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Gary Yep – Mayor  
Doug Wilcox – Mayor Pro Tem  
Raj Dhaliwal – Council Member  
Nathan Fox – Council Member  
Bill Nijjer – Council Member

**AGENDA**  
**KERMAN CITY COUNCIL**  
**REGULAR MEETING**  
**Kerman City Hall**  
**850 S. Madera Avenue**  
**Wednesday, August 06, 2014**  
**6:30 PM**

AGENDA PACKET AVAILABLE FOR  
REVIEW 72 HOURS PRIOR TO  
THE CITY COUNCIL MEETING AT  
THE CITY CLERK'S OFFICE AND  
ON THE CITY WEBSITE  
ITEMS RECEIVED AT THE  
MEETING WILL BE AVAILABLE  
FOR REVIEW AT THE CITY  
CLERK'S OFFICE

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ALL MEETING ATTENDEES ARE ADVISED THAT ALL PAGERS, CELLULAR TELEPHONES AND ANY OTHER COMMUNICATION DEVICES SHOULD BE POWERED OFF UPON ENTERING THE COUNCIL CHAMBERS, AS THESE DEVICES INTERFERE WITH OUR AUDIO EQUIPMENT.

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### OPENING CEREMONIES

- Welcome – Mayor Gary Yep
- Call to Order
- Roll Call
- Invocation

*At this time the Council wishes to provide anyone an opportunity to give a brief invocation or inspirational thought. In accordance with law, we would request this opportunity not be used to recruit converts, to advance anyone, or to disparage any other faith or belief. If no one steps forward, we will observe a moment of silence so that we may all focus our thoughts on how best to serve our community.*

- Pledge of Allegiance – City Clerk

### AGENDA APPROVAL/ADDITIONS/DELETIONS

*To accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed.*

#### 1. PRESENTATIONS/CEREMONIAL MATTERS

- A. Update from Fresno County Elections Clerk Brandi Orth (MR)
- B. Introduction of Kannami Delegation (PG)

### REQUEST TO ADDRESS COUNCIL

*This portion of the meeting is reserved for members of the public to address the Council on items of interest that are not on the Agenda and are within the subject matter jurisdiction of the Council. Speakers shall be limited to three minutes. It is requested that no comments be made during this period on items on the Agenda. Members of the public wishing to address the Council on items on the Agenda should notify the Mayor when that Agenda item is called, and the Mayor will recognize your discussion at that time. It should be noted that the Council is prohibited by law from taking any action on matters discussed that are not on the Agenda. Speakers are asked to please use the microphone, and provide their name and address.*

## 2. CONSENT CALENDAR

*Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.*

### A. SUBJECT: Minutes

RECOMMENDATION: Council approve minutes as presented.

ATTACHMENTS: [July 16, 2014](#)

### B. SUBJECT: Payroll

Payroll Report: July 20, 2014 - July 19, 2014: \$123,097.93; Overtime: \$1,182.93; Standby: \$1,097.19; Comp Time Earned: 8.25 hours

RECOMMENDATION: Council approve payroll as presented.

ATTACHMENTS: [Payroll/Overtime](#)

### C. SUBJECT: Warrants/Electronic Bank Transfers

Nos. 21174-21281: \$189,306.46; Electronic Bank Transfers: \$60,751.63  
Excepting: Kerman News: #21267 - \$97.50  
Kerwest Newspapers: #21268 - \$437.00

RECOMMENDATION: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)

ATTACHMENTS: [Accounts Payable](#)

### D. SUBJECT: Resolution Approving an Amendment to the Memorandum of Understanding (MOU) with Kerman Miscellaneous Employees Association (KMEA) (TJ)

RECOMMENDATION: Council by motion adopt resolution approving an amendment to Memorandum of Understanding with the Kerman Miscellaneous Employees Association and authorize the City Manager to execute MOU.

ATTACHMENTS: [Staff Report - KMEA MOU](#)

## 3. PUBLIC HEARINGS

None

4. DEPARTMENT REPORTS

- A. SUBJECT: Request for Resolution Supporting the Delay of Implementation of the Fuels-Under-the-Cap-and-Trade Program (MR)

RECOMMENDATION: Council consider adopting by motion resolution supporting a delay of implementation of the fuels-under-the-cap-and-trade program as requested by the California Drivers Alliance.

ATTACHMENTS: [Fact Sheet/Draft Resolution](#)

- B. SUBJECT: Resolution of Determination of Public Convenience or Necessity (PCN Determination) for the Sale of Beer and Wine for Off-site Consumption (Type 20 License) for Kerman Carwash, Inc. (LP)

RECOMMENDATION: Council by motion adopt resolution determining that the granting of a Type 20 off-sale alcohol license for Kerman Carwash, Inc. would (or would not) serve a public convenience or necessity and authorize the City Manager/Director of Planning and Development to complete and submit Form 245 to the Department of Alcoholic and Beverage Control.

ATTACHMENTS: [Staff Report - Kerman Carwash PCN Determination](#)

- C. SUBJECT: Resolution Approving Municipal Utility Guidelines During Drought Emergency (KM)

RECOMMENDATION: Council by motion adopt resolution approving Municipal Utility Guidelines during drought emergency.

ATTACHMENTS: [Staff Report - Emergency Water Conservation](#)

5. CITY MANAGER/STAFF COMMUNICATIONS

6. MAYOR/COUNCIL REPORTS

- A. Kannami Farewell Dinner, Friday, August 8, 6 p.m., Community Teen Center

7. CLOSED SESSION

- A. Government Code Section 54957.6 - Conference with Labor Negotiators; Agency Designated Representatives: City Manager Luis Patlan; Employee organization: City of Kerman Miscellaneous Employees Group, and Kerman Public Safety Employees Association

COUNCIL RECONVENE FROM CLOSED SESSION & REPORT ANY ACTION TAKEN

8. ADJOURNMENT

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In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the City Clerk at (559) 846-9380. Notification of 48 hours prior to the meeting will enable the City Clerk to make reasonable arrangement to ensure accessibility to this meeting. Pursuant to the ADA, the meeting room is accessible to the physically handicapped.

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**AGENDA**  
**KERMAN CITY COUNCIL**  
**REGULAR MEETING**  
 Kerman City Hall  
 850 S. Madera Avenue  
 Wednesday, July 16, 2014  
 6:30 PM

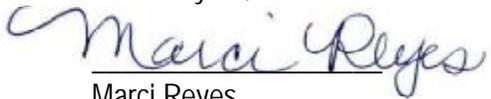
Gary Yep – Mayor  
 Doug Wilcox – Mayor Pro Tem  
 Raj Dhaliwal – Council Member  
 Nathan Fox – Council Member  
 Bill Nijjer – Council Member

<p>Present: Mayor Yep (GY), Fox (NF), Nijjer (BN), Wilcox (DW)          Absent: Dhaliwal (RD)          Also Present: City Manager/Planning &amp; Development Director Patlan, City Attorney Blum, Chief of Police, Finance Director Public Works Director</p>	<p>Voting: Yes, No, Absent (Abstain if needed)</p>
<p><b>OPENING CEREMONIES</b></p> <ul style="list-style-type: none"> <li>• Welcome – Mayor Gary Yep</li> <li>• Call to Order</li> <li>• Roll Call</li> <li>• Invocation</li> <li>• Pledge of Allegiance – City Clerk</li> </ul>	<p>6:42 p.m.          All present except RD          Performed</p>
<p><b>AGENDA APPROVAL/ADDITIONS/DELETIONS</b></p>	<p>Approved NF/BN (4-0-1) RD</p>
<p><b>1. PRESENTATIONS/CEREMONIAL MATTERS</b></p> <p>A. Update on Wastewater Treatment Plant Solar Project (LP)</p> <p><u>RECOMMENDATION</u>: Representatives from Borrego Solar will provide a brief presentation on the status of the solar project at the Wastewater Treatment Plant. This item is informational only.</p>	<p>Presented Informational only</p>
<p><b>REQUEST TO ADDRESS COUNCIL</b></p>	<p>None</p>
<p><b>2. CONSENT CALENDAR</b></p> <p>A. <u>SUBJECT</u>: Minutes</p> <p><u>RECOMMENDATION</u>: Council approve minutes as presented.</p> <p>B. <u>SUBJECT</u>: Payroll</p> <p>Payroll Report: June 21, 2014 - July 05, 2014: \$122,248.99; Overtime: \$3,442.92; Standby: \$985.62; Comp Time Earned: 7.5 hours</p> <p><u>RECOMMENDATION</u>: Council approve payroll as presented.</p>	<p>Approved DW/BN except 21088 (4-0-1)</p>

<p>C. <u>SUBJECT</u>: Warrants/Electronic Bank Transfers</p> <p>Nos. 21070-21156: \$360,489.37; Electronic Funds Transfer; \$39,206.48          Excepting: Valley Food Center: #21088 - \$256.96</p> <p><u>RECOMMENDATION</u>: Council approve warrants and electronic bank transfers as presented. (Pursuant to Government Code 37208)</p>	<p>Approved          DW/NF 21088          (3-0-1-1) GY/RD</p>
<p>D. <u>SUBJECT</u>: Monthly Investment Report Ending June 30, 2014 (TJ)</p> <p><u>RECOMMENDATION</u>: Council accept the Monthly Investment Report as presented</p>	
<p>3. PUBLIC HEARINGS</p>	<p>None</p>
<p>4. DEPARTMENT REPORTS</p>	
<p>A. <u>SUBJECT</u>: Selection of Banking Service Provider for the City of Kerman (TJ)</p> <p><u>RECOMMENDATION</u>: Council review proposals and by motion adopt resolution selecting preferred banking service provider for the City of Kerman.</p>	<p>Approved CVCB          and evaluate in          one year DW/BN          (3-1-1) GY/RD</p>
<p>5. CITY MANAGER/STAFF COMMUNICATIONS</p>	
<p>6. MAYOR/COUNCIL REPORTS</p>	
<p>7. CLOSED SESSION</p>	<p>8:37 p.m.</p>
<p>A. Government Code Section 54956.9 Liability Claim - Gallo; Agency Claimed Against: City of Kerman</p>	<p>CC rejected claim</p>
<p>B. Government Code Section 54957.6 - Conference with Labor Negotiators; Agency Designated Representatives: City Manager Luis Patlan; Employee organization: City of Kerman Miscellaneous Employees Group, and Kerman Public Safety Employees Association.</p>	<p>Instructions to negotiator</p>
<p>COUNCIL RECONVENE FROM CLOSED SESSION &amp; REPORT ANY ACTION TAKEN</p>	<p>8:57 p.m.</p>
<p>8. ADJOURNMENT</p>	<p>9:00 p.m.</p>

MINUTES CERTIFICATION

I, MARCI REYES, City Clerk for the City of Kerman, do hereby declare under penalty of perjury that the above Minutes are a true depiction of all actions taken at the City Council meeting held on the first date above written at Kerman City Hall, 850 S. Madera Ave, Kerman, CA.

Date: July 17, 2014  
  
 Marci Reyes  
 City Clerk

**CITY OF KERMAN  
PAYROLL REPORT**

**PAY PERIOD: July 06, 2014 - July 19, 2014**

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT		
<b><u>ADMINISTRATION</u></b>								
414 Patlan, Luis	\$ 4,664.77	\$ -	-	\$ -	-	\$ -	\$ 4,664.77	
15 Gonzalez, Diana	\$ 1,782.92	\$ -	-	\$ -	-	\$ -	\$ 1,782.92	5.25
332 Alvarez, Josefina	\$ 1,656.46	\$ -	-	\$ -	-	\$ -	\$ 1,656.46	
350 Jones, Toni	\$ 2,897.54	\$ -	-	\$ -	-	\$ -	\$ 2,897.54	
375 Reyes, Marcia	\$ 2,463.23	\$ -	-	\$ -	-	\$ -	\$ 2,463.23	
435 Nazarov, Helen	\$ 1,810.62	\$ -	-	\$ -	-	\$ -	\$ 1,810.62	
518 Garza, Amy	\$ 696.00	\$ -	-	\$ -	-	\$ -	\$ 696.00	
<b>TOTAL</b>	<b>\$ 15,971.54</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 15,971.54</b>	<b>5.25</b>
<b><u>REC/SOCIAL</u></b>								
11 Gallegos, Philip	\$ 3,734.77	\$ -	-	\$ -	-	\$ -	\$ 3,734.77	
35 Arredondo, Barbara	\$ 1,462.15	\$ -	-	\$ -	-	\$ -	\$ 1,462.15	
97 Gonzalez, Jose Felix	\$ 1,505.08	\$ -	-	\$ -	-	\$ -	\$ 1,505.08	
237 Salvador, Mark	\$ 1,846.15	\$ -	-	\$ -	-	\$ -	\$ 1,846.15	
292 Silva, Jessica	\$ 314.50	\$ -	-	\$ -	-	\$ -	\$ 314.50	
405 Sidhu, Nirmal	\$ 1,436.31	\$ -	-	\$ -	-	\$ -	\$ 1,436.31	
361 Lujan, Vanessa	\$ 555.50	\$ -	-	\$ -	-	\$ -	\$ 555.50	
517 Johnson, Theresa	\$ 1,555.85	\$ -	-	\$ -	-	\$ -	\$ 1,555.85	
341 Gayton, Veronica	\$ 300.00	\$ -	-	\$ -	-	\$ -	\$ 300.00	
373 Arredondo, Marissa	\$ 195.00	\$ -	-	\$ -	-	\$ -	\$ 195.00	
383 Rodrigues, Manuel	\$ 281.88	\$ -	-	\$ -	-	\$ -	\$ 281.88	
469 Conde, Angela	\$ 480.00	\$ -	-	\$ -	-	\$ -	\$ 480.00	
473 Taylor, Abigail	\$ 690.69	\$ -	-	\$ -	-	\$ -	\$ 690.69	
491 Gutierrez, Jacqueline	\$ 587.44	\$ -	-	\$ -	-	\$ -	\$ 587.44	
497 Arredondo, Raquel	\$ 320.00	\$ -	-	\$ -	-	\$ -	\$ 320.00	
498 Ayala, Adrien	\$ 315.00	\$ -	-	\$ -	-	\$ -	\$ 315.00	
502 Gallegos, Yenifer	\$ 306.00	\$ -	-	\$ -	-	\$ -	\$ 306.00	
506 Rangel, Jose A	\$ 45.00	\$ -	-	\$ -	-	\$ -	\$ 45.00	
507 Villanueva, Lillian	\$ 467.88	\$ -	-	\$ -	-	\$ -	\$ 467.88	
509 Escamilla, Emilia	\$ 280.25	\$ -	-	\$ -	-	\$ -	\$ 280.25	
510 Corrales, Andres	\$ 361.00	\$ -	-	\$ -	-	\$ -	\$ 361.00	
513 Jeanna Burdine-Slaven	\$ 1,411.38	\$ -	-	\$ -	-	\$ -	\$ 1,411.38	
515 Figueroa, Rita	\$ 380.00	\$ -	-	\$ -	-	\$ -	\$ 380.00	
516 Villarreal, Arlene	\$ 225.00	\$ -	-	\$ -	-	\$ -	\$ 225.00	
524 Rodrigues, Michael	\$ 294.75	\$ -	-	\$ -	-	\$ -	\$ 294.75	
525 Martinez Jr, Ramiro	\$ 380.00	\$ -	-	\$ -	-	\$ -	\$ 380.00	
526 Denman, Wayne	\$ 337.25	\$ -	-	\$ -	-	\$ -	\$ 337.25	
527 Escobedo, Delaney	\$ 543.88	\$ -	-	\$ -	-	\$ -	\$ 543.88	
528 Rodriguez, Zoraida	\$ 140.13	\$ -	-	\$ -	-	\$ -	\$ 140.13	
529 Stoeckle, Savannah	\$ 45.00	\$ -	-	\$ -	-	\$ -	\$ 45.00	
532 Barajas, Stephani	\$ 166.25	\$ -	-	\$ -	-	\$ -	\$ 166.25	
<b>TOTAL</b>	<b>\$ 20,964.07</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 20,964.07</b>	<b>0.00</b>

**CITY OF KERMAN  
PAYROLL REPORT**

**PAY PERIOD: July 06, 2014 - July 19, 2014**

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT		
<b><u>POLICE</u></b>								
29 Rodrigues, Mary	\$ 1,724.77	\$ -	-	\$ -	-	\$ -	\$ 1,724.77	
59 Madruga, Ron	\$ 2,908.15	\$ -	-	\$ -	-	\$ -	\$ 2,908.15	
69 Chapman, Tom	\$ 2,255.54	\$ -	-	\$ -	-	\$ -	\$ 2,255.54	
101 Cubillos, Teresa	\$ 55.89	\$ -	-	\$ -	-	\$ -	\$ 55.89	
245 Barbosa, Isaias	\$ 2,211.23	\$ -	-	\$ -	-	\$ -	\$ 2,211.23	
291 Ramirez, Donald	\$ 1,724.77	\$ -	-	\$ -	-	\$ -	\$ 1,724.77	
343 Davis, Jeff	\$ 2,769.69	\$ -	-	\$ -	-	\$ -	\$ 2,769.69	
354 Ness, Lee	\$ 2,005.85	\$ -	-	\$ -	-	\$ -	\$ 2,005.85	
363 Barcoma, Wilbert	\$ 2,638.15	\$ -	-	\$ -	-	\$ -	\$ 2,638.15	
369 Ramer, Joseph	\$ 1,394.77	\$ -	-	\$ -	-	\$ -	\$ 1,394.77	
380 Armstrong, Scott	\$ 480.00	\$ -	-	\$ -	-	\$ -	\$ 480.00	
402 Nevis, James	\$ 2,255.54	\$ -	2.00	\$ 84.58	-	\$ -	\$ 2,340.12	
423 Magallon, Peter	\$ 2,310.92	\$ -	-	\$ -	-	\$ -	\$ 2,310.92	
425 Belding, Jeff	\$ 2,255.54	\$ -	-	\$ -	-	\$ -	\$ 2,255.54	
442 Antuna, Eric	\$ 1,996.15	\$ -	5.00	\$ 187.14	5.50	\$ 34.31	\$ 2,217.60	
458 Nelson, Christopher J	\$ 2,908.15	\$ -	-	\$ -	-	\$ -	\$ 2,908.15	
459 Milchovich, Lindsay	\$ 1,910.31	\$ -	-	\$ -	-	\$ -	\$ 1,910.31	
468 Tiwana, Manpreet	\$ 1,901.08	\$ -	-	\$ -	1.75	\$ 10.40	\$ 1,911.47	
474 Blohm, Joseph	\$ 3,970.33	\$ -	-	\$ -	-	\$ -	\$ 3,970.33	
476 Rodriguez, Erika	\$ 1,865.08	\$ -	2.50	\$ 87.43	-	\$ -	\$ 1,952.50	
478 O'Bar, Joshua	\$ 1,732.62	\$ -	3.00	\$ 64.97	-	\$ -	\$ 1,797.59	3
479 Attkisson, Joseph	\$ 1,650.00	\$ -	-	\$ -	-	\$ -	\$ 1,650.00	
485 Lehman, Dustin	\$ 780.00	\$ -	-	\$ -	-	\$ -	\$ 780.00	
487 Antuna, Miguel	\$ 555.00	\$ -	-	\$ -	-	\$ -	\$ 555.00	
501 Ledezma, Linda	\$ 1,176.00	\$ -	-	\$ -	-	\$ -	\$ 1,176.00	
504 Labetiaux, EJ Medina	\$ 570.00	\$ -	-	\$ -	-	\$ -	\$ 570.00	
505 Valenzuela, Arnold	\$ 384.00	\$ -	-	\$ -	-	\$ -	\$ 384.00	
512 Seroka, Dylan	\$ 600.00	\$ -	-	\$ -	-	\$ -	\$ 600.00	
<b>TOTAL:</b>	<b>\$ 48,989.53</b>	<b>\$ -</b>	<b>12.50</b>	<b>\$ 424.12</b>	<b>7.25</b>	<b>\$ 44.71</b>	<b>\$ 49,458.35</b>	<b>3.00</b>

**PUBLIC WORKS**

8 Gonzales, Ruben	\$ 1,926.00	\$ -	-	\$ -	-	\$ -	\$ 1,926.00	
20 Rodriguez, Joe	\$ 1,879.85	\$ -	-	\$ -	-	\$ -	\$ 1,879.85	
25 Prieto, Ruben	\$ 1,687.85	\$ -	-	\$ -	-	\$ -	\$ 1,687.85	
26 Gruce, Robert	\$ 2,429.54	\$ -	-	\$ -	-	\$ -	\$ 2,429.54	
27 Hearld, Douglas	\$ 532.30	\$ -	-	\$ -	-	\$ -	\$ 532.30	
87 Madruga, Lydia	\$ 1,926.00	\$ -	-	\$ -	-	\$ -	\$ 1,926.00	
134 Ramirez, Manuel	\$ 1,751.08	\$ -	-	\$ -	-	\$ -	\$ 1,751.08	
172 Chavez, Fernando M.	\$ 928.80	\$ -	-	\$ -	-	\$ -	\$ 928.80	
290 Gastelum, Humberto	\$ 1,886.31	\$ -	2.00	\$ 94.32	-	\$ -	\$ 1,980.62	
298 Barajas, Michael	\$ 1,834.15	\$ -	11.00	\$ 378.29	22.50	\$ 515.86	\$ 2,728.30	
322 Castro, Joseph	\$ 1,708.15	\$ -	-	\$ -	-	\$ -	\$ 1,708.15	
349 Arechiga, Pastor	\$ 1,607.54	\$ -	-	\$ -	-	\$ -	\$ 1,607.54	
378 Sanchez, Daniel	\$ 1,436.31	\$ -	-	\$ -	-	\$ -	\$ 1,436.31	
389 Zapata, Domingo	\$ 1,817.08	\$ -	-	\$ -	-	\$ -	\$ 1,817.08	
329 Moore, Ken	\$ 3,853.85	\$ -	-	\$ -	-	\$ -	\$ 3,853.85	
460 Vallejo, Edward	\$ 1,908.00	\$ -	7.50	\$ 286.20	22.50	\$ 536.63	\$ 2,730.83	
486 Palacios, Jesus	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	

**CITY OF KERMAN  
PAYROLL REPORT**

**PAY PERIOD: July 06, 2014 - July 19, 2014**

EMPLOYEE	SALARY	RETRO PAY & Other	OVERTIME		STANDBY		GROSS SALARY	COMP TIME EARNED
			HOURS	AMOUNT	HOURS	AMOUNT		
522 Isaak, Denise	\$ 1,369.38	\$ -	-	\$ -	-	\$ -	\$ 1,369.38	
530 Barajas, David	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
531 Duarte, Leonardo	\$ 580.00	\$ -	-	\$ -	-	\$ -	\$ 580.00	
<b>TOTAL</b>	<b>\$ 32,222.18</b>	<b>\$ -</b>	<b>\$ 20.50</b>	<b>\$ 758.81</b>	<b>\$ 45.00</b>	<b>\$ 1,052.48</b>	<b>\$ 34,033.47</b>	<b>\$ -</b>

**PLANNING**

37 Pimentel, Olivia	\$ 2,104.62	\$ -	-	\$ -	-	\$ -	\$ 2,104.62	
234 Kufis, Chris	\$ 2,346.00	\$ -	-	\$ -	-	\$ -	\$ 2,346.00	
326 Fonseca, Monica	\$ -	\$ -	-	\$ -	-	\$ -	\$ -	
<b>TOTAL</b>	<b>\$ 4,450.62</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 4,450.62</b>	<b>0.00</b>

**PLANNING**

Epperson, R	\$ -
Lopez, M	\$ -
Bandy, R	\$ -
Harris, J	\$ -
Melgoza, G	\$ -
Nehring, K	\$ -
Kehler, E	\$ -
Wettlaufer, K	\$ -
<b>Total</b>	<b>\$ -</b>

**COUNCIL**

Dhaliwal	\$ 125.00
Wilcox	\$ 125.00
Yep	\$ 125.00
Fox	
Nijjer	\$ 125.00
<b>Total</b>	<b>\$ 500.00</b>

<b>GRAND TOTAL:</b>	<b>\$123,097.93</b>	<b>\$0.00</b>	<b>33.00</b>	<b>\$1,182.93</b>	<b>52.25</b>	<b>\$1,097.19</b>	<b>\$ 125,378.05</b>	<b>8.25</b>
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**CITY OF KERMAN**  
**OVERTIME SUPPLEMENTAL PAYROLL REPORT**  
**PAY PERIOD 7/6/14-7/19/14**

**POLICE DEPARTMENT**

Overtime Categories - Number of Hours							
Regular Overtime	Court	Shift Coverage	SID	Detail	Avoid the 21 Grant	Special Events	Total
4	4.5	4					12.5
(see notes below for overtime description)							
<b>DOUBLE TIME: (Sunday)</b>							0
						Sub Total	12.5

**PUBLIC WORKS DEPARTMENT**

Overtime Categories - Number of Hours							
Water Service	Sewer Emergencies	Animal Control	Special Events	Other or Call Back	On Call Duties	Total	
2	4			5	6	17	
(see notes below for overtime description)							
<b>DOUBLE TIME: (Sunday)</b>						2	3.5
						Sub Total	20.5

**COMMUNITY SERVICES DEPARTMENT**

Overtime Categories - Number of Hours			
Regular Overtime	After Hour Event		Total
			0
			Sub Total
			0

**FINANCE / PLANNING DEPARTMENTS**

Overtime Categories - Number of Hours					
Regular Overtime	Utility Billing	Payroll	Dog Clinic	Year End Audit	Total
					0
					Sub Total
					0

Total Hours (All Departments) 33.0

**POLICE DEPARTMENT:**

- Regular Overtime** – 1 hr. for late arrest, 3 hrs for explorer meetings
- Court** – 4.5 hours for attending court
- Shift Coverage** – 4 hrs due to officer calling in sick
- Special Investigation Division (SID)** – Special police action is required such as a search warrant, surveillance, and other crime patterns, etc.
- Training** – Officers instructing or attending classes. Overtime may occur when officers cover the shift of those in training.
- Grant** – Officers conducting Special Enforcement Control. Avoid the 21, Click It or Ticket, and Special Project. The City gets reimbursed for overtime through the Grant Programs.
- Special Events** - Occurs when officers are needed for events such as Harvest Festival, 3rd of July, Parades, etc.

**PUBLIC WORKS DEPARTMENT:**

- Water Service** - Includes 2 hrs overtime for shut-off and turn-on of service, all water related emergencies.
- Sewer Emergencies** 4 hr overtime & 1.5 doubletime- SCADA problems/Sewer emergencies. (SCADA controls pumps, wells and sewer, lift stations, all sewer and storm drain related issues)
- Animal Control** - Vicious or dead animals. (not normally used for stray animals)
- Special Events** - Harvest Festival, Pageantry of Lights, National Night Out Water Conservation booth, Portuguese Parade, 3rd of July, including set up and clean up.
- Other** - 5 hrs overtime alarms, and downed stop sign repairs
- Call Back** - Any emergencies where additional employees are called to assist.
- On-Call Duties** 6 hours overtime and 2 hours double time for reading and recording flow meters on wells and sewer plant; feed and clean kennels, verify WWTP running effectively, etc. OT is for two weekends. and/or any holidays

**COMMUNITY SERVICES DEPARTMENT**

- Regular Overtime** – On occasion, but very rare due to the amount of part-time employees
- After Hour Event** – Occurs only if a full-time employee would have to stay for clean-up or as a facility attendant.

**FINANCE / PLANNING DEPARTMENTS**

- Regular Overtime** - Only as needed.
- Utility Billing** - Completed on the 1st of each month.
- Payroll** - Completed bi-weekly.
- Dog Clinic** - Once a year clinic held after business hours
- Year-End Audit** - Completed over a period of time at the end of each fiscal year.

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Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
21174- 2060	1	7/17/2014	0	3 G'S SPORTS BAR/GABRIELA GAST			
	1		53786	UTILITY DEPOSIT REFUND	27.71	071514	
21174- 2060	1	7/17/2014	Logged	*** Total ***	27.71		
21175- 2060	2	7/17/2014	0	ALVINA ZAMORANO			
	2		53787	UTILITY DEPOSIT REFUND	74.14	07152014	
21175- 2060	2	7/17/2014	Logged	*** Total ***	74.14		
21176- 2060	3	7/17/2014	0	CARLOS DOMINGUEZ			
	3		53788	UTILITY DEPOSIT REFUND	150.00	07152014	
21176- 2060	3	7/17/2014	Logged	*** Total ***	150.00		
21177- 2060	4	7/17/2014	0	CHARLENE GUTIERREZ			
	4		53789	UTILITY DEPOSIT REFUND PREPAYM	140.87	07152014	
21177- 2060	4	7/17/2014	Logged	*** Total ***	140.87		
21178- 2060	5	7/17/2014	0	CORY FULTON			
	5		53790	UTILITY DEPOSIT REFUND	128.88	07152014	
21178- 2060	5	7/17/2014	Logged	*** Total ***	128.88		
21179- 2060	6	7/17/2014	0	DANIEL J SHELTON			
	6		53791	UTILITY PREPAYMENT REFUND	26.95	07152014	
21179- 2060	6	7/17/2014	Logged	*** Total ***	26.95		
21180- 2060	7	7/17/2014	0	DANIELLE MARTINEZ			
	7		53792	UTILITY PREPAYMENT REFUND	61.07	07152014	
21180- 2060	7	7/17/2014	Logged	*** Total ***	61.07		
21181- 2060	8	7/17/2014	0	DENISE MALDONADO			
	8		53793	UTILITY PREPAYMENT REFUND	54.63	07152014	
21181- 2060	8	7/17/2014	Logged	*** Total ***	54.63		
21182- 2060	9	7/17/2014	0	GREGORY GROULEFF JR.			
	9		53794	UTILITY PREPAYMENT REFUND	154.86	07152014	
21182- 2060	9	7/17/2014	Logged	*** Total ***	154.86		
21183- 2060	10	7/17/2014	0	JOANNE & RENE GOMEZ			
	10		53795	UTILITY DEPOSIT REFUND	17.28	07152014	
21183- 2060	10	7/17/2014	Logged	*** Total ***	17.28		
21184- 2060	11	7/17/2014	0	LYDIA PINA			
	11		53796	UTILITY DEPOSIT REFUND	69.77	07152014	
21184- 2060	11	7/17/2014	Logged	*** Total ***	69.77		
21185- 2060	12	7/17/2014	0	RAMON HERNANDEZ			
	12		53797	UTILITY DEPOSIT REFUND	74.14	07152014	
21185- 2060	12	7/17/2014	Logged	*** Total ***	74.14		
21186- 2060	13	7/17/2014	0	RAUL BETANCOURT			
	13		53798	UTILITY DEPOSIT REFUND	144.18	07152014	
21186- 2060	13	7/17/2014	Logged	*** Total ***	144.18		

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Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	Invoice number	PO number
21187- 2060	14	7/17/2014	0 RAYMOND & CECILIA CAMACHO				
	14		53799	UTILITY PREPAYMENT REFUND	22.92	07152014	
21187- 2060	14	7/17/2014	Logged	*** Total ***	22.92		
21188- 2060	15	7/17/2014	0 RICKY BRANNUM				
	15		53800	UTILITY PREPAYMENT REFUND	14.83	07152014	
21188- 2060	15	7/17/2014	Logged	*** Total ***	14.83		
21189- 2060	16	7/17/2014	0 TANZA & MARC EDIGER				
	16		53801	UTILITY DEPOSIT REFUND	40.88	07152014	
21189- 2060	16	7/17/2014	Logged	*** Total ***	40.88		
21190- 2060	17	7/17/2014	0 WEST CO EQUITIES				
	17		53802	UTILITY PREPAYMENT REFUND	30.54	07152014	
21190- 2060	17	7/17/2014	Logged	*** Total ***	30.54		
21191- 2060	18	7/17/2014	0 THE ESTATE OF KENNETH PHILLIPS				
	18		53808	UTILITY DEPOSIT REFUND	40.42	7/16/14	
21191- 2060	18	7/17/2014	Logged	*** Total ***	40.42		
21192- 2060	19	7/17/2014	1121 ACCOUNTEMP				
	19		53804	FIN-TEMP AGENCY PERSONNEL 24 HOURS J BALLADARES	408.00	40767843	
21192- 2060	19	7/17/2014	Logged	*** Total ***	408.00		
21193- 2060	20	7/17/2014	1040 ALLIED ELECTRIC				
	20		53814	SWR-3 TRS100R FUSES FOR BLOWER	77.89	1173782-01	
21193- 2060	20	7/17/2014	Logged	*** Total ***	77.89		
21194- 2060	21	7/17/2014	1128 AQUA NATURAL SOLUTIONS				
	21		53771	SWR-DEGREASER/SLUDGE AWAY	491.72	2232	
21194- 2060	21	7/17/2014	Logged	*** Total ***	491.72		
21195- 2060	22	7/17/2014	3252 CHEAPER THAN DIRT				
	22		53812	PD-2 SURFIRE SHOTGUN LIGHTS	494.66	10242586	
21195- 2060	22	7/17/2014	Logged	*** Total ***	494.66		
21196- 2060	23	7/17/2014	3061 CHEM QUIP INC				
	23		53776	WTR-CREDIT PALLET-CARBOY DEPOS	-860.00	5310120	
	23		53777	WTR-WTR SYSTEM CHLOR SUPPLIES	3,574.73	5310155	
21196- 2060	23	7/17/2014	Logged	*** Total ***	2,714.73		
21197- 2060	24	7/17/2014	2995 CLEANSOURCE				
	24		53766	CTC-JANITORIAL SUPPLY	1,377.29	511162300	
21197- 2060	24	7/17/2014	Logged	*** Total ***	1,377.29		
21198- 2060	25	7/17/2014	3270 CONSOLIDATED EDISON SOLUTIONS,				
	25		53778	SWR-SOLAR POWER	15,479.03	2358832	
21198- 2060	25	7/17/2014	Logged	*** Total ***	15,479.03		
21199- 2060	26	7/17/2014	5052 FAMILY HEALING CENTER				

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Check-Run	Seq#	Date	Vendor / Name / Obligat'n	Description	Net amount	Invoice number	PO number
	26		53768	PD-ANNUAL CHARGE FOR FORENSIC 7/1/14-6/30/15-UNLIM FOR INTER	1,000.00	1009	
21199- 2060	26	7/17/2014	Logged	*** Total ***	1,000.00		
21200- 2060	27	7/17/2014	6039	FRESNO PET CEMETERY			
	27		53813	AAC-14 ANIM CARCASS DISP OF+PC	256.00	20610	
21200- 2060	27	7/17/2014	Logged	*** Total ***	256.00		
21201- 2060	28	7/17/2014	7063	GLASS CENTERS			
	28		53805	V/E-REAR GLASS FOR 03 FORD VEH	267.51	5157	
	28		53806	V/E-WINDSHLD 05 CHEV COL VEH#1	217.09	5158	
21201- 2060	28	7/17/2014	Logged	*** Total ***	484.60		
21202- 2060	29	7/17/2014	7069	GOODYEAR TIRE & RUBBER CO.			
	29		53779	V/E-2TIRES FOR #1459	364.06	40632788	
	29		53780	V/E-2 TIRES FOR #1459	364.86	40632787	
21202- 2060	29	7/17/2014	Logged	*** Total ***	728.92		
21203- 2060	30	7/17/2014	8021	HORIZON			
	30		53781	LLD-SPRINKLER SUPPLIES	80.09	1V061440	
	30		53782	STRT-SPRINKLER SUPPLIES	197.24	1V061495	
	30		53783	LLD-SPRINKLER SUPPLIES	197.24	1V061495	
21203- 2060	30	7/17/2014	Logged	*** Total ***	474.57		
21204- 2060	31	7/17/2014	8960	IDTS, INC			
	31		53817	PD-2 ANN ENROLL ATTKISSON, SER	10.00	34694	
	31		53818	PD-RD INV INCOR-PMT PST DUE DR	120.00	11/6/11-IN31013	
21204- 2060	31	7/17/2014	Logged	*** Total ***	130.00		
21205- 2060	32	7/17/2014	8902	INDEPENDENT STATIONERS			
	32		53767	SC-BULLETIN BOARD SUPPLIES	30.44	433722	
21205- 2060	32	7/17/2014	Logged	*** Total ***	30.44		
21206- 2060	33	7/17/2014	10053	JENSEN & PILEGARD #2			
	33		53784	V/E-BACK REST PAD-BLOWER	53.87	335835	
21206- 2060	33	7/17/2014	Logged	*** Total ***	53.87		
21207- 2060	34	7/17/2014	15000	OFFICE DEPOT			
	34		53815	BPO-MISC OFFICE SUPPLIES <\$50	58.32	719013033001	
	34		53816	BPO-HP USB OPTICAL SCROLL MOUS	13.89	719013112001	
21207- 2060	34	7/17/2014	Logged	*** Total ***	72.21		
21208- 2060	35	7/17/2014	14901	ONTRAC			
	35		53811	BLD-OVERNIGHT PLAN CHECK	41.84	7994889	
21208- 2060	35	7/17/2014	Logged	*** Total ***	41.84		
21209- 2060	36	7/17/2014	16025	P.G. & E.			
	36		53803	ADM-MONTHLY UTILITIES 7/3-7/21	1,529.38	68250253960714	
21209- 2060	36	7/17/2014	Logged	*** Total ***	1,529.38		
21210- 2060	37	7/17/2014	19014	SAFETY KLEEN CORP			
	37		53785	VE USED OIL FILTERS PICKED UP	63.45	64202922	

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21210- 2060	37	7/17/2014	Logged	*** Total ***	63.45		
21211- 2060	38	7/17/2014	20013	TURF STAR, INC			
	38		53772	V/E BELTS, DAMPER CTRL DIES MO	279.71	685545200	
	38		53773	V/E SWITCH PTO 60" TORO	108.09	685553600	
	38		53774	V/E CLUTCH 60" TORO	376.73	685557000	
	38		53775	V/E SHEAVE 72" DIESEL	153.01	685559200	
21211- 2060	38	7/17/2014	Logged	*** Total ***	917.54		
21212- 2060	39	7/17/2014	22019	VETERINARY MEDICAL CENTER			
	39		53769	AAC-ANIM CARE FOR DOG CASE 14-	120.68	208834	
	39		53809	AAC-3 EUTHANASIA OF ANIMALS	58.40	208798	
	39		53810	AAC-7 EUTHANASIA OF ANIMALS	130.40	208864	
21212- 2060	39	7/17/2014	Logged	*** Total ***	309.48		
21213- 2060	40	7/17/2014	23022	WEST HILLS OIL, INC			
	40		53807	SWR-GEAR OIL	114.10	225801	
21213- 2060	40	7/17/2014	Logged	*** Total ***	114.10		
21214- 2060	41	7/17/2014	26005	ZEP MANUFACTURING CO			
	41		53770	V/E-ZEPOSHINE, MTR MIST INSC	346.19	9001059214	
21214- 2060	41	7/17/2014	Logged	*** Total ***	346.19		
21215- 2061	1	7/21/2014	5023	EWING IRRIGATION PRODUCTS			
	1		53738	BPO-TREE TIES FOR KATEYS KIDS	380.95	8269571	
21215- 2061	1	7/21/2014	Logged	*** Total ***	380.95		
21216- 2061	2	7/21/2014	6056	FRESNO COUNTY TREASURER			
	2		53739	PD-JUNE PRISONER PROC. SERV.	168.00	S011705	
21216- 2061	2	7/21/2014	Logged	*** Total ***	168.00		
21217- 2061	3	7/21/2014	7065	G & K SERVICES, INC			
	3		53764	VAR-UNIFORMS,MATS, SUPPLIES	1,492.61	MISC-6/30/14	
21217- 2061	3	7/21/2014	Logged	*** Total ***	1,492.61		
21218- 2061	4	7/21/2014	6170	GUERRERO DOOR SERVICE			
	4		53740	CTC-REPAIR ENT. DOORS@CTC 13/1	172.50	6326	
21218- 2061	4	7/21/2014	Logged	*** Total ***	172.50		
21219- 2061	5	7/21/2014	8902	INDEPENDENT STATIONERS			
	5		53751	SPO-AQUATICS CASH BAGS/LAM SHE	40.36	427331	
	5		53752	YSB-PROGRAM SUPPLIES	161.26	430168	
21219- 2061	5	7/21/2014	Logged	*** Total ***	201.62		
21220- 2061	6	7/21/2014	11039	KUSD			
	6		53741	REC-MISC CLEANING SUPPLIES <\$57	204.85	200892	
21220- 2061	6	7/21/2014	Logged	*** Total ***	204.85		
21221- 2061	7	7/21/2014	13081	MID VALLEY DISPOSAL, INC			
	7		53763	SWA-JUNE S/W CHARGES	68,152.01	6/30/14	
21221- 2061	7	7/21/2014	Logged	*** Total ***	68,152.01		

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21222- 2061	8	7/21/2014	15000	OFFICE DEPOT			
	8		53742	RA-OFFICE SUPPLIES	60.48	713966015001	
21222- 2061	8	7/21/2014	Logged	*** Total ***	60.48		
21223- 2061	9	7/21/2014	16025	P.G.& E.			
	9		53753	GAS SVC-TRANSIT BUS 2/28/14-3/	492.46	28811411199	
	9		53754	GAS SVC-TRANSIT BUS 5/30/14-6/	494.94	28811411199	
	9		53755	STR-MO. SERVICE 5/31-6/30	3,857.74	39204006660	
	9		53756	L&L MO SERVICES 5/31/14-6/30/1	2,603.12	40551668789	
21223- 2061	9	7/21/2014	Logged	*** Total ***	7,448.26		
21224- 2061	10	7/21/2014	26066	PETERS BROTHERS NURSERY & GARD			
	10		53757	PFC TREES FOR KATEYS KIDS PAR	377.95	5320	
21224- 2061	10	7/21/2014	Logged	*** Total ***	377.95		
21225- 2061	11	7/21/2014	18027	RENO'S HARDWARE			
	11		53758	BPO SUPPLIES	8.97	42687	
	11		53759	LLD SUPPLIES	7.09	43904	
21225- 2061	11	7/21/2014	Logged	*** Total ***	16.06		
21226- 2061	12	7/21/2014	18987	RICHARD A SPANGEL			
	12		53762	BPO-AIR CONDITIONING REPAIR	209.08	39475	
21226- 2061	12	7/21/2014	Logged	*** Total ***	209.08		
21227- 2061	13	7/21/2014	18067	ROTH CRANE SERVICE			
	13		53760	SWR WWTP DROP GRINDER IN HDWRK	216.00	120847	
21227- 2061	13	7/21/2014	Logged	*** Total ***	216.00		
21228- 2061	14	7/21/2014	19063	SLUMBERGER LUMBER			
	14		53743	PF-TREE STAKES (200)	863.63	A3937	
	14		53744	PRICE ADJUSTMENT	216.45	A3951	
	14		53745	PF-TREE STAKES (72)	232.97	7/2/2014	
	14		53746	REC-MISC PARTS/SUPPLIES <50	147.65	6/26/2014	
	14		53747	REC-MISC PARTS/SUPPLIES <50	191.55	6/26/2014	
	14		53748	REC-MISC PARTS/SUPPLIES <50	45.88	6/26/2014	
21228- 2061	14	7/21/2014	Logged	*** Total ***	1,265.23		
21230- 2061	16	7/21/2014	26067	TREE FRESNO			
	16		53761	PFC TREES FOR KATEYS KIDS PARK	850.00	06302014	
21230- 2061	16	7/21/2014	Logged	*** Total ***	850.00		
21231- 2061	17	7/21/2014	24002	XEROX CORPORATION			
	17		53749	PD-JUNE COPIER SERV. 6/5/14-6/	405.95	74765549	
	17		53750	PD-COPY MACHINE MAINT./COPIES-	225.94	74765547	
21231- 2061	17	7/21/2014	Logged	*** Total ***	631.89		
21232- 2063	1	7/25/2014	2019	BSK ASSOCIATES			
	1		53827	WTR-LAB SAMPLES	145.00	A412167	
21232- 2063	1	7/25/2014	Logged	*** Total ***	145.00		
21233- 2063	2	7/25/2014	3243	CALIFORNIA BUILDING STANDARDS			
	2		53825	BLD-BLDG STD ADMIN FEE 2ND QTR	84.60	6/30/14	

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21233- 2063	2	7/25/2014	Logged	*** Total ***	84.60		
21234- 2063	3	7/25/2014	4013	DAVID WELLHOUSE & ASSOCIATES			
	3		53832	ADM-SERVICES-SECT 1A FEB. 2014	4,000.00	1604	
21234- 2063	3	7/25/2014	Logged	*** Total ***	4,000.00		
21235- 2063	4	7/25/2014	4122	DELTA LIGHTING PRODUCTS, INC			
	4		53823	CTC-DRAIN ENZYME	536.66	505701	
21235- 2063	4	7/25/2014	Logged	*** Total ***	536.66		
21236- 2063	5	7/25/2014	4020	DEPARTMENT OF CONSERVATION			
	5		53824	BLD-STRONG MOTION 2ND QTR 2014	287.58	6/30/14	
21236- 2063	5	7/25/2014	Logged	*** Total ***	287.58		
21237- 2063	6	7/25/2014	4033	DEPARTMENT OF TRANSPORTATION			
	6		53828	STRT-SIGNAL & LIGHT BILLG 4/14	1,947.74	SL141061	
21237- 2063	6	7/25/2014	Logged	*** Total ***	1,947.74		
21238- 2063	7	7/25/2014	5053	FASTENAL COMPANY			
	7		53829	VAR-LI BATTERY/MISC PARTS <\$50	194.09	CAFR247232	
21238- 2063	7	7/25/2014	Logged	*** Total ***	194.09		
21239- 2063	8	7/25/2014	8005	HELENA CHEMICAL COMPANY			
	8		53830	LLD-ROUNDUP PRO CONCENTRATE	324.68	69475743	
21239- 2063	8	7/25/2014	Logged	*** Total ***	324.68		
21240- 2063	9	7/25/2014	10028	HENRY, LOGOLUSO, & BLUM			
	9		53826	CC-JUNE LEGAL FEES	4,404.40	6/30/14	
21240- 2063	9	7/25/2014	Logged	*** Total ***	4,404.40		
21241- 2063	10	7/25/2014	15000	OFFICE DEPOT			
	10		53833	SWR-4 DRWR LATERAL FILE CABINE	669.38	718291028001	
21241- 2063	10	7/25/2014	Logged	*** Total ***	669.38		
21242- 2063	11	7/25/2014	14901	ONTRAC			
	11		53821	BLD-OVERNIGHT PLAN CHECK	70.67	7987525	
21242- 2063	11	7/25/2014	Logged	*** Total ***	70.67		
21243- 2063	12	7/25/2014	18027	RENO'S HARDWARE			
	12		53820	VAR-MISC PARTS & SUPPLIES <\$50	266.57	44402	
21243- 2063	12	7/25/2014	Logged	*** Total ***	266.57		
21244- 2063	13	7/25/2014	26068	SANDOVAL FARM SERVICES			
	13		53822	WEED ABATEMENT (JUNE 2014)	2,225.00	6/9/14	
21244- 2063	13	7/25/2014	Logged	*** Total ***	2,225.00		
21245- 2063	14	7/25/2014	23015	WESTERN BUILDING MATERIALS INC			
	14		53831	BPO-RFP FOR ROTARY PARK RESTRO	812.77	142740	
21245- 2063	14	7/25/2014	Logged	*** Total ***	812.77		
21246- 2064	1	7/25/2014	0	MARIA RENTANA			
	1		53838	RENTAL DEP REFUND-SCOUT HUT 7/	100.00	44533	

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Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
21246-	2064	1	7/25/2014	Logged	*** Total ***	100.00	
21247-	2064	2	7/25/2014	0 PRECILIANO LUA			
		2		53839 RENTAL DEP REFUND-SCOUT HUT 7/	100.00	43878	
21247-	2064	2	7/25/2014	Logged	*** Total ***	100.00	
21248-	2064	3	7/25/2014	0 MICHAEL MARTIN			
		3		53848 UTILITY PREPAYMENT REFUND	3.45	7/15/14	
21248-	2064	3	7/25/2014	Logged	*** Total ***	3.45	
21249-	2064	4	7/25/2014	0 AMERICAN LEGION AUXILIARY #355			
		4		53864 FIN-CHARIT 14-17, 18, 19 RPRT	30.00	44490	
21249-	2064	4	7/25/2014	Logged	*** Total ***	30.00	
21250-	2064	5	7/25/2014	0 JOSE L SANCHEZ			
		5		53865 FIN-CHARITABLE 14-05 REPORT RE	10.00	43804	
21250-	2064	5	7/25/2014	Logged	*** Total ***	10.00	
21252-	2064	7	7/25/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
		7		53869 HR-AUGUST SEC 125 PLAN ADMIN	90.00	73437	
		7		53870 HR-AUGUST BLUE SHIELD PLAN ADM	765.00	26994	
21252-	2064	7	7/25/2014	Logged	*** Total ***	855.00	
21253-	2064	8	7/25/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
		8		53868 HR-SEC 125 EMP CONT-JULY	1,698.18	7/22/14	
21253-	2064	8	7/25/2014	Logged	*** Total ***	1,698.18	
21254-	2064	9	7/25/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
		9		53871 HR-AUGUST EMPLOYER FLEX PLAN	9,900.00	26994	
21254-	2064	9	7/25/2014	Logged	*** Total ***	9,900.00	
21255-	2064	10	7/25/2014	1038 ADMINISTRATIVE SOLUTIONS, INC			
		10		53872 HR-JULY DENTAL CLAIMS FUNDING	4,225.76	17120	
21255-	2064	10	7/25/2014	Logged	*** Total ***	4,225.76	
21256-	2064	11	7/25/2014	1016 ADVANCE FORMS MANAGEMENT			
		11		53860 WTR/SWR/SWA-AP/PR ENVELOPES	128.66	64864	
		11		53888 WTR/SWR./SWA-#9 UT RETURN ENVE	317.31	64868	
21256-	2064	11	7/25/2014	Logged	*** Total ***	445.97	
21257-	2064	12	7/25/2014	1020 AFLAC			
		12		53867 HR-JULY EMPLOYEE CONT	200.68	823066	
21257-	2064	12	7/25/2014	Logged	*** Total ***	200.68	
21258-	2064	13	7/25/2014	1031 ALERT O LITE			
		13		53849 VAR-VEST MESH/PAINT STICK/FILL	252.09	0430874	
		13		53850 STRT-DIAMOND BLADE/EXPANSION J	202.91	0430933	
		13		53877 STRT-WARNING MATS-YELLOW QTY 3	568.20	0430932	
21258-	2064	13	7/25/2014	Logged	*** Total ***	1,023.20	
21259-	2064	14	7/25/2014	1012 AVR INC.			
		14		53840 VAR-UB ONLINE ACCESS-JULY 2014	250.00	39969	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Name / Obligat'n Description	Net amount	Invoice number	PO number
	14		53841 VAR-SOFTWARE MAINT AGRMNT-JULY	1.00	39523	
	14		53843 VAR-UB ONLINE ACCESS-AUG2014	250.00	40505	
	14		53844 VAR-SOFTWARE MAINT AGRMNT-AUG	443.00	40552	
21259- 2064	14	7/25/2014	Logged *** Total ***	944.00		
21260- 2064	15	7/25/2014	2053 BLUE SHIELD OF CALIFORNIA			
	15		53873 HR-MEDICAL COVERAGE AUG 2014	24,236.45	141990018592	
	15		53874 HR-MEDICAL COVERAGE COBRA AUG	263.81	141990018592	
21260- 2064	15	7/25/2014	Logged *** Total ***	24,500.26		
21261- 2064	16	7/25/2014	6082 CITY OF FRESNO WMD			
	16		53851 WTR/SWR-LAB ANALYSIS	99.50	K070914	
	16		53852 WTR/SWR-LAB ANALYSIS	197.50	K070214	
21261- 2064	16	7/25/2014	Logged *** Total ***	297.00		
21262- 2064	17	7/25/2014	3247 COLONIAL LIFE			
	17		53875 HR-JULY EMPLOYEE CONT.	680.28	3420205-0801914	
21262- 2064	17	7/25/2014	Logged *** Total ***	680.28		
21263- 2064	18	7/25/2014	9133 COMCAST			
	18		53845 TECH-TECHNLGY SERVS 7/14/14-8/	160.67	7/9/14	
21263- 2064	18	7/25/2014	Logged *** Total ***	160.67		
21264- 2064	19	7/25/2014	5023 EWING IRRIGATION PRODUCTS			
	19		53853 BPO-FALCON PC RAINBIRD ROTORS	487.98	8355436	
	19		53854 BPO-PROD Y -FLTR MPT QTY 1	9.70	8355436	
21264- 2064	19	7/25/2014	Logged *** Total ***	497.68		
21265- 2064	20	7/25/2014	6071 FRESNO NETWORKS			
	20		53842 TECH-MO. CUST SUPP 6/21/14-7/1	1,982.82	AT18596	
21265- 2064	20	7/25/2014	Logged *** Total ***	1,982.82		
21266- 2064	21	7/25/2014	6180 GRAFIX SHOPPE			
	21		53861 V/E KPD GRAPHIC KIT + SHIPPING	759.37	94976	
	21		53862 V/E-KPD GRAPH KIT+SHIP VEH#142	238.00	94977	
21266- 2064	21	7/25/2014	Logged *** Total ***	997.37		
21267- 2064	22	7/25/2014	26069 KERMAN NEWS			
	22		53846 PUBLIC HRNG NOTICE PUBLISHED:7	97.50	36571	
21267- 2064	22	7/25/2014	Logged *** Total ***	97.50		
21268- 2064	23	7/25/2014	11033 KERWEST NEWSPAPERS			
	23		53847 STRT-NOTICE 2014 CONCRETE PROJ	315.00	36532	
	23		53863 STR-AD FOR PART TIME MAINT WOR	122.00	36564	
21268- 2064	23	7/25/2014	Logged *** Total ***	437.00		
21269- 2064	24	7/25/2014	12028 LOCAL AGENCY FORMATION COMMISS			
	24		53835 PIN LAFCO 2014/15 FORMATION CO	2,202.74	FY 2014/15	
21269- 2064	24	7/25/2014	Logged *** Total ***	2,202.74		
21270- 2064	25	7/25/2014	12855 MEDICAL EYE SERVICES			
	25		53876 HR-AUG VISION PREMIUM	673.12	1419036088101	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
21270- 2064	25	7/25/2014	Logged	*** Total ***	673.12		
21271- 2064	26	7/25/2014	13002	MUNISERVICES, LLC			
	26		53866	ADM-STARs SERV 1ST QTR 2014	500.00	34246	
21271- 2064	26	7/25/2014	Logged	*** Total ***	500.00		
21272- 2064	27	7/25/2014	13099	MUTUAL OF OMAHA			
	27		53878	HR-LTD INS-AUG2014 EE PORTION	375.48	8012014	
	27		53879	HR-LTD INS-AUG 2014 ER PORTION	375.47	8012014	
	27		53880	HR-LIFE-AUG 2014	384.78	8012014	
	27		53881	HR-OPTIONAL LIFE AUG 2014	957.05	8012014	
	27		53882	HR OPTIONAL LIFE JULY 2014	899.21	8012014	
21272- 2064	27	7/25/2014	Logged	*** Total ***	2,991.99		
21273- 2064	28	7/25/2014	26070	NEPTUNE CHEMICAL PUMP CO			
	28		53855	SWR-CHECK VALVE ASSY	312.13	1380161	
21273- 2064	28	7/25/2014	Logged	*** Total ***	312.13		
21274- 2064	29	7/25/2014	15000	OFFICE DEPOT			
	29		53886	SWR-BINDERS/INDEX MAKERS	27.25	71830272101	
21274- 2064	29	7/25/2014	Logged	*** Total ***	27.25		
21275- 2064	30	7/25/2014	15015	OFFICEMAX INCORPORATED			
	30		53834	BPO-OFFICE SUPPLIES	24.67	730733	
21275- 2064	30	7/25/2014	Logged	*** Total ***	24.67		
21276- 2064	31	7/25/2014	18027	RENO'S HARDWARE			
	31		53837	WTR-SUPPLIES	6.48	44802	
21276- 2064	31	7/25/2014	Logged	*** Total ***	6.48		
21277- 2064	32	7/25/2014	6021	STATE OF CALIFORNIA			
	32		53885	*C FTB TAX - WAGE GARNISHMENT P/R DATE 7/25/14	115.00	07252014	
21277- 2064	32	7/25/2014	Logged	*** Total ***	115.00		
21278- 2064	33	7/25/2014	19116	STATE WATER RESOURCES CNTL			
	33		53859	SWR-GRDE 4 WWTP OPERATOR CERTI	350.00	7/23/14	
21278- 2064	33	7/25/2014	Logged	*** Total ***	350.00		
21279- 2064	34	7/25/2014	20013	TURF STAR, INC			
	34		53836	V/E-CLUTCH/BRAKE ASSEMBLY/BELT	561.72	6856166	
	34		53883	V/E-BLADE PACKS QTY 6 - 20.5/2	254.77	6856385-00	
	34		53884	V/E-LATCH SWELL	271.43	6856572-00	
21279- 2064	34	7/25/2014	Logged	*** Total ***	1,087.92		
21280- 2064	35	7/25/2014	23022	WEST HILLS OIL, INC			
	35		53856	V/E-FUEL BILL 7/01/14-7/15/14	4,758.98	44029	
	35		53857	SWR-GREASE FOR GRINDER	35.84	225856	
21280- 2064	35	7/25/2014	Logged	*** Total ***	4,794.82		
21281- 2064	36	7/25/2014	24002	XEROX CORPORATION			
	36		53858	WTR/SWR-PUBLIC WORKS COPIER	346.91	74952993	

CITIBANK AP

Check-Run	Seq#	Date	Vendor / Obligat'n	Name / Description	Net amount	Invoice number	PO number
21281-	2064	36	7/25/2014	Logged	*** Total ***	346.91	
						.00	
** Total check discount **						.00	
** Total check amount **						189,306.46	
						.00	



CITY OF KERMAN

VENDOR # **10028** (REQUIRED)

13/14

DEPT. ADMINISTRATION  
 VENDOR HENRY, LOGOLUSO & BLUM  
2444 MAIN STREET, SUITE 135  
FRESNO, CA 93721

SPECIAL INSTRUCTIONS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

INVOICE #	INV DATE	ITEM DESCRIPTION / PART NO	BUDGET CODE	INVOICE AMOUNT
6/30/2014	6/30/2014	CC-JUNE LEGAL FEES	10.0.6003.510.10	
21836	6/30/2014	MONTHLY MEETINGS AB25		500.00
21837	6/30/2014	PACIFIC MOUNTAIN PARTNERS		30.00
21838	6/30/2014	CLAIMS - ONG		66.00
21839	6/30/2014	GENERAL - ONG		678.00
21840	6/30/2014	PERSONNEL - ONG		84.00
21841	6/30/2014	POLICE - ONG		1,702.40
21842	6/30/2014	PITCHESS MOTIONS/MOTION TO SQUASH		1,344.00
				4,404.40

DIANA GONZALEZ  
 Prepared: Department Representative

7/23/2014  
 Date

Approved: Finance Director

\_\_\_\_\_  
 Date

Approved: Department Head

\_\_\_\_\_  
 Date

Approved: City Manager  
 (Over \$1,000.00)

\_\_\_\_\_  
 Date

## Electronic Bank Transfers-07/25/14

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<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
7/25/2014	ICMA	HR Employee Contributions 457	\$ 4,811.27
7/25/2014	KPOA	HR Association Dues Collected	\$ 558.12
7/25/2014	KMEA	HR Association Dues Collected	\$ 180.00
7/25/2014	IRS	HR Federal Payroll Taxes Collected	\$ 31,504.99
7/25/2014	State of California	HR State Payroll Taxes Collected	\$ 4,452.28
7/25/2014	CalPers	HR Retirement Contributions	\$ 19,244.97
			<u>\$ 60,751.63</u>



# City of Kerman

*"Where Community Comes First"*

MAYOR Gary Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhaliwal  
COUNCIL MEMBER Nathan Fox  
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: FINANCE  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: AUGUST 6, 2014

**To:** Mayor and City Council  
**From:** Toni Jones, Finance Director  
**Subject:** Resolution Approving an Amendment to the Memorandum of Understanding (MOU) with Kerman Miscellaneous Employees Association (KMEA)

## RECOMMENDATION

Council by motion adopt Resolution approving an amendment to Memorandum of Understanding with the Kerman Miscellaneous Employees Association and authorize the City Manager to execute MOU.

## EXECUTIVE SUMMARY

The City of Kerman and the KMEA have reached an agreement on a new MOU. The amendment to the current MOU for miscellaneous employees is attached as Exhibit A to the resolution. The terms and conditions of the MOU only apply to miscellaneous employees and not to public safety personnel and department heads.

## OUTSTANDING ISSUES

The City of Kerman continues to meet and confer with public safety personnel.

## DISCUSSION

The City of Kerman and KMEA have agreed to a new MOU. The MOU is for a three (3) year period from July 1, 2014 through June 30, 2017 and includes a cost of living (COLA) adjustment of two percent in year one, one percent in year two and no COLA in year three. The new MOU also reinstates longevity pay and sick leave buy-out and allows miscellaneous employees to elect compensating time-off in lieu of overtime. The terms and conditions of the MOU are attached to the Resolution as Exhibit 'A'.

## FISCAL IMPACT

The budget for fiscal year 2014-2015 will be amended to reflect the two percent cost of living adjustment effective July 1, 2014 along with other agreed upon changes.

## PUBLIC HEARING

None required.

Attachment:

- A. Resolution Approving Amendment to MOU w/Exhibits

Attachment 'A'

RESOLUTION NO. 14-\_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH THE KERMAN MISCELLANEOUS EMPLOYEE ASSOCIATION

WHEREAS, the City of Kerman and the City of Kerman Miscellaneous Employee Group (KMEA) are parties to a Memorandum of Understanding (MOU) governing the terms, benefits, and working conditions of the members of the KMEA, and said MOU expired on June 30, 2014 and

WHEREAS, the City and KMEA have agreed on terms and provisions of an amended MOU as set forth below.

NOW THEREFORE, BE IT RESOLVED, the City Council of the City of Kerman does hereby find, resolve, and orders as follows:

1. The foregoing recitals of fact are true and correct and incorporated herein as if set forth fully as findings of fact.
2. The KMEA has approved and executed an Amendment to the MOU with the City of Kerman attached hereto as Exhibit 'A'.
3. The City Council of the City of Kerman hereby approves the Amendment to the MOU and authorizes the City Manager to sign the MOU on behalf of the City of Kerman.
4. The City Council of the City of Kerman hereby authorizes the Finance Director to amended miscellaneous employee salary scales as part of the Amendment to the MOU effective July 1, 2014.
5. The City Manager and the Finance Director are authorized and directed to take all actions that may be necessary to complete or give effect to the actions authorized by this resolution and the amended MOU.

The foregoing resolution was approved by the City Council of the City of Kerman at a regular meeting held on the 6th day of August, 2014, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

\_\_\_\_\_  
Marci Reyes  
City Clerk

\_\_\_\_\_  
Gary Yep  
Mayor

Exhibit 'A'

**AMENDMENT TO MEMORANDUM OF UNDERSTANDING (MOU) EFFECTIVE JULY 1, 2014  
BETWEEN CITY OF KERMAN AND CITY OF KERMAN  
MISCELLANEOUS EMPLOYEES ASSOCIATION**

WHEREAS, the parties hereto have previously entered into an MOU that was amended to be effective September 16, 2009 through June 30, 2011, and that MOU was then supplemented by an Exhibit A dated and signed by the representatives of the parties on January 31, 2011 and February 1, 2011 which extended the term of the MOU to be effective through June 30, 2012. The MOU was then further amended by a SUCCESSOR MOU EFFECTIVE JULY 1, 2012 BETWEEN CITY OF KERMAN AND MISCELLANEOUS EMPLOYEES GROUP, executed on July 18 and 19, 2012, followed by an AMENDMENT TO MOU EFFECTIVE JULY 1, 2013 BETWEEN CITY OF KERMAN AND MISCELLANEOUS EMPLOYEES GROUP (KMEA), which amended the MOU and extended it to be effective to June 30, 2014; and

WHEREAS, after extensive sessions to meet and confer, the City of Kerman and the KMEA have agreed to further modify the terms of the MOU as set forth below:

NOW THEREFORE, THE PARTIES DO AGREE THAT the MOU and the successive amendments to it as identified above shall be modified as follows:

**1. Duration of Agreement**

This agreement shall be effective for three years from July 1, 2014 to June 30, 2017.

**2. Salaries**

Miscellaneous employees shall receive a two percent (2%) cost of living adjustment effective July 1, 2014, and shall receive a one percent (1%) cost of living adjustment effective July 1, 2015.

**3. Longevity Pay**

Miscellaneous employees who have been employed on a full-time basis with the City for a continuous period of 15 or more years and whose most recent performance evaluation was satisfactory or better shall receive a 2.5% salary increase which shall be effective on the pay period following the employee's qualifying anniversary date.

Miscellaneous employees who have been employed on a full-time basis with the City for a continuous period of 20 or more years and whose most recent performance evaluation was satisfactory or better shall receive a second 2.5% salary increase which shall be effective on the pay period following the employee's qualifying anniversary date.

**4. Sick Leave Buy-Out**

Miscellaneous employees who submit a written request to receive the cash value of accrued sick leave before June 30, 2017 will be paid the cash value of up to 40 hours of accrued sick leave per year, provided that after receiving the cash value, the employee will have at least 80 hours of accrued sick leave. An employee may make only two requests to cash out eligible sick leave in any fiscal year.

The cash value of an hour of sick leave will be calculated at the employee's current rate of pay, exclusive of the values of any benefits, and will be paid after deducting required tax withholding and other customary voluntary or involuntary deductions.

5. Compensation Time

Employees assigned to the Public Works Department may elect to receive compensation time rather than overtime pay. Employees electing to receive compensation time should be aware of the existing limitation that no employee may carry over more than 40 hours of compensation time from one fiscal year to the next.

When an employee uses available compensation time credit, that credit shall be counted as time worked when determining whether overtime pay is owed in any payroll period.

6. Affirmation of all other Provisions

The parties hereby affirm the continuing effectiveness and validity of all other terms and conditions set forth in the MOU as it has been amended to date, except as they may conflict with the above-stated amendment.

7. Continuing Cooperation

The parties acknowledge that the MOU referenced above has been subject to successive modifications, amendments and supplementation, and that it is desirable that the parties should cooperate to create a restated and updated Memorandum of Understanding. The parties pledge to make good faith efforts to create and execute such a restatement of the currently effective provisions of their MOU.

CITY OF KERMAN

KERMAN MISCELLANEOUS EMPLOYEES GROUP

\_\_\_\_\_  
Luis Patlan  
City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Humberto Gastelum  
President, KMEA

\_\_\_\_\_  
Date

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# FAQS ABOUT FUELS UNDER THE CAP

## WHAT IS THE 'FUELS UNDER THE CAP' REGULATION?

In January 2015, California's market-based program to lower carbon emissions (known as "cap and trade") will be expanded to include gas and diesel fuels. Bringing "fuels under the cap" will increase the cost of gasoline by up to 40 cents or more per gallon. This gas price increase will be in addition to the 70 cents per gallon Californians already pay in gas taxes – the highest in the nation. Former leader of the state Senate, Darrell Steinberg (D-Sacramento), has said including transportation fuels under the state's cap-and-trade program could "bring spikes and wild fluctuations in gas prices," meaning gas prices could increase at any given time and without warning. At 40 cents per gallon, Californians would, on average, pay \$7.00 more to fill up their tanks.

## WHAT DOES THE PUBLIC KNOW ABOUT THIS REGULATION?

There have been no efforts by the California Air Resources Board (CARB) to inform the public about this price increase, despite the significant cost impacts to motorists, businesses engaged in transporting goods, and families. A recent poll found that nearly 70 percent of Californians are unaware of the expansion of this program to cover fuels.

## WHY SHOULD THE PROGRAM BE DELAYED?

Delaying this program to allow time for state regulators to educate consumers and conduct a full study of the economic impacts and potential alternatives will not threaten California's ability to meet its environmental goals. It is important to note that California is currently on track to meet its greenhouse gas emission reduction goals without the inclusion of transportation fuels in the cap and trade program.

## WHO WILL BE HURT MOST BY THIS REGULATION?

Working families, small businesses and lower income consumers. These are the very people who can least afford to pay more at the pump or immediately purchase newer vehicles. "Fuels under the cap" aims to make gas more expensive to encourage people to change behavior. With the average price of gas already around \$4.00/gallon, those who can afford to buy more fuel efficient cars or change behavior to drive less or take public transit are already doing so.

## WHAT OTHER EFFECTS WILL THIS HAVE?

Including gasoline and diesel fuel in the cap-and-trade program will have a ripple effect on our state's economy – costing jobs and increasing the price Californians pay for food, electricity, and other essential goods and services. The economy is recovering, but it is still very vulnerable. California cannot afford to implement new regulations that could hamper our full economic recovery.

RESOLUTION NO. 14-\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN SUPPORTING THE  
DELAY IN THE IMPLEMENTATION OF THE CALIFORNIA AIR RESOURCES  
BOARD FUELS-UNDER-THE-CAP-AND-TRADE PROGRAM

Whereas, the Kerman City Council are concerned about the impact of the fuels-under-the-cap regulations and the increased price of fuel for consumers; and

Whereas, any increase in the price of fuel will serve to hurt the most vulnerable members of our communities who must continue to commute and drive long distances for services like healthcare, and who are least able to diversify their transportation options; and

Whereas, California is still in the early stages of its economic recovery and a price increase on fuel will serve to weaken the economic recovery; and

Whereas, many Californians are still unemployed and looking for work and are at a disadvantage when it comes to paying for basic necessities like fuel; and

Whereas, professional estimates put the probable increase in the price of gas between .16 and .76 cents a gallon; and

Whereas, low-income Californians will be hurt the most by such a price increase; and

Whereas, the majority of Californians are unaware that this price increase is coming, and

Whereas, the state's greenhouse gas reduction goals are already well on track and will not be helped by this price increase; and

Whereas, Assemblyman Henry Perea (D-Fresno) has introduced state legislation, Assembly Bill 69, seeking delay in this implementation.

Therefore, so be it resolved, that this organization call upon the administration of Governor Jerry Brown, the California Air Resources Board and the California State Assembly and Senate to delay the implementation of this portion of the cap-and-trade program so that Californians may have more time to prepare.

The foregoing resolution was introduced at a regular meeting of the City Council of the City of Kerman held on the 6<sup>th</sup> day of August, 2014, and passed at said meeting by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

\_\_\_\_\_  
Gary Yep  
Mayor

\_\_\_\_\_  
Marci Reyes  
City Clerk



# City of Kerman

*"Community Comes First"*

DEPARTMENT: PLANNING AND DEVELOPMENT  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: AUGUST 6, 2014

MAYOR Gary K. Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhaliwal  
COUNCIL MEMBER Bill Nijjer  
COUNCIL MEMBER Nathan Fox

**To:** Mayor and City Council  
**From:** Luis Patlan, City Manager, Director of Planning  
**Subject:** Resolution of Determination of Public Convenience or Necessity (PCN Determination) for the Sale of Beer and Wine for Off-site Consumption (Type 20 License) for Kerman Carwash, Inc.

## RECOMMENDATION

Council by motion adopt resolution determining that the granting of a Type 20 off-sale alcohol license for Kerman Carwash, Inc. would (or would not) serve a public convenience or necessity and authorize the City Manager/Director of Planning and Development to complete and submit Form 245 to the Department of Alcoholic and Beverage Control.

## EXECUTIVE SUMMARY

Kerman Carwash located at 127 S. Madera Avenue recently changed ownership. The new owner (Raj Dhaliwal) is in the process of remodeling and expanding the business to include a carwash canopy and mini-mart. The owner has applied for a Type 20 License with the Department of Alcoholic Beverage Control (ABC) for the sale of beer and wine for off-site consumption. ABC has determined that the City of Kerman must make a determination of public convenience or necessity (PCN Determination) prior to the issuance of the license to Kerman Carwash, Inc.

## OUTSTANDING ISSUES

None.

## DISCUSSION

Kerman Carwash is located in the Kerman Plaza Shopping Center on the southwest corner of Whitesbridge Road and Madera Avenue. As reflected in the aerial map in Attachment 'A', the carwash is bordered by restaurants to the north and south and a grocery store along with other miscellaneous businesses to the west.

Kerman Carwash has been in business for many years, primarily as an authorized Shell gas station and car wash featuring four covered bays for hand car washing as well as a drive through car wash. The new owner is in the process of remodeling and expanding the business to include a covered canopy for the drive-thru carwash and a small mini-mart for the sale of pre-packaged food and other convenient items (refer to Site Plan in Attachment 'B').

Kerman Carwash has applied for a Type 20 license from the State Department of Alcoholic Beverage Control (ABC) for the sale of beer and wine for off-site consumption. As reported on Form 245 enclosed herein as Attachment 'C',

ABC noted that there are currently seven (7) Type 20 off-sale licenses allowed in Census Tract 40.1, and the number of Type 20 off-sale licenses existing in Census Tract 40.1 is eight (8). The license requested by Kerman Carwash would increase the number of licenses to nine (9) within the census tract. Pursuant to Sections 23958 and 23958.9 of the Business and Professions Code, ABC is required to notify the local jurisdiction that an "over-concentration" of similar retail alcohol licenses exists within a given census tract and requests that the City make a determination that a public convenience or necessity would be served by the issuance of an off-sale alcohol license prior to issuance of a license by ABC. Otherwise, ABC can deny the application in accordance with state law.

Should the City Council wish to make a determination that a public necessity would be served by the granting of a retail license to Kerman Carwash, the following findings may be considered:

1. The sale of beer and wine would serve a public convenience. The Kerman Carwash is located within an existing shopping center that features a variety of businesses that serve the general community.
2. The proposed beer and wine sales would be incidental to the business. The Kerman Carwash is primarily a gas station and carwash. The sale of pre-packed food items and soft drinks including beer and wine would provide a public convenience for customers who are fueling or washing their vehicles.
3. The applicant has not operated a licensed establishment which has been the subject of verified complaints, or violations regarding alcohol, public safety or nuisance statues or regulations. The business is not located in a high crime area.
4. The proposed addition of a mini-mart and general remodeling of the existing business would stimulate economic activity by generating property and sales tax revenues and allow the business to sell convenience food and beverage items including the sale of beer and wine.

ABC requires the applicant to conspicuously post a notice on the premises that an alcohol license is being requested and a notice must be mailed to any adjoining churches, schools, or residents. As of the date of this report, staff has not received any complaints or concerns from surrounding property owners or members of the public as part of the mandatory noticing requirement.

#### FISCAL IMPACT

None.

#### PUBLIC HEARING

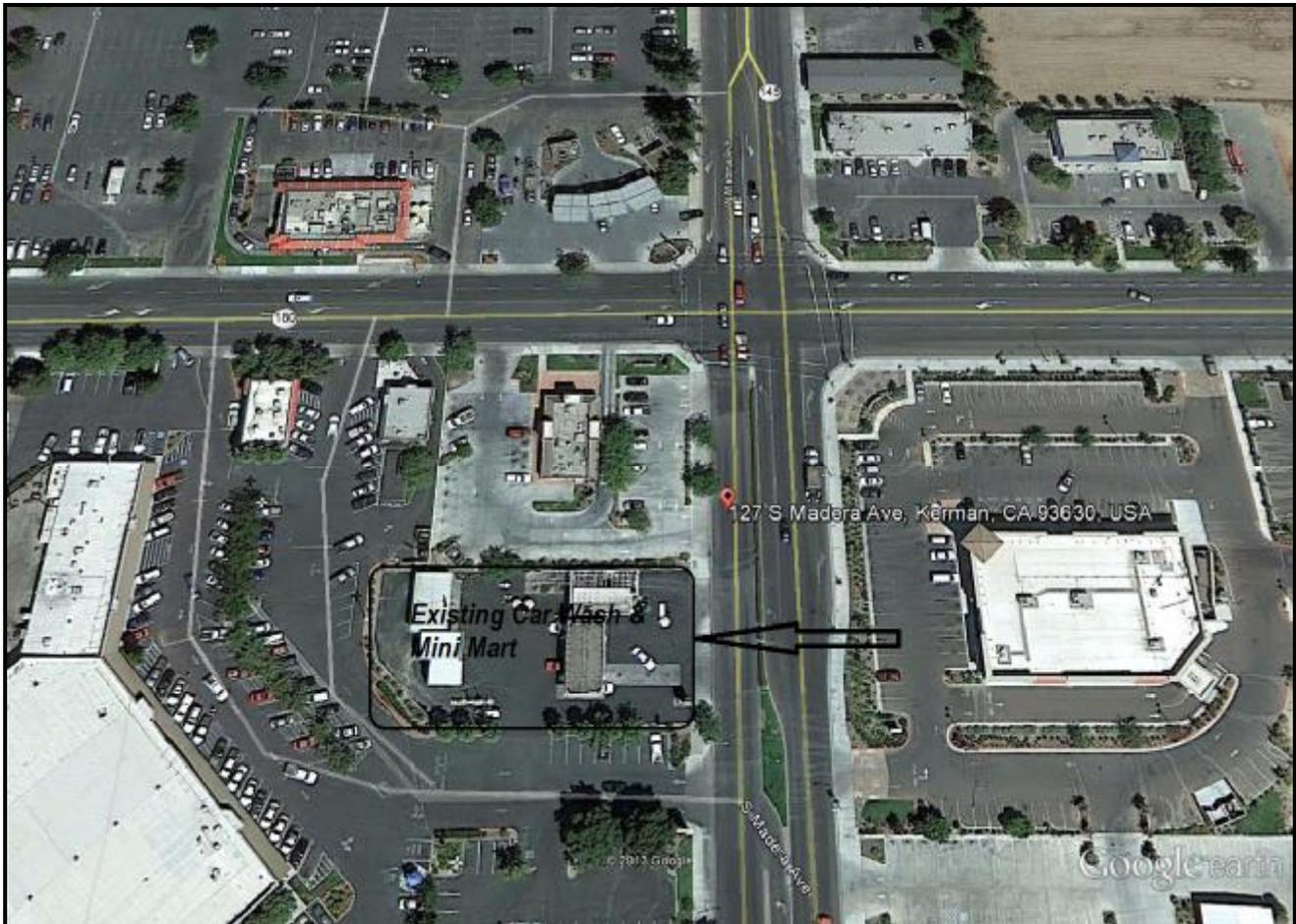
None required.

#### Attachments:

- A. Location Map
- B. Site Plan
- C. ABC Form 245
- D. Resolution

Attachment 'A'

Location Map





Attachment 'C'  
 ABC Form 245

Department of Alcoholic Beverage Control

State of California  
 Edmund G. Brown Jr., Governor

**INFORMATION AND INSTRUCTIONS -**

**SECTION 23958.4 B&P**

- Instructions This form is to be used for all applications for original issuance or premises to premises transfer of licenses.
- Part 1 is to be completed by an ABC employee, given to applicant with pre-application package, with copy retained in holding file or applicant's district file.
  - Part 2 is to be completed by the applicant, and returned to ABC.
  - Part 3 is to be completed by the local governing body or its designated subordinate officer or body, and returned to ABC.

**PART 1 - TO BE COMPLETED BY ABC**

1. APPLICANT'S NAME  
**KERMAN CARWASH, INC.**

2. PREMISES ADDRESS (Street number and name, city, zip code)  
**127 S Madera Ave, Kerman CA 93630-1101**

3. LICENSE TYPE  
**20 - off sale B&W**

4. TYPE OF BUSINESS

<input type="checkbox"/> Full Service Restaurant	<input type="checkbox"/> Hofbrau/Cafe/teria	<input type="checkbox"/> Cocktail Lounge	<input type="checkbox"/> Private Club
<input type="checkbox"/> Deli or Specialty Restaurant	<input type="checkbox"/> Comedy Club	<input type="checkbox"/> Night Club	<input type="checkbox"/> Veterans Club
<input type="checkbox"/> Cafe/Coffee Shop	<input type="checkbox"/> Brew Pub	<input type="checkbox"/> Tavern: Beer	<input type="checkbox"/> Fraternal Club
<input type="checkbox"/> Bed & Breakfast	<input type="checkbox"/> Theater	<input type="checkbox"/> Tavern: Beer & Wine	<input type="checkbox"/> Wine Tasting Room
<input type="checkbox"/> Wine only	<input type="checkbox"/> All		
<input type="checkbox"/> Supermarket	<input type="checkbox"/> Membership Store	<input type="checkbox"/> Service Station	<input type="checkbox"/> Swap Meet/Flea Market
<input type="checkbox"/> Liquor Store	<input type="checkbox"/> Department Store	<input checked="" type="checkbox"/> Convenience Market	<input type="checkbox"/> Drive-in Dairy
<input type="checkbox"/> Drug/Variety Store	<input type="checkbox"/> Florist/Gift Shop	<input type="checkbox"/> Convenience Market w/Gasoline	
<input type="checkbox"/> Other - describe:			

5. COUNTY POPULATION  
**952,168**

6. TOTAL NUMBER OF LICENSES IN COUNTY  
 On-Sale  Off-Sale  **1,031**

7. RATIO OF LICENSES TO POPULATION IN COUNTY  
 On-Sale  Off-Sale  **1.031**

8. CENSUS TRACT NUMBER  
**40.01**

9. NO. OF LICENSES ALLOWED IN CENSUS TRACT  
 On-Sale  Off-Sale  **7**

10. NO. OF LICENSES EXISTING IN CENSUS TRACT  
 On-Sale  Off-Sale  **8**

11. IS THE ABOVE CENSUS TRACT OVERCONCENTRATED WITH LICENSES? (i.e., does the ratio of licenses to population in the census tract exceed the ratio of licenses to population for the whole county?)  
 Yes, the number of existing licenses exceeds the number allowed  
 No, the number of existing licenses is lower than the number allowed

12. DOES LAW ENFORCEMENT AGENCY MAINTAIN CRIME STATISTICS?  
 Yes (Go to Item #13)  No (Go to Item #20)

13. CRIME REPORTING DISTRICT NUMBER

14. TOTAL NUMBER OF REPORTING DISTRICT NUMBERS

15. TOTAL NUMBER OF OFFENSES IN ALL REPORTING DISTRICTS

16. AVERAGE NO. OF OFFENSES PER DISTRICT

17. 120% OF AVERAGE NUMBER OF OFFENSES

18. TOTAL NUMBER OF OFFENSES IN REPORTING DISTRICT

19. IS THE PREMISES LOCATED IN A HIGH CRIME REPORTING DISTRICT? (i.e., has a 20% greater number of reported crimes than the average number of reported crimes as determined from all crime reporting districts within the jurisdiction of the local law enforcement agency)  
 Yes, the total number of offenses in the reporting district equals or exceeds the total number in item #17  
 No, the total number of offenses in the reporting district is lower than the total number in item #17

20. CHECK THE BOX THAT APPLIES (check only one box)

a. If "No" is checked in both item #11 and item #19, Section 23958.4 B&P does not apply to this application and no additional information will be needed on this issue. Advise the applicant to bring this completed form to ABC when filing the application.

b. If "Yes" is checked in either item #11 or item #19, and the applicant is applying for a non-retail license, a retail bona fide public eating place license, a retail license issued for a hotel, motel or other lodging establishment as defined in Section 25503.16(b) B&P, or a retail license issued in conjunction with a beer manufacturer's license, or winegrower's license, advise the applicant to complete Section 2 and bring the completed form to ABC when filing the application or as soon as possible thereafter.

c. If "Yes" is checked in either item #11 or item #19, and the applicant is applying for an off-sale beer and wine license, an off-sale general license, an on-sale beer license, an on-sale beer and wine (public premises) license, or an on-sale general (public premises) license, advise the applicant to take this form to the local governing body, or its designated subordinate officer or body to have them complete Section 3. The completed form will need to be provided to ABC in order to process the application.

Governing Body/Designated Subordinate Name: ~~KERMAN CITY MANAGER~~ **Kerman City Council**

**FOR DEPARTMENT USE ONLY**

PREPARED BY (Name of Department Employee)  
**AR**

ABC-245 (rev. 01-11)



Attachment 'D'

RESOLUTION NO. 14-\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN  
DETERMINING THAT THE GRANTING OF A TYPE 20 OFF-SALE ACOHOL LICENSE FOR KERMAN  
CARWASH, INC. WOULD (OR WOULD NOT) SERVE A PUBLIC CONVENICINE OR NECESSITY FOR THE  
KERMAN CARWASH LOCATED AT 127 S. MADERA AVENUE, KERMAN, CA 93630

WHEREAS, on July 14, 2014 the Planning & Development Services Department received an application for a finding of a public convenience or necessity (PCN) from Kerman Carwash for a Type 20 license for off-sale beer and wine located at 127 S. Madera Avenue; and

WHEREAS, the California Department of Alcoholic Beverage Control (ABC) has determined that there is an over-concentration of off-site alcohol sales licenses in the City of Kerman (Census Tract 40.1); and

WHEREAS, on August 6, 2014 the City Council found and determined that issuance of the proposed off-site alcohol sales license would (or would not) serve a public convenience or necessity; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Kerman, based on the staff report and evidence received at the public meeting on the mater, the City Council hereby authorizes the Director of Planning and Development to submit a letter to ABC stating that the sale of beer and wine would (or would not) serve the public convenience.

Passed and adopted at a regular meeting of the City Council of the City of Kerman held on the 6<sup>th</sup> of August 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINING:

APPROVED:

\_\_\_\_\_  
Gary Yep  
Mayor

ATTEST:

\_\_\_\_\_  
Marci Reyes  
City Clerk



MAYOR Gary Yep  
MAYOR PRO-TEM Doug Wilcox  
COUNCIL MEMBER Raj Dhaliwal  
COUNCIL MEMBER Nathan Fox  
COUNCIL MEMBER Bill Nijjer

DEPARTMENT: PUBLIC WORKS  
STAFF REPORT  
CITY COUNCIL MEETING  
COUNCIL MEETING DATE: AUGUST 6, 2014

To: Mayor and City Council  
From: Ken Moore, Director of Public Works  
Subject: Resolution Approving Municipal Utility Guidelines During Drought Emergency

## RECOMMENDATION

Council by motion adopt resolution approving Municipal Utility Guidelines during drought emergency.

## EXECUTIVE SUMMARY

The State Water Board recently adopted mandatory water conservation measures for all water agencies statewide in response to the drought. The mandatory water conservation measures are effective July 28, 2014 through April 24, 2015. Under the emergency regulations, water conservation measures are required for all water users and water agencies. The emergency declaration includes fines of up to \$500 for water users and \$10,000 for water agencies that fail to comply with emergency water conservation measures.

## OUTSTANDING ISSUES

The City will need to educate the citizens of Kerman regarding the new regulation and potential penalties for not following the guideline. The enforcement of the new regulation will need to be discussed and the steps necessary to encourage our water users to do the best they can to conserve our water.

## DISCUSSION

California has experienced a third straight year of drought conditions with precipitation and snowpack levels at historic lows. This prompted Governor Brown to declare a drought state of emergency on January 17, 2014, which included among other actions a call for residents and businesses to voluntarily reduce water consumption by 20 percent.

In May the State Water Resources Control Board (SWRCB) reported that water consumption in the state rose by 1 percent. The Governor's call for voluntary water conservation did not result in reduced water use. In response, the SWRCB adopted mandatory emergency water conservation measures on July 28, 2014. The mandatory conservation measures took effective August 1, 2014 and will be in effect through April 24, 2015. The emergency regulations require all water users and water agencies to conserve water by implementing the following measures:

### Water Users

- users are prohibited from the application of potable water to any driveway or sidewalk
- users are prohibited from using potable water to water outdoor landscapes in a manner that causes runoff
- users are prohibited from using a hose to wash a motor vehicle without a shut-off nozzle
- users are prohibited from using non-recycled water in a fountain or decorative water feature.

### Water Agencies

- Mandate that outdoor irrigation be reduced to no more than twice a week or implement other mandatory use restrictions that provide a comparable level of savings.

Under the emergency regulations, local agencies can fine water users up to \$500 per day and the SWRCB can fine water agencies up to \$10,000 per day that fail to comply with the emergency water conservation measures. The City will pursue a robust public education and outreach program to advise water users of the new requirements. Verbal and written courtesy notices will be provided to ensure compliance prior to issuing any citations.

In order to comply with the emergency water conservation measures, the City will implement a revised outdoor watering schedule effective August 6, 2014 as outlined in Exhibit 'A' to the Resolution. Watering will be restricted to two days per week

The revised watering schedule will affect all water users including City parks, medians and other outdoor landscape areas. The City will continue its education and outreach efforts to assist water users identify and repair leaks. The City also plans on installing approximately 665 residential water meters early next year through a Proposition 84 grant awarded this year. Approximately 1,300 residential water meters were installed in 2009/2010 on homes built after 1992.

### FISCAL IMPACT

The City can be fined up to \$10,000 per day by the state for failure to comply with the emergency measures.

### PUBLIC HEARING

None required.

Attachments:

- A. Resolution w/Exhibit
- B. Informational flier to be included in the utility billing

Attachment 'A'

RESOLUTION NO. 14-\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KERMAN APPROVING MUNICIPAL UTILITY  
GUIDELINES DURING DROUGHT EMERGENCY

WHEREAS, on April 25, 2014 the Governor signed an Executive Order calling on the State to redouble state drought actions; and

WHEREAS, on July 15, 2014 the State Water Board approved an emergency regulation intended to reduce outdoor urban water use that mandates minimum actions to conserve water supplies both for this year and into 2015; and

WHEREAS, pursuant to City ordinances, the City Council may establish by resolution, formal guidelines for the conservation of all resources provided by the City's Municipal Utility Division.

THEREFORE, BE IT RESOLVED that:

The City Council of the City of Kerman approves implementation of the following regulations, and as summarized on the Outdoor Watering Schedule, attached hereto as Exhibit 'A' as necessary to conserve limited supplies of water, and to promote the public health, safety and welfare.

1. For the purposes of these guidelines, "outdoor watering purposes" or "outside watering" shall mean the use of water from the City's utilities for irrigation, washing motor vehicles, sidewalks or parking lots, or recreational use, but shall not include the conservative use of water in preparation for painting, stuccoing or similar exterior maintenance or the use of less than 25 gallons of water for a child's wading pool.
2. During the Spring/Summer Schedule, in effect from March 2<sup>nd</sup> to November 30<sup>th</sup>, residents or occupants with street addresses ending in an odd number shall be permitted to use water for outdoor watering purposes, on Tuesdays and/or Saturdays. Residents or occupants with street addresses ending in an even number shall be permitted to use water for outdoor watering purposes on Wednesdays and/or Sundays. There shall be *no watering on Mondays, Thursdays, or Fridays*. For purposes of this regulation, the address of a property located on a corner shall be its mailing address. Water from the City Utility System shall not be used for outdoor watering purposes from 6:00 am to 8:00 a.m. or from 12:00 p.m. (Noon) to 7:00 p.m. on any day.
3. During the Winter Watering Schedule will be in effect from December 1<sup>st</sup> to March 1<sup>st</sup>, Residents or occupants with odd number addresses will water on Saturday only. Residents or occupants with even Numbered addresses will water on Sunday only. When the Winter Watering Schedule is in effect, watering can be done any time of the day.
4. All city medians and parks that have no physical address assigned shall be watered according to the following schedule:
  - (a) Madera Avenue and areas to the east of Madera Avenue will be watered as Even Numbered addresses
  - (b) All areas west of Madera Avenue will be watered as Odd Numbered addresses.

5. The following actions are prohibited:
  - (a) The application of potable water to outdoor landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures;
  - (b) The use of a hose that dispenses potable water to wash an automobile, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use;
  - (c) The application of potable water to driveways, sidewalks, and asphalt; and
  - (d) The use of potable water in a fountain or other decorative water feature, except where the water is part of a recirculating system.
6. The taking of any action prohibited in section 5 of this Resolution is an infraction, punishable by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs. Wasteful use of water or watering on days or times not permitted will subject the person responsible for said use to a fine /infraction up to \$500 per day, or other actions as provided in Paragraph D. of Section 13.04.160 of the Kerman Municipal Ordinance.
7. This Resolution and the foregoing regulations are adopted pursuant to Paragraph C. of Section 13.04.060 of the Kerman Municipal Ordinance, and the regulations shall supersede any less restrictive provisions of Section 13.04.060 until such time as this Resolution is rescinded or repealed by action of the City Council.
8. The regulations adopted herein shall be construed so as to comply with and give effect to Drought Emergency Water Conservation regulations adopted by the California Water Resources Control Board and added as Sections 863, 864 and 865 of Title 23 of the California Code of Regulations. City staff is directed to develop and implement procedures that will encourage the conservation of the City's potable water resources through the use of utility user education, warnings concerning the use of water conservation practices, and as a last resort, the use of citations or other enforcement mechanisms. As soon as reasonably possible, Staff shall provide each utility customer with a copy of Exhibit 'A'.

These regulations shall be effective from and after August 1, 2014.

The foregoing resolution supersedes any prior resolution, ordinance or other regulation or policy concerning the times and days for outdoor watering, and was approved by the City Council of the City of Kerman at a regular meeting held on the 6th day of August, 2014 and passed at the said meeting by the following vote;

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby approved.

ATTEST:

\_\_\_\_\_  
Gary Yep  
Mayor

\_\_\_\_\_  
Marci Reyes  
City Clerk

Exhibit 'A'

## City Of Kerman Outdoor Watering Schedule

*(Irrigation, Vehicle Washing, Recreation Use)*

### Spring/Summer Watering Schedule

Effective March 2 – November 30

Odd Number Addresses (Ending in 1, 3, 5, 7, 9):  
Tuesday and/or Saturday

Even Number Addresses (Ending in 0, 2, 4, 6, 8):  
Wednesday and/or Sunday

Watering Times: Midnight to 6 AM, 8 AM to Noon, and 7 PM to Midnight

**No Watering on MONDAY, THURSDAY, or FRIDAY,  
or between the hours of  
6 AM to 8 AM and Noon to 7 PM any day.**

All city medians and parks that are not addressed will be split down  
Madera Ave as follows:

(A) Madera Avenue and areas to the east of Madera Avenue  
will be considered Even Number addresses

(B) All areas west of Madera Avenue will be considered  
Odd Number addresses



### Winter Watering Schedule

Effective Dec. 1 – March 1

Odd Numbered Addresses:  
(Ending in 1, 3, 5, 7, 9)  
Saturdays Only

Even Numbered Addresses:  
(Ending in 0, 2, 4, 6, 8)  
Sundays Only  
(Water any time on your day)

Attachment 'B'

## Wasting Water in California May Now Cost You \$500

### Prohibition of Activities and Mandatory Actions During Drought Emergency

In response to the ongoing severe drought, on Tuesday, July 15, 2014, the State Water Resources Control Board (SWRCB) approved an emergency regulation to ensure water agencies, their customers and state residents increase water conservation in urban settings or face possible fines or other enforcement.

The new conservation regulation is intended to reduce outdoor urban water use. The regulation, adopted by the SWRCB, mandates minimum actions to conserve water supplies both for this year and into 2015. Most Californians use more water outdoors than indoors. In some areas, 50 percent or more of daily water use is for lawns and outdoor landscaping.

With this regulation, all Californians will be expected to stop: washing down driveways and sidewalks; watering of outdoor landscapes that cause excess runoff; using a hose to wash a motor vehicle, unless the hose is fitted with a shut-off nozzle, and using potable water in a fountain or decorative water feature, unless the water is recirculated. The regulation makes an exception for health and safety circumstances.

Local agencies could ask courts to fine water users up to \$500 a day for failure to implement conservation requirements in addition to their existing authorities and processes.



The SWRCB could initiate enforcement actions against water agencies that don't comply with the new regulations. Failure to comply with a SWRCB enforcement order by water agencies is subject to up to a \$10,000 a day penalty.

"We are facing the worst drought impact that we or our grandparents have ever seen," said SWRCB Chair Felicia Marcus. "And, more important, we have no idea when it will end."



This drought's impacts are being felt by communities all over California. Fields are fallowed; communities are running out of water, fish and wildlife

will be devastated. The least that urban Californians can do is to not waste water on outdoor uses. It is in their self-interest to conserve more, now, to avoid far more harsh restrictions, if the drought lasts into the future. These regulations are meant to spark awareness of the seriousness of the situation, and could be expanded if the drought wears on and people do not act."

The new regulation was developed following two drought emergency declarations by Governor Brown. On January 17, 2014, Governor Brown issued a drought emergency proclamation following three dry or critically dry years in California.

On April 25, 2014, an executive order issued by the Governor directs the SWRCB to adopt an

emergency regulation as it deems necessary, pursuant to Water Code section 1058.5, to ensure that urban water suppliers implement conservation measures.

As drought conditions continue, the SWRCB may revisit this regulation and consider other measures to enhance conservation efforts throughout the state.

Following Board adoption, the regulation went into effect on August 1, 2014, after having been submitted to the Office of Administrative Law. The emergency regulation remains in effect for 270 days, unless extended by the SWRCB due to ongoing drought conditions.

### The SWRCB has voted to implement the following emergency regulations:

- Ban landscaping irrigation that results in runoff.
- Require a shutoff nozzle on a hose used to wash a vehicle.
- Prohibit the application of water to any hard surface.
- Prohibit the use of potable water in any decorative water feature, unless the water is recirculated.
- Impose a fine of \$500 per day for violations (that will be treated as infractions).
- Mandate a limit on outdoor irrigation to two days a week.