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AGENDA
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, March 2, 2016
6:30 PM

Stephen B. Hill – Mayor
Gary Yep – Mayor Pro Tem
Rhonda Armstrong – Council Member
Nathan Fox – Council Member
Bill Nijjer – Council Member

ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

OPENING CEREMONIES

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- Pledge of Allegiance – City Clerk

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

1. PRESENTATIONS/CEREMONIAL MATTERS

- A. Introduction of the Kerman Police Department's Explorer Scouts (JKB)
- B. Skate Park Renovation Update (PG)

REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [February 17, 2016](#)

B. SUBJECT: Payroll

Payroll Report: 01/31/2016 - 02/13/2016: \$137,665.27; Retro Pay: \$571.20; Overtime: \$1,455.84; Standby: \$1,069.79; Comp Time Earned: 34.50

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime Report](#)

C. SUBJECT: Warrants

1. Nos. 8129-8199: \$204,619.57
2. Excepting - Sebastian: 8181 - \$3,433.40

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

A. SUBJECT: Consideration of Sales Tax Initiative for 2016 General Election (JK)

RECOMMENDATION: Council determine and direct staff accordingly regarding the placing of a sales tax initiative on the November 8, 2016 ballot.

ATTACHMENTS: [Staff Report - Sales Tax Initiative](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

Kerman Historical Society Pot Luck – Saturday, April 9, 6 p.m., Kerman Senior Center

7. CLOSED SESSION

None

8. ADJOURNMENT

Agenda packet is available for review 72 hours prior to the meeting at the city clerk's office and on the city website. Items received at the meeting will be available for review at the city clerk's office.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

MINUTES
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, February 17, 2016
6:30 PM



Stephen B. Hill – Mayor
 Gary Yep – Mayor Pro Tem
 Rhonda Armstrong – Council Member
 Nathan Fox – Council Member
 Bill Nijjer – Council Member

<p>Present: Mayor Hill (SH) Rhonda Armstrong (RA) Gary Yep (GY), Fox (NF), Nijjer (BN) Absent: None Also Present: City Manager Kunkel, City Attorney Cantú, Chief of Police, Community Services Director, Finance Director, Public Works Director, City Engineer</p>	<p>Voting: Yes, No, Absent (Abstain or Recuse if needed)</p>
<p>OPENING CEREMONIES</p> <ul style="list-style-type: none"> • Welcome – Mayor • Call to Order • Roll Call • Invocation • Pledge of Allegiance – City Clerk 	<p>6:34 p.m. All present except BN Performed</p>
<p>AGENDA APPROVAL/ADDITIONS/DELETIONS</p>	<p>Approved GY/RA 4-0-1)</p>
<p>1. PRESENTATIONS/CEREMONIAL MATTERS</p>	<p>BN 6:37 p.m. BN arrived</p>
<p>REQUEST TO ADDRESS COUNCIL</p>	<p>None Carl Knowles Elena Bustamonte</p>
<p>2. CONSENT CALENDAR</p> <p>A. <u>SUBJECT:</u> Minutes</p> <p><u>RECOMMENDATION:</u> Council approve minutes as presented.</p> <p>B. <u>SUBJECT:</u> Payroll</p> <p>Payroll Report: 01/17/2016 - 01/30/2016: \$137,187.79; Overtime: \$1,487.60; Holiday at 1/2 time: \$1,573.27; Standby: \$1,185.38; Comp Time Earned: 42.50</p> <p><u>RECOMMENDATION:</u> Council approve payroll as presented.</p>	<p>Approved GY/BN (5-0-0) RA recused from Item 2. C 2 (employee)</p>

C. SUBJECT: Warrants

1. Nos. 8052-8128: \$407,437.84
2. Excepting - Sebastian 8083-\$3,127.08

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

Approved
NF/GY
(4-0-0-1) RA

D. SUBJECT: Second Reading and Adoption of Proposed Revisions to Section 17.92.030 of the Kerman Municipal Code Relating to Emergency Shelters, Transitional and Supportive Housing Zones (OP)

RECOMMENDATION: Council waive second reading and adopt amendment to Section 17.92.030 of Title 17 of the Kerman Municipal Code relating to Emergency Shelters, Transitional and Supportive Housing Zones.

Ord 16-01

E. SUBJECT: Monthly Investment Report Ending January 31, 2016 (TJ)

RECOMMENDATION: Council accept the Monthly Investment Report as presented.

3. PUBLIC HEARINGS

A. SUBJECT: Public Hearing of Urgency Ordinance Amendment to Add Chapter 17.96 to Title 17 of the Kerman Municipal Code Relating to the Prohibition of Marijuana Cultivation and Dispensaries in All Zone Districts in the City (OP)

RECOMMENDATION: Council open public hearing, receive any public comments, close public hearing, waive full reading and by motion adopt Urgency Ordinance Adding Chapter 17.96 to Title 17 of the Kerman Municipal Code Relating Prohibition of Marijuana Cultivation and Dispensaries in All Zone Districts in the City.

Approved
NF/RA
(5-0-0) Staff
to return
with possible
exceptions
Mike Biggs
M. Green
T. Boonstra
David Evans

Ord 16-02

4. DEPARTMENT REPORTS

A. SUBJECT: Resolution Approving the Purchase of Prefabricated Restroom and Approval of Additional Funding for Soroptimist Park Project (PG)

RECOMMENDATION: Council take the following actions:

1. By motion adopt a resolution authorizing the City Manager to execute and sign purchase documents for the Ozark I model precast concrete unisex restroom from CXT, Inc. in the amount not to exceed \$54,712.29.
2. Approve allocation of an additional \$12,456.29, authorizing staff to use general fund reserves and adjust budget accordingly.

Approved
GY/NF
(5-0-0)

Res 16-07

B. SUBJECT: Adoption of Street Median Landscape Master Plan for Collector Streets (JJ)

RECOMMENDATION: Council by motion approve resolution adopting the Street Median Landscape Master Plan for collector streets

Approved
RA/GY
(5-0-0)

Res 16-08

C. SUBJECT: Resolution Approving the Application Submittal and Related Authorizations for the Beverage Container Recycling Payment Program Through California Department of Resources Recycling and Recovery (CalRecycle) (PG)

RECOMMENDATION: Council by motion adopt resolution authorizing the City Manager to submit payment requests related to the administration of the Beverage Container Recycling Payment Program offered by CalRecycle.

Approved
RA/NF
(5-0-0)

Res 16-09

D. SUBJECT: Consideration of Sales Tax Initiative for 2016 General Election (JK)

RECOMMENDATION: Council determine and direct staff accordingly regarding the placing of a sales tax initiative on the November 8, 2016 ballot.

Tabled to
March 2 mtg.

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

7. CLOSED SESSION

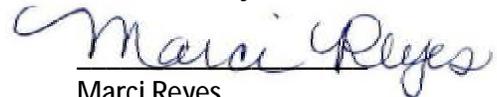
8. ADJOURNMENT

9:10 p.m.
GY/BN
(5-0-0)

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: February 18, 2016



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: January 31, 2016 - February 13, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
ADMINISTRATION										
Alvarez, Josefina	\$ 1,792.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,792.15	
Camacho, Josie	\$ 1,176.34	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,176.34	
Camacho-Collier, Caroline	\$ 2,472.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,472.00	
Gonzalez, Diana	\$ 1,974.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,974.69	
Jones, Toni	\$ 2,214.57	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,214.57	
Kunkel, John	\$ 5,884.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,884.62	
Mendoza, Gabriela	\$ 957.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 957.23	
Nazaroff, Helen	\$ 1,958.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,958.31	0.75
Reyes, Marcia	\$ 2,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,715.69	
TOTAL	\$ 21,145.60	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 21,145.60	0.75
REC/SOCIAL										
Arredondo, Barbara	\$ 1,542.05	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,542.05	
Arredondo, Raquel	\$ 187.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 187.00	
Ayala, Adrien	\$ 12.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 12.50	
Burdine-Slaven, Jeanna	\$ 1,602.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,602.92	
Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	
Gonzalez, Jose Felix	\$ 1,656.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,656.46	
Johnson, Theresa	\$ 1,767.23	\$ 571.20	-	\$ -	-	\$ -	-	\$ -	\$ 2,338.43	
LeBlanc, Noah	\$ 355.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 355.00	
Lujan, Vanessa	\$ 648.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 648.00	
Salvador, Mark	\$ 1,984.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.62	
Sidhu, Nirmal	\$ 1,538.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,538.77	
Silva, Jessica	\$ 601.88	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 601.88	
Villa, Erika	\$ 422.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 422.50	
Villalobos, Stacey	\$ 395.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 395.00	
Villarreal, Arlene	\$ 1,410.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,410.92	
TOTAL	\$ 17,859.61	\$ 571.20	-	\$ -	-	\$ -	-	\$ -	\$ 18,430.81	
POLICE										
Antuna, Eric	\$ 2,343.28	\$ -	5.00	\$ 219.68	-	\$ -	-	\$ -	\$ 2,562.96	6.00
Antuna, Miguel	\$ 776.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 776.00	
Barbosa, Isaias	\$ 2,392.06	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,392.06	
Barcoma, Wilbert	\$ 2,924.56	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,924.56	
Belding, Jeff	\$ 2,526.71	\$ -	-	\$ -	-	\$ -	4.00	\$ 31.58	\$ 2,558.29	
Blohm, Joseph	\$ 4,463.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,463.31	
Chapman, Tom	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	
Cornell, Rex	\$ 528.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 528.00	
Davis, Jeff	\$ 3,070.74	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,070.74	
Dunn, Jacob	\$ 1,784.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,784.77	
Francone, Kevin	\$ 690.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 690.00	
Gill, Kevin	\$ 736.80	\$ -	-	\$ -	-	\$ -	7.00	\$ 21.00	\$ 757.80	
Godfrey, Kyle	\$ 1,182.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,182.00	
Golden, John	\$ 3,535.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,535.75	
Ledezma, Linda	\$ 1,272.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,272.11	
Lehman, Dustin	\$ 1,874.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,874.31	
Madruza, Ron	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	4.00	\$ 30.47	\$ 2,468.09	15.00
Magallon, Peter	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	
Medina-Labetiaux, EJ	\$ 1,874.31	\$ -	-	\$ -	-	\$ -	8.00	\$ 46.86	\$ 1,921.17	
Mendoza, Sandra	\$ 2,403.45	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,403.45	
Nelson, Christopher J	\$ 3,145.64	\$ -	-	\$ -	-	\$ -	4.00	\$ 39.32	\$ 3,184.96	
Ness, Lee	\$ 2,335.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,335.11	
Nevis, James	\$ 2,323.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,323.72	

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: January 31, 2016 - February 13, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Ramirez, Donald	\$ 1,508.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,508.77	
Raigoza, Ray	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	
Rodrigues, Mary	\$ 1,776.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,776.92	
Rodriguez, Erika	\$ 2,105.76	\$ -	3.50	\$ 138.19	-	\$ -	5.00	\$ 32.90	\$ 2,276.85	
Seroka, Dylan	\$ 1,784.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,784.77	6.00
Tiwana, Manpreet	\$ 2,246.00	\$ -	-	\$ -	-	\$ -	7.00	\$ 48.82	\$ 2,294.82	3.75
Valdovinos, Jose	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	
TOTAL:	\$ 60,357.72	\$ -	8.50	\$ 357.87	-	\$ -	39.00	\$ 250.95	\$ 60,966.55	30.75
PUBLIC WORKS										
Arechiga, Pastor	\$ 1,759.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,759.85	
Barajas, Michael	\$ 1,936.78	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,936.78	3.00
Castro, Joseph	\$ 1,804.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,804.15	
Chavez, Fernando M.	\$ 2,451.96	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,451.96	
Gastelum, Humberto	\$ 1,942.93	\$ -	2.00	\$ 97.15	-	\$ -	-	\$ -	\$ 2,040.08	
Gonzales, Ruben	\$ 2,031.25	\$ -	2.00	\$ 76.17	-	\$ -	-	\$ -	\$ 2,107.43	
Gruce, Robert	\$ 2,502.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,502.92	
Isaak, Denise	\$ 1,481.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,481.54	
Lutz, Laura	\$ 600.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 600.00	
Madruaga, Lydia	\$ 1,984.57	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.57	
Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	
Prieto, Ruben	\$ 1,780.20	\$ -	18.50	\$ 684.26	-	\$ -	22.50	\$ 500.68	\$ 2,965.15	
Ramirez, Manuel	\$ 1,849.26	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,849.26	
Sanchez, Daniel	\$ 1,538.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,538.77	
Tinoco, Alfonso	\$ 1,131.23	\$ -	10.00	\$ 240.39	-	\$ -	22.50	\$ 318.16	\$ 1,689.78	
Vallejo, Edward	\$ 2,211.41	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,211.41	
Zapata, Domingo	\$ 1,228.56	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,228.56	
TOTAL	\$ 32,089.22	\$ -	32.50	\$ 1,097.97	\$ -	\$ -	\$ 45.00	\$ 818.84	\$ 34,006.03	3.00
PLANNING										
Kufis, Chris	\$ 2,417.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,417.12	
Pimentel, Olivia	\$ 2,220.99	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,220.99	
Garza, Amy	\$ 500.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 500.00	
TOTAL	\$ 5,138.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,138.12	-
PLANNING					COUNCIL					
Epperson, R	\$ -						Yep, G	\$ 125.00		
Bandy, R	\$ 75.00						Fox, N	\$ 125.00		
Nehring, K	\$ 75.00						Nijjer, D	\$ 125.00		
Espino, L	\$ 75.00						Armstrong, R	\$ 125.00		
Wettlaufer, K	\$ 75.00						Hill, S	\$ 125.00		
Jones, C	\$ 75.00									
Nunez, M	\$ 75.00									
Total	\$ 450.00						Total	\$ 625.00		
GRAND TOTAL:	\$137,665.27	\$571.20	41.00	\$1,455.84	-	\$0.00	84.00	\$1,069.79	\$ 140,762.10	34.50

**CITY OF KERMAN
OVERTIME SUPPLEMENTAL PAYROLL REPORT**

PAY PERIOD 1/31/16-2/13/16

POLICE DEPARTMENT

Overtime Categories - Number of Hours

Regular Overtime	Shift Coverage	Court	Training	Avoid the 21 Grant	Special Events	Total	
	5	3.5				8.5	
(see notes below for overtime description)							
DOUBLE TIME: (Sunday)						<u>0</u>	
PUBLIC WORKS DEPARTMENT						Sub Total	<u>8.5</u>

Overtime Categories - Number of Hours

Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total	
6.5	8	0	0	2	4	20.5	
(see notes below for overtime description)							
DOUBLE TIME: (Sunday)						<u>12</u>	
COMMUNITY SERVICES DEPARTMENT						Sub Total	<u>32.50</u>

Overtime Categories - Number of Hours

Regular Overtime	After Hour Event	Total	
		<u>0</u>	
FINANCE / PLANNING DEPARTMENTS		Sub Total	<u>0</u>

Overtime Categories - Number of Hours

Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total	
					<u>0</u>	
FINANCE / PLANNING DEPARTMENTS					Sub Total	<u>0</u>
Total Hours (All Departments)					<u><u>41.00</u></u>	

POLICE DEPARTMENT:

- Regular Overtime – hrs late arrests, hrs explorers, hrs late arrests/reports, hrs travel time, hr writing eval,
- Shift Coverage – 5 hrs shift coverage due to officers being out on vacation, or called in sick, hrs DT due to call out on Sunday
- Special Investigation Division (SID) – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc.
- Court – 3.5 hrs for court appearance
- Grant – hrs AVOID Grant
- Special Events - hrs July 3rd Fireworks show

PUBLIC WORKS DEPARTMENT:

- Water Service - Includes 6.5 hrs OT for shut-off and turn-on of service, all water related emergencies.
- Sewer Emergencies 8 hrs OT & 4 hrs DT SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)
- Animal Control - Vicious or dead animals. (not normally used for stray animals)
- Special Events -
- Other - 2 hrs DT - Pulled PD cars from mud
- Call Back - 2 hrs OT & 2 hrs DT- Humberto called to help with PD cars, Ruben G. called to help with water line break
- On-Call Duties 4 hrs OT and 4 hrs DT for reading and recording flow meters on wells and sewer plant; feed and clean kennels, verify WWTP running effectively, etc OT is for two weekends and/or any holidays

COMMUNITY SERVICES DEPARTMENT

- Regular Overtime – On occasion, but very rare due to the amount of part-time employees.
- After Hour Event – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant.

FINANCE / PLANNING DEPARTMENTS

- Regular Overtime - Only as needed.
- Utility Billing - Completed on the 1st of each month.
- Payroll - Completed bi-weekly.
- Dog Clinic - Once a year clinic held after business hours.
- Year-End Audit - Completed over a period of time at the end of each fiscal year.

Accounts Payable

Checks by Date - Detail by Check Date

User: jcamacho
 Printed: 2/24/2016 1:13 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
8129	10504	AUTOZONE	02/16/2016	
	5324481570	PD REP-WINDOW SWITCH CONTROLS #14		63.30
	5324481596	WTR-DIGITAL CALIPER		31.97
	5324488150	VE SUPPL-FLOOR MAT AIR FRESHNER		40.98
Total for Check Number 8129:				136.25
8130	10639 00046023	GUADALUPE AVILA CTC-DEPOSIT REFUND CTC 2/13/16	02/16/2016	400.00
Total for Check Number 8130:				400.00
8131	10920 02222016	JEFF BELDING PD-3 DAY SUBSISTENCE + 1 DINNER FTO M	02/16/2016	133.00
Total for Check Number 8131:				133.00
8132	10061	BSK ASSOCIATES	02/16/2016	
		WTR-TITLE 22 GMI/IO/GP W/O CYANIDE		1,440.00
	A600486	WTR-EPA 504-1 (EDB/DBCP)		60.00
	A600486	WTR-EPA 524-2		480.00
	A600486	WTR-EXT RADIUM 228 DE MATRIX		600.00
	A600486	WTR-GROSS ALPHA		48.00
Total for Check Number 8132:				2,628.00
8133	10999 00046300	CANDE CARO CTC-DEPOSIT REFUND SCOUT HUT 2/13/16	02/16/2016	100.00
Total for Check Number 8133:				100.00
8134	10452	CITY OF FRESNO WMD	02/16/2016	
	K010616	WTR-LAB ANALYSIS WATER		75.00
	K010616	SWR-LAB ANALYSIS SEWER		291.00
	K011316	WTR- LAB ANALYSIS WATER		30.00
	K011316	SWR- LAB ANALYSIS SEWER		72.00
	K012016	WTR- LAB ANALYSIS WATER		30.00
	K012016	SWR- LAB ANALYSIS SEWER		72.00
	K012716	WTR- LAB ANALYSIS WATER		30.00
	K012716	SWR- LAB ANALYSIS SEWER		76.00
Total for Check Number 8134:				676.00
8135	10098 81207	CLEANSTREET INC STRT-MONTHLY SWEEP FEE JAN 2016	02/16/2016	6,672.90
Total for Check Number 8135:				6,672.90
8136	10998 02222016	CSULB FOUNDATION PD-FTO MGMT TRAINING SGT BELDING 2	02/16/2016	271.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8136:	271.00
8137	10717 1061	DAVID CASTILLO ADM-MONTHLY WEB HOSTING & MTG FE	02/16/2016	50.00
			Total for Check Number 8137:	50.00
8138	10144 3006831 3006831	ELBERT DISTRIBUTING, INC PD REP-INDUCTION SERVICE KIT VE REP-INDUCTION SERVICE KIT	02/16/2016	114.97 114.96
			Total for Check Number 8138:	229.93
8139	10154 CAFR255550 CAFR255550 CAFR255550 CAFR255550 CAFR255550	FASTENAL COMPANY PARKS- SUPPLIES-3 LINE ITEMS <\$50 LLD- SUPPLIES 2 LINE ITEMS <\$50 VE- SUPPLIES-4 LINE ITEMS <\$50 STRTC- SUPPLIES 3 LINE ITEMS <\$50 VE- B&C OIL	02/16/2016	37.68 9.82 26.16 43.26 55.28
			Total for Check Number 8139:	172.20
8140	10171 18142	FRESNO RACK & SHELVING INC WTR-BIN BOXES	02/16/2016	60.83
			Total for Check Number 8140:	60.83
8141	10205 IN-000584512	INDEPENDENT STATIONERS CS-COFFEE CUPS STIR STICKS	02/16/2016	36.26
			Total for Check Number 8141:	36.26
8142	10219 386799	JENSEN & PILEGARD VE EQUIP-STARTER RECOIL ASSEMBLY	02/16/2016	40.69
			Total for Check Number 8142:	40.69
8143	10932 02112016	KARL C SCHOETTLER BPO-CONTRACT PLANNING SERVICE JAN	02/16/2016	3,060.00
			Total for Check Number 8143:	3,060.00
8144	10952 2/12/16	JOHN KUNKEL ADM-LODGING MILAGE LEAGUE CONF	02/16/2016	1,133.21
			Total for Check Number 8144:	1,133.21
8145	10457 160863 780620 780620 780732	OFFICEMAX INC STRTC-OFFICE SUPPLIES WTR-OFFICE SUPPLIES 2 ITEMS SWR-OFFICE SUPPLIES 9 ITEMS WTR-OFFICE SUPPLIES 1 ITEM	02/16/2016	25.58 15.91 218.31 35.17
			Total for Check Number 8145:	294.97
8146	10289 6206788690-3 6206788690-3 6206788690-3 6206788690-3 6206788690-3	P.G.& E. CS-MONTHLY UTILITIES 1/8/16-2/7/16 CS-MONTHLY UTILITIES 1/8/16-2/7/16 CS-MONTHLY UTILITIES 1/8/16-2/7/16 CS-MONTHLY UTILITIES 1/8/16-2/7/16 CS-MONTHLY UTILITIES 1/8/16-2/7/16	02/16/2016	1,546.35 247.65 2,321.88 873.63 100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	9081203718-3	CS-MONTHLY UTILITIES KATEYS KIDS PA		27.81
Total for Check Number 8146:				5,117.32
8147	10337	SLUMBERGER LUMBER	02/16/2016	
	02162016	CS-BUILDINGS-MAINT REPAIR SUPPLIES		379.78
	02162016	CS-BUILDINGS-PARKS REPAIR SUPPLIES		738.81
	02162016	CS-BUILDINGS-COMM CTR REPAIR SUPPL		50.60
	02162016	CS-PUBLIC WORKS		44.11
	02162016	CS-PUBLIC WORKS		4.31
Total for Check Number 8147:				1,217.61
8148	10906	TAMARACK PEST CONTROL	02/16/2016	
	0274783	CTC-PEST CONTROL SPRAY CTC DEC 2015		100.00
	0283056	CTC-PEST CONTROL SPRAY CTC FEB 2016		100.00
Total for Check Number 8148:				200.00
8149	10387	USABLUEBOOK	02/16/2016	
	853131	SWR- LOCKOUT/TAGOUT STATION		268.95
	853131	SWR- FLEX SADDLE/PVC PIPE		163.90
	853131	SWR- TAX/FREIGHT		79.93
Total for Check Number 8149:				512.78
8150	10391	VALLEY FARM SUPPLY STORES	02/16/2016	
	OFF1K108460	VE-HONDA FAN COVER/DITCH WITCH		66.55
	OFF1K108698	LLD- SUPPLIES-1 INV <\$50		21.63
	OFF1K108843	WTR 50%- RAIN COAT, BOLT CUTTER		25.69
	OFF1K108843	SWR 50%- RAIN COAT, BOLT CUTTER		25.69
	OFF1K108854	LLD-STIHL BAR OIL-1 CASE		73.55
	OFF1K108883	LLD-WOOD LOPPER		64.92
	OFF1K108931	STRTC-SUPPLIES-1 INV <\$50		17.30
	OFF1K108955	WTR-CANOPY FOR WATER WELL		97.39
	VAR	PARKS- SUPPLIES - 7 INV <\$50		139.33
	VAR	WTR-SUPPLIES- 9 INV <\$50		97.52
	VAR	SWR-SUPPLIES- 5 INV <\$50		56.43
	VAR	VE-SUPPLIES-2 INV <\$50		44.63
Total for Check Number 8150:				730.63
Total for 2/16/2016:				23,873.58
ACH	10147	Employment Development Department	02/19/2016	
	02192016	C PR TAX DEPOSIT-2/19/16 SIT PAYABLE=P		3,733.40
	02192016	C PR TAX DEPOSIT-2/19/16 SDI PAYABLE=S		1,153.44
Total for this ACH Check for Vendor 10147:				4,886.84
ACH	10517	Federal Taxes-Payroll	02/19/2016	
	02192016	C PAYROLL TAX DEPOSIT 2/19/19 FIT PAYA		14,577.24
	02192016	C PAYROLL TAX DEPOSIT 2/19/19 FICA PAY		17,059.72
	02192016	C PAYROLL TAX DEPOSIT 2/19/19 FICA MEI		3,989.80
Total for this ACH Check for Vendor 10517:				35,626.76
ACH	10518	Kerman Police Officers Assn.	02/19/2016	
	02162016	C MEMBERSHIP DUES 2/16/16		648.12

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
Total for this ACH Check for Vendor 10518:				648.12
ACH	10519 02192016	Kerman Municipal Employees Assn. C MEMBERSHIP DUES 2/19/16	02/19/2016	165.00
Total for this ACH Check for Vendor 10519:				165.00
ACH	10520 02192016 02192016 02192016	ICMA-RC C DEFERRED COMP 2/19/16 C LOAN PAYMENTS C LOAN FEES	02/19/2016	4,069.40 1,465.46 -23.08
Total for this ACH Check for Vendor 10520:				5,511.78
ACH	10522 02192016 02192016 02192016	CalPERS C EMPLOYER PAID CONTRIBUTIONS EMPLOYEE PAID CONTRIBUTIONS ROUNDING ADJ	02/19/2016	10,898.25 9,140.30 -0.02
Total for this ACH Check for Vendor 10522:				20,038.53
Total for 2/19/2016:				66,877.03
8151	10014 2/22/16 2/22/16 88848 88848 FEB2016	ADMINISTRATIVE SOLUTIONS, INC HR-FEB SEC 125 EMPLOYEE CONT HR-MAR EMPLOYER FLEX PLAN HR-MAR BLUE SHIELD PLAN ADMIN HR-MAR SEC 125 PLAN ADMIN HR-MAR DENTAL CLAIMS FUNDING	02/23/2016	2,276.68 10,500.00 810.00 115.00 4,433.24
Total for Check Number 8151:				18,134.92
8152	10019 973726	AFLAC HR-FEB EMPLOYEE VOLUNTARY INS	02/23/2016	184.56
Total for Check Number 8152:				184.56
8153	10035 2390	AQUA NATURAL SOLUTIONS SWR-MICROBE LIFT/SLUDGE AWAY	02/23/2016	491.72
Total for Check Number 8153:				491.72
8154	10039 23434345970408	AT&T PD-T-1 LINE 2/10/16-3/9/16	02/23/2016	275.79
Total for Check Number 8154:				275.79
8155	11001 108	CECILIA BECKNER WTR-HIGH EFF TOILET REBATE-2	02/23/2016	200.00
Total for Check Number 8155:				200.00
8156	10053 360466	BLACK BULLET INC FIN-REPAIR SAFE IN FINANCE DEPT	02/23/2016	158.23
Total for Check Number 8156:				158.23
8157	10054 160460002712	BLUE SHIELD OF CALIFORNIA HR-MAR MEDICAL COVERAGE	02/23/2016	27,821.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8157:	27,821.40
8158	10617 367870 369155	C A REDING CO INC BPO-LANIER/MP C3503 COPIER PD-JAN BILLING FOR COPIES 1/13/16-2/12/1	02/23/2016	83.23 69.02
			Total for Check Number 8158:	152.25
8159	10064 8762	CAL VALLEY PRINTING CS-LASER ENGRAVED PLAQUE	02/23/2016	68.04
			Total for Check Number 8159:	68.04
8160	11002 107	GUADALUPE CEJA WTR-HIGH EFF TOILET REBATE -2	02/23/2016	200.00
			Total for Check Number 8160:	200.00
8161	10092 247299	CENTRAL VALLEY TOXICOLOGY INC PD-BLOOD TEST 15-3039	02/23/2016	125.00
			Total for Check Number 8161:	125.00
8162	11003 2102016	CITY OF EXETER FIN-JDS PARKING FINES PAID IN ERROR	02/23/2016	35.00
			Total for Check Number 8162:	35.00
8163	10104 815550021001476	COMCAST TECH-TECHNOLOGY SERVICES 2/14/16-3/1	02/23/2016	171.08
			Total for Check Number 8163:	171.08
8164	10105 02182016	COMMUNITY HOSPITALS OF CENTRA PD-2 BLOOD DRAWS 16-0145 & 16-0312	02/23/2016	350.00
			Total for Check Number 8164:	350.00
8165	10106 2744461	CONSOLIDATED EDISON SOLUTIONS SWR-SOLAR POWER 1/1/16-2/1/16	02/23/2016	4,041.93
			Total for Check Number 8165:	4,041.93
8166	11004 00028316	VERONICA CONTRERAS CTC-DEPOSIT REFUND CTC 2/20/16	02/23/2016	400.00
			Total for Check Number 8166:	400.00
8167	10111 1600	CPRS DISTRICT 7 CS-CPRS AWARDS AND INSTALL BANQUE	02/23/2016	35.00
			Total for Check Number 8167:	35.00
8168	10128 147183 147183 150428	DEPARTMENT OF JUSTICE PD-JAN LIVE SCAN PRINTS PD-CREDIT ADJUSTMENTS PD-JAN 2016 4 BLOOD ALCOHOL ANALYSI	02/23/2016	430.00 -91.00 140.00
			Total for Check Number 8168:	479.00
8169	10865 02232016	JACOB DUNN PD-4 DAY OF COMMUTER LUNCH2/23-26/1	02/23/2016	40.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8169:	40.00
8170	10619 L1386413760	EDD VAR-4TH QTR EMPLOYMENT TAX J PALAC	02/23/2016	158.00
			Total for Check Number 8170:	158.00
8171	10144 3006772-IN	ELBERT DISTRIBUTING, INC PD MAINT-MOTOR OIL ADDITIVE	02/23/2016	83.87
			Total for Check Number 8171:	83.87
8172	10285 8370850	EXPRESS MESSENGER SYSTEMS INC BPO-PLAN CHECK OVERNIGHT DELIVERY	02/23/2016	64.33
			Total for Check Number 8172:	64.33
8173	11000 6220847	FEDERAL SIGNAL CORPORATION VE REP-AMBER LIGHT BARS/PW VEHICLE	02/23/2016	432.72
			Total for Check Number 8173:	432.72
8174	10162 SO13371	FRESNO COUNTY TREASURER PD-JAN PRISONER PROCESSING SERVICE	02/23/2016	96.00
			Total for Check Number 8174:	96.00
8175	10169 25246	FRESNO PET CEMETERY AAC-12 ANIMAL CARCASSES DISPOSED O	02/23/2016	195.00
			Total for Check Number 8175:	195.00
8176	10947 9899-2 TVL	GILMORE MAGNESS LEIFER ADM-POLICE DEPT LEGAL SERVICES	02/23/2016	136.50
			Total for Check Number 8176:	136.50
8177	10204 36588	IDTS INC PD-3 ANNUAL ENROLLMENTS E ANTUNA	02/23/2016	15.00
			Total for Check Number 8177:	15.00
8178	10205 IN-000584923	INDEPENDENT STATIONERS REC-TICKETS W/TEAR AWAY STUB (2)	02/23/2016	25.17
			Total for Check Number 8178:	25.17
8179	10485 1339	JP AIR CONDITIONING & HEATING CS-REPLACE HEATER FURNACE (SENIOR	02/23/2016	3,900.00
			Total for Check Number 8179:	3,900.00
8180	10233 2016	KERMAN CHAMBER OF COMMERCE ADM-YEARLY DUES	02/23/2016	137.50
			Total for Check Number 8180:	137.50
8181	10331	SEBASTIAN Access Control Reader and Electrified Lock Har	02/23/2016	3,433.40
			Total for Check Number 8181:	3,433.40

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
8182	10239	KERWEST INC	02/23/2016	
	40910	ENG-PH NOTICE STREET MEDIAN		99.00
	40911	CC-ORD SUMMARIES 16-01 & 02		72.00
	40930	PW-CLASSIFIED GEN MAINT PW		118.00
	918	ADM-KERMAN NEW SUB RENEWAL		35.00
Total for Check Number 8182:				324.00
8183	10240	KHS SOBER GRAD	02/23/2016	
	02232016	CC-2016 SOBER GRAD DONATION		500.00
Total for Check Number 8183:				500.00
8184	10250	LIEBERT CASSIDY WHITMORE	02/23/2016	
	1416165	ADM-DRUG TESTING POLICY		2,384.00
Total for Check Number 8184:				2,384.00
8185	10259	MES VISION	02/23/2016	
	160393088101	HR-MAR VISION PREMIUM		697.41
Total for Check Number 8185:				697.41
8186	10272	MUTUAL OF OMAHA	02/23/2016	
	000485798130	HR-MAR LTD INS EMPLOYEE		461.91
	000485798130	HR-MAR LTD INS EMPLOYER		461.90
	000485798130	HR-MAR LIFE INSURANCE		351.23
	000485798130	HR-MAR VOLUNTARY LIFE		1,142.74
Total for Check Number 8186:				2,417.78
8187	10282	OFFICE DEPOT	02/23/2016	
	820636935001	BPO-OFFICE SUPPLIES		39.39
	820637214001	BPO-OFFICE SUPPLIES		25.52
	822538408-001	CS-EXTERNAL FLOPPY DRIVE		20.12
	822540035-001	CS-PAPER, POST ITS		38.14
Total for Check Number 8187:				123.17
8188	10289	P.G.& E.	02/23/2016	
	5467738309-0	WTR/SWR/SD-UTILITY SERVICES		7,787.05
	5467738309-0	WTR/SWR/SD-UTILITY SERVICES		162.38
Total for Check Number 8188:				7,949.43
8189	10301	PETTY CASH	02/23/2016	
	02182016	VAR-REPLENISH PETTY CASH		11.47
	02182016	VAR-REPLENISH PETTY CASH		8.65
	02182016	VAR-REPLENISH PETTY CASH		11.48
	02182016	VAR-REPLENISH PETTY CASH		13.00
	02182016	VAR-REPLENISH PETTY CASH		107.11
	02182016	VAR-REPLENISH PETTY CASH		44.08
	02182016	VAR-REPLENISH PETTY CASH		5.15
Total for Check Number 8189:				200.94
8190	10964	OLIVIA PIMENTEL	02/23/2016	
	00051277	CTC-DEPOSIT REFUND-SH 05/07/16		100.00
	00051277	CTC-FEE REFUND- CANCELATION		60.00
Total for Check Number 8190:				160.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
8191	10305	PITNEY BOWES PURCHASE POWER	02/23/2016	
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		120.99
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		10.19
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		40.47
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		6.79
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		1.96
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		154.72
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		7.86
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		204.93
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		0.47
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		0.97
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		7.20
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		205.95
	800090900159464	VAR-POSTAGE FOR METER 800090900159464		50.84
Total for Check Number 8191:				813.34
8192	10271 0000040638	MUNISERVICES LLC ADM-SUTA SERV TAX QTR 9/30/15	02/23/2016	471.24
Total for Check Number 8192:				471.24
8193	10420	SPRINT	02/23/2016	
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		20.46
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		20.46
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		150.02
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		27.28
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		20.46
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		44.33
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		122.75
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		75.01
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		68.19
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		23.87
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		28.97
	622685312-171	VAR-MONTHLY CELLULAR SERVICE		107.42
Total for Check Number 8193:				709.22
8194	10377	U.S. POST OFFICE	02/23/2016	
	11052015	VAR-ADVANCE PAYMENT/UTILITY BILLIN		3,000.00
	11052015	VAR-ADVANCE PAYMENT/UTILITY BILLIN		1,000.00
	11052015	VAR-ADVANCE PAYMENT/UTILITY BILLIN		1,000.00
Total for Check Number 8194:				5,000.00
8195	10168	UNITY IT	02/23/2016	
	AT19693	TECH- MONTHLY TECHNOLOGY SUPPORT		2,503.17
	AT19760	TECH- MONTHLY TECHNOLOGY SUPPORT		2,422.60
Total for Check Number 8195:				4,925.77
8196	10644	US BANK EQUIPMENT FINANCE	02/23/2016	
	297597437	BPO-LANIER MP C3503 COPIER LEASE		149.35
	298052945	PD-COPIER LANIER MPC4503		177.92
Total for Check Number 8196:				327.27
8197	10399	VETERINARY MEDICAL CENTER	02/23/2016	
	213314	AAC-1 EUTHANASIA OF ANIMAL		24.70
	213360	AAC-3 EUTHANASIA OF ANIMAL		64.30

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 8197:	89.00
8198	10412 083387843	XEROX CORPORATION ADM-JAN 2016 COPIER LEASE PLUS PRINT	02/23/2016	536.53
			Total for Check Number 8198:	536.53
8199	10413 34734 34735 34736 34737 34737 34738 34738 34739 34739 34740 34741 34742 34743 34744 34745 34746 34750 34751 34752 34753 34754	YAMABE & HORN ENGINEERING INC CDBG KATEYS KIDS PARK WHITESBRIDGE & VINELAND TRAFFIC SI GENERAL ENGINEERING DOUBLE L MHP WATER SERVICE/WELL 18 GROUNDWATER MANAGEMENT ENGINEE SPR 15-04 STARBUCKS MEDIAN TRANSITION PLAN KERMAN ANIMAL SHELTER VINELAND AVENUE WIDENING UPRR PEDESTRIAN & BICYCLE TRAIL PROP 84 WATER METER PROJECT CALIFORNIA & MAY RECONSTRUCTION-F CDBG SOROPTIMIST PARK RESTROOM CALIFORNIA AVENUE RECONSTRUCTION SR2S PEDEESTRIAN SAFETY IMPROVEME CALIFORNIA AVENUE SIDEWALK-DEL NO 2015 KERMAN COG APPLICATIONS SPR 15-05 MACKKEY PUCKETT INDUSTRIAL MARTINEZ & TORRES UTILITY AGREEME ADA INSPECTIONS FY 15/16 KERMAN FY 15/16 GIS MAPPING	02/23/2016	1,710.00 380.00 1,050.00 1,087.50 52.50 472.50 1,410.00 1,012.50 1,345.00 1,945.00 3,360.00 420.00 1,940.00 1,065.00 80.95 1,230.00 4,082.50 525.00 300.00 250.00 480.00
			Total for Check Number 8199:	24,198.45
			Total for 2/23/2016:	113,868.96
			Report Total (77 checks):	204,619.57



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Rhonda Armstrong
COUNCIL MEMBER
Nathan Fox
COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: CITY MANAGER
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: FEBRUARY 17, 2016

To: Mayor and City Council
From: John Kunkel, City Manager
Subject: Consideration of Sales Tax Initiative for 2016 General Election

RECOMMENDATION

Council determine and direct staff accordingly regarding the placing of a sales tax initiative on the November 8, 2016 ballot.

EXECUTIVE SUMMARY

At the February 17th meeting Council directed staff to come back with specific examples of what the funds generated from a sales tax increase would be used for.

Staff will present a PowerPoint during the meeting reflecting the priorities for use of these funds in both Public Safety and Community Services. Projects are listed by individual departments, along with the proposed cost estimate as shown in Attachment 'A'.

Public Safety's number one priority is the construction of an animal shelter. The estimated cost for the shelter is approximately \$500,000. Next, includes the construction of a new police facility; estimated cost of a new 15,000 square foot facility would be \$6.1 million. Remaining items include the continued replacement of used vehicles with new patrol vehicles. Estimated annual cost would be \$160,000. Total Capital Projects for the Police is estimated to be \$6,909,000, with \$160,000 being an annual cost.

Community Services' number one priority is the construction of a Senior/Youth Recreation Center. The estimated cost would be \$4.2 million. Remaining priorities include upgrading and repairing existing parks cost to be \$20.6 million. Total Capital projects for Community Services is estimated to be \$24,860,000.

Each department has included program enhancements and additional personnel potentially needed to staff these projects being built or as the City's needs require due to growth.

Total costs for all estimated projects, programs and personnel is \$32.5 million.

As shown in Attachment 'B' to get a sense of perspective, if the City were to acquire a \$10 million loan, at 5% interest and a 20 year pay off, the annual payment would be \$802,425.87. If the City chose a 25-year pay off the annual payment would be \$709,525.57. (longer time periods may be available and the interest might be lower which would change these figures).

If a tax initiative is placed on the ballot, staff would recommend specific language in the initiative that funds generated by the tax not be used for raises or cost of living,(COLA), adjustments to employees salaries.

OUTSTANDING ISSUES

Council must determine:

1. To place a sales tax initiative for placement on the November 2016 ballot.
2. If so, what will the percentage of increase will the sales tax be? (i.e. 1/4, 1/2 etc.)
3. Will it be designated or non-designated? If designated, where?
4. The establishment of a citizen oversight committee should the ballot measure pass.

FISCAL IMPACT

Cost of placing initiative on the ballot: \$4,000-\$6,000.

Potential revenue of \$550,000-\$750,000 annually.

PUBLIC HEARING

None

Attachments:

- A. Sales Tax Initiative Projects
- B. Estimated Debt Service Cost

Attachment 'A'
(Continued)

Community Services

New Capital Projects		Estimated Costs	Cap Improvements Existing Parks	Estimated Costs
#1	New Senior/Youth/Rec Center with Staff Offices 14,000 SF	4,200,000	Contract Maint. Of 37ac Existing Parks (Annual Cost)	48,000
#2	Park on Eastside (Stanislaus) 2.5 Ac	750,000	LED Lighting - All City Parks & Streets	TBD
#3	Westside Park (Kenneth) 2.5 Acres	750,000	Lions Park - Addition of Second Restroom	125,000
#4	Eastside Park (Goldenrod & Calif) 15 Acres	6,500,000	Plaza Park - Replacement of Restroom	75,000
#5	Land Purchase - 10 Acres for Eastside Park	400,000	Skate Park Ramp Replacement and Addition of Bowl	160,000
#5	Regional Park (Siskiyou & Calif) 38 Acres	11,400,000	Coleman Field Grandstand Roof Replacement	40,000
	Contract Maint. of 55ac New Parks (Annual Cost)	75,000	Coleman Ballfield Electrical & LED Light Upgrades	200,000
			Katey's Park Tree House and Water Feature	60,000
			Kiwanis Park Lighting Upgrades	50,000
			Additional Staff Vehicles (3)	75,000
			Solar - Community Teen Center	TBD
	Sub-Total	24,075,000	Sub-Total	785,000
Total Estimated Capital Project Costs		24,860,000		
Program Enhancements			Additional Personnel - (Annual Costs)	
	Teen Afterschool Program	5,000	Maintenance Specialist (Wages & Benefits)	68,560
	Health & Fitness Programs	5,000	General Maintenance Technician	63,430
	Youth & Adult Gym Programs	5,000	General Maintenance Worker	63,430
	Technology Programs	5,000	PT Park Custodians (19 Hrs/Wk) (2)	25,000
	Senior Exercise Classes	5,000	PT Facility Attend (19 Hrs/Wk) (4)	50,000
			PT Youth Center Coord (19 Hrs/Wk) (2)	30,000
			PT Recreation Leaders (19 Hrs/Wk) (2)	23,000
	Total Program Enhancement Costs	25,000	Total Additional Personnel Costs	323,420
Total Estimated Project Costs - Community Services \$ 25,208,420				

Attachment 'B'

Police Department and Senior/Teen Center			
Loan for \$10,000,000			
5% Interest Rate Assumption			
		Annual	
# of Yrs		Payment	
20		802,426	
25		709,525	
30		650,514	
35		610,717	
40		582,782	
45		562,617	
50		547,767	