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AGENDA
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, March 16, 2016
6:30 PM

Stephen B. Hill – Mayor
Gary Yep – Mayor Pro Tem
Rhonda Armstrong – Council Member
Nathan Fox – Council Member
Bill Nijjer – Council Member

ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

OPENING CEREMONIES

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- Pledge of Allegiance – City Clerk

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

1. PRESENTATIONS/CEREMONIAL MATTERS/WRITTEN COMMUNICATIONS

- A. Presentation from Economic Development Corporation (JK)

REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

- A. Relay for Life Update (MR)
- B. Letter from Joseph Crown Construction and Development (MR)

ATTACHMENTS: [Letter](#)

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [March 2, 2016](#)

B. SUBJECT: Payroll

Payroll Report: 02/14/2016 - 02/27/2016: \$137,774.80; Retro Pay & Other: \$310.57; Overtime: \$1,327.08; Holiday at 1/2 time: \$1,479.54; Standby: \$1,292.35; Comp Time Earned: 57.00

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime Report](#)

C. SUBJECT: Warrants

1. Nos. 8200-8289: \$341,710.68
2. Excepting - Sebastian: 8230 - \$3,232.85 & 8278 - \$659.81

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

D. SUBJECT: Resolution Confirming Annual Weed Abatement Summary Cost Report for 2015 and Providing for the Collection on the Regular Tax Bill (op)

RECOMMENDATION: Council by motion adopt resolution confirming the Weed Abatement Summary Cost Recovery Report for 2015

ATTACHMENTS: [Staff Report - Weed Abatement Cost Recovery Staff Report](#)

E. SUBJECT: Monthly Investment Report Ending February 29, 2016 (TJ)

RECOMMENDATION: Council accept the Monthly Investment Report as presented

ATTACHMENTS: [Investment Report](#)

3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

A. SUBJECT: Mid-Year Budget Report for Fiscal Year 2015-16 (TJ)

RECOMMENDATION: Council receive the Mid-Year Budget report and adopt resolution approving budget adjustments for Fiscal Year 2015-16.

ATTACHMENTS: [Staff Report - Mid Year Budget Report](#)

B. SUBJECT: 2016 Sales Tax Initiative (JK)

RECOMMENDATION: Council determine and direct staff accordingly regarding the designation of the proposed tax increase.

ATTACHMENTS: [Staff Report - 2016 Tax Initiative](#)

C. SUBJECT: Filling of Vacancy on City Council (HCM)

RECOMMENDATION: Council consider and adopt by motion resolution setting a process for filling Council vacancy by appointment. Alternatively, Council may amend the resolution or provide direction on another process for filling the vacancy.

ATTACHMENTS: [Staff Report - Council Vacancy](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

- A. Dog Clinic - Tuesday, April 5, 5 - 7 p.m., Kerckoff Park (TJ)
- B. Senior Prom - Friday, March 18, 4 p.m., Community Teen Center (PG)
- C. Kerman Earth Day and Easter Eggstravaganza - March 26, 9 a.m.-Noon, Lions Park

6. MAYOR/COUNCIL REPORTS

7. CLOSED SESSION

None

8. ADJOURNMENT

Agenda packet is available for review 72 hours prior to the meeting at the city clerk's office and on the city website. Items received at the meeting will be available for review at the city clerk's office.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.



Phone (559) 274-9602
Fax (559) 274-9652
4337 N. Golden State Blvd. Ste. 110
Fresno, CA 93722
www.josephcrownconst.com

City Of Kerman
Honorable Councilmembers
850 S Madera Avenue
Kerman, CA 93630

RE: *Joseph Crown Construction and Development Inc. / Crown Homes*

Ladies and Gentlemen:

I would like the opportunity to address the following at the next upcoming Council Meeting on March 16, 2016;

- Deferring Impact Fees Until Time of Home Closing
- Construction and Demolition Recycling Plans
- Joseph Crown Construction Installing Infrastructure and Remaining Tract Punch List Items

Thank you for your time and efforts in advance of the next meeting. I am looking forward to seeing you all again.

Best Regards,

Joseph Crown – President Joseph Crown Construction and Development Inc., Crown Homes

4. DEPARTMENT REPORTS

A. SUBJECT: Consideration of Sales Tax Initiative for 2016 General Election (JK)

RECOMMENDATION: Council determine and direct staff accordingly regarding the placing of a sales tax initiative on the November 8, 2016 ballot.

Approved
SH/NF
(4-0-1) GY
Direction
given to
staff for
delegation
of funds

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

1. Kerman Historical Society Pot Luck – Saturday, April 9, 6 p.m., Kerman Senior Center

7. CLOSED SESSION

None

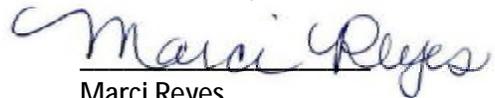
8. ADJOURNMENT

BN/NF
8:24 p.m.

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: March 3, 2016



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: February 14, 2016 - February 27, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
ADMINISTRATION										
Alvarez, Josefina	\$ 1,792.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,792.15	-
Camacho, Josie	\$ 1,250.31	\$ 13.29	-	\$ -	-	\$ -	-	\$ -	\$ 1,263.60	-
Camacho-Collier, Carolina	\$ 2,472.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,472.00	-
Gonzalez, Diana	\$ 1,974.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,974.69	-
Jones, Toni	\$ 2,496.36	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,496.36	-
Kunkel, John	\$ 5,884.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,884.62	-
Mendoza, Gabriela	\$ 957.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 957.23	-
Nazaroff, Helen	\$ 1,958.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,958.31	3.00
Reyes, Marcia	\$ 2,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,715.69	-
TOTAL	\$ 21,501.36	\$ 13.29	-	\$ -	-	\$ -	-	\$ -	\$ 21,514.65	3.00
REC/SOCIAL										
Arredondo, Barbara	\$ 1,542.05	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,542.05	-
Arredondo, Raquel	\$ 269.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 269.50	-
Burdine-Slaven, Jeanna	\$ 1,602.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,602.92	-
Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	-
Gonzalez, Jose Felix	\$ 1,656.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,656.46	-
Johnson, Theresa	\$ 1,767.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,767.23	-
LeBlanc, Noah	\$ 360.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 360.00	-
Lujan, Vanessa	\$ 612.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 612.00	-
Salvador, Mark	\$ 1,984.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.62	-
Sidhu, Nirmal	\$ 1,538.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,538.77	-
Silva, Jessica	\$ 500.63	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 500.63	-
Villa, Erika	\$ 340.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 340.00	-
Villalobos, Stacey	\$ 290.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 290.00	-
Villarreal, Arlene	\$ 1,410.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,410.92	-
TOTAL	\$ 17,609.86	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 17,609.86	-
POLICE										
Antuna, Eric	\$ 2,343.28	\$ -	-	\$ -	12.00	\$ 175.75	-	\$ -	\$ 2,519.02	6.00
Antuna, Miguel	\$ 800.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 800.00	-
Barbosa, Isaias	\$ 2,392.06	\$ -	-	\$ -	12.00	\$ 179.40	-	\$ -	\$ 2,571.47	1.50
Barcoma, Wilbert	\$ 2,924.56	\$ -	-	\$ -	12.00	\$ 219.34	-	\$ -	\$ 3,143.90	9.75
Belding, Jeff	\$ 2,526.71	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,526.71	3.00
Blohm, Joseph	\$ 4,463.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,463.31	-
Chapman, Tom	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Cornell, Rex	\$ 912.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 912.00	-
Davis, Jeff	\$ 3,070.74	\$ -	-	\$ -	12.00	\$ 230.31	7.00	\$ 67.17	\$ 3,368.22	9.75
Dunn, Jacob	\$ 1,784.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,784.77	-
Francone, Kevin	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	-
Gill, Kevin	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	-
Godfrey, Kyle	\$ 1,182.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,182.00	-
Golden, John	\$ 3,535.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,535.75	-
Ledezma, Linda	\$ 1,272.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,272.11	-
Lehman, Dustin	\$ 1,874.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,874.31	3.00
Madruga, Ron	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Magallon, Peter	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	-
Medina-Labetiaux, EJ	\$ 1,874.31	\$ -	-	\$ -	12.00	\$ 140.57	-	\$ -	\$ 2,014.88	-
Mendoza, Sandra	\$ 2,403.45	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,403.45	-
Nelson, Christopher J	\$ 3,145.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,145.64	21.00
Ness, Lee	\$ 2,335.11	\$ -	-	\$ -	8.00	\$ 116.76	-	\$ -	\$ 2,451.86	-
Nevis, James	\$ 2,323.72	\$ -	-	\$ -	8.00	\$ 116.19	-	\$ -	\$ 2,439.90	-
Ramirez, Donald	\$ 1,508.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,508.77	-
Raigoza, Ray	\$ 735.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 735.00	-

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: February 14, 2016 - February 27, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Rodrigues, Mary	\$ 1,776.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,776.92	-
Rodriguez, Erika	\$ 2,210.95	\$ 57.86	-	\$ -	-	\$ -	-	\$ -	\$ 2,268.81	-
Seroka, Dylan	\$ 1,784.77	\$ -	-	\$ -	12.00	\$ 133.86	7.00	\$ 39.04	\$ 1,957.67	-
Tiwana, Manpreet	\$ 2,231.62	\$ -	-	\$ -	12.00	\$ 167.37	-	\$ -	\$ 2,398.99	-
Valdovinos, Jose	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	-
TOTAL:	\$ 60,884.73	\$ 57.86	-	\$ -	100.00	\$ 1,479.54	14.00	\$ 106.21	\$ 62,528.35	54.00
PUBLIC WORKS										
Arechiga, Pastor	\$ 1,759.85	\$ -	21.00	\$ 786.43	-	\$ -	23.25	\$ 511.46	\$ 3,057.73	-
Barajas, Michael	\$ 1,936.78	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,936.78	-
Castro, Joseph	\$ 1,804.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,804.15	-
Chavez, Fernando M.	\$ 2,451.96	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,451.96	-
Gastelum, Humberto	\$ 1,942.93	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,942.93	-
Gonzales, Ruben	\$ 2,031.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,031.25	-
Gruce, Robert	\$ 2,502.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,502.92	-
Isaak, Denise	\$ 1,481.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,481.54	-
Lutz, Laura	\$ 570.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 570.00	-
Madruga, Lydia	\$ 1,984.57	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.57	-
Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	-
Prieto, Ruben	\$ 1,780.20	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,780.20	-
Ramirez, Manuel	\$ 1,849.26	\$ -	3.00	\$ 127.14	-	\$ -	-	\$ -	\$ 1,976.40	-
Sanchez, Daniel	\$ 1,538.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,538.77	-
Tinoco, Alfonso	\$ 1,131.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,131.23	-
Vallejo, Edward	\$ 2,321.48	\$ 239.42	8.00	\$ 413.51	-	\$ -	23.25	\$ 674.68	\$ 3,649.10	-
Zapata, Domingo	\$ 1,074.99	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,074.99	-
TOTAL	\$ 32,015.73	\$ 239.42	32.00	\$ 1,327.08	\$ -	\$ -	\$ 46.50	\$ 1,186.14	\$ 34,768.37	-
PLANNING										
Kufis, Chris	\$ 2,417.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,417.12	-
Pimentel, Olivia	\$ 2,220.99	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,220.99	-
Garza, Amy	\$ 500.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 500.00	-
TOTAL	\$ 5,138.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,138.12	-
PLANNING					COUNCIL					
Epperson, R	\$ -							Yep, G	\$ 125.00	
Bandy, R	\$ -							Fox, N	\$ 125.00	
Nehring, K	\$ -							Nijjer, D	\$ 125.00	
Espino, L	\$ -							Armstrong, R	\$ 125.00	
Wettlaufer, K	\$ -							Hill, S	\$ 125.00	
Jones, C	\$ -									
Nunez, M	\$ -									
Total	\$ -			Total					\$ 625.00	
GRAND TOTAL:	\$137,774.80	\$310.57	32.00	\$1,327.08	100.00	\$1,479.54	60.50	\$1,292.35	\$ 142,184.34	57.00

**CITY OF KERMAN
OVERTIME SUPPLEMENTAL PAYROLL REPORT**

PAY PERIOD 2/14/16-2/27/16

POLICE DEPARTMENT

Overtime Categories - Number of Hours						
Regular Overtime	Shift Coverage	SID	Training	Avoid the 21 Grant	Special Events	Total
						0
(see notes below for overtime description)						
DOUBLE TIME: (Sunday)						0
PUBLIC WORKS DEPARTMENT						Sub Total 0

Overtime Categories - Number of Hours						
Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total
9	1	2	0	1	4	17
DOUBLE TIME: (Sunday)						15
0	6	0	0	3	6	15
COMMUNITY SERVICES DEPARTMENT						Sub Total 32.00

Overtime Categories - Number of Hours		
Regular Overtime	After Hour Event	Total
		0
		Sub Total 0

Overtime Categories - Number of Hours					
Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
					0
					Sub Total 0
Total Hours (All Departments)					<u><u>32.00</u></u>

POLICE DEPARTMENT:

Regular Overtime – hrs late arrests, hrs explorers, hrs late arrests/reports, hrs travel time, hr writing eval,
 Shift Coverage – hrs shift coverage due to officers being out on vacation, or called in sick, hrs DT due to call out on Sunday
 Special Investigation Division (SID) – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc
 Training – hrs range training
 Grant – hrs AVOID Grant
 Special Events - hrs July 3rd Fireworks show

PUBLIC WORKS DEPARTMENT:

Water Service - Includes 9 hrs OT for shut-off and turn-on of service, all water related emergencies.
 Sewer Emergencies 1 hrs OT & 6 hrs DT SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)
 Animal Control 2 hr OT Vicious or dead animals. (not normally used for stray animals)
 Special Events -
 Other 1 hr OT & 1 hrs DT - Change tire for PD car, Alarm at WWTP
 Call Back - 2 hrs DT- Manuel called to help run sewer machine
 On-Call Duties 4 hrs OT and 6 hrs DT for reading and recording flow meters on wells and sewer plant, feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends and/or any holidays

COMMUNITY SERVICES DEPARTMENT

Regular Overtime – On occasion, but very rare due to the amount of part-time employees
 After Hour Event – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant

FINANCE / PLANNING DEPARTMENTS

Regular Overtime - Only as needed
 Utility Billing - Completed on the 1st of each month.
 Payroll - Completed bi-weekly.
 Dog Clinic - Once a year clinic held after business hours
 Year-End Audit - Completed over a period of time at the end of each fiscal year

Accounts Payable

Checks by Date - Detail by Check Date

User: jcamacho
 Printed: 3/11/2016 1:00 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
8200	UB*00293	JUSTIN DAVIES	03/01/2016	
		Refund Check		146.72
		Refund Check		2.36
		Refund Check		0.32
		Refund Check		2.87
		Refund Check		2.67
		Refund Check		0.26
		Refund Check		0.09
Total for Check Number 8200:				155.29
8201	UB*00294	ESTHER DELGADO	03/01/2016	
		Refund Check		122.50
Total for Check Number 8201:				122.50
8202	UB*00291	ANTONIO ESCAMILLA	03/01/2016	
		Refund Check		71.08
Total for Check Number 8202:				71.08
8203	UB*00288	DEBORAH GRAHAM	03/01/2016	
		Refund Check		78.51
Total for Check Number 8203:				78.51
8204	UB*00287	STEVE GUERRA	03/01/2016	
		Refund Check		39.05
Total for Check Number 8204:				39.05
8205	UB*00292	JOSEPH CROWN CONSTRUCTION	03/01/2016	
		Refund Check		24.27
Total for Check Number 8205:				24.27
8206	UB*00289	SCOTT NICKLIN	03/01/2016	
		Refund Check		0.13
		Refund Check		7.09
		Refund Check		4.23
		Refund Check		9.15
Total for Check Number 8206:				20.60
8207	UB*00286	NUTRICION FAMILIAR	03/01/2016	
		Refund Check		51.42
Total for Check Number 8207:				51.42
8208	UB*00290	VALLEY WEST PROPERTIES	03/01/2016	
		Refund Check		8.78

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Refund Check		0.08
		Refund Check		2.54
		Refund Check		6.72
		Refund Check		0.47
		Refund Check		0.29
			Total for Check Number 8208:	18.88
8209	10814	ACCELA INC #774375	03/01/2016	
	INV32258	FIN-ANNUAL SUPPORT ACCOUNTING SOF		4,463.56
	INV32258	FIN-ANNUAL SUPPORT ACCOUNTING SOF		2,789.73
	INV32258	FIN-ANNUAL SUPPORT ACCOUNTING SOF		2,789.73
	INV32258	FIN-ANNUAL SUPPORT ACCOUNTING SOF		1,115.88
			Total for Check Number 8209:	11,158.90
8210	11005	DEBRA ACOSTA	03/01/2016	
	49741	AAC-CAT TRAP DEPOSIT REIMBURSEMEN		80.00
			Total for Check Number 8210:	80.00
8211	10013	ADAMSON POLICE PRODUCTS	03/01/2016	
	INV204367	PD-NIK KITS		210.92
			Total for Check Number 8211:	210.92
8212	10923	AMBER CHEMICAL INC	03/01/2016	
	0334624-IN	WTR-150 GL BULK CHLORINE		340.91
			Total for Check Number 8212:	340.91
8213	10040	AT&T MOBILITY	03/01/2016	
	287249141774	PD-FEB MDT WIRELESS SERVICE		275.70
			Total for Check Number 8213:	275.70
8214	10061	BSK ASSOCIATES	03/01/2016	
	A603821	WTR-QTRLY TESTING HEX CHROMIUM		570.00
			Total for Check Number 8214:	570.00
8215	10103	COLONIAL LIFE	03/01/2016	
	3420205-0301549	HR-FEB EMPLOYEE CONTRIBUTION		634.80
	3420205-0301549	HR-ROUNDING ADJ		-0.05
			Total for Check Number 8215:	634.75
8216	10108	COOKS COMMUNICATIONS CORP	03/01/2016	
	127360	VE-UP FIT NEW SUV #1494		6,661.14
	127369	VE-UP FIT NEW SUV #1489		10,725.90
	127385	VE-UP FIT NEW SUV #1493		10,671.25
	127408	VE-UP FIT NEW SUV #1491		10,645.27
	127435	VE-UP FIT NEW SUV #1490		10,594.41
			Total for Check Number 8216:	49,297.97
8217	10116	CSMFO	03/01/2016	
	0225/2016	FIN-CSMFO ANNUAL MEMBERSHIP T JONI		110.00
			Total for Check Number 8217:	110.00
8218	10124	DELRAY TIRE & RETREADING	03/01/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	485575	PD REP-STOCK TIRES FOR NEW SUV'S		541.33
Total for Check Number 8218:				541.33
8219	10144 5907474 5907474	ELBERT DISTRIBUTING, INC VE REP-MOA TRANS & COOLING KIT EPR PD REP-MOA TRANS & COOLING KIT EPR	03/01/2016	105.48 105.48
Total for Check Number 8219:				210.96
8220	10154 CAFR255675 CAFR255675 CAFR255675 CAFR255675 CAFR255675 CAFR255675 CAFR255675	FASTENAL COMPANY LLD-9V BATTERIES PARKS-SUPPLIES 3 LINE ITEMS <\$50 VE EQUIP-SUPPLIES 2 LINE ITEMS <\$50 LLD-SUPPLIES 2 LINE ITEMS <\$50 BLDGS-SUPPLIES 1 LINE ITEMS <\$50 STRTC-SUPPLIES 3 LINE ITEMS <\$50 VE SUPP-SUPPLIES 1 LINE ITEMS <\$50	03/01/2016	88.57 70.34 20.09 50.45 2.94 44.09 7.37
Total for Check Number 8220:				283.85
8221	10175 02252016 02252016 02252016 02252016 02252016 02252016 02252016 02252016 02252016 02252016 02252016 02252016 02252016	G & K SERVICES, INC VAR-UNIFORMS MATS SUPPLIES-BUILDIN VAR-UNIFORMS MATS SUPPLIES-REC ADM VAR-UNIFORMS MATS SUPPLIES-PLANNE VAR-UNIFORMS MATS SUPPLIES-UNIFORM VAR-UNIFORMS MATS SUPPLIES-BLDG/PA VAR-UNIFORMS MATS SUPPLIES-WATER C VAR-UNIFORMS MATS SUPPLIES-SEWER C VAR-UNIFORMS MATS SUPPLIES-SOLID W VAR-UNIFORMS MATS SUPPLIES-STORM I VAR-UNIFORMS MATS SUPPLIES-VEHICLE VAR-UNIFORMS MATS SUPPLIES-LANDSC VAR-UNIFORMS MATS SUPPLIES-STREETS VAR-UNIFORMS MATS SUPPLIES-MEASUR	03/01/2016	0.95 33.72 6.40 15.83 1,163.74 84.56 70.89 7.33 12.37 20.02 8.45 17.91 45.83
Total for Check Number 8221:				1,488.00
8222	11006 03012016	RIGHT NOW PHLEBOTOMY PD-BLOOD DRAW CASE 16-0741	03/01/2016	125.00
Total for Check Number 8222:				125.00
8223	10514 12400	ICAD INC. SWR-PLC PROGRAMMING	03/01/2016	401.25
Total for Check Number 8223:				401.25
8224	10989 03012016	EJ LABERTEAUX PD-10 DAY SUBSISTENCE ICI CORE COUR:	03/01/2016	80.00
Total for Check Number 8224:				80.00
8225	10282 823663832001 825884057001 825884058001	OFFICE DEPOT BPO-OFFICE SUPPLIES PD-OFFICE SUPPLIES; PENS BATTERIES PD-OFFICE SUPPLIES; NOTEBOOKS	03/01/2016	70.35 17.89 19.35
Total for Check Number 8225:				107.59
8226	10285 8375332	ONTRAC BPO-PLAN CHECK OVERNIGHT DELIVERY	03/01/2016	42.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8226:	42.50
8227	10596	RED WING SHOE STORE	03/01/2016	
	4090000011543	PW-VAR SAFETY BOOTS D ZAPATA		50.00
	4090000011543	PW-VAR SAFETY BOOTS D ZAPATA		50.00
	4090000011543	PW-VAR SAFETY BOOTS D ZAPATA		120.77
			Total for Check Number 8227:	220.77
8228	10319	RENO'S HARDWARE	03/01/2016	
	166	PARKS-SUPPLIES ACCT #86		0.85
	169	SWR-SUPPLIES ACCT #86		10.58
	189	WTR-SUPPLIES ACCT #86		20.18
	204	BLDGS-SUPPLIES ACCT #86		13.26
	41	PARKS-SUPPLIES ACCT #86		17.85
	42	PARKS-SUPPLIES ACCT #86		13.26
	44	SWR-SUPPLIES ACCT #86		13.53
	58	LLD-SUPPLIES ACCT #86		15.75
			Total for Check Number 8228:	105.26
8229	10326	RON GARCIA'S AUTO BODY	03/01/2016	
	7879	VE-TOWING DUMP TRUCK TO CITY YARD		220.00
			Total for Check Number 8229:	220.00
8230	10332	SEBASTIAN	03/01/2016	
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		590.64
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		17.93
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		26.90
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		224.13
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		2.24
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		8.07
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		206.20
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		313.79
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		67.24
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		85.17
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		224.13
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		336.20
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		51.55
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		224.13
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		104.00
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		76.21
	10368921	VAR-MONTHLY PHONE SERVICE 2/21/16-3/		143.45
	10372257	PD-FEB T 1-LINE		429.79
	10372610	VAR-MONTHLY BURGLAR ALARM SERVIC		49.04
	10372611	VAR-MONTHLY BURGLAR ALARM SERVIC		52.04
			Total for Check Number 8230:	3,232.85
8231	10337	SLUMBERGER LUMBER	03/01/2016	
	B270688	STRTC-SUPPLIES		45.91
	B270690	STRTC-SUPPLIES		3.25
	B271578	PARKS-1 YD READY MIX CONCRETE		142.85
	B272244	LLD-SUPPLIES		13.16
	B272386	BLDGS-SUPPLIES		10.36
	B272522	STRTC-SUPPLIES		38.86
	C168481	BLDGS-SUPPLIES		9.71
	C169052	PARKS-SUPPLIES		19.45
	C169053	PARKS-1 YD READY MIX CONCRETE		142.85

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	C171293	SWR-SUPPLIES		5.40
			Total for Check Number 8231:	431.80
8232	10348 02262016	STATE WATER RESOURCES CNTL BOA SWR-A TINOCO GR I-OPER IN TRAINING	03/01/2016	170.00
			Total for Check Number 8232:	170.00
8233	10355 PI0385722	TARGET SPECIALTY PRODUCTS SD-FINALE HERBICIDE	03/01/2016	778.75
			Total for Check Number 8233:	778.75
8234	10365 7916	THE RADAR SHOP PD-SERVICE ON 2ND RADAR GUN	03/01/2016	66.00
			Total for Check Number 8234:	66.00
8235	10375	TRU-TRAILERS INC Tax Tru-Flatbed Trailer Tru-Fb-Sc-7X18 Tru-Flatbed Trailer Tru-Fb-Sc-7X18 License Fee, Document Fee,Tire Fee License Fee, Document Fee,Tire Fee Tax	03/01/2016	391.50 2,151.75 2,151.75 56.00 56.00 391.51
			Total for Check Number 8235:	5,198.51
8236	10383 4735856	UNITED STATES PLASTIC CORP SWR-BOTTLES FOR TESTING	03/01/2016	297.07
			Total for Check Number 8236:	297.07
8237	10406 50641 50641	WEST HILLS OIL INC VE-FUEL FEB 1-16 VE-B ARREDONDO TRANSPORT	03/01/2016	2,899.69 203.67
			Total for Check Number 8237:	3,103.36
			Total for 3/1/2016:	80,365.60
8238	11007 17976	A & E INDUSTRIAL CLEANING EQUIP VE EQUIP-PUMP FOR MUD VAC	03/08/2016	985.86
			Total for Check Number 8238:	985.86
8239	10814 INV32726	ACCELA INC #774375 FIN-MONTHLY WEB PAYMENTS FEB 2016	03/08/2016	372.00
			Total for Check Number 8239:	372.00
8240	10017 2615 2615	ADVANCED FLOW MEASUREMENT SWR-TROUBLESHOOT/RESET MAG FLOW SWR-MILEAGE	03/08/2016	200.00 170.00
			Total for Check Number 8240:	370.00
8241	10923 0334751-IN 0334751-IN	AMBER CHEMICAL INC WTR-24-15 GL CARBOYS-CHLORINE WTR-CARBOY DEPOSIT	03/08/2016	1,080.00 480.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	0334751-IN	WTR-CARBOY REFUND		-480.00
	0334751-IN	WTR-TAX		88.83
Total for Check Number 8241:				1,168.83
8242	10048	BERKADIA G	03/08/2016	
	01-023760-1	SWR-DEBT SERVICE INTEREST PAYMENT		7,082.13
	01-023760-1	SWR-DEBT SERVICE PRINCIPAL PAYMENT		50,000.00
Total for Check Number 8242:				57,082.13
8243	11008	ELODIA BRISENO	03/08/2016	
	53915	CTC-DEPOSIT REFUND SCOUT HUT EVEN'		100.00
Total for Check Number 8243:				100.00
8244	10061	BSK ASSOCIATES	03/08/2016	
	A604244	WTR-QTRLY MONITORING		72.00
Total for Check Number 8244:				72.00
8245	10064	CAL VALLEY PRINTING	03/08/2016	
	16102	CS-ACTIVITY GUIDES		641.52
Total for Check Number 8245:				641.52
8246	11009	CANDACE CAUDLE	03/08/2016	
	48243	CTC-CTC REFUND FOR 9/10/16		100.00
Total for Check Number 8246:				100.00
8247	10102	CODE PUBLISHING COMPANY	03/08/2016	
	52358	CLRK-KMO UPDATES ORD 16-01/16-02		193.05
Total for Check Number 8247:				193.05
8248	10108	COOKS COMMUNICATIONS CORP	03/08/2016	
	127512	VE-UP FIT NEW SUV #1492		10,632.29
Total for Check Number 8248:				10,632.29
8249	10109	COUNTY OF FRESNO	03/08/2016	
	03082016	PD-JAN PARKING ACTIVITY		62.50
Total for Check Number 8249:				62.50
8250	10128	DEPARTMENT OF JUSTICE	03/08/2016	
	152699	PD-FEB LIVE SCAN PRINTS		300.00
	152699	PD-CREDIT ADJUSTMENTS		-32.00
Total for Check Number 8250:				268.00
8251	10654	DIVINE DESSERTS	03/08/2016	
	471312	CC-MARCH COUNCIL MEETING		30.00
Total for Check Number 8251:				30.00
8252	11013	EJM DIGITAL LLC	03/08/2016	
	03/14/-16/16	PD-SEX OFFENDER SUPERVISION OFFICE		320.00
Total for Check Number 8252:				320.00
8253	10154	FASTENAL COMPANY	03/08/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	CAFR255802	SWR-SUPPLIES 2 LINE ITEMS <\$50		47.16
	CAFR255802	STRTC-SUPPLIES 3 LINE ITEMS <\$50		29.87
	CAFR255802	LLD-SUPPLIES 1 LINE ITEMS <\$50		11.08
			Total for Check Number 8253:	88.11
8254	10162	FRESNO COUNTY TREASURER	03/08/2016	
	SO13401	PD-DISPATCHING SERVICE MARCH 2016		17,427.30
	SO13401	PD-FEB 2016 RMS/JMS/CAD ACCESS FEES		167.00
			Total for Check Number 8254:	17,594.30
8255	10169	FRESNO PET CEMETERY	03/08/2016	
	25479	AAC-13 ANIMAL CARCASSES DISPOSED O		217.50
			Total for Check Number 8255:	217.50
8256	10191	H & J CHEVROLET INC	03/08/2016	
	CTCS59293	VE CNTR SRV-REWIRE FUEL PUMP CONTF		374.60
	CVW22901	VE REP-WATER PUMP FOR #1398		257.09
	CVW22905-1	VE REP-PARKING LIGHT HARNESS #1394		58.39
	CVW23103	VE REP-BRAKE SUPPLIES #1395		328.79
			Total for Check Number 8256:	1,018.87
8257	11011	ERIKA HERNANDEZ	03/08/2016	
	52138	CTC-LIONS PARK 4/23/16 EVENT CANCELL		85.00
			Total for Check Number 8257:	85.00
8258	11010	ROGELIO HERNANDEZ-GONZALEZ	03/08/2016	
	51233	CTC-DEPOSIT REFUND CTC 12/10/16 EVEN		400.00
			Total for Check Number 8258:	400.00
8259	10203	HUB INTERNATIONAL OF CA	03/08/2016	
	00051528	CTC-SPECIAL EVENT INSURANCE- FEB 20		297.36
			Total for Check Number 8259:	297.36
8260	10205	INDEPENDENT STATIONERS	03/08/2016	
	IN-000585290	CS-POST-ITS & PENS		11.00
	IN-000585752	REC-PAPER- TENNIS FLYERS		73.11
	IN-000585753	REC-PAPER EARTH DAY/EASTER		40.43
	IN-000586119	CS-PHONE CORD		8.38
	IN-000586162	CS-COLORED PAPER FOR FLYERS		34.02
			Total for Check Number 8260:	166.94
8261	10229	JUDICIAL DATA SYSTEMS CRP	03/08/2016	
	5839	PD-PARKING ACTIVITY FOR JAN 2016		100.00
			Total for Check Number 8261:	100.00
8262	10238	KERMAN UNIFIED SCHOOL DIST	03/08/2016	
	106267	CS-PG&E BALLFIELD LIGHTS GOLDENRO		491.47
	106267	CS-PG&E BALLFIELD LIGHTS GOLDENRO		514.58
	160296	CS-PG&E BALLFIELD LIGHTS GOLDENRO		929.04
			Total for Check Number 8262:	1,935.09
8263	10239	KERWEST INC	03/08/2016	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	40990	BPO-PLANNING COMMISSION PUBLIC HE.		81.00
	40991	CC-2ND PRINT ORD 16-01 & 02 SUMMARY		171.00
Total for Check Number 8263:				252.00
8264	10261	MID VALLEY DISPOSAL, INC	03/08/2016	
	02292016	SWA-FEBRUARY 2016 SW CHARGES		89,430.62
	02292016	SWA-CITY PORTION FOR FEBRUARY 2016		-17,886.12
	02292016	SWA-ROLL OFF/FRANCHISE FEES		-555.80
Total for Check Number 8264:				70,988.70
8265	10265	MONTOY LAW CORPORATION	03/08/2016	
	02292016	ADM-FEBRUARY LEGAL SERVICES		1,856.50
Total for Check Number 8265:				1,856.50
8266	10273	NAFFA INTERNATIONAL INC	03/08/2016	
	25819	BPO-PLAN CHECK FEES		1,726.02
Total for Check Number 8266:				1,726.02
8267	10274	NASCO MODESTO	03/08/2016	
	147726	AAC-DART GUN SYRINGES		488.37
Total for Check Number 8267:				488.37
8268	10276	NATIONAL METER & AUTOMATION	03/08/2016	
	S1069030.001	STRTC-WTR METERS FOR MEDIAN PROJE		3,126.43
Total for Check Number 8268:				3,126.43
8269	10487	LORA NEHRING	03/08/2016	
	03082016	REC-INSTRUCTOR FEE FEBRUARY 2016		504.00
Total for Check Number 8269:				504.00
8270	10285	ONTRAC	03/08/2016	
	8384368	BPO-PLAN CHECK OVERNIGHT DELIVERY		97.29
Total for Check Number 8270:				97.29
8271	10289	P.G.& E.	03/08/2016	
	4647279811-8	PD-FEB MONTHLY SERVICE 01/26/16-2/24/1		1,125.04
	4939626163-5	VE-MONTHLY UTILITY SERVICE		750.80
	5467738309-0	WTR/SWR/SD-UTILITY SERVICE		217.92
	5741309690-0	BPO-MONTHLY SERVICE 01/26/16-2/24/16		474.72
	6825025396-7	ADM-MONTHLY UTILITIES-6825025396-7/0		1,209.03
Total for Check Number 8271:				3,777.51
8272	10319	RENO'S HARDWARE	03/08/2016	
	03042016	SWR-CREDIT FOR OVERCHARGE LAST ST		-9.72
	230	WTR-PVC FITTINGS		11.49
	239	BLDG-60 AMP BREAKER		81.01
	300	SWR-WATER NOZZLE FOR SCREWPRESS		11.74
	337	BLDG-TOILET HANDLE PW SHOP		6.48
Total for Check Number 8272:				101.00
8273	11006	RIGHT NOW PHLEBOTOMY	03/08/2016	
	03042016	PD-BLOOD DRAW CASE 16-0825		125.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8273:	125.00
8274	11012 46620	TONY RODRIGUES CTC-DEPOSIT REFUND SCOUT HUT 2/27/16	03/08/2016	100.00
			Total for Check Number 8274:	100.00
8275	10876 03/14-16/16	ERIKA RODRIGUEZ PD-3 COMMUTER LUNCHES SEX OFFENDI	03/08/2016	24.00
			Total for Check Number 8275:	24.00
8276	10986 1212109	ROTARY CLUB OF KERMAN ADM-ROTARY CLUB DUES/LUNCHES	03/08/2016	194.00
			Total for Check Number 8276:	194.00
8277	10327 69208870	SAFETY KLEEN CORP VE-AQUEOUS PARTS WASHER SOLUTION	03/08/2016	284.11
			Total for Check Number 8277:	284.11
8278	10331 64653 64653 64865 64865	SEBASTIAN WTR-TROUBLESHOOT KENS PHONE STRTC-TROUBLESHOOT KENS PHONE STRTC-FLEXSET PHONE WTR-FLEXSET PHONE	03/08/2016	232.50 232.50 97.40 97.41
			Total for Check Number 8278:	659.81
8279	10603 131032785	SOLENIIS LLC SWR-POLYMER FOR SCREW PRESS	03/08/2016	3,820.13
			Total for Check Number 8279:	3,820.13
8280	10561 000324458 000324499 000324499	SOUTHERN COMPUTER WAREHOUSE FIN-SOFTWARE PROGRAM FIN-PRINTER REPLACEMENT - UTILITY C FIN-PRINTER REPLACEMENT - UTILITY C	03/08/2016	165.41 133.10 133.08
			Total for Check Number 8280:	431.59
8281	10348 03042016	STATE WATER RESOURCES CNTL BOA SWR-K MOORE WWTP OP GR III RENEWAL	03/08/2016	300.00
			Total for Check Number 8281:	300.00
8282	10754 5162158-00	SUPPLYWORKS CTC-JANITORIAL SUPPLIES	03/08/2016	71.07
			Total for Check Number 8282:	71.07
8283	10386 424604455565000 424604455565000 424604455565000 424604455565000 424604455565000 424604455565000 424604455565000 424604455565000	US BANK CORPORATE PAYMENT VAR-CREDIT CARD CHARGES 42460445556 VAR-CREDIT CARD CHARGES 42460445556	03/08/2016	301.37 96.24 108.85 485.00 56.99 226.79 31.80 407.81

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	424604455565000	VAR-CREDIT CARD CHARGES	42460445556	54.63
	424604455565000	VAR-CREDIT CARD CHARGES	42460445556	217.35
	424604455565000	VAR-CREDIT CARD CHARGES	42460445556	154.55
	424604455565000	VAR-CREDIT CARD CHARGES	42460445556	54.62
	424604455565000	VAR-CREDIT CARD CHARGES	42460445556	478.56
	424604455565000	VAR-CREDIT CARD CHARGES	42460445556	6.82
			Total for Check Number 8283:	2,681.38
8284	10387 887530	USABUEBOOK SWR-LMI HEAD ASSEMBLY	03/08/2016	310.35
			Total for Check Number 8284:	310.35
8286	10399 213469	VETERINARY MEDICAL CENTER AAC-1 EUTHANASIA OF ANIMAL	03/08/2016	24.70
			Total for Check Number 8286:	24.70
8287	10401 1-8843	WALLYS TIRE AND WHEEL PD REP-2 TIRES RADAR TRAILER	03/08/2016	142.01
			Total for Check Number 8287:	142.01
8288	10405 04012016	WELLS FARGO BANK, N.A. PFA-BOND DEBT SERVICE INT PMT	03/08/2016	74,426.82
			Total for Check Number 8288:	74,426.82
8289	10412 083640479 083640479 83640480	XEROX CORPORATION WTR-COPIER LEASE AGREEMENT FEB 16 SWR-COPIER LEASE AGREEMENT FEB 16 CS-REC DEPT COPIER FEB 2016	03/08/2016	83.31 83.31 364.32
			Total for Check Number 8289:	530.94
			Total for 3/8/2016:	261,345.08
			Report Total (89 checks):	341,710.68



MAYOR
Stephen Hill

MAYOR PRO-TEM
Gary Yep

COUNCIL MEMBER
Rhonda Armstrong

COUNCIL MEMBER
Nathan Fox

COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: MARCH 16, 2016

To: Mayor and City Council
From: Olivia Pimentel, Planning Technician
Subject: Resolution Confirming Annual Weed Abatement Summary Cost Report for 2015 and Providing for the Collection on the Regular Tax Bill

RECOMMENDATION

Council by motion adopt resolution confirming the Weed Abatement Summary Cost Report for 2015.

EXECUTIVE SUMMARY

On April 1, 2015, the City Council adopted a resolution of intent to abate the nuisance created by weeds, rubbish and refuse and set May 6, 2015, as the date for an abatement hearing to consider any and all objections to abatement of said nuisance.

On May 6, 2015, the City Council conducted an abatement hearing and adopted a resolution authorizing staff to abate weeds upon public or private property after May 31, 2015, and set March 16th 2016 the date to confirm the weed abatement cost report for 2015. No objections were raised at the May 6, 2015 abatement hearing. Property owners were invoiced for the cost to abate the properties and given opportunity to pay prior to filing of lien.

OUTSTANDING ISSUES

As part of the annual weed abatement program, staff is required to submit a weed abatement cost report to the City Council for confirmation. The resolution attached to this staff report will accomplish the following:

1. Confirm the Weed Abatement Summary Cost Report as set forth in the Resolution enclosed hereto as Attachment 'A'.
2. Allow affected property owners to raise concerns about the Weed Abatement Summary Cost Report.
3. Direct the staff to transmit a certified copy of this Resolution to the County Assessor, County Tax Collector, and County Auditor for recording against the respective properties.

DISCUSSION

For each of the parcels noted in the report, the City has abated the weeds in 2015 and paid a third-party contractor for its costs. Therefore, and in order to implement the program, we recommend that the City Council reject any objections and proceed with confirmation of the Weed Abatement Summary Cost Report for 2015. The cost noted on each parcel will be added to the property tax bill for each listed parcel.

FISCAL IMPACT

The City of Kerman retains private contractor(s) or City staff to cut costs and to clean and abate private property of weeds and debris. A total of thirty (31) lots were abated in fall and summer of 2015 at a cost of \$3,625.00, a few property owners paid the invoices (total of \$1,450.00) leaving an unreimbursed balance of \$2,175 plus an administrative fee of \$189.76 for a total cost of \$2,364.76. The cost of abatement and administrative fee will be recovered through a special property tax assessment. The City keeps track of charges and is reimbursed through the private property tax bill as a lien against the property. The cost of abatement is borne by the General Fund.

PUBLIC HEARING

None

Attachments:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 16-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN, CALIFORNIA,
CONFIRMING THE WEED ABATEMENT COST SUMMARY REPORT AND
PROVIDING FOR THE COLLECTION ON THE REGULAR TAX BILL

WHEREAS, the City Council adopted resolution on April 1, 2015, electing to proceed to declare a public nuisance all weeds growing upon streets, highways, sidewalks, parkways, and private property in the City; and,

WHEREAS, the City Council adopted a resolution on May 6, 2015, following the public hearing held to hear objections and protests to the proposed removal of weeds, rubbish, refuse and dirt, and no objections or protests were made, and determined to proceed with the abatement of weeds growing upon public ways and private property in the City; and,

WHEREAS, the Director of Planning and Development/Designee has abated the nuisance declared by resolution of the City Council and has kept an account of the cost of abatement and has submitted it to the City Council for confirmation.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kerman does hereby resolve, adopts, determines, and orders as follows:

SECTION 1. Pursuant to a resolution adopted by the City Council on May 6, 2015, that the Director of Planning and Development/Designee abated the nuisance declared therein by having weeds, rubbish, refuse and dirt removed and the Director of Planning and Development/Designee kept an account of the cost of abatement and has submitted it to the City Council for confirmation in the form of an itemized written report showing the cost and a copy of the report for 2015 has been posted in the time and manner required by Government Code Section 39575. The City Council hereby overrules all objections and protests, if any, that were filed or made by any property owners liable for assessment for the abatement listed in Exhibit 'A' and hereby confirms such assessments.

SECTION 2. The amounts of the cost of the abatement as set forth in Exhibit 'A' as herein confirmed shall constitute special assessments against the respective parcels of land and shall constitute liens on the respective parcels for the amount of the respective assessments upon recordation in the office of the County Recorder of Fresno County of this Resolution, pursuant to Government Code Section 35977.

SECTION 3. The costs for the abatements as set forth in Exhibit 'A' constitute a special assessment against the respective parcels and shall be recorded against said parcels.

SECTION 4. The Director of Planning and Development Services is directed to transmit a certified copy of this Resolution to the County Assessor, County Tax Collector, and County Auditor on or before June 30, 2016 for recording. The County Auditor is requested to enter the assessment on the County tax roll of the respective properties and to collect the total amount of the assessment at the time and in the manner as other ordinary municipal taxes all in the manner provided by Government Code Section 39560-39587.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

Passed and adopted at a regular Meeting of the City Council of the City of Kerman held on 16th of March 2016, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit 'A'

City of Kerman
2015 Weed Abatement Cost Report
March 16, 2016

ID	Parcel Number	Site Address	Owner Address	Contractor	Abatement Cost	Admin Fee	Total Fee
1	023-220-34s	Whitesbridge/Goldenrod	SA Group Properties, Inc. 265 E. River Park Circle Fremont CA 93720	Sandoval	\$200.00	\$11.50	\$211.50
2	023-220-35s	Whitesbridge/Goldenrod	SA Group Properties, Inc. 265 E. River Park Circle Fremont CA 93720	Sandoval	\$200.00	\$11.50	\$211.50
2	023-144-06s	581 S. Madera Ave	Dale Fraust 962 Florence, Sanger CA 93657	Sandoval	\$75.00	\$5.76	\$80.76
3	023-220-23s	Stanislaus/Chardonay	SA Group Propety, Inc. 265 E. River Park Circle Fremont CA 93720	Sandoval	\$125.00	\$11.50	\$136.50
4	023-700-04s	Gateway/Siskiyou	SA Group Property, Inc 265 E. River Park Circle Fremont CA 93720	Sandoval	\$350.00	\$23.00	\$373.00
5	023-030-52s	Whitesbridge (dialysis shell)	Dr. Hemant Dhingra, Managing Member 9036 N. Burgen Ave. Clovis CA 93619	Sandoval	100.00	11.50	111.50
6	023-100-10	290 S. Madera (a)	Ihsanulhaq Mohammed 774 S. Kenneth Avenue Kerman CA 93630	Sandoval	100.00	11.50	111.50
7	023-220-51	Stanislaus/Autumn Ridge	SA Group Propety, Inc. 265 E. River Park Circle Fremont CA 93720	Sandoval	100.00	11.50	111.50
8	023-040-90s	Joseph's Vineyard	Fianancial Advantage 715 Gateshead Ct Foster City CA 94404	Sandoval	\$250.00	\$23.00	\$273.00
9	023-100-24s	210 S. Madera Ave	JKSS Kaleka Investments LLC 14393 Killamey Dr. Madera CA 93636	Sandoval	\$225.00	\$23.00	\$248.00
10	023-100-25s	210 S. Madera Ave	JKSS Kaleka Investments LLC 14393 Killamey Dr. Madera CA 93636	Sandoval	\$225.00	\$23.00	\$248.00
11	023-030-11s	170 S. Madera Ave	Jani Hardeep 232 N. Helm Ave. Clovis 93611	Sandoval	100.00	\$11.50	\$111.50
	023-040-78	Siskiyou/Calif/old house	FAI Bordeau III, LIC 115 Gateshead Ct. Foster City, CA 94404	Sandoval	125.00	11.50	136.50
	TOTAL COST:				2175.00	189.76	2364.76

**CITY OF KERMAN
CD/Securities Portfolio
As of February 29, 2016**

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2015 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2016 Book Balance	Fair Value	FY to Date Interest Paid
CD's:										
Mercantile Bank of Michigan	615-030525-245	2.00%	1/21/11	7/21/15	150,000.00	(150,000.00)		-	-	1,487.67
GE Money Bank	615-030525-245	1.50%	8/5/11	8/5/15	50,000.00	(50,000.00)		-	-	371.92
Sallie Mae Bank	615-030525-245	1.10%	8/8/12	8/10/15	97,000.00	(97,000.00)		-	-	534.96
Safra National Bank	615-030525-245	0.70%	8/15/13	8/17/15	100,000.00	(100,000.00)		-	-	350.96
Discover Bank Greenwood	615-030525-245	1.55%	9/14/11	9/14/15	99,000.00	(99,000.00)		-	-	773.56
State Bank of India	615-030525-245	2.25%	9/29/10	9/29/15	100,000.00	(100,000.00)		-	-	1,134.25
Lake City Bank	615-030525-245	0.55%	1/29/14	1/29/16	95,000.00	(95,000.00)		-	-	306.37
Discover Bank Greenwood	615-030525-245	1.35%	2/1/12	2/1/16	51,000.00	(51,000.00)		-	-	688.50
Goldman Sachs Bank	615-030525-245	1.40%	2/1/12	2/1/16	48,000.00	(48,000.00)		-	-	672.00
Synovus Bank	615-030525-245	0.50%	3/17/14	3/17/16	100,000.00			100,000.00	100,004.00	252.05
State Bank of India	615-030525-245	2.00%	8/12/11	8/12/16	47,000.00			47,000.00	47,292.34	940.00
Medallion Bank	615-030525-245	1.00%	8/19/13	8/19/16	100,000.00			100,000.00	100,186.00	1,000.00
Goldman Sachs Bank USA	615-030525-245	1.85%	8/31/11	8/31/16	200,000.00			200,000.00	201,234.00	3,710.14
Ally Bank	615-030525-245	0.95%	10/2/14	10/11/16	100,000.00			100,000.00	100,174.00	476.30
Capital One Bank Glen Allen VA	615-030525-245	1.00%	11/12/14	11/14/16	96,000.00			96,000.00	96,136.32	483.95
Firstbank of Puerto Rico	615-030525-245	1.10%	1/25/13	1/25/17	53,000.00			53,000.00	53,213.59	391.36
Firstbank of Puerto Rico	615-030525-245	0.90%	3/1/13	3/1/17	196,000.00			196,000.00	196,699.72	1,184.07
Cit Salt Lake City UT	615-030525-245	0.90%	3/27/13	3/27/17	98,000.00			98,000.00	98,378.28	444.62
Ge Capital Bank	615-030525-245	1.10%	5/8/14	5/16/17	248,000.00			248,000.00	248,575.36	1,375.21
Cap One NA Mclean VA	615-030525-245	1.15%	7/22/15	7/24/17	-	150,000.00		150,000.00	149,980.50	869.59
American Express Centurion Bank	615-030525-245	1.70%	7/26/12	7/26/17	98,000.00			98,000.00	98,945.70	1,666.00
Whitney Bank Gulfport MS	615-030525-245	1.20%	8/12/15	8/14/17	-	50,000.00		50,000.00	50,065.50	302.47
Sallie Mae Bank	615-030525-245	1.70%	8/22/12	8/22/17	150,000.00			150,000.00	151,686.00	2,550.00
Ally Bank Midvale UT CD	615-030525-245	1.25%	9/17/15	9/18/17	-	99,000.00		99,000.00	99,187.11	-
1st Merchants	615-030525-245	1.00%	3/21/14	9/21/17	96,000.00			96,000.00	96,415.68	483.95
Third Federal Cleveland OH	615-030525-245	1.15%	2/21/14	11/21/17	99,000.00			99,000.00	99,577.17	1,138.50
Capital One Bank Glen Allen VA	615-030525-245	1.25%	1/22/15	1/22/18	100,000.00			100,000.00	100,150.00	1,250.00
BMO Harris BK Chicago IL	615-030525-245	1.20%	2/4/16	2/2/18		51,000.00		51,000.00	51,098.43	-
Bank of Baroda New York City NY	615-030525-245	1.25%	3/8/13	3/8/18	248,000.00			248,000.00	248,954.80	1,562.74
Wells Fargo Bank in SD	615-030525-245	1.00%	3/28/13	3/29/18	248,000.00			248,000.00	248,091.76	1,243.40
Discover Greenwood DE	615-030525-245	1.15%	4/8/15	4/9/18	98,000.00			98,000.00	97,832.42	565.04
Everbank CD Jacksonville FL	615-030525-245	1.10%	4/15/15	4/13/18	150,000.00			150,000.00	149,577.00	827.26
Rollstone Bank Fitchburg MA	615-030525-245	1.10%	4/15/15	4/16/18	248,000.00			248,000.00	247,283.28	1,367.74
American Express Centurion Bank	615-030525-245	1.15%	5/16/13	5/16/18	98,000.00			98,000.00	98,163.66	568.13
Compass Bank	615-030525-245	1.70%	7/31/13	7/31/18	97,000.00			97,000.00	98,415.23	1,649.00
American Express Salt Lake City Ut	615-030525-245	1.25%	8/14/14	8/14/18	98,000.00			98,000.00	98,526.26	1,568.00
Sallie Mae Bank Salt Lake City UT	615-030525-245	1.50%	1/27/16	1/28/16		95,000.00		95,000.00	95,555.75	-
Goldman Sachs New York NY	615-030525-245	1.45%	2/3/16	2/4/19		48,000.00		48,000.00	48,288.96	-

**CITY OF KERMAN
CD/Securities Portfolio
As of February 29, 2016**

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2015 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2016 Book Balance	Fair Value	FY to Date Interest Paid
Third Federal Cleveland OH	615-030525-245	1.55%	3/26/15	3/26/19	98,000.00			98,000.00	98,848.68	765.74
Barclays Bank	615-030525-245	1.90%	4/15/14	4/15/19	248,000.00			248,000.00	251,486.88	2,362.45
BMW Salt Lake City UT	615-030525-245	1.95%	6/20/14	6/20/19	200,000.00			200,000.00	202,552.00	1,955.34
ST Bank of India CD Chicago IL	615-030525-245	2.15%	8/18/15	8/19/19		100,000.00		100,000.00	101,505.00	1,083.84
Discover Greenwood	615-030525-245	2.00%	9/30/15	9/30/19		100,000.00		100,000.00	101,226.00	-
Cit Salt Lake City UT	615-030525-245	2.15%	11/13/14	11/13/19	100,000.00			100,000.00	101,563.00	1,083.84
Synchrony Draper UT	615-030525-245	1.95%	3/13/15	3/13/20	150,000.00			150,000.00	151,062.00	1,474.52
JP Morgan Chase Bank	615-030525-245	2.10%	3/31/15	3/31/20	98,000.00			98,000.00	98,124.46	1,037.46
Comenity Bank Jumbo Formerly World F	615-030525-245	2.10%	6/10/15	6/10/20	200,000.00			200,000.00	199,394.00	2,727.12
Amex Centurion Salt Lake City Ut	615-030525-245	2.30%	6/24/15	6/24/20	52,000.00			52,000.00	52,289.64	599.64
Capital One Bank Glen Allen VA	615-030525-245	2.20%	6/24/15	6/24/20	46,000.00			46,000.00	46,257.14	507.39
Capital One NA Mclean VA	615-030525-245	2.30%	8/12/15	8/12/20	-	97,000.00		97,000.00	98,685.86	1,124.67
	Average Rate	1.46%								
Subtotal - CD's					5,048,000.00	-	-	5,048,000.00	5,072,683.48	48,911.72
Pacific Mercantile Bank	80900343	0.95%	1/22/08	1/22/16	99,000.00	(99,000.00)		-	(99,000.00)	377.39
Local Agency Investment Fund										
Beginning Balance	98-10-400		7/28/15			2,000,000.00		2,000,000.00	2,000,000.00	
Interest			9/30/15			1,137.86		1,137.86		2,990.05
			12/31/15			1,852.19		1,852.19		
Subtotal - LAIF					-	2,002,990.05	-	2,002,990.05	2,000,000.00	2,990.05
Central Valley Comm Bank CD										
		1.34	6/8/12	6/8/17	200,000.00			200,000.00	200,000.00	903.12
Total CD and Local Agency Investments					5,347,000.00	1,903,990.05	-	7,250,990.05	7,173,683.48	53,182.28
Chandler Asset Management										
Beginning Balance	(City of Kerman)				-			-		
Interest					152,606.85			152,606.85	152,606.85	-
Chandler Ending Balance						152,606.85	-	152,606.85	152,606.85	-
Total Chandler Investments						152,606.85	-	152,606.85	152,606.85	-
Central Valley Money Market Acct										
Beginning Balance	015030960				3,606,160.43			3,606,160.43		
Interest			7/31/15			320.39		320.39		320.39
			8/31/15			103.27		103.27		103.27
			9/30/15			96.45		96.45		96.45
			10/31/15			59.98		59.98		59.98
			11/30/15			44.61		44.61		44.61
			12/31/15			43.00		43.00		43.00
			1/31/16			47.45		47.45		47.45
			2/29/16			63.35		63.35		63.35

CITY OF KERMAN
 CD/Securities Portfolio
 As of February 29, 2016

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2015 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2016 Book Balance	Fair Value	FY to Date Interest Paid
								-		-
Transfers In/(Out)			7/7/15			(50,000.00)		(50,000.00)		
			7/10/15			(50,000.00)		(50,000.00)		
			7/14/15			(100,000.00)		(100,000.00)		
			7/23/15			(150,000.00)		(150,000.00)		
	To LAIF		7/28/15			(2,000,000.00)		(2,000,000.00)		
			9/17/15			(250,000.00)		(250,000.00)		
			10/14/15			(100,000.00)		(100,000.00)		
			11/12/15			(60,000.00)		(60,000.00)		
			11/17/15			(200,000.00)		(200,000.00)		
			12/10/15			250,000.00		250,000.00		
			12/16/15			(150,000.00)		(150,000.00)		
			12/22/15			(225,000.00)		(225,000.00)		
			12/30/15			600,000.00		600,000.00		
			1/5/16			(425,000.00)		(425,000.00)		
			1/28/16			200,000.00		200,000.00		
			2/18/16			400,000.00		400,000.00		
								-		
					3,606,160.43	(2,309,221.50)	-	1,296,938.93	1,296,938.93	778.50
Subtotal All City Investments					5,248,000.00	-	-	5,248,000.00	5,272,683.48	49,814.84
Total Investments					5,499,606.85	1,903,990.05	-	7,403,596.90	7,326,290.33	53,182.28
								Market Value Adjustment		
								1,903,990.05	(77,306.57)	
								<u>1,903,990.05</u>		
								-		



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong

MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Nathan Fox

COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: FINANCE
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: MARCH 16, 2016

To: Mayor and City Council
From: Toni Jones, Finance Director
Subject: Mid-Year Budget Report for Fiscal Year 2015-16

RECOMMENDATION

Council review mid-year budget report and by motion adopt resolution amending the fiscal year 2015-16 budget.

EXECUTIVE SUMMARY

Annually, the City of Kerman performs a mid-year budget analysis of revenue and expenditures at the halfway point of the fiscal year (July 1st through December 31st). The mid-year review is also used to prepare for the upcoming budgeting process. As summarized in the Mid-Year Budget Report for FY 2015-16 revenues are near 50% as of December 31, 2015 and expenses are close to or slightly less than 50%. Departments expect to be within their budgeted amounts at Fiscal Year End on June 30, 2016.

OUTSTANDING ISSUES

None

DISCUSSION

The attached Mid-Year Budget Report for FY 2015-16 shows that revenues and expenditures for most departments appear to be right at budgeted projections at the halfway point of the fiscal year. Although some specific line items within each department may be slightly over budget, overall staff expects expenses in each department to be at or below budget at the end of the fiscal year. There are some budget adjustments necessary at this time as outlined in the resolution and any other necessary budget adjustments will be made at year-end as part of the upcoming budget process. Departments will continue to monitor spending with a goal of being at or under budget projection at the end of the fiscal year on June 30, 2016.

Attachments:

- A. Mid-Year Budget Report for FY 2015-16
- B. Resolution w/Exhibit

City of Kerman

FY 2015-16 Mid-Year Budget Report



Toni Jones, Finance Director
John Kunkel, City Manager

March 16, 2016

Attachment 'B'

RESOLUTION 16-__

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ADOPTING
REVISIONS TO THE FISCAL YEAR 2015-2016 BUDGET**

WHEREAS, the City Council approved the Fiscal Year 2015-2016 Budget by Resolution 15-32 dated June 17, 2015; and

WHEREAS, adjustments are requested for the Fiscal Year 2015-2016 budget based on the actual and estimated sources and uses; and

WHEREAS, the Fiscal Year 2015-2016 Budget adjustments requests include adjustments totaling \$54,060 per schedule attached as Exhibit 'A'.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERMAN THAT:

Section 1. Incorporates and adopts the foregoing recitals by reference.

Section 2. Approves adjustments to expenditures for the Fiscal Year 2015-2016 budget as outlined in schedule attached as Exhibit 'A'.

Section 3. Increase the total Fiscal Year 2015-2016 annual budget appropriation to \$19,342,643.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 16th day of March 2016, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit 'A'

Fund	Account	Amount Requested	Reason for Request	Original Budget	Amended Budget
General	100.1002.554.01.00	760	CM Conference	1,000	1,760
General	100.6001.552.01.00	2,000	Additional Ordinances	1,000	3,000
General	100.1002.510.01.00	2,300	Draft Drug Policy	5,000	7,300
General	100.2010.521.04.00	3,400	Electronic Door Pad	8,000	11,400
General	100.1002.510.10.00	15,200	Personnel Investigation	-	15,200
Water	410.5005.510.10.00	15,200	Personnel Investigation	5,500	20,700
Sewer	420.5005.510.10.00	15,200	Personnel Investigation	3,800	19,000
		54,060			

**CITY OF KERMAN
REQUEST FOR BUDGET ADJUSTMENT**

Requested By: City Clerk Reyes Date: 2/1/2016
Amount Requested: \$2,000
Fund: General Fund - 100-6001
Account: 100.6001.552.01.00
Reason for Request: Additional Publications of Ordinances
Original Budget Line Amount: \$1,000
Amended Budget Line Amount: \$3,000

Recommend Approval for Council Action:

[Signature] 3/7/16
City Manager Date

[Signature] 3-7-16
Finance Director Date

Approved by City Council

Date: _____
Agenda Item: _____

City Clerk Date

**CITY OF KERMAN
REQUEST FOR BUDGET ADJUSTMENT**

Requested By: City Manager Kunkel Date: 2/1/2016
Amount Requested: \$2,300
Fund: General Fund - 100-1002
Account: 100.1002.510.01.00
Reason for Request: Draft Drug Policy
Original Budget Line Amount: \$5,000
Amended Budget Line Amount: \$7,300

Recommend Approval for Council Action:

 3-7-16
City Manager Date

 3-7-16
Finance Director Date

Approved by City Council

Date: _____
Agenda Item: _____

City Clerk Date

**CITY OF KERMAN
REQUEST FOR BUDGET ADJUSTMENT**

Requested By: City Manager Kunkel Date: 2/1/2016
Amount Requested: \$3,400
Fund: General Fund - 100-2010
Account: 100.2010.521.04.00
Reason for Request: Installation of Key Pad at Admin Doors
Original Budget Line Amount: \$8,000
Amended Budget Line Amount: \$11,400

Recommend Approval for Council Action:



City Manager Date 3-7-16



Finance Director Date 3-7-16

Approved by City Council

Date: _____
Agenda Item: _____

City Clerk Date _____

**CITY OF KERMAN
REQUEST FOR BUDGET ADJUSTMENT**

Requested By: City Manager Kunkel Date: 2/1/2016
Amount Requested: \$45,600
Fund: General Fund - 100-1002, Water Admin 410-5005 & Sewer Admin 420-5005
Account: 100.1002.510.10.00 \$15,200
Account: 410.5005.510.10.00 \$15,200
Account: 420.5005.510.10.00 \$15,200
Reason for Request: Personnel Investigation
Original Budget Line Amount: _____
Amended Budget Line Amount: _____

Recommend Approval for Council Action:

[Signature] 3-7-16
City Manager Date

[Signature] 3-7-16
Finance Director Date

Approved by City Council

Date: _____
Agenda Item: _____



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Nathan Fox
COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: CITY MANAGER
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: MARCH 16, 2016

To: Mayor and City Council
From: John Kunkel, City Manager
Subject: 2016 Sales Tax Initiative

RECOMMENDATION

Council determine and direct staff accordingly regarding the designation of the proposed tax increase.

EXECUTIVE SUMMARY

At the March 6, 2016 City Council meeting, Council directed staff to come back with some options on the designation of funds which would be derived from a proposed $\frac{3}{4}$ cent sales tax increase.

Staff has discussed and prepared some options for Council to consider. There are other options available for Council to choose in addition to what is presented. All options assume the formation of an independent citizens review committee which will oversee the uses of all funds collected under the initiative.

The City Attorney has provided a summary of legal considerations. See Attachment 'A'

Option 1

Funds would be designated for use in the Police Department and Community Services with the following priorities:

1. Capital Projects
2. Programs
3. Other vital services within the Police and Community Service Departments as determined annually by the independent citizens oversight committee.
4. Downtown Revitalization (no more than 5% annually of the tax collected can be used for this purpose).

Option 2

Funds would be designated and divided equally between the Police Department and the Community Services. With the exception of a percentage, (to be determined by Council), to be set aside and used for downtown revitalization projects. Priority for use of all funds collected would be given to capital projects. "Any use and allocation will be consistent with the Sales Tax Ordinance. As part of the annual Budget Hearing process, sales tax revenues will be

allocated for debt service on capital projects. The use and allocation of any sales tax revenues remaining after such debt service is accounted for will be determined and allocated annually by the City Council as part of the Budget Hearing process. The Budget Hearing process will include review and consideration of a report and recommendations from the independent citizens review committee as well as input received from members of the public.”

Option 3

Identical to Option 1 with the removal of item 4.

OUTSTANDING ISSUES

Council needs to determine the designation of the proposed tax.

Once designated, staff will work with the City Attorney in drafting the proposed resolution and language to be used on the official ballot. Staff has also prioritized the top capital needs in both the Police and Community Services Departments as well as the listing of programs being considered should the tax initiative pass.

FISCAL IMPACT

Cost of placing initiative on the ballot: \$4,000-\$6,000.

Potential revenue of \$550,000-\$750,000 annually.

PUBLIC HEARING

None

Attachment:

A. City Attorney Memorandum

Attachment 'A'

MEMORANDUM

March 16, 2016

TO: Mayor Hill and City Council
John Kunkel, City Manager
Marci Reyes, City Clerk
Toni Jones, Finance Director

FROM: Hilda Cantú Montoy, City Attorney

RE: Sales Tax Legal Considerations

As I will not be present at the March 16 Council meeting, I am providing this memorandum that outlines legal considerations.

Municipal Sales Tax

Although generally referred to as a "local sales tax," the revenue source is formally known as a "transactions and use tax" in state law. There is a 7.5% statewide base sales tax. By state law, there is a 2% cap on additional sales taxes that can be added at the local level. We have confirmed with the State Board of Equalization that 1.25 % is available at this time for the City of Kerman.

Submission of Ballot Measure to Voters

Elections Code Section 9222 provides that a city may submit directly to the voters (without a petition) a "proposition" to be voted at any special or regular city election. The proposition is generally referred to in Elections parlance as a "measure" per Elections Code Section 329.

The election shall be held not less than 88 days after the date of the order of the election. This means that the City Council has until August 12, 2016.

The submission of a proposition to the voters is by resolution. The Elections Code includes numerous detailed requirements on what the resolution must include. Key is the ballot question to be presented to the voters which describes the tax and cannot exceed 75 words. This ballot question is what the voters will see on their ballot when they vote. However, the actual ordinance submitted to the voters must be included as an exhibit to the resolution and must be made available to members of the public. See discussion below regarding the ordinance.

Council Vote and Electorate Vote Required

Under California law, placing a local sales tax on the ballot requires a 2/3 vote of the governing body. For Kerman, therefore, a local sales tax would require 4 members to approve placing it on the ballot. If the tax is for general purposes, a simple majority of the voters must approve it. If it is a special purpose funding measure, then a 2/3 voter approval is required. (Revenue and Taxation Code Sections 7285.9 and 7285.91)

The Sales Tax Ordinance

Enactment Clause: As noted above, the ballot measure will submit an ordinance to the voters. The enactment clause must have required language as follows: “The people of the City of Kerman do ordain as follows:” (Elections Code Section 9224)

Codified Ordinance: The ordinance would be a codified ordinance and must include many specific requirements including the percentage of tax and the establishment of a special fund for the tax, provisions for entering two contracts with the State (to set up the tax and to administer the tax), and certain exemptions and exclusions. The State Board of Equalization has provided this office with a Sample Ordinance including all their requirements. It just needs to be customized for Kerman.

Operative Date: If the tax is adopted by the voters it will not be operative for 110 days.

Sunset Clause: Most ordinances include a sunset clause whereby the tax expires by operation of law. If there is no sunset clause an adopted ordinance may only be repealed by a vote of the people.

Amendments Require Voter Approval: Likewise, increasing the tax rate, revising the methodology for calculating the tax, imposing the tax on transactions and uses not previously subject to the tax all require a vote of the people.

Title of Tax: With a Special Tax, a title will be necessary to distinguish the specific purpose of the tax. (Examples: “Transaction and Use Tax for Public Safety” or “Transaction and Use Tax for Parks” or “Transaction and Use Tax for Police and Parks”)

Citizens Oversight Committee: Many ordinances of this type go beyond what the law requires and include provisions for establishment of a Citizens Oversight Committee to review and report to the Council on the receipt of revenue and expenditures of funds. The rationale is to advance transparency and accountability.

Direction Needed for Proceeding with Drafting of Ballot Measure (Resolution and Ordinance)

In order to draft an ordinance, please provide direction on the following:

1. Percent of Sales Tax
2. Specific purpose or purposes of the Sales Tax
3. Sunset Clause
4. Oversight Committee



City of Kerman

"Where Community Comes First"

MAYOR MAYOR PRO-TEM
Stephen B. Hill Gary Yep
COUNCIL MEMBER COUNCIL MEMBER COUNCIL MEMBER
Rhonda Armstrong Nathan Fox Bill Nijjer

DEPARTMENT: CITY ATTORNEY
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: MARCH 16, 2016

To: Mayor and City Council
From: Hilda Cantū Montoy, City Attorney
Subject: Filling of Vacancy on City Council

RECOMMENDATION

Council consider and adopt by motion resolution setting a process for filling Council vacancy by appointment. Alternatively, Council may amend the resolution or provide direction on another process for filling the vacancy.

EXECUTIVE SUMMARY

Councilmember Nathan Fox submitted a letter of resignation from the City Council effective April 8, 2016. Consistent with Government Code section 36512(b), the City Council has 60 days from the commencement of the vacancy to either: (i) appoint someone to fill the vacancy or (ii) call a special election to be held on the date of the next regularly established election date.

It is not feasible to meet the statutory requirements for the special election option. Therefore, it is necessary for Council to fill the vacancy by appointment. The proposed resolution includes a process for appointment. Options for Council: (i) adopt the resolution as it reads, (ii) adopt the resolution with amendments, or (iii) direct staff to proceed with another appointment process. As explained below, Councilmember Fox may participate in determining what the selection process should be but may not participate in determining who the appointee should be.

DISCUSSION

Government Code section 36512(b) addresses the options available to the City Council to fill a vacancy on the City Council and reads:

If a vacancy occurs in an elective office, the council shall, within 60 days of the commencement of the vacancy, either fill the vacancy by appointment or call a special election to fill the vacancy. The special election shall be held on the next regularly established election date not less than 114 days from the call of the special election. A person appointed or elected to fill a vacancy holds office for the unexpired term of the former incumbent.

A. Special Election

In the event the City Council were to want to pursue the election option, the present facts raise an issue as to the City's ability to meet the statutory requirements in Government Code Section 36512 which provides: "The special election shall be held on the next regularly established election date not less than 114 days from the call of the special election."

Election Code section 1000 establishes regular election dates and reads as follows:

- (a) The second Tuesday of April in each even-numbered year.
- (b) The first Tuesday after the first Monday in March of each odd-numbered year.
- (c) The first Tuesday after the first Monday in June each year.
- (d) The first Tuesday after the first Monday in November of each year.

Not less than 114 days after the vacancy date means that a special election could not occur before the next regularly established election date of June 7. The "next regularly established election date" after that is November 8, 2016. That is the date of the election for the new term regarding the subject vacant position. What that means is that if Council were to call November 8, 2016, as the election date it would be a futile act as there would be no unexpired term to fill on that date.

The Government Code does not address this specific timing situation, but a plain language reading is that if the special election vote is futile, then Council must proceed by appointment. Another reading suggests that the regular election in November 2016 should fulfill the statutory option. However, we do not agree with that alternative reading of the statute as it requires "either" filling by appointment "or" by election. Under the latter reading the position would remain open until the new term commences.

Because the next regularly established election date is less than 114 days away, we look at the next regularly established election date of November 8, 2016. That is the date for the filing of the new term for Councilmember Fox's seat. By that time there would be no unexpired term to fill. Thus the provisions of 36512(b) for filling by special election cannot be met. That leaves the Council with one alternative which is to appoint someone to fill the unexpired term.

B. Appointment

There is no prescribed process in the Government Code regulating how an appointment to the City Council is to be made. The process is a matter of City Council discretion. It is Staff's recommendation that the City Council utilize an appointment process similar to the current process for appointments to City boards and commissions. Attached is a resolution setting forth such a process. Certain blanks will be filled in depending on when Council wishes to have this matter brought back to the Council.

If someone were appointed to the position, then that person would only hold office for the remainder of the term, which would be to the end of November or early December when the election results are certified and a new Councilmember is seated.

In order to be eligible to be considered for appointment, any applicant must be a resident of the City, a registered voter, and a United States citizen 18 years of age or older. (Government Code section 36502; Elections Code section 321)

Attached is a proposed resolution adopting an appointment process similar to that utilized for Boards and Commissions with notice of vacancy, an application, and determination by Council at an open meeting with adoption of a resolution.

C. Participation by Resigning Councilmember on Selection Process and on Appointment

At the last Council meeting the Council asked that the matter of filling the vacancy be brought to Council on this date (March 16). As Councilmember's resignation is not effective until April 8 a question raised is whether he may participate in the selection process. The legislation regarding filling of vacancies on the Council does not address participation in the selection process. We know of no prohibition on the ability of a resigning councilmember to participate in a determination on the selection process: election or appointment and if by appointment the process for that.

With respect to the ability of a resigning councilmember to cast a vote on the actual selection of his or her predecessor, we need to look at rules of statutory interpretation. There is a subsection in Government Code Section 36512 which appears to be intended as an exception. It is a very limited provision in Government Code Section 36512 (e) (1) which addresses the ability of a resigning councilmember to vote on an appointment when the city council elects its members by districts. It provides:

If the city council of a city that elects city council members by or from districts elects to fill a vacancy on the city council by appointment as a result of a city council member resigning from office, the resigning city council member may cast a vote on the appointment if the resignation will go into effect upon the appointment of a successor. A city council member shall not cast a vote for a family member or any other person with whom the city council member has a relationship that may create a potential conflict of interest.

As can be seen this provision is very narrow in scope. It appears the state legislature's intent was to allow participation by a resigning councilmember only: (i) where the seat relates to district-elected councilmembers and (ii) when the resignation goes into effect upon the appointment of the successor. The statutory interpretation is such that if the legislature had intended to open it up to all vacancies, it would not have found it necessary to add this explicit and limited provision. By adding the limited provision, an ambiguity in the legislation is created. In such instances, the courts utilize the doctrine of "*expressio unius est exclusio alterius*" (the expression of one thing is the exclusion of another"). The California Supreme Court has defined this doctrine as a guide when a statute is ambiguous. (*Dyna-Med, Inc. v. Fair Employment & Housing Com.* (1987) 43 Cal. 3d 1379, 1391.)

In conclusion, Councilmember Fox may not participate in the vote for his successor. We do not have a councilmember elected by council district and the resignation letter does not state it will be effective upon the appointment of a successor.

Attachments:

- A. Resolution Adopting Process For Filling of Vacancy on the City Council by Appointment

Attachment 'A'

RESOLUTION NO. 16-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN ADOPTING A PROCESS
FOR FILLING OF VACANCY ON THE CITY COUNCIL BY APPOINTMENT

WHEREAS, Councilmember Nathan Fox has submitted his resignation as City Councilmember to the City Clerk effective April 8, 2016; and

WHEREAS, under Elections Code 36512 the City Council must fill a vacancy on the City Council within sixty days from the commencement of the vacancy by election or by appointment; and

WHEREAS, the City Council has determined that it is in the best interest of the City to fill the vacancy by appointment.

NOW, THEREFORE, the City Council of the City of Kerman hereby resolves as follows:

SECTION 1. The foregoing recitals are incorporated by reference.

SECTION 2. The City Council hereby adopts a process for filling the vacancy on the City Council by appointment as follows:

A. Invitation for Applications.

The City Clerk shall post a notice of the vacancy and invite applications from Kerman residents for appointment to the vacancy. The notice shall be posted at City Hall and on the City's website. The City Clerk shall employ the usual communication methods to alert City residents, interested groups, and individuals who have requested copies of City Council agendas. The notice shall be submitted to the newspaper of general circulation which prints the City's legal notices. The notice shall provide a deadline of _____ for submission of applications and provide that applications may be submitted electronically, in person, or by mail.

B. Application Form.

The City Clerk shall post an application form on the City's website and provide a copy of an application form to any person who requests an application. The application form shall be similar to that used for filling of positions on City Boards and Commissions and include that the applicant must be at least 18 years old, a resident of Kerman, and a registered voter. The application must be signed by the applicant.

C. Consideration of Applications and Appointment.

1. The City Clerk shall post all applications received on the City Council meeting agenda of _____ for consideration by the City Council.
2. At that time, or at such other time as the Council may determine, the Council shall consider the applications. Persons who have submitted an application shall have an opportunity to address the Council and the Council may ask question of the applicants.

3. The public shall have the opportunity to comment upon the candidates as a part of the agenda item.
4. No discussion of the candidates may be had in closed session.
5. An appointment will be approved by resolution and deemed to have been made upon a motion made and seconded and having received at least three (3) affirmative votes. Upon an appointment having been made, the successful candidate shall, at that meeting or at a subsequent regular City Council meeting, take the oath of office and be seated with the City Council. No appointment shall be deemed to have been completed and become effective until the appointee takes the oath of office.

SECTION 3. Powers and Duties of Appointed Person.

The person appointed to the City Council shall serve the unexpired term for Councilmember Fox. The appointed Council Member shall have all of the rights, privileges, and duties of an elected Councilmember. The appointed Councilmember shall complete and file all conflict of interest disclosure forms as are required by law and shall be bound by and obey all other requirements pertaining to membership on the City Council.

SECTION 4. California Environmental Quality Act (CEQA) Finding.

This resolution is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3), Review for Exemption, because it can be seen with certainty that the project will not have a significant effect on the environment; therefore the project is not subject to CEQA.

SECTION 5. Implementation of Appointment Process.

The City Manager and City Clerk are authorized and directed to take such actions as may be necessary or convenient to give effect to the foregoing action.

SECTION 5. Effective Date.

This resolution shall take effect upon adoption.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 16th day of March 2016, and passed at said regular meeting by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby adopted.

Stephen B. Hill
Mayor

Marci Reyes
City Clerk