J.Belding,D Lehman,M I		25.00
Total for Check Number 8513:				25.00
8514	10205	INDEPENDENT STATIONERS	04/19/2016	
	000589630	REC-ALMOND FEST SAFETY PINS		9.72
	000589630	REC-SR CTR COFFEE CUPS		9.72
Total for Check Number 8514:				19.44
8515	10228	J'S COMMUNICATIONS, INC	04/19/2016	
	45894	PD-REPAIR TO BASE RADIO		140.00
Total for Check Number 8515:				140.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
8516	10239 41128	KERWEST INC CC- PH CUP 16-01 APPEAL	04/19/2016	117.00
Total for Check Number 8516:				117.00
8517	10913 12142015	DUSTIN LEHMAN PD-3 DAY COMPUTER LUNCH 12-14-15-12-	04/19/2016	24.00
Total for Check Number 8517:				24.00
8518	10259 160993088101	MES VISION HR- MAY VISION PREMIUM	04/19/2016	684.28
Total for Check Number 8518:				684.28
8519	10281 NCIN-166216	NORTH CENTRAL FIRE PROT DIST PD-FIRE INSPECTION	04/19/2016	59.00
Total for Check Number 8519:				59.00
8520	10282	OFFICE DEPOT	04/19/2016	
	832045941001	WTR- OFFICE SUPPLIES		70.79
	832045941001	SWR- OFFICE SUPPLIES		70.79
	832411083001	WTR- OFFICE SUPPLIES		9.22
	832411083001	SWR- OFFICE SUPPLIES		9.22
	832411661001	WTR- OFFICE SUPPLIES		21.02
	832411661001	SWR- OFFICE SUPPLIES		21.03
	833494085001	PD-OFFICE SUPPLIES TONER PENS ENVEL		156.81
	833654122-001	CS-PRINTER PAPER		100.00
	833654122-001	CS-PRINTER PAPER		56.87
Total for Check Number 8520:				515.75
8521	10283 2315031	OFFICE DEPOT CREDIT ACCOUNT CS- FLOOR MATS, FLASH DRIVERS (5)	04/19/2016	110.08
Total for Check Number 8521:				110.08
8522	10289	P.G.& E.	04/19/2016	
	4647279811-8	PD- PG&E 03/02/16 TO 03/30/2016		894.21
	5467738309-0	PW- PG&E SERVICES FROM 02/29/16-03/28/		11,675.16
	5467738309-0	PW- PG&E SERVICES FROM 02/29/16-03/28/		133.44
	5467738309-0	PW- PG&E SERVICES FROM 02/29/16-03/28/		19.05
	5467738309-0	PW- PG&E SERVICES FROM 02/29/16-03/28/		133.99
Total for Check Number 8522:				12,855.85
8523	10305	PITNEY BOWES PURCHASE POWER	04/19/2016	
	800909001594642	VAR-POSTAGE FOR METER		34.51
	800909001594642	VAR-POSTAGE FOR METER		10.67
	800909001594642	VAR-POSTAGE FOR METER		14.06
	800909001594642	VAR-POSTAGE FOR METER		3.40
	800909001594642	VAR-POSTAGE FOR METER		1.96
	800909001594642	VAR-POSTAGE FOR METER		5.74
	800909001594642	VAR-POSTAGE FOR METER		7.00
	800909001594642	VAR-POSTAGE FOR METER		146.44
	800909001594642	VAR-POSTAGE FOR METER		30.52
	800909001594642	VAR-POSTAGE FOR METER		15.33
	800909001594642	VAR-POSTAGE FOR METER		125.16
	800909001594642	VAR-POSTAGE FOR METER		60.13

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8523:	454.92
8524	10319	RENO'S HARDWARE	04/19/2016	
	473	STRTC- SUPPLIES		0.35
	517	STRTC- SUPPLIES		12.54
	527	PARKS- SUPPLIES		6.15
	542	PARKS- SUPPLIES		28.63
	565	LLD- SUPPLIES		1.05
			Total for Check Number 8524:	48.72
8525	10876 04142016	ERIKA RODRIGUEZ PD- REIMBURSE FOR POP UP FOR CRIME I	04/19/2016	50.74
			Total for Check Number 8525:	50.74
8526	10332 10377612	SEBASTIAN PD- MAR. T 1-LINE	04/19/2016	429.79
			Total for Check Number 8526:	429.79
8527	10420	SPRINT	04/19/2016	
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		19.90
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		19.90
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		145.92
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		26.53
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		19.90
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		43.11
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		119.39
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		72.96
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		66.33
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		23.22
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		28.19
	622685312-173	VAR- MONTHLY CELLULAR SERVICE 03/12		131.34
			Total for Check Number 8527:	716.69
8528	10345 04152016	STATE OF CALIFORNIA C FTB TAX-WAGE GARNISHMENT P/R DAT	04/19/2016	50.00
			Total for Check Number 8528:	50.00
8529	10754 364233718	SUPPLYWORKS CTC- JANITORIAL SUPPLIES	04/19/2016	89.91
			Total for Check Number 8529:	89.91
8530	10906 0291234	TAMARACK PEST CONTROL CTC- PEST CONTROL SPRAY CTC APRIL 20	04/19/2016	100.00
			Total for Check Number 8530:	100.00
8531	10644 301709234 302255294	US BANK EQUIPMENT FINANCE BPO-LANIER/MP C3503 COPIER LEASE PD-COPIER LANIER MPC4503	04/19/2016	149.36 177.93
			Total for Check Number 8531:	327.29
8532	10399 213708	VETERINARY MEDICAL CENTER AAC- 1 EUTHANSIA OF ANIMAL	04/19/2016	24.70

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8532:	24.70
8533	11040 04152016	TOM WITT AAC-CAT TRAP DEPOSIT REIMBURSEMEN	04/19/2016	40.00
			Total for Check Number 8533:	40.00
8534	10413 23412	YAMABE & HORN ENGINEERING INC ADM- WHITESBRIDGE SIGNAL PROJECT	04/19/2016	1,035.00
			Total for Check Number 8534:	1,035.00
			Total for 4/19/2016:	42,099.64
8537	10014 4262016 4262016 91115 91116 91117	ADMINISTRATIVE SOLUTIONS INC HR- APR-SEC 125 EMPLOYEE CONT- APR- HR- MAY- EMPLOYER FLEX PLAN HR- MAY SEC 125 PLAN ADMIN HR- MAY DENTAL CLAIMS FUNDING HR- MAY BLUE SHIELD PLAN ADMIN	04/26/2016	2,276.68 10,500.00 110.00 4,392.19 795.00
			Total for Check Number 8537:	18,073.87
8538	10021 0000673-IN	ALERT O LITE STRIC- ALUMINUM TOE GUARD	04/26/2016	81.18
			Total for Check Number 8538:	81.18
8539	10029 1243418-01	ALLIED ELECTRIC SWR- DELTA ELECTRONICS FAN	04/26/2016	173.75
			Total for Check Number 8539:	173.75
8540	10923 0335785-IN	AMBER CHEMICAL INC WTR-30 GALLONS BULK CHLORINE	04/26/2016	750.00
			Total for Check Number 8540:	750.00
8541	BP-ART	ART DOUGLAS PLUMBING INC BP Refund-Outside City Limits	04/26/2016	75.38
			Total for Check Number 8541:	75.38
8542	10920 05022016	JEFF BELDING PD-10 DAY POST SUPERVISOR COURSE M/	04/26/2016	80.00
			Total for Check Number 8542:	80.00
8543	10047 SI-242709	BELMONT NURSERY CS- PARK PLANTS	04/26/2016	219.90
			Total for Check Number 8543:	219.90
8544	10054 161090003105	BLUE SHIELD OF CALIFORNIA HR- MAY MEDICAL COVERAGE- MAY COE	04/26/2016	28,023.42
			Total for Check Number 8544:	28,023.42
8545	10076 4028	CALIFORNIA POLICE CHIEFS ASSOC PD-REGIS TEAM BUILDING FEE POST- REI	04/26/2016	479.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	4028	ADM- REGIS TEAM BLDG FEE CITY MGR J		479.00
			Total for Check Number 8545:	958.00
8546	10452	CITY OF FRESNO WMD	04/26/2016	
	K020316	SWR- CREDIT- FROM PREV BILLING ERRC		-29.00
	K030916	WTR- LAB ANALYSIS WATER		30.00
	K030916	SWR- LAB ANALYSIS SEWER		76.00
	K031616	WTR- LAB ANALYSIS WATER		30.00
	K031616	SWR- LAB ANALYSIS SEWER		127.00
	K032316	WTR- LAB ANALYSIS WATER		30.00
	K032316	SWR- LAB ANALYSIS SEWER		72.00
	K033016	WTR- LAB ANALYSIS WATER		30.00
	K033016	SWR- LAB ANALYSIS SEWER		76.00
	K040616	WTR- LAB ANALYSIS WATER		75.00
	K040616	SWR- LAB ANALYSIS SEWER		125.00
	K040616	SWR- CREDIT FROM OVERPMT ON 022416		-3.00
			Total for Check Number 8546:	639.00
8547	10103	COLONIAL LIFE	04/26/2016	
	3420205-0501562	HR- APRIL EMPLOYEE CONTRIBUTION		634.80
	3420205-0501562	HR- ROUNDING ADJ		-0.05
			Total for Check Number 8547:	634.75
8548	10105	COMMUNITY HOSPITALS OF CENTRA	04/26/2016	
	18699-106908	PD- 1 BLOOD DRAW 16-1083		175.00
			Total for Check Number 8548:	175.00
8549	10106	CONSOLIDATED EDISON SOLUTIONS	04/26/2016	
	2785584	SWR- SOLAR POWER 030116-040116- 76,428		10,322.73
			Total for Check Number 8549:	10,322.73
8550	10118	DAPPER TIRE	04/26/2016	
	43119832	VE REP- STOCK TIRES		572.93
			Total for Check Number 8550:	572.93
8551	10133	DEPARTMENT OF TRANSPORTATION	04/26/2016	
	SL-160761	STRT- SIGNALS & LIGHTING JAN-MAR 201		2,019.96
			Total for Check Number 8551:	2,019.96
8552	10654	DIVINE DESSERTS	04/26/2016	
	471327	CC- APRIL COUNCIL MEETING		15.00
			Total for Check Number 8552:	15.00
8553	10151	EWING IRRIGATION PRODUCTS	04/26/2016	
	3194718-A-1	CS- AG ARBOR GUARD DIMEX		181.82
			Total for Check Number 8553:	181.82
8554	11043	DAVID FEDEROFF	04/26/2016	
	4182016	REC-ALMOND FESTIVAL DJ SERVICES		350.00
			Total for Check Number 8554:	350.00
8555	10162	FRESNO COUNTY TREASURER	04/26/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	SO 13524	PD- MAR 2016 PRISONER PROCESSING SEI		72.00
			Total for Check Number 8555:	72.00
8556	10842	FRESNO ECONOMIC OPPORTUNITIES	04/26/2016	
	841034	CS- WEED CHEMICAL SPRAY FOR BARK A		842.00
	841035	CS-SPREAD BARK KATEY'S PARK		960.00
			Total for Check Number 8556:	1,802.00
8557	10747	GREEN EFFICIENCY ELECTRIC	04/26/2016	
		200HP US Vertical Motor 230/460 Volts 1780 RI		1,500.00
		Teardown, inspect, cut, burn, rewind, varnish, ba		3,360.00
		Rewind material, Lectra clean, Varnish, Paint, Oi		1,699.00
		Bearings		1,956.00
		WTR-TAX		300.62
			Total for Check Number 8557:	8,815.62
8558	11045	HOST OF HEAVEN STABLES	04/26/2016	
	2451	REC- ALMOND FESTIVAL PETTING ZOO A		850.00
			Total for Check Number 8558:	850.00
8559	10205	INDEPENDENT STATIONERS	04/26/2016	
	IN-000589706	CS- COFFEE CUPS		28.30
	IN-000590312	CS- CARD FILING ROLODEX		21.69
			Total for Check Number 8559:	49.99
8560	11048	JTI ELECTRICAL & INSTRUMENTATIC	04/26/2016	
	10003	WTR- ENGINEERING SERVICE- WONDERW		480.00
	10003	SWR- ENGINEERING SERVICE- WONDERW		480.00
			Total for Check Number 8560:	960.00
8561	10251	LIGHTHOUSE ELECTRIC, INC	04/26/2016	
	1634	SWR- TROUBLESHOOT FAN (VFP)		500.57
	1635	SWR- TROUBLESHOOT RAS-WAS PUMP		285.00
			Total for Check Number 8561:	785.57
8562	10794	MID VALLEY ENFORCEMENT	04/26/2016	
	1252	REC-ALMOND FEST 2 SECURITY OFFICER		190.00
			Total for Check Number 8562:	190.00
8563	10271	MUNISERVICES LLC	04/26/2016	
	0000041391	ADM- SUTA SERV TAX QTR 12/31/2015		489.74
			Total for Check Number 8563:	489.74
8564	10272	MUTUAL OF OMAHA	04/26/2016	
	000517749822	HR- MAY LTD INS EMPLOYEE		452.16
	000517749822	HR- MAY LTD INS EMPLOYER		452.15
	000517749822	HR- MAY LIFE INSURANCE		401.22
	000517749822	HR- MAY VOLUNTARY LIFE		1,142.74
			Total for Check Number 8564:	2,448.27
8565	10282	OFFICE DEPOT	04/26/2016	
	834857350-001	CS-ALMOND FESTIVAL-PAPER FOR FLYER		65.54

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8565:	65.54
8566	10457	OFFICEMAX INC	04/26/2016	
	840549	WTR- OFFICE SUPPLIES		30.70
	840549	SWR- OFFICE SUPPLIES		30.69
	840549	WTR CONSRV- OFFICE SUPPLIES		35.39
			Total for Check Number 8566:	96.78
8567	10285	ONTRAC	04/26/2016	
	8404692	BPO- PLAN CHECK OVERNIGHT DELIVER		129.60
			Total for Check Number 8567:	129.60
8568	10316	R G EQUIPMENT OF FRESNO INC	04/26/2016	
	2159	VE EQUIP- BLADES FOR 72" TORO MOWEI		62.55
			Total for Check Number 8568:	62.55
8569	10596	RED WING SHOE STORE	04/26/2016	
	4090000011750	PW-VAR- SAFETY BOOTS		50.00
	4090000011750	PW-VAR- SAFETY BOOTS		50.00
	4090000011750	PW-VAR- SAFETY BOOTS		97.77
			Total for Check Number 8569:	197.77
8570	11046	REPTILE RON ANIMAL PRESENTATIO	04/26/2016	
	2182016	REC- ALMOND FESTIVAL REPTILE BOOTH		350.00
			Total for Check Number 8570:	350.00
8571	11041	ROSENBALM ROCKERY	04/26/2016	
	25947	CS- GREY DECOMPOSED GRANITE-KATEY		521.59
			Total for Check Number 8571:	521.59
8572	11047	SAN JOAQUIN VALLEY WATER INFRA	04/26/2016	
	549537	WTR- SJVWIA- ON BEHALF OF CITY OF OI		736.00
			Total for Check Number 8572:	736.00
8573	11026	ELENA SANCHEZ	04/26/2016	
	4192016	REC-ALMOND FESTIVAL 10 TABLES AND 1		60.00
			Total for Check Number 8573:	60.00
8574	11044	JESUS SEPULVEDA	04/26/2016	
	536524	REC- ALMOND FESTIVAL PHOTOGRAPHEI		150.00
			Total for Check Number 8574:	150.00
8575	10793	SHELDON ROMAGNOLI	04/26/2016	
	02162016	REC-ALMOND FESTIVAL WHIRLY BIRD		500.00
	02162016	REC-LARGE OBSTACLE COURSE		500.00
	02162016	REC-BOUNCE HOUSE		250.00
	02162016	REC-SMALL OBSTACLE COURSE W/SLIDE		250.00
			Total for Check Number 8575:	1,500.00
8576	10345	STATE OF CALIFORNIA	04/26/2016	
	4292016	HR- C FTB TAX-WAGE GARNISHMENT P/R		50.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8576:	50.00
8577	10168	UNITY IT	04/26/2016	
	20215	TECH-REPLACE SERVER SWITCH		535.54
	20280	TECH-LCD REPAIR- CITY CLERK LABTOP		74.68
	MSP- 20230	TECH- MARCH MONTHLY TECH SERVICES		2,375.10
	MSP-20231	WTR- MONTHLY SCADA SUPPORT		27.50
	MSP-20231	SWR- MONTHLY SCADA SUPPORT		27.50
			Total for Check Number 8577:	3,040.32
8578	10391	VALLEY FARM SUPPLY STORES	04/26/2016	
	OFF1K110075	VE- EQUIP- SUPPLIES- 1 INV <\$50		1.76
	OFF1K110129	WTR- TEFL TAPE, GLVS, CHNL LOCK, WRE		65.32
	OFF1K110307	LLD- STIHL CHAIN & BAR		64.91
	OFF1K110630	PARKS- 2 GAS CANS, STIHL WEED EATER :		94.12
	OFF1K110679	LLD- SUPPLIES-1 INV <\$50		14.84
	OFF1K110750	PARKS- STIHL 4 CYCLE TRIMMER		339.24
	OFF2K107048	SWR- RETURN		-28.80
	OFF2K107071	PD REP- SUPPLIES- 1 INV <\$50		2.04
	VARIOUS	PD REP- SUPPLIES- 1 INV <\$50		21.93
	VARIOUS	SWR- SUPPLIES 3 INV <\$50		21.92
	VARIOUS	PARKS- SUPPLIES 2 INV <\$50		65.15
	VARIOUS	SWR- SUPPLIES- 9 INV <\$50		190.28
	VARIOUS	WTR- SUPPLIES - 8 INV <\$50		118.14
			Total for Check Number 8578:	970.85
8579	10406	WEST HILLS OIL INC	04/26/2016	
	51311	VE- FUEL APR 01-15 1424.539 GALLONS		3,963.40
	51311	VE- B.ARREDONDO - TRNSPRT 54.547 GAL		153.77
			Total for Check Number 8579:	4,117.17
8580	10412	XEROX CORPORATION	04/26/2016	
	084219154	ADM- COPIER LEASE		267.99
	084219154	ADM- DRINKING WATER QUALITY REPOR		27.71
	084219154	ADM- 35589 PRINT CHARGES @ .006400		138.30
	084219154	ADM- TAX		33.41
			Total for Check Number 8580:	467.41
			Total for 4/26/2016:	92,325.46
			Report Total (84 checks):	134,425.10



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Rhonda Armstrong
COUNCIL MEMBER
Bill Nijjer
COUNCIL MEMBER
Vacant

DEPARTMENT: FINANCE
STAFF REPORT
COUNCIL MEETING
CITY COUNCIL MEETING DATE: MAY 4, 2016

To: Mayor and City Council
From: Toni Jones, Finance Director
Subject: Termination of Lease Agreement with Cricket Communications and Transfer of Equipment

RECOMMENDATION

Council by motion approve the Termination and Equipment Transfer Agreement between Cricket Communications and the City of Kerman.

EXECUTIVE SUMMARY

Resolution No. 05-20 approved the execution of a lease agreement between the City of Kerman and Cricket Communications Inc. for a communication tower located at 15201 W. California Ave in 2005. The initial term of the lease was five years with the right to extend the lease for five (5) additional five (5) year terms. Each renewal term increased the rental fee by 10% of the rent paid the preceding term. The second five year renewal expired in 2014 and the City received the first payment on the third year renewal on June 2, 2015 for \$5,687.

Cricket Communications contacted the City in mid January of this year and are requesting to terminate the lease and abandon the equipment on the cell tower. Cricket Communications is offering the City \$10,000 (pay and walk fee) to terminate the lease and abandon the equipment on the tower releasing them of any further financial obligations on the lease or potential hazardous substances with the equipment.

OUTSTANDING ISSUES

None

PUBLIC HEARING

None.

Attachments:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 16-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING TERMINATION AND EQUIPMENT TRANSFER AGREEMENT WITH CRICKET COMMUNICATIONS INC.

WHEREAS, on April 1, 2005 the City of Kerman entered into a lease agreement with Cricket Communications, Inc. for a Communications Tower located at 15381 West California Avenue, Kerman, CA; and

WHEREAS, Cricket has notified the City that Cricket intends to terminate the Lease; and

WHEREAS, the parties wish to modify Cricket's responsibility for removal the equipment from the Site under the Lease; and

NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants contained herein and intending to legally be bound hereby, agree as follows:

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN HEREBY resolves as follows:

Section 1. The foregoing recitals are true and correct and are incorporated by reference.

Section 2. Authorized the City Manager to execute the Termination and Equipment Transfer Agreement in substantially the form attached hereto as Exhibit 'A'.

The foregoing resolution was introduced at a special meeting of the City Council of the City of Kerman held on the 4th day of May 2016 and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit 'A'

TERMINATION AND EQUIPMENT TRANSFER AGREEMENT

This Termination and Equipment Transfer Agreement (the "Agreement") is made effective this ____ day of _____, 2016 (the "Effective Date"), by and between Cricket Communications, LLC., a Delaware corporation, with an address at 7337 Trade Street, Suite 1600, San Diego, CA 92121, Attn: Network Real Estate Administration ("Cricket"), and the City of Kerman, a California general law city, with an address at 850 S. Madera Avenue, Kerman, CA 93630 ("Lessor").

WITNESSETH

WHEREAS, Cricket and Lessor (or its respective predecessors) are parties to a certain Tower Lease Agreement (the "Lease") dated April 1, 2005, whereby Cricket was entitled to install, maintain, operate and remove communications equipment and appurtenances described in the Lease (the "Equipment") at a tower/structure owned or operated by Lessor and located at 15381 West California Avenue, Kerman, CA (the "Site"); and

WHEREAS, Cricket has notified Lessor that Cricket intends to terminate the Lease; and

WHEREAS, the parties wish to modify Cricket's responsibility for removal the Equipment from the Site under the Lease; and

NOW, THEREFORE, the parties hereto, in consideration of the mutual covenants contained herein and intending to legally be bound hereby, agree as follows:

- 1. Termination of Lease:** Lessor hereby acknowledges and agrees that as of the Effective Date, this Agreement shall serve as notice of Cricket's termination of the Lease. The Lease shall terminate as of _____, _____ (the "Lease Termination Date"), rendering the Lease null and void. All rights and obligations of the parties under the Lease shall terminate as of the Lease Termination Date, except for those rights and obligations which expressly survive the termination of the Lease. The Early Termination Fee is accepted by Lessor and is agreed by both Lessor and Cricket to be the full consideration for all remaining rental payment, termination fees or other monies owed to Lessor under the Lease.
- 2. Consideration:** As consideration for Lessor's agreement to the terms and conditions described herein, including but not limited to Lessor's assumption of the obligation to remove any and all Equipment remaining at the Site, Cricket agrees to pay the amount of Ten Thousand and 00/100 Dollars (\$10,000) (the "Pay and Walk Fee") within sixty (60) days after the full execution and delivery of this Agreement.
- 3. Transferred Equipment:** All of Cricket's right, title, and interest in and to any Equipment that remains located at the Site (the "Transferred Equipment") shall be deemed to be automatically transferred to Lessor free and clear of all liens and encumbrances, as of _____, 20__ (the "Transfer Date"). The Transferred Equipment includes the building/shelter and adjoining structural components, and all other equipment remaining on the Site as of the Transfer Date as further described on Exhibit A, attached. Lessor shall be solely responsible for, and shall pay, any and all taxes, including sales/use/property taxes that may be due in connection with the transfer of the Transferred Equipment. Lessor agrees to assume all of the rights and obligations of Cricket, including removal, for the Transferred Equipment.
- 4. Hazardous Substances:** Lessor hereby acknowledges that the Transferred Equipment may include electronic equipment, batteries and emergency power engines which contain substances that may be

identified as hazardous, toxic and/or dangerous under applicable federal, state and/or local laws and regulations (“Hazardous Substances”). From and after the Transfer Date, Lessor agrees to hold harmless and indemnify Cricket, and to assume all duties, responsibilities and liabilities at the sole cost and expense of Lessor for payment of penalties, sanctions, forfeitures, losses, costs or damages, and for responding to any action, notice, claim, order, summons, citation, directive, litigation, investigation or proceeding, to the extent arising from the Transferred Equipment, including any electronic equipment, batteries, and emergency power engines, and any Hazardous Substances derived therefrom, that arise subsequent to the Transfer Date.

5. **No Warranty:** The parties hereby explicitly acknowledge and agree that the Transferred Equipment is being transferred “as is, where is” with all faults and without warranty. NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, ALL WARRANTIES AND REPRESENTATIONS OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, AS TO THE CONDITION, QUALITY, MERCHANTABILITY AND FITNESS OR SUITABILITY FOR ANY PARTICULAR USE OR PURPOSE ARE HEREBY EXCLUDED AND DISCLAIMED. CRICKET SHALL HAVE ABSOLUTELY NO OBLIGATION TO REPAIR OR REPLACE ANY OF THE TRANSFERRED EQUIPMENT.
6. **Indemnification:** Cricket shall indemnify, and hold harmless Lessor against claims of third parties in or to the Transferred Equipment that arose prior to the Transfer Date. Lessor shall indemnify and hold harmless Cricket against claims of third parties relating to the Transferred Equipment that arise subsequent to the Transfer Date.
7. **Waiver and Release:** In consideration of this Agreement, Cricket hereby waives remuneration for the full market value of the Transferred Equipment. As of the Transfer Date, Lessor hereby releases Cricket from all of the remaining responsibilities and obligations of Lessee/Tenant/Licensee under the Lease, including removal of the Transferred Equipment. The parties specifically acknowledge that the Lease contained provisions that were expressly intended to survive the expiration or termination of the Lease. The foregoing notwithstanding, the parties agree that any such responsibility or obligation shall remain in full force and effect and is incorporated by reference into this Agreement. Lessor agrees to release and hold Cricket harmless for any defect in the Transferred Equipment.
8. **Construction:** Each party has had the opportunity for its own counsel to review this Agreement and participate in its drafting. Therefore, the rule construing the document against the drafter shall not apply to this Agreement or against any party.
9. **Amendment:** No amendment, supplement, modification, or waiver or termination of this Agreement and, unless otherwise specified, no consent or approval by any party, shall be binding unless executed in writing by the party to be bound thereby.
10. **Waiver:** No waiver by either party of any provision herein shall be deemed a waiver of any other provision or of any prior or subsequent breach of any provision herein.
11. **Assignment:** Neither this Agreement nor any rights or obligations under this Agreement shall be assignable by either party without the prior written consent of the other parties.
12. **Authorization:** The signatories hereto represent that they are duly authorized to execute this Agreement on behalf of their respective entities.
13. **Binding Effect:** This Agreement shall be binding upon and inure to the benefit of the parties’ respective successors and assigns.
14. **Choice of Law:** This Agreement shall be construed in accordance with, and all disputes hereunder shall be governed by, the laws of the State where the Site is located.

15. **Counterparts:** This Agreement may be executed in more than one original, and the parties agree that each original executed shall be treated as the original for all purposes. Facsimile signatures shall be acceptable to both parties and shall be deemed original signatures.

16. **Severability:** If any term, covenant or condition of this Agreement, or the application thereof to any person or circumstance, shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term, covenant or condition to other persons or circumstances, shall not be affected thereby, and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

17. **Survival:** All terms, covenants and obligations contained in the Agreement shall remain in full force and effect without any limitation.

[Signatures Appear on Following Page]

IN WITNESS WHEREOF, the parties have signed this Agreement on the date first above written.

Cricket:

Cricket Communications, LLC.
A Delaware limited liability company

(Signature)

VICTORIA FORBES

(Name Typed)

DIRECTOR OF REAL ESTATE

(Title)

(Date)

Lessor:

**City of Kerman, a California General Law
City**_____

(Signature)

(Name Typed)

(Title)

(Date)

Exhibit 'A' (to agreement)

LANDLORD AGREED SITE RESTORATION

Remaining materials will be assigned to the landlord.

Site Inventory (Items remaining on site):

	YES	NO
BTS	X	
Coax	X	
Platform	X	
Antennas	X	
Antenna Mounts	X	
Doghouse	X	
Duct bank	X	
Conduit	X	
Ice Bridge	X	
Fencing	X	
Cable Tray	X	
Waveguide ladder	N/A	
PTC/PPC	X	
Ground Ring	X	
Ground Vaults	N/A	
H-Frame	X	
Microwave	X	
Shelter	N/A	

Exceptions Noted:

Item Number

NOTES:



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Bill Nijjer
COUNCIL MEMBER
Vacant

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: MAY 4, 2016

To: Mayor and City Council
From: Jerry Jones, City Engineer
Subject: Award of Contract for the 2016 Concrete Project to Dalian Construction, Inc.

RECOMMENDATION

Council by motion adopt the resolution awarding the contract for the 2016 Concrete Project to Dalian Construction, Inc. in the amount of \$71,908.20 and authorize the City Manager to sign the agreement.

EXECUTIVE SUMMARY

The 2016 Concrete Project consists of the replacement of damaged curb and gutter and sidewalk in various locations within the City as shown on Attachment 'B'. Bids were received from seven contractors on Tuesday, April 11, 2016. The lowest responsive and responsible bidder was Dalian Construction, Inc. in the amount of \$71,908.20.

OUTSTANDING ISSUES

None

DISCUSSION

Due to a low point in the curb and gutter, there is intermittent standing water in the gutter on both sides of 4th Street between E Street and Kerckoff Park. The City has received a complaint regarding the standing water from the property owner at 690 4th Street. In order to address the drainage issue, portions of the curb and gutter will have to be replaced. As previously discussed with Council, replacement of smaller quantities of curb and gutter, such as this, can lead to volatile unit prices bid by contractors. Staff was directed by Council to prepare a concrete repair project with an estimated construction cost of approximately \$100,000 on January 20, 2016.

Staff prepared a list of priority locations for the replacement of curb and gutter and/or sidewalk based on complaints received from residents and field review. The locations are shown on the map provided as Attachment 'B'. The damage to the curb and gutter and sidewalk was caused primarily by invasive tree roots. The trees responsible for the damage will be removed and, upon request of the adjacent property owner, replaced by the City.

Bids were received from seven contractors on Tuesday, April 11, 2016, and the results are as follows:

Contractor	Total Bid
Dalian Construction	\$71,908.20
DOD Construction	\$96,835.00
Marko Construction	\$97,864.69
Dawson-Mauldin Construction	\$98,763.00
Todd Companies	\$109,932.75
Bush Engineering	\$139,920.00
R.J. Berry Jr.	\$147,267.00
Engineers Estimate	\$84,000

We have reviewed the bid submitted by Dalian Construction, along with information regarding their previous work experience. Based on our review, we have determined Dalian Construction to be a responsible contractor.

FISCAL IMPACT

At the January 20, 2016 Council Meeting, Council authorized a total project budget of \$125,000, including engineering and construction management. The project will be funded with Local Transportation Funds.

PUBLIC HEARING

Not Required.

Attachments:

- A. Resolution
- B. Vicinity Map

Attachment 'A'

RESOLUTION NO. 16-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
AWARDING CONTRACT TO DALIAN CONSTRUCTION, INC.
FOR THE 2016 CONCRETE PROJECT

WHEREAS, the Invitation to Bid for the 2016 Concrete Project in the City of Kerman was mailed to all construction trade journals specified for the City by the California Uniform Construction Cost Accounting Commission in accordance with the City's Informal Bid Procedures and California Public Contract Code Section 22034 and;

WHEREAS, the project will consist of the replacement of damaged concrete curb and gutter and sidewalk at various locations within the City of Kerman; and

WHEREAS, the following bids for the project were publicly opened and read aloud at the Kerman City Hall on April 11, 2016 at 2:00 p.m.:

Contractor	Base Bid
Dalian Construction	\$71,908.20
DOD Construction	\$96,835.00
Marko Construction	\$97,864.69
Dawson-Mauldin Construction	\$98,763.00
Todd Companies	\$109,932.75
Bush Engineering	\$139,920.00
R.J. Berry Jr.	\$147,267.00

WHEREAS, the City Engineer's Estimate was \$84,000,

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN RESOLVES upon the recommendation of the City Engineer that the 2016 Concrete Project be awarded to: Dalian Construction, Inc., 1501 East 19th Street, Bakersfield, CA 93305 in the amount of Seventy-One Thousand Nine Hundred Eight Dollars and Twenty Cents (\$71,908.20), and that the City Manager is authorized to sign the City's standard form of contract for construction projects, as contained in the bid package, on behalf of the City of Kerman.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 4th day of May, 2016, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

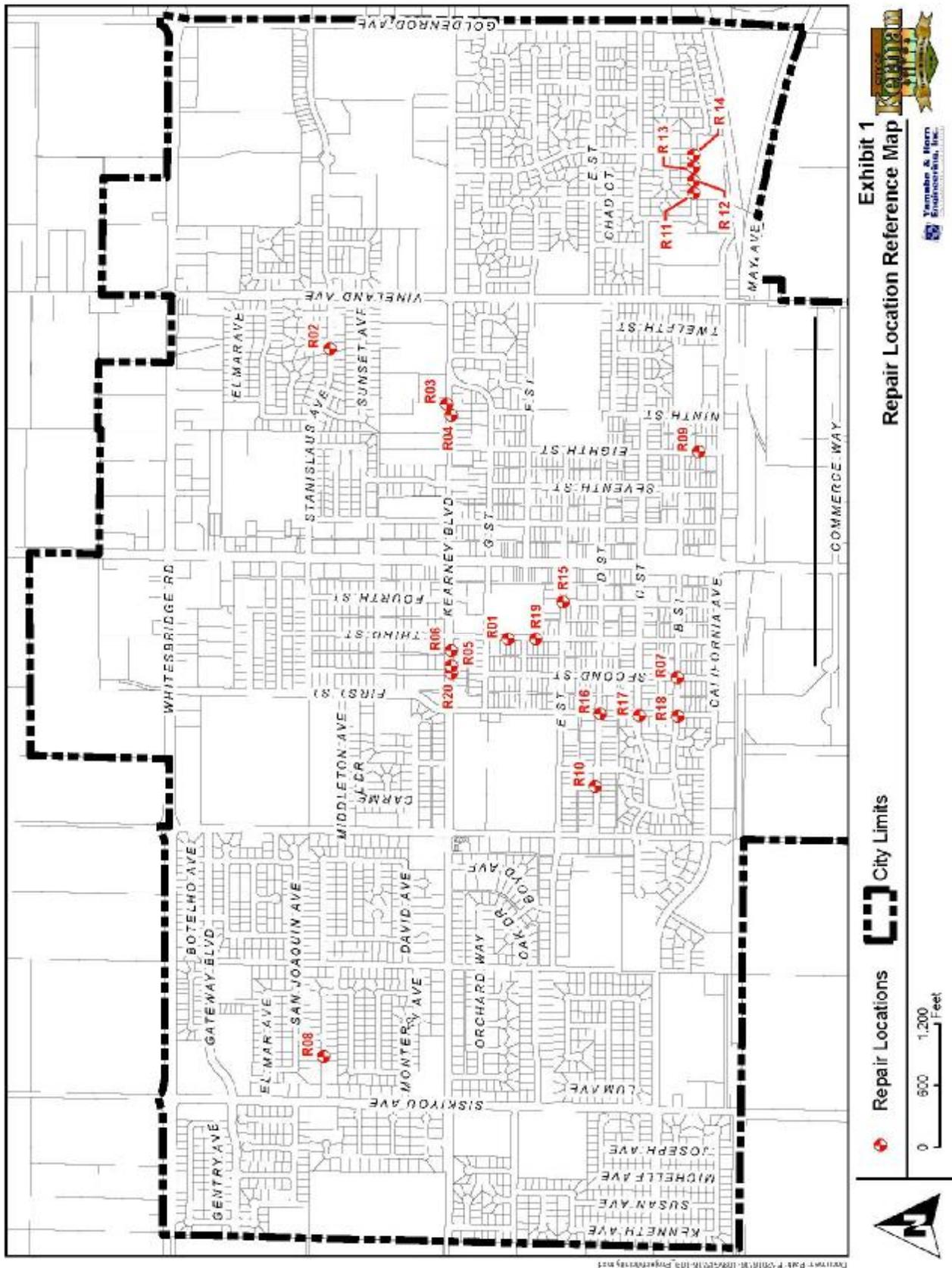
The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Attachment 'B'





City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Bill Nijjer
COUNCIL MEMBER
Vacant

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: MAY 4, 2016

To: Mayor and City Council
From: Jerry Jones, City Engineer
Subject: Intention to Levy and Collect the Annual Assessments for Landscape and Lighting District No. 1

RECOMMENDATION

Council by motion adopt resolution of intention to levy and collect the annual assessments for Landscape and Lighting District No. 1 and set the date for the required public hearing for June 15, 2016.

EXECUTIVE SUMMARY

The Landscape and Lighting District maintains public landscaping in median islands and landscape strips along major streets. The revenue from the district also pays for street lighting costs for areas within the district. All new developments are annexed into the district and charged an annual assessment that is collected with property taxes. There are currently 12 sub-areas within the Landscape and Lighting District No. 1.

OUTSTANDING ISSUES

None.

DISCUSSION

This is the second of three actions by Council required by State law for the levy of the annual assessments. Council previously initiated proceedings for the annual levy of assessments at the April 6, 2016 council meeting. The City Engineer has prepared a preliminary report labeled Engineer's Report of the City of Kerman Landscaping and Lighting District No. 1, dated May 2016, and filed the report with the City Clerk. The report includes descriptions of the improvements maintained, boundaries of the district and sub-areas, and proposed assessments per parcel. The final report will be submitted for approval at the time of the public hearing. The next, and final, action required by Council will be to conduct the required public hearing, receive any testimony, and confirm the annual assessments. The assessment roll is then submitted to the County Assessor for inclusion on the property owner's tax bill. No new annexations have taken place this past year.

FISCAL IMPACT

The annual assessments from Landscape and Lighting District No. 1 are used for maintenance of public landscaping and street lighting. The assessments for sub-areas 1 through 5 were established prior to the passage of Proposition 218 and therefore cannot be raised without a vote of the property owners. The assessments for sub-areas 6 through 12 are adjusted annually by the change in the Consumer Price Index (CPI). For 2015, there was only a marginal increase in the CPI of 0.1%. Based on the marginal increase, Staff recommends that the assessments for sub-areas 6 through 12 not be adjusted this year. Therefore, the estimated total assessments for

this year are \$212,906.20, equal to last year's assessments. The exact amount of total assessments will be known once the City receives the property roll from the Fresno County Assessor's Office.

PUBLIC HEARING

The required public hearing should be set for the June 15, 2016 Council Meeting.

Attachments:

- A. Resolution
- B. Map – Assessment Area Boundaries

Attachment 'A'

RESOLUTION NO. 16-__

RESOLUTION OF INTENTION TO LEVY AND COLLECT THE ANNUAL
ASSESSMENT FOR LANDSCAPING AND LIGHTING DISTRICT NO. 1
FOR THE CITY OF KERMAN

RESOLVED by the Council of the City of Kerman, County of Fresno, California that:

1. It is the intention of said Council to order the levy and collection of an assessment under the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code (beginning with Section 22500 of said Code and hereinafter referred to as the "Act") for Landscaping & Lighting District No. 1 of the City of Kerman (herein "District") for fiscal year 2016-2017.

2. Said District is generally described as Tract No. 3397, Tract No. 4165, Tract No. 4484, Tract No. 4529, Tract No. 4560, Tract No. 4676 (Ph.1), Tract No. 4775, Tract No. 4792, Tract No. 4811, Tract No. 4846, Tract No. 4853, Tract No. 4910, Tract No. 4955, Tract No. 4987, Tract No. 5023, Tract No. 5028, Tract No. 5043, Tract No. 5132, Tract No. 5165, Tract No. 5191, Tract No. 5160, Tract No. 5329, Tract No. 5244, Tract No. 5222, Tract No. 5138, Tract No. 5266, Tract No. 5348, Tract No. 5416, Tract No. 5750, Tract No. 5636, Tract No. 5488, Tract No. 5480, Tract No. 5515, Tract No. 5478, Tract No. 5677, Tract No. 5805, Tract No. 5928, Tract No. 5975, Parcel Map No. 96-01, Parcel Map No. 98-04, Parcel Map No. 98-05, Site Plan Review No. 05-25, Parcel Map No. 07-01, Parcel Map No. 10-01, Parcel Map No. 10-02, and Parcel Map 09-02. Improvements to be maintained are generally described as street lights and public landscaping within the District.

3. The Engineer has prepared and filed with the Clerk of the City of Kerman a preliminary report labeled Engineer's Report of the City of Kerman Landscaping and Lighting District No. 1, dated May 2016 to which reference is hereby made for a detailed description of the improvements, the boundaries of the assessment district, and any zones therein, and the proposed assessments upon assessable lots and parcel of land within the District.

4. Assessments in the District are equal to the prior year assessments, first time assessments, or assessments increased by a cost of living factor.

5. The Kerman News, a newspaper published in Kerman, California and circulated in the City of Kerman is hereby designated as the newspaper in which this Resolution of Intention shall be published, and the Clerk of the City of Kerman is hereby directed to cause this Resolution of Intention to be published once. Publication shall be completed not less than ten (10) days before the date set for hearing.

6. NOTICE IS HEREBY GIVEN that the 15th day of June 2016, at the hour of 6:30 p.m., in the regular meeting place of the Council of the City of Kerman, City Hall, Kerman California 93630, is hereby fixed as the time and place for a public hearing when and where all interested persons shall be heard on the question of the levy and collection of the proposed

assessments. Written protests may be filed with the City Clerk at any time prior to the conclusion of the hearings. A written protest shall state all grounds of objection and shall contain a description sufficient to identify the property owned by the protesting person or persons.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 4th day of May, 2016, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

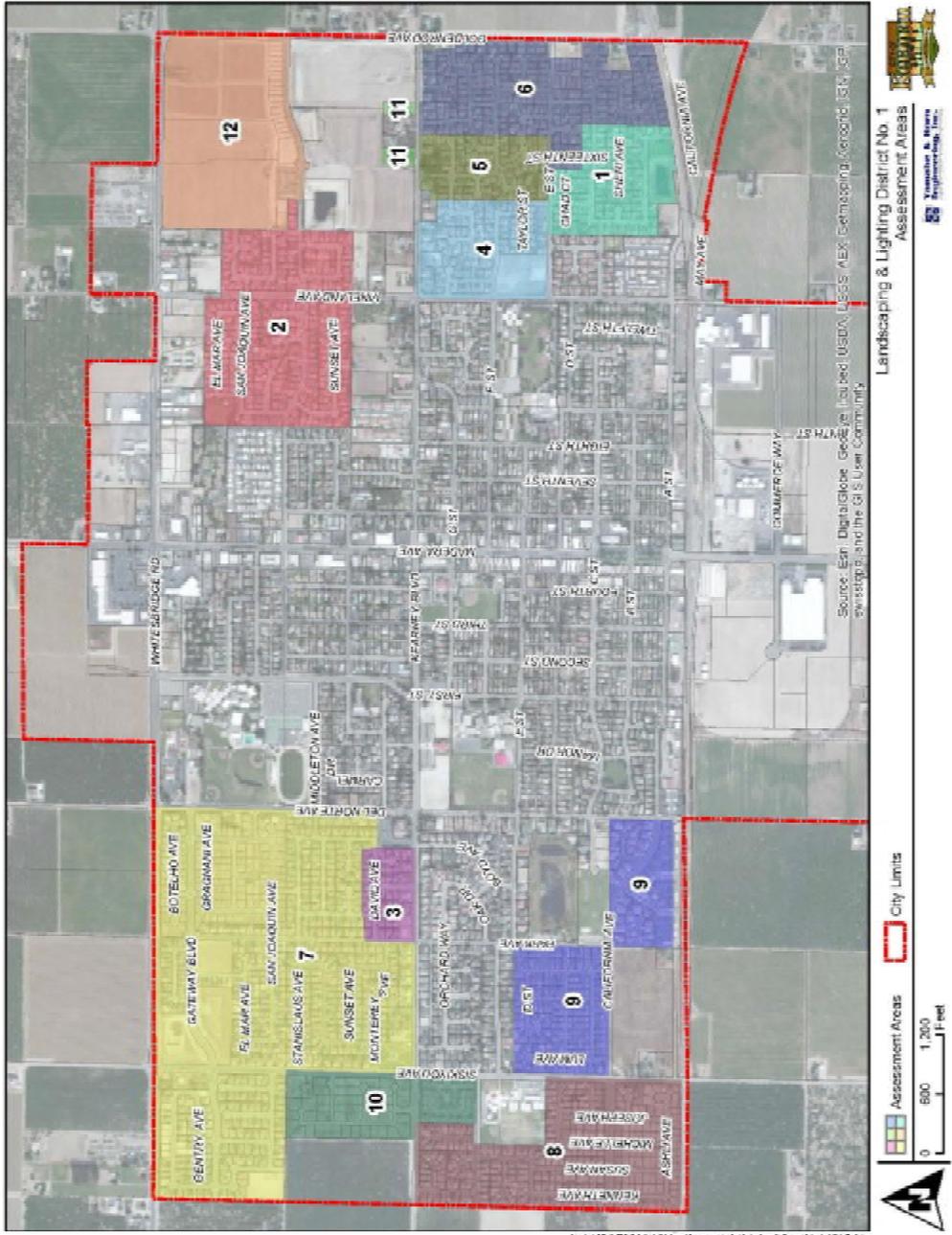
The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Attachment 'B'



Landscaping & Lighting District No. 1
 Assessment Areas



City of Kerman

"Community Comes First"

MAYOR Stephen Hill	MAYOR PRO-TEM Gary Yep	
COUNCIL MEMBER Rhonda Armstrong	COUNCIL MEMBER Bill Nijjer	COUNCIL MEMBER Vacant

DEPARTMENT: PLANNING DEPARTMENT
 STAFF REPORT
 CITY COUNCIL MEETING
 COUNCIL MEETING DATE: MAY 4, 2015

To: Mayor and City Council
From: Olivia Pimentel, Planning Technician and Chris Kufis, Building Official
Subject: Annual Weed Abatement Action Intention to Initiate Weed Abatement Activities and Set Public Hearing

RECOMMENDATION

Council by motion adopt resolution declaring its intention to abate the nuisances created by weeds and debris and setting May 18, 2016, as the date for a hearing on objections to the abatement of nuisances.

EXECUTIVE SUMMARY

The annual weed abatement program removes the nuisance created on various properties by weeds, rubbish and refuse. These nuisances create a potential fire hazard and a haven for rodents and other vectors.

BACKGROUND

The Planning and Development Services Department is responsible for the annual weed abatement program. Weed abatement activities are conducted in the spring and in the fall of each year. Staff conducts an inspection of each vacant property throughout the city to verify whether excessive weeds exists and subsequently prepares a list of those properties requiring abatement of weeds.

Staff has identified several properties within the City of Kerman which need to be cleared of weeds, rubbish, refuse, and debris as part of the 2016 weed abatement program. The properties subject to abatement are listed in Exhibit 'A' to the resolution.

Upon adoption of the resolution of intent, notices to destroy weeds will be mailed to the property owners and a public hearing will be scheduled to hear any objections. A copy of the notice is enclosed as Exhibit 'B' to the resolution. The notice will be mailed at least five days prior to the public hearing.

DISCUSSION

The first Council action necessary for the City of Kerman to carry out the annual weed abatement program on identified private properties is the adoption of the resolution enclosed herein as Attachment 'A'. This resolution declares weeds and debris a public nuisance and sets an abatement hearing for May 18th to hear any objections or protests from property owners subject to abatement action.

The owners of the private property involved may either complete the abatement themselves or the City will retain a contractor to the work and recover the cost of the abatement through a property tax lien.

The identified property owners are given until May 31, 2016 to abate the weeds. Staff will conduct an inspection on or about June 1, 2016 to determine if the properties have been abated. If the owners voluntarily abate their property no further action is taken. However, if the property is not cleaned and the weeds have not been abated by this deadline staff will retain a private company to conduct the work. Property owners may voluntarily abate their property anytime between now and May 31st.

Following abatement and prior to June 30th of each year, an itemized report of the costs of removing such weeds, rubbish, refuse and dirt on each parcel will be presented to the City Council for acceptance and for authorization to submit the report to the County treasure for recordation of the costs as a property tax lien.

FISCAL IMPACT

The City of Kerman retains a private contractor to clean and abate private property of weeds and debris. The City keeps track of charges and is reimbursed through the private property tax bill as a lien against the property. There are minor costs on the City of Kerman General Fund for incidental administrative costs of the program.

PUBLIC HEARING

A notice will be published in the Kerman News for a public hearing scheduled for May 18, 2016

Attachments:

- A. Resolution w/Exhibits

Attachment 'A'

RESOLUTION NO. 16-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN DECLARING WEEDS AND RUBBISH A PUBLIC NUISANCES AND ORDERING ABATEMENT OF SAID NUISANCES

WHEREAS, Kerman Municipal Code Sections 8.08.010 through 8.08.100 provide a means for the City Council to find and declare public nuisances and order weed abatement; and:

WHEREAS, the City Council desires to initiate that process which will abate and remove fire hazards from the City by declaring them to be public nuisances pursuant to the Municipal Code.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Kerman, the following:

1. The Council hereby finds and declares that public nuisances exist on each of the properties listed on Exhibit 'A', attached hereto, in the form of weeds, brush, grass and other dangers; creating a fire hazard.
2. The Council also finds and declares that the weeds on each parcel of the properties listed on Exhibit 'A' are seasonal and recurrent nuisances and upon the second or subsequent occurrence of such nuisance shall be noticed pursuant to Section 8.08.100 of the Municipal Code.
3. The Director of Planning and Development is hereby directed to post notices on the properties and mail notices as shown on Exhibit 'A' in the manner provided by the Municipal Code.
4. May 18, 2015, is hereby established by the Council as the date of a public hearing to be held before the City Council of the City of Kerman for the purpose of considering any and all objections to the removal of weeds, grasses and other fire hazards on the subject properties shown on Exhibit 'A' and to consider adopting an order of abatement of said weeds and rubbish by May 31, 2016.

Passed and adopted at a regular Meeting of the City Council of the City of Kerman held on 4th of May 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

Stephen B. Hill
Mayor

Marci Reyes
City Clerk

Exhibit 'A'

2016 List of Properties

	Site Address	Cross Street	Owner	Parcel Number
1	Empty lot Whitesbridge Rd(behind Yukon & Burger King)	Madera	Campbell Edward E. Trustee	025-130-95s
2	Pacific Mountain Partners Empty Lots	Gateway	United Security Bank	023-726-08s-14s
3	Pacific Mountain Partners Empty Lots	Gateway	United Security Bank	023-725-01s-04s & 06s-23s
4	Pacific Mountain Patners Empty Lot	Gateway	United Security Bank	023-724-01s-06s
5	Pacific Mountain Partners Empty Lots	Gateway	United Security Bank	023-723-01s-02s, & 05s-13s
6	Pacific Mountain Partners Empty Lots	Gateway	United Security Bank	023-723-01s-02s, & 05s-08s
7	Pacific Mountain Partners Empty Lots	Gateway	United Security Bank	023-722-01s-03s, & 05s-06s
8	Pacific Mountain Partners Empty Lots	Gateway	United Security Bank	023-721-01s-09s
9	Pacific Mountain Partners Empty Lots	Gateway	United Security Bank	023-710-01s-20s, & 25s-57s
10	680 S Vineland Ave	E	Gurudwara Anandgarh Sahib	023-580-12s
11	15687 W E St	Del Norte	Anthony & Danelle Provencio	023-531-29s
12	15718 W. Kearney Blvd.	Park	Douglas K & Merlyn Wilcox	023-513-05s
13	15730 W. Kearney Blvd.	Park	Hari Jacob	023-513-04s
14	15609, 15617, 15625, 15639 W. C Street	Del Norte	Anthony & Maryanne Pereira Trustee	023-482-01s-04s
15	15642 W. C Street	Del Norte	Helen V. Moore Trustee	023-481-01s
16	400 S. Del Norte Avenue	Middleton	Raghbinder Sahota	023-453-13s
17	Empty lot Whitesbridge Rd & First St	First	Sunnyside Investments Inc	023-390-18s-20s
18	15437 W Kearney		Roman Catholic Church	023-360-14s
19	Empty Lot on Kearney & 16th St	16th	Union Community Partners, Kerman LLC	023-350-26s
20	14573 W. California Avenue	9th	Juan I Silva	023-330-03s
21	893 S 8th St	B	Sylvia C Valdivia	023-213-07s
22	15255 W. B Street	Second	Tania Baradin Bogdanov Trustee	023-207-01s
23	15060 W. D Street	Fourth	Tony Martinez	023-174-07s
24	581 S. Madera Avenue	F	Dale Faust	023-144-06s
25	14510 W. Kearney Blvd.	Vineland	Bill Talmachoff	023-130-34s
26	210 S. Madera Avenue	Stanislaus	Verinder Kaleka JKSS Kaleka Investments LLC	023-100-24s, & 25s
27	Empty Lot Commerce Way & Madera Ave	Madera	Macky Pucket	023-072-02s & 03s

28	14751 W. Commerce Way 3.57 ac. Parcel (#1) Commerce Wy	Madera	Macky Pucket	023-072-01s
29	Railroad ROW along California		Austin Fearnow UPRR	023-070-80, 82-84
30	Empty Lot Madera Ave & Commerce Way	Commerce	Ajit & Amarjit Sapraj	023-060-93s
31	1401 S. Madera Avenue	Church	J Chavez South Madera Avenue L P	023-060-86s
32	Railroad along California Ave		Austin Fearnow UPRR	023-060-62, 65, & 68
33	Empty Lot Commerce Way & Madera Ave	Madera	Cindy Gibson, Trs	023-060-54s & 55s
34	15260 W. Church Avenue	Industrial	Mortgage Income Fund	023-060-37s
35	Joseph's Vineyard	California	Greg Meister	023-040-90s
36	Empty Lots Whitesbridge Rd & S. Kline Ave (between Autozone & Rudolphs)	Kline	TBS HOLDINGS	023-030-53-58
37	Empty Lot Whitesbridge Rd & Madera Ave	Madera	ATC Realty One, LLC -SOLD c/o Wells Fargo Bank. N.A.	023-030-52
38	170 S. Madera Avenue	Whitesbridge	Jani Hardeep	023-030-11s
39	281 S. Siskiyou Avenue	Stanislaus	Lara Leopold Revocable Living Trust Lara Fernando Trustee	020-340-23s
40	Bordeaux II Empty Lots	California	BHT II Kerman 67 West Coast Housing LLC	020-334-40s
41	Bordeaux II Empty Lots	California	% R Langton BHT II Kerman 67, LLC	020-334-37s-39s
42	Bordeaux II Empty Lots	California	Kerman 78 LLC	020-333-13s & 14s
43	Bordeaux II Empty Lots	California	BHT II Kerman 67 West Coast Housing LLC	020-333-01s-12s
44	Bordeaux II Empty Lots	California	Rick Landon Kerman 78 LLC	020-332-13s & 14s
45	Bordeaux II Empty Lots	California	BHT II Kerman 67 West Coast Housing LLC	020-332-01s-12s
46	Bordeaux II Empty Lots	California	Baldwin Kerman 78 LLC	020-331-13s & 14s
47	Bordeaux II Empty Lots	California	BHT II Kerman 67 West Coast Housing LLC	020-331-01s-12s
48	Bordeaux I Empty Lots	California	Mitch Covington Valley Vanguard Properties	020-320-77,80
49	Bordeaux I Empty Lots	California	Mitch Covington Valley Vanguard Properties	020-320-75s-78s, & 80s
50	Bordeaux I Empty Lots	California	John F & Connie L & John P & Kae Rana	020-320-67s-71s
51	Bordeaux I Empty Lots	California	Mitch Covington Valley Vanguard Properties	020-320-64s-66s
52	538 S. Siskiyou Avenue	Kearney	Javier Madrigal	023-472-03s

Exhibit 'B'

May 5, 2016

Address: _____

Parcel # ___ - ___ - ___

NOTICE TO DESTROY WEEDS AND TO REMOVE
RUBBISH, REFUSE AND DIRT

Dear Property Owner:

This letter and notice is to inform you that the City of Kerman is in the process of beginning its Spring Weed Abatement Program. NOTICE IS HEREBY GIVEN THAT on the 4 day of May, 2016, the City Council of the City of Kerman passed a resolution declaring that noxious or dangerous weeds were and are growing upon or in front of this property on this street, and/or that rubbish, refuse, and dirt were upon or in front of property on this street, in Kerman, and that they constitute a public nuisance which must be abated by the removal of the weeds, and/or rubbish, refuse and dirt. Otherwise, they will be removed and the nuisance abated by the City and the cost of removal assessed upon the land from or in front of which the weeds, rubbish, refuse and dirt are removed and will constitute a lien upon such land until paid.

NOTICE OF PUBLIC HEARING: All property owners having any objections to the proposed removal of such weeds and/or such rubbish, refuse and dirt, are hereby noticed to attend an **Abatement Hearing** of the City Council of the City of Kerman, Council Chambers, located at 850 S. Madera Avenue, at 6:30 p.m. on **May 18, 2016**, when your objections will be heard and given due consideration.

If the property identified is **NOT CLEANED** by **May 31, 2016**, the property will be cleaned and the nuisance abated by a City contractor and the cost of removal plus an administrative fee assessed as a special assessment against the property.

Additional information regarding this notice may be obtained by calling the Building Division at (559) 846-6121. Please have the parcel number(s) available when you call. Thank you for your cooperation.

This notice is dated the ____ of _____ 2016.

Chris Kufis
Building Official



City of Kerman

"Where Community Comes First"

MAYOR Stephen B. Hill
 MAYOR PRO-TEM Gary Yep
 COUNCIL MEMBER Rhonda Armstrong
 COUNCIL MEMBER Bill Nijjer
 COUNCIL MEMBER Vacant

DEPARTMENT: FINANCE
 STAFF REPORT
 CITY COUNCIL MEETING
 COUNCIL MEETING DATE: MAY 4, 2016

To: Mayor and City Council
 From: Toni Jones, Finance Director
 Subject: Preliminary General Fund Budget Presentation Fiscal Year 2016/2017 Budget

RECOMMENDATION

Council to review the preliminary Fiscal Year 2016/17 budgets for the General Fund and provide comments.

EXECUTIVE SUMMARY

The preliminary fiscal year 2016/17 is presented to give Council an opportunity to review the budget requests prior to adoption of the final budget on June 15, 2016. Personnel and operational expenses city-wide have increased and currently the expenses submitted exceed revenue creating a General Fund deficit of \$554,000 which include expenditures to the following departments:

<u>Department</u>	<u>Preliminary Budget</u>	<u>Increase (decrease)</u>
• Legislative and General Government	\$ 523,042	\$ 60,529
• Planning and Development	\$ 357,456	\$ 26,425
• Recreation and Social Services	\$ 788,943	\$ 57,267
• Police Operations	\$3,110,908	\$135,179
• Public Works (Parks)	<u>\$ 145,378</u>	<u>\$ (3,173)</u>
Total	\$4,925,727	\$276,227

The General Fund revenues for fiscal year 2016/17 are projected to decrease by nearly \$130,000. The Successor Agency to the Redevelopment Agency is nearly completed therefore administrative fees have decreased from \$100,000 to \$5,000 annually. Additionally sales tax revenues have declined primarily due to lower fuel costs. Total General Fund revenues are projected at \$4,371,577 which is \$34,657 less than budgeted revenue for 2015/16 and **\$554,150** less than 2016/17 projected expenses.

It is important to note that the expenses above do not include cost of living adjustments for personnel nor capital expenditures including the animal shelter, skate park and other projects. There are some critical capital items that will be presented as part of the capital equipment preliminary budget such as repairs to the police department along with modifications to the Finance lobby for security and ADA improvements. Those capital items along with any operational deficits will come from the General Fund reserves.

The audit for fiscal year ending June 30, 2015 shows a General Fund reserve balance of \$3,198,901 designated as follows:

• Emergency reserve	\$1,039,978
• Revenue stability reserve	623,987
• Major asset repair and replacement	623,987
• Unassigned	<u>910,949</u>
	\$3,198,901

The General Fund budget for fiscal year 2015/16 was adopted on June 17, 2015 with a projected deficit of \$148,266. Fiscal year 2015/16 revenues are estimated at \$193,000 more than anticipated mostly due to one time revenue sources including the wind down of Triple Flip (sales tax), increased building permit fees mainly due to a large commercial development, interest received from the State of California for State Mandated Cost reimbursements and additional cable television fees after the Westside Cable Authority was dissolved. These additional one time revenues helped offset the projected deficit for fiscal year 2015/16.

OUTSTANDING ISSUES

None

FISCAL IMPACT

Preliminary budget only, no fiscal impact until adopted.

PUBLIC HEARING

None Required

Attachments:

- A. General Fund Summary
- B. General Fund Revenue Summary
- C. General Fund Departmental Budgets

Attachment 'A'

SUMMARY OF GENERAL FUND OPERATIONAL BUDGETS

Activity	Description	Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	2015-2016		Adopted vs Proposed \$ Change	Exp % of Total GF Revenue
					Estimated Year- End	Budget 2016-2017		
LEGISLATIVE & GEN. GOVT.								
6001	City Council	\$21,989	\$29,611	\$27,165	\$27,715	\$30,204	\$3,040	
6003	City Attorney	59,986	37,855	75,000	75,000	75,000	\$0	
1002	General Administration	228,773	199,990	205,256	224,116	253,817	\$48,562	
5005	Administrative Services	98,038	111,356	123,691	121,853	121,965	(\$1,726)	
6004	City Clerk	27,605	30,263	31,401	30,346	42,054	\$10,653	
	TOTAL LEGISLATIVE & GEN. GOVT.	436,390	409,075	462,513	479,029	523,042	\$60,529	12.0%
PLANNING & DEVELOPMENT								
1008	Planning	101,707	109,136	182,964	158,214	187,590	\$4,625	
1010	Engineering	40,276	26,291	25,000	25,000	25,000	\$0	
1042	Building	128,565	155,515	123,067	123,817	144,866	\$21,800	
	TOTAL PLANNING & DEVELOPMENT	270,549	290,943	331,031	307,031	357,456	\$26,425	8.2%
RECREATION/SOCIAL SERVICES								
2002	Recreation Administration	234,547	234,867	293,656	295,270	308,032	\$14,376	
2010	Building Maintenance	45,802	63,241	127,940	131,940	161,542	\$33,602	
2044	Senior Center Services	109,487	100,931	120,651	121,151	119,186	(\$1,465)	
2047	Aquatics Program	21,779	27,728	42,219	42,219	34,178	(\$8,041)	
2062	Planned Recreation	22,556	26,997	33,392	32,092	30,067	(\$3,325)	
2065	Youth and Teen Services	37,521	52,566	57,315	54,215	54,184	(\$3,131)	
2069	Community Teen Center	129,628	125,850	56,503	62,503	81,754	\$25,251	
	TOTAL REC/SOC SERVICES	601,320	632,181	731,676	739,390	788,943	\$57,267	18.1%
POLICE OPERATIONS								
3011	Police Operations	2,483,503	2,708,022	2,915,417	2,922,417	3,053,784	\$138,367	
3041	Animal Control	56,209	57,527	60,312	60,012	57,124	(\$3,188)	
	TOTAL POLICE OPERATIONS	2,539,711	2,765,550	2,975,729	2,982,429	3,110,908	\$135,179	71.2%
PUBLIC WORKS								
4010	Parks Landscape Maintenance	145,064	126,062	148,551	148,631	145,378	(\$3,173)	
	TOTAL PUBLIC WORKS	145,064	126,062	148,551	148,631	145,378	(\$3,173)	3.3%
	TOTAL GENERAL FUND OPERATIONS	3,993,035	4,223,811	4,649,500	4,656,510	4,925,727	\$276,227	112.8%
	TOTAL GENERAL FUND REVENUE	4,159,527	4,680,398	4,401,234	4,594,781	4,366,577	(\$34,657)	
	EXCESS (DEFICIT) REVENUE OVER EXPENDITURES	\$166,492	\$456,588	(\$248,266)	(\$61,730)	(\$559,150)		
	PERCENTAGE OF TOTAL G/F REVENUE	4.00%	9.76%	-5.64%	-1.34%	-12.81%		
	TRANSFER IN FROM SUCCESSOR AGENCY (S/A)		175,000	100,000	100,000	5,000		
	EXCESS (DEFICIT) AFTER TRANSFER IN FROM S/A		631,588	(148,266)	38,270	(554,150)		

Attachment 'B'

General Fund Revenue Summary
100

Description	Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
100 0000 311 10 00 Property Tax	557,915	624,315	620,000	595,000	600,950
100 0000 313 00 00 Sales Tax - General	1,181,028	1,347,987	1,470,000	1,319,379	1,703,027
100 0000 313 01 00 Triple Flip	422,703	418,274	324,000	359,763	0
100 0000 315 00 00 Franchise Taxes	100,800	103,912	100,000	113,400	100,000
100 0000 319 00 00 Real Estate Prop Trans Tax	11,531	18,463	15,000	15,000	15,000
100 0000 321 00 00 Business License Tax	61,781	56,473	60,000	62,500	60,000
100 0000 322 20 00 Alcohol Use Permit	1,075	945	750	900	900
100 0000 322 60 00 Animal Licenses & Permits	6,520	4,677	6,000	6,000	6,000
100 0000 322 70 00 Other Fees and Permits	3,175	2,692	3,000	2,500	2,500
100 0000 325 01 00 Vehicle Code Fines	32,387	28,321	30,000	25,000	25,000
100 0000 325 02 00 Criminal Code Fines/ Booking Fee	3,193	695	2,000	500	1,000
100 0000 335 00 00 Property Tax In-Lieu of VLF Backfill	990,634	1,047,961	1,050,000	1,107,938	1,100,000
100 0000 335 03 00 Vehicle License (Sec. 11001.5)	6,101	5,893	5,500	5,775	5,500
100 0000 335 04 00 Homeowners Prop Tax Relief	7,846	7,637	7,600	7,501	7,500
100 0000 335 06 00 SB90 Reimbursement	806	243,770	1,000	62,705	1,000
100 0000 341 01 00 Planning & Zoning Fees	9,250	5,714	5,000	12,000	5,000
100 0000 341 03 00 Reproduction Fee	90	153	100	100	100
100 0000 341 10 00 Notary Fees	90	30	100	20	50
100 0000 341 40 00 Building Permits	76,865	101,743	50,000	160,000	75,000
100 0000 341 41 00 Engineering Inspection Fees	4,767	0	5,000	0	0
100 0000 341 41 00 Archival and Technology Fees Collected	0	0	0	4,648	0
100 0000 341 43 00 Building Plan Check Fees	30,091	36,942	25,000	60,000	30,000
100 0000 341 48 00 Const & Demo Recycle Program	2,241	3,150	1,000	6,500	2,500
100 0000 342 01 00 Police Department - Special Srvc	3,373	4,829	4,000	4,800	4,000
100 0000 342 02 00 Sales Tax - Public Safety	14,104	14,993	14,500	15,000	15,000
100 0000 342 04 00 Live Scan Fingerprint Fee	7,687	5,361	5,000	5,000	5,000
100 0000 342 05 00 Proof of Correction Fees (CSO)	1,919	1,018	1,500	1,500	1,500
100 0000 342 07 00 Towed Vehicle Fee	15,750	13,125	12,500	13,500	12,500
100 0000 342 12 00 Parking Fines	11,590	5,179	5,000	6,000	4,000
100 0000 342 20 00 Sale of Surplus Items	4,982	556	0	0	0
100 0000 342 40 00 POST Reimbursements	3,741	2,392	1,000	3,860	7,000
100 0000 342 99 00 Miscellaneous Police Revenue	281	6,668	500	7,000	1,000
100 0000 344 40 00 Weed Abatement Fees	10,071	3,920	5,000	3,000	3,000
100 0000 344 45 00 Foreclosure Registration	1,217	750	1,000	1,200	1,200
100 0000 347 01 00 Swimming Pool Fees	13,603	13,657	15,000	16,600	17,000
100 0000 347 02 00 Recreational Programs	12,263	7,533	17,000	12,000	14,000
100 0000 347 03 00 Youth and Teen Program Revenues	13,742	14,781	13,500	14,000	14,500
100 0000 360 00 00 Rental Income - Ag Leases	15,656	16,142	16,142	16,142	16,142
100 0000 361 01 00 Interest Revenues	15,197	19,174	10,000	25,000	20,000
100 0000 361 02 00 Rents - Other (Parks and Facilities)	21,131	16,614	16,000	21,000	21,000
100 0000 361 03 00 Rents - Cell Tower Leases	20,060	32,036	26,969	21,282	21,920
100 0000 361 04 00 Rent - 942 Bldg	36,720	27,661	37,454	37,454	37,517
100 0000 361 05 00 Rents - Community Teen Center	33,312	41,983	40,000	40,000	35,000
100 0000 369 01 00 Miscellaneous	8,370	11,769	7,500	7,500	7,500
100 0000 369 02 00 PG&E Rebates	4,027	5,033	7,823	7,047	
100 0000 369 03 00 WCCATV Distribution	58,029	42,680	50,000	75,971	56,000
100 0000 370 01 00 Self Insurance Refund	9,018	0	0	0	0
100 0000 375 01 00 Admin. & Overhead - Water & Sewer	223,547	214,558	214,558	214,558	214,558
100 0000 375 02 00 Admin. & Overhead - Equip.	56,964	56,964	56,964	56,964	56,964
100 0000 375 03 00 Admin. & Overhead - Drainage	7,453	7,453	7,453	7,453	7,453
100 0000 375 04 00 Admin. & Overhead - Refuse	14,851	23,840	23,840	23,840	23,840
100 0000 375 06 00 Admin. & Overhead - L&L District	7,956	7,956	7,956	7,956	7,956
100 0000 375 62 00 Admin. & O/H - Successor to RDA	2,025	2,025	2,025	2,025	0
TOTAL GENERAL FUND RECURRING REVENUE	4,159,527	4,680,398	4,401,234	4,594,781	4,366,577
100 0099 334 66 00 Transfer In from Successor Agency	249,548	169,478	100,000	94,478	5,000
ONE TIME REVENUE	249,548	169,478	100,000	94,478	5,000
TOTAL GENERAL FUND REVENUE	4,409,075	4,849,876	4,501,234	4,689,259	4,371,577

Attachment 'C'

CITY COUNCIL
100 6001

Description						Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
PERSONNEL										
100	6001	410	20	00	Part Time Salaries	11,946	14,054	15,000	15,000	15,000
100	6001	420	00	00	Fringe Benefits	1,263	1,680	1,849	1,849	1,898
TOTAL PERSONNEL						13,209	15,733	16,849	16,849	16,898
OPERATIONS & MAINTENANCE										
100	6001	510	10	00	Prof Services - Chamber Audio System Maintenance	0	0	500	500	-
100	6001	521	02	00	General Supplies	966	1,943	1,200	1,200	1,000
100	6001	552	01	00	Public Notice	1,369	765	1,000	2,500	3,000
100	6001	554	01	00	Travel - Conferences - Meetings		5,546	1,000	50	3,690
100	6001	555	06	00	Website Updates and Add Ons	1,140	0	0	0	0
100	6001	556	00	00	Community, Employee & Public Relations	4,605	4,524	5,500	5,500	4,500
100	6001	565	00	00	Internal Service Funds	700	1,100	1,115	1,115	1,117
TOTAL OPERATIONS & MAINTENANCE						8,780	13,878	10,315	10,865	13,307
CAPITAL										
100	6001	600	03	00	Capital Outlay - Improvements - Council Monitors	0	0	0	0	0
100	6001	600	04	00	Capital Outlay - Machinery & Equipment	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES						0	0	0	0	0
TOTAL DEPARTMENT BUDGET						21,989	29,611	27,165	27,715	30,204
									Budget to Budget Increase/(Decrease)	3,040
									Percentage of Change	11.2%

Budget Highlights:

Travel - Conferences - Meetings - League of CA Cities New Mayor and Council Member Conference

CITY ATTORNEY
100 6003

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
OPERATIONS & MAINTENANCE									
100	6003	510	10	00 Professional Services	59,986	37,855	75,000	75,000	75,000
TOTAL					59,986	37,855	75,000	75,000	75,000
TOTAL DEPARTMENT BUDGET					59,986	37,855	75,000	75,000	75,000
					Budget to Budget Increase/(Decrease)				0
					Percentage of Change				0.0%

Budget Highlights:

GENERAL ADMINISTRATION

100 1002

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	1002	410	10	00	Salaries	59,677	62,225	64,906	64,906	93,722
100	1002	420	51	00	CalPERS Unfunded Liability	0	0	1,391	1,391	2,468
100	1002	420	00	00	Fringe Benefits	18,452	19,923	18,051	18,051	31,916
TOTAL PERSONNEL					78,130	82,148	84,348	84,348	128,107	
OPERATIONS & MAINTENANCE										
100	1002	510	01	00	Contract Services-Sales Tax Consultant/Grants	19,224	2,598	5,000	7,300	5,000
100	1002	510	10	00	Professional Services - Personnel Matters	2,880	500	0	15,200	2,500
100	1002	510	13	00	Professional Services - EDC Fresno County	7,318	0	6,000	6,000	6,000
100	1002	515	01	00	Utilities	11,899	15,805	15,000	15,000	17,000
100	1002	521	01	00	Office Supplies	906	1,091	1,500	1,500	1,750
100	1002	521	02	00	General Supplies	244	295	800	800	900
100	1002	521	07	00	Postage	1,600	77	300	300	300
100	1002	540	02	00	Equipment Rental - Lease	7,287	0	0	0	0
100	1002	550	00	00	Insurance	73,809	75,297	70,697	70,697	70,697
100	1002	551	01	00	Communications - Telephone	7,517	7,872	7,800	7,800	8,000
100	1002	551	02	00	Cellular Phone	0	0	0	600	1,000
100	1002	552	02	00	Public Notice / Advertising	0	0	3,000	3,000	750
100	1002	554	01	00	Training/Conferences/Meetings	371	1,436	1,000	1,760	1,000
100	1002	555	00	00	Dues & Subscriptions	6,342	6,394	6,500	6,500	7,500
100	1002	555	05	00	Property Taxes	2,655	0	0	0	0
100	1002	560	00	00	Administration & Overhead	2,025	2,025	2,025	2,025	2,025
100	1002	565	00	00	Internal Service Funds	6,567	4,455	1,285	1,285	1,288
TOTAL OPERATIONS & MAINTENANCE					150,643	117,842	120,908	139,768	125,710	
CAPITAL										
100	1002	600	03	00	Capital Outlay - Improvements	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES					0	0	0	0	0	
TOTAL DEPARTMENT BUDGET					228,773	199,990	205,256	224,116	253,817	
									Budget to Budget Increase/(Decrease)	48,562
									Percentage of Change	23.7%

Budget Highlights:

Training/Conferences/Meetings - Additional costs for HR staff development

ADMINISTRATIVE SERVICES

100 5005

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	5005	410	10	00	Salaries	18,825	13,093	21,500	21,500	17,792
100	5005	410	20	00	Part-Time Wages	1,453	3,735	0	548	0
100	5005	410	30	00	Overtime	28	159	0	0	0
100	5005	420	51	00	CalPERS Unfunded Liability	0	0	461	461	469
100	5005	420	00	00	Fringe Benefits	7,292	5,381	8,334	8,334	7,093
TOTAL PERSONNEL					27,598	22,369	30,294	30,842	25,353	
OPERATIONS & MAINTENANCE										
100	5005	510	01	00	Professional Fees	0	10,994	10,000	10,000	12,000
100	5005	510	10	00	Professional Services-Audit	13,800	14,300	14,300	12,800	12,900
100	5005	510	14	00	Professional Services-Finance Acct Software Maint	4,400	1,700	4,400	4,464	4,700
100	5005	521	01	00	Office Supplies	250	1,021	1,500	1,500	1,750
100	5005	521	02	00	General Supplies	0	826	250	400	500
100	5005	521	07	00	Postage	1,122	2,060	2,000	2,000	2,500
100	5005	540	00	00	Lease Expense (PFA Bond)	50,305	49,623	49,753	49,753	50,392
100	5005	540	02	00	Equipment Rental - Lease (Copier/Postage/Mailer)	0	7,242	8,500	8,500	8,500
100	5005	551	01	00	Communications - Telephone	0	0	0	0	750
100	5005	554	01	00	Travel/Conferences/Meetings	242	379	500	500	1,500
100	5005	555	00	00	Dues & Subscriptions	320	335	350	350	350
100	5005	565	00	00	Internal Service Funds	0	508	244	244	271
TOTAL OPERATIONS & MAINTENANCE					70,440	88,987	91,797	90,510	96,112	
CAPITAL										
100	5005	600	03	99	Capital Outlay - New Accounting Software System	0	0	1,100	0	0
100	5005	600	04	00	Capital Outlay - Machinery & Equipment	0	0	500	500	500
TOTAL CAPITAL EXPENDITURES					0	0	1,600	500	500	
TOTAL DEPARTMENT BUDGET					98,038	111,356	123,691	121,853	121,965	
Budget to Budget Increase/(Decrease)									(1,726)	
Percentage of Change									-1.4%	

Budget Highlights:

CITY CLERK
100 6004

Description				Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL									
100	6004	410	10 00	Salaries	13,886	14,726	15,988	15,988	
100	6004	420	51 00	CalPERS Unfunded Liability	0	0	343	421	
100	6004	420	00 00	Fringe Benefits	4,791	4,413	4,257	4,381	
TOTAL PERSONNEL					18,676	19,139	20,588	20,588	
OPERATIONS & MAINTENANCE									
100	6004	510	01 00	Contract Services	8,267	7,270	9,100	9,500	
100	6004	510	02 00	Elections	0	2,695	0	9,000	
100	6004	521	02 00	General Supplies & Postage	348	217	400	450	
100	6004	554	01 00	Travel - Conferences - Meetings	8	0	500	1,500	
100	6004	555	00 00	Dues & Subscriptions	305	315	350	350	
100	6004	565	00 00	Internal Service Funds	0	627	464	465	
TOTAL OPERATIONS & MAINTENANCE					8,928	11,124	10,814	9,759	
CAPITAL									
100	6004	600	04 00	Capital Outlay - Machinery & Equipment	0	0	0	0	
TOTAL CAPITAL EXPENDITURES					0	0	0	0	
TOTAL DEPARTMENT BUDGET					27,605	30,263	31,401	30,346	
								Budget to Budget Increase/(Decrease)	10,653
								Percentage of Change	33.9%

Budget Highlights:

Elections - Bi-Annual elections and ballot initiative costs.
Travel/Conferences/Meetings - Clerks Conference through League of CA Cities

PLANNING
100 1008

Description				Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL									
100	1008	410	10 00	Salaries	65,726	69,126	68,437	68,437	75,235
100	1008	410	20 00	Part Time Salaries	2,243	2,407	15,000	15,000	15,000
100	1008	410	30 00	Overtime	0	4,702	0	0	0
100	1008	420	51 00	CalPERS Unfunded Liability	0	0	1,467	1,467	1,981
100	1008	420	00 00	Fringe Benefits	24,982	25,367	26,944	26,944	33,405
TOTAL PERSONNEL					92,952	101,602	111,848	111,848	125,622
OPERATIONS & MAINTENANCE									
100	1008	510	01 00	Contract Services - LAFCo	3,253	2,203	2,500	2,500	3,150
100	1008	510	02 00	Contract Services - Sphere of Influence	0	0	15,000	15,000	15,000
100	1008	510	10 00	Professional Services	0	0	50,000	25,000	40,000
100	1008	521	01 00	Office Supplies	1,415	428	1,500	1,500	1,500
100	1008	521	07 00	Postage	299	31	300	300	300
100	1008	551	01 00	Communications - Telephone	381	203	250	250	250
100	1008	552	01 00	Public Notice	300	300	550	800	750
100	1008	554	01 00	Travel - Conferences - Meetings	55	13	150	150	150
100	1008	565	00 00	Internal Service Funds	181	1,057	866	866	868
TOTAL OPERATIONS & MAINTENANCE					5,884	4,235	71,116	46,366	61,968
CAPITAL									
100	1008	600	03 99	Capital Outlay - New Accounting Software System	1,100	3,300	0	0	0
100	1008	600	04 00	Capital Outlay - Machinery & Equipment	1,772	0	0	0	0
TOTAL CAPITAL EXPENDITURES					2,872	3,300	0	0	0
TOTAL DEPARTMENT BUDGET					101,707	109,136	182,964	158,214	187,590
Budget to Budget Increase/(Decrease)								4,625	
Percentage of Change								2.5%	

Budget Highlights:

ENGINEERING
100 1010

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
OPERATIONS & MAINTENANCE										
100	1010	510	10	00	Professional Services	40,276	26,291	25,000	25,000	25,000
TOTAL						40,276	26,291	25,000	25,000	25,000
TOTAL DEPARTMENT BUDGET						40,276	26,291	25,000	25,000	25,000
Budget to Budget Increase/(Decrease)										0
Percentage of Change										0.0%

Budget Highlights:

Professional Services - Yamabe & Horn: General engineering services for non-capital projects.

BUILDING
100 1042

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	1042	410	10	00	Salaries	72,189	70,754	65,003	65,003	65,527
100	1042	410	20	00	Part Time Salaries	0	0	0	0	15,000
100	1042	410	30	00	Overtime	799	1,165	500	500	500
100	1042	410	35	00	Stand By	396	414	101	101	101
100	1042	420	51	00	CalPERS Unfunded Liability	0	0	1,393	1,393	1,726
100	1042	420	00	00	Fringe Benefits	31,193	24,984	20,672	20,672	27,166
TOTAL PERSONNEL						104,576	97,317	87,669	87,669	110,020
OPERATIONS & MAINTENANCE										
100	1042	510	01	00	Contract Services - Weed Abatement	4,267	987	5,000	5,000	5,000
100	1042	510	10	00	Professional Services-Plan Check	7,930	43,169	15,000	15,000	15,000
100	1042	521	01	00	Office Supplies	700	914	750	750	750
100	1042	521	02	00	General Supplies	0	0	0	0	200
100	1042	521	06	00	Uniforms	49	47	75	75	75
100	1042	521	07	00	Postage	1,082	332	750	750	750
100	1042	540	02	00	Equipment Rent	1,232	2,727	2,500	3,250	3,250
100	1042	551	01	00	Communication - Telephone	1,135	965	1,000	1,000	1,000
100	1042	551	02	00	Cellular Phone	528	579	600	600	600
100	1042	554	01	00	Travel - Conferences - Meetings	124	109	150	150	150
100	1042	555	00	00	Dues & Subscriptions	1,412	393	400	400	1,750
100	1042	565	00	00	Internal Service Funds	5,303	7,977	9,173	9,173	6,322
TOTAL OPERATIONS & MAINTENANCE						23,762	58,199	35,398	36,148	34,847
CAPITAL										
100	1042	600	04	00	Capital Outlay - Machinery & Equipment	228	0	0	0	0
TOTAL CAPITAL EXPENDITURES						228	0	0	0	0
TOTAL DEPARTMENT BUDGET						128,565	155,515	123,067	123,817	144,866
Budget to Budget Increase/(Decrease)										21,800
Percentage of Change										17.7%

Budget Highlights:

Part-time Wages - Additional clerical staff only used if the volume of building permits increases.

Dues & Subscriptions - 2016 Building Code Books (Updated every three years)

RECREATION AND COMMUNITY SERVICES ADMINISTRATION

100 2002

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	2002	410	10	00	Salaries	108,036	113,727	154,921	154,921	164,679
100	2002	410	20	00	Part Time Salaries	12,503	13,374	12,700	10,000	6,700
100	2002	410	30	00	Overtime	0	0	500	500	500
100	2002	420	51	00	CalPERS Unfunded Liability	0	0	3,320	3,320	4,337
100	2002	420	00	00	Fringe Benefits	49,439	50,753	67,832	67,832	76,016
TOTAL PERSONNEL					169,978	177,854	239,273	236,573	252,233	
OPERATIONS & MAINTENANCE										
100	2002	510	10	00	Professional Services	0	1,191	1,200	1,314	0
100	2002	515	01	00	Utilities	30,869	29,113	27,000	29,000	28,000
100	2002	521	01	00	Office Supplies & Postage	638	493	600	600	600
100	2002	521	02	00	General Supplies	1,424	953	1,200	3,400	1,300
100	2002	521	06	00	Uniforms	380	461	380	380	380
100	2002	540	02	00	Equipment Rent - Lease	3,008	3,819	3,200	3,200	3,200
100	2002	551	01	00	Communications - Telephone	481	305	350	350	350
100	2002	551	02	00	Cellular Phone	284	312	300	300	300
100	2002	554	01	00	Travel/Conferences/Meetings	198	893	1,200	1,200	1,200
100	2002	555	00	00	Dues & Subscriptions	190	515	800	800	800
100	2002	555	04	00	Taxes & Assessments	1,867	0	0	0	0
100	2002	565	00	00	Internal Service Funds	25,231	18,958	18,153	18,153	19,670
TOTAL OPERATIONS & MAINTENANCE					64,570	57,012	54,383	58,697	55,800	
CAPITAL										
100	2002	600	03	00	Capital Outlay - Improvements	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES					0	0	0	0	0	
TOTAL DEPARTMENT BUDGET					234,547	234,867	293,656	295,270	308,032	
Budget to Budget Increase/(Decrease)									14,376	
Percentage of Change									4.9%	

Budget Highlights:

- General Supplies - FY 15/16 Increase due to purchase of Christmas lights and decorations for Kannami tree.
- Part-Time Salaries - Decrease due to Maintenance worker re-allocated to Building Maintenance budget.
- Capital Outlay - Eagle Scout Project

BUILDING MAINTENANCE
100 2010

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	2010	410	10	00	Salaries	0	0	49,536	49,536	54,180
100	2010	410	20	00	Part-Time Wages	77	7,483	10,000	10,000	24,000
100	2010	420	51	00	CalPERS Unfunded Liability	0	0	0	0	1,427
100	2010	420	00	00	Fringe Benefits	12	0	23,754	23,754	30,041
TOTAL PERSONNEL					77	7,483	83,290	83,290	108,221	
OPERATIONS & MAINTENANCE										
100	2010	510	01	00	Contract Services	8,212	33,404	26,500	26,500	26,500
100	2010	510	10	00	Professional Services	0	3,295	2,500	2,500	2,000
100	2010	521	02	00	General Supplies	0	0	0	0	800
100	2010	521	03	00	Janitorial Supplies	18,234	3,161	7,500	9,000	9,000
100	2010	521	04	00	Building Maintenance Supplies	7,645	8,319	8,000	10,500	9,000
100	2010	521	06	00	Uniforms	1,440	278	150	150	850
100	2010	551	02	00	Communications - Cellular	0	0	0	0	900
100	2010	565	00	00	Internal Service Funds	0	0	0	0	4,271
TOTAL OPERATIONS & MAINTENANCE					35,531	48,457	44,650	48,650	53,321	
CAPITAL										
100	2010	600	03	00	Capital Improvements	4,647	0	0	0	0
100	2010	600	03	00	Capital Improve - Police Department Building	5,547	0	0	0	0
100	2010	600	03	06	Capital Improve - Senior Center Stair Tread Repair	0	3,403	0	0	0
100	2010	600	03	07	Capital Improve - Kerckhoff Park Elec/Skate Park	0	1,398	0	0	0
100	2010	600	03	08	Capital Improve - Skate Park Demolition	0	2,500	0	0	0
TOTAL CAPITAL EXPENDITURES					10,194	7,301	0	0	0	
TOTAL DEPARTMENT BUDGET					45,802	63,241	127,940	131,940	161,542	
									Budget to Budget Increase/(Decrease)	33,602
									Percentage of Change	26.3%

Budget Highlights:

Part-time Wages - Reclassed part time maintenance workers from Recreation budget to Building Maintenance for \$10,000 plus additional PT staff needed (2 x 19 hours per week each) for new responsibilities including City Hall, Police Dept, Dental Building, Parks Landscaping Contract Maintenance, Additional restrooms at Katey's and Soroptimist Parks and B Street Park addition.

Communications- Cellular - Moved expenses from CTC Fund (100.2069) and added data card for mobile network services.

SENIOR CENTER SERVICES

100 2044

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	2044	410	10	00	Salaries	60,341	60,738	61,718	61,718	62,693
100	2044	420	51	00	CalPERS Unfunded Liability	0	0	3,320	3,320	1,651
100	2044	420	00	00	Fringe Benefits	21,001	19,902	20,186	20,186	21,889
TOTAL PERSONNEL					81,342	80,640	85,224	85,224	86,233	
OPERATIONS & MAINTENANCE										
100	2044	515	01	00	Utilities	8,600	6,971	8,500	9,000	9,000
100	2044	521	01	00	Office Supplies	749	898	600	600	600
100	2044	521	02	00	General Supplies & Postage	1,025	966	800	800	800
100	0099	557	73	00	City Match to Senior Nutrition Grant (73)	12,032	2,481	14,942	14,942	13,864
100	2044	551	01	00	Communications - Telephone	2,694	2,539	2,600	2,600	2,700
100	2044	565	00	00	Internal Service Funds	3,045	6,437	7,985	7,985	5,989
TOTAL OPERATIONS & MAINTENANCE					28,145	20,292	35,427	35,927	32,953	
CAPITAL										
100	2044	600	04	00	Capital Outlay - Machinery & Equipment	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES					0	0	0	0	0	
TOTAL DEPARTMENT BUDGET					109,487	100,931	120,651	121,151	119,186	
									Budget to Budget Increase/(Decrease)	(1,465)
									Percentage of Change	-1.2%

Budget Highlights:

AQUATICS PROGRAM
100 2047

Description				Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
PERSONNEL								
100	2047	410 10 00	Salaries	4,117	6,414	6,785	6,785	7,125
100	2047	410 20 00	Part Time Salaries	13,071	15,360	16,500	16,500	18,360
100	2047	410 20 01	KUSD Part-Time Aquatic Staffing	0	0	2,400	2,400	2,200
100	2047	420 51 00	CalPERS Unfunded Liability	0	0	145	145	188
100	2047	420 00 00	Fringe Benefits	3,530	5,028	6,841	6,841	5,381
TOTAL PERSONNEL				20,719	26,802	32,671	32,671	33,253
OPERATIONS & MAINTENANCE								
100	2047	521 02 00	Special Supplies	1,060	799	800	800	800
100	2047	521 03 00	Pool Supplies and Chlorine	0	0	8,623	8,623	0
100	2047	565 00 00	Internal Service Funds	0	127	125	125	125
TOTAL OPERATIONS & MAINTENANCE				1,060	926	9,548	9,548	925
CAPITAL								
100	2047	600 04 00	Capital Outlay - Machinery & Equip.	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES				0	0	0	0	0
TOTAL DEPARTMENT BUDGET				21,779	27,728	42,219	42,219	34,178
Budget to Budget Increase/(Decrease)								(8,041)
Percentage of Change								-19.0%

Budget Highlights:

PLANNED RECREATION
100 2062

Description				Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
PERSONNEL								
100	2062	410	10 00	6,862	10,690	11,308	11,308	11,874
100	2062	410	20 00	4,135	4,060	7,300	6,000	6,000
100	2062	420	51 00	0	0	242	242	313
100	2062	420	00 00	4,513	5,516	5,408	5,408	5,246
TOTAL PERSONNEL				15,510	20,266	24,258	22,958	23,433
OPERATIONS & MAINTENANCE								
100	2062	510	01 00	945	630	1,200	1,200	0
100	2062	515	01 00	2,611	2,797	2,500	2,500	2,500
100	2062	521	01 00	2	60	200	200	200
100	2062	521	02 00	3,464	3,007	5,000	5,000	3,700
100	2062	551	01 00	25	25	25	25	25
100	2062	565	00 00	0	212	209	209	209
TOTAL OPERATIONS & MAINTENANCE				7,046	6,731	9,134	9,134	6,634
CAPITAL								
100	2062	600	03 00	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES				0	0	0	0	0
TOTAL DEPARTMENT BUDGET				22,556	26,997	33,392	32,092	30,067
Budget to Budget Increase/(Decrease)								(3,325)
Percentage of Change								-10.0%

Budget Highlights:

YOUTH AND TEEN SERVICES
100 2065

Description				Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
PERSONNEL								
100	2065	410	10 00	9,625	14,966	15,831	15,831	16,624
100	2065	410	20 00	16,671	19,260	22,000	18,900	20,000
100	2065	420	51 00	0	0	339	339	438
100	2065	420	00 00	6,554	9,145	9,563	9,563	9,239
TOTAL PERSONNEL				32,850	43,370	47,733	44,633	46,301
OPERATIONS & MAINTENANCE								
100	2065	521	01 00	48	0	0	0	0
100	2065	521	02 00	4,533	8,808	9,200	9,200	7,500
100	2065	551	01 00	91	91	90	90	90
100	2065	565	00 00	0	297	292	292	292
TOTAL OPERATIONS & MAINTENANCE				4,671	9,196	9,582	9,582	7,882
CAPITAL								
100	2065	600	03 00	0	0	0	0	0
TOTAL CAPITAL EXPENDITURES				0	0	0	0	0
TOTAL DEPARTMENT BUDGET				37,521	52,566	57,315	54,215	54,184
Budget to Budget Increase/(Decrease)								(3,131)
Percentage of Change								-5.5%

Budget Highlights:

COMMUNITY TEEN CENTER
100 2069

Description				Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
PERSONNEL								
100	2069	410 10 00	Salaries	46,333	48,017	0	0	0
100	2069	410 20 00	Part Time Wages	12,230	13,463	16,500	16,500	32,500
100	2069	410 30 00	Overtime	0	0	0	0	0
100	2069	420 51 00	CalPERS Unfunded Liability	0	0	0	0	0
100	2069	420 00 00	Fringe Benefits	23,446	24,349	1,902	1,902	3,852
TOTAL PERSONNEL				82,009	85,828	18,402	18,402	36,352
OPERATIONS & MAINTENANCE								
100	2069	510 01 00	Contracted Services (Maintenance)	3,016	3,907	3,600	3,600	3,500
100	2069	510 10 00	Contracted Services (Landscaping Maintenance)	0	0	0	0	0
100	2069	515 01 00	Utilities	29,122	24,734	26,000	32,000	32,000
100	2069	521 01 00	Office Supplies	483	657	500	500	600
100	2069	521 02 00	Special Supplies	10,306	5,985	4,500	4,500	4,000
100	2069	551 01 00	Communications - Telephone	2,493	2,336	2,400	2,400	3,000
100	2069	551 02 00	Cellular Phone	284	312	300	300	300
100	2069	565 00 00	Internal Service Funds	0	816	801	801	802
TOTAL OPERATIONS & MAINTENANCE				45,704	38,747	38,101	44,101	44,202
CAPITAL								
100	2069	600 04 00	Capital Outlay - Machinery & Equipment (Tables)	1,915	1,276	0	0	1,200
TOTAL CAPITAL EXPENDITURES				1,915	1,276	0	0	1,200
TOTAL DEPARTMENT BUDGET				129,628	125,850	56,503	62,503	81,754
Budget to Budget Increase/(Decrease)								25,251
Percentage of Change								44.7%

Budget Highlights:

Part-Time Wages - PT CTC Coordinator needed (24 hours per week) for customer service to alleviate full time staff enabling time for newly assigned building and facility maintenance and repairs.
Cellular Phone - Reallocated expense to building maintenance fund (100.2010)
Capital Outlay - Machinery & Equipment - Replace four (4) round tables

POLICE
100 3011

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	3011	410	10	00	Salaries	1,149,089	1,237,415	1,340,804	1,340,804	1,395,059
100	3011	410	20	00	Part Time Salaries	73,049	82,966	94,000	94,000	92,000
100	3011	410	30	00	Overtime	41,935	51,839	50,000	50,000	50,000
100	3011	410	35	00	Court Standby	1,682	1,494	2,500	2,500	2,500
100	3011	410	36	00	FTO	1,122	3,491	5,200	5,200	5,200
100	3011	410	38	00	Uniform Allowance	21,974	21,825	23,200	23,200	23,200
100	3011	410	40	00	Holiday Pay	41,612	51,520	51,227	51,227	47,225
100	3011	420	51	00	CalPERS Unfunded Liability	0	0	29,820	29,820	36,286
100	3011	420	00	00	Fringe Benefits	631,505	640,227	639,393	639,393	697,122
TOTAL PERSONNEL					1,961,967	2,090,777	2,236,144	2,236,144	2,348,592	
OPERATIONS & MAINTENANCE										
100	3011	510	11	00	Professional Services - New Hires	3,022	11,337	6,000	9,000	5,520
100	3011	510	12	00	Professional Services - Lab Criminal	6,374	7,671	6,000	8,000	8,000
100	3011	510	13	00	Professional Services - Lab Employees	915	625	1,400	1,400	1,400
100	3011	510	14	00	Professional Services - Investigations	0	0	0	0	1,500
100	3011	510	15	00	Assault/Medical Examinations	3,823	6,000	4,000	4,000	4,000
100	3011	510	28	00	Dispatch	223,212	214,185	227,611	227,611	227,611
100	3011	510	29	00	RMS-CAD	1,992	2,007	2,200	2,200	2,200
100	3011	510	30	00	Booking Fees	2,112	1,488	1,200	1,200	1,500
100	3011	510	31	00	Parking Citations	3,225	2,088	3,600	3,600	3,600
100	3011	510	32	00	Live Scan Fingerprints	4,090	3,442	4,000	4,000	4,000
100	3011	515	01	00	Utilities	17,201	18,029	16,500	17,500	17,500
100	3011	521	01	00	Office Supplies	3,821	3,789	4,500	4,500	4,500
100	3011	521	02	00	General Supplies	5,338	7,073	7,000	7,000	7,000
100	3011	521	07	00	Postage	2,208	2,143	2,200	2,200	2,200
100	3011	521	10	00	Uniform Supplies	796	2,778	4,000	4,000	8,000
100	3011	521	12	00	Bullet Resistant Vests	0	1,288	1,625	1,625	2,400
100	3011	521	25	00	Evidence and Property	0	1,200	0	0	1,200
100	3011	521	35	00	Firearms Purchase	1,454	0	1,200	1,200	1,000
100	3011	521	40	00	Range Supplies	0	0	0	0	6,000
100	3011	521	41	00	Range Maintenance	0	0	0	0	500
100	3011	530	01	00	Equipment Maintenance - Repair	6,743	3,319	3,500	3,500	3,500
100	3011	540	02	00	Equipment Rental	5,008	4,745	4,500	4,500	4,500
100	3011	551	01	00	Communications - Telephone	3,699	3,555	3,600	3,600	3,600
100	3011	551	02	00	Communications - Cell Phone	2,110	2,314	2,200	2,200	2,200
100	3011	551	05	00	Live Scan Line	7,555	8,134	7,500	7,500	7,500
100	3011	551	06	00	MDT Monthly Access	3,420	3,365	3,600	3,600	3,600
100	3011	552	02	00	Public Notice	0	0	500	500	500
100	3011	554	01	00	Travel - Meetings	6,195	7,691	7,000	11,000	2,000
100	3011	554	02	00	Training - Post Reimbursable	0	0	0	0	7,000
100	3011	554	05	00	Training Supplies	2,757	2,375	3,150	3,150	2,500
100	3011	555	02	00	Professional Dues and Codes	878	1,205	1,550	1,550	1,550
100	3011	555	04	00	Prof Dues/Subscrip. Forensic Software Upgrade	0	0	3,100	3,100	3,100
100	3011	555	05	00	Explorer Program	0	0	1,500	1,500	1,500
100	3011	500	00	00	Ford Explorer Vehicle Loan Payment	0	0	0	0	29,444
100	3011	565	00	00	Internal Service Funds (Additional Officer FY 15/16)	0	0	11,625	11,625	0
100	3011	565	00	00	Internal Service Funds	203,588	295,399	329,913	329,913	312,896
TOTAL OPERATIONS & MAINTENANCE					521,536	617,245	676,274	686,274	695,021	
CAPITAL										
100	3011	600			Capital Outlay-Technology Equipment	0	0	0	0	5,450
100	3011	600			Capital Outlay-Car Alarms (10 Vehicles)	0	0	0	0	1,700
100	3011	600			Capital Outlay-Install Radar Equipment (4 Vehicles)	0	0	0	0	3,020
TOTAL CAPITAL EXPENDITURES					0	0	0	0	10,170	
TOTAL DEPARTMENT BUDGET					2,483,503	2,708,022	2,915,417	2,922,417	3,053,784	
								Budget to Budget Increase/(Decrease)	138,367	
								Percentage of Change	4.7%	

Budget Highlights:

- 100.3011.420.00.00 - Fringe Benefits - Added PERS benefits to part-time employees
- 100.3011.521.35.00 - Firearms - Replace three rifles
- 100.3011.521.02.00 - General Supplies - One time additional cost for tactical equipment for SID Unit
- 100.3011.554.02.00 - Training - POST Reimbursable are offset by General Fund revenue code 100.0000.342.40.00

ANIMAL CONTROL
100 3041

Description				Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017
PERSONNEL								
100	3041	410	10 00	26,705	26,789	23,977	23,977	25,099
100	3041	410	30 00	28	288	1,000	1,000	1,000
100	3041	410	35 00	0	0	0	0	0
100	3041	420	51 00	0	0	514	514	661
100	3041	420	00 00	12,302	11,189	8,869	8,869	6,806
TOTAL PERSONNEL				39,035	38,265	34,360	34,360	33,566
OPERATIONS & MAINTENANCE								
100	3041	510	01 00	10,460	8,365	9,500	9,500	9,500
100	3041	521	01 00	12	162	300	300	300
100	3041	521	02 00	2,459	1,290	3,000	3,000	4,000
100	3041	521	06 00	151	393	350	350	350
100	3041	521	07 00	210	100	150	150	150
100	3041	551	02 00	244	267	300	300	300
100	3041	554	01 00	0	10	4,000	4,000	1,000
100	3041	565	00 00	3,639	8,676	8,052	8,052	7,958
TOTAL OPERATIONS & MAINTENANCE				17,174	19,262	25,652	25,652	23,558
CAPITAL								
100	3041	600	04 00	0	0	300		
TOTAL CAPITAL EXPENDITURES				0	0	300	0	0
TOTAL DEPARTMENT BUDGET				56,209	57,527	60,312	60,012	57,124
Budget to Budget Increase/(Decrease)								(3,188)
Percentage of Change								-5.3%

Budget Highlights:

General Supplies - Animal Control Officer with provide preventative shots and euthanasians

PARKS LANDSCAPE MAINTENANCE

100 4010

Description					Audited 2013-2014	Audited 2014-2015	Adopted 2015-2016	Estimated Year- End	Budget 2016-2017	
PERSONNEL										
100	4010	410	10	00	Salaries	53,323	39,832	53,727	53,727	51,998
100	4010	410	30	00	Overtime	2,921	1,984	3,000	3,000	3,000
100	4010	410	35	00	Stand By	1,915	1,284	1,476	1,476	1,967
100	4010	420	51	00	CalPERS Unfunded Liability	0	0	1,151	1,151	1,369
100	4010	420	00	00	Fringe Benefits	27,360	22,884	28,107	28,107	29,436
TOTAL PERSONNEL					85,519	65,984	87,462	87,462	87,770	
OPERATIONS & MAINTENANCE										
100	4010	510	01	00	Contract Services	0	0	0	0	0
100	4010	515	01	00	Utilities	4,830	5,696	5,000	5,000	6,000
100	4010	515	02	00	Utilities - Old Town "LME"	15,054	15,054	15,054	15,054	15,054
100	4010	521	01	00	Office Supplies & Postage	560	415	400	500	500
100	4010	521	05	00	Park Supplies	16,937	20,006	17,500	17,500	17,000
100	4010	521	06	00	Uniforms	1,440	0	300	325	325
100	4010	551	01	00	Communications - Telephone	934	762	750	800	800
100	4010	551	02	00	Cellular Phone	345	378	400	350	400
100	4010	554	01	00	Training / Meetings	59	80	250	205	250
100	4010	555	04	00	Taxes & Assessments (Fresno Irrig. District)	0	1,867	1,875	1,875	1,875
100	4010	555	05	00	Property Taxes	0	2,668	2,675	2,675	2,800
100	4010	565	00	00	Internal Service Funds	14,739	13,153	16,885	16,885	9,604
TOTAL OPERATIONS & MAINTENANCE					54,898	60,078	61,089	61,169	54,608	
CAPITAL										
100	4010	600	03	00	Capital - Small Equipment Replacement	4,647	0	0	0	3,000
TOTAL CAPITAL EXPENDITURES					4,647	0	0	0	3,000	
TOTAL DEPARTMENT BUDGET					145,064	126,062	148,551	148,631	145,378	
Budget to Budget Increase/(Decrease)									(3,173)	
Percentage of Change									-2.1%	

Budget Highlights:



City of Kerman

"Community Comes First"

MAYOR
Stephen B. Hill

MAYOR PRO-TEM
Gary Yep

COUNCIL MEMBER
Rhonda Armstrong

COUNCIL MEMBER
Bill Nijjer

COUNCIL MEMBER
Vacant

DEPARTMENT: CITY CLERK
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: MAY 4, 2016

To: Mayor and City Council

From: Marci Reyes, City Clerk

Subject: Appointment to Fill Vacancy on Council

RECOMMENDATION

Council by motion adopt resolution making appointment to fill vacancy on the Council created by the resignation of Nathan Fox.

EXECUTIVE SUMMARY

On March 3, 2016, Council Member Nathan Fox submitted his letter of resignation effective April 8, 2016 from the City Council.

At the March 16, 2016 meeting, Council agreed to appoint a new Council Member to serve Mr. Fox's unexpired term until December 7, 2016, as opposed to calling an election which would mean that the Council would have only 4 members until the election results are known in early December, 2016. Council adopted Resolution No. 16-12 setting forth the process for appointment.

Three applications for the vacant seat were received by the April 13, 2016 deadline from Kevin W. Nehring, Jack Sidhu and Paul Toste. Applications are included as Attachment 'A'.

DISCUSSION

At the April 20, 2016 Council meeting, all three applicants introduced themselves and answered questions the Council presented. Council openly discussed their appointment preferences; ballots were distributed and Council voted as follows:

Council Members	Rhonda Armstrong	Stephen Hill	Gary Yep	Bill Nijjer	Total
Kevin Nehring					
Jack Sidhu			x	x	2
Paul Toste	x	x			2

Additional discussion was presented by the Council, city attorney and applicants. It was determined a second vote would not be necessary since after much discussion there was no apparent change in the Council positions. With a split vote, the Council approved to table the item to the next meeting scheduled for May 4, 2016.

Applicants were invited to attend the meeting on May 4, 2016, in which they will have another opportunity to address the Council.

The same voting process will be used for the appointment.

Once an appointment is made, the newly appointed Council Member will be sworn-in and take their seat at the dais. Or Council may choose to swear-in at the next regularly scheduled meeting.

The new Council member will fill the unexpired term ending December 7, 2016.

FISCAL IMPACT

Appointment to fill the vacancy will have almost no fiscal impact.

PUBLIC HEARING

None is required.

Attachments:

- A. Council Applications
- B. Resolution

Attachment 'A'



RECEIVED
2016 APR 11 AM 7:40
CITY OF KERMAN

CITY OF KERMAN
850 S. Madera Avenue
Kerman, CA 93630
(559) 846-9380
(559) 846-6199

APPLICATION FOR APPOINTMENT FOR
VACANCY ON THE KERMAN CITY COUNCIL

Name of Applicant: KEVIN W. NEHRING
Home Address: 466 CHAFFIN City: KERMAN Zip: 93630
Current Employer: FRESNO COUNTY, DEPT. OF PUBLIC WORKS AND PLANNING
Business Address: 2220 TULARE ST., SUITE B City: FRESNO Zip: 93721
Home Phone: 559-842-7417 Cell Phone: 559-~~842~~ 451-7112
Email Address: KEVINNEHRING.KERMAN@GMAIL.COM

Statement of Qualifications: Please briefly describe your qualifications, experience, and special knowledge and why you are interested in serving on the City Council. (You may attach additional information.)

I AM INTERESTED IN TAKING AN ACTIVE PART IN MAKING KERMAN A BETTER COMMUNITY. I BELIEVE THAT MY TIME ON THE CITY'S PLANNING COMMISSION, RDA SUCCESSOR AGENCY, SITE PLAN REVIEW COMMITTEE, & STREETSCAPE COMMITTEE, AND OTHERS, ALONG WITH ASSOCIATIONS WITH VARIOUS COUNTY COMMITTEES HAVE PROVIDED EXPERIENCE AND SHOWN MY WILLINGNESS TO TAKE THAT ACTIVE PART.

List past or present public service appointments, or elected positions held (please list dates served):

KERMAN PLANNING COMMISSION: APR '08 - JAN '12; VICE CHAIR, DEC '12 - PRESENT
KERMAN RDA SUCCESSOR AGENCY BOARD MEMBER: FEB '12 - PRESENT

List community organizations to which you belong:

FRESNO COUNTY SHERIFF'S NEIGHBORHOOD WATCH ASSOC., CO-CHAIR: ~~SEP '09 - FEB '10~~ AUG '10 - PRESENT
FRESNO COUNTY SHERIFF'S CITIZEN'S ADVISORY COMMITTEE: SEP '09 - PRESENT

Convictions and Penalties – Have you ever been convicted of a felony? If yes, give date(s), location(s), and penalties.

NONE

List any affiliation you have with public service agencies:

CAIF. LAND SURVEYOR'S ASSOC. BOARD MEMBER: AUG '10 - PRESENT

SAN JOAQUIN VALLEY CHAPTER, CAIF. LAND SURVEYOR'S ASSOC., PRESIDENT
(INCLUDING MADERA, FRESNO, KINGS & TULARE COUNTIES) JAN. '07 - DEC. '14

CERTIFICATION:

I certify that I am eighteen years or older; I live within the City limits and I am a registered voter; and that the information contained in this application is true and correct. I authorize the verification of the information in this application.


(Signature)

10 APRIL 2016
(Date)

Please return your completed application to:

Marci Reyes
City Clerk
Kerman City Hall
850 S. Madera Avenue
Kerman, CA, 93630



RECEIVED CITY OF KERMAN
850 S. Madera Avenue
Kerman, CA 93630
(559) 846-9380
(559) 846-6199
2016 APR 11 AM 7:43
CITY OF KERMAN

APPLICATION FOR APPOINTMENT FOR
VACANCY ON THE KERMAN CITY COUNCIL

(JACK)
Name of Applicant: JAGRUP S. SIDHU
Home Address: 505 S Boyd DR City: KERMAN Zip: 93630
Current Employer: Self Employed
Business Address: 140302 W Whitesbridge City: KERMAN Zip: 93630
Home Phone: 559-846-7707 Cell Phone: 559 349-0840
Email Address: _____

Statement of Qualifications: Please briefly describe your qualifications, experience, and special knowledge and why you are interested in serving on the City Council. (You may attach additional information.)

See attach

List past or present public service appointments, or elected positions held (please list dates served):

City Councilman, 2004 - 2012.

List community organizations to which you belong:

NO

Describe qualifications and experience and special knowledge and why you are interested in the city council

I have previously served on the city council for 8 consecutive years. (2004-2012.) Through my experience on city council, I have learned many things. A few things I learned was how to work with budgets provided to the City, work with the planning commission for various developments. *listen to the concerns of the public and work with the council to address these issues.* With 8 years of prior experience on the city council, I am very well qualified, experienced and aware of the practices and procedures of being a council member.

I have resided in Kerman for over 30 years. As a local business owner ad resident of Kerman I have strong ties to the community. I am very interested in holding a position as a city councilman to help address matters that are important and to help our community grow,

Convictions and Penalties – Have you ever been convicted of a felony? If yes, give date(s), location(s), and penalties.

no

List any affiliation you have with public service agencies:

N/A

CERTIFICATION:

I certify that I am eighteen years or older; I live within the City limits and I am a registered voter; and that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Jayrod S. Solin
(Signature)

4.8.16
(Date)

Please return your completed application to:

Marci Reyes
City Clerk
Kerman City Hall
850 S. Madera Avenue
Kerman, CA, 93630



RECEIVED
2016 APR 11 PM 2:37
CITY OF KERMAN

CITY OF KERMAN
850 S. Madera Avenue
Kerman, CA 93630
(559) 846-9380
(559) 846-6199

**APPLICATION FOR APPOINTMENT FOR
VACANCY ON THE KERMAN CITY COUNCIL**

Name of Applicant: Paul Toste
Home Address: 15719 E St City: Kerman Zip: 93630
Current Employer: Self Employed
Business Address 405 N. Goldenrod City: Kerman Zip: 93630
Home Phone: 846-8503 Cell Phone: 916-3700
Email Address: Pt farms@gmail.com

Statement of Qualifications: Please briefly describe your qualifications, experience, and special knowledge and why you are interested in serving on the City Council. (You may attach additional information.)

See attachment

List past or present public service appointments, or elected positions held (please list dates served):

List community organizations to which you belong:

Paul Toste

*15179 West 'E' Street
Kerman, CA 93630
(559) 846-8503 tele
(559) 916-3700 cell
(559) 846-8503 fax*

April 8, 2016

To: Mayor Hill and Councilmember's
From: Paul Toste

Re: Open City Council Seat

I am requesting that you consider me for the open city council position. My qualifications are:

1. Businessman: Veterinarian in Kerman since 1984 (30 years)
2. Former City Councilman (1992-1996)
3. Former Planning Commission Chairman
4. Currently on Fresno County Zoo Authority (Chairman 2013-2014)
5. Currently on the Sun-Maid Board of Directors
6. Current Rotarian and past president
7. Past Kerman Chamber of Commerce Director
8. Pacific Grove Plaza - Director

The three greatest accomplishments achieved while I was on the council were: first to balance a deficit budget; the second was to expand the police department; the third was to initiate the planning and funding of the new community center and to develop the median island project. I have been in the Kerman Community for more than 40 years.

If given the opportunity to serve by appointment, I will attend all City Council meeting and I will be prepared to discuss and consider all items on the agenda. I do not plan on running for an additional term of office.

Thank you for your consideration,

Paul

Convictions and Penalties – Have you ever been convicted of a felony? If yes, give date(s), location(s), and penalties.

List any affiliation you have with public service agencies:

CERTIFICATION:

I certify that I am eighteen years or older; I live within the City limits and I am a registered voter; and that the information contained in this application is true and correct. I authorize the verification of the information in this application.

Paul A. Tosta
(Signature)

4-8-16
(Date)

Please return your completed application to:

Marci Reyes
City Clerk
Kerman City Hall
850 S. Madera Avenue
Kerman, CA, 93630

Attachment 'B'

RESOLUTION NO. 16-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
MAKING AN APPOINTMENT TO FILL A VACANCY ON THE CTY COUNCIL

WHEREAS, Council Member Nathan Fox submitted his letter of resignation as a member of the City Council to the City Clerk on March 3, 2016 with an effective date of April 8, 2016; and

WHEREAS, Government Code Section 36512 in pertinent part specifies that:

(b) If a vacancy occurs in an elective office provided for in this chapter, the council shall, within 60 days from the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. The special election shall be held on the next regularly established election date not less than 114 days from the call of the special election. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

WHEREAS, the City Council approved a process for filling of the vacancy; and

WHEREAS, as a result of that process three applications were received; and

WHEREAS, the City Council in a regular Council meeting considered the applications, heard from the applicants, and received public comment.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN DOES RESOLVE as follows:

1. The foregoing recitals are incorporated by reference.
2. The Council appoints _____ to the City Council to fill Mr. Fox's unexpired term through December 7, 2016.

BE IT FURTHER RESOLVED THAT the City Manager and City Staff are authorized and directed to take such actions as may be necessary or convenient to give effect to the foregoing action.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 4th day of May 2016, and passed at said regular meeting by the following votes:

AYES:
NOES:
ABSENT:
ABSTAIN:

The foregoing resolution is hereby adopted.

ATTEST:

Stephen B. Hill
Mayor

Marci Reyes
City Clerk