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AGENDA
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, January 20, 2016
6:30 PM

Stephen B. Hill – Mayor
Gary Yep – Mayor Pro Tem
Rhonda Armstrong – Council Member
Nathan Fox – Council Member
Bill Nijjer – Council Member

ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

OPENING CEREMONIES

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- Pledge of Allegiance – City Clerk

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

1. PRESENTATIONS/CEREMONIAL MATTERS

- A. SUBJECT:** Letter from Tina Guidry (MR)

ATTACHMENTS: [Letter](#)

- B. SUBJECT:** Request to Address the Council from Jill Silva (MR)

ATTACHMENTS: [Information](#)

- C. SUBJECT:** Letter from Mac's Equipment Inc. (MR)

ATTACHMENTS: [Letter](#)

REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [January 6, 2016](#)

B. SUBJECT: Payroll

Payroll Report: December 20, 2015 - January 2, 2016: \$136,301.59; Retro Pay & Other: \$74.00; Overtime: \$4,573.17; Holiday at 1/2 Time: \$3,114.98; Standby: \$1,313.61; Comp Time Earned: 28.50

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime](#)

C. SUBJECT: Warrants

- 1. Nos.7844-7955: \$553,842.223
- 2. Excepting - Sebastian: #7901 - \$3 115.36

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

- D. **SUBJECT:** Final Acceptance of Katey's Kids Park Improvements, Community Development Block Grant Project No. 14371 (JJ)

RECOMMENDATION: Council by motion adopt the resolution accepting the Katey's Kids Park Improvements, Community Development Block Grant Project No. 14371.

ATTACHMENTS: [Staff Report - Katey's CDBG Acceptance](#)

- E. **SUBJECT:** Resolution Updating Authorized Signers on a Certificate of Deposit with Pacific Mercantile Bank in Costa Mesa, CA(TJ)

RECOMMENDATION: Council by motion adopt resolution updating authorized signers on Certificate of Deposit with Pacific Mercantile Bank in Costa Mesa, CA to include City Manager, John Kunkel and City Clerk, Marci Reyes.

ATTACHMENTS: [Staff Report - Pacific Mercantile Bank Authorized Signers](#)

- F. **SUBJECT:** Monthly Investment Report Ending December 31, 2015 (TJ)

RECOMMENDATION: Council accept the Monthly Investment Report as presented.

ATTACHMENTS: [Investment Report](#)

3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

- A. **SUBJECT:** Selection of Funding Option for Concrete Repair Project (JJ)

RECOMMENDATION: Council select a preferred funding option for a concrete repair project.

ATTACHMENTS: [Staff Report - 2016 Concrete Repair Funding](#)

- B. **SUBJECT:** Consideration of Sales Tax Initiative for 2016 General Election (JK)

RECOMMENDATION: Council determine and direct staff accordingly regarding the placing of a sales tax initiative on the November 8, 2016 ballot.

ATTACHMENTS: [Staff Report - Sales Tax Initiative](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

- A. Congressman David Valadao – Thursday, January 21, 3-4 p.m., Kerman Branch Library
- B. Fresno County Rural Transportation Authority
- C. League City Manager’s Department Meeting

6. MAYOR/COUNCIL REPORTS

- A. Kerman Chamber of Commerce Appreciation Dinner – Thursday, February 11, 6 p.m.

7. CLOSED SESSION

None

8. ADJOURNMENT

Agenda packet is available for review 72 hours prior to the meeting at the city clerk’s office and on the city website. Items received at the meeting will be available for review at the city clerk’s office.

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

January 8, 2016

Dear Kerman City Council,

My name is Mia Guidry. I have been in contact with you about the possibility to keep my small animals that are currently not allowed in town, according to the City's municipal code.

First, I want to thank you very much for allowing the planning department to work with me on this issue. I am very appreciative of this opportunity to work with my city!

I recently sat down with Olivia Pimentel and David Brletic, the Contract City Planner. He gave me the great news that I need to fill out two applications and pay those fees, and there is a great possibility that I will be allowed to keep my animals at my home.

I am writing this letter to you because I would like to ask if the City could either reduce, or wave the fees for my Conditional Use Permit (\$500), and Text Amendment to Zoning Ordinance (\$575) actions. I am asking for this favor because my animals are not raised for profit. I raise them to show for their conformation, and my showmanship skills. I also use my animals for educational purposes. During showmanship classes, I am asked many questions such as animal care, anatomy, and health about each of my animals.

I personally do not make any profit from my animals. I did win money from the Fresno Fair, which amounted to \$60. I got 3rd place in rabbit showmanship, 7th place in poultry showmanship, and 5th place in pygmy goat showmanship. My pygmy goat won reserve grand champion, I was given \$20 for that, and a rooster that I showed won grand reserve champion and I won \$7. But as you can see, this does not amount to the \$1075 that the two permits will cost me. (The rooster is not an animal that I am asking to live at my home in the city. He has a home, in the country, where he belongs!)

Thank you very much for taking the time to work with me, and for considering my request. I look forward to meeting with the City Council members again on January 20th.

Mia Guidry



(Attached is a picture of me this year at the fair)



COTTAGE FOOD OPERATIONS

Assembly Bill (AB) 1616 authored by Assembly Member Gatto, [Chapter 415, Statutes of 2012](#), was signed into law by Governor Brown on September 21, 2012, and became effective on January 1, 2013. The bill allows individuals to prepare and/or package certain non-potentially hazardous foods in private-home kitchens referred to as “cottage food operations” (CFOs).

AB 1616 creates a two-tier cottage food operator registration and permitting system to be enforced by local county or city environmental health agencies: 1) “Class A” cottage food operators are those operations that sell CFO prepared foods directly to the public (at the home where the cottage food operation is located or at a community event), and 2) “Class B” cottage food operators are those operations that sell CFO prepared foods either indirectly through restaurants and stores or both directly to the public as well as indirectly to the public via sale to retail food facilities such as restaurants and markets. There are different requirements for “Class A” and “Class B” cottage food operations. “Class A” cottage food operations must submit a completed self-certification checklist approved by the local environmental health agency when they submit their registration application. “Class B” operations must submit a permit application and be inspected prior to obtaining a permit from the local environmental health agency. All cottage food operations must be registered or permitted by their local environmental health agency before commencing business. Please contact your local environmental health agency for more information.

All cottage food operators will have to meet specified requirements pursuant to the California Health and Safety Code related to preparing foods that are on the approved food list, completing a food processor training course within three months of registering, implementing sanitary operations, creating state and federal compliant labels, and operating within established gross annual sales limits.

The local environmental health agency may inspect the permitted or registered area of the private home in which the cottage food operation prepares, handles, or stores food (1) prior to issuing a permit to “Class B” CFOs and (2) on the basis of a consumer complaint where there is reason to suspect that adulterated or otherwise unsafe food has been produced by the cottage food operation or that the cottage food operation has violated provisions of law related to cottage food operations.

Cottage food operations are not allowed to manufacture potentially hazardous foods, acidified foods, or low acid canned food products that would support the growth of botulism if not properly prepared. These foods, as well as other foods not on the approved foods list, are regulated by the California Department of Public Health (CDPH). The enactment of AB 1616 provides cottage food operators with the opportunity to operate a small scale food business. Once the cottage food operation exceeds the gross sales volume established in the law, they must move their operations to a commercial processing facility and register with the CDPH under the Processed Food Registration Program. You may contact CDPH at (916) 650-6516 for more information about registration.

Debbie Zullo, who works at the
Hearts Delight part of the
business.
"Her meat loaf sandwiches
are to die for," she says.

See **CLOUGH**, Page D2

When you taste cauliflower
you get this wonderful caramel-
ization and you forgo that
mushy texture that people
don't like," she says. "Roasting

See **CAULIFLOWER**, Page D2

Flavor and texture of the
vegetable when he began
using it in different ways.

— **Wendy Carroll of Seasoned To Taste**

Food trends 2013: Homemade, fermentation

By Bethany Clough
The Fresno Bee

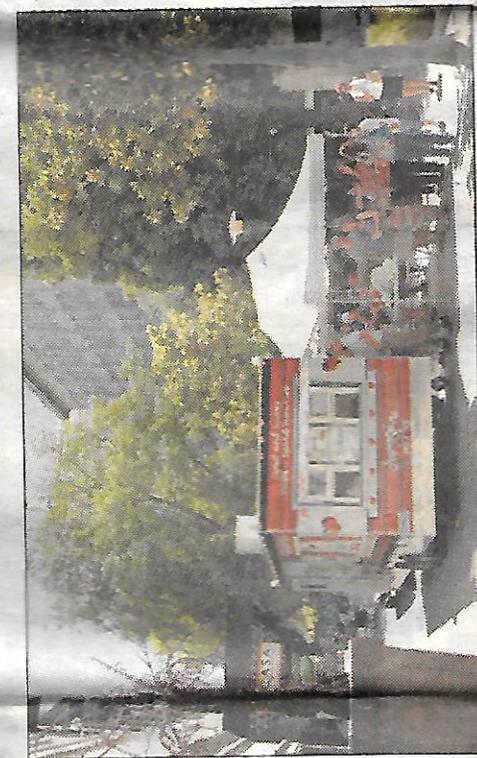
A new year means new trends, especially when it comes to food. Fresno — often slightly behind bigger, trendier cities, but always in touch with its agricultural roots — has its own unique set of food trends.

We asked people in the food world what they predict we'll see in 2013 and here is what they said.

Homemade food

A new state law makes it easier for people who cook at home to sell what they make — and that could give the Valley an economic boost.

The California Homemade Food Act went into effect Jan. 1. For many food producers, it removes the requirement that their food be prepared in a commercial kitchen. Without the costly expense of renting a kitchen, you can expect to see more locally made jams, dried fruit and baked goods for sale.



FRESNO BEE FILE

One Valley restaurant trend likely to keep its momentum in 2013 is the proliferation of food trucks and events such as CartHop.

And with so many of the vegetables and fruit that go into such foods grown right here, the Valley is a ripe place for new food businesses to get their start.

"I think it's a burgeoning opportunity for food entrepreneurs," said Craig Scharton, Fresno's business development director. There still are some limits on what food producers can do. The law doesn't allow the sale of homemade perishables such as meat or baked goods made with cream filling. And home cooks will need to register with their

county health department, pass a test and, in some cases, get their kitchens inspected.

But the county health department and farmers markets are already getting inquiries from interested people.

For more information, check out the "cottage food operations" page on the California Department of Public Health's website.

Fermentation

It may not sound as yummy as last year's cupcake trend, but a fermented food trend is starting to take off in Fresno.

Proponents say the good bacteria that form during the fermenting of sauerkraut, yogurt, vegetables and other foods is beneficial for the digestive system.

Last year, The Art of Fermentation, a guide to do-it-yourself fermentation, landed on the New York Times best seller list. The manager of the Vineyard Farmers Market at Blackstone and Shaw avenues, Felix

Muzquiz, says lots of customers are talking about fermenting and vegetables they can do it with.

Revive Cafe, a raw food restaurant downtown, sells a probiotic-laden drink it calls Flo. The drink is made using fermented water kefir — a bacteria and yeast combination — and ginger extract and cold-pressed hibiscus tea. It's the house drink and also is sold in bottles.

"As fast as we can make our Flo we can sell it," says owner Ta-raw Hamilton.

Food trucks

The food truck trend took off in 2012 and it will keep rolling through 2013. Initially butting heads with some restaurants, food trucks have found their niche: a series of events where several trucks serve at the same time every week.

Creative Fresno's CartHop events downtown draw hun-

See **TRENDS**, Page D2

Cottage Law helps Clovis woman turn baking passion into business

By Katie Fries
The Clovis Independent

When Shelley Krikorian was in college, she found herself at a crossroads: go to pastry school to become a baker or go to nursing school. She ended up “taking the safe route” and becoming a nurse, eventually working in oncology. But baking, which had been a passion since childhood, continued to be part of her home life.

Now, she’s turned that passion into a home-based business.

Krikorian established Sweet Izzy’s Cupcakes & Confections — named after the grandmother who taught her to bake — in 2013, after the California Homemade Food Act went into effect. The Homemade Food Act — or Cottage Food Law — allows for the preparation of “non-potentially hazardous foods” (foods that do not require refrigeration to prevent bacterial growth) in home kitchens. For years, she said, she’d baked for family and friends. She’d even looked into opening a retail bakery, but found it was too expensive to rent a commercial kitchen. The Cottage Food Law presented an alternate avenue to business ownership.

Sweet Izzy’s was the first business in Clovis to receive a permit under the new law, Krikorian said. Since then, Krikorian has steadily grown the bakery, which specializes in pastries and other sweet treats. Among the crowd pleasing goodies: pink champagne cupcakes, English toffee, caramels and espresso brownies.

A regular presence at the Old Town Clovis Farmer’s Market, Krikorian said the catering and gift basket side of Sweet Izzy’s has taken off. Recently, she converted part of her home into a work space out of which she can run the business. To mark this milestone, she joined the Clovis Chamber of Commerce and hosted a grand opening ribbon cutting and open house tasting event on Dec. 5. The new space is not, she emphasized, a retail location. Rather, it’s a dedicated space in which she can consult with customers and prepare orders. All client meetings are by appointment. “Everything I do is all custom, all fresh and made-to-order,” Krikorian said. “I can now do consultations, people can come for a tasting. I can do my wrapping there and not take over my whole kitchen doing my Sweet Izzy’s work.”

Krikorian hasn’t completely left the nursing field. A childhood leukemia survivor, she still works at the Saint Agnes Cancer Center about once a week. But the benefits of pursuing her dream — in her own home — are hard to beat.

“I can still be home and enjoy my boys and my family,” the mother of two said. “This has allowed me to work in my kitchen and do what I love.”

She added that her two careers are connected, in a way: “At my [nursing] job I can help people feel better, and my food makes people happy,” she explained. “I take pride in that I can create something that’s really special to that person.”

Mac's Equipment Inc.
3960 S. Madera Avenue
Kerman Ca. 93630
Tel 559-846-6534 Fax 559-846-6609

RECEIVED
Kerman Planning Dept
COMMENTS/BY: _____
DATE: 12/22/15



DECEMBER 22, 2015

Mayor, City Council Members and Planning Commissioners
850 S. Madera Ave. Kerman, Ca. 93630

Honorable Mayor, City Council Members and Planning Commissioners,

Mac's Equipment is pleased to have the opportunity to build its first Farm Equipment Dealership in the city of Kerman. It has been operating since 2004 from humble beginnings to currently employing over 20 men and women from Fresno, Madera, San Joaquin, Tranquillity and Kerman. It currently has three locations one in Tranquillity, Kerman and Fresno County 2 miles south of MEC. This new proposed facility on Commerce Way will combine its locations in Kerman and Fresno County.

Mac's Equipment is also pleased to be a part of the City of Kerman's retail growth and expansion which has done an excellent job of attracting business along the 180 corridor and contribute to its sales and property tax revenue. We know how important these revenues are to operations and capital investments to the community.

We have reviewed the Preliminary engineering conditions of approval SPR No. 15-05. The impact fees for an improvement on 9th street proposed in the preliminary document is an unnecessary expenditure at this point in time in our estimation. The street will not serve our company's purpose for employee access or deliveries of our products and services. In addition, there is a 6 foot chain link fence with a permanent building adjacent to the fence along the entire eastern frontage of 9th street that is proposed to be built making the street permanently inaccessible. 9th street is a dead end.

We ask the Mayor, City Council Members and Planning Commissioners in their wisdom to consider waiving the impact fees of \$92,404.00 that will allow us to move forward with construction and being a part of the City of Kerman's retail growth.

Luis Ceja

CFO

CC: Macky Puckett President

Carolina Puckett Treasurer/Secretary



MINUTES
KERMAN CITY COUNCIL
 REGULAR MEETING
 Kerman City Hall
 850 S. Madera Avenue
 Wednesday, January 6, 2016
 6:30 PM

Stephen B. Hill – Mayor
 Gary Yep – Mayor Pro Tem
 Rhonda Armstrong – Council Member
 Nathan Fox – Council Member
 Bill Nijjer – Council Member

<p>Present: Rhonda Armstrong (RA) Gary Yep (GY), Fox (NF), Nijjer (BN) Absent: Mayor Stephen B. Hill Also Present: City Manager Kunkel, City Attorney Cantú, Chief of Police, Community Services Director, Finance Director, City Engineer</p>	<p>Voting: Yes, No, Absent (Abstain if needed)</p>
<p>OPENING CEREMONIES</p>	
<ul style="list-style-type: none"> • Welcome – Mayor Pro Tem Yep • Call to Order • Roll Call • Invocation • Pledge of Allegiance – City Clerk 	<p>6:32 p.m. All present except NF/SH None Performed</p>
<p>AGENDA APPROVAL/ADDITIONS/DELETIONS</p>	<p>None</p>
<p>1. PRESENTATIONS/CEREMONIAL MATTERS</p>	<p>None</p>
<p>REQUEST TO ADDRESS COUNCIL</p>	<p>Rose Valadias missed this portion of the meeting and spoke at the end. Approved RA/BN (3-0-2) SH/NF</p>
<p>2. CONSENT CALENDAR</p>	
<p>A. <u>SUBJECT:</u> Minutes</p>	
<p><u>RECOMMENDATION:</u> Council approve minutes as presented.</p>	
<p>B. <u>SUBJECT:</u> Payroll November 22-December 19, 2015</p>	
<p><u>RECOMMENDATION:</u> Council approve payroll as presented.</p>	
<p>C. <u>SUBJECT:</u> Warrants 1. Nos. 7743-7843 \$560,841.77</p>	
<p><u>RECOMMENDATION:</u> Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)</p>	
<p>D. <u>SUBJECT:</u> Resolution Accepting the California Avenue Reconstruction Project (JJ)</p>	
<p><u>RECOMMENDATION:</u> Council by motion adopt resolution accepting the California Avenue Reconstruction Project and authorize the city engineer to record the Notice of Completion.</p>	<p>Res 16-01</p>

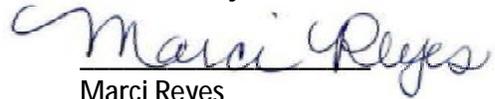
<p>E. <u>SUBJECT:</u> Resolution Approving Agreements for Utility Service for 364 S. Goldenrod Avenue and 424 S. Goldenrod Avenue (JJ)</p>	Res 16-02
<p><u>RECOMMENDATION:</u> Council by motion adopt resolution approving agreements for utility service for Julian and Gloria Torres at 364 S. Goldenrod Avenue and Tony Martinez at 424 S. Goldenrod Avenue.</p>	
<p>F. <u>SUBJECT:</u> Renewal of Memorandum of Understanding with Fresno County Rural Transit Agency for Public Transit Safety and Security Services. (JK)</p>	
<p><u>RECOMMENDATION:</u> Council approve the renewal of the Memorandum of Understanding with the Fresno County Rural Transit Agency for Public Transit and Security Services and authorize the city manager to execute the agreement.</p>	
<p>3. PUBLIC HEARINGS</p>	None
<p>4. DEPARTMENT REPORTS</p>	6:35 p.m. NF arrived.
<p>A. <u>SUBJECT:</u> Request for Donation from Kerman Pop Warner Cheer-Senior Team (MR)</p>	Approved \$500 donation RA/BN (4-0-1) SH
<p><u>RECOMMENDATION:</u> Council review request and direct staff according.</p>	
<p>B. <u>SUBJECT:</u> Resolution Approving Addendum to Adopted Negative Declaration for the Double L Mobile Ranch Park Water Service Project (SCH #2013121030) (JJ)</p>	Approved NF/RA (4-0-1) SH
<p><u>RECOMMENDATION:</u> Council by motion adopt resolution approving the Addendum to Adopted Negative Declaration for the Double L Mobile Ranch Park Water Service Project (SCH #2013121030) and authorize staff to file the Notice of Determination.</p>	Res 16-03
<p>C. <u>SUBJECT:</u> Resolution and Recommendation for Submittal of Applications for Federal Transportation Funds (JJ)</p>	Approved RA/NF (4-0-1) SH
<p><u>RECOMMENDATION:</u> Council approve the submission of applications for Federal Transportation Funding to the Fresno Council of Governments and adopt resolution supporting and implementing AB 1012 "Timely Use of Funding".</p>	Res 16-04
<p>D. <u>SUBJECT:</u> Direction Regarding 4th Street Concrete Repairs (JJ)</p>	Direction given to staff to bring suggestions back at a future meeting.
<p><u>RECOMMENDATION:</u> Council provide direction to staff on how to proceed with the repair of concrete improvements on 4th Street.</p>	

5. CITY MANAGER/STAFF COMMUNICATIONS	
6. MAYOR/COUNCIL REPORTS	None
7. CLOSED SESSION	
8. ADJOURNMENT	Approved BN/RA (4-0-1) SH 7:50 p.m.

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: January 7, 2016



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: December 20, 2015 - January 02, 2016

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY at 1/2 TIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
ADMINISTRATION										
Alvarez, Josefina	\$ 1,792.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,792.15	
Camacho, Josie	\$ 1,191.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,191.23	
Camacho-Collier, Caroline	\$ 2,472.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,472.00	
Gonzalez, Diana	\$ 1,974.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,974.69	
Jones, Toni	\$ 3,042.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,042.46	
Kunkel, John	\$ 5,884.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 5,884.62	
Mendoza, Gabriela	\$ 957.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 957.23	
Nazaroff, Helen	\$ 1,958.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,958.31	
Reyes, Marcia	\$ 2,715.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,715.69	
TOTAL	\$ 21,988.38	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 21,988.38	0.00
REC/SOCIAL										
Arredondo, Barbara	\$ 1,542.05	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,542.05	
Arredondo, Raquel	\$ 360.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 360.00	
Burdine-Slaven, Jeanna	\$ 1,602.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,602.92	
Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	
Gonzalez, Jose Felix	\$ 1,656.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,656.46	
Johnson, Theresa	\$ 1,683.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,683.23	
Lujan, Vanessa	\$ 396.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 396.00	
Salvador, Mark	\$ 1,984.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.62	
Sidhu, Nirmal	\$ 1,538.77	\$ -	1.50	\$ 43.28	-	\$ -	-	\$ -	\$ 1,582.05	
Silva, Jessica	\$ 82.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 82.00	
Villa, Erika	\$ 252.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 252.00	
Villalobos, Stacey	\$ 72.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 72.00	
Villarreal, Arlene	\$ 1,410.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,410.92	
TOTAL	\$ 16,315.74	\$ -	1.50	\$ 43.28	-	\$ -	-	\$ -	\$ 16,359.02	0.00
POLICE										
Antuna, Eric	\$ 2,343.28	\$ -	12.00	\$ 556.53	12.00	\$ 175.75	-	\$ -	\$ 3,075.55	7.5
Antuna, Miguel	\$ 928.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 928.00	
Barbosa, Isaias	\$ 2,392.06	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,392.06	
Barcoma, Wilbert	\$ 2,924.56	\$ -	16.00	\$ 877.37	8.00	\$ 146.23	-	\$ -	\$ 3,948.16	
Belding, Jeff	\$ 2,526.71	\$ -	-	\$ -	24.00	\$ 379.01	-	\$ -	\$ 2,905.71	
Blohm, Joseph	\$ 4,463.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,463.31	
Chapman, Tom	\$ 2,437.62	\$ -	5.00	\$ 228.53	20.00	\$ 304.70	-	\$ -	\$ 2,970.86	
Cornell, Rex	\$ 960.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 960.00	
Davis, Jeff	\$ 3,070.74	\$ -	-	\$ -	6.00	\$ 115.15	-	\$ -	\$ 3,185.90	
Dunn, Jacob	\$ 1,784.77	\$ -	-	\$ -	24.00	\$ 267.72	-	\$ -	\$ 2,052.48	6
Francone, Kevin	\$ 720.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 720.00	
Gill, Kevin	\$ 828.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 828.00	
Godfrey, Kyle	\$ 1,182.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,182.00	
Golden, John	\$ 3,367.38	\$ 74.00	-	\$ -	-	\$ -	-	\$ -	\$ 3,441.38	
Ledezma, Linda	\$ 1,272.11	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,272.11	
Lehman, Dustin	\$ 1,874.31	\$ -	-	\$ -	24.00	\$ 281.15	-	\$ -	\$ 2,155.45	
Madruga, Ron	\$ 2,437.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,437.62	4.5
Magallon, Peter	\$ 2,437.62	\$ -	-	\$ -	6.00	\$ 91.41	-	\$ -	\$ 2,529.04	
Medina-Labetiaux, EJ	\$ 1,874.31	\$ -	-	\$ -	12.00	\$ 140.57	-	\$ -	\$ 2,014.88	3
Mendoza, Sandra	\$ 2,403.45	\$ -	-	\$ -	13.00	\$ 195.28	-	\$ -	\$ 2,598.73	
Nelson, Christopher J	\$ 3,145.64	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,145.64	
Ness, Lee	\$ 2,335.11	\$ -	-	\$ -	20.00	\$ 291.89	-	\$ -	\$ 2,627.00	
Nevis, James	\$ 2,323.72	\$ -	-	\$ -	18.00	\$ 261.42	-	\$ -	\$ 2,585.14	
Ramirez, Donald	\$ 1,508.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,508.77	
Raigoza, Ray	\$ 690.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 690.00	

**CITY OF KERMAN
OVERTIME SUPPLEMENTAL PAYROLL REPORT**

PAY PERIOD 12/20/15-1/2/16

POLICE DEPARTMENT

Overtime Categories - Number of Hours							
Regular Overtime	Holiday at 1/2 Time	Shift Coverage	SID	Training	Avoid the 21 Grant	Special Events	Total
6	223	14			11		254
(see notes below for overtime description)							
DOUBLE TIME: (Sunday)		2					<u>2</u>
PUBLIC WORKS DEPARTMENT						Sub Total	<u>256</u>

Overtime Categories - Number of Hours						
Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total
4	12	2	0	9	4	31
(see notes below for overtime description)						
DOUBLE TIME: (Sunday)					10	<u>33.5</u>
COMMUNITY SERVICES DEPARTMENT					Sub Total	<u>64.50</u>

Overtime Categories - Number of Hours		
Regular Overtime	After Hour Event	Total
1.5		<u>1.5</u>
		Sub Total
		<u>1.5</u>

FINANCE / PLANNING DEPARTMENTS

Overtime Categories - Number of Hours					
Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
					0
					Sub Total
					<u>0</u>
Total Hours (All Departments)					<u><u>322.00</u></u>

POLICE DEPARTMENT:

Regular Overtime – 6 hrs - late arrests.

Holiday at half time – 223 hrs - Officers working on a holiday get paid OT 1/2 time.

Shift Coverage – 14 hrs shift coverage due to officers being out on vacation, or called in sick, 2 hrs DT due to call out on Holiday

Special Investigation Division (SID) – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc

Training – hrs range training

Grant – 11 hrs AVOID Grant

Special Events - hrs July 3rd Fireworks show

PUBLIC WORKS DEPARTMENT:

Water Service - Includes 4 hrs OT & 2 hrs DT for shut-off and turn-on of service, all water related emergencies.

Sewer Emergencies - 12 hrs OT & 21.5 hrs DT SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)

Animal Control 2 hrs OT Vicious or dead animals. (not normally used for stray animals)

Special Events - hrs OT

Other 7 hrs OT - Cements checks, PD tire blowout, Alarm

Call Back - 2 hrs OT - Daniel called out by Michael to assist with sewer issue

On-Call Duties 4 hrs OT & 10 hrs DT for reading and recording flow meters on wells and sewer plant, feed and clean kennels, verify WWTP running effectively, etc OT is for two weekends and/or any holidays

COMMUNITY SERVICES DEPARTMENT

Regular Overtime – 1.5 hrs - Called out for restroom issue during soccer tournament

After Hour Event – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant

FINANCE / PLANNING DEPARTMENTS

Regular Overtime - Only as needed

Utility Billing - Completed on the 1st of each month

Payroll - Completed bi-weekly.

Dog Clinic - Once a year clinic held after business hours.

Year-End Audit - Completed over a period of time at the end of each fiscal year.

Accounts Payable

Checks by Date - Detail by Check Date

User: jcamacho
 Printed: 1/13/2016 3:34 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7844	UB*00249	ALTISOURCE SOLUTIONS INC Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	01/04/2016	0.23 13.23 7.89 20.92 1.45 0.32
Total for Check Number 7844:				44.04
7845	UB*00265	ANNA AYON Refund Check	01/04/2016	145.79
Total for Check Number 7845:				145.79
7846	UB*00254	CYNTHIA BANKS Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	01/04/2016	102.66 0.12 3.94 10.46 7.48 0.72 0.44
Total for Check Number 7846:				125.82
7847	UB*00264	CALIFORNIA FRESNO MISSION Refund Check	01/04/2016	146.92
Total for Check Number 7847:				146.92
7848	UB*00260	DAVID DINISHAK Refund Check	01/04/2016	149.19
Total for Check Number 7848:				149.19
7849	UB*00263	JOSH DIVINS Refund Check	01/04/2016	23.67
Total for Check Number 7849:				23.67
7850	UB*00248	GJ GARDNER HOMES Refund Check Refund Check Refund Check	01/04/2016	11.88 0.25 8.58
Total for Check Number 7850:				20.71
7851	UB*00252	GJ GARDNER HOMES Refund Check Refund Check	01/04/2016	20.47 0.20

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
		Refund Check		17.43
			Total for Check Number 7851:	38.10
7852	UB*00253	ERIC GONZALES	01/04/2016	
		Refund Check		141.16
		Refund Check		13.23
		Refund Check		7.89
		Refund Check		20.92
		Refund Check		14.96
		Refund Check		1.45
		Refund Check		0.89
			Total for Check Number 7852:	200.50
7853	UB*00250	VERONICA GONZALEZ	01/04/2016	
		Refund Check		173.73
		Refund Check		0.25
		Refund Check		1.94
		Refund Check		17.20
		Refund Check		1.55
		Refund Check		0.52
			Total for Check Number 7853:	195.19
7854	UB*00251	PAMELA JENSEN	01/04/2016	
		Refund Check		0.21
		Refund Check		11.81
		Refund Check		7.04
		Refund Check		18.67
		Refund Check		13.36
		Refund Check		1.29
		Refund Check		0.47
			Total for Check Number 7854:	52.85
7855	UB*00255	DANIEL & IYANNA KLISTOFF	01/04/2016	
		Refund Check		116.55
			Total for Check Number 7855:	116.55
7856	UB*00262	JOANNA MADRIGAL	01/04/2016	
		Refund Check		147.25
			Total for Check Number 7856:	147.25
7857	UB*00246	SANDRA MENDOZA	01/04/2016	
		Refund Check		29.28
		Refund Check		0.25
		Refund Check		8.45
		Refund Check		22.41
		Refund Check		16.03
		Refund Check		1.55
		Refund Check		0.95
			Total for Check Number 7857:	78.92
7858	UB*00261	RENE & ERNESTINA OLIVARES	01/04/2016	
		Refund Check		147.00
			Total for Check Number 7858:	147.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7859	UB*00259	MANUEL RAMIREZ Refund Check	01/04/2016	47.03
Total for Check Number 7859:				47.03
7860	UB*00256	JOE REYNOLDS Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	01/04/2016	4.88 0.04 1.41 3.74 0.26 0.16
Total for Check Number 7860:				10.49
7861	UB*00247	RJ HILL HOMES Refund Check Refund Check	01/04/2016	77.17 22.52
Total for Check Number 7861:				99.69
7862	UB*00257	DIANNE SAVAGE Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check Refund Check	01/04/2016	220.07 6.14 3.66 9.71 6.95 0.67 0.41
Total for Check Number 7862:				247.61
7863	UB*00258	SUPER B BEAUTY SALON Refund Check	01/04/2016	143.48
Total for Check Number 7863:				143.48
Total for 1/4/2016:				2,180.80
7864	10005 8051	A-1 NATIONAL FENCE SWR-REPAIR FENCE AT WWTP	01/05/2016	1,953.46
Total for Check Number 7864:				1,953.46
7865	10021 00015419	ALERT O LITE STRTC-TRAF CONTROL	01/05/2016	401.73
Total for Check Number 7865:				401.73
7866	10040 287249141774	AT&T MOBILITY PD-DECEMBER MDT WIRELESS SERVICE	01/05/2016	276.93
Total for Check Number 7866:				276.93
7867	10042 151210	BACKFLOW INDEPENDENT TESTING WTR-CITY OWNED BACKFLOW TESTING	01/05/2016	3,337.00
Total for Check Number 7867:				3,337.00
7868	10978 00044396	LIZBETH BAUTISTA CTC-DEPOSIT REFUND SCOUT HUT 12/13/1	01/05/2016	100.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 7868:	100.00
7869	10053 1477	BLACK BULLET INC SWR-WELD STEEL STRAINER COVER	01/05/2016	50.00
			Total for Check Number 7869:	50.00
7870	10056 10117	BOGIE'S PUMP SYSTEMS SWR-REPAIR T8 PUMP/HEADWORKS	01/05/2016	1,375.06
			Total for Check Number 7870:	1,375.06
7871	10974 392058	CALAVERAS MATERIALS INC CS-CONCRETE FOR KATEYS PARK	01/05/2016	416.13
			Total for Check Number 7871:	416.13
7872	10079 90278	CAMCO WTR-MISC ITEMS FOR SCREWPRESS/WW	01/05/2016	91.68
			Total for Check Number 7872:	91.68
7873	10975 18282	CEDAR CREEK TIMBER CS-WOOD CHIP FIBERS	01/05/2016	506.61
			Total for Check Number 7873:	506.61
7874	10088 10074	CEN-CAL REFRIGERATION BLDG-REPAIR ICE MACHINE	01/05/2016	398.29
			Total for Check Number 7874:	398.29
7875	10109 12312015	COUNTY OF FRESNO PD-NOV PARKING ACTIVITY	01/05/2016	112.50
			Total for Check Number 7875:	112.50
7876	10124 483212	DELRAY TIRE & RETREADING PD REP-TIRES #1455 AND STOCK	01/05/2016	591.92
			Total for Check Number 7876:	591.92
7877	10445 529591	DELTA LIGHTING PRODUCTS INC. CTC-LIQUID ENZYME PROPRIETARY APPL	01/05/2016	559.92
			Total for Check Number 7877:	559.92
7878	10976 00018753	YOLANDA DIAZ CTC-DEPOSIT REFUND CTC CANCELLATI	01/05/2016	400.00
			Total for Check Number 7878:	400.00
7879	10919 3	DON BERRY CONSTRUCTION INC STRT-PPR3-CALIFORNIA AVE RECON PROJ	01/05/2016	316,131.00
			Total for Check Number 7879:	316,131.00
7880	10157 1142738	FERGUSON ENTERPRISES INC. WTR-6 CURB STOPS/VO TRAFFIC REP KIT	01/05/2016	775.75
			Total for Check Number 7880:	775.75

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7881	10842 841001 841001	FRESNO ECONOMIC OPPORTUNITIES CS-CONCRETE INSTALLATION PO #12246 CS-CONCRETE INSTALLATION PO #12244	01/05/2016	
				2,800.00
				11,000.00
			Total for Check Number 7881:	13,800.00
7882	10169 24797	FRESNO PET CEMETERY AAC-9 ANIMAL CARCASSES DISPOSED OF	01/05/2016	
				248.30
			Total for Check Number 7882:	248.30
7883	10657 00043650 00045330	MARTHA GALINDO CTC-DEPOSIT REFUND SCOUT HUT 12/12/1 CTC-DEPOSIT REFUND SCOUT HUT 12/12/1	01/05/2016	
				50.00
				50.00
			Total for Check Number 7883:	100.00
7884	10177 PJI-0016062	GAMETIME CS-2 METALLIC BENCHES PO #12209	01/05/2016	
				1,447.14
			Total for Check Number 7884:	1,447.14
7885	10977 00045676	GUSTAVO GONZALEZ CTC-DEPOSIT REFUND SCOUT HUT 12/20/1	01/05/2016	
				100.00
			Total for Check Number 7885:	100.00
7886	10194 E481576 E933037 E933037 E933037 E933037 E933037	HD SUPPLY WATERWORKS, LTD WTR-CREDIT ON ACCOUNT WTR-UTILITY BOXES 8 WTR-VALVE BOXES 8 SWR-SEWER LIDS 3 WTR-CONCRETE LIDS 8 WTR-WATER LIDS 8	01/05/2016	
				-30.39
				259.74
				274.89
				66.98
				212.12
				178.62
			Total for Check Number 7886:	961.96
7887	10767 12312015	IDESIGN CUSTOM SCREEN PRINTING REC-SS BASKETBALL T-SHIRTS	01/05/2016	
				147.00
			Total for Check Number 7887:	147.00
7888	10205 IN-000576997 IN-000579051 IN-000579300 IN-000579911	INDEPENDENT STATIONERS CS-BATTERIES/AIR MISTERS REC-PEN REFILLS/SIGN HOLDER CS-FILE FOLDERS CS-MAINTENANCE BINDERS 8	01/05/2016	
				18.51
				15.30
				21.00
				10.65
			Total for Check Number 7888:	65.46
7889	10229 5726	JUDICIAL DATA SYSTEMS CRP PD-PARKING ACTIVITY FOR NOVEMBER	01/05/2016	
				100.00
			Total for Check Number 7889:	100.00
7890	10260 123966	METRO UNIFORM & ACCESSORIES PD-UNIFORM RES OFF K GILL	01/05/2016	
				300.43
			Total for Check Number 7890:	300.43
7891	10487 12312015	LORA NEHRING REC-ZUMBA INSTRUCTOR FEE DECEMBE	01/05/2016	
				290.50

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 7891:	290.50
7892	10456 1408951	NEPTUNE CHEMICAL PUMP CO SWR-KITS L4S MIXING CHAMBER	01/05/2016	216.45
			Total for Check Number 7892:	216.45
7893	10282 814087653001 814087653001 814087928001	OFFICE DEPOT BPO-OFFICE SUPPLIES BPO-OFFICE SUPPLIES BPO-OFFICE SUPPLIES	01/05/2016	104.98 104.97 12.44
			Total for Check Number 7893:	222.39
7894	10285 8338026	ONTRAC BPO-PLAN CHECK OVERNIGHT DELIVERY	01/05/2016	66.05
			Total for Check Number 7894:	66.05
7895	10289 5467738309-0 5741309690-0	P.G.& E. WTR/SWR/SD-WWTP 11/18/15-12/16/15 BPO-MONTHLY SERVICES 11/24/15-12/23/15	01/05/2016	19.06 420.65
			Total for Check Number 7895:	439.71
7896	10979 00045676	MARIA RAMIREZ CTC-DEPOSIT REFUND CTC 12/19/15	01/05/2016	400.00
			Total for Check Number 7896:	400.00
7897	10921 29761 29761 29761	RENNE SLOAN HOLTZMAN SAKAI ADM-PERSONNEL INVESTIGATION SERVI ADM-PERSONNEL INVESTIGATION SERVI ADM-PERSONNEL INVESTIGATION SERVI	01/05/2016	1,802.56 1,802.57 1,802.57
			Total for Check Number 7897:	5,407.70
7898	10981 00045328	PEDRO RIVAS CTC-DEPOSIT REFUND SCOUT HUT 11/28/1	01/05/2016	100.00
			Total for Check Number 7898:	100.00
7899	10961 200	ROBERTS CUSTOM PAINTING CS-DOUBLE COATED SEALANT	01/05/2016	525.00
			Total for Check Number 7899:	525.00
7900	10604 8856978	S & S WORLDWIDE, INC. REC-BREAKFAST WITH SANTA CRAFT SUI	01/05/2016	77.93
			Total for Check Number 7900:	77.93
7901	10332 10358089 10358089 10358089 10358089 10358089 10358089 10358089 10358089 10358089	SEBASTIAN VAR-MONTHLY PHONE SERVICE VAR-MONTHLY PHONE SERVICE	01/05/2016	559.82 17.13 25.70 214.19 2.14 7.71 197.05 299.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	10358089	VAR-MONTHLY PHONE SERVICE		64.26
	10358089	VAR-MONTHLY PHONE SERVICE		81.39
	10358089	VAR-MONTHLY PHONE SERVICE		214.19
	10358089	VAR-MONTHLY PHONE SERVICE		321.28
	10358089	VAR-MONTHLY PHONE SERVICE		49.26
	10358089	VAR-MONTHLY PHONE SERVICE		214.19
	10358089	VAR-MONTHLY PHONE SERVICE		104.00
	10358089	VAR-MONTHLY PHONE SERVICE		72.82
	10358089	VAR-MONTHLY PHONE SERVICE		137.08
	10361462	PD-DECEMBER T 1-LINE		429.61
	10361824	VAR-MONTHLY BURGLAR ALARM SER 340		51.84
	10361825	VAR-MONTHLY BURGLAR ALARM SER 340		51.84
			Total for Check Number 7901:	3,115.36
7902	10980 00045328	PERLA SEPULVEDA CTC-DEPOSIT REFUND SCOUT HUT 11/21/1	01/05/2016	100.00
			Total for Check Number 7902:	100.00
7903	10561 IN-000306917 IN-000306917	SOUTHERN COMPUTER WAREHOUSE WTR-NEW COMPUTER FOR SCADA SWR-NEW COMPUTER FOR SCADA	01/05/2016	443.75 443.74
			Total for Check Number 7903:	887.49
7904	10349 3732	STEAMRITE CARPET CLEANING CS-SR CTR CARPET CLEANING	01/05/2016	365.00
			Total for Check Number 7904:	365.00
7905	10357 11104	TAYLOR MADE IRRIGATION WTR-CAP 2 1/2" SCH 40	01/05/2016	2.74
			Total for Check Number 7905:	2.74
7906	10370 6105259541	THOMSON REUTERS-WEST PD-5 3016 CA PENAL CODE BOOKS	01/05/2016	281.39
			Total for Check Number 7906:	281.39
7907	10374 126897 126962	TRITECH FORENSICS PD-EVIDENCE TAPE ENVELOPES PRINT C PD-EVIDENCE TAPE	01/05/2016	158.00 57.09
			Total for Check Number 7907:	215.09
7908	10644 293773701	US BANK EQUIPMENT FINANCE PD-NOV COPIER LANIER MPC4503	01/05/2016	177.92
			Total for Check Number 7908:	177.92
7909	10399 213022	VETERINARY MEDICAL CENTER AAC-1 EUTHANASIA OF ANIMAL	01/05/2016	22.40
			Total for Check Number 7909:	22.40
7910	10545 1122016	WILBERT BARCOMA PD-3 COMMUTER LUNCHES PERISHABLE	01/05/2016	24.00
			Total for Check Number 7910:	24.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7911	10920 01192016	JEFF BELDING PD-3 COMMUTER LUNCHES PERISHABLE	01/05/2016	24.00
Total for Check Number 7911:				24.00
7912	10973 12122016	JEFF DAVIS PD-3 COMMUTER LUNCHES PERISHABLE	01/05/2016	24.00
Total for Check Number 7912:				24.00
7913	10170 RTC001738 RTC001739 RTC001761	FRESNO POLICE DEPARTMENT PD-POST PERISHABLE SKILLS CLASS SGT PD-POST PERISHABLE SKILLS CLASS SGT PD-POST PERISHABLE SKILLS CLASS SGT	01/05/2016	682.00 682.00 341.00
Total for Check Number 7913:				1,705.00
7914	10721 1192016	CHRIS NELSON PD-3 COMMUTER LUNCHES PERISHABLE	01/05/2016	24.00
Total for Check Number 7914:				24.00
Total for 1/5/2016:				359,462.39
ACH	10147 01082016 01082016	Employment Development Department C PR TAX DEPOSIT 01/08/2016 SIT PAYABLE C PR TAX DEPOSIT 01/08/2016 SDI PAYABLE	01/08/2016	4,273.22 1,212.74
Total for this ACH Check for Vendor 10147:				5,485.96
ACH	10517 01082016 01082016 01082016	Federal Taxes-Payroll C PAYROLL TAX DEPOSIT 01/08/2016 FIT P C PAYROLL TAX DEPOSIT 01/08/2016 FICA C PAYROLL TAX DEPOSIT 01/08/2016 FICA	01/08/2016	15,537.17 17,716.34 4,143.30
Total for this ACH Check for Vendor 10517:				37,396.81
ACH	10518 01082016	Kerman Police Officers Assn. C MEMBERSHIP DUES 01/08/2016	01/08/2016	648.12
Total for this ACH Check for Vendor 10518:				648.12
ACH	10519 01082016	Kerman Municipal Employees Assn. C MEMBERSHIP DUES 1/8/2016	01/08/2016	165.00
Total for this ACH Check for Vendor 10519:				165.00
ACH	10520 01082016	ICMA-RC C DEFERRED COMP 01/08/2016	01/08/2016	2,844.40
Total for this ACH Check for Vendor 10520:				2,844.40
ACH	10522 01082016 01082016 01082016	CalPERS C EMPLOYER PAID CONTRIBUTIONS EMPLOYEE PAID CONTRIBUTIONS ROUNDING ADJ	01/08/2016	10,497.05 8,742.80 -0.04
Total for this ACH Check for Vendor 10522:				19,239.81
Total for 1/8/2016:				65,780.10

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7915	10014 12/16/15	ADMINISTRATIVE SOLUTIONS, INC HR-DEC SEC 125 EMPLOYEE CONT	01/13/2016	1,760.86
			Total for Check Number 7915:	1,760.86
7916	10037 ACT #500716782	ASCAP CS-ANNUAL LICENSE TO PLAY MUSIC 7/1/	01/13/2016	336.00
			Total for Check Number 7916:	336.00
7917	10074 107922	CALIFORNIA PARK/RECREATION SOC CS-CPRS MEMBERSHIP M SALVADOR	01/13/2016	165.00
			Total for Check Number 7917:	165.00
7918	10683 208108 208503	CENTRO PRINT SOLUTIONS FIN-W2 & 1099 SHEETS & ENVELOPES FIN-FEE	01/13/2016	135.40 2.71
			Total for Check Number 7918:	138.11
7919	10452 K121615 K121615 K123015 K123015	CITY OF FRESNO WMD WTR-LAB ANALYSIS SWR-LAB ANALYSIS WTR-LAB ANALYSIS SWR-LAB ANALYSIS	01/13/2016	30.00 76.00 30.00 76.00
			Total for Check Number 7919:	212.00
7920	10098 80888	CLEANSTREET STRT-MONTHLY SWEEP FEE DEC 2015	01/13/2016	6,672.90
			Total for Check Number 7920:	6,672.90
7921	10932 12312015	COLLINS & SCHOETTLER BPO-CONTRACT PLANNING SERVICES DE	01/13/2016	3,307.50
			Total for Check Number 7921:	3,307.50
7922	10826 708126	CROWN SERVICES CO CS-PORTA POTTIES/SINKS	01/13/2016	99.73
			Total for Check Number 7922:	99.73
7923	10114 89220	CROWN SHORT LOAD CONCRETE STRT-CONCRETE FOR SIDEWALK REPAIR	01/13/2016	378.79
			Total for Check Number 7923:	378.79
7924	10983 664850	ELECTRONIC RECYCLERS INTERNAT TECH-DESTRUCTION OF OLD PC'S & MON	01/13/2016	89.80
			Total for Check Number 7924:	89.80
7925	10154 CAFR255060 CAFR255060 CAFR255060 CAFR255060 CAFR255060 CAFR255060	FASTENAL COMPANY SWR-LRG LEATHER GLOVES WTR-SUPPLIES 3 LINE ITEM <\$50 BLDG-SUPPLIES 4 LINE ITEM <\$50 PARKS-SUPPLIES 2 LINE ITEM <\$50 SWR-SUPPLIES 1 LINE ITEM <\$50 VE SUPPL-SUPPLIES 1 LINE ITEM <\$50	01/13/2016	82.75 89.69 69.43 44.32 43.27 28.86

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	CAFR255060	STRTC-SUPPLIES 1 LINE ITEM <\$50		2.75
			Total for Check Number 7925:	361.07
7926	10175	G & K SERVICES, INC	01/13/2016	
	12312015	VAR-UNIFORMS, MATS SUPPLIES - BUILDI		4.00
	12312015	VAR-UNIFORMS, MATS SUPPLIES - REC AI		33.72
	12312015	VAR-UNIFORMS, MATS SUPPLIES - UNIFOI		18.18
	12312015	VAR-UNIFORMS, MATS SUPPLIES - WATER		85.46
	12312015	VAR-UNIFORMS, MATS SUPPLIES - SEWER		69.42
	12312015	VAR-UNIFORMS, MATS SUPPLIES - SOLID		1.89
	12312015	VAR-UNIFORMS, MATS SUPPLIES - STORM		10.17
	12312015	VAR-UNIFORMS, MATS SUPPLIES - VEHICI		17.92
	12312015	VAR-UNIFORMS, MATS SUPPLIES - LL		21.38
	12312015	VAR-UNIFORMS, MATS SUPPLIES - STREE		11.10
	12312015	VAR-UNIFORMS, MATS SUPPLIES - MEASU		44.04
	12312015	VAR-UNIFORMS, MATS SUPPLIES - MEASU		1,219.10
			Total for Check Number 7926:	1,536.38
7927	10947	GILMORE MAGNESS LEIFER	01/13/2016	
	9899-2TVL	ADM-POLICE DEPARTMENT LEGAL SERVI		1,384.50
			Total for Check Number 7927:	1,384.50
7928	10185	GRAINGER	01/13/2016	
	9913738911	CTC-DUMP VALVE/REPLACE CARTRIDGE		160.12
			Total for Check Number 7928:	160.12
7929	10228	J'S COMMUNICATIONS, INC	01/13/2016	
	45118	WTR-REPAIR E VALLEJO RADIO		145.50
	45118	SWR-REPAIR E VALLEJO RADIO		145.50
	45133	SWR-REPAIR M RAMIREZ RADIO		124.85
	45133	WTR-REPAIR M RAMIREZ RADIO		124.86
			Total for Check Number 7929:	540.71
7930	10982	JOHN FITCH	01/13/2016	
	BP14-0228	BPO-C & D REFUND		2,550.00
	BP14-0228	BPO-SECURITY BOND REFUND		2,500.00
			Total for Check Number 7930:	5,050.00
7931	10239	KERWEST NEWSPAPERS	01/13/2016	
	40751	BPO-PLANNING COMMISSION PUBLIC HE		99.00
			Total for Check Number 7931:	99.00
7932	10261	MID VALLEY DISPOSAL, INC	01/13/2016	
	12322015	SWA-DECEMBER SW CHARGES		89,554.11
	12322015	SWA-CITY PORTION FOR DECEMBER 2015		-17,910.82
	12322015	SWA-ROLL OFF/FRANCHISE FEES		-626.40
	12322015	SWA-J CAMPOS 14603 W WHITESBRIDGE A		-1,303.75
			Total for Check Number 7932:	69,713.14
7933	10262	MID VALLEY DISTRIBUTORS, INC.	01/13/2016	
	937793	SWR-STAINLESS CAP SCREW FOR DYNAB		6.34
			Total for Check Number 7933:	6.34

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7934	10265 12312015	MONTOY LAW CORPORATION ADM-DECEMBER LEGAL SERVICES	01/13/2016	3,187.00
Total for Check Number 7934:				3,187.00
7935	10286 12312015 12312015 12312015 3921-248085 3921-248087 3921-248930 3921-249040 3921-249210 3921-249494 3921-249773 3921-249958 3921-250179 3921-250180 3921-250327 3921-250366 3921-250366 3921-251789	O'REILLY AUTOMOTIVE, INC VE SUPPL-SUPPLIES 2 INV <\$50 VE REP-SUPPLIES 2 INV <\$50 PD REP-SUPPLIES 2 INV <\$50 VE REP-DOOR HANDLE #1444 VE REP-STOCK ANTI-FREEZE PD REP-SENSOR, SEAL, THERMOSTAT VE SUPPL-OTC CAN FOR SHOP TOOL BOX PD REP-EXHAUST MANIFOLD #1455 VE REP-BATTERY CONVERTER #1405 PD REP-SUPPLIES 1 INV <\$50 VE EQUIP-SUPPLIES 1 INV <\$50 PD REP-BATTERY #1447 VE REP-SUPPLIES 1 INV <\$50 PD REP-BATTERY #1484 PD REP-BEAD SEATER VE REP-BEAD SEATER VE EQUIP-WIPER BLADES #1444	01/13/2016	36.25 9.39 9.39 114.71 110.32 184.36 238.08 720.75 142.85 8.26 49.77 130.72 47.50 130.72 146.08 146.07 56.26
Total for Check Number 7935:				2,281.48
7936	10282 811656159001 811656159001	OFFICE DEPOT WTR-OFFICE SUPPLIES SWR-OFFICE SUPPLIES	01/13/2016	27.21 27.21
Total for Check Number 7936:				54.42
7937	10285 8347302	ONTRAC BPO-PLAN CHECK OVERNIGHT DELIVERY	01/13/2016	97.22
Total for Check Number 7937:				97.22
7938	10289 1939626163-5 2881141119-9 3920400666-0 4055166878-9 4055166878-9 6206788690-3 6206788690-3 6206788690-3 6206788690-3 6206788690-3 6206788690-3 6206788690-3 6825025396-7	P.G.& E. VE-MONTHLY SERVICE 11/30/15-12/28/15 CS-TRANSIT BUS FUEL DEC 2015 STRT-MONTHLY SERVICE 12/01/15-12/29/15 LLD-MONTHLY SERVICE 11/30/15-12/28/15 LLD-INSTALLMENT LOAN LED CS-MONTHLY UTILITIES 12/9/15-1/7/16 CS-MONTHLY UTILITIES 12/9/15-1/7/16 CS-MONTHLY UTILITIES 12/9/15-1/7/16 CS-MONTHLY UTILITIES 12/9/15-1/7/16 CS-MONTHLY UTILITIES 12/9/15-1/7/16 CS-MONTHLY UTILITIES 12/9/15-1/7/16 CS-MONTHLY UTILITIES 12/9/15-1/7/16 ADM-MONTHLY UTILITIES 12/2/15-12/30/15	01/13/2016	643.68 239.37 3,923.88 1,439.95 1,207.83 1,476.86 36.92 2,396.42 932.99 100.00 12.60 1,088.49
Total for Check Number 7938:				13,498.99
7939	10596 4090000010956 4090000010956 4090000010956 4090000010956 4090000011441 4090000011441 4090000011441	RED WING SHOE STORE PW-VAR-SAFETY BOOTS PW-VAR-SAFETY BOOTS PW-VAR-SAFETY BOOTS PW-VAR-SAFETY BOOTS PW-VAR-SAFETY BOOTS PW-VAR-SAFETY BOOTS PW-VAR-SAFETY BOOTS	01/13/2016	18.50 98.57 30.00 18.50 40.00 40.00 30.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	4090000011441	PW-VAR-SAFETY BOOTS		100.00
	4090000011441	PW-VAR-SAFETY BOOTS		90.00
	4090000011441	PW-VAR-SAFETY BOOTS		343.91
			Total for Check Number 7939:	809.48
7940	10319	RENO'S HARDWARE	01/13/2016	
	12312015	PARKS-SUPPLIES 3 INV <\$50 ACCT #86		46.41
	12312015	STRTC-SUPPLIES 5 INV <\$50 ACCT #86		36.74
	12312015	WTR-SUPPLIES 4 INV <\$50 ACCT #86		24.80
	1308	BLDGS-SUPPLIES 1 INV <\$50 ACCT #86		27.03
	1338	SC-SUPPLIES 1 INV <\$50 ACCT #86		11.31
			Total for Check Number 7940:	146.29
7941	10604	S & S WORLDWIDE, INC.	01/13/2016	
	8880166	REC-START SMART BASKETBALL EQUIPT.		47.56
			Total for Check Number 7941:	47.56
7942	10337	SLUMBERGER LUMBER	01/13/2016	
	12312015	STRTC-SUPPLIES 5 INV <\$50 ACCT #3115		81.47
	12312015	PARKS-SUPPLIES 6 INV <\$50 ACCT #3115		72.85
	12312015	VE MAINT-SUPPLIES 1 INV <\$50 ACCT #31		5.72
	12312015	LLD-SUPPLIES 2 INV <\$50 ACCT #3115		83.92
	12312015	WTR CONSRV-SUPPLIES 2 INV <\$50 ACCT		18.81
	12312015	VE SUPPL-SUPPLIES 2 INV <\$50 ACCT #311		17.26
	12312015	STRT-SUPPLIES 3 INV <\$50 ACCT #3115		26.74
	12312015	SWR-SUPPLIES 2 INV <\$50 ACCT #3305		49.70
	12312015	WTR-SUPPLIES 2 INV <\$50 ACCT #3305		30.25
	B268733	PARKS-PCV FITTINGS ACCT #3115		85.44
	B269259	WTR-SUPPLIES 1 INV <\$50 ACCT #3115		2.14
	B269457	CC-SUPPLIES 1 INV <\$50 ACCT #3115		5.35
	B269839	STRTC-FLASHLIGHT GLOVES BATTERIES.		58.40
	B270276	STRT-1 YD READY MIX CONCRETE ACCT ;		142.85
	B270337	CS-GLOVES FOR PROTEUS WORKERS ACC		80.03
			Total for Check Number 7942:	760.93
7943	10357	TAYLOR MADE IRRIGATION	01/13/2016	
	11125	PARKS-SLEDGE HAMMER SUPPLIES		27.61
			Total for Check Number 7943:	27.61
7944	10386	US BANK CORPORATE PAYMENT	01/13/2016	
	12222015	VAR-CREDIT CARD CHARGES		1,101.54
	12222015	VAR-CREDIT CARD CHARGES		12.95
	12222015	VAR-CREDIT CARD CHARGES		98.09
	12222015	VAR-CREDIT CARD CHARGES		76.54
	12222015	VAR-CREDIT CARD CHARGES		101.49
	12222015	VAR-CREDIT CARD CHARGES		31.27
	12222015	VAR-CREDIT CARD CHARGES		226.46
	12222015	VAR-CREDIT CARD CHARGES		130.00
	12222015	VAR-CREDIT CARD CHARGES		108.23
	12222015	VAR-CREDIT CARD CHARGES		182.00
	12222015	VAR-CREDIT CARD CHARGES		8.65
	12222015	VAR-CREDIT CARD CHARGES		132.16
	12222015	VAR-CREDIT CARD CHARGES		150.00
	12222015	VAR-CREDIT CARD CHARGES		43.07
	12222015	VAR-CREDIT CARD CHARGES		1,498.76
	12222015	VAR-CREDIT CARD CHARGES		-251.71

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	12222015	VAR-CREDIT CARD CHARGES		36.09
	12222015	VAR-CREDIT CARD CHARGES		43.24
Total for Check Number 7944:				3,728.83
7945	10055 273383640	BMI CS-RA ANNUAL LICENSE TO PLAY MUSIC	01/13/2016	336.00
Total for Check Number 7945:				336.00
7946	10984 00046311	BONIFCIA BUENO CTC-DEPOSIT REFUND 1/9/16	01/13/2016	100.00
Total for Check Number 7946:				100.00
7947	10717 1053	DAVID CASTILLO, VORTAL ME ADM-MONTHLY WEB HOSTING & MTG JA	01/13/2016	50.00
Total for Check Number 7947:				50.00
7948	10144 2 2	ELBERT DISTRIBUTING, INC PD REP-MECHANICS GLOVES VE REP-MECHANICS GLOVES	01/13/2016	24.27 24.27
Total for Check Number 7948:				48.54
7949	10985 00017103	VANESSA GONZALEZ CTC-DEPOSIT REFUND CTC 1/9/16	01/13/2016	400.00
Total for Check Number 7949:				400.00
7950	10249 158419	LEAGUE OF CALIFORNIA CITIES ADM-LEAGUE OF CITIES MEMBERSHIP DI	01/13/2016	5,617.00
Total for Check Number 7950:				5,617.00
7951	10255 15862 15862	MADERA TROPHY BPO- NAME PLACE CITY MANAGER J KUN BPO-PLANNING COMMISSIONER NAME PI	01/13/2016	10.80 10.80
Total for Check Number 7951:				21.60
7952	10304 8392672-DC15 8392672-DC15 8392672-DC15 8392672-DC15	PITNEY BOWES GLOBAL FIN SERV VAR-QTR RENT POSTAGE MACHINES VAR-QTR RENT POSTAGE MACHINES VAR-QTR RENT POSTAGE MACHINES VAR-POSTAGE MACHINE	01/13/2016	466.30 466.30 279.78 233.14
Total for Check Number 7952:				1,445.52
7953	10305 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464 800090900159464	PITNEY BOWES PURCHASE POWER VAR-POSTAGE FOR METER VAR-POSTAGE FOR METER 800090900159464 VAR-POSTAGE FOR METER 800090900159464	01/13/2016	78.07 6.74 50.93 1.94 6.32 246.58 1.47 0.97 5.72 190.34 66.48

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 7953:	655.56
7954	10354 2016004	T & T PAVEMENT MARKINGS STRTC-50 REFLECTIVE CONES	01/13/2016	992.96
			Total for Check Number 7954:	992.96
7955	10906 0278957	TAMARACK PEST CONTROL CTC-PEST CONTROL SPRAY	01/13/2016	100.00
			Total for Check Number 7955:	100.00
			Total for 1/13/2016:	126,418.94
			Report Total (118 checks):	553,842.23

US BANK					
Date	Vendor	Description	Internal Acct Code	Amount	
Marci Reyes					
12/02/15	WAL-MART	CM/PD SWEARING IN	100.6001.556.00.00	\$ 49.16	
12/09/15	WAL-MART	KFE CAROLING	100.6001.556.00.00	\$ 43.86	
12/15/15	CITY CRK ASSOC ANNUAL DUES	CITY CRK ASSOC ANNUAL DUES	100.6004.555.00.00	\$ 130.00	
				\$ 223.02	Reyes
Joseph Blohm					
11/25/15	VISTA PRINT	BUSINESS CARDS	100.3011.521.02.00	\$ 40.00	
12/02/15	WAL-MART	PD SWEARING IN REFRESHMENTS	100.3011.521.02.00	\$ 36.54	
12/08/15	WAL-MART	NEEDY FAMILIES CHRISTMAS GIVEAWAY	100.3999.520.00.07	\$ 900.00	
12/08/15	WAL-MART	NEEDY FAMILIES CHRISTMAS GIVEAWAY	100.3999.520.00.07	\$ 558.34	
12/08/15	WAL-MART	WRAPPING SUPPLIES	100.3999.520.00.07	\$ 40.42	
				\$ 1,575.30	Blohm
Toni Jones					
11/28/15	WAL-MART	GENERAL SUPPLIES FOR CITY HALL	100.5005.521.02.00	\$ 20.45	
12/21/15	WAL-MART	RETURN OF SUPPLIES	100.5005.521.02.00	\$ (9.72)	
12/02/15	SLUMBERGER LUMBER	GENERAL SUPPLIES FOR CITY HALL	100.5005.521.02.00	\$ 20.54	
12/05/15	OFFICE DEPOT	OFFICE SUPPLIES	410.5005.521.01.00	\$ 8.65	
12/15/15	ENSIGNAL	PHONE CASE	100.5005.551.01.00	\$ 43.24	
				\$ 83.16	Jones
Ken Moore					
11/24/15	CA DEPT TOXIC SUB CONTROL	EPA ID NUMBER RENEWAL	500.4050.521.03.00	\$ 150.00	
11/25/15	OFFICE DEPOT	BATTERY BACKUP	420.4042.521.02.00	\$ 108.21	
11/30/15	CIRCUIT SOLUTION INC	CIRCUIT BREAKER/KATIES PARK	120.8000.600.03.06	\$ 108.23	
12/07/15	WAL-MART	LIGHTS FOR CHRISTMAS TREE	100.4010.521.05.00	\$ 92.85	
12/07/15	WAL-MART	LIGHTS FOR CHRISTMAS TREE	100.4010.521.05.00	\$ 8.64	
12/09/15	NORTHERN SAFETY & INDUSTRIAL	FIRST AID KIT	420.4042.521.02.00	\$ 23.95	
12/09/15	RIVERSIDE NURSERY & LANDSCAP	DROUGHT TOLERANT PLANTS	410.4041.600.03.00	\$ 182.00	
12/10/15	WAL-MART	LIGHTS/DECORATIONS COUNCIL FLOAT	100.6001.556.00.00	\$ 133.44	
				\$ 807.32	Moore
Phillip Gallegos					
12/02/15	WAL-MART	CHRISTMAS TREE LIGHTS	100.2010.521.04.00	\$ 12.95	
12/04/15	CHRISTMAS CENTRAL.COM	TREE LIGHTS	100.2002.521.02.00	\$ 1,101.54	
12/20/15	CHRISTMAS CENTRAL.COM	REFUND FOR DELAYED SHIPPING	100.2002.521.02.00	\$ (251.71)	
12/08/15	PARTY CITY	BREAKFAST W/SANTA SUPPLIES	100.2062.521.02.00	\$ 53.94	
12/10/15	ZUMBA FITNESS	ZUMBA CHALLENGE GIVEAWAYS	100.2062.521.02.00	\$ 21.65	
12/09/15	AMAZON	ZUMBA CHALLENGE GIVEAWAYS	100.2062.521.02.00	\$ 22.50	
12/11/15	WAL-MART	CANDY CANES FOR PARADE	860.2049.521.01.00	\$ 43.07	
12/10/15	AMAZON	REPLACEMENT TONER	100.2002.521.01.00	\$ 36.09	
				\$ 1,040.03	Gallegos
TOTAL				\$ 3,728.83	



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong

MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Nathan Fox

COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: JANUARY 20, 2016

To: Mayor and City Council
From: Jerry Jones, City Engineer
Subject: Final Acceptance of Katey's Kids Park Improvements, Community Development Block Grant Project No. 14371

RECOMMENDATION

Council by motion adopt the resolution accepting the Katey's Kids Park Improvements, Community Development Block Grant Project No. 14371.

EXECUTIVE SUMMARY

The City has completed the installation of a pre-fabricated restroom building, playground equipment, hill climbing wall, and other park equipment and improvements funded with Community Development Block Grant (CDBG) funds at Katey's Kids Park. The City utilized \$194,832 of Fiscal Year 2014-2015 CDBG funds for the improvements. In order to fulfill the City's CDBG funding obligations, the City must accept the improvements as complete and submit final documentaion to CDBG.

OUTSTANDING ISSUES

None.

DISCUSSION

The City allocated Fiscal Year 2014-2015 CDBG funds in the amount of \$194,832 for the installation of a pre-fabricated restroom building, playground equipment, and other park equipment and improvements at Katey's Kids Park. In order to get the greatest benefit from the CDBG funds and promote community involvement, Staff used a variety of methods to purchase and install equipment and improvements. These methods included the use of the following:

Method	Benefit
Cooperative Purchasing Contracts	Vendors provide goods and services at reduced prices due to potential high volume of sales as all public agencies can purchase the goods and services under the cooperative purchasing contract.
Local Conservation Corps	Conservation Corps are exempted from having to pay prevailing wage rates by the California Labor Code, thus reducing labor costs.
Volunteerism	The City had volunteer labor performed by various entities/groups, reducing labor costs.

The following is a list of the primary equipment and improvements installed, as well as the method by which it was completed, using CDBG funds:

Equipment/Improvement	Purchase/Install Method
Pre-fabricated Restroom Building	Restroom building was purchased and installed through a cooperative purchasing contract. Utility services and building pad were installed by Public Works Staff. Concrete surrounding building was installed by Local Conservation Corps.
Hill Climbing Wall & Hill Concrete	Climbing wall manufactured stone was purchased through a sole source purchase. Wall installation and hill concrete installation was performed by Local Conservation Corps.
Hill Fence & Handrail	Materials were purchased through a cooperative purchasing contract. Installation was performed as a Community Service Project by a local Eagle Scout.
Hill Slide	Purchased and installed through a cooperative purchasing contract.
Playground Equipment	Playground equipment was purchased through a cooperative purchasing contract and installed by community volunteers.
Playground Surfacing	Playground surfacing was purchased through a cooperative purchasing contract and installed by community volunteers.
Park Benches, Tables, Trash Cans, and Sign	Purchased through a cooperative purchasing contract and installed by Local Conservation Corps.

The park was opened to the public in November 2015, after the installation of playground equipment by community volunteers at the Community Build Day. Since its opening, the park has been widely used by residents from the surrounding neighborhoods. Photos of the completed improvements are included as Attachment 'B'.

Staff performed a final inspection of the improvements with CDBG Staff on January 6, 2016. In order to fulfill the City's obligations under the CDBG Funding Agreement, the City must accept the improvements as complete. Staff will then submit the required final documentation and invoice to CDBG Staff for final project closeout. These final items must be submitted to CDBG Staff by February 2, 2016.

FISCAL IMPACT

The City utilized its Fiscal Year 2014-2015 CDBG funds in the amount of \$144,832 and \$50,000 in unprogrammed CDBG funds from the City of Mendota for the purchase and installation of the equipment and improvements.

PUBLIC HEARING

Not Required.

Attachments:

- A. Resolution
- B. Site Photos

Attachment 'A'

RESOLUTION NO. 16-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
ACCEPTING IMPROVEMENTS FOR THE KATEY'S KIDS PARK IMPROVEMENTS,
COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT NO. 14371

WHEREAS, the City allocated Community Development Block Grant funds in the amount of \$194,832 for the installation of park improvements at Katey's Kids Park and;

WHEREAS, the improvements consisted of the installation of a pre-fabricated restroom building, playground equipment, hill climbing wall, and other park improvements; and

WHEREAS, the required improvements have been completed to the satisfaction of the City Public Works Inspector and Recreation and Community Services Director; and

WHEREAS, the City Engineer recommends acceptance of the Katey's Kids Park Improvements and;

WHEREAS, the City must accept the improvements as an obligation of the CDBG Funding Agreement and submit the required final documentation to the County of Fresno, Community Development Division.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN HEREBY ACCEPTS the Katey's Kids Park Improvements, Community Development Block Grant Project No. 14371, and authorizes Staff to submit the required final documentation to the County of Fresno, Community Development Division.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 20th day of January, 2016, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Attachment 'B'





City of Kerman

"Where Community Comes First"

MAYOR Stephen B. Hill
MAYOR PRO-TEM Gary Yep
COUNCIL MEMBER Rhonda Armstrong
COUNCIL MEMBER Nathan Fox
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: FINANCE
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: JANUARY 20, 2016

To: Mayor and City Council
From: Toni Jones, Finance Director
Subject: Resolution Updating Authorized Signers on a Certificate of Deposit with Pacific Mercantile Bank in Costa Mesa, CA

RECOMMENDATION

Council by motion adopt resolution updating authorized signers on Certificate of Deposit with Pacific Mercantile Bank in Costa Mesa, CA to include City Manager, John Kunkel and City Clerk, Marci Reyes.

EXECUTIVE SUMMARY

The City of Kerman deposited \$99,000 in a Certificate of Deposit (CD) with Pacific Mercantile Bank in Costa Mesa, CA. The Certificate of Deposit has continued to automatically roll over into a new CD with an additional 12 month term without the need for of a signature. The authorized signers on this CD has not been updated for almost 15 years.

With the exception of one CD with Central Valley Community Bank, all other City of Kerman CD's are invested with Morgan Stanley. The CD with Pacific Mercantile is maturing on January 23rd of January and because the interest rate is considerably less than other CD's staff is recommending the CD is not renewed. If the CD is not rolled over the bank is requiring a current authorized signature and the last authorized signer was a previous Finance Director (approximately 2002).

OUTSTANDING ISSUES

None.

DISCUSSION

In order to wire the funds to the City of Kerman's General Accountant a current, authorized signer must sign the documents and the prior signers are no longer City of Kerman employees.

PUBLIC HEARING

None.

Attachments:

A. Resolution

Attachment 'A'

RESOLUTION NO. 16-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN UPDATING AUTHORIZED SIGNERS
ON A CERTIFICATE OF DEPOSIT WITH PACIFIC MERCANTILE BANK IN COSTA MESA, CA
TO INCLUDE CITY MANAGER, JOHN KUNKEL AND CITY CLERK, MARCI REYES

WHEREAS, the City invests funds in Certificate of Deposits in Financial Institutions; and

WHEREAS, it is in the best interest of the City of Kerman to update authorized signers on funds invested for the City of Kerman, and

WHEREAS, the City Council authorizes City Manager John Kunkel and City Clerk Marci Reyes to be authorized individually the power to sign any and all documents related to City funds held with Pacific Mercantile Bank.

NOW THEREFORE, BE IT RESOLVED, that the City Council hereby authorizes City Manager John Kunkel and City Clerk Marci Reyes as signers for the City bank account consisting of a Certificate of Deposit with Pacific Mercantile Bank.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 20th day of January, 2016, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

**CITY OF KERMAN
CD/Securities Portfolio
As of December 31, 2015**

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2015 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2016 Book Balance	Fair Value	FY to Date Interest Paid
CD's:										
Mercantile Bank of Michigan	615-030525-245	2.00%	1/21/11	7/21/15	150,000.00	(150,000.00)		-	-	1,487.67
GE Money Bank	615-030525-245	1.50%	8/5/11	8/5/15	50,000.00	(50,000.00)		-	-	371.92
Sallie Mae Bank	615-030525-245	1.10%	8/8/12	8/10/15	97,000.00	(97,000.00)		-	-	534.96
Safra National Bank	615-030525-245	0.70%	8/15/13	8/17/15	100,000.00	(100,000.00)		-	-	350.96
Discover Bank Greenwood	615-030525-245	1.55%	9/14/11	9/14/15	99,000.00	(99,000.00)		-	-	773.56
State Bank of India	615-030525-245	2.25%	9/29/10	9/29/15	100,000.00	(100,000.00)		-	-	1,134.25
Lake City Bank	615-030525-245	0.55%	1/29/14	1/29/16	95,000.00			95,000.00	95,002.85	261.99
Discover Bank Greenwood	615-030525-245	1.35%	2/1/12	2/1/16	51,000.00			51,000.00	51,029.58	341.42
Goldman Sachs Bank	615-030525-245	1.40%	2/1/12	2/1/16	48,000.00			48,000.00	48,029.28	333.24
Synovus Bank	615-030525-245	0.50%	3/17/14	3/17/16	100,000.00			100,000.00	99,993.00	252.05
State Bank of India	615-030525-245	2.00%	8/12/11	8/12/16	47,000.00			47,000.00	47,358.61	466.14
Medallion Bank	615-030525-245	1.00%	8/19/13	8/19/16	100,000.00			100,000.00	100,165.00	495.89
Goldman Sachs Bank USA	615-030525-245	1.85%	8/31/11	8/31/16	200,000.00			200,000.00	201,414.00	1,865.21
Ally Bank	615-030525-245	0.95%	10/2/14	10/11/16	100,000.00			100,000.00	100,105.00	476.30
Capital One Bank Glen Allen VA	615-030525-245	1.00%	11/12/14	11/14/16	96,000.00			96,000.00	96,048.96	483.95
Firstbank of Puerto Rico	6-15-030525-245	1.10%	1/25/13	1/25/17	53,000.00			53,000.00	53,153.70	292.32
Firstbank of Puerto Rico	615-030525-245	0.90%	3/1/13	3/1/17	196,000.00			196,000.00	196,360.64	884.43
Cit Salt Lake City UT	615-030525-245	0.90%	3/27/13	3/27/17	98,000.00			98,000.00	98,187.18	444.62
Ge Capital Bank	615-030525-245	1.10%	5/8/14	5/16/17	248,000.00			248,000.00	247,918.16	1,375.21
Cap One NA Mclean VA	615-030525-245	1.15%	7/22/15	7/24/17	-	150,000.00		150,000.00	149,433.00	-
American Express Centurion Bank	615-030525-245	1.70%	7/26/12	7/26/17	98,000.00			98,000.00	98,688.94	826.15
Whitney Bank Gulfport MS	615-030525-245	1.20%	8/12/15	8/14/17	-	50,000.00		50,000.00	49,879.50	
Sallie Mae Bank	615-030525-245	1.70%	8/22/12	8/22/17	150,000.00			150,000.00	151,263.00	1,264.52
Ally Bank Midvale UT CD	615-030525-245	1.25%	9/17/15	9/18/17	-	99,000.00		99,000.00	98,768.34	
1st Merchants	615-030525-245	1.00%	3/21/14	9/21/17	96,000.00			96,000.00	96,024.00	483.95
Third Federal Cleveland OH	615-030525-245	1.15%	2/21/14	11/21/17	99,000.00			99,000.00	99,045.54	564.57
Capital One Bank Glen Allen VA	615-030525-245	1.25%	1/22/15	1/22/18	100,000.00			100,000.00	99,450.00	619.86
Bank of Baroda	615-030525-245	1.25%	3/8/13	3/8/18	248,000.00			248,000.00	247,082.40	1,562.74
Wells Fargo Bank in SD	615-030525-245	1.00%	3/28/13	3/29/18	248,000.00			248,000.00	247,734.64	1,243.40
Discover Greenwood	615-030525-245	1.15%	4/8/15	4/9/18	98,000.00			98,000.00	97,007.26	565.04
Everbank CD Jacksonville FL	615-030525-245	1.10%	4/15/15	4/13/18	150,000.00			150,000.00	148,294.50	827.26
Rollstone Bank Fitchburg MA	615-030525-245	1.10%	4/15/15	4/16/18	248,000.00			248,000.00	245,150.48	1,367.74
American Express Centurion Bank	615-030525-245	1.15%	5/16/13	5/16/18	98,000.00			98,000.00	97,299.30	568.13
Compass Bank	615-030525-245	1.70%	7/31/13	7/31/18	97,000.00			97,000.00	97,504.40	817.72
American Express Salt Lake City Ut	615-030525-245	1.25%	8/14/14	8/14/18	98,000.00			98,000.00	97,532.54	777.56
Third Federal Cleveland OH	615-030525-245	1.55%	3/26/15	3/26/19	98,000.00			98,000.00	97,510.98	765.74
Barclays Bank	615-030525-245	1.90%	4/15/14	4/15/19	248,000.00			248,000.00	248,104.16	2,362.45
BMW Salt Lake City UT	615-030525-245	1.95%	6/20/14	6/20/19	200,000.00			200,000.00	199,662.00	1,955.34
ST Bank of India CD Chicago IL	615-030525-245	2.15%	8/18/15	8/19/19		100,000.00		100,000.00	99,999.00	
Discover Greenwood	615-030525-245	2.00%	9/30/15	9/30/19		100,000.00		100,000.00	99,662.00	
Cit Salt Lake City UT	615-030525-245	2.15%	11/13/14	11/13/19	100,000.00			100,000.00	99,960.00	1,083.84
Synchrony Draper UT	615-030525-245	1.95%	3/13/15	3/13/20	150,000.00			150,000.00	148,509.00	1,474.52
JP Morgan Chase Bank	615-030525-245	2.10%	3/31/15	3/31/20	98,000.00			98,000.00	97,383.58	1,037.46
Comenity Bank Jumbo Formerly World F	615-030525-245	2.10%	6/10/15	6/10/20	200,000.00			200,000.00	199,050.00	2,013.70



MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Nathan Fox
COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: JANUARY 20, 2016

To: Mayor and City Council
From: Jerry Jones, City Engineer
Subject: Selection of Funding Option for Concrete Repair Project

RECOMMENDATION

Council select a preferred funding option for a concrete repair project.

EXECUTIVE SUMMARY

Following a recent complaint regarding standing water in the gutter on 4th Street between E Street and Kerckoff Park, Council directed Staff to develop a concrete repair project to address the issue and other concrete issues within the City. In order for the City to receive competitive unit prices, a project with an estimated cost of \$125,000 will be developed by Staff. Funding for the proposed project is not included in the City's Five-Year Capital Improvement Plan and funding must be allocated by Council to move forward with the proposed project. Staff have developed three funding options for Council's consideration. Staff recommends Option No. 1.

OUTSTANDING ISSUES

None.

DISCUSSION

Due to a low point in the curb and gutter, there is intermittent standing water in the gutter on both sides of 4th Street between E Street and Kerckoff Park. The City has received a complaint regarding the standing water from the property owner at 690 4th Street. In order to address the drainage issue, a substantial amount of the curb and gutter will have to be replaced. The estimated cost of replacement is \$30,000. However, as previously discussed with Council, replacement of smaller quantities of curb and gutter, such as this, can lead to volatile unit prices bid by contractors. Public works projects typically become more economical as quantities are increased. Staff was directed by Council to prepare a concrete repair project with an estimated construction cost of approximately \$100,000 to address the 4th Street concrete repairs and other areas in need of repair to be determined by Staff. The total estimated project cost will be \$125,000 with the inclusion of engineering, construction management, and contingency.

The City's Five-Year Capital Improvement Plan (CIP) does not include a concrete repair project, as the City recently completed a \$260,000 concrete repair project in late 2014. In addition, the current CIP nearly utilizes all available funding for street projects for the next 5 years. In order to fund the proposed concrete repair project, Staff have developed the following funding options for Council's consideration.

Option No. 1

The City's current CIP includes \$90,000 in funding for a mid-block crossing at Madera Avenue and San Joaquin Avenue. In order to install the proposed crossing, the City must obtain approval from Caltrans, as Caltrans has jurisdiction over Madera Avenue. Staff have met with Caltrans and have been met with opposition to the proposed crossing by Caltrans. It appears unlikely that Caltrans will be willing to approve the crossing for the foreseeable future. The \$90,000 in funding could be re-allocated to the proposed concrete repair project. The remaining \$35,000 needed will come from available un-allocated Local Transportation Funds. Staff recommends this option.

Option No. 2

The current City Budget includes \$200,000 in funding for median landscape renovation. The funds are intended to be used for the purchase of landscape irrigation components and drought tolerant plants and shrubs. The City has utilized the California Conservation Corps (CCC) for removal of turf in medians on the west side of the City at no cost to the City. The next step will be to utilize the CCC to convert the existing spray irrigation to drip irrigation and re-plant the medians with plants and shrubs. The City is receiving free labor from the CCC as part of the State funded Drought Response Program. Based on unit costs for materials and equipment from a previous median renovation performed by Public Works Staff, it is estimated that it will cost \$100,000 for materials and equipment to convert the irrigation systems and re-plant the medians in which turf has already been removed by the CCC. However, the remaining \$100,000 could be re-allocated to the proposed concrete repair project and the renovation of further medians would be placed on hold until additional funds become available. The remaining \$25,000 needed will come from available un-allocated Local Transportation Funds.

Option No. 3

As a third option, Council may elect to allocate funding from General Fund Reserves. There are sufficient funds available in General Fund Reserves.

Council may also direct Staff to allocate funding from another option not listed. The City's current CIP is included as Attachment 'A' for reference.

FISCAL IMPACT

The fiscal impact will depend on the option selected. Based on the current CIP, the funding to be re-allocated via Option No. 1 or No. 2 to the proposed concrete repair project would likely not be able to be replaced for the project to which it is currently allocated until Fiscal Year 2019-2020 or later.

PUBLIC HEARING

Not Required.

Attachments:

- A. Five-Year Capital Improvement Plan

Attachment 'A'

CITY OF KERMAN
 FIVE-YEAR CAPITAL IMPROVEMENT PLAN
 STREETS - BALANCES, REVENUES, & EXPENDITURES
 June 29, 2015

	15/16	16/17	17/18	18/19	19/20
BEGINNING BALANCES					
<i>Local Transportation Funds</i>	\$ 1,255,257	\$ 5,890	\$ 22,608	\$ 6,106	\$ 43,560
Major Streets (910)	30,899	14,161	14,734	17,272	19,565
Traffic Signals (920)	95,911	29,116	19,857	15,172	11,017
Railroad Crossings (930)	292,520	5,780	3,766	2,551	2,214
Outside Travel Lane	6,200	14,084	13,994	13,534	14,028
REVENUE					
<i>Local Transportation Funds</i>					
810 - 2105 Gas Tax	\$ 82,162	\$ 83,805	\$ 85,481	\$ 87,191	\$ 88,935
820 - 2106 Gas Tax	47,159	48,102	49,064	50,046	51,046
830 - 2107 Gas Tax	112,331	114,578	116,869	119,207	121,591
840 - 2107.5 Gas Tax	3,000	3,000	3,000	3,000	3,000
950 - 2103 Gas Tax	65,140	66,443	67,772	69,127	70,510
850 - TDA Article III	9,073	9,254	9,439	9,628	9,821
875 - TDA Article VII	419,623	417,846	420,203	424,727	443,422
880 - Measure C	375,666	363,206	390,674	398,691	406,665
Street Sweeping	22,697	22,697	22,697	22,697	22,697
Operating Transfers In	-	-	-	-	-
Interest Income	4,968	5,068	5,200	5,304	5,410
Sub-total LTF Revenue =	1,131,859	1,154,023	1,176,990	1,199,638	1,223,086
Less Public Works Operations =	(875,750)	(899,306)	(703,092)	(717,154)	(731,497)
Available for Construction =	156,109	161,718	473,498	482,484	491,589
<i>Development Impact Fees</i>					
Major Streets DIFs	\$ 39,268	\$ 43,217	\$ 47,538	\$ 52,292	\$ 57,522
Traffic Signals DIFs	4,362	4,931	5,314	5,846	6,430
Railroad Crossings DIFs	7,260	7,996	8,796	9,663	10,629
Outside Travel Lane DIFs	7,864	8,672	9,540	10,404	11,543
Convington - Vineland Signal (Fund 920)	40,000	-	-	-	-
EXPENDITURES					
<i>Local Transportation Funds</i>					
2014 Concrete Project/Basir Frontage Landscape	2,300				
Street Medial Landscape Master Plan	\$ 5,000				
Local Street Maintenance/Reconstruction Projects					
2015 Reconstruction Project - California	727,000				
2017 Reconstruction Project - Various Streets ¹⁾		50,000	440,000		
2019 Reconstruction Project - Various Streets ²⁾				40,000	385,000
Street Sealing Projects		240,000		240,000	
Median Landscaping Renovation ³⁾	200,000				
Macara/Jensen Roundabout Gateway Monument	3,000	40,000			
Macara Avenue Streetscape					
Madera & San Joaquin Mid-Block Crossing	2,000	88,000			
High Visibility Crosswalk Striping	26,000	22,000		25,000	
Decorative Street Furniture	6,000	8,000	8,000	8,000	8,000
Wayfinding Signage	20,000				10,000
Decorative Traffic Signal - E Street				132,000	
<i>Local Match for State & Federal Projects</i>					
CMAQ Whitebridge & Vineland Signal	\$ 315,866				
RSTP Vineland Avenue	91,500				
RSTP California & May Reconstruction	135,900				
CMAQ Pedestrian Trail	111,000				
CMAQ California Avenue Sidewalk	59,860				
RSTP Lifeline ⁴⁾			26,000		26,000
CMAQ Lifeline ⁵⁾			16,000		16,000
Sub-total =	1,705,476	448,000	490,000	445,000	445,000

CITY OF KERMAN
FIVE-YEAR CAPITAL IMPROVEMENT PLAN
STREETS - BALANCES, REVENUES, & EXPENDITURES
 June 29, 2015

	15/16	16/17	17/18	18/19	19/20
Major Streets ⁽⁶⁾					
Reimbursement - Tract 5191	\$ 1,500				
Reimbursement - Tract 5329	54,526	25,000	25,000	20,000	
Reimbursement - Tract 5349		17,644	20,000	30,000	10,000
Reimbursement - Tract 5255					39,517
Sub-total =	56,026	42,644	45,000	50,000	49,517
Traffic Signals ⁽⁷⁾					
CMAQ Whitesbridge & Vineland Signal	\$ 111,187				
Reimbursement - Walmart		14,090	10,000	10,000	10,000
Sub-total =	111,187	14,090	10,000	10,000	10,000
Railroad Crossings ⁽⁸⁾					
Goldenrod Railroad Crossing Improvements	\$ 294,000				
Reimbursement - Walmart		10,000	10,000	10,000	10,000
Sub-total =	294,000	10,000	10,000	10,000	10,000
Outside Travel Lane ⁽⁹⁾					
Reimbursement - Walmart		\$ 3,762	\$ 5,000	\$ 5,000	\$ 5,000
Reimbursement - Walmart (Covington)		5,152	5,000	5,000	5,000
Sub-total =	-	8,914	10,000	10,000	10,000
STATE & FEDERAL FUNDS					
CMAQ Whitesbridge & Vineland Signal	\$ 429,158				
Caltrans Whitesbridge & Vineland Signal	30,000				
RSTP Vineland Avenue	316,400				
RSTP California & May Reconstruction	581,272				
CMAQ Pedestrian Trail	273,945				
CMAQ California Avenue Sidewalk	118,700				
SR25 Pedestrian Safety Improvements	25,000	224,000			
RSTP Lifeline ⁽¹⁾			200,000		200,000
CMAQ Lifeline ⁽²⁾			120,000		120,000
Sub-total =	1,775,075	224,000	320,000	-	320,000
ENDING BALANCES					
Local Transportation Funds	\$ 5,890	\$ 22,608	\$ 6,106	\$ 43,590	\$ 90,150
Major Streets	14,161	14,734	17,272	19,596	27,589
Traffic Signals	29,116	19,857	15,172	11,017	7,448
Railroad Crossings	5,780	3,766	2,661	2,214	2,843
Outside Travel Lane	14,084	13,994	13,631	11,028	15,571

Assumed Growth Rate = 2.0%

- Notes:**
- (1) Reconstruction of B St (Madera to First), Menor Drive (California to B), and Sunset (Madera to 6th).
 - (2) Reconstruction of C St (3th to 11th), 10th S/D C St., 11th (D to S/D C), 12th (California to D), and 8th (Kearney to G).
 - (3) Remove existing turf in street medians, plant drought tolerant shrubs, and replace irrigation system with drip irrigation. City has applied for work to be performed by the California Conservation Corps at no labor cost.
 - (4) City receives RSTP Lifeline allocation bi-annually. The 2015 allocation was \$199,700. Future allocations were estimated based on 2015 amount. Funds require a 11.47% local match.
 - (5) City receives CMAQ Lifeline allocation bi-annually. The 2015 allocation was \$118,700. Future allocations were estimated based on 2015 amount. Funds require a 11.47% local match.
 - (6) Major Street DIF reimbursements depend on actual fees collected. Current estimated reimbursement balance is \$715,271. Balance includes reimbursements due to Walmart and Covington, pending approval of development agreement.
 - (7) Traffic Signal DIF reimbursements depend on actual fees collected. Current estimated reimbursement balance is \$551,090. Balance consists of reimbursements due to Walmart and Covington, pending approval of development agreement.
 - (8) Railroad Crossing DIF reimbursements depend on actual fees collected. Current estimated reimbursement balance is \$202,990. Balance consists of reimbursements due to Walmart and Covington, pending final construction costs of the Goldenrod Crossing Improvements and
 - (9) Outside Travel Lane DIF reimbursements depend on actual fees collected. Current estimated reimbursement balance is \$558,762. Balance consists of reimbursements due to Walmart and Covington, pending approval of development agreement.



MAYOR
Stephen B. Hill

MAYOR PRO-TEM
Gary Yep

COUNCIL MEMBER
Rhonda Armstrong

COUNCIL MEMBER
Nathan Fox

COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: CITY MANAGER
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: JANUARY 20, 2016

To: Mayor and City Council
From: John Kunkel, City Manager
Subject: Consideration of Sales Tax Initiative for 2016 General Election

RECOMMENDATION

Council determine and direct staff accordingly regarding the placing of a sales tax initiative on the November 8, 2016 ballot.

EXECUTIVE SUMMARY

During the City 2015 Strategic Planning meeting held on May 5, 2015, one of the action items discussed was the possibility of placing a sales tax initiative on the November 2016 ballot.

If Council chooses to place an initiative on the ballot, there are two options from which the Council must choose:

1. Council can designate where the monies generated from the tax would be applied, (i.e. public safety or community services), 66%, (2/3), plus one of the votes cast in November by City of Kerman residents must support the initiative for it to pass.
2. Council can choose not to designate the funds, all monies collected would be applied to the general fund. Fifty (50%) of the votes cast plus one would be required to pass the initiative in this form on the November ballot.

There are benefits and challenges with both options. A non-designated tax may be easier to obtain, but there may be apprehension on the part of some voters not knowing from year to year where their tax dollars are being spent.

A designated tax has a higher margin to gain for approval, but may be more palatable to voters who would know directly where the specific tax would be applied.

Currently within Fresno County the cities of Selma, Sanger, Reedley and Huron have passed sales tax initiatives. They range from a ½ cent in Selma and Reedley, ¾ cent in Sanger and a .1 cent in Huron. In each case the tax is designated to public safety.

Currently the sales tax rate for the City of Kerman is 8.225%. The City of Kerman receives only 1% of the total sales tax collected within the City limits. If a ½ cent sales tax initiative was passed by the City of Kerman voters, the City

would receive the entire ½ percent. Based on current sales tax information, this would mean an additional \$780,000 annually to the City in sales tax revenue.

Council must also decide what percentage it wishes the proposed increase to be. Based upon the prior information, staff recommends a ½ percent initiative. Additionally, staff would recommend that the tax be designated equally between the Police and Community Services. One of the goals expressed by council at the 2015 Strategic Planning Meeting was idea of a facilities masterplan which included the idea of a new police station as well as a new senior center. This designated tax would help both of those become a reality in the short term rather than the long.

To ensure citizen involvement and transparency, staff recommends regardless of which option is chosen, the establishment of a citizens oversight committee. This committee would work with Council and staff to ensure the voters intent is achieved in the disbursement of funds generated by the tax.

If the Council chooses to place a sales tax initiative on the November ballot, it must be passed by resolution and the City Clerk must file it with the Fresno County Elections Office for placement on the November 8 election. While the deadline to file is sometime off, the more information we have to explain to our citizens the need for the increase, the better chance the initiative has to pass. (Staff would also recommend the formation of a committee made up of members of the community to help promote the initiative. Please note that staff cannot work in the capacity of helping with a campaign of this nature on duty time).

OUTSTANDING ISSUES

Council must determine:

1. If it wishes to seek a sales tax initiative for placement on the November 2016 ballot.
2. If so, what will the percentage of increase in the sales tax be? (i.e. 1/4, 1/2 etc.)
3. Will it be designated or non-designated? If designated, where?
4. The establishment of a citizen oversight committee should the ballot measure pass.

FISCAL IMPACT

Potential revenue of \$550,000-\$750,000 annually. Total expense pending notification from Fresno Co. Elections Office. (City Clerk may receive by meeting date.)

PUBLIC HEARING

None