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AGENDA
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, September 2, 2015
6:30 PM

AGENDA PACKET AVAILABLE FOR
REVIEW 72 HOURS PRIOR TO
THE CITY COUNCIL MEETING AT
THE CITY CLERK'S OFFICE AND
ON THE CITY WEBSITE
ITEMS RECEIVED AT THE
MEETING WILL BE AVAILABLE
FOR REVIEW AT THE CITY
CLERK'S OFFICE

Stephen B. Hill – Mayor
Gary Yep – Mayor Pro Tem
Rhonda Armstrong – Council Member
Nathan Fox – Council Member
Bill Nijjer – Council Member

ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER
COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS,
AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

OPENING CEREMONIES

- Welcome – Mayor
- Call to Order
- Roll Call
- Invocation

At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.

- Pledge of Allegiance – City Clerk

AGENDA APPROVAL/ADDITIONS/DELETIONS

To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.

1. PRESENTATIONS/CEREMONIAL MATTERS

- A. Katey's Kids Park Project Update (PG)

REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.

2. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [August 19, 2015](#)

B. SUBJECT: Payroll

Payroll Report: August 2, 2015 - August 15, 2015: \$130,370.34; Retro Pay: 624.12; Other: \$7,813.93; Overtime: \$6,093.59; Standby: \$1,381.01; Comp Time Earned: 63.75

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime Report](#)

C. SUBJECT: Warrants

1. Nos 7011-7090: \$244,568.66
2. Excepting - Sebastian 7032 \$150.00

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

D. SUBJECT: Agreement for Labor Compliance Services for the Residential Water Meter Project (JJ)

RECOMMENDATION: Council by motion adopt resolution approving agreement for labor compliance services with Richard Perez dba Labor Consultants of California for the Residential Water Meter Project.

ATTACHMENTS: [Staff Report - LCP Consultant](#)

3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

A. SUBJECT: Presentation from Kerman Unified School District on Building Projects and Water Conservation (MR)

RECOMMENDATION: Council receive presentation.

- B. SUBJECT: Amending Resolution No. 14-47 Relating to Municipal Utility Guidelines During Drought Emergency to Allow Exemption for Kerman Unified School District School Sports and Recreation Fields to Provide for the Public Health and Safety of Users (JK)

RECOMMENDATION: Council by motion adopt resolution amending Resolution No. 14-47 Relating to Municipal Utility Guidelines During Drought Emergency to allow exemption for Kerman Unified School District school sports and recreation fields to provide for the public health and safety of users.

ATTACHMENTS: [Staff Report - KUSD](#)

- C. SUBJECT: Letter of Request from Robert D. Epperson, Kerman Planning Commission Chairman Regarding Commissioner Compensation (MR)

RECOMMENDATION: Council review letter of request and direct staff accordingly.

ATTACHMENTS: [Letter of Request](#)

- D. SUBJECT: Resolution Approving a Lieutenant's Position and Amending the Public Safety Employee Salary Scale to Include the Rank of Lieutenant (JKB)

RECOMMENDATION: Council by motion adopt resolution approving a Lieutenant's position and amending the Public Safety Employee Salary Scale to include the rank of Lieutenant.

ATTACHMENTS: [Staff Report - Public Safety Employees Salary Scale](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

- A. Kerman Harvest Festival – September 17-20
- Opening Ceremonies – Thursday, September 17, 7:15 p.m. Kerckoff Park
 - Parade – Saturday, September 19, 10 a.m.

7. CLOSED SESSION

- A. Pursuant to Government Code Section 54957 - Public Employee Appointment/Employment Title: City Manager

COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN

8. ADJOURNMENT

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.



MINUTES
KERMAN CITY COUNCIL
REGULAR MEETING
Kerman City Hall
850 S. Madera Avenue
Wednesday, August 19, 2015
6:30 PM

Stephen B. Hill – Mayor
 Gary Yep – Mayor Pro Tem
 Rhonda Armstrong – Council Member
 Nathan Fox – Council Member
 Bill Nijjer – Council Member

<p>Present: Mayor Hill (SH) Rhonda Armstrong (RA) Gary Yep (GY), Fox (NF), Nijjer (BN) Absent: None Also Present: Interim City Manager Kunkel, City Attorney Cantú, Chief of Police, Community Services Director, Finance Director, Public Works Director, City Engineer</p>	<p>Voting: Yes, No, Absent (Abstain if needed)</p>
<p>OPENING CEREMONIES</p> <ul style="list-style-type: none"> • Welcome – Mayor • Call to Order • Roll Call • Invocation • Pledge of Allegiance – City Clerk 	<p>6:32 p.m. All present except BN SH Performed</p>
<p>AGENDA APPROVAL/ADDITIONS/DELETIONS</p>	<p>Approved GY/RA (4-0-1) BN</p>
<p>1. PRESENTATIONS/CEREMONIAL MATTERS</p>	<p>6:38 p.m. BN arrived</p>
<p>A. Swearing In of New Reserve Officers Matthew Beye, Ray Raigoza and Jose Valdovinos (JKB)</p>	<p>Performed</p>
<p>REQUEST TO ADDRESS COUNCIL</p>	<p>None</p>
<p>2. CONSENT CALENDAR</p>	<p>Approved GY/BN</p>
<p>A. <u>SUBJECT</u>: Minutes <u>RECOMMENDATION</u>: Council approve minutes as presented.</p>	<p>excepting 6964, 6998, 6999, 6975 (5-0-0)</p>
<p>B. <u>SUBJECT</u>: Payroll Payroll Report: July 19 - August 1, 2015; \$138,055.25; Overtime: \$4,300.10; Standby: \$1,241.15; Comp Time Earned: 11.25 <u>RECOMMENDATION</u>: Council approve payroll as presented.</p>	

C. SUBJECT: Warrants

1. Nos. 6910 - 7010: \$175,714.72

2. Excepting - Sebastian: 6964 - \$2,673.38; 6998 -\$260.00; 6999 - \$417.29
Valley Food Center: 6975 - \$44.28

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

Approved
6964, 6998,
6999 NF/GY
(4-0-1) RA
employee
Approved
6975 NF/RA
(4-0-1) GY
part owner

D. SUBJECT: Resolution Approving Agreement with San Joaquin Valley Railroad for the Goldenrod Avenue Crossing (JJ)

RECOMMENDATION: Council by motion adopt resolution approving agreement with San Joaquin Valley Railroad for the improvement of the Goldenrod Avenue crossing and authorize the interim City Manager to sign the agreement on behalf of the City.

Res 15-45

3. PUBLIC HEARINGS

None

DEPARTMENT REPORTS

A. SUBJECT: First Reading and Introduction of Ordinance Adding Section 17.94 to Title 17 of the Kerman Municipal Code To Comply with AB2188 Regarding Expedited Permit Processing For Small Residential Roof Top Solar Systems (OP)

Approved
GY/NF
(5-0-0)
Set PH Sept
16, 2015

RECOMMENDATION: Council introduce and waive further reading of Ordinance adding section 17.94 to Title 17 of the Kerman Municipal Code to comply with AB 2188 regarding expedited permitting procedures for small residential roof top solar and set a public hearing for September 16, 2015.

B. SUBJECT: Interim Urgency Ordinance Enacted Pursuant to California Government Code Section 65858 Temporarily Prohibiting the Establishment of Businesses Offering Massages Pending Study and Adoption of Regulatory and Zoning Standards (JK/HCM)

Approved
GY/NF
(5-0-0)

RECOMMENDATION: Council by motion adopt the Interim Urgency Ordinance Temporarily Prohibiting the Establishment of Businesses Offering Massages Pending Study and Adoption of Regulatory and Zoning Standards.

Ord. 15-02

C. SUBJECT: Resolution Urging the State to Provide New Sustainable Funding for State and Local Transportation Infrastructure (JK)

Approved
SH/RA
subject to
recitals, facts
and circum-
stances
(5-0-0)

RECOMMENDATION: Council by motion adopt resolution urging Governor and Legislature to identify a sufficient and stable funding source for local street and road and state highway maintenance and rehabilitation.

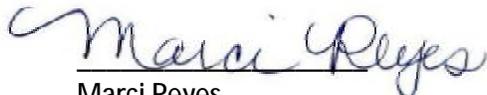
Res 15-46

<p>D. <u>SUBJECT</u>: Resolution Approving Agreement for Community Development Block Grant (CDBG) Funds for the Kerman Soroptimist Park ADA Restroom Improvements Project (JJ)</p> <p><u>RECOMMENDATION</u>: Council by motion adopt the resolution approving the agreement for Community Development Block Grant funds for the Kerman Soroptimist Park ADA Restroom Improvements Project No. 15371.</p>	<p>Approved GY/NF (5-0-0)</p> <p>Res 15-47</p>
<p>E. <u>SUBJECT</u>: Resolution Amending Purchasing Policy Relating to Personnel Consulting Services (JK)</p> <p><u>RECOMMENDATION</u>: Council by motion adopt resolution amending the City Purchasing Policy relating to Personnel Consulting Services.</p>	<p>Approved RA/BN (5-0-0)</p> <p>Res 15-48</p>
<p>4. CITY MANAGER/STAFF COMMUNICATIONS</p>	
<p>5. MAYOR/COUNCIL REPORTS</p>	
<p>6. CLOSED SESSION</p>	<p>None</p>
<p>7. ADJOURNMENT</p>	<p>7:28 p.m. Approved GY/RA (5-0-0)</p>

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date:



Marci Reyes
City Clerk

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: August 02, 2015 - August 15, 2015

EMPLOYEE	SALARY	RETRO PAY	OVERTIME		HOLIDAY OT at 1/2		STANDBY		GROSS SALARY	COMP TIME EARNED
		& Other	HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
ADMINISTRATION										
Alvarez, Josefina	\$ 1,792.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,792.15	
Camacho, Josie	\$ 1,191.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,191.23	
Camacho-Collier, Carol	\$ 2,354.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,354.77	
Gonzalez, Diana	\$ 1,974.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,974.69	
Jones, Toni	\$ 3,042.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,042.46	
Kunkel, John	\$ 4,153.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 4,153.85	
Nazaroff, Helen	\$ 1,958.31	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,958.31	
Reyes, Marcia	\$ 2,586.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,586.00	
TOTAL	\$ 19,053.46	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 19,053.46	0.00
REC/SOCIAL										
Arredondo, Barbara	\$ 1,542.05	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,542.05	
Arredondo, Raquel	\$ 105.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 105.00	
Barajas, Stephanie	\$ 60.94	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 60.94	
Burdine-Slaven, Jeannette	\$ 1,526.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,526.77	
Denman, Wayne	\$ 29.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 29.25	
Esocbedo, Delaney	\$ 26.81	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 26.81	
Figueroa, Rita	\$ 380.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 380.00	
Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	
Gonzalez, Arthur	\$ 28.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 28.50	
Gonzalez, Jose Felix	\$ 1,615.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,615.85	1.50
Gutierrez, Jacqueline	\$ 159.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 159.00	
Johnson, Theresa	\$ 1,683.23	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,683.23	
LeBlanc, Noah	\$ 94.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 94.50	
Lujan, Vanessa	\$ 517.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 517.00	
Martinez, Ramiro Jr	\$ 29.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 29.25	
Salvador, Mark	\$ 1,984.62	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,984.62	
Sidhu, Nirmal	\$ 1,479.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,479.69	1.50
Silva, Jessica	\$ 640.63	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 640.63	
Villa, Erika	\$ 94.50	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 94.50	
Villalobos, Stacey	\$ 96.75	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 96.75	
Villanueva, Lilianna	\$ 60.94	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 60.94	
Villarreal, Arlene	\$ 465.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 465.00	
TOTAL	\$ 16,355.03	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 16,355.03	3.00
POLICE										
Antuna, Eric	\$ 2,231.62	\$ -	31.50	\$ 1,318.05	-	\$ -	-	\$ -	\$ 3,549.67	
Antuna, Miguel	\$ 656.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 656.00	
Barbosa, Isaias	\$ 2,392.06	\$ -	1.00	\$ 44.85	-	\$ -	-	\$ -	\$ 2,436.91	
Barcoma, Wilbert	\$ 2,924.56	\$ -	8.00	\$ 438.68	-	\$ -	-	\$ -	\$ 3,363.25	
Belding, Jeff	\$ 2,526.71	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,526.71	6
Beye, Matthew	\$ 480.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 480.00	
Blohm, Joseph	\$ 4,463.31	\$ 624.12	-	\$ -	-	\$ -	-	\$ -	\$ 5,087.43	
Chapman, Tom	\$ 2,437.62	\$ -	4.00	\$ 182.82	-	\$ -	8.00	\$ 60.94	\$ 2,681.39	
Cubillos, Teresa-Final	\$ 2,687.02	\$ 7,813.93	-	\$ -	-	\$ -	-	\$ -	\$ 10,500.95	
Davis, Jeff	\$ 3,070.74	\$ -	-	\$ -	-	\$ -	8.00	\$ 76.77	\$ 3,147.51	9
Dunn, Jacob	\$ 1,699.85	\$ -	4.00	\$ 127.49	-	\$ -	-	\$ -	\$ 1,827.33	
Francone, Kevin	\$ 960.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 960.00	
Godfrey, Kyle	\$ 1,182.00	\$ -	1.00	\$ 22.16	-	\$ -	-	\$ -	\$ 1,204.16	
Ledezma, Linda	\$ 1,272.11	\$ -	7.00	\$ 119.26	-	\$ -	-	\$ -	\$ 1,391.37	
Lehman, Dustin	\$ 1,784.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,784.77	
Madrugá, Ron	\$ 2,392.06	\$ -	3.00	\$ 134.55	-	\$ -	9.00	\$ 67.28	\$ 2,593.89	

CITY OF KERMAN PAYROLL REPORT

PAY PERIOD: August 02, 2015 - August 15, 2015

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		HOLIDAY OT at 1/2		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT	HOURS	AMOUNT		
Magallon, Peter	\$ 2,437.62	\$ -	10.00	\$ 457.05	-	\$ -	1.00	\$ 7.62	\$ 2,902.30	4.5
Medina-Labetiaux, EJ	\$ 1,784.77	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,784.77	
Mendoza, Sandra	\$ 2,403.45	\$ -	8.50	\$ 383.05	-	\$ -	-	\$ -	\$ 2,786.50	12
Nelson, Christopher J	\$ 3,145.64	\$ -	10.00	\$ 589.81	-	\$ -	-	\$ -	\$ 3,735.45	
Ness, Lee	\$ 2,066.31	\$ -	1.00	\$ 38.74	-	\$ -	-	\$ -	\$ 2,105.05	
Nevis, James	\$ 2,323.72	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,323.72	
Ramirez, Donald	\$ 1,508.77	\$ -	6.00	\$ 169.74	-	\$ -	-	\$ -	\$ 1,678.51	
Raigoza, Ray	\$ 468.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 468.00	
Rodrigues, Mary	\$ 1,776.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,776.92	
Rodriguez, Erika	\$ 2,105.76	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,105.76	27
Seroka, Dylan	\$ 1,784.77	\$ -	1.00	\$ 33.46	-	\$ -	-	\$ -	\$ 1,818.23	
Tiwana, Manpreet	\$ 2,125.44	\$ -	24.00	\$ 956.45	-	\$ -	-	\$ -	\$ 3,081.89	
Valdovinos, Jose	\$ 480.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 480.00	
TOTAL:	\$ 57,571.61	\$ 8,438.05	120.00	\$ 5,016.18	-	\$ -	26.00	\$ 212.60	\$ 71,238.44	58.50
<u>PUBLIC WORKS</u>										
Arechiga, Pastor	\$ 1,759.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,759.85	
Barajas, Michael	\$ 1,936.78	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,936.78	
Castro, Joseph	\$ 1,804.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,804.15	
Chavez, Fernando M.	\$ 2,392.15	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,392.15	
Coronado, Karl	\$ 1,040.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,040.00	
Gastelum, Humberto	\$ 1,942.93	\$ -	13.00	\$ 534.31	-	\$ -	22.50	\$ 546.45	\$ 3,023.68	
Gonzales, Ruben	\$ 2,031.25	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,031.25	
Gruce, Robert	\$ 2,502.92	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,502.92	
Isaak, Denise	\$ 1,481.54	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,481.54	
Madruga, Lydia	\$ 1,984.57	\$ -	4.00	\$ 148.84	-	\$ -	-	\$ -	\$ 2,133.41	
Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	
Prieto, Ruben	\$ 1,780.20	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,780.20	
Ramirez, Manuel	\$ 1,849.26	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,849.26	
Rodriguez, Joe	\$ 91.02	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 91.02	
Sanchez, Daniel	\$ 1,479.69	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,479.69	
Tinoco, Alfonso	\$ 1,040.00	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 1,040.00	
Vallejo, Edward	\$ 2,211.41	\$ -	7.00	\$ 310.98	-	\$ -	22.50	\$ 621.96	\$ 3,144.34	
Zapata, Domingo	\$ 970.56	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 970.56	
TOTAL	\$ 32,152.13	\$ -	24.00	\$ 994.13	\$ -	\$ -	\$ 45.00	\$ 1,168.41	\$ 34,314.66	0.00
<u>PLANNING</u>										
Kufis, Chris	\$ 2,417.12	\$ -	-	\$ -	-	\$ -	-	\$ -	\$ 2,417.12	
Pimentel, Olivia	\$ 2,220.99	\$ -	2.00	\$ 83.29	-	\$ -	-	\$ -	\$ 2,304.28	2.25
TOTAL	\$ 4,638.12	\$ -	2.00	\$ 83.29	-	\$ -	-	\$ -	\$ 4,721.40	2.25
<u>PLANNING</u>					<u>COUNCIL</u>					
Epperson, R	\$ -						Yep	\$ 145.00		
Bandy, R	\$ -						Fox	\$ 20.00		
Nehring, K	\$ -						Nijjer	\$ 145.00		
Kehler, E	\$ -						Armstrong	\$ 145.00		
Wettlaufer, K	\$ -						Hill	\$ 145.00		
Jones, C	\$ -									
Nunez, M	\$ -									
Total	\$ -			Total				\$ 600.00		
GRAND TOTAL:	\$130,370.34	\$8,438.05	146.00	\$6,093.59	-	\$0.00	71.00	\$1,381.01	\$146,282.99	63.75

**CITY OF KERMAN
OVERTIME SUPPLEMENTAL PAYROLL REPORT**

PAY PERIOD 8/2/15-8/15/15

POLICE DEPARTMENT

Overtime Categories - Number of Hours

Regular Overtime	Holiday OT at 1/2 Time	Shift Coverage	SID	Training	Avoid the 21 Grant	Special Events	Total
108		4		8			120
(see notes below for overtime description)							

DOUBLE TIME: (Sunday)

PUBLIC WORKS DEPARTMENT

Sub Total 0
120

Overtime Categories - Number of Hours

Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total
5.5	4.5	1	4		4	19
(see notes below for overtime description)						

DOUBLE TIME: (Sunday)

COMMUNITY SERVICES DEPARTMENT

Sub Total 4
24.0

Overtime Categories - Number of Hours

Regular Overtime	After Hour Event	Total
	1	5
Sub Total <u>0</u>		
0		

FINANCE / PLANNING DEPARTMENTS

Overtime Categories - Number of Hours

Planning Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
2					2
Sub Total					2

Total Hours (All Departments) 146.0

POLICE DEPARTMENT:

Regular Overtime – 4 hrs explorer mtg, 3 hrs neighborhood watch/National Night Out mtgs., 41 hrs FTO Orientation, 18 hrs late arrests/calls/reports, 4 hrs MDIC interview, 4 hrs records coverage, 16 hrs records mtg/training, 1 hr translation for sexual assault case, 7 hrs prep for NNO, 2 hrs supervisor mtg, 8 hrs evidence purge

Holiday Overtime – hrs - Officers working on a holiday get paid OT 1/2 time.

Shift Coverage – 4 hrs shift coverage due to officers being out on vacation, or called in sick,

Special Investigation Division (SID) – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc.

Training – 8 hrs FTO Orientation

Grant – hrs AVOID Grant

Special Events - hrs July 3rd Fireworks show

PUBLIC WORKS DEPARTMENT:

Water Service - Includes 5.5 hrs for shut-off and turn-on of service, all water related emergencies.

Sewer Emergencies - 4.5 hrs SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)

Animal Control - 1 hr & 1 hr DT Vicious or dead animals. (not normally used for stray animals)

Special Events - 4 hrs , National Night Out Water Conservation booth.

Other -

Call Back -

On-Call Duties 4 hrs and 4 hrs DT for reading and recording flow meters on wells and sewer plant; feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends and/or any holidays.

COMMUNITY SERVICES DEPARTMENT

Regular Overtime – On occasion, but very rare due to the amount of part-time employees.

After Hour Event – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant.

FINANCE / PLANNING DEPARTMENTS

Planning Overtime - 2 hrs City Council Crown Deferment Agreement Request

Utility Billing - Completed on the 1st of each month.

Payroll - Completed bi-weekly.

Dog Clinic - Once a year clinic held after business hours.

Year-End Audit - Completed over a period of time at the end of each fiscal year.

Accounts Payable

Checks by Date - Detail by Check Date

User: jcamacho
 Printed: 8/25/2015 3:24 PM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7011	10010	ACCONTEMPS	08/18/2015	
	43686715	FIN-TEMP AGENCY PERSONNEL 36 HRS		62.85
	43686715	FIN-TEMP AGENCY PERSONNEL 36 HRS		220.00
	43686715	FIN-TEMP AGENCY PERSONNEL 36 HRS		188.58
	43686715	FIN-TEMP AGENCY PERSONNEL 36 HRS		157.13
Total for Check Number 7011:				628.56
7012	10015 67012	ADVANCE FORMS MANAGEMENT FIN-AP BLANK CHECK STOCK	08/18/2015	583.92
Total for Check Number 7012:				583.92
7013	10504 5324376848 5324383458	AUTOZONE V/E-HEATER HOSE #1240 V/E-SPARK PLUG #1364	08/18/2015	4.19 2.65
Total for Check Number 7013:				6.84
7014	10617 344815	C.A. REDING CO., INC. BPO-LANIER/MP C3503 COPIER	08/18/2015	85.55
Total for Check Number 7014:				85.55
7015	10452 K080515 K080515	CITY OF FRESNO WMD WTR-LAB ANALYSIS SWR-LAB ANALYSIS	08/18/2015	75.00 85.50
Total for Check Number 7015:				160.50
7016	10104 815555002101476	COMCAST TECH-TECHNOLOGY SERVICES 8/14/15-9/1	08/18/2015	168.92
Total for Check Number 7016:				168.92
7017	10106 2624033	CONSOLIDATED EDISON SOLUTIONS SWR-SOLAR POWER	08/18/2015	14,335.26
Total for Check Number 7017:				14,335.26
7018	10741 8739	DISPENSING TECHNOLOGY CORPOR/ STRTC-STREET MAINTENANCE SUPPLIES	08/18/2015	2,094.43
Total for Check Number 7018:				2,094.43
7019	10144 5906956 5907021	ELBERT DISTRIBUTING, INC V/E-OIL & TRANS ADDITIVE V/E-OIL ADDITIVE & REFRIGERANT	08/18/2015	120.54 81.36
Total for Check Number 7019:				201.90
7020	10153	FACTORY MOTOR PARTS CO.	08/18/2015	

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	43-Z02058	V/E-BATTERIES #1426 & #1444		252.84
			Total for Check Number 7020:	252.84
7021	10194 E333785	HD SUPPLY WATERWORKS, LTD WTR-METER FLAGS/WASHERS & NUTS	08/18/2015	32.06
			Total for Check Number 7021:	32.06
7022	10514 11897 12000 12000	ICAD INC. SWR-SHORT PD INVOICE WTR-PHONE SUPPORT / WIN911 COMMUN WTR-PHONE SUPPORT / WIN911 COMMUN	08/18/2015	30.00 62.50 62.50
			Total for Check Number 7022:	155.00
7023	10239 40143 40144	KERWEST NEWSPAPERS BPO-PLANNING COMMISSION PUBLIC HE BPO-PLANNING COMMISSION NOTICE 8/1	08/18/2015	99.00 45.00
			Total for Check Number 7023:	144.00
7024	10678 127491 127770 127975 128081 8172015	MAC'S EQUIPMENT INC V/E-SUPPLIES 1 INV <\$50 PD-SUPPLIES 1 INV <\$50 V/E-BULBS FUSES FILTERS V/E-SUPPLIES 1 INV <\$50 V/E-SUPPLIES 2 INV <\$50	08/18/2015	13.70 15.16 177.14 41.11 15.89
			Total for Check Number 7024:	263.00
7025	10260 112566 118500 119396	METRO UNIFORM & ACCESSORIES PD-CREDIT MEMO PD-UNIFORM RES K FRANCONI PD-CREDIT MEMO	08/18/2015	-2.16 237.40 -28.85
			Total for Check Number 7025:	206.39
7026	10269 8172015 8172015 8172015 8172015 8172015	MOUNTAIN VALLEY PEST CONTROL BLDG-PEST CONTROL - CITY HALL BLDG-PEST CONTROL - CITY YARD & PW BLDG-PEST CONTROL - PD BLDG-PEST CONTROL - COMMUN CTR BLDG-PEST CONTROL - WWTP & DOG POI	08/18/2015	85.00 75.00 75.00 75.00 75.00
			Total for Check Number 7026:	385.00
7027	10271 0000038516 0000038641	MUNISERVICES, LLC ADM-STARS SERVICE TAX 1ST QTR 2015 ADM-SUTA SERVICE TAX QTR 3/31/15	08/18/2015	500.00 2,123.74
			Total for Check Number 7027:	2,623.74
7028	10457 322037 322037 322037	OFFICEMAX INC. V/E-OFFICE SUPPLIES SWR-OFFICE SUPPLIES V/E-OFFICE SUPPLIES	08/18/2015	32.47 19.08 42.24
			Total for Check Number 7028:	93.79
7029	10285 8261900	ONTRAC BPO-PLAN CHECK OVERNIGHT DELIVERY	08/18/2015	52.87

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 7029:	52.87
7030	10289	P.G.& E.	08/18/2015	
	5467738309-0	WTR/SWR/SD-MONTHLY UTILITY SERVICE		26,827.01
	5467738309-0	WTR/SWR/SD-MONTHLY UTILITY SERVICE		163.08
	5467738309-0	WTR/SWR/SD-MONTHLY UTILITY SERVICE		20.37
	5467738309-0	WTR/SWR/SD-MONTHLY UTILITY SERVICE		50.61
	6206788690-3	CS-MONTHLY UTILITIES 6/10/15-7/8/15		3,799.55
	6206788690-3	CS-MONTHLY UTILITIES 6/10/15-7/8/15		1,187.24
	6206788690-3	CS-MONTHLY UTILITIES 6/10/15-7/8/15		100.00
	9081203718-3	CS-MONTHLY UTILITIES 6/10/15-7/8/15		10.71
			Total for Check Number 7030:	32,158.57
7031	10319	RENO'S HARDWARE	08/18/2015	
	0054635	LLD-LANDSCAPING/SPRINKLER SUPPLIES		56.86
	0055461	LLD-SUPPLIES 1 INV<\$50 ACCT #86		1.19
	0055666	BLDG-SUPPLIES 1 INV<\$50 ACCT #86		13.26
	0055925	WTR-SUPPLIES 1 INV<\$50 ACCT #86		4.96
	0056115	V/E-HOSES FOR SHOP COOLER ACCT #86		16.56
	8132015	SWR-SUPPLIES 3 INV<\$50 ACCT #86		48.24
	8132015	BPO-SUPPLIES 5 INV<\$50 ACCT #86		68.25
			Total for Check Number 7031:	209.32
7032	10331	SEBASTIAN	08/18/2015	
	61996	SWR-T/S SCADA WIN911 CALLOUT 842-730		75.00
	61996	WTR-T/S SCADA WIN911 CALLOUT 842-730		75.00
			Total for Check Number 7032:	150.00
7033	10354	T & T PAVEMENT MARKINGS	08/18/2015	
	2015662	STRTC-25-18" REFLECTIVE CONES		311.15
			Total for Check Number 7033:	311.15
7034	10441	TURF STAR INC.	08/18/2015	
	6907277-00	V/E-2 CASTER KITS FOR TORO MOWERS		221.40
			Total for Check Number 7034:	221.40
7035	10644	US BANK EQUIPMENT FINANCE	08/18/2015	
	284400819	BPO-LANIER/MP C3503 COPIER LEASE		111.73
			Total for Check Number 7035:	111.73
7036	10864	VALERIE TAPIA	08/18/2015	
	101	WTR-HIGH EFF TOILET REBATE		100.00
			Total for Check Number 7036:	100.00
7037	10391	VALLEY FARM SUPPLY STORES	08/18/2015	
	8182015	BPO-SUPPLIES 4 INV <\$50		101.79
	8182015	STRTC-SUPPLIES 3 INV <\$50		37.94
	8182015	WTR-SUPPLIES 8 INV <\$50		133.71
	8182015	SWR-SUPPLIES 4 INV <\$50		92.66
	8182015	V/E PD-SUPPLIES 2 INV <\$50		4.86
	OFF1K102720	LLD-35 FT SPRAY HOSE		65.16
	OFF1K105091	SWR-3 GAL HAND SPRAYER		64.92
	OFF1K105206	BLDG-SUPPLIES 1 INV <\$50		43.25
	OFF1K105404	LLD-SUPPLIES 1 INV <\$50		35.63

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	OFF1K105457	WTR-VARIOUS SUPPLIES		76.75
	OFF2K104792	BPO-CREDIT ON ACCT		-0.77
	OFF2K104999	WTR-CANOPY/EXTENSION POLES		111.35
	OFF2K105075	V/E-SUPPLIES 1 INV <\$50		7.56
	OFF2K105290	V/E-SUPPLIES 1 INV <\$50		3.23
Total for Check Number 7037:				778.04
7038	10413	YAMABE & HORN ENGINEERING	08/18/2015	
	33712	WHITESBRIDGE & VINELAND TRAFFIC SI		1,360.00
	33713	TRACT NO 5478 WESTERN INSUR LAWSUI		367.50
	33714	GENERAL ENGINEERING		1,451.25
	33715	WELL NO 18 PRODUCTION WELL		696.60
	33716	MID-VALLEY DISPOSAL EXPANSION REVI		730.00
	33717	DOUBLE L MHP WATER SERVICE/WELL 18		2,100.00
	33718	VINELAND AVENUE WIDENING		917.50
	33719	UPRR PEDESTRIAN & BICYCLE TRAIL		120.00
	33720	PROP 84 WATER METER PROJECT		3,486.25
	33721	CALIFORNIA & MAY RECONSTRUCTION F		1,110.00
	33722	PAVEMENT MANAGEMENT SYSTEM		1,500.00
	33723	CDBG KATEYS KIDS PARK		210.00
	33724	CALIFORNIA RECONSTRUCTION LOCAL		5,317.50
	33725	SR2S PEDESTRIAN SAFETY IMPROVEMEN		957.50
	33726	KERMAN HIGH SCHOOL PARKING LOT RE		105.00
	33727	2015 CIP UPDATE STREET CIP		367.50
	33728	2015 LLMD ASSESSMENT		670.00
	33729	CALIFORNIA AVE SIDEWALK-DEL NORTE		1,587.50
	33730	GROUNDWATER MANAGTEMENT ENGINE		315.00
	33731	SPR 15-03 VALLEY HEALTH PARKING LOT		577.50
	33732	FY 16/17 CDBG APPLICATION		1,522.50
	33733	SPR 15-01 CAMPOS ROCK & NURSERY SUF		682.50
	33734	GUERRA UTILITY AGREEMENT		1,025.00
Total for Check Number 7038:				27,176.60
Total for 8/18/2015:				83,691.38
ACH	10147	Employment Development Department	08/21/2015	
	8212015	C PR TAX DEPOSIT 8/21/15 SIT PAYABLE=P		4,517.68
	8212015	C PR TAX DEPOSIT 8/21/15 SDI PAYABLE=S		1,221.59
Total for this ACH Check for Vendor 10147:				5,739.27
ACH	10517	Federal Taxes-Payroll	08/21/2015	
	8212015	C PAYROLL TAX DEPOSIT 8/21/15 FIT PAYA		15,473.89
	8212015	C PAYROLL TAX DEPOSIT 8/21/15 FICA PAY		17,708.14
	8212015	C PAYROLL TAX DEPOSIT 8/21/15 FICA ME		4,141.46
Total for this ACH Check for Vendor 10517:				37,323.49
ACH	10518	Kerman Police Officers Assn.	08/21/2015	
	8212015	C MEMBERSHIP DUES 8/21/15		648.12
Total for this ACH Check for Vendor 10518:				648.12
ACH	10519	Kerman Municipal Employees Assn.	08/21/2015	
	8212015	C MEMBERSHIP DUES 8/21/15		165.00
Total for this ACH Check for Vendor 10519:				165.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
ACH	10520	ICMA-RC	08/21/2015	
	8212015	C DEFERRED COMP 8/21/15		2,640.00
	8212015	C LOAN PAYMENTS		983.30
	8212015	C LOAN FEES		-23.07
Total for this ACH Check for Vendor 10520:				3,600.23
ACH	10522	CalPERS	08/21/2015	
	8212015	C EMPLOYER PAID CONTRIBUTIONS		10,319.71
	8212015	EMPLOYEE PAID CONTRIBUTIONS		8,377.88
	8212015	CONTRIBUTION ADJ		-4.39
	8212015	CONTRIBUTION ADJ		4.39
Total for this ACH Check for Vendor 10522:				18,697.59
Total for 8/21/2015:				66,173.70
7039	10010	ACCONTEMPS	08/25/2015	
	43721045	FIN-TEMP AGENCY PERSONNEL 40 HRS		69.83
	43721045	FIN-TEMP AGENCY PERSONNEL 40 HRS		244.44
	43721045	FIN-TEMP AGENCY PERSONNEL 40 HRS		209.53
	43721045	FIN-TEMP AGENCY PERSONNEL 40 HRS		174.60
Total for Check Number 7039:				698.40
7040	10014	ADMINISTRATIVE SOLUTIONS, INC	08/25/2015	
	30560	HR-SEPT BLUE SHIELD PLAN ADMIN		765.00
	8242015	HR-SEPT EMPLOYER FLEX PLAN		10,100.00
	8242015	HR-AUG SEC 125 EMPLOYEE CONT		2,177.56
	8242015	HR-SEPT DENTAL CLAIMS FUNDING		4,345.86
	83124	HR-SEPT SEC 125 PLAN ADMIN		90.00
Total for Check Number 7040:				17,478.42
7041	10019	AFLAC	08/25/2015	
	426578	HR-AUG EMPLOYEE VOLUNTARY INSUR		184.56
Total for Check Number 7041:				184.56
7042	10021	ALERT O LITE	08/25/2015	
	0445330-IN	AAC-TRASH BAGS		38.94
Total for Check Number 7042:				38.94
7043	10039	AT&T	08/25/2015	
	23434345970408	PD-T-1 LINE 8/10/15-9/9/15		271.33
Total for Check Number 7043:				271.33
7044	10054	BLUE SHIELD OF CALIFORNIA	08/25/2015	
	152290001779	HR-SEPT MEDICAL COVERAGE		27,705.92
	152290001779	HR-SEPT COBRA COVERAGE		288.61
Total for Check Number 7044:				27,994.53
7045	10092	CENTRAL VALLEY TOXICOLOGY	08/25/2015	
	238839A	PD-BLOOD TEST 15-0974		75.00
	239906	PD-BLOOD TEST 15-1207		78.00
	239907	PD-BLOOD TEST 15-1162		125.00
	240135	PD-BLOOD TEST 15-1201		215.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 7045:	493.00
7046	10452 K081215 K081215	CITY OF FRESNO WMD WTR-LAB ANALYSIS SWR-LAB ANALYSIS	08/25/2015	30.00 73.50
			Total for Check Number 7046:	103.50
7047	10103 3420205-0901676	COLONIAL LIFE HR-AUG EMPLOYEE CONTRIBUTION	08/25/2015	515.60
			Total for Check Number 7047:	515.60
7048	10826 617112	CROWN SERVICES CO CS-PORTA-POTTIES/SINKS	08/25/2015	102.82
			Total for Check Number 7048:	102.82
7049	10119 INV0945946	DASH MEDICAL GLOVES PD-10 BOXES GLOVES	08/25/2015	77.80
			Total for Check Number 7049:	77.80
7050	10571 C24461	DITCH WITCH WTR-NOZZLE FOR VACCUM TRUCK	08/25/2015	130.08
			Total for Check Number 7050:	130.08
7051	10865 08182015	JACOB DUNN PD-5 DAY LUNCH SUBSISTENCE OFC DUN	08/25/2015	65.00
			Total for Check Number 7051:	65.00
7052	10524 2036175003	DUNN EDWARDS STRTC-SWITCH TIPS FOR PAINT MACHINE	08/25/2015	311.58
			Total for Check Number 7052:	311.58
7053	10619 L888815808 L888815808 L888815808 L888815808 L888815808 L888815808 L888815808 L888815808 L888815808 L888815808	EDD VAR-2ND QTR EMPLOYMENT TAX VAR-2ND QTR EMPLOYMENT TAX	08/25/2015	24.35 170.45 146.10 121.75 24.35 1,580.00 17.00 -78.00 1,220.00
			Total for Check Number 7053:	3,226.00
7054	10144 5907107	ELBERT DISTRIBUTING, INC V/E-AC OIL & MOTOR OIL ADDITIVE	08/25/2015	106.53
			Total for Check Number 7054:	106.53
7055	10151 157814 157815 198796	EWING IRRIGATION PRODUCTS PRK-SPRINKLER SUPPIES-KPK PRK-SPRINKLER SUPPIES-LP SWR-REPLACE SCREW PRESS WATER LINI	08/25/2015	164.23 322.75 376.69

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 7055:	863.67
7056	10866 15937 16050	FIG GARDEN ROCKERY CS-CRUSHED ROCK/KATEY'S KIDS PARK CS-CRUSHED ROCK/KATEY'S KIDS PARK	08/25/2015	568.98 299.78
			Total for Check Number 7056:	868.76
7057	10162 SO12865	FRESNO COUNTY TREASURER PD-JULY PRISONER PROCESSING SERVICE	08/25/2015	72.00
			Total for Check Number 7057:	72.00
7058	10164 4966	FRESNO IRRIGATION DISTRICT FID-REVIEW OF VINELAND PROJECT	08/25/2015	641.30
			Total for Check Number 7058:	641.30
7059	10168 AT19382	FRESNO NETWORKS TECH-MONTHLY TECHNOLOGY SUPPORT	08/25/2015	2,813.38
			Total for Check Number 7059:	2,813.38
7060	10169 23828	FRESNO PET CEMETERY AAC-14 ANIMAL CARCASSES DISPOSED O	08/25/2015	211.20
			Total for Check Number 7060:	211.20
7061	10185 9803237339	GRAINGER CS-REPLACEMENT MOTOR LIONS PARK	08/25/2015	235.40
			Total for Check Number 7061:	235.40
7062	10199 1088-115271 3855675 9971874	HOME DEPOT CREDIT SERVICES CS-2 HAND RAILS PD-WATER FILTER PD FRIDGE CS-PARK EQUIPMENT KATEYS KIDS PARK	08/25/2015	302.70 48.68 4,154.00
			Total for Check Number 7062:	4,505.38
7063	10514 12024 12024	ICAD INC. WTR-WIN911 COMM ERROR SWR-WIN911 COMM ERROR	08/25/2015	356.88 356.87
			Total for Check Number 7063:	713.75
7064	10204 36162 36162 36162	IDTS INC PD-PRE EMPLOYMENT DRUG SCREEN BE' PD-INITIAL ENROLLMENTS BEYE, RAIGO' PD-ANNUAL ENROLLMENT NELSON	08/25/2015	180.00 15.00 5.00
			Total for Check Number 7064:	200.00
7065	10205 IN-000448212 IN-000547244	INDEPENDENT STATIONERS CS-SC COFFEE CUPS REC-HH ASP PENCILS & SHARPENER	08/25/2015	25.73 25.28
			Total for Check Number 7065:	51.01
7066	10873 102	JOHN BERRY WTR-2 HIGH EFF TOILET REBATES	08/25/2015	200.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
			Total for Check Number 7066:	200.00
7067	10485 1031	JP AIR CONDITIONING & HEATING CS-REPLACE EVAP COIL & DRYER PD	08/25/2015	1,200.00
			Total for Check Number 7067:	1,200.00
7068	10818 1247	MARINE DIVING SOLUTIONS WTR-INSPECT A& CLEAN POTABLE WATE	08/25/2015	2,995.00
			Total for Check Number 7068:	2,995.00
7069	10259 152223088101	MES VISION HR-SEPT VISION PREMIUM	08/25/2015	690.12
			Total for Check Number 7069:	690.12
7070	10265 08052015 08052015 08052015 08052015 08052015 08052015 08052015 08052015 08052015 08052015 08052015 08052015	MONTOY LAW CORPORATION CC-JULY LEGAL FEES-MONTHLY MTGS AI CC-JULY LEGAL FEES-CLAIMS CC-JULY LEGAL FEES-GENERAL CC-JULY LEGAL FEES-PERSONNEL CC-JULY LEGAL FEES-PLANNING COMM CC-JULY LEGAL FEES-POLICE CC-JULY LEGAL FEES-WATER DEPT CC-JULY LEGAL FEES-CITY MANAGER CC-JULY LEGAL FEES-CITY CLERK CC-JULY LEGAL FEES-REC PARK AGREEM CC-JULY LEGAL FEES-COURTESY DISCOU	08/25/2015	1,328.50 202.50 115.50 1,023.00 1,749.00 973.50 726.00 610.50 198.00 99.00 -478.50
			Total for Check Number 7070:	6,547.00
7071	10272 000409527074 000409527074 000409527074 000409527074	MUTUAL OF OMAHA HR-SEPT LTD INS EMPLOYEE HR-SEPT LTD INS EMPLOYER HR-SEPT LIFE INSURANCE HR-SEPT VOLUNTARY LIFE	08/25/2015	432.65 432.64 395.34 1,110.98
			Total for Check Number 7071:	2,371.61
7072	10286 3921-224217	O'REILLY AUTOMOTIVE, INC V/E-PORTABLE COOLER CITY YARD SHOP	08/25/2015	2,380.94
			Total for Check Number 7072:	2,380.94
7073	10282 785424431001 785426425001 785426426001	OFFICE DEPOT PD-OFFICE SUPPLIES PD-OFFICE SUPPLIES PD-OFFICE SUPPLIES	08/25/2015	113.76 42.92 10.97
			Total for Check Number 7073:	167.65
7074	10457 511830	OFFICEMAX INC. V/E-INK CARTIDGES FOR SHOP	08/25/2015	75.77
			Total for Check Number 7074:	75.77
7075	10289 6206788690-3 6206788690-3 6206788690-3	P.G.& E. CS-MONTHLY UTILITIES 7/9/15-8/9/15 CS-MONTHLY UTILITIES 7/9/15-8/9/15 CS-MONTHLY UTILITIES 7/9/15-8/9/15	08/25/2015	1,433.19 164.25 3,905.85

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
	6206788690-3	CS-MONTHLY UTILITIES 7/9/15-8/9/15		1,076.85
	6206788690-3	CS-MONTHLY UTILITIES 7/9/15-8/9/15		100.00
	9081203718-3	CS-MONTHLY UTILITIES 7/9/15-8/9/15-KAT		10.77
			Total for Check Number 7075:	6,690.91
7076	10309 245918	PROFORCE LAW ENFORCEMENT PD-35 TASER CARTRIDGES FOR TRAINING	08/25/2015	849.78
			Total for Check Number 7076:	849.78
7077	10314 6567583 6567583	QUILL CORPORATION WTR/SWR-COPY PAPER DIVIDERS & STAP WTR/SWR-COPY PAPER DIVIDERS & STAP	08/25/2015	62.92 62.92
			Total for Check Number 7077:	125.84
7078	10867 022550	REFRIGERATION SPECIALTIES CTC-FREEZER REPAIR & RECHARGE	08/25/2015	253.87
			Total for Check Number 7078:	253.87
7079	10815 21513152	REX-BAC-T TECHNOLOGIES SWR-FOAM ROOT KILLER	08/25/2015	193.45
			Total for Check Number 7079:	193.45
7080	10682 00031196 00031197	RJ HILL HOMES BPO-REFUND ON WATER METER TRACT 5 BPO-REFUND ON WATER METER TRACT 5	08/25/2015	301.92 301.92
			Total for Check Number 7080:	603.84
7081	10420 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165 622685312-165	SPRINT VAR-MONTHLY CELLULAR SERVICE VAR-MONTHLY CELLULAR SERVICE	08/25/2015	19.12 19.12 140.24 25.50 19.12 41.44 114.74 70.12 63.75 22.31 27.10
			Total for Check Number 7081:	562.56
7082	10349 3680	STEAMRITE CARPET CLEANING CS-SR CTR CARPET CLEANING	08/25/2015	350.00
			Total for Check Number 7082:	350.00
7083	10374 122174	TRITECH FORENSICS PD-EVIDENCE BAGS & TAGS	08/25/2015	140.10
			Total for Check Number 7083:	140.10
7084	10441 6908119-00	TURF STAR INC. V/E-2 BELTS	08/25/2015	270.56
			Total for Check Number 7084:	270.56

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Check Amount
7085	10399	VETERINARY MEDICAL CENTER	08/25/2015	
	212159	AAC-1 EUTHANASIA OF ANIMAL		22.40
	212181	AAC-1 EUTHANASIA OF ANIMAL		22.40
	212229	AAC-9 EUTHANASIA OF ANIMAL		166.40
Total for Check Number 7085:				211.20
7086	10406	WEST HILLS OIL, INC	08/25/2015	
	48567	V/E-AUG 2015 FUEL		3,768.26
	48567	V/E-AUG 2015 FUEL B ARREDONDO TRAN		381.18
Total for Check Number 7086:				4,149.44
7087	10868	Z - ESTELA DIAZ	08/25/2015	
	00014070	CTC-DEPOSIT REFUND 8/15/15		400.00
Total for Check Number 7087:				400.00
7088	10869	Z - KATHERINE MORENO	08/25/2015	
	00023681	CTC-DEPOSIT REFUND SCOUT HUT 8/15/15		100.00
Total for Check Number 7088:				100.00
7089	10870	Z - MANUELA CORTES	08/25/2015	
	00028320	CS-RENTAL REFUND SCOUT HUT 7/26/15		100.00
Total for Check Number 7089:				100.00
7090	10871	Z - MELANIE CEJA	08/25/2015	
	00028544	CS-RENTAL REFUND SCOUT HUT 8/2/15		100.00
Total for Check Number 7090:				100.00
Total for 8/25/2015:				94,703.58
Report Total (86 checks):				244,568.66



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Nathan Fox
COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: PLANNING AND DEVELOPMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: SEPTEMBER 2, 2015

To: Mayor and City Council
From: Jerry Jones, City Engineer
Subject: Agreement for Labor Compliance Services for the Residential Water Meter Project

RECOMMENDATION

Council by motion adopt resolution approving agreement for labor compliance services with Richard Perez dba Labor Consultants of California for the Residential Water Meter Project.

EXECUTIVE SUMMARY

The City has received Proposition 84 Grant funding for the installation of residential water meters. As a requirement of Proposition 84 funding, the City must have a Labor Compliance Program (LCP) that has been approved by the Department of Industrial Relations (DIR). The Labor Compliance Program outlines the required procedures for monitoring and enforcing prevailing wage requirements and other labor compliance requirements. The City has received a proposal from Labor Consultants of California (Consultant) for the development of the LCP, preparation of the application to DIR, and implementation of the LCP during construction. The Consultant's proposal includes a not to exceed fee in the amount of \$1,125 for the development of the LCP and application, and time and materials fees at \$75.00 per hour, not to exceed 30 hours per month (\$2,250) for implementation of the LCP during construction. It is anticipated that construction will last 3 to 4 months.

OUTSTANDING ISSUES

None.

DISCUSSION

In a continued effort to install water meters on all services throughout the City, Staff applied for and the City was awarded Proposition 84 Grant funding in the amount of \$724,934 for installation of approximately 665 water meters. As a requirement specific to Proposition 84 Grant funding, the City must have an approved LCP and implement the LCP during construction. The City Engineer enlisted the services of a consultant experienced in the development of Labor Compliance Programs, Labor Consultants of California, with the intent that the Consultant would develop the LCP and implementation of the program during construction would be performed by Staff. The Consultant prepared the LCP and it was approved by Council on February 4, 2015. The LCP and application was submitted to DIR on February 19, 2015.

The City has been informed by DIR that they prefer the LCP be implemented by the Consultant who developed it, primarily due to the high level of experience the Consultant has with LCP development and implementation. In addition, they want the Consultant to be contracted directly with the City, not with the Contract City Engineer. Typically, the City

Engineer monitors and enforces labor compliance, primarily prevailing wage requirements, on public works projects. The LCP and Consultant will only be utilized for the Residential Water Meter Project and any future projects funded by Proposition 84. The City has only received one Proposition 84 Grant to date.

FISCAL IMPACT

The cost of labor compliance, including development and implementation of the LCP, is included in the budget for the Residential Water Meter Project.

PUBLIC HEARING

Not Required.

Attachments:

- A. Resolution w/Exhibits

Attachment 'A'

RESOLUTION NO. 15-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN
APPROVING AGREEMENT FOR LABOR COMPLIANCE SERVICES WITH
RICHARD PEREZ DBA LABOR CONSULTANTS OF CALIFORNIA FOR THE
RESIDENTIAL WATER METER PROJECT

WHEREAS, there are important and substantial State of California labor compliance and monitoring requirements applicable to public works projects funded by Proposition 84 (Safe Drinking Water, Water Quality and Supply, Flood Control, River and Coastal Protection Bond Act of 2006); and

WHEREAS, the State of California requires that an awarding body that elects to use Proposition 84 funds for public works projects shall initiate and enforce, or contract with a third party to initiate and enforce, a Labor Compliance Program; and

WHEREAS; the City of Kerman has been awarded, and intends to utilize, Proposition 84 funds for the Residential Water Meter Project; and

WHEREAS, the City has received a proposal from Richard Perez DBA Labor Consultants of California to provide labor compliance services for the Residential Water Meter Project; and

WHEREAS; Richard Perez DBA Labor Consultants of California is experienced in the development and implementation of Labor Compliance Programs; and

WHEREAS; Richard Perez DBA Labor Consultants of California has previously prepared a Labor Compliance Program for the City; and

WHEREAS; the City Engineer has reviewed the proposal and recommends that Richard Perez DBA Labor Consultants of California be selected to provide labor compliance services for the Residential Water Meter Project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN RESOLVES as follows:

1. The recitals set forth above are true and correct and are incorporated herein by reference.
2. Upon the recommendation of the City Engineer, Richard Perez dba Labor Consultants of California is hereby selected to provide labor compliance services for the Residential Water Meter Project in accordance with their proposal dated August 25, 2015.
3. The City Manager is authorized to sign the City's standard form of agreement for consultant services, attached as Exhibit '1'.
4. This resolution shall be effective upon adoption.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 2nd day of September, 2015, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit '1'

AGREEMENT FOR CONSULTING SERVICES
LABOR COMPLIANCE SERVICES FOR
RESIDENTIAL WATER METER PROJECT

This Consulting Services Agreement ("Agreement") is made this _____ day of _____, 2015, by and between the CITY OF KERMAN, a California municipal corporation, hereinafter referred to as "City," and RICHARD PEREZ DBA LABOR CONSULTANTS OF CALIFORNIA hereinafter referred to as "Consultant."

RECITALS

WHEREAS, City requires the services of a qualified consultant to provide services as specified in Exhibit "A" attached hereto (referred to hereafter as the "Consulting Services"); and
WHEREAS, Consultant is a firm of consultants, having the necessary experience and qualifications to provide the Consulting Services.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing recitals and the terms and conditions hereinafter contained, it is agreed by and between the City and the Consultant as follows:

ARTICLE I: GENERAL

The City hereby employs Consultant to perform the Consulting Services herein set forth at the compensation and upon the terms and conditions herein expressed, and Consultant hereby agrees to perform such services for said compensation, and upon said terms and conditions City hereby authorizes Consultant to commence work immediately upon issuance of the Notice to Proceed.

ARTICLE II: OBLIGATIONS, DUTIES AND RESPONSIBILITIES OF CONSULTANT

It shall be the duty, obligation and responsibility of the Consultant, in a skilled and professional manner, to perform, furnish, and supply to the City the following Consulting work and services:

A. Scope of Work

1. To cooperate with the City Engineer and promptly provide services pursuant to this Agreement. Consultant shall perform its services in a manner consistent with the

standard of care and skill ordinarily exercised by members of the profession practicing under similar conditions in the area and in the time the services are performed.

2. Provide any other Consulting services required by City not specifically provided herein, but only when authorized in writing by the City.
3. The scope of work is described on the attached EXHIBIT "A", which is incorporated herein by this reference.

B. Ownership, Delivery, and Reproduction of Drawings and Specifications

All field data, sketches, test results, reports, and other documents prepared or provided by the Consultant under this Agreement are the property of the City upon termination or completion of the Agreement, and the Consultant shall not permit the reproduction or use thereof by any other person except as provided herein. However, any use of such completed deliverables or documents other than for this project or any use of incomplete deliverables or documents shall be at the City's sole risk. Upon request by City, Consultant shall provide additional copies at his cost, which cost shall be paid by the City.

ARTICLE III: CITY'S RESPONSIBILITIES

The City shall:

- A. Provide access to all information and data upon request which are required in connection with the Consulting Services, including, but not limited to, pertinent plans, specifications, and reports.
- B. Provide upon request access to, and make all provisions necessary to enter upon, public or private lands as required for Consultant to perform such work.

ARTICLE IV: SUBCONTRACTING FOR SPECIALIZED SERVICES

The Consultant is authorized to subcontract any specialized work, provided that the City has given its written approval of each subcontractor in advance of the engagement of the subcontractor. Consultant shall be responsible for payment of subcontractor, and shall require sub-contractor to comply with this agreement.

ARTICLE V: CONSULTANT'S FEES AND COMPENSATION: AMOUNT, HOW AND
WHEN PAYABLE

- A. Fees - For all Consulting Services, including supplies and equipment, pertaining to the Project and required to be furnished by the Consultant to the City, City agrees to pay to the Consultant and Consultant agrees to accept and receive as payment in full the following fees and compensation which shall be known as the "fee" to be paid as hereinafter set forth in the attached EXHIBIT "A" which is incorporated herein by reference as if fully set forth.
- B. Monthly Progress Billing - Consultant shall furnish City with itemized monthly progress billings for all services rendered and supplies furnished pertaining to services to be paid on an hourly rate basis. Such progress payments shall be due and payable by the City to Consultant within thirty (30) days after presentation of invoices to City, up to the total amount authorized by the City. Additional hourly fees shall require written authorization.

ARTICLE VI: CONSULTANT'S AGREEMENT TO HOLD HARMLESS AND INSURANCE
REQUIREMENTS

- A. In the furnishing of the Consulting Services provided for herein, the Consultant is acting as an independent contractor and not as an agent or employee of the City. Neither Consultant, nor any of its officer, agents, or employees shall be deemed an officer, agent, employee, joint venture, partner, or associate of City for any purpose. City shall have no right to control or supervise or direct the manner or method by which Consultant shall perform its work and functions. However, City shall retain the right to administer this Agreement so as to verify that Consultant is performing its obligations in accordance with the terms and conditions thereof.
- B. This Agreement does not evidence a partnership or joint venture between Consultant and City. Consultant shall have no authority to bind City absent City's express written consent. Except to the extent otherwise provided in this Agreement, Consultant shall bear its own costs and expenses in pursuit thereof.
- C. To the furthest extent allowed by law, the Consultant agrees to indemnify, hold harmless, and defend City and each of its officers, officials, employees, agents, and volunteers from any and all loss, liability, fines, penalties, forfeitures, costs, and damages (whether in

contract, tort, or strict liability, including but not limited to personal injury, death at any time, and property damage), and from any and all claims, demands, and actions in law or equity (including reasonable attorney's fees and litigation expense) that arise out of, pertain to, or related to the negligence, recklessness, or willful misconduct of Consultant, its principals, officers, employees, agents, or volunteers in the performance of this Agreement.

If Consultant should subcontract all or any portion of the services to be performed under this Agreement, Consultant shall require each subcontractor to indemnify, hold harmless, and defend City and each of its officers, officials, employees, agents, and volunteers in accordance with the terms of the preceding paragraph.

- D. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with negligent acts, errors or omissions in performance of work hereunder by the Consultant, his agents, representatives, employees, or subcontractors. The cost of such insurance shall be paid by Consultant.

I. MINIMUM SCOPE AND LIMITS OF INSURANCE

Coverage shall be at least as broad as:

- (1) Errors and Omissions Insurance: Not less than \$1,000,000 claim and \$1,000,000 in the aggregate during the performance of this agreement. The Consultant agrees to purchase and maintain claims made, errors and omissions coverage providing coverage for a minimum of two years after completion of this contract.
- (2) General Liability Insurance: Insurance Service Office form number GL 0002 (Ed. 1/73) covering Comprehensive General Liability and Insurance Services Office form GL 0404 covering Broad Form Comprehensive General Liability coverage ("occurrence" form CG 0001) not less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.

- (3) **Automobile Liability Insurance:** Insurance Services Office form number CA 0001 (Ed. 1/78) covering Automobile Liability, code 1 "any auto" and endorsement CA 0025 not less than \$1,000,000 combined single limit per accident for bodily injury and property damage.
- (4) **Workers' Compensation and Employer's Liability Insurance:** Workers Compensation Insurance limits as required by the Labor Code of the State of California; Employer's Liability Insurance limits of \$1,000,000 per accident.

2. **DEDUCTIBLES AND SELF-INSURED RETENTIONS**

Any deductibles or self-insured retentions must be declared to and approved in writing by the City. At the option of the City, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the City, its officers, officials, employees, and volunteers; or the Consultant shall procure a bond guaranteeing payment of losses and related investigations, claim administration and defense expenses.

3. **OTHER INSURANCE PROVISIONS**

The policies are to contain, or be endorsed to contain, the following provisions:

- a. **General Liability and Automobile Liability Coverages.**
 - (1) The City, its officers, officials, and employees are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Consultant, products and completed operations of the Consultant, premises owned, occupied, or used by the Consultant or automobiles owned, leased, hired, or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officers, officials or employees.
 - (2) The Consultant's insurance coverage shall be primary insurance as respects the City, its officers, officials and employees. Any insurance or self-insurance maintained by the City, its officers, officials or employees shall be excess of the Consultant's insurance and shall not contribute with it.
 - (3) Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the City, its officers, officials, or employees.

- (4) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
- b. Worker's Compensation and Employer's Liability Coverage.
The insurer shall agree to waive all rights of subrogation against the City, its officers, officials, and employees for losses arising from work performed by the Consultant for the City.
- c. All Coverages.
Coverage shall not be suspended, voided, canceled by either party, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City.
- 4. ACCEPTABILITY OF INSURERS
 - a. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. However the minimum Best's rating required of the professional liability insurer is A:V.
 - b. Any changes in insurance required herein must be approved in writing by the City Attorney's office.
- E. The Consultant shall provide certificates of said insurance prior to issuance of a "Notice to Proceed."

ARTICLE VII: TERMINATION

This Agreement may be terminated by mutual agreement or it may be terminated by the City upon giving fifteen (15) days' written notice of intent to terminate to contract.

In the event of such termination, Consultant shall be paid for work completed to date of termination, and any such work completed shall become property of the City and the amount of final fee due and payable by City to Consultant will be subject to negotiation and shall be based primarily on the estimated percentage of work completed for the various phases.

ARTICLE VIII: MISCELLANEOUS PROVISIONS

- A. Compliance with Federal, State and Local Laws. Consultant shall be responsible for and shall comply with all applicable laws, rules and regulations that are now in effect or may be promulgated or amended from time to time by the Government of the United States, the State of California, the County of Fresno, the City and any other agency now authorized or which may be authorized in the future to regulate the services to be performed pursuant to this Agreement. Consultant represents that it currently has, and will maintain in effect all proper licensing and permits necessary to providing the described services. Consultant will obtain and maintain a City of Kernan Business License during the term or renewed term of this Agreement.
- B. Non-liability of City Officials; Indemnification. No member of the City Council or the City Manager, or any other official or authorized assistant, employee or agent of the City shall be personally responsible for any damages or liability resulting from the performance arising under the agreement, or non-performance of any act or omission by Consultant, its employees, agents, officers or advisers pursuant to the Agreement, without regard to whether such acts or omissions were negligent or intentional or willful. Consultant shall defend and indemnify City, its employees, agents, and officers against any damages, claims, losses, liabilities, or judgments, including, but not limited to litigation costs and reasonable attorneys fees, arising from or in connection with the performance of this Agreement, except where such damages, loss or liability arises from the sole negligence or willful misconduct of City, its agents, officers, or employees.
- C. Attorney's Fees. In the event that any party hereto institutes an action or proceeding for a declaration of the rights of the parties under this Agreement, for injunctive relief, or for an alleged breach or default of, or any other action arising out of, this Agreement, or the transactions contemplated hereby, or in the event any party is in default of its obligations hereunder, whether or not suit is filed or prosecuted to final judgment, the non-defaulting party or prevailing party shall be entitled to reasonable attorney's fees and to any court costs incurred, in addition to any other damages or relief awarded.
- D. Law to Govern; Venue. The law of the State of California shall govern this Agreement. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Fresno.

- E. Amendment or Modification. This Agreement may be amended or modified only by written agreement of the parties hereto. The parties agree to meet and confer in good faith if amendments or modifications are proposed.
- F. Savings Clause and Entirety. If any material provision of this Agreement shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such provision shall not affect the validity and enforceability of any of the remaining provisions of this Agreement.
- G. New and Entire Agreement. Upon the effective date of this Agreement, all other Agreements between the parties for the provisions of the services described herein are superseded. This Agreement represents the full and entire agreement between the parties hereto with respect to the matters covered herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first above written.

CITY OF KERMAN "City"

By _____
City Manager

Approved as to form:

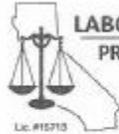
Hilda Cantó Montoy
City Attorney

RICHARD PEREZ DBA LABOR CONSULTANTS OF CALIFORNIA "Consultant"

By _____
(Name and title)

EXHIBIT "A"

RICHARD PEREZ
LABOR COMPLIANCE MANAGER
PUBLIC WORKS & PRIVATE INDUSTRY



LABOR CONSULTANTS OF CALIFORNIA
PREVAILING WAGE & LABOR SPECIALIST

P.O. BOX 1875
HANFORD, CALIFORNIA 93232
PHONE 559/584-7499
FAX 559/584-0897
EMAIL: laborc@cnetech.com
www.laborconsultants.net

August 25, 2015

City of Kerman
c/o Jerry Jones, P.E.
Yamabe and Horn Engineering, Inc.
2985 N. Burl Avenue, Suite 101
Fresno, CA. 93727

Re: Proposal for Development and Implementation of the City of Kerman's Labor Compliance Program

Dear Mr. Jones:

Thank you for allowing our firm to submit this Proposal/Scope of Work for your upcoming Labor Compliance Program. Labor Consultants of California is committed to giving our clients professional and proficient consultation in the area of state and federal labor standards compliance.

This year Labor Consultants of California celebrates its 22nd year anniversary in business and is ready to provide professional services for the development of a Labor Compliance Program for your future projects without exception or delay. Since our firm specializes in assisting public agencies with their prevailing wage obligations our resources are ready and able to proceed immediately.

Attached is a scope of work for the LCP development for your review.

If you have any questions or require additional information, please contact me directly at your earliest convenience. We are looking forward to working with you and the City of Kerman!

Sincerely,

Richard Perez,
Principal/ Labor Compliance Manager

SCOPE OF WORK

1. Services

The CONSULTANT agrees to provide the following consulting services:

- A. Provide and work with the City of Kerman on the development of a DIR approved Labor Compliance Program and Manual;
- B. Assist the City of Kerman in the completion and submittal of the Labor Compliance Application to DIR;
- C. Implement and enforce the Labor Compliance Program (LCP) for construction and related projects.

2. Compensation

- A. Services A & B: Total Consulting Hours: 15 hours @ \$75.00: \$1,125
- B. Services C: Labor Consultants of California's hourly rate for consulting and prevailing wage monitoring services is charged at \$75.00 per hour not to exceed 30 hours per month or \$2,250 per month for the planned projects. Consultant hours includes all certified payroll reviews, labor consultation and correspondences with the City of Kerman, interested parties and project contractors, report writing, worker on-site interviews, project related expenses such as travel to the job site, printing cost and use of telephone, fax, computer and other business related materials



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Rhonda Armstrong
COUNCIL MEMBER
Nathan Fox
COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: CITY MANAGER
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: SEPTEMBER 2, 2015

To: Mayor and City Council
From: John Kunkel, Interim City Manager
Subject: Amending Resolution No. 14-47 Relating to Municipal Utility Guidelines During Drought Emergency to Allow Exemption for Kerman Unified School District School Sports and Recreation Fields to Provide for the Public Health and Safety of Users

RECOMMENDATION

Council by motion adopt resolution amending Resolution No. 14-47 Relating to Municipal Utility Guidelines During Drought Emergency to allow exemption for Kerman Unified School District school sports and recreation fields to provide for the public health and safety of users.

EXECUTIVE SUMMARY

California is currently entering the fourth consecutive year of drought conditions and most of the state, including the City of Kerman, is experiencing exceptional drought conditions.

On August 6, 2014, the City Council approved the Municipal Utility Guidelines Drought Emergency Resolution which included a spring/summer schedule requirement limit watering of turf to twice weekly; and a winter watering schedule limited to once weekly.

OUTSTANDING ISSUES

At a meeting between the City and Kerman Unified School District (KUSD) on August 25, KUSD presented information and testimony regarding serious health and safety issues associated with conditions created by the limitations on outdoor watering and has requested exemptions for its sports and recreation fields.

The City is concerned with the fields being unsafe for the KUSD sports and recreation field users and recommends the following exemptions to the drought watering requirements for KUSD:

- 1) Sport fields, including those reserved by the public, apply sufficient irrigation water as necessary to maintain a safe turf playing surface.
- 2) To pressure wash bleachers, walkways, eating areas, restrooms, and concession stands solely to maintain immediate healthy and safe facilities, and not for aesthetic purposes.

DISCUSSION

The City will be working with the Kerman Unified School District to limit the watering of non-essential landscaped areas to comply with current City watering regulations. This exemption will allow for the District to address health and safety issues in regards to sports activities on turf areas.

This exemption would also apply to health and safety issues associated with seating areas, restrooms and concession areas, not the esthetics of those areas.

FISCAL IMPACT

No Fiscal Impact.

PUBLIC HEARING

None.

Attachments:

- A. Resolution

Attachment 'A'

RESOLUTION NO. 15-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AMENDING RESOLUTION NO. 14-47 RELATING TO MUNICIPAL UTILITY GUIDELINES DURING DROUGHT EMERGENCY TO ALLOW EXEMPTION FOR KERMAN UNIFIED SCHOOL DISTRICT SCHOOL SPORTS AND RECREATION FIELDS TO PROVIDE FOR THE PUBLIC HEALTH AND SAFETY OF USERS

WHEREAS, California is currently entering the fourth consecutive year of drought conditions and most of the state, including the City of Kerman is experiencing extremely serious drought conditions; and

WHEREAS, on August 1, 2014 the Kerman City Council adopted Resolution 14-47 adopting Municipal Utility Guidelines During Drought Emergency; and

WHEREAS, on May 5, 2015, the State Water Resources Control Board adopted Resolution No. 2015-0032 "An Emergency Regulation for statewide urban Water Conservation" which is applicable to end users of water and to urban water suppliers; and

WHEREAS, the City of Kerman is an Urban Water Supplier and is subject to stringent water conservation requirements; and

WHEREAS, Resolution 14-47 contains limitations on outdoor watering including limitation on dates and times; and

WHEREAS, Kerman Unified School District (KUSD) has presented information and testimony regarding serious health and safety issues associated with conditions created by the limitations on outdoor watering and has requested exemptions for its sports and recreation fields; and

WHEREAS, KUSD has presented information and testimony as to water conservation practices that it has implemented.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF KERMAN DOES RESOLVE as follows

- Section 1. The foregoing recitals are incorporated herein by reference.
- Section 2. For KUSD sports fields, KUSD is permitted to apply sufficient irrigation water as necessary to maintain a safe turf playing surface. Sufficient watering shall be allowed on athletic fields are watered enough to ensure the ground meets head impact safety standards.
- Section 3. To pressure wash bleachers, walkways, eating areas, restrooms, and concession stands solely to maintain immediate healthy and safe facilities, and not for aesthetic purposes.
- Section 4. This resolution shall be effective upon adoption.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 2nd day of September, 2015, and passed at said regular meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby adopted.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

KERMAN PLANNING COMMISSION

Chairman Robert D. Epperson
Vice Chairman Kevin Nehring, PLS *200
Commissioners
Robert Bandy
Charlie Jones
Eric Kehler
Mario A. Nunez
Katie Wettlaufer



850 S. Madera Avenue
KERMAN, CA 93630

RECEIVED
2015 AUG 24 PM 12:16

Phone: (559) 846-9386
Fax: (559) 846-9348
www.cityofkerman.net

August 24, 2015

Kerman City Council
850 S. Madera Ave
Kerman, CA 93630

Subj: Commissioner Compensation, Kerman Planning Commission

Council:

The question of commissioner compensation has arisen at several Planning Commission meetings over the past few months. In view of the increasing complexity of federal and state regulations and the growth of the City of Kerman, the responsibility of the Planning Commission has increased significantly over the last eight years or so since the last adjustment in commissioner compensation. Along with the increased complexity and responsibility incurred by commissioners comes an increase in commissioners' personal liability for their actions. To attract and retain competent commissioners it is critical that commissioner compensation be commensurate with the risk and responsibility of the position.

In addition to the complexity of the tasks addressed by the commission, commissioners are also asked to attend Development Review Committee meetings and to review and provide input on proposed projects outside of regular Planning Commission meetings on an unpaid basis. These meetings most often occur during normal business hours, which requires commissioners to take time from their normal workday without compensation.

Therefore the Planning Commission respectfully requests that the Council adjust commissioner compensation to reflect the responsibilities of the position. Since the Planning Commission meets on an as needed basis, the commissioners feel that an adequate adjustment at this time would be to increase compensation from \$50.00 per meeting to \$100.00 per meeting with a cap of \$200.00 per month. Such an adjustment would ensure continued attraction of quality commissioners without placing an inordinate burden on the City's budget.

Sincerely,

A handwritten signature in blue ink that reads 'Robert D. Epperson'.

Robert D Epperson, Chairman
Kerman Planning Commission



City of Kerman

"Where Community Comes First"

MAYOR
Stephen B. Hill
COUNCIL MEMBER
Rhonda Armstrong
MAYOR PRO-TEM
Gary Yep
COUNCIL MEMBER
Nathan Fox
COUNCIL MEMBER
Bill Nijjer

DEPARTMENT: POLICE DEPARTMENT
STAFF REPORT
CITY COUNCIL MEETING
COUNCIL MEETING DATE: SEPTEMBER 2, 2015

To: Mayor and City Council
From: Chief Joseph Blohm
Subject: Resolution Approving a Lieutenant's Position and Amending the Public Safety Employee Salary Scale to Include the Rank of Lieutenant

RECOMMENDATION

Council by motion adopt resolution approving a Lieutenant's position and amending the Public Safety Employee Salary Scale to include the rank of Lieutenant.

EXECUTIVE SUMMARY

The Employment Agreement between the City and the Police Chief requires that the Chief create a Succession Plan within the Police Department. In response to the Council's direction, the Chief is requesting to upgrade one sergeant position to the rank of lieutenant. Currently within the Police Department, there is a vacant sergrant position which will facilitate an internal reorganization to successfully accomplish this Succession Plan.

OUTSTANDING ISSUES

None.

DISCUSSION

The Council directed the Chief to submit a succession plan for the Police Department. Succession planning is a process for identifying and developing people (internally or externally) with the potential to fill key leadership positions in a department. Succession planning is a process whereby an organization ensures that employees are developed or recruited to fill a key role within our agency and guarantees that we have employees on hand ready and waiting to fill key roles when needed. Having a Succession Plan is not a plan for the future, but more importantly a management approach to daily operation.

When the Chief was hired in 2011, there were some preliminary discussions about the future development of a succession plan for the police department. Over the next three years, the Chief had pursued discussions with the City Manager(s) requesting the addition of a lieutenant position into the Police Department's annual budget. The new lieutenant position would create of a mid-level management position within the Police Department that will allow the Chief to restructure the police organization and to realign duties and responsibilities within the department. In each

of the three annual budgets that followed, the addition of the position was determined to not be feasible at that time due to the department/city's financial constraints. If we are to successfully accomplish this goal, the Chief believes that there are two basic options that could be considered. The first option would be to add a lieutenant position to the Police Department's budget. This would be a difficult task financially, since it has taken 4 years to add just one officer to the department. The second option and most reasonable is to upgrade one of the 5 existing sergeant positions in the department to a lieutenant position. The cost to upgrade would reflect an 18% increase for one sergeant position in the Police Department's budget. Of the two options, the Chief believes that the upgrade of a sergeant to a lieutenant is the most realistic and beneficial option to create the position. The upgrading of a sergeant to a lieutenant would be far more economical than creating a new lieutenant position in the department. The projected cost to upgrade the current vacant sergeant position in the department to a lieutenant position is an increase of 18% of that position.

The next question would be, how do we pay the cost to increase the sergeant position to a lieutenant position?

There are two options here:

Option #1 would be to make a budget adjustment and add additional funds to the existing police department 2015-16 budget.

Option #2 would be for the Chief to hold the vacant sergeant position open for a short period of time to offset the increased cost of the lieutenant. The Chief estimates that the cost would equate to 10 weeks of vacancy. This is the most economical option since it there would be no cost increase to the Police Department's operational budget this fiscal year. Of these two options, the Chief recommends option #2 which would hold the vacancy open for a short period of time to create the salary saving to offset the new position.

The Council has expressed a desire to create a successful succession plan for the Police Department. The Chief truly believes that the current sergeant vacancy has given the department a golden opportunity to accomplish this goal this year. If the council approves the Chief's proposal, he will immediately begin the process to recruit a qualified manager to begin working with him to accomplish the succession plan. The attached Exhibit 'A' to the resolution is a Public Safety Salary Scale with the projected lieutenant position included. The pay scale for the Chief, Sergeants, Officers, and civilian staff are accurate to the existing salary scales for those positions. Included in column B is a salary differential projection for each rank over the rank below so that the Council can see the pay differential between ranks. The Chief has discussed this issue with the City Manager and he supports this proposal.

FISCAL IMPACT

To upgrade a sergeant position to a lieutenant position, there will be an 18% increase in salary for the lieutenant. To offset this increase during the current fiscal year, the Chief is prepared to hold the sergeant position vacant until the salary saving from the vacancy offset the cost of the new lieutenant in the current fiscal year. The Chief estimates the position will need to remain vacant for approximately 10 weeks. Attached is a copy of the newly proposed Kerman PD - Public Safety Employees Salary Scale. By holding the position vacant until the salary saving are accomplished, then there will be no cost to the Police Department during the current fiscal year.

Attachment:

A. Resolution w/Exhibit

Attachment 'A'

RESOLUTION NO. 15-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING A
LIEUTENANT'S POSITION AND AMENDING THE
PUBLIC SAFETY EMPLOYEE SALARY SCHEDULE TO INCLUDE THE RANK OF LIEUTENANT

WHEREAS, the Police Chief, at the direction of the City Council, has been directed to create a Succession Plan within the Police Department; and

WHEREAS, succession planning is a process for identifying and developing people (internally or externally) with the potential to fill key leadership positions in a department; and

WHEREAS, currently within the Police Department, there is a vacant sergeant position and to accomplish this succession plan with the vacancy of a sergeant position the Police Chief requested to upgrade one sergeant position to the rank of Lieutenant.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF KERMAN DOES RESOLVE as follows:

SECTION 1. The City Council hereby approves and adopts the addition of a Lieutenant position and reduces the number of Sergeant positions by one.

SECTION 2. The City Council hereby approves and adopts the proposed amended Public Safety Employee Salary Schedule as shown on Exhibit 'A' to include the rank of Lieutenant.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 2nd day of September, 2015, and passed at said regular meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby adopted.

Stephen B. Hill
Mayor

ATTEST:

Marci Reyes
City Clerk

Exhibit 'A'

Public Safety Employees								
July 2015 - June 2016								
Public Safety		Step A	Step B	Step C	Step D	Step E	Step F	Step G
Chief	20%	\$ 6,871	\$ 7,215	\$ 7,575	\$ 7,954	\$ 8,352	\$ 8,769	\$ 9,208
Lieutenant	18%	\$ 5,717	\$ 6,003	\$ 6,303	\$ 6,618	\$ 6,949	\$ 7,297	\$ 7,661
Sergeant	19%	\$ 4,845	\$ 5,087	\$ 5,342	\$ 5,609	\$ 5,889	\$ 6,184	\$ 6,493
Corporal	10%	\$ 4,061	\$ 4,264	\$ 4,477	\$ 4,701	\$ 4,936	\$ 5,183	\$ 5,442
Police Officer		\$ 3,683	\$ 3,867	\$ 4,061	\$ 4,264	\$ 4,477	\$ 4,701	\$ 4,936
Records Manager		\$ 2,873	\$ 3,017	\$ 3,167	\$ 3,326	\$ 3,492	\$ 3,667	\$ 3,850
Records Clerk		\$ 2,438	\$ 2,560	\$ 2,688	\$ 2,822	\$ 2,963	\$ 3,112	\$ 3,267
Animal Control*		\$ 2,561	\$ 2,689	\$ 2,824	\$ 2,965	\$ 3,113	\$ 3,269	\$ 3,350
Administrative Assistant		\$ 2,873	\$ 3,017	\$ 3,167	\$ 3,326	\$ 3,492	\$ 3,667	\$ 3,850