



# City of Kerman

Community Comes First

*Planning & Development Services*  
850 So. Madera Ave.  
Kerman, CA 93630-1799

Telephone: 559-846-9386  
FAX: 559-846-9348  
[opimentel@cityofkerman.org](mailto:opimentel@cityofkerman.org)

## Notarized Letter of Agency

If the applicant is not the owner of the property involved, the City requires that a notarized letter of agency be submitted with the application form. Should more than one property owner be involved, then a separate letter of agency shall be submitted for each property owner.

Date: \_\_\_\_\_

Luis Patlan, City Planner  
City of Kerman  
850 S. Madera Avenue  
Kerman CA 93630

**Subject:** Letter of Agency from \_\_\_\_\_, property owner, for a  
\_\_\_\_\_ application submitted by \_\_\_\_\_

Dear Mr. Patlan,

I, \_\_\_\_\_, property owner of \_\_\_\_\_  
do authorize \_\_\_\_\_ to submit an application for a  
\_\_\_\_\_, of which my property is a part thereof.

\_\_\_\_\_ State of California) ss.  
Property Owner \_\_\_\_\_ County of Fresno \_\_\_\_\_)

On \_\_\_\_\_, before the undersigned, a Notary Public, personally appeared  
\_\_\_\_\_, who proved to me on the basis of satisfactory evidence to be the  
person whose name is subscribed to the within instrument, and acknowledged that he/she executed the same in  
his/her authorized capacity, and that by his/her signature on the instrument  
the person, or the entity upon behalf of which the person acted, executed the same.

Witness my hand and official seal.

\_\_\_\_\_  
Notary Public

(Notary Seal)