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**AGENDA**  
**KERMAN CITY COUNCIL**  
**REGULAR MEETING**  
Kerman City Hall  
850 S. Madera Avenue  
Wednesday, September 17, 2014  
6:30 PM

AGENDA PACKET AVAILABLE FOR  
REVIEW 72 HOURS PRIOR TO  
THE CITY COUNCIL MEETING AT  
THE CITY CLERK'S OFFICE AND  
ON THE CITY WEBSITE  
ITEMS RECEIVED AT THE  
MEETING WILL BE AVAILABLE  
FOR REVIEW AT THE CITY  
CLERK'S OFFICE

Gary Yep – Mayor  
Doug Wilcox – Mayor Pro Tem  
Raj Dhaliwal – Council Member  
Nathan Fox – Council Member  
Bill Nijjer – Council Member

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ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER  
COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS,  
AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

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#### OPENING CEREMONIES

- Welcome – Mayor Gary Yep
- Call to Order
- Roll Call
- Invocation

*At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.*

- Pledge of Allegiance – City Clerk

#### AGENDA APPROVAL/ADDITIONS/DELETIONS

*To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.*

#### 1. PRESENTATIONS/CEREMONIAL MATTERS

- A. Introduction and Swearing In of Level I Reserve Officer Anthony Chacon (JKB)
- B. Presentation of Fresno County Consolidated Plan for Program Years 2015-2019 (LP)
- C. Proclamation Declaring October 19 - 25, 2014 as "Freedom from Workplace Bullies Week" (MR)

**RECOMMENDATION:** Council review request and direct staff accordingly.

**ATTACHMENTS:** [Request-Sample Proclamation](#)

## REQUEST TO ADDRESS COUNCIL

*This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.*

### 2. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.*

#### A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [September 3, 2014](#)

#### B. SUBJECT: Payroll

Payroll Report: August 17, 2014 - August 30, 2014: \$121,213.18; Retro Pay: \$5,466.04; Overtime: \$2,113.23; Standby: \$1,016.49; Uniform Pay: \$5,891.68

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime Report](#)

#### C. SUBJECT: Warrants

1. Nos. 21489-21549: \$583,746.40
2. Excepting Valley Food Center #21543 - \$58.60
3. Electronic Bank Transfers \$41,267.08

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

#### D. SUBJECT: Resolution for Release of Deferment Agreement for Kenneson Farms, Inc. (GH)

RECOMMENDATION: Council by motion adopt resolution releasing certain parcels from the requirements of a Development Agreement.

ATTACHMENTS: [Staff Report - Kenneson](#)

- E. SUBJECT: Local Transportation Funds and State Transportation Assistance Funds from the Fresno Council of Governments (TJ)

RECOMMENDATION: Informational only.

ATTACHMENTS: [Staff Report - TDA Claims](#)

- F. SUBJECT: Monthly Investment Report Ending August 31, 2014 (TJ)

RECOMMENDATION: Council accept the Monthly Investment Report as presented.

ATTACHMENTS: [Investment Report](#)

### 3. PUBLIC HEARINGS

*These hearings are scheduled at the time stated and will be heard by the Council as close to the time stated as possible.*

- A. SUBJECT: CDBG Application for Soroptimist Park Restrooms (Fiscal Year 2015-2016) (GH)

RECOMMENDATION: Council take the following action:

1. Open the public hearing, solicit public input, close the public hearing; and
2. Adopt by motion resolution authorizing the submission of an application for Community Development Block Grant (CDBG) Funds for the installation of restrooms at Soroptimist Park.

ATTACHMENTS: [Staff Report - CDBG Public Hearing](#)

### 4. DEPARTMENT REPORTS

- A. SUBJECT: Selection of Improvement Alternative for Vineland Avenue Widening Project (GH)

RECOMMENDATION: Council select design No. 2 for the Vineland Avenue Widening Project.

ATTACHMENTS: [Staff Report - Vineland FID Conflict](#)

- B. SUBJECT: Resolution Adopting General Fund Reserve Policy (LP)

RECOMMENDATION: Council by motion adopt resolution establishing General Fund Reserve Policy.

ATTACHMENTS: [General Fund Reserve Policy](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

7. CLOSED SESSION

COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN

8. ADJOURNMENT

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In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

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## Request item to be placed on the next City Council agenda...

info@bullyfreeworkplace.org

Sent: Mon 8/25/2014 10:48 PM

To: |

 Message  2014 Freedom Proclamation.doc (23 KB)

Good Morning,

This email is a request to put a very important issue on the upcoming agenda of your next City Council meeting. If you are not the best person to contact about this, please forward this email to the correct person. Thank you.

We are all becoming increasingly aware of the wide-spread problem of bullying in our schools. While this epidemic is deserving of the nation's immediate attention, another phenomenon is concurrently sweeping this nation with severe social and economic consequences: Bullying in the Workplace.

The California Healthy Workplace Advocates is a coalition of citizens dedicated to ensuring civility and professionalism within the workplace. Our group has members statewide who are working to increase awareness of this growing problem that affects both the public and private sectors.

We request that the proclamation Attachment 'A', declaring October 19 – 25, 2014 as "Freedom from Workplace Bullies Week", be placed on your upcoming City Council agenda for adoption. Last year, 94 cities and counties participated with signed Proclamations.

Following adoption, we would appreciate receipt of a signed copy of the Proclamation. It can be emailed to [info@bullyfreeworkplace.org](mailto:info@bullyfreeworkplace.org) or mailed to our webmaster and co-founder, Michelle Smith, 6387 Mother Lode Drive #33, Placerville, CA 95667.

The Proclamation will be posted on our website at [www.bullyfreeworkplace.org](http://www.bullyfreeworkplace.org), our Facebook page, our blog, and on Drs. Gary & Ruth Namie's, authors of The Bully at Work and The Bully Free Workplace, nationwide website at [www.workplacebullying.org](http://www.workplacebullying.org) with Proclamations from other states.

More information about the problem of Workplace Bullying can be found by visiting: <http://workplacebullying.org> and <http://healthyworkplacebill.org/>. To see the events planned across the U.S., be sure visit the Freedom from Bullies Week website: <http://www.workplacebullying.org/freedom-week/>

We count on you and your city to join our efforts to raise awareness about workplace bullying. We have also attached a flier to be shared and posted in your office.

Thank you,

Michelle Smith and Carrie Clark  
Co-founders California Workplace Advocates

Attachment 'A'

A Proclamation

*WHEREAS*, the City of Kerman has an interest in promoting the social and economic well-being of its citizens, employees and employers; and

*WHEREAS*, that well-being depends upon the existence of healthy and productive employees working in safe and abuse-free work environments; and

*WHEREAS*, research has documented the stress-related health consequences for individuals caused by exposure to abusive work environments; and

*WHEREAS*, abusive work environments are costly for employers, with consequences including reduced productivity, absenteeism, turnover, absenteeism and injuries; and

*WHEREAS*, protection from abusive work environments should apply to every worker, and not be limited to legally protected class status based only on race, color, gender, national origin, age, or disability;

NOW, THEREFORE, I, Gary Yep, Mayor of the City of Kerman, do hereby proclaim October 19 – 25, 2014 as

**FREEDOM FROM WORKPLACE BULLIES WEEK**

and commends the California Healthy Workplace Advocates and the Workplace Bullying Institute, which raise awareness of the impacts of, and solutions for, workplace bullying in the U.S.; and encourages all citizens to recognize this special observance.

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Gary Yep  
Kerman Mayor



**MINUTES**  
**KERMAN CITY COUNCIL**  
**REGULAR MEETING**  
**Kerman City Hall**  
**850 S. Madera Avenue**  
**Wednesday, September 3, 2014**  
**6:30 PM**

Gary Yep – Mayor  
 Doug Wilcox – Mayor Pro Tem  
 Raj Dhaliwal – Council Member  
 Nathan Fox – Council Member  
 Bill Nijjer – Council Member

<p>Present: Mayor Yep (GY), Dhaliwal (RD), Fox (NF), Nijjer (BN), Wilcox (DW)          Absent: None          Also Present: City Manager/Planning &amp; Development Dir. Patlan, City Attorney Blum, Chief of Police, Community Services Director, Finance Director, Public Works Director</p>	<p>Voting: Yes, No, Absent (Abstain if needed)</p>
<p><b>OPENING CEREMONIES</b></p> <ul style="list-style-type: none"> <li>• Welcome – Mayor Gary Yep</li> <li>• Call to Order</li> <li>• Roll Call</li> <li>• Invocation</li> <li>• Pledge of Allegiance – City Clerk</li> </ul>	<p>6:33 p.m.          All present except DW          Performed</p>
<p><b>AGENDA APPROVAL/ADDITIONS/DELETIONS</b></p>	<p>Approved</p>
<p><b>1. PRESENTATIONS/CEREMONIAL MATTERS</b></p> <p>A. Ivette Rodriguez with Mid Valley Disposal 1st Quarter Recycling Updates (MR)</p>	<p>Performed</p>
<p><b>REQUEST TO ADDRESS COUNCIL</b></p>	<p>Mrs. Valdevia, Sebastian Silveira</p>
<p><b>2. CONSENT CALENDAR</b></p> <p>A. <u>SUBJECT</u>: Minutes  <u>RECOMMENDATION</u>: Council approve minutes as presented.</p>	<p>Approved RD/NF except 21293, 21353, 21394, 21445 (4-0-1) DW</p>
<p>B. <u>SUBJECT</u>: Payroll          Payroll Report: August 3-16, 2014: \$118,896.37; Overtime: \$6,240.14; Standby: \$1,176.32; Comp Time Earned: 5.25 hours  <u>RECOMMENDATION</u>: Council approve payroll as presented.</p>	
<p>C. <u>SUBJECT</u>: Warrants</p> <ol style="list-style-type: none"> <li>1. Warrant No's. 20907-21488: \$362,729.42</li> <li>2. Excepting: Valley Food Center 21293, 21353; 21394; 21445</li> <li>3. Electronic Bank Transfers: \$123,274.43</li> </ol> <p><u>RECOMMENDATION</u>: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)</p>	<p>Approved NF/BN 21293, 21353, 21394, 21445 (3-0-1-1) DW/GY</p>

D. SUBJECT: Resolution Approving an Amendment to the Memorandum of Understanding with the Kerman Public Safety Employees Association (LP)

Res 14-55

RECOMMENDATION: Council by motion adopt resolution approving an amendment to Memorandum of Understanding with the Kerman Public Safety Employees Association and authorize the City Manager to execute the MOU.

3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

7:05 p.m. DW arrived

A. SUBJECT: Application for CDBG Funds for Fiscal Year 2015/2016 (GH)

Approved NF/RD (4-0-1) DW

RECOMMENDATION: Council takes the following action by one motion:

1. Approve the submittal of an application for Community Development Block Grant (CDBG) funds for FY 2015/16 for the installation of a pre-fabricated restroom building at Soroptimist Park; and
2. Approve an amendment to the City's FY 2014/15 General Fund Budget to include playground equipment at B Street Neighborhood Park in-lieu of the Soroptimist Park restroom building.

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

CLOSED SESSION

None

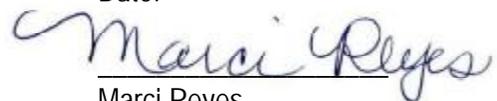
7. ADJOURNMENT

Approved DW/NF 7:15 p.m. (5-0-0)

#### MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date:



Marci Reyes  
City Clerk

# CITY OF KERMAN PAYROLL REPORT

Agenda Item 4.B.1

PAY PERIOD: August 17, 2014 - August 30, 2014

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME HOURS	OVERTIME AMOUNT	STANDBY HOURS	STANDBY AMOUNT	GROSS SALARY	COMP TIME EARNED
<b><u>ADMINISTRATION</u></b>								
414 Patlan, Luis	\$ 4,664.77	\$ -	-	\$ -	-	\$ -	\$ 4,664.77	
15 Gonzalez, Diana	\$ 1,864.15	\$ -	6.00	\$ 209.72	-	\$ -	\$ 2,073.87	
332 Alvarez, Josefina	\$ 1,689.69	\$ -	-	\$ -	-	\$ -	\$ 1,689.69	
350 Jones, Toni	\$ 2,897.54	\$ -	-	\$ -	-	\$ -	\$ 2,897.54	
375 Reyes, Marcia	\$ 2,463.23	\$ -	-	\$ -	-	\$ -	\$ 2,463.23	
435 Nazaroff, Helen	\$ 1,846.62	\$ -	-	\$ -	-	\$ -	\$ 1,846.62	
518 Garza, Amy	\$ 426.00	\$ -	-	\$ -	-	\$ -	\$ 426.00	
<b>TOTAL</b>	<b>\$ 15,852.00</b>	<b>\$ -</b>	<b>6.00</b>	<b>\$ 209.72</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 16,061.72</b>	<b>0.00</b>
<b><u>REC/SOCIAL</u></b>								
11 Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	
35 Arredondo, Barbara	\$ 1,526.77	\$ -	-	\$ -	-	\$ -	\$ 1,526.77	
97 Gonzalez, Jose Felix	\$ 1,535.08	\$ -	-	\$ -	-	\$ -	\$ 1,535.08	
237 Salvador, Mark	\$ 1,883.08	\$ -	-	\$ -	-	\$ -	\$ 1,883.08	
292 Silva, Jessica	\$ 374.63	\$ -	-	\$ -	-	\$ -	\$ 374.63	
405 Sidhu, Nirmal	\$ 1,465.38	\$ -	-	\$ -	-	\$ -	\$ 1,465.38	
361 Lujan, Vanessa	\$ 528.00	\$ -	-	\$ -	-	\$ -	\$ 528.00	
517 Johnson, Theresa	\$ 1,587.23	\$ -	-	\$ -	-	\$ -	\$ 1,587.23	
497 Arredondo, Raquel	\$ 240.00	\$ -	-	\$ -	-	\$ -	\$ 240.00	
502 Gallegos, Yenifer	\$ 281.25	\$ -	-	\$ -	-	\$ -	\$ 281.25	
506 Rangel, Jose A	\$ 283.50	\$ -	-	\$ -	-	\$ -	\$ 283.50	
513 Jeanna Burdine-Slave	\$ 1,439.54	\$ -	-	\$ -	-	\$ -	\$ 1,439.54	
515 Figueroa, Rita	\$ 380.00	\$ -	-	\$ -	-	\$ -	\$ 380.00	
516 Villarreal, Arlene	\$ 230.00	\$ -	-	\$ -	-	\$ -	\$ 230.00	
<b>TOTAL</b>	<b>\$ 15,489.22</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 15,489.22</b>	<b>0.00</b>
<b><u>POLICE</u></b>								
29 Rodrigues, Mary	\$ 1,759.38	\$ 117.04	-	\$ -	-	\$ -	\$ 1,876.42	
59 Madruga, Ron	\$ 3,114.46	\$ 698.87	-	\$ -	-	\$ -	\$ 3,813.33	
69 Chapman, Tom	\$ 2,413.38	\$ 544.57	-	\$ -	-	\$ -	\$ 2,957.95	
101 Cubillos, Teresa	\$ 57.01	\$ 3.38	-	\$ -	-	\$ -	\$ 60.39	
245 Barbosa, Isaias	\$ 2,311.85	\$ 347.12	-	\$ -	-	\$ -	\$ 2,658.97	
291 Ramirez, Donald	\$ 1,493.54	\$ 113.13	-	\$ -	-	\$ -	\$ 1,606.67	
343 Davis, Jeff	\$ 2,825.08	\$ 400.19	-	\$ -	-	\$ -	\$ 3,225.27	
354 Ness, Lee	\$ 2,046.00	\$ 138.66	-	\$ -	-	\$ -	\$ 2,184.66	
363 Barcoma, Wilbert	\$ 2,690.77	\$ 199.93	-	\$ -	-	\$ -	\$ 2,890.70	
369 Ramer, Joseph	\$ 1,493.54	\$ -	2.00	\$ 56.01	-	\$ -	\$ 1,549.55	
380 Armstrong, Scott	\$ 375.00	\$ -	-	\$ -	-	\$ -	\$ 375.00	
402 Nevis, James	\$ 2,300.77	\$ 326.91	-	\$ -	-	\$ -	\$ 2,627.68	
423 Magallon, Peter	\$ 2,357.08	\$ 336.01	-	\$ -	-	\$ -	\$ 2,693.09	
425 Belding, Jeff	\$ 2,357.08	\$ 498.53	-	\$ -	-	\$ -	\$ 2,855.61	
442 Antuna, Eric	\$ 2,036.31	\$ 157.04	18.50	\$ 706.34	-	\$ -	\$ 2,899.69	
458 Nelson, Christopher J	\$ 3,114.46	\$ 711.77	-	\$ -	-	\$ -	\$ 3,826.23	
468 Tiwana, Manpreet	\$ 1,939.38	\$ 228.11	3.00	\$ 109.09	-	\$ -	\$ 2,276.59	
474 Blohm, Joseph	\$ 4,047.23	\$ -	-	\$ -	-	\$ -	\$ 4,047.23	
476 Rodriguez, Erika	\$ 1,902.46	\$ 273.00	-	\$ -	-	\$ -	\$ 2,175.46	
479 Attkisson, Joseph	\$ 1,767.23	\$ 192.95	-	\$ -	-	\$ -	\$ 1,960.18	

# CITY OF KERMAN PAYROLL REPORT

Agenda Item 4.B.1

PAY PERIOD: August 17, 2014 - August 30, 2014

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT		
485 Lehman, Dustin	\$ 1,767.23	\$ 58.96	4.00	\$ 132.54	-	\$ -	\$ 1,958.73	
487 Antuna, Miguel	\$ 885.00	\$ -	-	\$ -	-	\$ -	\$ 885.00	
501 Ledezma, Linda	\$ 1,199.54	\$ 80.03	-	\$ -	-	\$ -	\$ 1,279.57	
504 Labetiaux, EJ Medina	\$ 1,767.23	\$ 34.62	-	\$ -	-	\$ -	\$ 1,801.85	
512 Seroka, Dylan	\$ 945.00	\$ -	-	\$ -	-	\$ -	\$ 945.00	
533 Dueck, Loren	\$ 960.00	\$ -	-	\$ -	-	\$ -	\$ 960.00	
<b>TOTAL:</b>	<b>\$ 49,926.01</b>	<b>\$5,460.82</b>	<b>27.50</b>	<b>\$ 1,003.98</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 56,390.82</b>	<b>0.00</b>

**PUBLIC WORKS**

8 Gonzales, Ruben	\$ 2,011.38	\$ -	-	\$ -	-	\$ -	\$ 2,011.38	
20 Rodriguez, Joe	\$ 1,964.77	\$ -	-	\$ -	-	\$ -	\$ 1,964.77	
25 Prieto, Ruben	\$ 1,762.15	\$ -	14.00	\$ 517.63	22.50	\$ 495.61	\$ 2,775.39	
26 Gruce, Robert	\$ 2,478.00	\$ -	-	\$ -	-	\$ -	\$ 2,478.00	
27 Hearld, Douglas	\$ 542.94	\$ -	-	\$ -	-	\$ -	\$ 542.94	
87 Madruga, Lydia	\$ 1,964.77	\$ -	-	\$ -	-	\$ -	\$ 1,964.77	
134 Ramirez, Manuel	\$ 1,830.92	\$ -	3.00	\$ 102.99	1.50	\$ 34.33	\$ 1,968.24	
172 Chavez, Fernando M.	\$ 2,368.15	\$ -	-	\$ -	-	\$ -	\$ 2,368.15	
290 Gastelum, Humberto	\$ 1,924.15	\$ -	-	\$ -	-	\$ -	\$ 1,924.15	
298 Barajas, Michael	\$ 1,871.08	\$ -	2.00	\$ 93.55	-	\$ -	\$ 1,964.63	
322 Castro, Joseph	\$ 1,785.69	\$ -	-	\$ -	-	\$ -	\$ 1,785.69	
349 Arechiga, Pastor	\$ 1,639.38	\$ -	-	\$ -	-	\$ -	\$ 1,639.38	
378 Sanchez, Daniel	\$ 1,465.38	\$ -	-	\$ -	-	\$ -	\$ 1,465.38	
389 Zapata, Domingo	\$ 1,853.54	\$ -	5.00	\$ 185.35	21.00	\$ 486.55	\$ 2,525.45	
329 Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	
460 Vallejo, Edward	\$ 1,946.31	\$ -	-	\$ -	-	\$ -	\$ 1,946.31	
486 Palacios, Jesus	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
522 Isaak, Denise	\$ 1,396.62	\$ -	-	\$ -	-	\$ -	\$ 1,396.62	
531 Duarte, Leonardo	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
534 Tinoco, Alfonso	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
535 Garcia, Carlos Jr	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
<b>TOTAL</b>	<b>\$ 34,979.10</b>	<b>\$ -</b>	<b>\$ 24.00</b>	<b>\$ 899.53</b>	<b>\$ 45.00</b>	<b>\$1,016.49</b>	<b>\$ 36,895.12</b>	<b>\$ -</b>

**PLANNING**

37 Pimentel, Olivia	\$ 2,199.23	\$ 5.22	-	\$ -	-	\$ -	\$ 2,204.45	
234 Kufis, Chris	\$ 2,392.62	\$ -	-	\$ -	-	\$ -	\$ 2,392.62	
326 Fonseca, Monica	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 4,591.85</b>	<b>\$ 5.22</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 4,597.07</b>	<b>0.00</b>

**PLANNING**

Epperson, R	\$ -
Lopez, M	\$ -
Bandy, R	\$ -
Harris, J	\$ -
Melgoza, G	\$ -
Nehring, K	\$ -
Kehler, E	\$ -
Wettlaufer, K	\$ -
<b>Total</b>	<b>\$ -</b>

**COUNCIL**

Dhaliwal	\$ 125.00
Wilcox	\$ 125.00
Yep	\$ 125.00
Fox	\$ -
Nijjer	\$ -
<b>Total</b>	<b>\$ 375.00</b>

<b>GRAND TOTAL:</b>	<b>\$121,213.18</b>	<b>\$5,466.04</b>	<b>57.50</b>	<b>\$2,113.23</b>	<b>45.00</b>	<b>\$1,016.49</b>	<b>\$129,808.94</b>	<b>0.00</b>
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# CITY OF KERMAN PAYROLL REPORT

*Agenda Item 4.B.1*

**PAY PERIOD: August 17, 2014 - August 30, 2014**

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME HOURS	OVERTIME AMOUNT	STANDBY HOURS	STANDBY AMOUNT	GROSS SALARY	COMP TIME EARNED
<b><u>POLICE</u></b>		<b><u>UNIFORM PAY</u></b>						
29 Rodrigues, Mary	\$	275.00						
59 Madruga, Ron	\$	275.00						
69 Chapman, Tom	\$	275.00						
101 Cubillos, Teresa	\$	275.00						
245 Barbosa, Isaias	\$	275.00						
291 Ramirez, Donald	\$	275.00						
296 Mendoza, Sandra	\$	275.00						
343 Davis, Jeff	\$	275.00						
354 Ness, Lee	\$	275.00						
363 Barcoma, Wilbert	\$	275.00						
402 Nevis, James	\$	275.00						
423 Magallon, Peter	\$	275.00						
425 Belding, Jeff	\$	275.00						
442 Antuna, Eric	\$	275.00						
458 Nelson, Christopher J	\$	275.00						
468 Tiwana, Manpreet	\$	275.00						
474 Blohm, Joseph	\$	300.00						
476 Rodriguez, Erika	\$	275.00						
479 Attkisson, Joseph	\$	275.00						
485 Lehman, Dustin	\$	183.34						
501 Ledezma, Linda	\$	275.00						
504 Labetiaux, EJ Medina	\$	183.34						
	<b>\$</b>	<b>5,891.68</b>						

**CITY OF KERMAN  
OVERTIME SUPPLEMENTAL PAYROLL REPORT  
PAY PERIOD 08/17/14-08/30/14**

**POLICE DEPARTMENT**

Overtime Categories - Number of Hours							
Regular Overtime	Court	Shift Coverage	SID	Training	Avoid the 21 Grant	Special Events	Total
8		16.5		3			27.5
(see notes below for overtime description)							

**DOUBLE TIME: (Sunday)**

							0
						Sub Total	27.5

**PUBLIC WORKS DEPARTMENT**

Overtime Categories - Number of Hours						
Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total
2	5	2		3	4	16
(see notes below for overtime description)						

**DOUBLE TIME: (Sunday)**

3	1				4	8	
						Sub Total	24.0

**COMMUNITY SERVICES DEPARTMENT**

Overtime Categories - Number of Hours		
Regular Overtime	After Hour Event	Total
		0
		Sub Total
		0

**FINANCE / PLANNING DEPARTMENTS**

Overtime Categories - Number of Hours					
Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
		6			6
					Sub Total
					6
Total Hours (All Departments)					<u>57.5</u>

**POLICE DEPARTMENT:**

**Regular Overtime** – 2 hrs for late arrests, 4 hrs for explorer meetings, 2 hrs for report writing

**Court** – Officer attending court proceedings.

**Shift Coverage** – 16.5 hrs due to officer vacations and officers sick

**Special Investigation Division (SID)** – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc

**Training** – 2 hrs training new reserve, 1 hr for FTO training

**Grant** – Officers conducting Special Enforcement Control. Avoid the 21, Click It or Ticket, and Special Project. The City gets reimbursed for overtime through the Grant Programs.

**Special Events** - Occurs when officers are needed for events such as Harvest Festival, 3rd of July, Parades, etc.

**PUBLIC WORKS DEPARTMENT:**

**Water Service -2 hrs O.T. & 3 hrs D.T.** Includes hrs overtime for shut-off and turn-on of service, all water related emergencies

**Sewer Emergencies - 5 hrs O.T. & 1 hr D.T.** SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)

**Animal Control - 2 hrs O.T.** Vicious or dead animals (not normally used for stray animals)

**Special Events** - Harvest Festival, Pageantry of Lights, National Night Out Water Conservation booth, Portuguese Parade, 3rd of July, including set up and clean up

**Other -3 hrs O.T.** Alarm Calls

**Call Back** - Any emergencies where additional employees are called to assist

**On-Call Duties** 4 hours overtime and 4 hours double time for reading and recording flow meters on wells and sewer plant feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends and/or any holidays

**COMMUNITY SERVICES DEPARTMENT**

**Regular Overtime** – On occasion, but very rare due to the amount of part-time employees

**After Hour Event** – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant

**FINANCE / PLANNING DEPARTMENTS**

**Regular Overtime** - Only as needed

**Utility Billing** - Completed on the 1st of each month

**Payroll** - 6 hrs Completed bi-weekly - Springbrook

**Dog Clinic** - Once a year clinic held after business hours.

**Year-End Audit** - Completed over a period of time at the end of each fiscal year

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	Invoice number	PO number
21489- 2075	1	9/05/2014	0	SUSANNA VILLA			
	1		54221	RENT. DEP. REFUND-SCOUT HUT 8/	100.00	44742	
21489- 2075	1	9/05/2014	Logged	*** Total ***	100.00		
21490- 2075	2	9/05/2014	0	LETICIA MEJIA			
	2		54225	RENTL DEP REF-SCOUT HUT 7/12/1	100.00	43384	
21490- 2075	2	9/05/2014	Logged	*** Total ***	100.00		
21491- 2075	3	9/05/2014	1135	AT&T MOBILITY			
	3		54223	PD-AUG MDT WIRELESS SERV 7/20-	273.82	287249141774X11	
21491- 2075	3	9/05/2014	Logged	*** Total ***	273.82		
21492- 2075	4	9/05/2014	2878	BUYMEBUYME.COM			
	4		54199	TRANSPORTATION-REPLACEMENT PHO	114.94	353106865	
21492- 2075	4	9/05/2014	Logged	*** Total ***	114.94		
21493- 2075	5	9/05/2014	19130	CALIFORNIA STATE DISBURSEMENT			
	5		54226	C WAGE ASSIGN P/R DATE 9/5/14	257.83	1070070330-01	
21493- 2075	5	9/05/2014	Logged	*** Total ***	257.83		
21494- 2075	6	9/05/2014	3061	CHEM QUIP INC			
	6		54200	WTR-WTR SYSTEM CHLOR SUPPLIES	2,375.96	5310859	
	6		54201	WTR-CREDIT PALLET-CARBOY DEPOS	-1,030.00	5320812	
21494- 2075	6	9/05/2014	Logged	*** Total ***	1,345.96		
21495- 2075	7	9/05/2014	3081	CHILDS AND COMPANY, INC.			
	7		54228	BPO-EXIT DEVICE SCOUT HUT	387.28	168777	
21495- 2075	7	9/05/2014	Logged	*** Total ***	387.28		
21496- 2075	8	9/05/2014	6082	CITY OF FRESNO WMD			
	8		54218	WTR-SWR-LAB ANALYSIS	105.50	K082014	
21496- 2075	8	9/05/2014	Logged	*** Total ***	105.50		
21497- 2075	9	9/05/2014	4057	DUNN EDWARDS CORPORATION			
	9		54202	STRT-PAINT SUPPLIES-FOR CROSSW	153.61	2036152266	
21497- 2075	9	9/05/2014	Logged	*** Total ***	153.61		
21498- 2075	10	9/05/2014	8902	INDEPENDENT STATIONERS			
	10		54203	SC-COFFEE SUPPLIES	33.17	445177	
21498- 2075	10	9/05/2014	Logged	*** Total ***	33.17		
21499- 2075	11	9/05/2014	10050	JUDICIAL DATA SYSTEMS CRP			
	11		54222	PD-PARKING ACTIVITY FOR JULY-8	100.00	4695	
21499- 2075	11	9/05/2014	Logged	*** Total ***	100.00		
21500- 2075	12	9/05/2014	11020	KERMAN FLORAL			
	12		54224	PD-SYMPATHY FLORAL ARRANGEMENT LEE BRADFORD FAMILY	50.87	080114	
21500- 2075	12	9/05/2014	Logged	*** Total ***	50.87		
21501- 2075	13	9/05/2014	15000	OFFICE DEPOT			
	13		54204	BPO-OFFICE SUPPLIES	39.79	707930547001	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	Invoice number	PO number
21501- 2075	13	9/05/2014	54219	WTR/WWTP-SCADA WIN 911 UPDATE	269.32	725327598001	
				*** Total ***	309.11		
21502- 2075	14	9/05/2014	15010	OFFICE DEPOT CREDIT ACCOUNT			
	14		54205	RA-USB FLASH DRIVE, TAPE	26.98	9007377	
	14		54206	RA-INDEX DIVIDERS A-Z	8.63	9007378	
21502- 2075	14	9/05/2014		*** Total ***	35.61		
21503- 2075	15	9/05/2014	6021	STATE OF CALIFORNIA			
	15		54227	C FTB TAX-WAGE GARN PR DATE 9/	115.00	091514	
21503- 2075	15	9/05/2014		*** Total ***	115.00		
21504- 2075	16	9/05/2014	19181	SUNSHINE FILTERS OF PINELLA, I			
	16		54207	WWTP-FILTER ELEM FOR BLOW MOTO	329.70	116591	
21504- 2075	16	9/05/2014		*** Total ***	329.70		
21505- 2075	17	9/05/2014	19565	TAYLOR MADE IRRIGATION			
	17		54208	BPO-COUPLER TAPE BLACK 5/8"	7.36	9034	
	17		54209	BPO-MISC SUPPLIES <\$50	9.48	9042	
21505- 2075	17	9/05/2014		*** Total ***	16.84		
21506- 2075	18	9/05/2014	19891	TECH DISTRIBUTION AND TIRE SUP			
	18		54210	V/E-WHEEL WEIGHTS, SNAP-IN VAL	158.77	541510	
21506- 2075	18	9/05/2014		*** Total ***	158.77		
21507- 2075	19	9/05/2014	20013	TURF STAR, INC			
	19		54211	V/E-BELT FOR MOWER	135.28	6862318	
	19		54212	V/E-BELT FOR MOWER	50.43	50040115210300	
	19		54213	V/E-HYDRO PUMP FOR 72" TORO MO	789.50	6862318	
	19		54214	V/E-SPINDLE SHAFT ASM	81.90	6862892	
	19		54215	V/E-MISC PARTS <\$50	50.58	082114	
21507- 2075	19	9/05/2014		*** Total ***	1,107.69		
21508- 2075	20	9/05/2014	99999	U.S. BANK CORPORATE PAYMENT SY			
	20		54220	VAR-CREDIT CARD CHARGES	3,070.37	082214	
21508- 2075	20	9/05/2014		*** Total ***	3,070.37		
21509- 2075	21	9/05/2014	21053	UPPER KINGS BASIN IRWM AUTHORI			
	21		54216	WTR-ASSESS OF FISC YR 2015 MEM	3,500.00	2015-05	
21509- 2075	21	9/05/2014		*** Total ***	3,500.00		
21510- 2075	22	9/05/2014	23022	WEST HILLS OIL, INC			
	22		54217	V/E-FUEL BILL 08/1-08/15	5,000.13	44380	
21510- 2075	22	9/05/2014		*** Total ***	5,000.13		
21511- 2076	1	9/09/2014	825	1-800 RADIATOR & A/C			
	1		54245	V/E-NEW RADIATOR FOR #1394	117.97	13747267	
21511- 2076	1	9/09/2014		*** Total ***	117.97		
21512- 2076	2	9/09/2014	1121	ACCOUNTEMPS			
	2		54246	FIN-TEMP AGENCY PERSONNEL-40 H	680.00	41096016	
	2		54247	FIN-TEMP AGENCY PERSONNEL -40H	680.00	41110154	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	Invoice number	PO number
	2		54248 FIN-TEMP AGENCY PERSONNEL-40HO	680.00	41162819	
	2		54249 FIN-TEMP AGENCY PERSONNEL -40	680.00	41162820	
21512- 2076	2	9/09/2014	Logged *** Total ***	2,720.00		
21513- 2076	3	9/09/2014	1106 ADAMSON POLICE PRODUCTS			
	3		54240 PD-METH NIK KITS 4 BOXES	113.06	150164	
21513- 2076	3	9/09/2014	Logged *** Total ***	113.06		
21514- 2076	4	9/09/2014	1031 ALERT O LITE			
	4		54250 BPO-36" RIDGID ALUM PIPE WRENC	155.25	0432665	
	4		54251 BPO-48" RIDGID PIPE WRENCH ALU	305.50	0432665	
	4		54252 BPO SALES TAX	37.90	432665	
21514- 2076	4	9/09/2014	Logged *** Total ***	498.65		
21515- 2076	5	9/09/2014	1128 AQUA NATURAL SOLUTIONS			
	5		54253 SWR-DEGREASER/SLUDGE AWAY	491.72	2249	
21515- 2076	5	9/09/2014	Logged *** Total ***	491.72		
21516- 2076	6	9/09/2014	1012 AVR INC.			
	6		54254 VAR-SOFTWARE MAINT AGREEMENT	443.00	41168	
21516- 2076	6	9/09/2014	Logged *** Total ***	443.00		
21517- 2076	7	9/09/2014	3060 CENTRAL VALLEY GOLF & UTILITY			
	7		54255 V/E-REPAIRS TO GOLF CART #1435	443.81	77771	
21517- 2076	7	9/09/2014	Logged *** Total ***	443.81		
21518- 2076	8	9/09/2014	6082 CITY OF FRESNO WMD			
	8		54256 WTR/SWR-LAB ANALYSIS	103.50	K082714	
21518- 2076	8	9/09/2014	Logged *** Total ***	103.50		
21519- 2076	9	9/09/2014	3102 COOKS COMMUNICATIONS			
	9		54257 V/E UPFIT OF PATROL CAR #1482	1,967.75	120656	
	9		54258 V/E UPFIT OF PATROL CAR #1483	1,834.92	120636	
	9		54259 V/E UPFIT OF PATROL CAR #1484	1,942.06	120635	
21519- 2076	9	9/09/2014	Logged *** Total ***	5,744.73		
21520- 2076	10	9/09/2014	4091 EAST BAY TIRE CO.			
	10		54260 V/E 4 TIRES FOR TRENCHER TRAIL	478.86	1106738	
	10		54261 V/E-REAR TIRES #1214 & #1215 T	236.44	1105299	
	10		54262 V/E-LATE FEE	1.75	1099528	
21520- 2076	10	9/09/2014	Logged *** Total ***	717.05		
21521- 2076	11	9/09/2014	5023 EWING IRRIGATION PRODUCTS			
	11		54263 BPO SPRINKLER SUPPLIES	216.67	8574347	
21521- 2076	11	9/09/2014	Logged *** Total ***	216.67		
21522- 2076	12	9/09/2014	6056 FRESNO COUNTY TREASURER			
	12		54238 PD-DISPATCHING SERVICE SEPT 20	17,780.36	S011850	
	12		54239 PD-AUG 2014 RMS/JMS/CAD ACCESS	167.29	S011851	
21522- 2076	12	9/09/2014	Logged *** Total ***	17,947.65		
21523- 2076	13	9/09/2014	6070 FRESNO MADERA AREA AGNY ON AGI			

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
	13		54229	NUTRITION-MEALS	113.19	1005	
21523- 2076	13	9/09/2014	Logged	*** Total ***	113.19		
21524- 2076	14	9/09/2014	6039	FRESNO PET CEMETERY			
	14		54236	AAC-10 ANIM CARC DISP OF + PCK	245.50	20940	
21524- 2076	14	9/09/2014	Logged	*** Total ***	245.50		
21525- 2076	15	9/09/2014	8000	H & J CHEVROLET INC			
	15		54266	V/E-HOUSING-THERMOSTAT #1394	36.92	CVW16841	
	15		54267	V/E-WATER PUMP #1394	132.55	CVW16853	
	15		54268	V/E-REPLACE FAN CLUTCH #1394	463.08	CTCS49861	
	15		54269	V/E-CLUTCH #1373	174.25	CVW16914	
21525- 2076	15	9/09/2014	Logged	*** Total ***	806.80		
21526- 2076	16	9/09/2014	8005	HELENA CHEMICAL COMPANY			
	16		54264	BPO-FINALE-HERBICIDE	378.79	69477923	
	16		54265	BPO-CREDIT ON ACCOUNT	-324.68	69477923	
21526- 2076	16	9/09/2014	Logged	*** Total ***	54.11		
21527- 2076	17	9/09/2014	10028	HENRY, LOGOLUSO, & BLUM			
	17		54296	CCO-AUG LEGAL FEES	2,090.00	083114	
21527- 2076	17	9/09/2014	Logged	*** Total ***	2,090.00		
21528- 2076	18	9/09/2014	9029	INDOFF, INC			
	18		54244	BPO-CITY HALL TRASH RECEPTACLE	31.17	2443758	
21528- 2076	18	9/09/2014	Logged	*** Total ***	31.17		
21529- 2076	19	9/09/2014	11027	KERMAN PARTS SALES			
	19		54270	V/E-CONTACTS, CONDENSER	47.10	119455	
21529- 2076	19	9/09/2014	Logged	*** Total ***	47.10		
21530- 2076	20	9/09/2014	13081	MID VALLEY DISPOSAL, INC			
	20		54308	SWA-AUGUST S/W CHARGES	69,468.15	083114	
	20		54309	SWA-ROLL OFF/FRANCHISE FEES	-590.00	083114	
21530- 2076	20	9/09/2014	Logged	*** Total ***	68,878.15		
21531- 2076	21	9/09/2014	26020	O'DELL ENGINEERING			
	21		54230	PFC-PLAYGROUND HILL ADA DSN PH	950.00	2671002	
21531- 2076	21	9/09/2014	Logged	*** Total ***	950.00		
21532- 2076	22	9/09/2014	16025	P.G.& E.			
	22		54231	CS-MONTHLY SERVICES 7/10-8/10	5,917.35	62067886903	
	22		54271	BPO-MONTHLY SERVICE 7/28-8/26	472.82	57413096900	
	22		54272	V/E-MONTHLY SERVICE 7/30-8/28	1,028.58	49396261635	
	22		54297	ADM-MONTHLY SERV 8/2 9/2	1,690.52	68250253960914	
21532- 2076	22	9/09/2014	Logged	*** Total ***	9,109.27		
21533- 2076	23	9/09/2014	18067	ROTH CRANE SERVICE			
	23		54243	V/E-30 TON CRANE TO MOVE TANK	499.00	151810	
21533- 2076	23	9/09/2014	Logged	*** Total ***	499.00		
21534- 2076	24	9/09/2014	11053	SEBASTIAN			

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	Invoice number	PO number
	24		54237	PD-AUG T-1 LINE	408.52	10266176	
	24		54299	VAR-MONTHLY PHONE SERVICE 8/21	2,517.59	10268148	
	24		54300	ADM-MON BURG SERVICE 8/21-9/20	49.88	10272282	
	24		54301	ADM-MON FIRE ALM SERV 8/21-9/2	49.88	10272281	
21534- 2076	24	9/09/2014	Logged	*** Total ***	3,025.87		
21535- 2076	25	9/09/2014	19009	SJVAPCD			
	25		54273	SWR-PUMP/GEN PERM. #C394720	117.00	C222696	
	25		54274	SWR-PUMP/GEN PERM#C394730	479.00	C222696	
	25		54275	WTR-GEN PERM#C436910 WELL 15	240.00	C222701	
	25		54276	WTR-PERM# C400910	106.00	C222828	
	25		54277	SWR-PERM#C400920	106.00	C222828	
	25		54278	SWR-PERM#C400930239	102.52	C222828	
	25		54279	WTR-GEN. PERM#C805810 WELL 9A	240.00	C222736	
	25		54280	PD-GEN. PERM#C699410	240.00	C222708	
21535- 2076	25	9/09/2014	Logged	*** Total ***	1,630.52		
21536- 2076	26	9/09/2014	19063	SLUMBERGER LUMBER			
	26		54281	WTR/SWR-MISC SUPPLIES <\$50	275.68	082614	
	26		54282	STRT-1YD READY MIX CONCRETE, N	149.33	B231363	
	26		54283	STRT-1 YD READY MIX CONCRETE,	146.55	B231370	
	26		54284	STRT-GRAY PRIMER PAINT	140.68	C137772	
	26		54285	VAR-MISC PARTS/SUPPLIES <\$50	369.53	082514	
21536- 2076	26	9/09/2014	Logged	*** Total ***	1,081.77		
21537- 2076	27	9/09/2014	19064	SMITH AUTO			
	27		54286	SWR-GREASE GUN COMBO(FOR PURG)	61.68	637181	
	27		54287	V/E-BATTERY FOR VEHICLE #1484	270.51	665365	
	27		54288	V/E-BATTERY FOR VEH#1482	270.51	669124	
	27		54289	V/E-GOLF CART BATTERIES (3)	399.19	669611	
	27		54290	V/E-GOLF CART BATTERIES (3)	399.19	669617	
	27		54291	V/E/SWR-MISC PARTS/SUPPLIES <\$	392.50	081814	
21537- 2076	27	9/09/2014	Logged	*** Total ***	1,793.58		
21538- 2076	28	9/09/2014	19105	STATE HUMANE ASSOCIATION OF			
	28		54242	AAC-CA EUTHANASIA TRAINING CUR	10.00	2014174	
21538- 2076	28	9/09/2014	Logged	*** Total ***	10.00		
21539- 2076	29	9/09/2014	19117	STATE WATER RESOURCES CONTROL			
	29		54304	WWTP DEBT SERVICE-PRINCIPLE PM	231,361.87	072914	
	29		54305	WWTP-DEBT SERVICE-INTEREST PMT	45,380.99	072914	
21539- 2076	29	9/09/2014	Logged	*** Total ***	276,742.86		
21540- 2076	30	9/09/2014	19187	STEAMRITE CARPET CLEANING			
	30		54232	REC-SENIOR CENTER CARPET CLEAN	255.00	3489	
21540- 2076	30	9/09/2014	Logged	*** Total ***	255.00		
21541- 2076	31	9/09/2014	20013	TURF STAR, INC			
	31		54292	V/E-SPINDLE SHAFT ASM FOR 72"	99.71	686289201	
21541- 2076	31	9/09/2014	Logged	*** Total ***	99.71		
21542- 2076	32	9/09/2014	21002	ULINE SHIPPING SUPPLY SPECIALI			

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	Invoice number	PO number
21542- 2076	32	9/09/2014	54293	WTR-DOORKNOB BAGS/CLEAR	111.62	60996746	
				*** Total ***	111.62		
21543- 2076	33	9/09/2014	22002	VALLEY FOOD CENTER			
	33		54233	CS-SENIOR LABOR DAY EVENT	24.99	8/28-8/29	
	33		54234	REC-HACIENDA HEIGHTS SNACK SUP	17.63	082914	
	33		54235	REC-YOUTH COMMISSION RECRUITME	15.98	082914	
21543- 2076	33	9/09/2014		*** Total ***	58.60		
21544- 2076	34	9/09/2014	22019	VETERINARY MEDICAL CENTER			
	34		54241	AAC-8 EUTHANASIA OF ANIMALS	148.40	209290	
21544- 2076	34	9/09/2014		*** Total ***	148.40		
21545- 2076	35	9/09/2014	23059	WELLS FARGO BANK, N.A.			
	35		54306	PFA-DEBT SERVICE INTEREST PMT	77,588.49	080714	
	35		54307	PFA-DEBT SERVICE PRINCIPLE PMT	85,000.00	080714	
21545- 2076	35	9/09/2014		*** Total ***	162,588.49		
21546- 2076	36	9/09/2014	23022	WEST HILLS OIL, INC			
	36		54294	V/E-FUEL BILL 08/16-8/31	5,452.11	44520	
21546- 2076	36	9/09/2014		*** Total ***	5,452.11		
21547- 2076	37	9/09/2014	2077	WILBERT BARCOMA			
	37		54303	PD-SUBSISTENCE FOR 10 DAYS TRA	550.00	082014	
21547- 2076	37	9/09/2014		*** Total ***	550.00		
21548- 2076	38	9/09/2014	23043	WILD ELECTRIC			
	38		54302	KERKCHOFF B-FIELD-REPL POWER B	578.80	390234	
21548- 2076	38	9/09/2014		*** Total ***	578.80		
21549- 2076	39	9/09/2014	24002	XEROX CORPORATION			
	39		54295	WTR/SWR-LEASE AGREEMENT PW COP	166.62	75769149	
	39		54298	ADM-AUGUST COPIER LEASE/PRINT	404.15	075769147	
21549- 2076	39	9/09/2014		*** Total ***	570.77		
					.00		
** Total check discount **					.00		
** Total check amount **					583,746.40		
					.00		

## U.S. BANK

Date	Vendor	Description	Internal Acct Code	Amount
<b>Joseph Blohm</b>				
07/22/14	Walmart	ACC-Dog food	10.0.4041.521.02	\$ 64.87
07/23/14	Neweggbusiness.com	PD-Ambir image scanner	10.0.39999.600.03.02	\$ 404.15
07/28/14	Walmart	PD-Wipes, car wash soap, absorber	10.0.3011.521.02	\$ 40.04
				<b>\$ 509.06</b>

Blohm

**Terri Cubillos**

				<b>\$ -</b>

Cubillos

**Toni Jones**

08/08/14	California Society of Mun	Fin-Dues & Subscriptions	10.0.5005.555.00	\$ 55.00
08/14/14	Amazon.com	Fin-2 port USB switch	10.0.5005.521.01	\$ 43.26
08/15/14	Government Finance Officers	Fin-Dues & Subscriptions	10.0.5005.555.00	\$ 170.00
08/16/14	Amazon.com	Fin-2 port USB switch	10.0.5005.521.01	\$ 43.26
				<b>\$ 311.52</b>

Jones

**Ken Moore**

07/29/14	Toxic Main/US EPA Fees	V/E- EPA ID Fee	50.0.4011.521.03	\$ 150.00
08/01/14	Eduardo's Upholstery	V/E-Seats for #1407	50.0.4011.521.03	\$ 375.00
08/06/14	Eduardo's Upholstery	V/E-Seats for #1373	50.0.4011.521.03	\$ 350.00
08/07/14	PDF Electric and Supply	WTR-Ethernet to serial interface	41.0.4011.521.02	\$ 874.00
08/12/14	Finishmaster Inc	V/E-White paint for #1466	50.0.4011.521.03	\$ 169.30
08/13/14	Fresno Pipe & Supply Inc	SWR-PVC pipe for sludge judge	42.0.4011.521.02	\$ 46.10
				<b>\$1,964.40</b>

Moore

**Phillip Gallegos**

07/24/14	Walmart	SCS-Portable speaker, laminator	10.0.2044.521.02	\$ 91.87
07/25/14	Six Star Kerman Auto	SCS-Propane for employee BBQ	10.0.2044.521.02	\$ 17.00
08/01/14	The Triangle Lot	Kannami-Fisherman's Wharf parking	16.0.0000.230.00	\$ 3.00
08/06/14	Walmart	Kannami-Table cloth for Dinner	16.0.0000.230.00	\$ 24.52
08/07/14	Smart N Final	Kannami-Drinks & Bowls for Dinner	16.0.0000.230.00	\$ 47.13
08/09/14	Impark	Kannami-Northpoint Center garage parking	16.0.0000.230.00	\$ 12.00
08/09/14	Shell Oil	Kannami-Gas	16.0.0000.230.00	\$ 89.87
				<b>\$ 285.39</b>

Gallegos

**Marci Reyes**

				<b>\$ -</b>

Reyes

**TOTAL      \$3,070.37    \$3,070.37**

## Electronic Bank Transfers-9/05/2014

<u>Date</u>	<u>From</u>	<u>Description</u>	<u>Amount</u>
9/5/2014	ICMA	HR Employee Contributions 457	\$ 1,860.33
9/5/2014	KPSEA	HR Association Dues Collected	\$ 558.12
9/5/2014	KMEA	HR Association Dues Collected	\$ 180.00
9/5/2014	IRS	HR Federal Payroll Taxes Collected	\$ 34,718.96
9/5/2014	State of California	HR State Payroll Taxes Collected	<u>\$ 3,949.67</u>
			\$ 41,267.08



# City of Kerman

*"Where Community Comes First"*

MAYOR Gary Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhalwal  
COUNCIL MEMBER Nathan Fox  
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PLANNING AND DEVELOPMENT  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: SEPTEMBER 17, 2014

To: Mayor and City Council  
From: Gary D. Horn, City Engineer  
Subject: Resolution for Release of Deferment Agreement for Kenneson Farms, Inc.

## RECOMMENDATION

Council by motion adopt resolution releasing certain parcels from the requirements of a Development Agreement.

## EXECUTIVE SUMMARY

Knesson Farms, Inc. entered into an agreement with the City of Kerman for the deferment of development requirements to install street improvements and pay development fees for property on both sides of Commerce Way east of Madera Avenue. The improvements have all been installed and the agreement can be released.

## OUTSTANDING ISSUES

None

## DISCUSSION

Knesson Farms, Inc. entered into an agreement with the City of Kerman to defer improvements for property they owned on both sides of Commerce Way east of Madera Avenue. The agreement was recorded in 1985 to allow the development of about 2 acres at the southeast corner of Madera Avenue and Commerce Way, currently occupied by Kerman Farm Supply, without having to pay development fees and install improvements on the remaining 16 acres. The remainder property subject to that agreement is now occupied by Kerman Ag Resources on the north side of Commerce Way and vacant land on the south side of Commerce Way. The improvements for Commerce Way have been installed and the property can be released from that agreement.

## FISCAL IMPACT

None

## PUBLIC HEARING

None

Attachments:

- A. Resolution/Exhibit

Attachment 'A'

RESOLUTION 14-\_\_

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN  
ACKNOWLEDGING FULL PERFORMANCE OF DEVELOPMENT AGREEMENT  
AND RELEASING PROPERTY FROM DEVELOPMENT AGREEMENT**

WHEREAS, Kenneson Farms, Inc., a California Corporation, entered into a Development Agreement with the City of Kerman, recorded on May 20, 1985 as Document No. 85049478 of Official Records of Fresno County, hereinafter referred to as the "Agreement;" ; and

WHEREAS, the property affected is more specifically described in Exhibit 'A', attached; and

WHEREAS, the Director of the Public Works Department has determined that the terms of said Agreement have been satisfied by full performance of the Agreement and completion of the improvements required therein, and that the continued existence and enforcement of said Agreement are no longer necessary.

NOW, THEREFORE, the City Council of Kerman does hereby release the Subject property from said Agreement and declares that the Agreement shall have no further force or effect. The City Clerk is directed and authorized to cause this resolution to be recorded in the Official Records of the County of Fresno.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 17th day of September, 2014, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

\_\_\_\_\_  
Gary Yep  
Mayor

ATTEST:

\_\_\_\_\_  
Marci Reyes  
City Clerk

EXHIBIT 'A'

PARCEL 1:

That portion of the South one-half of the North one-half of the Northwest quarter of the Northwest quarter of Section 18, Township 14 South, Range 18 East, Mount Diablo Base and Meridian according to the United States Government Township Plats, lying southerly from the Southern Pacific Railroad Reservation line.

EXCEPTING THEREFROM, the West 645 feet thereof.

PARCEL 2:

The North one-half of the South one-half of the Northwest quarter of the Northwest quarter of Section 18, Township 14 South, Range 18 East, Mount Diablo Base & Meridian according to the United States Government Township Plats.

EXCEPTING THEREFROM the West 645 feet thereof.

PARCEL 3:

The South one-half of the South one-half of the Northwest quarter of the Northwest quarter of Section 18, Township 14 South, Range 18 East, Mount Diablo Base & Meridian, according to the United States Government Township Plats.

EXCEPTING THEREFROM the following described parcel of land. Beginning at the Southwest corner of the Northwest quarter of the Northwest quarter of said Section 18; thence North 0° 33' East along the West line of said Section, a distance of 307.19 feet to the true point of beginning; thence North 89° 59' East, 330 feet; thence North 0° 33' East to a point on the North line of the South one-half of the South one-half of the Northwest quarter of the Northwest quarter of said Section 18; Thence West along said northerly line to the Northwest corner of said South one-half of the South one-half of the Northwest quarter of the Northwest quarter of said Section 18; Thence South along the West line of said Section 18 to the true point of beginning.

EXCEPTING FROM said parcels 1, 2 and 3, all oil, gas and other hydrocarbon substances in and under said land.

The foregoing parcels correspond to the parcels currently identified by Assessor's Parcel Number 023-073-13 and a por. of 023-073-12, 023-072-01, -02, -03 and -04.



# City of Kerman

*"Where Community Comes First"*

MAYOR Gary Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhaliwal  
COUNCIL MEMBER Nathan Fox  
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: FINANCE  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: SEPT. 17, 2014

To: Mayor and City Council  
From: Toni Jones, Finance Director  
Subject: Local Transportation Funds and State Transportation Assistance Funds from the Fresno Council of Governments (Fresno COG)

## RECOMMENDATION

Informational only.

## EXECUTIVE SUMMARY

Each year, member agencies must submit their Transportation Development Act (TDA) Claims to the Fresno COG in order to receive Local Transportation Funding and to acknowledge the amount to be claimed by the Fresno County Rural Transit Authority (FCRTA) and Consolidated Transportation Services Agency (CTSA). Last year Fresno COG was willing to accept a continuing resolution to eliminate presenting this information formally to the Council in the future. Council adopted continuing Resolution No. 13-57 on November 6, 2013 therefore no formal action is required; this information is intended to keep the Council informed of the TDA Claim.

## DISCUSSION

As identified in the Transportation Funding Claim Forms Attachment 'A', the total amount of the 2014/2015 TDA Claim for the City of Kerman is \$514,411. Of this amount, \$8,895 in Article 3 funds (Bicycle and Pedestrian Facilities) and \$350,129 in Article 8a funds (Streets and Roads) will come directly to the City of Kerman. The balance of \$155,387 will be claimed by other regional agencies as follows: \$12,421 for Regional Transportation Planning, \$69,586 for State Transit Assistance Funds (STA), \$21,888 for Community Transit Service (CTSA), and \$51,492 for Fresno County Rural Transportation Authority (FCRTA).

## FISCAL IMPACT

The total funding of \$514,411 will result in \$359,024 coming directly to the City of Kerman and \$155,387 being claimed by other regional agencies for fiscal year 2014/2015.

## PUBLIC HEARING

None Required

Attachments:

- A. Transportation Funding Claim for Fiscal Year 2014/2015

Attachment 'A'

Enter Date:  Claimant Name:

**TRANSPORTATION FUNDING CLAIM FOR FISCAL YEAR: 2014/15**

Instructions: Please note that each page of this claim is a separate worksheet. please click through all tabs and complete. Also note that light yellow fields require an entry if applicable, light grey fields contain formulas that will automatically calculate based on corresponding entries. A date and claimant name field is at the top of the first page, and automatically repeats on following pages. (date should be formatted 00/00/0000)

**When completed, please print, sign and send signed original via mail to:**

**Les Beshears, Director of Finance, Council of Fresno County Governments, 2035 Tulare Street, Suite 201, Fresno, CA 93721**

From: Applicant:	City of Kerman
Address:	850 S. Madera Ave.
City/State/Zip:	Kerman, CA 93630
Contact Phone/email:	(559) 846-9382 - tjones@cityofkerman.org

*This applicant is an eligible claimant pursuant to Section 99203 of the Public Utilities Code and certifies that the following transportation funds are available to be claimed:*

**Local Transportation Fund**

Apportionment:	\$	444,825
Unexpended, Held by Claimant:		
Other Agency:		

**State Transit Assistance Fund**

Estimate:	\$	69,536
Other Agency:		

**Other**

Audit Exception/Impairment (required General Fund Payback):	
Other:	

<b>TOTAL</b>	
Five Hundred Fourteen Thousand Four Hundred Eleven Dollars and 00/100	\$ 514,411

*spell out total amount in above cell*

for the purposes and respective amounts specified in the attached claim be drawn from the Local Transportation Fund and State Transit Assistance Fund.  
 Please print and sign after completing form

Authorized Signature:   
 Name/Title:   
 Date:



2035 Tulare St., Ste. 201 tel 559-233-4148  
 Fresno, California 93721 fax 559-233-9645

[www.fresnocog.org](http://www.fresnocog.org)

Attachment 'A' (cont'd)

Enter Date:  Claimant Name:

**TRANSPORTATION FUNDING CLAIM DETAIL FOR FISCAL YEAR: 2014/15**

PURPOSE	AMOUNT	SUBTOTAL
<b>1. Bicycle &amp; Pedestrian Facilities:</b>		
Article 3:	\$ 8,895	
Article 8a:		
Audit Exceptions (General Fund Payback):		
Unexpended Funds, Held by Claimant:		
		\$ 8,895
<b>2. Regional Transportation Planning:</b>		
	\$ 12,421	\$ 12,421
<b>3. Public Transportation</b>		
State Transit Assistance Funds (STA):	\$ 69,586	
Audit Exceptions (General Fund Payback):		
STA not claimed by FCRTA:		\$ -
<b>4. Community Transit Service CTSA, Article 4.5:</b>		
	\$ 21,888	\$ 21,888
<b>5. Streets &amp; Roads:</b>		
Article 8a:	\$ 350,129	
Audit Exceptions (General Fund Payback):		
Unexpended Funds, Held by Claimant:		
		\$ 350,129
<b>6. To Be Claimed By:</b>		
Fresno County Rural Transit Agency LTF:	\$ 51,492	
Fresno County Rural Transit Agency STA:	\$ 69,586	
		\$ 121,078
<b>7. Reserve in Fund Pending Further Claiming</b>		
		\$ -
<b>GRAND TOTAL</b>		<b>\$ 514,411</b>
<b>Claim Total Must Agree With Total on First Page</b>		<b>\$ 514,411</b>
<b>Minus All Unexpended Funds not used for Transit Claims</b>		<b>\$ -</b>
<b>GRAND TOTAL PAYABLE TO CLAIMANT</b>		<b>\$ 514,411</b>

*Allocation instructions and payment by the Fresno County Auditor-Controller to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the rules and regulations of the Transportation Development Act.*

Attachment 'A' (cont'd)

Enter Date:  Claimant Name:

**BICYCLE AND PEDESTRIAN FACILITIES FOR FISCAL YEAR: 2014/15**

Two percent (2%) of the claimant's Local Transportation Fund apportionment must be spent on bicycle and pedestrian facilities (PUC 99233.3 and 99234); such claims are to be filed as Article 3. Claims for projects in excess of 2% may be filed as Article 8a (PUC 99400(a)). If other funding is to be used with Local Transportation Funds to implement projects, such funding should be shown on the claim form.

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Various Bicycle & Pedestrian Facilities throughout the claimant's jurisdiction:	\$ 8,895
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
<b>TOTAL PROJECT COSTS</b>	<b>\$ 8,895</b>

**STREETS AND ROADS CLAIM FOR FISCAL YEAR: 2014/15**

Local Transportation Funds coming to claimants within Fresno County may be used for streets and roads improvements and maintenance pursuant to Article 8 (PUC 99400), but only after Fresno COG makes a finding that public transportation needs within the claimant's jurisdiction are reasonably met by satisfying the service requirements set forth by the Regional Transportation Plan (PUC 99401.5).

PROJECT TITLE & BRIEF DESCRIPTION	PROJECT COST
1. Development, Construction & Maintenance Facilities throughout the claimant's jurisdiction:	\$ 350,129
<i>AND/OR:</i>	
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
Other - describe briefly if applicable:	\$ -
<b>TOTAL PROJECT COSTS</b>	<b>\$ 350,129</b>

Attachment 'A' (cont'd)

Enter Date:

Claimant Name:

**CONTINGENCY PROJECT LISTING FOR FISCAL YEAR: 2014/15**

*CHECK ALL THAT APPLY (Enter "X" in yellow box)*

**BICYCLE AND PEDESTRIAN FACILITIES**

Article 3

**PUBLIC TRANSPORTATION**

Article 4.5

**STREETS & ROADS**

Article 8a

**STANDARD ASSURANCES FOR CLAIMANTS**

*CLAIMANT ASSURANCES: (initial yellow box all that apply)*

- A. Claimant certifies that it has submitted a satisfactory, independent fiscal audit, with required certification statement, to the RTPA and to the State Controller, pursuant to PUC 99245 and 21 Cal. Code of Regulations Section 6664 for the prior fiscal year (project year minus two). Claimant assures that this audit requirement will be completed for the current fiscal year (project year minus one).
- B. Claimant certifies that it has submitted a State Controller Report to the RTPA and to the State Controller, pursuant to PUC 99243.

The undersigned hereby certifies that the above statements are true and correct.  
Please print and sign after completing form

Authorized Signature:   
Name/Title:   
Date:

**CITY OF KERMAN  
CD/Securities Portfolio  
As of August 31, 2014**

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2014 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2015 Book Balance	Fair Value	FY to Date Interest Paid
<b>CD's:</b>										
Pacific Mercantile Bank	80900343	0.95%	1/22/08	1/22/14	99,000.00			99,000.00	99,000.00	82.21
American Express Centurion Bank	615-030525-245	1.20%	8/11/11	8/11/14	52,000.00	(52,000.00)		-	-	309.44
CIT Bank	615-030525-245	1.15%	8/10/11	8/11/14	46,000.00	(46,000.00)		-	-	263.78
World Financial Network NB	615-030525-245	1.25%	8/31/11	8/29/14	200,000.00	(200,000.00)		-	-	-
Ally Bank	615-030525-245	1.75%	10/8/10	10/8/14	100,000.00			100,000.00	100,139.00	-
CIT Bank, Salt Lake City, UT	615-030525-245	1.50%	5/4/11	11/4/14	99,000.00			99,000.00	99,180.18	-
GE Money Bank	615-030525-245	1.70%	11/5/10	11/5/14	97,000.00			97,000.00	97,205.64	-
GE Money Bank	615-030525-245	1.70%	1/21/11	1/21/15	100,000.00			100,000.00	100,469.00	843.01
State Bank of India	615-030525-245	2.00%	3/24/11	3/24/15	98,000.00			98,000.00	98,791.84	-
Ally Bank, Midvale	615-030525-245	1.80%	6/8/11	6/8/15	147,000.00			147,000.00	148,606.71	-
EverBank	615-030525-245	0.70%	12/14/12	6/15/15	98,000.00			98,000.00	98,345.94	-
Mercantile Bank of Michigan	615-030525-245	2.00%	1/21/11	7/21/15	150,000.00			150,000.00	151,923.00	1,487.67
GE Money Bank	615-030525-245	1.50%	8/5/11	8/5/15	50,000.00			50,000.00	50,401.00	371.92
Sallie Mae Bank	615-030525-245	1.10%	8/8/12	8/10/15	97,000.00			97,000.00	97,523.80	529.12
Safra National Bank	615-030525-245	0.70%	8/15/13	8/17/15	100,000.00			100,000.00	100,059.00	347.12
Discover Bank	615-030525-245	1.55%	9/14/11	9/14/15	99,000.00			99,000.00	100,321.65	-
State Bank of India	615-030525-245	2.25%	9/29/10	9/29/15	100,000.00			100,000.00	101,683.00	-
Lake City Bank	615-030525-245	0.55%	1/29/14	1/29/16	95,000.00			95,000.00	95,035.15	131.71
Discover Bank Greenwood	615-030525-245	1.35%	2/1/12	2/1/16	51,000.00			51,000.00	51,800.19	341.42
Goldman Sachs Bank	615-030525-245	1.40%	2/1/12	2/1/16	48,000.00			48,000.00	48,446.88	333.24
Synovus Bank	615-030525-245	0.50%	3/17/14	3/17/16	100,000.00			100,000.00	99,878.00	-
Doral Bank	615-030525-245	0.70%	6/12/13	6/13/16	149,000.00			149,000.00	149,214.56	-
Doral Bank San Juan PR	615-030525-245	1.20%	6/28/12	6/28/16	99,000.00			99,000.00	100,149.39	-
State Bank of India	615-030525-245	2.00%	8/12/11	8/12/16	47,000.00			47,000.00	48,083.35	466.14
Medallion Bank	615-030525-245	1.00%	8/19/13	8/19/16	100,000.00			100,000.00	100,593.00	495.89
Goldman Sachs Bank USA	615-030525-245	1.85%	8/31/11	8/31/16	200,000.00			200,000.00	204,126.00	1,865.21
Firstbank of Puerto Rico	615-030525-245	1.10%	1/25/13	1/25/17	53,000.00			53,000.00	53,176.49	97.44
Firstbank of Puerto Rico	615-030525-245	0.90%	3/1/13	3/1/17	196,000.00			196,000.00	196,137.20	294.81
CIT Bank	615-030525-245	0.90%	3/27/13	3/27/17	98,000.00			98,000.00	98,108.78	-
Ge Capital Bank	615-030525-245	1.10%	5/8/14	5/16/17	248,000.00			248,000.00	247,375.04	-
American Express Centurion Bank	615-030525-245	1.70%	7/26/12	7/26/17	98,000.00			98,000.00	99,197.56	826.15
Sallie Mae Bank	615-030525-245	1.70%	8/22/12	8/22/17	150,000.00			150,000.00	152,251.50	1,264.52
1st Merchants	615-030525-245	1.00%	3/21/14	9/21/17	96,000.00			96,000.00	96,070.08	-
Third Federal	615-030525-245	1.15%	2/21/14	11/21/17	99,000.00			99,000.00	99,211.86	564.57
Bank of Baroda	615-030525-245	1.25%	3/8/13	3/8/18	248,000.00			248,000.00	247,072.48	-
Wells Fargo Bank in SD	615-030525-245	1.00%	3/28/13	3/29/18	248,000.00			248,000.00	247,876.00	-
American Express Centurion Bank	615-030525-245	1.15%	5/16/13	5/16/18	98,000.00			98,000.00	97,136.62	-
Compass Bank	615-030525-245	1.70%	7/31/13	7/31/18	97,000.00			97,000.00	97,998.13	817.72
American Express Bank, FSB	615-030525-245	1.25%	8/14/14	8/14/18		98,000.00		98,000.00	97,538.42	
Barclays Bank	615-030525-245	1.90%	4/15/14	4/15/19	248,000.00			248,000.00	248,193.44	-
BMW Salt Lake City UT	615-030525-245	1.95%	6/20/14	6/20/19	200,000.00			200,000.00	199,330.00	-
	Average Rate	<b>1.25%</b>								
Subtotal - CD's					<b>4,798,000.00</b>	<b>(200,000.00)</b>	<b>-</b>	<b>4,598,000.00</b>	<b>4,617,649.88</b>	<b>11,733.09</b>

**Government Securities:**

**CITY OF KERMAN  
CD/Securities Portfolio  
As of August 31, 2014**

Institution	Account Number	Interest Rate/ Trans. Date	Opening Date	Maturity Date	6/30/2014 Book Balance	Additions/ (Deletions)	Cashed In	6/30/2015 Book Balance	Fair Value	FY to Date Interest Paid
Subtotal - Government Securities					-	-	-	-	-	-
<b>Central Valley Comm Bank CD</b>					200,000.00			200,000.00	200,000.00	455.23
<b>Total CD and Government Securities Investments</b>					<b>4,998,000.00</b>	<b>(200,000.00)</b>	-	<b>4,798,000.00</b>	<b>4,817,649.88</b>	<b>12,188.32</b>
<b>Chandler Asset Management</b>										
Beginning Balance	(City of Kerman)				-			-		
Interest					150,825.51			150,825.51	150,825.51	
<b>Chandler Ending Balance</b>					<b>150,825.51</b>	<b>-</b>	<b>-</b>	<b>150,825.51</b>	<b>150,825.51</b>	<b>-</b>
<b>Central Valley Money Market Acct</b>										
Beginning Balance	015030960				2,901,993.40			2,901,993.40		
Interest			7/31/14			286.72		286.72		286.72
			8/31/14			282.39		282.39		282.39
								-		-
								-		-
								-		-
								-		-
								-		-
								-		-
								-		-
								-		-
								-		-
Transfers In/(Out)			7/10/14			(125,000.00)		(125,000.00)		
			8/28/14			(50,000.00)		(50,000.00)		
								-		-
								-		-
					2,901,993.40	(174,430.89)	-	2,727,562.51	2,727,562.51	569.11
<b>Subtotal All City Investments</b>					<b>4,798,000.00</b>	<b>(200,000.00)</b>	-	<b>4,598,000.00</b>	<b>4,617,649.88</b>	<b>11,733.09</b>





# City of Kerman

*"Where Community Comes First"*

MAYOR Gary Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhaliwal  
COUNCIL MEMBER Nathan Fox  
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PUBLIC WORKS  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: SEPTEMBER 17, 2014

To: Mayor and City Council  
From: Gary D. Horn, City Engineer  
Subject: CDBG Application for Soroptimist Park Restrooms (Fiscal Year 2015-2016)

## RECOMMENDATION

Council take the following action:

1. Open the public hearing, solicit public input, close the public hearing; and
2. Adopt by motion resolution authorizing the submission of an application for Community Development Block Grant (CDBG) Funds for the installation of restrooms at Soroptimist Park.

## EXECUTIVE SUMMARY

The City of Kerman receives an annual allocation of Federal CDBG funds from the U.S. Department of Housing and Urban Development (HUD) through an agreement with the County of Fresno (County). The City's funding allocation for FY 2015-2016 is \$80,000. Per the direction of Council, Staff submitted a preliminary application for the installation of a pre-fabricated restroom building at Soroptimist Park to the County for eligibility approval. The County has determined that the proposed project is eligible.

## OUTSTANDING ISSUES

None.

## DISCUSSION

The County receives an annual allocation of CDBG funds from HUD and, through an agreement with local participating Cities, makes a portion of the CDBG funds available to each City. The City's FY 2015-2016 funding allocation is \$80,000. Projects for which CDBG funds can be used must benefit areas within the City with at least 51 percent low to moderate income households, senior citizens, or persons with disabilities.

The proposed project is the installation of a pre-fabricated restroom building at Soroptimist Park, including the installation of the necessary utilities to serve the building. This project is not located within an eligible area, but due to the park's handicap accessible nature, the project would be eligible based on the fact that the handicap accessible restroom would directly benefit persons with disabilities. A preliminary application for the proposed project was submitted to the County for verification of project eligibility and the County has determined the project to be eligible for funding.

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A Public Hearing is required to be held to allow interested citizens the opportunity to comment on projects or activities submitted for CDBG funding. The Notice of Public Hearing was published in the Kerman News on September 10, 2014, posted on the bulletin board at City Hall, and posted on the City's website.

#### FISCAL IMPACT

The total estimated cost of the project is \$80,000. The City's FY 2015-2016 CDBG funding allocation is \$80,000. There is no required City match for CDBG funding.

#### PUBLIC HEARING

A Public Hearing is required.

#### Attachments:

- A. Resolution

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Attachment 'A'

RESOLUTION NO. 14-\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN AUTHORIZING SUBMISSION  
OF APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT  
FUNDING FOR FISCAL YEAR 2015-2016

WHEREAS, a Notice of Public Hearing was published in the Kerman News on September 10, 2014; and;

WHEREAS, a Public Hearing was held by the City Council to discuss an application for Community Development Block Grant (CDBG) Funds for Fiscal Year 2015-2016; and

WHEREAS, the City Council received a report from the City Engineer and the Recreation and Community Services Director identifying the need for a restroom building at Soroptimist Park at the northeast corner of Siskiyou Avenue and Kearney Boulevard.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF KERMAN RESOLVES AS FOLLOWS:

1. Submission of an application for CDBG Funds for 2015-2016 to the County of Fresno for a restroom building at Soroptimist Park at the northeast corner of Siskiyou Avenue and Kearney Boulevard is hereby authorized.
2. The City Manager is authorized to sign all application documents and funding agreements pertaining to said project.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 17<sup>th</sup> day of September, 2014, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

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Gary Yep  
Mayor

ATTEST:

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Marci Reyes  
City Clerk



# City of Kerman

*"Where Community Comes First"*

MAYOR Gary Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhalwal  
COUNCIL MEMBER Nathan Fox  
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PUBLIC WORKS  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: SEPTEMBER 17, 2014

To: Mayor and City Council  
From: Gary D. Horn, City Engineer  
Subject: Selection of Design Alternative for Vineland Avenue Widening Project

## RECOMMENDATION

Council select Design No. 2 for the Vineland Avenue Widening Project.

## EXECUTIVE SUMMARY

The City has received Federal Regional Surface Transportation Program (RSTP) Lifeline funding for the widening of Vineland Avenue from Kearney Boulevard to approximately 700 feet north. In order to construct the curb and gutter and sidewalk along the west side of Vineland Avenue, Fresno Irrigation District (FID) is requiring the City to relocate their existing 30" irrigation pipeline within the project limits. The estimated cost to relocate the pipeline is \$113,000, which would result in a budget shortfall of \$163,000 for the project. In an effort to reduce the cost of the project, staff is recommending that the Council approve Design No. 2 for the Vineland Avenue Widening Project.

## OUTSTANDING ISSUES

Design No. 1 will result in additional cost of approximately \$163,000 to the overall project budget of \$400,000. Design No. 2 will stay within project budget, but the City will need to acquire minimal right-of-way west of FID's easement for the relocation of the existing PG&E poles on the west side of Vineland Avenue.

## DISCUSSION

Vineland Avenue from Kearney Boulevard to approximately 700 feet north consists of one 12 foot wide travel lane in each direction and a 12 foot wide landscaped median. A Vicinity Map is attached for reference. This segment does not include bike lanes, parking lanes, and has not been improved with curb and gutter and sidewalk (permanent concrete sidewalk constructed on east side only). Originally, the Vineland Avenue Widening Project was planned to consist of widening Vineland Avenue to ultimate width, construction of curb and gutter and sidewalk, and construction of bulbouts and decorative crossings at the Kearney Boulevard intersection. The City has allocated \$316,400 in RSTP Lifeline funds for this project.

FID owns and operates a 30" concrete irrigation pipeline, the Towne No. 95 pipeline, which is located along the west side of Vineland Avenue within the project limits. Attachment B shows the location of the pipeline. The pipeline is located within a 15 foot wide FID easement that is located adjacent to the existing public street right-of-way. In order to construct the ultimate street improvements, the City must acquire 12 feet of additional public street right-of-way, which currently is within the FID easement, from the property on the west side of Vineland Avenue. Due to this, FID is requiring that the City purchase a new 15 foot wide easement from the property owner outside of the proposed

public street right-of-way and relocate the pipeline in the new FID easement. FID is concerned that due to the age of the pipeline and location relative to the proposed street improvements, the pipeline may be damaged. In an effort to eliminate the requirement for relocation of the FID pipeline, staff discussed the possibility of the City entering into an agreement with FID for maintenance of the pipeline within the project limits, but FID is not willing to accept such an agreement.

Staff presented FID with an alternative design (Design No. 2) that would eliminate the need to relocate the pipeline. The alternative improvements consist of widening the pavement to the existing public street right-of-way (no encroachment into FID easement), construction of a temporary asphalt curb in-lieu of concrete curb and gutter at the ultimate location, and construction of a temporary asphalt sidewalk within FID’s existing easement in-lieu of concrete sidewalk. FID is agreeable to this alternative and is willing to enter into a Common Use Agreement with the City to allow for the temporary asphalt sidewalk to be constructed within their easement.

The City budgeted \$400,000 for the Vineland Widening Project. The two design alternatives and costs are summarized as follows:

1. Design No. 1 (Ultimate Improvements): Acquire the additional public street right-of-way on the west side of Vineland Avenue, relocate the FID irrigation pipeline to a new FID easement, construct concrete curb and gutter and sidewalk on the west side. The estimated project cost for this alternative is \$563,000.
2. Design No. 2 (Temporary West Side Improvements): No acquisition of additional public street right-of-way, widen pavement to existing right-of-way and construct a temporary asphalt curb. Construct a temporary asphalt sidewalk within FID’s existing easement through a Common Use Agreement with FID. Acquisition of a pedestrian easement for the asphalt sidewalk from the property owner will be required. The estimated project cost for this alternative is \$397,000.

Attachment ‘C’ shows the existing street cross-section and cross-sections for both alternatives for reference. The improvements to be constructed on the east side of Vineland Avenue and at the intersection with Kearney Boulevard are the same for both alternatives. The conflict with the FID pipeline does not impact these improvements.

**FISCAL IMPACT**

The City’s FY 2014/15 Budget includes \$400,000 for the project. This includes \$316,400 from Federal RSTP Lifeline funds and \$83,600 from Local Transportation Funds. The cost of each alternative and difference versus the City’s Budget is shown in the following table.

	Alternative #1	Alternative #2
<b>Project Costs</b>		
Street Improvements	\$450,000	\$397,000
FID Pipeline Relocation	\$113,000	-
<b>Total Project Cost</b>	<b>\$563,000</b>	<b>\$397,000</b>
<b>Project Budget</b>	<b>\$400,000</b>	<b>\$400,000</b>
<b>Difference</b>	<b>(\$163,000)</b>	<b>\$3,000</b>

### Alternate Action

The City Council may elect to choose Design No. 1. Should the Council select Design No. 1, an amendment to the FY 2014/15 budget will be required to increase the overall project budget by \$163,000 using local street funds.

### PUBLIC HEARING

Not required.

### Attachments:

- A. Vicinity Map
- B. FID Irrigation Facilities Map
- C. Street Cross-Sections

Attachment 'A'



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Project Site

0 100 200  
Feet

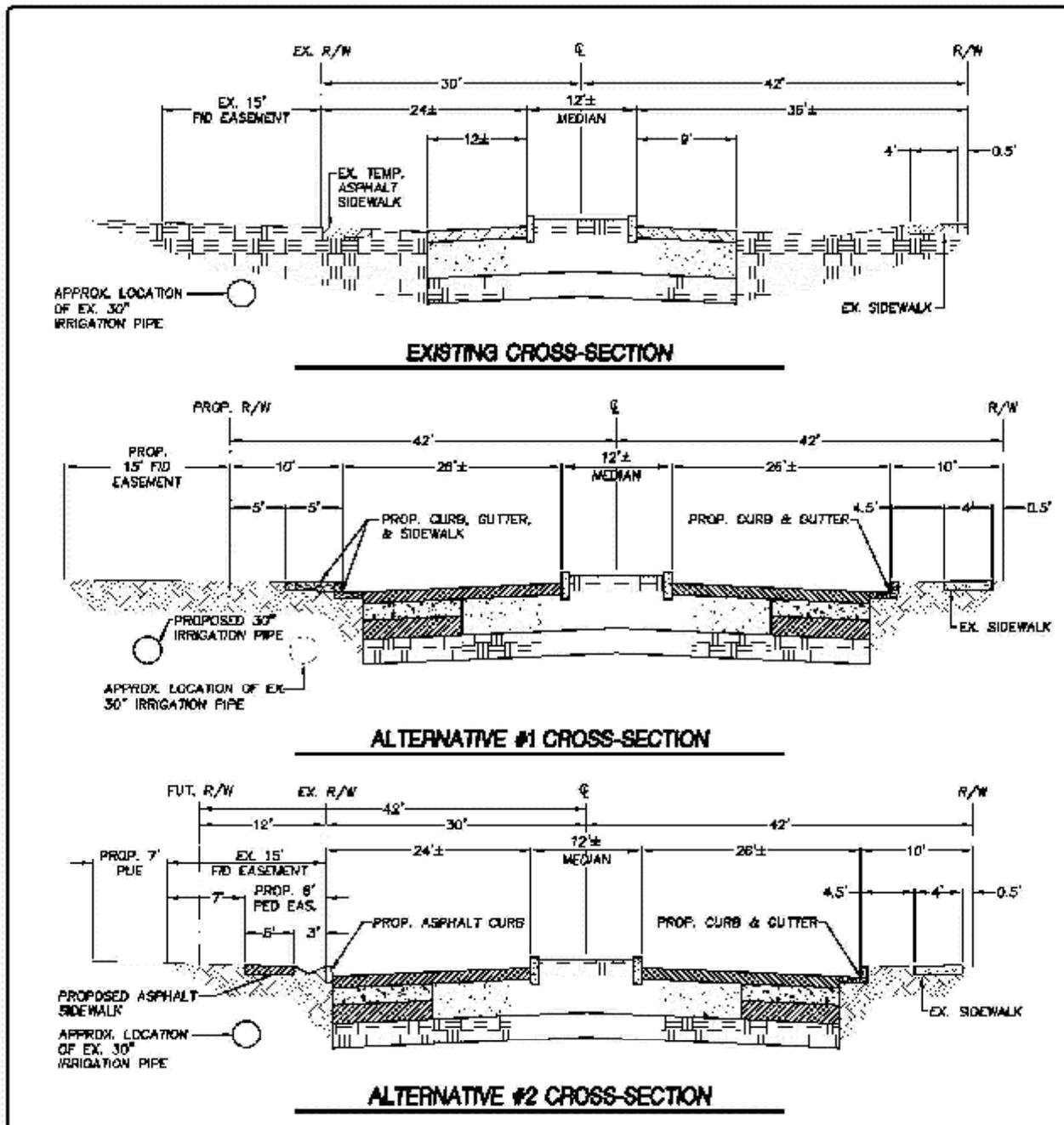
Yamabe & Horn  
Engineering, Inc.



Attachment 'B'



Attachment 'C'



 <p><b>YAMABE &amp; HORN ENGINEERING, INC.</b></p> <p>2985 N. BURL AVENUE SUITE 101 FRESNO, CA 93727</p> <p>Tel (559) 244-3123 Fax (559) 244-3140</p>	<p>Ref. &amp; Rev.</p>	<p>CITY OF KERMAN</p>	<p>Dr. By: <u>JW</u></p> <p>Ch. By: <u>JL</u></p> <p>Date: <u>09/10/2014</u></p> <p>YH Job No. <u>10-000</u></p> <p>Sheet No. <u>1</u></p> <p>of <u>1</u> Sheets</p>
	<p>VINELAND AVENUE WIDENING PROJECT STREET CROSS-SECTIONS</p>		

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# City of Kerman

*"Where Community Comes First"*

MAYOR Gary Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhaliwal  
COUNCIL MEMBER Nathan Fox  
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: FINANCE DEPARTMENT  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: SEPTEMBER 17, 2014

To: Mayor and City Council  
From: Luis Patlan, City Manager/Director of Planning & Development  
Toni Jones, Finance Director  
Subject: Resolution Adopting General Fund Reserve Policy

## RECOMMENDATION

Council by motion adopt resolution establishing General Fund Reserve Policy.

## EXECUTIVE SUMMARY

On August 20, 2014 staff introduced the concept of establishing General Fund Reserve policies for the City. Following discussion, the City Council directed staff to prepare a formal General Fund Reserve Policy for adoption. The proposed General Fund Reserve Policy establishes four reserve categories: 1) Emergency Operating Reserve, 2) Revenue Stability Reserve, 3) Major Asset Repair & Replacement Reserve, and 4) Undesignated Reserve. These reserve accounts will serve as guiding principles to ensure that the City has adequate reserves to address unknown contingencies. The establishment of financial reserve policies is prudent in order to ensure the long-term financial health of the City.

## OUTSTANDING ISSUES

None.

## DISCUSSION

The City of Kerman wishes to establish a formal General Fund Reserve Policy in order to have funds set-aside in the event of an unforeseen emergency, provide a cushion to be drawn upon when revenues fall short of projections, and repair and replace major assets as needed.

The City will use the General Fund Operating Expenditures as the basis for establishing reserve amounts. Using General Fund Operating Expenditures is a more conservative methodology for establishing a General Fund Reserve because the City has more control over operating expenditures compared to revenues. The City can adjust expenditures as needed in response to changing economic conditions. Revenues are subject to local economic conditions and cannot be summarily adjusted by the Council to cover any shortfalls.

Table 1 lists the recommended reserve categories and minimum percentages in order to ensure a continued orderly operation of City services and to address any unforeseen economic occurrences.

**Table 1  
 Minimum General Fund Reserve Percentages**

Reserve Category	Purpose	Minimum Reserve
Emergency Reserve	Cover an emergency, unanticipated expense or cash flow needs	25% of operating expenditures
Revenue Stability Reserve	Cover any unanticipated drop in sales or property tax revenues	15% of operating expenditures
Major Asset Repair and Replacement Reserve	Cover any repairs and replacement of major facilities and equipment	15% of operating expenditures
Undesignated Reserve	Cover any discretionary expenditures approved by the Council	Any amount remaining after meeting minimum reserves

Based on the Fiscal Year 2014/15 General Fund Operating Expenditures and un-audited General Fund Reserves as of June 30, 2014, the minimum reserve amount for each category for FY 2014/15 are shown in Table 2 below.

**Table 2  
 Minimum General Fund Reserve Amounts (FY 2014/15)**

Reserve Category	FY 14/15 Operating Reserves	Percentage	Amount
Emergency Reserve	\$4,265,502	25%	\$1,066,375
Revenue Stability Reserve	\$4,265,502	15%	\$639,825
Major Asset Repair & Replacement Reserve	-	-	-
Repair	\$4,265,502	5%	\$213,275
Replacement	\$4,265,502	10%	\$426,550
<i>Total Designated Reserves</i>			\$2,346,025
<i>Un-Audited General Fund Reserve Fund Balance as of June 30, 2014</i>			\$2,681,869
Undesignated Reserve	\$4,265,502	8%	\$345,891

The proposed General Fund Reserve will be 55% of operating expenditures with an undesignated reserve equal to 8%. As part of the General Fund Reserve policies, the Council will review the status of reserves annually during the budget process and make adjustments to expenditures and reserve levels as necessary.

Adoption of a formal General Fund Reserve Policy will provide a basis to manage significant financial events more effectively and adequately plan for repair and replacement of capital assets in the future. Without sufficient reserves, these unknowns can place the City in a precarious position that could have significant negative effects on staffing and service levels.

**FISCAL IMPACT**

Implementing a General Fund Reserve Policy will strengthen the City of Kerman's financial sustainability for the future.

**PUBLIC HEARING**

None.

**Attachments:**

- A. Resolution w/Exhibit 'A'
- B. Fiscal Year 2014/15 General Fund Reserve Amounts

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Attachment 'A'

RESOLUTION NO. 14-\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN  
ESTABLISHING A GENERAL FUND RESERVE POLICY

WHEREAS, the development of General Fund Reserve policies was identified as a strategic action in the adopted Fiscal Year 2014/15 budget; and

WHEREAS, on August 20, 2014 the City Council directed staff to prepare a Resolution to adopt a General Fund Reserve Policy; and

WHEREAS, the City Council is aware that factors influencing General Fund balances and reserves include emergencies, cash flow requirements, changes in the economy, unexpected declines in revenues, repair and replacement of major capital assets and litigation; and

WHEREAS, the purpose of the General Fund Reserve Policy is to support an understanding of what types of amounts of reserves should be maintained by the City and how to manage those revenues in terms of funding and appropriation to address unknown contingencies; and

WHEREAS, the City Council desires to establish reserve categories in order to provide funds to cover an emergency, economic downturn, repair and replacement of capital assets.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERMAN that the General Fund Reserve Policy is established as set forth in Exhibit 'A' attached hereto and made part of hereof by reference.

The foregoing Resolution was approved by the City Council of the City of Kerman at a regular meeting held on the 3<sup>rd</sup> day of September 2014, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Gary Yep  
Mayor

ATTEST:

\_\_\_\_\_  
Marci Reyes  
City Clerk

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Exhibit 'A'

City of Kerman  
General Fund Reserve Policy

I. Introduction

Fiscal stability is an important factor for all cities to mitigate current and future risks and to ensure long-term financial planning. Sound fiscal management practices include the discipline of maintaining adequate reserve funds for known and unknown contingencies.

The General Fund Reserves shall be maintained to provide the City with sufficient working capital and a comfortable margin to provide for one-time temporary financing for the following purposes:

- a. When the City is impacted by a natural disaster, any other emergency or to meet cash flow requirements,
- b. When the City experiences unexpected declines in revenues due to an economic recession/depression or loss of major revenue source,
- c. When the City must make an unpredicted large one-time capital expenditure to repair or replace a major asset

In addition, minimum levels of reserves are important to:

- d. Insulate the city from actions of the state that may result in a reduction of revenues
- e. Demonstrate creditworthiness to bond rating agencies and the financial community
- f. Promote both short and long term financial planning and sustainability

II. Applicability

This Policy will apply to the City's General Fund net of:

1. *Non-spendable Fund Balance*: non-liquid assets that cannot be converted to cash,
2. *Restricted Fund Balance*: externally enforced legal restrictions by creditors, grantors, contributors or other governments.

III. Purpose

The purpose of this policy is to establish a target and minimum levels of unreserved fund balance to be maintained in the General Fund to protect against unanticipated circumstances and events resulting in revenue shortfalls or unexpected expenditures.

IV. Policy

Adoption of a formal General Fund Reserve Policy will provide a basis to manage significant financial events more effectively and adequately plan for repair and replacement of capital assets in the future. Without sufficient reserves, these unknowns can place the City in a precarious position that could have significant negative effects on staffing and service levels.

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## V. Methodology for Establishing General Fund Reserves

The City will use the General Fund Operating Expenditures as the basis for establishing reserve amounts. Using General Fund Operating Expenditures is a more conservative methodology for establishing a General Fund Reserve because the City has more control over operating expenditures compared to revenues. The City can adjust expenditures as needed in response to changing economic conditions. Revenues are subject to local economic conditions and cannot be summarily adjusted by the Council to cover any shortfalls.

## VI. General Fund Reserve Categories

The proposed General Fund Reserve Policy includes Emergency Reserve, Revenue Stabilization Reserve, Major Asset Repair and Replacement Reserve, and Unassigned Fund Balance as follows:

1. Emergency Reserve - used to cover the following:
  - a. A State or Federally declared state of emergency where the City is required to expend funds
  - b. A catastrophic loss of critical infrastructure
  - c. Any action by another government that eliminates or shifts revenues from the City
  - d. Inability of the City to meet its debt service obligations in any given year
  - e. Any settlement arising from a claim or judgment
  - f. Cash flow requirements to cover ongoing operations.
2. Revenue Stability Reserve – used to cover the following:
  - a. Significant decrease in property or sales tax, or other economically sensitive revenues
  - b. Loss of businesses considered to be significant sales tax generators
  - c. Reductions in revenue due to actions by the state/federal government
3. Major Asset Repair and Replacment – used to cover the following:
  - a. City Hall
  - b. Community/Teen Center
  - c. Police Department
  - d. Senior Center
  - e. Animal shelter
  - f. Parks & Ancillary equipment
  - g. Other Capital Projects
  - h. Servicing debt related to public facilitiyy improvements
4. Undesignated Reserve - used to cover the following:
  - a. Any discretionary expenditures approved by the City Council

**VII. General Fund Reserve Targets**

The reserve categories and target percentages shall be as set forth below:

<b>Table 1 General Fund Reserve Percentages</b>		
Reserve Category	Purpose	Minimum Reserve
Emergency Reserve	Cover an emergency, unanticipated expense or cash flow needs	25% of operating expenditures
Revenue Stability Reserve	Cover any unanticipated drop in sales or property tax revenues	15% of operating expenditures
Major Asset Repair and Replacement Reserve	Cover any repairs and replacement of major facilities and equipment	5% for repairs and 10% for replacement of operating expenditures
Undesignated Reserve	Cover any discretionary expenditures approved by the Council	Any amount remaining after meeting minimum reserves

**VIII. Use of General Fund Reserves**

The following shall guide how the General Fund Reserve should be used when the expenditure shall cause the reserve to be below the minimum reserve or if the reserve already fails to meet the minimum reserve level:

- a. The City Manager or designee shall prepare and present a report that explains and justified the need for the City Council to authorize the use of reserves consistent with adopted policy.
- b. The City Council by Resolution shall authorize the use of reserves.
- c. The General Fund Reserve should not be used to support recurring operating expenditures only as consistent with this policy.
- d. Use of the General Fund Reserve to phase into fiscal distress periods gradually, focusing on maintaining the City Council's strategic priorities.
- e. To the extent possible, use of the General Fund Reserve as the last resort to balance the City Budget.

**IX. Annual Adjustment of Reserve Levels**

Staff will report on the level of reserve balances as compared to the minimum target levels for each reserve category and recommend adjustments for appropriations from the various reserve categories at the end of each fiscal year in conjunction with the preparation of the City annual budget consistent with this policy. The City Council will direct the allocation of any excess revenues to the established reserve categories as deemed necessary.

**X. Annual Review of Policy**

The City Council shall annually review the General Fund Reserve Policy, and consider such changes, if any, that it deems appropriate. Such review shall occur in conjunction with the review and adoption of the annual City budget.

Attachment 'B'

Fiscal Year 2014/15  
 General Fund Reserve Amounts

FY 2014/15 Minimum General Fund Reserve Amounts			
Reserve Category	FY 14/15 Operating Reserves	Percentage	Amount
Emergency Reserve	\$4,265,502	25%	\$1,066,375
Revenue Stability Reserve	\$4,265,502	15%	\$639,825
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